



North Central Texas Council of Governments

TO: NCTCOG Executive Board

DATE: October 18, 2018

FROM: Mike Eastland
Executive Director

SUBJECT: Executive Board Meeting

PLEASE NOTE: The time and order of the meeting has changed for this month!

The next meeting of the **NCTCOG Executive Board** and the **NCTCOG Foundation, Inc.** will be:

DATE: October 25, 2018

Please RSVP to the Executive Director's office as soon as possible by email or call (817) 695-9100.

REGULAR SESSION / EXECUTIVE SESSION

TIME: 12:00 noon – Open Regular Session

- Immediately Convene in **EXECUTIVE SESSION** for Item 1: Performance Review of Executive Director and Consideration of Compensation (Lunch will be served during Executive Session)
- Close Executive Session and reconvene regular session for consideration of item discussed and possible action
- Recess Regular Session until 12:45 p.m., if necessary

RECONVENE REGULAR BOARD MEETING

TIME: 12:45 pm

LOCATION: NCTCOG Offices
CenterPoint II Conference Center
616 Six Flags Drive
Arlington, TX 76011
Transportation Council Room

President Strength hopes each of you will plan to attend this important meeting. I look forward to seeing you there!

ME:sc

North Central Texas Council of Governments

616 Six Flags Drive, Arlington, TX, 76011

EXECUTIVE BOARD AGENDA

October 25, 2018 | 12:00 NOON

Executive Board

1. ___ Kevin Strength
2. ___ J. D. Clark
3. ___ Ray Smith
4. ___ Tom Lombard
5. ___ Kelly Allen Gray
6. ___ Clay Jenkins
7. ___ Lee Kleinman
8. ___ Curtistene McCowan
9. ___ Bobbie Mitchell

10. ___ Tito Rodriguez
11. ___ Nick Sanders
12. ___ Keith Self
13. ___ Richard Stopfer
14. ___ Ron Simmons
15. ___ David Sweet
16. ___ Paul Voelker
17. ___ Kathryn Wilemon
18. ___ Glen Whitley

Staff

- | | |
|----------------------|---------------------|
| ___ Mike Eastland | ___ Dan Kessler |
| ___ Monte Mercer | ___ Molly Rendon |
| ___ Tim Barbee | ___ Lucille Johnson |
| ___ Doni Green | ___ Karen Richard |
| ___ Edith Marvin | ___ Ken Kirkpatrick |
| ___ Michael Morris | ___ James Powell |
| ___ David Setzer | ___ Stephanie Cecil |
| ___ Molly McFadden | |
| ___ Christy Williams | |

TIME: 12:00 NOON

REGULAR SESSION Call to Order Time: _____

EXECUTIVE SESSION Time: _____

- The Regular Session will immediately convene to Executive Session, where lunch will be served.
- The Executive Board will convene in Executive Session pursuant to Open Meetings Act Section 551.074 to deliberate regarding personnel matters:

Performance Review of Executive Director and Consideration of Compensation

- Close Executive Session Time: _____

RECONVENE REGULAR SESSION Time: _____

___/___ Item 1. Performance Review of Executive Director and Consideration of Compensation

RECESS until 12:45 pm

RECONVENE REGULAR SESSION Time: _____

ACTION:

Motion/Second	Item	Name of Item
___/___	2	Approval of Minutes
___/___	3	Resolution to Accept and Approve the Quarterly Investment Report - Monte Mercer
___/___	4	Resolution to Review and Approve NCTCOG's Investment Policy - Monte Mercer

- ___/___ 5 **Resolution Authorizing a Contract with SKC Communications Products LLC for Audio and Visual Equipment and Services Relating to Building Renovations - Monte Mercer**
- ___/___ 6 **Resolution Authorizing a Contract with McKesson Corporation for Medical Equipment and Supplies - Doni Green**
- ___/___ 7 **Resolution Authorizing Agreement with Subrecipient of the Clean Fleets North Texas 2018 Call For Projects - Michael Morris**
- ___/___ 8 **Resolution Authorizing the Receipt of Fiscal Year 2018 Federal Transit Administration Formula Funds - Michael Morris**
- ___/___ 9 **Resolution Approving Modifications to the FY2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning - Michael Morris**
- ___/___ 10 **Resolution Amending Contract Authorization for RideShark Corporation for a Hosted Website Solution for WWW.TRYPARKINGIT.COM - Michael Morris**
- ___/___ 11 **Resolution Authorizing a Contract with JTS for Equipment, Materials, and Services Related to NCTCOG 9-1-1's Microwave Network - Christy Williams**
- ___/___ 12 **Resolution Authorizing a Contract with AT&T for 9-1-1 Uninterruptable Power Supply (UPS) - Christy Williams**
- ___/___ 13 **Resolution Authorizing a Contract with GeoComm Inc. for the Regional GIS Data Hub Management Service Solution - Christy Williams**
- ___/___ 14 **Resolution Authorizing a Contract with GIS Inc. for GIS Support Block Services - Christy Williams**
- ___/___ 15 **Resolution Supporting Approval and Construction of Lake Ralph Hall - Edith Marvin**
- ___/___ 16 **Resolution Endorsing a Lease Extension for the McKinney Workforce Center - David Setzer**

____/____ 17 Resolution Authorizing a Lease for a New McKinney Workforce Center Location
- David Setzer

STATUS REPORTS:

18 Status Report on Creation of 9-1-1 Emergency Communications District - Christy Williams

19 Status Report on Regional 9-1-1 Outage - Christy Williams

MISCELLANEOUS:

20 Old and New Business

21 Attendance and Calendar

Adjournment: _____

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING**

Minutes — **September 27, 2018**

Transportation Council Room

616 Six Flags Drive
Arlington, Texas

President Strength called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:48 pm on September 27, 2018.

Members of the Board Present:

- | | |
|-----------------------|---------------------|
| 1. Kevin Strength | 9. Lee Kleinman |
| 2. J. D. Clark | 10. Tito Rodriguez |
| 3. Ray Smith | 11. Nick Sanders |
| 4. Tom Lombard | 12. Richard Stopfer |
| 5. Curtistene McCowan | 13. David Sweet |
| 6. Bobbie Mitchell | 14. Paul Voelker |
| 7. Kelly Allen Gray | 15. Kathryn Wilemon |
| 8. Clay Jenkins | |

Members of the Board Absent:

- | |
|------------------|
| 16. Keith Self |
| 17. Ron Simmons |
| 18. Glen Whitley |

Members of the Staff Present:

Mike Eastland, Monte Mercer, Tim Barbee, Doni Green, Michael Morris, David Setzer, Edith Marvin, Molly McFadden, Christy Williams, Stephanie Cecil, Dan Kessler, Ken Kirkpatrick, Karen Richard,-Dana Buckholt, Lori Clark, Tamara Cook, Sara Harris, Chris Klaus, Debra Kosarek, Heather Mazac, Richard Michael, Mindy Mize, Ryann Cline, Todd Tanner, Hilary Ngyen, Cassidy Campbell.

REGULAR SESSION

Moment of Silence in honor of NCTCOG Past President, Judge John Horn, Hunt County

After recitation of the pledge to the flags of the United States and Texas, Mayor Strength asked for observance of a moment of silence in honor of friend and NCTCOG Past President, Judge John Horn of Hunt County who passed away suddenly on September 2, 2018. Mike Eastland acknowledged Judge Horn's service as a very active and supportive member of NCTCOG, noting that he was the current Chair of the 9-1-1 Regional Advisory Council, the lead CEO of the Workforce Development Board and an alternate member of the Regional Transportation Council.

ACTION:

Item 1 Approval of Minutes

After the moment of silence, President Strength stated that the first item on the agenda was approval of the minutes from the August Board meeting.

Upon a Motion by Mayor Sanders (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the minutes of the August Executive Board meeting.

Item 2 Conduct a Public Hearing Regarding the Annual Fiscal Program for FY 2018-2019 and Consider a Resolution to Accept and Approve the Annual Fiscal Program

President Strength opened the Public Hearing on the Annual Fiscal Program for FY2018-2019. He asked if there was anyone present who wanted to speak to the Board about the proposed Fiscal Program. There being no one requesting to speak, he concluded the public hearing and called upon Monte Mercer, Deputy Executive Director.

He asked the Board to accept and approve the Program and explained that an overview of the program was previously presented to the Personnel and Finance Committee, as well as the Executive Board, at the August 23, 2018 meeting and that there had been no substantial changes in the numbers since the August presentation. The program has total expenditures of \$246,218,093, and consists primarily (approximately 86%) of state and federal grants that fund programs. Fiscal controls are established by individual grants and contracts. Annual dues from the membership comprise less than 1% of the total budget and the per capita rate for dues has not changed.

Exhibit: 2018-09-02-AA

Upon a Motion by Judge Sweet (seconded by Councilmember Kleinman), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 3 Resolution Authorizing Contracts for Temporary Staffing Services

Monte Mercer, Deputy Executive Director, asked the Board to authorize contracts (available through the SHARE Purchasing Cooperative) for temporary staffing services through December 31, 2019 with: ACARA in an amount not to exceed \$150,000; and Matrix Resources in an amount not to exceed \$340,000. He explained that NCTCOG utilizes temporary staffing primarily for technology and defined-term and/or special projects. These services have become essential as the labor market tightens and the search for talent has become increasingly more difficult.

Exhibit: 2018-09-03-AA

Upon a Motion by Councilmember Lombard (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 4 Resolution Authorizing Amendment to the Lease(s) with Uccello Centerpoint III, LLC, for NCTCOG Office Space

Monte Mercer, Deputy Executive Director, reminded the Board that they authorized the current lease(s) in December 2016, for a base year rent of \$2,491,545. He explained that additional space is needed because the Regional Police Academy has expanded its offerings due to a continuous increase in enrollments and the resulting waiting lists. Also additional space is needed in CPIII to temporarily house NCTCOG staff in order to complete the planned building remodel in the timeframes allotted in the lease. The amendment is anticipated to cost approximately \$225,000 annually for a revised annual base year rent of \$2,715,000. He recommended an amendment to the original lease(s) with a maximum two percent annual escalation rate.

Exhibit: 2018-09-04-AA

Upon a Motion by Councilmember Lombard (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 5 Resolution Authorizing an Increase to the Contract with 911 Datamaster for 9-1-1 Automatic Location Identification (ALI) Database Solution for NCTCOG 9-1-1

Christy Williams, Director of 9-1-1 Programs, requested authorization to increase, by 25%, the existing contract with 911 Datamaster for Automatic Location Identification Database solution and services, for a revised not to exceed amount of \$687,500. She explained that the original authorization was for an amount not to exceed \$550,000 as part of a three-year agreement with optional annual renewals and was authorized by the Board in February 2015. This contract has allowed 9-1-1 to continue to maintain the regional E9-1-1 data, while making

strides in quality assurance of the data received by service providers, as well as moving forward with a geographic master street address guide.

Exhibit: 2018-09-05-911

Upon a Motion by Councilmember Lombard (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 6 Resolution Authorizing a Contract with NextGen Communications, Inc., for 9-1-1 Core Applications and Functions

Christy Williams, Director of 9-1-1 Programs, asked the Board to authorize a contract with NextGen Communications, Inc., for a maximum five year term (a two year base term with an option for three, one-year renewals) in an amount not to exceed \$5,725,000. NextGen will provide trunking, ESInet and i3 Next Generation 9-1-1 Applications and Core Functions. These services include the applications and core functions that manage 9-1-1 call routing, transfers, reroute contingencies and text to 9-1-1.

Exhibit: 2018-09-06-911

Upon a Motion by Councilmember Rodriguez (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 7 Resolution Authorizing Agreement with the Senior Source for Money Management Services

Doni Green, Director of Aging, explained that the Area Agency on Aging (AAA), receives federal and state funding that may be used to provide money management services. She told the Board that NCTCOG currently contracts with the Senior Source for money management services, an agreement that terminates September 30, 2018. The Senior Source has performed well, and is the only entity that submitted a proposal for continued operation of the program during Fiscal Years 2019-2023. She asked the Board to authorize a new agreement with the Senior Source for money management services, for a maximum five year term, in an amount not to exceed \$260,000.

Exhibit: 2018-09-07-AG

Upon a Motion by Mayor Sanders (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 8 Resolution Authorizing Metropolitan Planning Organization (MPO) Planning Agreement with the Texas Department of Transportation

Michael Morris, Director of Transportation, explained that the Regional Transportation Council (RTC), together with NCTCOG, serve as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth region. The proposed MPO Planning Agreement with the Texas Department of Transportation (TxDOT), which has been approved by the RTC, serves as the funding mechanism for federal transportation planning funds and sets forth the respective responsibilities of the parties. The Regional Transportation Council (RTC) has the responsibility for establishing overall transportation policy for the MPO. The Executive Board has the responsibility for fiscal administration of federal transportation planning funds. TxDOT has the responsibility of making available all appropriate federal transportation planning funds and providing the required non-federal matching funds through the use of statewide Transportation Development Credits. The new MPO Planning Agreement has a six-year term (October 1, 2018-September 30, 2024) with two optional two year extensions.

Exhibit: 2018-09-08-TR

Upon a Motion by Judge Jenkins (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 9 Resolution Authorizing Agreements for the Receipt of Funds for Planning and Implementation Programs from the Texas Department of Transportation

Michael Morris, Director of Transportation, told the Board that this request is made in preparation for development and execution of FY2019 agreements and that the Regional Transportation Council (RTC) approved the programming of funds for these projects at various times. The funds are programmed for multiple fiscal years and will be incorporated into the appropriate fiscal year budgets and the Unified Planning Work Program. He requested approval to receive funds for approximately \$9.59 million, as follows:

- \$6,142,500 Surface Transportation Block Grant Program funds
- \$2,737,999 Congestion Mitigation and Air Quality Improvement Program funds
- \$670,000 Regional Toll Revenue funds

- \$40,000 in local participation
- \$1,724,100 in Transportation Development Credits

Exhibit: 2018-09-09-TR

Upon a Motion by Mayor McCowan (seconded by Mayor Voelker), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 10 Resolution Authorizing Agreement with Subrecipient of the Clean Fleets North Texas 2018 Call For Projects

Michael Morris, Director of Transportation, asked the Board to authorize an agreement with Denton ISD for replacement of two school buses, not to exceed \$53,346 in funds (and \$160,037 local match) that were awarded under the Clean Fleets North Texas 2018 Call for Projects. He explained that since the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone, the primary goal of this program is to reduce emissions of ozone-forming nitrogen oxides from older, high-emitting, diesel-powered, heavy-duty vehicles or equipment by replacing them with new, low-emitting vehicles and equipment. The Clean Fleets program is funded by the Texas Commission on Environmental Quality (TCEQ), Supplemental Environmental Project (SEP) and the Environmental Protection Agency (EPA), National Clean Diesel Funding Assistance Program. Additional State funds are integrated into this Call for Projects as they are received to expedite utilization of funds. As additional state funds are applied, they offset the EPA portion of approved awards.

Exhibit: 2018-09-03-TR

Upon a Motion by Mayor Sanders (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 11 Resolution Authorizing Purchase and Placement of Advertising for Transportation Initiatives

Michael Morris, Director of Transportation, asked the Board to authorize the purchase and placement of department advertising in FY2019, in an amount up to \$1,400,000. He explained that it is beneficial to coordinate multimedia advertising to enhance coordination, communication, and awareness of various Transportation Department programs; and that doing so has resulted in increased website traffic, greater public participation, and lower advertising rates. Advertising may include (in multiple languages when appropriate) print publications, online placements, radio and TV spots, billboards, social media, and transit and other transportation displays supporting the following program activities:

- The 511DFW Program, which provides a single source of traveler information and will be funded with Surface Transportation Block Grant program (STBG) and Texas Department of Transportation (TxDOT) funds.
- The Bike/Pedestrian Safety Program, which educates on safety issues and mitigation strategies for motorists, cyclists, and pedestrians and will be funded with STBG funds and Transportation Development Credits (TDCs).
- The Business Engagement Program, which seeks to involve and promote transportation-related programs that can benefit businesses and their employees, and reaches out to the Disadvantaged Business Enterprise community. This will be funded with Department of Energy (DOE) funds.
- The Congestion Management Program, which is an educational program that promotes alternatives to driving alone like carpooling/vanpooling, transit, biking, walking and telecommuting, including the Try Parking It website and the Employer Trip Reduction Program. This will be funded with STBG funds and TDCs.
- Replacing the old HOV 2+ Incentive program with a system that will reward drivers on tolled managed lanes by encouraging the public to carpool using STBG and TxDOT funds.
- Notifications of Opportunities for Public Input and Public Meetings, which allows North Texans to learn about and provide input on transportation and air quality issues and help set priorities for the future. This will be funded with Transportation Planning Funds (TPF).
- The Ozone Season Emissions Reduction Campaign, which promotes transportation-related clean air strategies and activities in the Dallas-Fort Worth nonattainment area through the Air North Texas campaign using Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds and TDCs.

- The Unmanned Aircraft Systems (UAS) campaign, which promotes: safe use of recreational and commercial UAS and the “Know Before You Fly” initiative that educates the public on UAS applications and opportunities for UAS careers. This will be funded with RTC local funds.
- The North Texas Aviation Education Campaign, which facilitates the development of regional aviation programs through outreach strategies to local students and promotes the NCTaviationcareers.com website, a speakers’ bureau and FLYBY DFW using RTC local funds.
- The Vehicle Technologies Program, which educates the public about mobile pollution sources and promotes the use of cleaner, sustainable, more fuel-efficient vehicles, equipment, and technologies that reduce emissions. This will be funded with STBG, CMAQ, local funds and TDCs.

Exhibit: 2018-09-11-TR

Upon a Motion by Councilmember Kleinman (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 12 Resolution Authorizing an Increase to the Contract to ResCare Workforce Services for Delivery of Childcare Services

David Setzer, Director of Workforce Development, asked the Board for authorization to increase the ResCare Workforce Services FY 2018 and FY 2019 contracts for the delivery of child care services, in an amount of \$2 million and \$15 million respectively. He explained that the Board authorized the current contract in May 2015 for a maximum five year term, in an amount not to exceed \$40 million annually. Due to additional new and carryover child care funds, staff recommends increasing the FY 2018 and FY 2019 contracts with ResCare Workforce Services to an amount not to exceed \$42.0 million and \$55.0 million respectively.

Exhibit: 2018-09-12-WF

Upon a Motion by Mayor Sanders (seconded by Councilmember Rodriguez), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 13 Resolution Authorizing a Lease Extension for the McKinney Workforce Center

David Setzer, Director of Workforce Development, asked the Board to authorize a six month lease extension for the current McKinney workforce center, with 1701 Eldorado Square LP, at a price of \$20.50 per square foot (excluding utilities and janitorial). The extension is for the purpose of reviewing space requirements and making other preparations that will accommodate the additional 13 Vocational Rehabilitation (VR) staff being relocated from the Texas Workforce Commission (TWC).

Exhibit: 2018-09-13-WF

Upon a Motion by Mayor McCowan (seconded by Mayor Sanders), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 14 Resolution Endorsing the 2018 International Codes and Regional Code Amendments

Edith Marvin, Director of Environment and Development, asked the Board to endorse the 2018 International Codes and regional amendments and to recommend their adoption by all cities and counties in the North Central Texas region. She also requested Board endorsement of current activities promoting building code uniformity in the North Central Texas region and of an Opinion Statement developed by the RCCC on the 2018 International Wildland Urban Interface Code. She explained that NCTCOG has actively promoted the standardization and uniformity of codes in the region for over five decades. This effort has helped municipalities reduce the cost of training codes personnel and made it easier for contractors, builders and developers and decreased confusion, delays and overall construction costs.

The Regional Codes Coordinating Committee (RCCC), through its respective code advisory boards, has reviewed, developed regional amendments for and approved the 2018 Editions of the following codes:

- International Building Code,
- International Residential Code,
- International Existing Building Code,

- International Swimming Pool and Spa Code,
- International Fire Code,
- International Plumbing Code,
- International Mechanical Code,
- International Fuel Gas Code, and the
- International Energy Conservation Code
- The 2018 International Wildland Urban Interface Code (RCCC Opinion Statement)

Exhibit: 2018-09-02-ED

Upon a Motion by Councilmember Lombard (seconded by Mayor Sanders), and unanimous vote of all members present, the Board approved the resolution as presented.

APPOINTMENTS:

Item 15 Appointments to Department of Environment and Development Advisory Committees

Edith Marvin, Director of Environment and Development, asked the Board to make the following appointments to Environment and Development Advisory Committees:

Public Works Council

Chair, Manny Palacios, Transportation and Public Works Director, City of Weatherford

Vice Chair, Keith Marvin, Director of Public Services, City of Lewisville

Public Sector Standing Members:

City of Arlington: Craig Cummings, Director of Water Utilities

City of Carrollton: John Crawford, Director of Public Works

City of Dallas: Haytham Hassan, Senior Program Manager

City of Denton: David Hunter, Watershed Protection Manager

City of Fort Worth: John Kasavich, Senior Professional Engineer

City of Frisco: Dan Franke, ROW Manager, Senior Civil Engineer

City of Garland: Michael Polocek, Director of Engineering

City of Irving: Wayne Lee, City Engineer

City of McKinney: Paul Sparkman, Assistant Director of Public Works

Collin County: Mark Hines, Assistant Director of Public Works

Dallas County: John Mears, Assistant Director of Public Works

Denton County: Fred Ehler, Public Works Director

Public Sector Subregional Representatives:

Denton/Lake Cities: George Marshall, City Engineer, City of Corinth

East: Bobby Clay, Public Works Director, City of Quinlan

Mid-Cities: Caroline Waggoner, City Engineer, City of North Richland Hills

Northeast: Alan Fourmentin, Assistant Director of Public Works, City of Celina

Southwest: David Disheroon, Public Works Director, Johnson County

Southwest Dallas: Robert Woodbury, City Engineer, City of Cedar Hill

West: Manny Palacios, Transportation and Public Works Director, City of Weatherford

Private Sector Members:

Texas Council of Engineering Laboratories / GeoProfessionals Serving Texas: Lyndon Cox, Senior Principal/Dallas Construction Services Department Manager, Terracon Consultants

Regional Codes Coordinating Committee

Chair, David Kerr, Deputy Chief/ Fire Marshal, City of Plano

Vice Chair, Jim Olk, Building Official, City of Garland

Public Sector Members:

City of Dallas, Little David Session, Building Official

City of Dallas: Lt. Dwight Freeman, Dallas Fire-Rescue

City of Frisco: Phillip Climer, Assistant Building Official

City of Frisco: Gilbert Urvina, Assistant Building Official

City of Garland: Jim Olk, Building Official

Town of Highland Park: Kirk Smith, Development Services Manager
City of Mansfield: Clayton Chandler, City Manager
City of North Richland Hills: David Pendley, Chief Building Official
City of Plano: Selso Mata, Chief Building Official

Private Sector Members:

Associated General Contractors: Jack Baxley, Vice President of Governmental Affairs, TEXO
Construction Code Consultant: Stan Folsom, Executive Director, Systemhouse
Building Owners and Managers Association: Dallas, Joe Bass, Senior Vice President – Development, Hillwood

Resource Conservation Council

Chair, Stephen Massey, Community Services Director, City of Allen

Vice Chair, Jeff Mayfield, Assistant Deputy Director – Solid Waste, North Texas Municipal Water District

Public Sector Members:

City of Dallas: Danielle McClelland, Division Manager, Zero Waste
City of Garland: Tiana Lightfoot Svendsen, Environmental Outreach Coordinator
City of Grand Prairie: Patricia Redfean, Solid Waste Manager
Town of Little Elm: Kevin Mattingly, Director of Public Works
City of Mansfield: Howard Redfean, Environmental Manager
City of Mesquite: Kathy Fonville, Water Conservation and Recycling Coordinator
Dallas County: Rudy Phillips, Assistant Director of Environmental Health
Johnson County: Rick Bailey, County Commissioner
Hood County: Rick Crownover, Director of Public Works/Floodplain Administrator, City of Granbury
Tarrant County: Robert Berndt, Environmental Specialist

Others:

Educational: Melanie Sattler, Associate Professor, Dept. of Civil Engineering, University of Texas at Arlington
Environmental: Cecile Carson, Consultant, Keep America Beautiful
Environmental: Corey Troiani, Statewide Program Director, Texas Campaign for the Environment
Private Sector: Risa Weinberger, Principal, Risa Weinberger & Associates, Inc.
Private Sector: Lora Hinchcliff, Municipal Solutions Manager, Living Earth
Private Sector: Vince Hrabal, Municipal Services Manager, Republic Waste
Private Sector: Robert Medigovich, Waste Minimization/Recycling Consultant, Community Waste Disposal, Inc.
Special District: Jeff Mayfield, Assistant Deputy Director – Solid Waste, North Texas Municipal Water District

Water Resources Council

Chair, Wayne Owen, Planning Director, Tarrant Regional Water District

Vice Chair, Glen Clingenpeel, Manager, Planning and Environmental Services, Trinity River Authority

Public Sector Members:

City of Arlington: Craig Cummings, Assistant Director of Water Utilities
City of Dallas System: Jason Shroyer, Assistant Director, Infrastructure & Operations Services, Town of Addison
City of Dallas System: Steve Pettit, Assistant Water Utilities Director, City of Irving
City of Dallas System: Susan Alvarez, Assistant Director – Floodplain & Drainage Management, City of Dallas
City of Dallas System: Terry Lowery, Director, Water Utilities, City of Dallas
City of Denton: Tim Fisher, Director of Water Utilities, City of Denton
City of Fort Worth System: Mike Curtis, Managing Director, Development Services, City of North Richland Hills
City of Fort Worth System: Stacy Walters, Regulatory/Environmental Coordinator, City of Fort Worth

Region-At-Large Members:

NCTCOG Region-At-Large: Mike Adams, Executive Director of Engineering and Utilities, City of Midlothian
NCTCOG Region-At-Large: Michael Nieswiadomy, Department of Economics, University of North Texas
NCTCOG Region-At-Large: Terry Kelley, General Manager, Johnson County Special Utility District
NCTCOG Region-At-Large: Grace Darling, Member, Tarrant Coalition of Environmental Awareness
NCTCOG Region-At-Large: Craig Schkade, Senior Development Manager, Hillwood Development

Private Sector Members:

North Texas Municipal Water District: Hunter Stephens, Assistant Director of Public Services, City of Richardson
North Texas Municipal Water District: Wes Kucera, Managing Director of Public Works, City of Garland
Tarrant Regional Water District: Wayne Owen, Planning Director
Trinity River Authority: Fiona Allen, Northern Regional Manager
Trinity River Authority: Glenn Clingenpeel, Manager, Planning and Environmental Services
Upper Trinity Regional Water District: Kevin Mercer, General Manager, Denton County Fresh Water Supply District 6 & 7

Upon a Motion by Councilmember Lombard (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the resolution as presented.

STATUS REPORTS:

Item 16 Status Report on National Preparedness Month

Molly McFadden, Director of Emergency Preparedness, briefed the Board on the activities of National Preparedness Month (NPM), which is recognized each September and informed the Board that September 15 was the National Day of Action. She explained that this emphasis provides an opportunity to remind people to prepare now and throughout the year for unexpected adversities. The overarching theme for this year is planning, with a different theme each week and is called: **Disasters Happen. Prepare Now. Learn How.** The campaign encourages people to take time to learn lifesaving skills, such as CPR and first aid; to check insurance policies for coverage of possible area hazards, such as floods, earthquakes and tornados; to take practical safety steps like shutting off water and gas; and to save for emergencies. The campaign also encourages Individuals, families, organizations and businesses to use the tools and resources available at America’s PrepareAthon! and KnoWhat2Do, the regional public education campaign to help prepare for threats specific to the region.

MISCELLANEOUS:

Item 17 Old and New Business

Mike Eastland explained that a packet had been distributed to each Board member at the request of the auditor. He asked that the Board members complete the enclosed survey that asked about their knowledge of any conflicts of interest, both from financial as well as nepotism standpoint, or if the members are aware of any corruption or maleficence that may be taking place.

Mayor Voelker asked that the Board be briefed on the recent 9-1-1 outage. Mike Eastland said they would be happy to bring that to the Board.

Item 18 Attendance and Calendar

The Board was provided with a record of attendance and a calendar of meetings.

There being no other business, President Strength adjourned the meeting.

Approved by:

Checked by:

Kevin Strength, President
North Central Texas Council of Governments
Mayor, City of Waxahachie

Mike Eastland, Executive Director
North Central Texas Council of Governments



North Central Texas Council of Governments

Item 3

Exhibit: 2018-10-03-AA

Meeting Date: October 25, 2018

Submitted By: Monte Mercer
Deputy Executive Director

Item Title: Resolution to Accept and Approve the Quarterly Investment Report

An Investment Report, as required by the Investment Policy, is submitted for management and Executive Board review. This Investment Report provides information on the investment activity for the quarter ended September 30, 2018.

The enclosed schedule, which complies with which complies with NCTCOG's Investment Policy and the Public Funds Investment Act, shows the average rate of return, cumulative transactions, beginning and ending balances for this quarter.

In addition, a supplementary schedule regarding the State's investment activity of the Regional Toll Revenue funds as well as the NTTA Hwy 161 funds has been provided.

I will be available at the Board meeting to answer any questions.

RESOLUTION TO ACCEPT AND APPROVE THE QUARTERLY INVESTMENT REPORT

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the NCTCOG's Quarterly Investment Report for the quarter ended September 30, 2018, is hereby submitted in accordance with the Public Funds Investment Act; and,

WHEREAS, the Executive Board has reviewed the document and finds it to be in compliance with the Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The North Central Texas Council of Governments Executive Board hereby accepts and approves the Quarterly Investment Report for the quarter ended September 30, 2018.

Section 2. This resolution shall be in effect immediately upon its adoption.

Kevin Strength, President
North Central Texas Council of Governments
Mayor, City of Waxahachie

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 25, 2018.

Ray Smith, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, Town of Prosper

NCTCOG Quarterly Investment Report
Fiscal Year 2018 Quarter 4
Ended 9-30-2018

Investment Portfolio Detail
by Fund

Description	Account #	Program	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
TexPool	2200400001	General Fund	\$ 6,756,877.70	\$ 6,706,967.67	\$ (7,548,449.45)	\$ 29,933.65	\$ 5,945,329.57	7.98%
Logic	6049012001	General Fund	450.85	-	-	2.62	453.47	0.00%
TexStar	2200411110	General Fund	5,427,098.25	1,315,609.35	-	26,797.86	6,769,505.46	9.09%
General Fund			\$ 12,184,426.80	\$ 8,022,577.02	\$ (7,548,449.45)	\$ 56,734.13	\$ 12,715,288.50	17.07%
TexPool	2200400002	Solid Waste	\$ 1,192,897.75	\$ -	\$ (89,554.94)	\$ 5,810.27	\$ 1,109,153.08	1.49%
TexPool	2200400003	Supplemental Environmental Projects	60,901.93	48,449.45	-	305.96	109,657.34	0.15%
TexPool	2200400004	Air Check Texas	25,763,605.45	-	(1,884,345.12)	125,496.47	24,004,756.80	32.22%
TexPool	2200400005	9-1-1 Operating	1,799,886.57	-	(332,199.69)	8,732.41	1,476,419.29	1.98%
TexPool	2200400007	Transportation Revenue Center 5 Funds	15,969,371.03	-	(400,867.92)	77,921.96	15,646,425.07	21.00%
TexStar	2200411111	Transportation	3,305,158.40	-	(1,130,572.31)	15,974.71	2,190,560.80	2.94%
TexStar	2200421009	Exchange Funds Principal Pooled	12,283,462.45	-	(245,031.95)	59,994.91	12,098,425.41	16.24%
TexStar	2200431009	Exchange Funds Earnings Pooled	5,069,227.92	59,994.91	-	24,905.68	5,154,128.51	6.92%
Special Revenue Fund			\$ 65,444,511.50	\$ 108,444.36	\$ (4,082,571.93)	\$ 319,142.37	\$ 61,789,526.30	82.93%
Total			\$ 77,628,938.30	\$ 8,131,021.38	\$ (11,631,021.38)	\$ 375,876.50	\$ 74,504,814.80	100.00%

Investment Portfolio Detail
by Investment Type

Description	Account #	Program	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
TexPool	2200400001	General Fund	\$ 6,756,877.70	\$ 6,706,967.67	\$ (7,548,449.45)	\$ 29,933.65	\$ 5,945,329.57	7.98%
TexPool	2200400002	Solid Waste	1,192,897.75	-	(89,554.94)	5,810.27	1,109,153.08	1.49%
TexPool	2200400003	Supplemental Environmental Projects	60,901.93	48,449.45	-	305.96	109,657.34	0.15%
TexPool	2200400004	Air Check Texas	25,763,605.45	-	(1,884,345.12)	125,496.47	24,004,756.80	32.22%
TexPool	2200400005	9-1-1 Operating	1,799,886.57	-	(332,199.69)	8,732.41	1,476,419.29	1.98%
TexPool	2200400007	Transportation Revenue Center 5 Funds	15,969,371.03	-	(400,867.92)	77,921.96	15,646,425.07	21.00%
TexPool			\$ 51,543,540.43	\$ 6,755,417.12	\$ (10,255,417.12)	\$ 248,200.72	\$ 48,291,741.15	64.82%
Logic	6049012001	General Fund	\$ 450.85	\$ -	\$ -	\$ 2.62	\$ 453.47	0.00%
TexStar	2200411110	General Fund	\$ 5,427,098.25	\$ 1,315,609.35	\$ -	\$ 26,797.86	\$ 6,769,505.46	9.09%
TexStar	2200411111	Transportation	3,305,158.40	-	(1,130,572.31)	15,974.71	2,190,560.80	2.94%
TexStar	2200421009	Exchange Funds Principal Pooled	12,283,462.45	-	(245,031.95)	59,994.91	12,098,425.41	16.24%
TexStar	2200431009	Exchange Funds Earnings Pooled	5,069,227.92	59,994.91	-	24,905.68	5,154,128.51	6.92%
TexStar			\$ 26,084,947.02	\$ 1,375,604.26	\$ (1,375,604.26)	\$ 127,673.16	\$ 26,212,620.18	35.18%
Total			\$ 77,628,938.30	\$ 8,131,021.38	\$ (11,631,021.38)	\$ 375,876.50	\$ 74,504,814.80	100.00%

NCTCOG Quarterly Investment Report
Fiscal Year 2018 Quarter 4
Ended 9-30-2018

Investment Portfolio Summary

Description	Beginning		Withdrawals	Interest	Ending Balance	% of Total
	Balance	Deposits				
General Fund	\$ 12,184,426.80	\$ 8,022,577.02	\$ (7,548,449.45)	\$ 56,734.13	\$ 12,715,288.50	17.07%
Special Revenue	65,444,511.50	108,444.36	(4,082,571.93)	319,142.37	61,789,526.30	82.93%
Total	\$ 77,628,938.30	\$ 8,131,021.38	\$ (11,631,021.38)	\$ 375,876.50	\$ 74,504,814.80	100.00%

Fiscal Year 2018 to Date

Pool Description	Beginning		Withdrawals	Interest	Ending Balance	% of Total
	Balance	Deposits				
TexPool	\$ 55,950,990.64	\$ 33,274,966.69	\$ (41,724,966.69)	\$ 790,750.51	\$ 48,291,741.15	64.82%
Logic	445.08	-	-	8.39	453.47	0.00%
TexStar	19,339,892.98	35,399,810.24	(28,899,810.24)	372,727.20	26,212,620.18	35.18%
Total	\$ 75,291,328.70	\$ 68,674,776.93	\$ (70,624,776.93)	\$ 1,163,486.10	\$ 74,504,814.80	100.00%

Year to Date Interest

Pool Description	Fiscal Year 2018			Fiscal Year 2017		
	General Fund	Special Revenue	Total	General Fund	Special Revenue	Total
	TexPool	\$ 83,517.08	\$ 707,233.43	\$ 790,750.51	\$ 29,080.90	\$ 290,174.24
Logic	8.39	-	8.39	4.59	-	4.59
TexStar	98,584.62	274,142.58	372,727.20	47,534.45	88,321.88	135,856.33
Total	\$ 182,110.09	\$ 981,376.01	\$ 1,163,486.10	\$ 76,619.94	\$ 378,496.12	\$ 455,116.06

Interest Rate Averages

Rate Description	September-2018		September-2017		FY 2018 thru		FY 2017 thru	
	September-2018	September-2017	FY 2018 Qtr 4	FY 2017 Qtr 4	September-2018	September-2017	September-2018	September-2017
90 Day T-Bill	2.1300%	1.0300%	2.0400%	1.0367%	1.6617%	0.7367%	1.6617%	0.7367%
TexPool	1.9953%	1.0151%	1.9351%	0.9951%	1.5350%	0.6922%	1.5350%	0.6922%
Logic	2.2112%	1.2827%	2.1902%	1.2632%	1.7122%	1.0454%	1.7122%	1.0454%
TexStar	1.9995%	1.0384%	1.9395%	1.0185%	1.6098%	0.7023%	1.6098%	0.7023%

All funds are invested in investment pools whose book and market value are the same.

Monte Mauer

Deputy Executive Director

Regional Toll Revenue (RTR) Supplementary Report ⁽¹⁾						
Fiscal Year 2018 Quarter 4						
Thru 8-31-2018						
Investment Balances Summary						
This Month						
Fund Description	Beginning Balance	Deposits	Withdrawals ⁽²⁾	Interest	Ending Balance	% of Total
SH121 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	\$ 434,398,312.74	\$ -	\$ (18,690,919.12)	\$ 779,217.23	\$ 416,486,610.85	57.45%
SH121 ACCOUNT 2, EXCESS REVENUE	266,209,120.53	845,630.46	(2,935,534.36)	468,122.95	264,587,339.58	36.50%
SH161 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	34,004,594.08	-	(760,747.67)	59,599.67	33,303,446.08	4.59%
SH161 ACCOUNT 2, EXCESS REVENUE	10,756,733.91	-	(242,806.75)	18,868.90	10,532,796.06	1.45%
Total	\$ 745,368,761.26	\$ 845,630.46	\$ (22,630,007.90)	\$ 1,325,808.75	\$ 724,910,192.57	100.00%
This Quarter						
Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
SH121 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	\$ 453,961,926.30	\$ -	\$ (39,028,100.39)	\$ 1,552,784.94	\$ 416,486,610.85	57.45%
SH121 ACCOUNT 2, EXCESS REVENUE	267,944,251.74	1,552,399.99	(5,823,950.71)	914,638.56	264,587,339.58	36.50%
SH161 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	34,026,169.75	-	(838,764.10)	116,040.43	33,303,446.08	4.59%
SH161 ACCOUNT 2, EXCESS REVENUE	10,762,760.65	-	(266,707.57)	36,742.98	10,532,796.06	1.45%
Total	\$ 766,695,108.44	\$ 1,552,399.99	\$ (45,957,522.77)	\$ 2,620,206.91	\$ 724,910,192.57	100.00%
Last Quarter						
Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
SH121 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	\$ 462,319,234.54	\$ 37,913.25	\$ (10,521,979.02)	\$ 2,126,757.53	\$ 453,961,926.30	59.21%
SH121 ACCOUNT 2, EXCESS REVENUE	287,579,781.97	2,285,507.84	(23,261,988.74)	1,340,950.67	267,944,251.74	34.95%
SH161 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	33,395,689.25	-	474,550.59	155,929.91	34,026,169.75	4.44%
SH161 ACCOUNT 2, EXCESS REVENUE	10,747,871.93	-	(35,293.05)	50,181.77	10,762,760.65	1.40%
Total	\$ 794,042,577.69	\$ 2,323,421.09	\$ (33,344,710.22)	\$ 3,673,819.88	\$ 766,695,108.44	100.00%

⁽¹⁾ All funds are invested by the Texas Treasury Safekeeping Trust Company; interest earned in the current month is credited in the following month

Regional Toll Revenue (RTR) Supplementary Report ⁽¹⁾						
Fiscal Year 2018 Quarter 4						
Thru 8-31-2018						
Investment Balances Summary						
Fiscal Year 2018 to Date						
Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
SH121 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	\$ 483,278,883.35	\$ 11,745,268.03	\$ (85,592,284.62)	\$ 7,054,744.09	\$ 416,486,610.85	57.45%
SH121 ACCOUNT 2, EXCESS REVENUE	295,980,512.39	8,558,143.93	(44,302,677.03)	4,351,360.29	264,587,339.58	36.50%
SH161 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	34,015,469.74	88,499.76	(1,313,021.18)	512,497.76	33,303,446.08	4.59%
SH161 ACCOUNT 2, EXCESS REVENUE	11,746,663.88	44,499.84	(1,426,854.38)	168,486.72	10,532,796.06	1.45%
Total	\$ 825,021,529.36	\$ 20,436,411.56	\$ (132,634,837.21)	\$ 12,087,088.86	\$ 724,910,192.57	100.00%
Inception to Date						
Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
SH121 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	\$ -	\$ 2,556,604,444.99	\$ (2,350,341,362.69)	\$ 210,223,528.55	\$ 416,486,610.85	57.45%
SH121 ACCOUNT 2, EXCESS REVENUE	-	1,055,716,814.36	(848,545,390.42)	57,415,915.64	264,587,339.58	36.50%
SH161 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	-	151,466,358.59	(121,790,448.00)	3,627,535.49	33,303,446.08	4.59%
SH161 ACCOUNT 2, EXCESS REVENUE	-	50,326,910.12	(40,975,357.00)	1,181,242.94	10,532,796.06	1.45%
Total	\$ -	\$ 3,814,114,528.06	\$ (3,361,652,558.11)	\$ 272,448,222.62	\$ 724,910,192.57	100.00%
Interest Rate Averages						
Rate Description	August-2018	August-2017	FY 2018 Qtr 4 thru August-2018	FY 2017 Qtr 4 thru August-2017	FY 2018 thru August-2018	FY 2017 thru August-2017
90 Day T-Bill	2.0300%	1.0100%	1.9950%	1.0400%	1.6191%	0.7100%
TexPool	1.9205%	0.9989%	1.9051%	0.9852%	1.4931%	0.6628%
Logic	2.1843%	1.2660%	2.1797%	1.2534%	1.6668%	1.0238%
TexStar	1.9225%	1.0343%	1.9095%	1.0085%	1.5744%	0.6717%
State Comptroller	2.1004%	1.2981%	2.0815%	1.2828%	1.7394%	1.1148%

⁽¹⁾ All funds are invested by the Texas Treasury Safekeeping Trust Company; interest earned in the current month is credited in the following month



North Central Texas Council of Governments

Item 4

Exhibit: 2018-10-04-AA

Meeting Date: October 25, 2018

Submitted By: Monte Mercer
Deputy Executive Director

Item Title: Resolution to Review and Approve NCTCOG's Investment Policy

In accordance with the Public Funds Investment Act (PFIA), a public entity's investment policy must be reviewed annually by its governing body. The North Central Texas Council of Government's Investment Policy, which includes a listing of authorized brokers, is enclosed for Executive Board review. Staff is not recommending any changes.

I will be available at the Executive Board meeting to answer any questions.

⁽¹⁾ The Authorized Brokers/Dealers list is updated each year based on the City of Arlington and City of Carrollton respective lists. There are no changes that affect NCTCOG's list.

RESOLUTION TO REVIEW AND APPROVE NCTCOG'S INVESTMENT POLICY

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the Public Funds Investment Act requires public entities to develop written investment policies and strategies reviewed and approved annually by the governing body; and

WHEREAS, the Public Funds Investment Act requires the governing body or designated investment committee of public entities to review and adopt annually a list of qualified brokers authorized to engage in investment transactions with the entity; and

WHEREAS, the NCTCOG Investment Policy, which includes a listing of authorized brokers, has been presented to and reviewed by the Executive Board; and

WHEREAS, the Executive Board finds the policy to provide for the safe and prudent investment of funds;

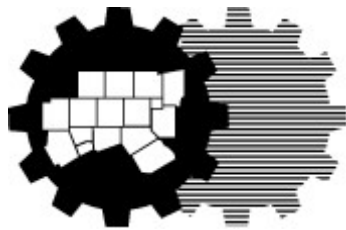
NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** The NCTCOG Executive Board approves the Investment Policy as included in Attachment 1.
- Section 2.** NCTCOG staff is authorized to take such investment actions as the approved policy permits with authorized brokers.
- Section 3.** This resolution shall be in effect immediately upon its adoption.

Kevin Strength, President
North Central Texas Council of Governments
Mayor, City of Waxahachie

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 25, 2018.

Ray Smith, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, Town of Prosper



Investment Policy

North Central Texas
Council of Governments

October 17, 2018

INVESTMENT POLICY

I. POLICY

It is the policy of the North Central Council of Governments (NCTCOG) that after allowing for the anticipated cash flow requirements of NCTCOG and giving due consideration to the safety and risk of investment, all available funds shall be invested in conformance with these legal and administrative guidelines, seeking to optimize interest earnings to the maximum extent possible.

Effective cash management is recognized as essential to good fiscal management. Investment interest is a source of revenue to NCTCOG funds. The NCTCOG's investment portfolio shall be designed and managed in a manner designed to maximize this revenue source, to be responsive to public trust, and to be in compliance with legal requirements and limitations.

Investments shall be made with the primary objectives of:

- * **Safety** and preservation of principal
- * Maintenance of sufficient **liquidity** to meet operating needs
- * **Public trust** from prudent investment activities
- * Optimization of **interest earnings** on the portfolio

II. PURPOSE

The purpose of this investment policy is to comply with applicable statutes, rules, regulations and Chapter 2256 of the Government Code ("Public Funds Investment Act"), which requires NCTCOG to adopt a written investment policy regarding the investment of its funds and funds under its control. The Investment Policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the NCTCOG's funds.

III. SCOPE

This Investment Policy shall govern the investment of all financial assets of NCTCOG. These funds are accounted for in the NCTCOG's Comprehensive Annual Financial Report (CAFR) and include:

- General Fund
- Special Revenue Funds
- Internal Service Funds
- Enterprise Funds
- Any new fund created by NCTCOG, unless specifically exempted from this Policy by the Executive Board or by law.

NCTCOG may consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

This Investment Policy shall apply to all transactions involving the financial assets and related activity for all the foregoing funds. However, this policy does not apply to the assets administered for the benefit of NCTCOG by outside agencies under deferred compensation programs.

The following investment strategies are the guidelines to investment of the funds of NCTCOG. All investments, when aggregated together, must be within the diversification parameters listed with the authorized investments. From time to time, on a temporary basis, the actual investments within one fund or another may vary slightly from its underlying strategy. However, these deviations should only be temporary and easily corrected.

- **Operating funds** include the general fund, internal service funds, and enterprise funds. These funds are necessary for the day to day operations of the NCTCOG's programs. Due to their short-term nature, these funds need to be available when needed. These funds will be invested in instruments authorized by this policy with a maturity not exceeding 180 days.
- **Advance funds** include any designated local, state, or federal advance funding within special revenue funds. These funds are necessary for the implementation of the NCTCOG's programs and tend to be short-term to mid-term in nature. These funds will be invested in instruments authorized by this policy with a maturity matched with programmatic needs not exceeding 365 days.
- **Designated funds** include programmed local funding within special revenue funds. These funds tend to be longer term in nature and not needed for immediate use. These funds will be invested in instruments authorized by this policy with a maturity matched with programmatic needs not exceeding two (2) years.

IV. INVESTMENT OBJECTIVES

NCTCOG shall manage and invest its cash with four primary objectives, listed in order of priority: **safety, liquidity, public trust, and yield, expressed as optimization of interest earnings.** The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with state and local law.

NCTCOG shall maintain a comprehensive cash management program, which includes collection of account receivables, vendor payments in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to insure maximum cash availability and maximum earnings on short-term investment of cash.

Safety [PFIA 2256.005(b)(2)]

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit and interest rate risk.

- Credit Risk and Concentration of Credit Risk – NCTCOG will minimize credit risk, the risk of loss due to the failure of the issuer or backer of the investment, and concentration of credit risk, the risk of loss attributed to the magnitude of investment in a single issuer, by:
 - Limiting investments to the safest types of investments
 - Pre-qualifying the financial institutions and broker/dealers with which NCTCOG will do business
 - Diversifying the investment portfolio so that potential losses on individual issuers will be minimized.
- Interest Rate Risk – NCTCOG will manage the risk that the interest earnings and the market value of investments in the portfolio will fall due to changes in general interest rates by limiting the maximum weighted average maturity of the investment portfolio to 365 days. NCTCOG will, in addition,:

- Structure the investment portfolio so that investments mature to meet cash requirements for ongoing operations, thereby avoiding the need to liquidate investments prior to maturity.
- Invest operating funds primarily in certificates of deposit, shorter-term securities, money market mutual funds, or local government investment pools functioning as money market mutual funds.
- Diversify maturities and staggering purchase dates to minimize the impact of market movements over time.

Liquidity [PFIA 2256.005(b)(2)]

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that investments mature concurrent with cash needs to meet anticipated demands. Because all possible cash demands cannot be anticipated, a portion of the portfolio will be invested in shares of money market mutual funds or local government investment pools that offer same-day liquidity. In addition, a portion of the portfolio may consist of securities with active secondary or resale markets.

Public Trust

All participants in NCTCOG's investment process shall seek to act responsibly as custodians of the public trust. Investment officers shall avoid any transaction that might impair public confidence in NCTCOG's ability to govern effectively.

Yield (Optimization of Interest Earnings) [PFIA 2256.005(b)(3)]

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

V. RESPONSIBILITY AND CONTROL

Delegation of Authority [PFIA 2256.005(f)]

In accordance with applicable statutes, rules, regulations and the Public Funds Investment Act, the Board designates the Deputy Executive Director as NCTCOG's Investment Officer. An Investment Officer or designee is authorized to execute investment transactions on behalf of NCTCOG. No person may engage in an investment transaction or the management of NCTCOG funds except as provided under the terms of this Investment Policy as approved by the Board. The investment authority granted to the investing officers is effective until rescinded by the Board.

Quality and Capability of Investment Management [PFIA 2256.005(b)(3)]

NCTCOG shall provide periodic training in investments for the designated investment officer(s) and other investment personnel through courses and seminars offered by professional organizations, associations, and other independent sources in order to insure the quality and capability of investment management in compliance with the Public Funds Investment Act.

Training Requirement [PFIA 2256.008 – Local Governments]

In accordance with applicable statutes, rules, regulations and the Public Funds Investment Act, designated Investment Officers shall attend an investment training session no less often than once every two years commencing on the first day of NCTCOG's fiscal year and consisting of the two consecutive fiscal years following that date. and shall receive not less than 10 hours of instruction relating to

investment responsibilities. A newly appointed Investment Officer must attend a training session of at least 10 hours of instruction within twelve months of the date the officer took office or assumed the officer's duties. The investment training session shall be provided by an independent source approved by the Board (see Attachment). For purposes of this policy, an "independent source" from which investment training shall be obtained shall include a professional organization, an institution of higher education or any other sponsor other than a business organization with whom NCTCOG may engage in an investment transaction.

Internal Controls

The Assistant Director of Finance is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of NCTCOG are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the Assistant Director of Finance shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points.

- Control of collusion.
- Separation of transactions authority from accounting and record keeping.
- Custodial safekeeping.
- Avoidance of physical delivery securities.
- Clear delegation of authority to subordinate staff members.
- Written confirmation for all transactions for investments and wire transfers.
- Development of a wire transfer agreement with the depository bank or third party custodian.

Prudence [PFIA 2256.006]

The standard of prudence to be applied by the Investment Officer shall be the "prudent investor" rule. This rule states that "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- The investment of all funds, or funds under NCTCOG's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment.
- Whether the investment decision was consistent with the written approved investment policy of NCTCOG.

Indemnification

The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific investment's credit risk or market price changes, provided that these deviations are reported immediately and the appropriate action is taken to control adverse developments.

Ethics and Conflicts of Interest [PFIA 2256.005(i)]

Officers and employees involved in the investment process shall refrain from personal business activity that would conflict with the proper execution and management of the investment program, or that would impair their ability to make impartial decisions. Employees and Investment Officers shall disclose any

material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with which business is conducted on behalf of the NCTCOG.

An Investment Officer of NCTCOG who has a personal business relationship with an organization seeking to sell an investment to NCTCOG shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to NCTCOG shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the Board.

VI. SUITABLE AND AUTHORIZED INVESTMENTS

Portfolio Management

NCTCOG currently has a “buy and hold” portfolio strategy. Maturity dates are matched with cash flow requirements and investments are purchased with the intent to be held until maturity. However, investments may be liquidated prior to maturity for the following reasons:

- An investment with declining credit may be liquidated early to minimize loss of principal.
- Cash flow needs of NCTCOG require that the investment be liquidated.
- Portfolio restructuring to accommodate NCTCOG needs and requirements or to address market conditions.

Investments [PFIA 2256.005(b)(4)(A)]

NCTCOG funds governed by this policy may be invested in the instruments described below, all of which are authorized by Chapter 2256 of the Government Code (Public Funds Investment Act). Investment of NCTCOG funds in any instrument or security not authorized for investment under the Act is prohibited. NCTCOG will not be required to liquidate an investment that becomes unauthorized subsequent to its purchase.

I. Authorized

1. Obligations of the United States of America, its agencies and instrumentalities.
2. Certificates of Deposit issued by a depository institution that has its main office or a branch office in Texas. The certificate of deposit must be guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or the National Credit Union Share Insurance Fund or its successor and secured by obligations in a manner and amount as provided by law. In addition, certificates of deposit obtained through a depository institution that has its main office or a branch office in Texas and that contractually agrees to place the funds in federally insured depository institutions in accordance with the conditions prescribed in Section 2256.010(b) of the Public Funds Investment Act are authorized investments.
3. Fully collateralized direct repurchase agreements with a defined termination date secured by obligations of the United States or its agencies and instrumentalities. These shall be pledged to NCTCOG, held in NCTCOG's name, and deposited at the time the investment is made with NCTCOG or with a third party selected and approved by NCTCOG. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in Texas. A Master Repurchase Agreement must be signed by the bank/dealer prior to investment in a repurchase agreement. All repurchase agreement transactions will be on a delivery vs. payment basis. Securities received for repurchase agreements must have a market value greater than or equal to 102 percent at the time funds are disbursed. (Sweep Accounts and/or Bond Proceeds)

4. Money Market Mutual funds that: 1) are registered and regulated by the Securities and Exchange Commission, 2) have a dollar weighted average stated maturity of 90 days or less, 3) seek to maintain a net asset value of \$1.00 per share, and 4) are rated AAA by at least one nationally recognized rating service.
5. Local government investment pools, which 1) meet the requirements of Chapter 2256.016 of the Public Funds Investment Act, 2) are rated no lower than AAA or an equivalent rating by at least one nationally recognized rating service, and 3) are authorized by resolution or ordinance by the Board. In addition, a local government investment pool created to function as a money market mutual fund must mark its portfolio to the market daily and, to the extent reasonably possible, stabilize at \$1.00 net asset value.

All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating. (PFIA 2256.021)

II. Not Authorized [PFIA 2256.009(b)(1-4)]

Investments including interest-only or principal-only strips of obligations with underlying mortgage-backed security collateral, collateralized mortgage obligations with an inverse floating interest rate or a maturity date of over 10 years are strictly prohibited.

VII. INVESTMENT PARAMETERS

Maximum Maturities [PFIA 2256.005(b)(4)(B)]

The longer the maturity of investments, the greater their price volatility. Therefore, it is NCTCOG's policy to concentrate its investment portfolio in shorter-term securities in order to limit principal risk caused by changes in interest rates.

NCTCOG attempts to match its investments with anticipated cash flow requirements. NCTCOG will not directly invest in securities maturing more than two (2) years from the date of purchase; however, the above described obligations, certificates, or agreements may be collateralized using longer dated investments.

Because no secondary market exists for repurchase agreements, the maximum maturity shall be 120 days except in the case of a flexible repurchase agreement for bond proceeds. The maximum maturity for such an investment shall be determined in accordance with project cash flow projections and the requirements of the governing bond ordinance.

The composite portfolio will have a weighted average maturity of 365 days or less. This dollar-weighted average maturity will be calculated using the stated final maturity dates of each security. [PFIA 2256.005(b)(4)(C)]

Diversification [PFIA 2256.005(b)(3)]

NCTCOG recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is managed through portfolio diversification that shall be achieved by the following general guidelines:

- Limiting investments to avoid over concentration in investments from a specific issuer or business sector (excluding U.S. Treasury securities and certificates of deposit that are fully insured and collateralized in accordance with state and federal law),
- Limiting investment in investments that have higher credit risks (example: commercial paper),
- Investing in investments with varying maturities, and

- Continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIPs), money market funds or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

The following maximum limits, by instrument, are established for NCTCOG's portfolio:

1. U.S. Treasury Securities 100%
2. U.S. Agencies and Instrumentalities 85%
3. Certificates of Deposit 100%
4. Repurchase Agreements ⁽¹⁾..... 20%
5. Money Market Mutual Funds ⁽²⁾..... 50%
6. Authorized Pools..... 100%

⁽¹⁾ Excluding flexible repurchase agreements for bond proceeds investments

⁽²⁾ No single investment in any one money market mutual fund which exceeds 10% of the total assets of the money market mutual fund

VIII. SELECTION OF BANKS AND DEALERS

Depository [Chapter 105.017, Local Government Code]

At least every 5 years a Depository shall be selected through the NCTCOG's banking services procurement process, which shall include a formal request for proposal (RFP). The selection of a depository will be determined by competitive bid and evaluation of bids will be based on the following selection criteria:

- The ability to qualify as a depository for public funds in accordance with state law.
- The ability to provide requested information or financial statements for the periods specified.
- The ability to meet all requirements in the banking RFP.
- Complete response to all required items on the bid form
- Lowest net banking service cost, consistent with the ability to provide an appropriate level of service.
- The credit worthiness and financial stability of the bank.

Authorized Brokers/Dealers [PFIA 2256.025]

NCTCOG shall, at least annually, review, revise, and adopt a list of qualified brokers/dealers and financial institutions authorized to engage in securities transactions with NCTCOG. A designated investment committee or Executive Board will at least annually review and adopt the list of qualified brokers/dealers (see Attachment). Those firms that request to become qualified bidders for securities transactions will be required to provide a completed broker/dealer questionnaire that provides information regarding creditworthiness, experience and reputation and 2) a certification stating the firm has received, read and understood NCTCOG's investment policy and agree to comply with the policy. Authorized firms may include primary dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (Uniform Net Capital Rule), and qualified depositories. All investment providers, including financial institutions, banks, money market mutual funds, and local government investment pools, must sign a certification acknowledging that the organization has received and reviewed NCTCOG's investment policy and that reasonable procedures and controls have been implemented to preclude investment transactions that are not authorized by NCTCOG's policy. [PFIA 2256.005(k-l)]

Competitive Bids

It is the policy of NCTCOG to require competitive bidding for all individual security purchases and sales except for: a) transactions with money market mutual funds and local government investment pools and

b) treasury and agency securities purchased at issue through an approved broker/dealer or financial institution.

Delivery vs. Payment [PFIA 2256.005(b)(4)(E)]

Securities shall be purchased using the **delivery vs. payment** method with the exception of investment pools and mutual funds. Funds will be released after notification that the purchased security has been received.

IX. CUSTODIAL CREDIT RISK MANAGEMENT

Safekeeping and Custodial Agreements

NCTCOG shall contract with a bank or banks for the safekeeping of securities either owned by NCTCOG as part of its investment portfolio or held as collateral to secure demand or time deposits. Securities owned by NCTCOG shall be held in NCTCOG's name as evidenced by safekeeping receipts of the institution holding the securities.

Collateral for deposits will be held by a third party custodian designated by NCTCOG and pledged to NCTCOG as evidenced by safekeeping receipts of the institution with which the collateral is deposited. Original safekeeping receipts shall be obtained. Collateral may be held by the depository bank's trust department, a Federal Reserve bank or branch of a Federal Reserve bank, a Federal Home Loan Bank, or a third party bank approved by NCTCOG.

Collateral Policy [PFCA 2257.023]

Consistent with the requirements of the Public Funds Collateral Act, it is the policy of NCTCOG to require full collateralization of all NCTCOG funds on deposit with a depository bank, other than investments. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 105% of market value of principal and accrued interest on the deposits or investments less an amount insured by the FDIC. At its discretion, NCTCOG may require a higher level of collateralization for certain investment securities. Securities pledged as collateral shall be held by an independent third party with which NCTCOG has a current custodial agreement. The Deputy Executive Director is responsible for entering into collateralization agreements with third party custodians in compliance with this Policy. The agreements are to specify the acceptable investment securities for collateral, including provisions relating to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to NCTCOG and retained. Collateral shall be reviewed at least monthly to assure that the market value of the pledged securities is adequate.

Collateral Defined

NCTCOG shall accept only the following types of collateral:

- Obligations of the United States or its agencies and instrumentalities
- Direct obligations of the state of Texas or its agencies and instrumentalities
- Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States
- Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized rating firm not less than A or its equivalent with a remaining maturity of ten (10) years or less
- A surety bond issued by an insurance company rated as to investment quality by a nationally recognized rating firm not less than A

- A letter of credit issued to NCTCOG by the Federal Home Loan Bank

Subject to Audit

All collateral shall be subject to inspection and audit by the NCTCOG or NCTCOG's independent auditors.

X. PERFORMANCE

Performance Standards

NCTCOG's investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio shall be designed with the objective of obtaining a rate of return through budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow requirements of NCTCOG.

Performance Benchmark

It is the policy of NCTCOG to purchase investments with maturity dates coinciding with cash flow needs. Through this strategy, NCTCOG shall seek to optimize interest earnings utilizing allowable investments available on the market at that time. Market value will be calculated on a quarterly basis on all securities owned and compared to current book value. NCTCOG's portfolio shall be designed with the objective of regularly meeting or exceeding the average rate of return on U.S. Treasury Bills at a maturity level comparable to NCTCOG's weighted average maturity in days.

XI. REPORTING [*PFIA 2256.023*]

Methods

The Investment Officer shall prepare an investment report on a quarterly basis that summarizes investment strategies employed in the most recent quarter and describes the portfolio in terms of investment securities, maturities, and shall explain the total investment return for the quarter.

The quarterly investment report shall include a summary statement of investment activity prepared in compliance with generally accepted accounting principals. This summary will be prepared in a manner that will allow NCTCOG to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will be provided to the Board. The report will include the following:

- A listing of individual securities held at the end of the reporting period.
- Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of securities for the period.
- Additions and changes to the market value during the period.
- Average weighted yield to maturity of portfolio as compared to applicable benchmark.
- Listing of investments by maturity date.
- Fully accrued interest for the reporting period
- The percentage of the total portfolio that each type of investment represents.
- Statement of compliance of NCTCOG's investment portfolio with state law and the investment strategy and policy approved by the Board.

An independent auditor will perform a formal annual review of the quarterly reports with the results reported to the governing body [*PFIA 2256.023(d)*].

Monitoring Market Value [*PFIA 2256.005(b)(4)(D)*]

Market value of all securities in the portfolio will be determined on a quarterly basis. These values will be obtained from a reputable and independent source and disclosed to the governing body quarterly in a written report.

XII. INVESTMENT POLICY ADOPTION [PFIA 2256.005(e)]

NCTCOG's investment policy shall be adopted by resolution of the Board. It is NCTCOG's intent to comply with state laws and regulations. NCTCOG's investment policy shall be subject to revisions consistent with changing laws, regulations, and needs of NCTCOG. The Board shall adopt a resolution stating that it has reviewed the policy and investment strategies at least annually, approving any changes or modifications.

Attachment

Authorized Brokers/Dealers

FTN Financial
Hilltop Securities
SAMCO Capital Markets, Inc.

Government Pools Authorized by Executive Board Resolution

(TEXPOOL) Texas Local Government Investment Pool
(TexSTAR) Texas Short Term Asset Reserve Program
(LOGIC) Local Government Investment Cooperative

Approved Providers of Public Funds Investment Act (PFIA) Training

University of North Texas
Government Finance Officers Association
Government Finance Officers Association of Texas
Government Treasurers Organization of Texas
Texas State University
Texas Municipal League



North Central Texas Council of Governments

Item 5

Exhibit: 2018-10-05-AA

Meeting Date: October 25, 2018

Submitted By: Monte Mercer
Deputy Executive Director

Item Title: Resolution Authorizing a Contract with SKC Communications Products LLC for Audio and Visual Equipment and Services Relating to Building Renovations

This is a request for a contract with SKC Communication Products LLC utilizing The Interlocal Purchasing System (TIPS) cooperative contract # 171001 in an amount not to exceed \$155,000 as Procurement #2019-008 for audio/visual equipment and support services. The equipment purchased under this authorization is to be installed in meeting and conference rooms during the renovation of Centerpoint III, 3rd floor, and will serve Workforce Development, Environment and Development and Public Employee Benefits Cooperative (PEBC).

There will be one large conference room with a movable wall that will be equipped with audio/visual technology to support both sides of the room when the wall is closed, or support the large room when the wall is open. This conference room will serve as a board room for the Workforce Development Department and a committee meeting room for the Environment and Development Department. In addition, there will be three smaller conference rooms equipped with necessary technology to facilitate internal meetings and remote/go-to meeting conference spaces.

Staff anticipates procuring additional A/V equipment with the next phase of renovation for Centerpoint II, floors 2 and 3. This action is scheduled for the December Executive Board meeting. A/V equipment for the conference center, police academy and the 4th floor of Centerpoint II will be procured in early 2019 and presented to the Executive Board for approval at that time.

I will be available at the Executive Board meeting should you have any questions.

MM

**RESOLUTION AUTHORIZING A CONTRACT WITH SKC COMMUNICATIONS PRODUCTS LLC
FOR AUDIO AND VISUAL EQUIPMENT AND SERVICES RELATING TO
BUILDING RENOVATIONS**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under the Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG staff has identified the need for audio and visual equipment and related services for Centerpoint III, 3rd floor, which will be installed during renovation work resulting from the building lease extension authorized in December 2016; and,

WHEREAS, SKC Communications Products LLC, has a current contract #171001 available through The Interlocal Purchasing System (TIPS) cooperative purchasing program for Audio Visual Equipment, Supplies and Services; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and SKC Communications Products LLC for audio and visual equipment and services in the amount not to exceed \$155,000, be and is hereby approved.

Section 3. The Executive Director or designee is authorized to execute agreements necessary to carry out this program, in the name of the North Central Texas Council of Governments.

Section 4. This resolution shall be in effect immediately upon its adoption.

Kevin Strength, President
North Central Texas Council of Government
Mayor, City of Waxahachie

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 25, 2018.

Ray Smith, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, Town of Prosper



North Central Texas Council of Governments

Item 6

Exhibit: 2018-10-06-AG

Meeting Date: October 25, 2018

Submitted By: Doni Green
Director of Aging

Item Title: Resolution Authorizing a Contract with McKesson Corporation for Medical Equipment and Supplies

The North Central Texas Council of Governments (NCTCOG), in its role as the designated Area Agency on Aging, purchases medical equipment and supplies on behalf of older persons who have low incomes and are at risk of premature nursing home placement. It has engaged in competitive procurement on a biennial basis and the current contract will terminate soon.

Staff recently determined that the necessary medical equipment and supplies are available through the US Communities cooperative contract #12151 with McKesson Corporation. McKesson has an extensive catalog that includes all of the Aging program's most commonly purchased items and offers pricing that is substantially lower than the current contract's.

A draft resolution authorizing an agreement with McKesson Corporation for medical equipment and supplies, for the term November 1, 2018, through November 20, 2019, and in an amount not to exceed \$100,000 is attached for Executive Board consideration.

I will be available to answer any questions prior to requesting Board approval.

Thank you.

RESOLUTION AUTHORIZING A CONTRACT WITH MCKESSON CORPORATION FOR MEDICAL EQUIPMENT AND SUPPLIES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Area Agency on Aging (AAA) for State Planning Region 4A by the Texas Health and Human Services Commission (HHSC); and,

WHEREAS, NCTCOG, in its capacity as AAA, receives funding from HHSC to purchase medical equipment and supplies on behalf of older persons who are at risk of premature institutionalization; and

WHEREAS, these items are available for purchase utilizing the US Communities cooperative purchasing program; and

WHEREAS, McKesson Corporation is an authorized supplier and has the ability to supply medical equipment and supplies that meet NCTCOG's needs.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1. A contract between NCTCOG and McKesson Corporation, for medical equipment and supplies for the term November 1, 2018 through November 20, 2019, and in an amount not to exceed \$100,000, be and is hereby approved.
- Section 2. The Executive Director or designee is authorized to execute agreements necessary to carry out this program in the name of the North Central Texas Governments.
- Section 3. This resolution shall be in effect immediately upon its adoption.

Kevin Strength, President
North Central Texas Council of Governments
Mayor, City of Waxahachie

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 25, 2018.

Ray Smith, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of Prosper



North Central Texas Council of Governments

Item 7

Exhibit: 2018-10-07-TR

Meeting Date: October 25, 2018

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing Agreement with Subrecipient of the Clean Fleets North Texas 2018 Call For Projects

The Regional Transportation Council (RTC) opened the Clean Fleets North Texas 2018 Call for Projects on March 22, 2018. The primary goal of this program is to reduce emissions of ozone-forming nitrogen oxides from diesel-powered heavy-duty vehicles or equipment in the Dallas-Fort Worth 10-county ozone nonattainment area by replacing older, high-emitting vehicles or equipment with new, low-emitting vehicles and equipment. This initiative is funded by the Environmental Protection Agency (EPA) National Clean Diesel Funding Assistance Program and the Texas Commission on Environmental Quality (TCEQ) Supplemental Environmental Project (SEP) Program, as detailed in Attachment 1. Additional State funds are integrated into this Call for Projects as they are received to expedite utilization of funds. State dollars are reserved for replacement of school buses. As additional State funds are applied, they offset the EPA portion of approved awards. These offsets are detailed in Attachment 1.

Eligible applicants include local governments and private companies with a contract with a local government who own heavy-duty diesel vehicles or equipment operating in the nonattainment area and who have adopted the RTC Clean Fleet Policy. A list of eligible applicants is available at www.nctcog.org/fleetpolicy. Applications are accepted and reviewed on a modified first-come, first-served basis with monthly application deadlines. Applications will be accepted until January 25, 2019, or until all funds are awarded, whichever occurs first. The Board has previously approved subawards for several projects. However, funding is still available, and solicitation of applications is ongoing.

One application was received from the City of North Richland Hills for the August 31 deadline, requesting replacement of one fire truck. Staff recommends a subaward for the City of North Richland Hills in an amount of \$300,000 grant funds with a \$900,000 local match, as detailed in Attachment 1. The City of North Richland Hills will provide local contributions of 75 percent of the total project cost, as required by the EPA according to project type; all local contributions will be tracked and documented. RTC approved this award at its October 11, 2018, meeting.

A draft resolution authorizing an agreement with the City of North Richland Hills not to exceed \$300,000 grant funds and \$900,000 local match is attached for Executive Board consideration. Staff continues to accept applications and will bring additional recommendations to the Executive Board in future months. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

AH:ch
Attachment

RESOLUTION AUTHORIZING AGREEMENT WITH SUBRECIPIENT OF THE CLEAN FLEETS NORTH TEXAS 2018 CALL FOR PROJECTS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, the Clean Fleets North Texas 2018 Call for Projects is funded by the Texas Commission on Environmental Quality (TCEQ) Supplemental Environmental Project (SEP) and the Environmental Protection Agency (EPA) National Clean Diesel Funding Assistance Program; and,

WHEREAS, on March 22, 2018, the RTC announced the Clean Fleets North Texas 2018 Call for Projects in the 10-county ozone nonattainment area for the implementation of projects that reduce nitrogen oxide emissions; and,

WHEREAS, on October 11, 2018, the RTC approved a project for the City of North Richland Hills for the Clean Fleets North Texas 2018 Call for Projects; and,

WHEREAS, NCTCOG has complied with RTC procedures for Calls for Projects/Funding Initiatives.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. An agreement between NCTCOG and the City of North Richland Hills in an amount not to exceed \$300,000 in EPA funds, as detailed in Attachment 1, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 3. This resolution shall be in effect immediately upon its adoption.

Kevin Strength, President
North Central Texas Council of Governments
Mayor, City of Waxahachie

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 25, 2018.

Ray Smith, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, Town of Prosper

**Clean Fleets North Texas 2018 Call for Projects
October 25, 2018 Executive Board**

Funding Available for Call for Projects

	EPA*	TCEQ SEP**	Total
Available at Start of Call for Projects	\$2,000,033	\$47,861	\$2,047,894
New Receipts Since Call for Projects Opened	\$0	\$61,266	\$61,266
Total	\$2,000,033	\$109,127	\$2,109,160

Subawards Previously Approved

Subrecipient	Project Description	Total Project Cost	EPA*	TCEQ SEP**	Local Contribution
1 City of Dallas	Replace 13 Dump Trucks	\$2,069,990	\$724,497	\$0	\$1,345,493
2 City of Mineral Wells	Replace 1 Truck and 1 Wheel Loader	\$298,220	\$74,555	\$0	\$223,665
3 City of Richardson	Replace 2 Refuse Haulers and 1 Truck	\$635,000	\$158,750	\$0	\$476,250
4 City of Watauga	Replace 1 Fire Truck	\$627,421	\$156,855	\$0	\$470,566
5 Denton Independent School District	Replace 2 School Buses	\$213,382	\$14,239	\$39,107	\$160,036
6 Garner Independent School District***	Replace 3 School Buses	\$280,083	\$0	\$70,020	\$210,063
Total		\$4,124,096	\$1,128,896	\$109,127	\$2,886,073

Subrecipients Recommended for Funding

Subrecipient	Project Description	Total Project Cost	EPA*	TCEQ SEP**	Local Contribution
1 City of North Richland Hills	Replace 1 Fire Truck	\$1,200,000	\$300,000	\$0	\$900,000
Total		\$1,200,000	\$300,000	\$0	\$900,000

Funding Available for Call for Projects

	EPA*	TCEQ SEP**	Total
Balance Available Going Forward	\$571,137	\$0	\$571,137

*EPA=Environmental Protection Agency National Clean Diesel Funding Assistance Program

** TCEQ=Texas Commission on Environmental Quality; SEP=Supplemental Environmental Project. Additional SEP receipts will be added to awards for school bus replacements and will offset awarded EPA funds.

***Additional SEP Funds received after June Board approval have been added to the Garner ISD award and fully offset EPA portion of subaward.



North Central Texas Council of Governments

Item 8

Exhibit: 2018-10-08-TR

Meeting Date: October 25, 2018

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing the Receipt of Fiscal Year 2018 Federal Transit Administration Formula Funds

The North Central Texas Council of Governments (NCTCOG) is a designated recipient for Federal Transit Administration (FTA) funds for the following three programs: Urbanized Area Formula Program, Enhanced Mobility of Seniors and Individuals with Disabilities Program (Enhanced Mobility), and Bus and Bus Facilities Program. On July 16, 2018, FTA published full Fiscal Year (FY) 2018 apportionments, which consisted of \$97.3 million for the region from these three programs. Consistent with the FY 2019 – 2022 Transportation Improvement Program (TIP) approved by the Regional Transportation Council (RTC), \$7.7 million of the regional total is available for NCTCOG to utilize and execute necessary agreements with local public transit providers. Local funds from transit providers and Transportation Development Credits will be used as match for these federal funds.

NCTCOG will enter into a grant agreement with FTA for approximately \$6.0 million in FY 2018 Urbanized Area Formula Program funds. NCTCOG will retain approximately \$2.3 million of these funds for administration, regional planning, and the purchase of vehicles on behalf of transit providers. The following transit providers will utilize the remainder of funds for service: City/County Transportation; Community Transit Services; Public Transit Services; Span, Inc.; and STAR Transit.

NCTCOG will enter into a grant agreement with FTA for approximately \$898,000 in FY 2018 Enhanced Mobility Program funds. NCTCOG will retain approximately \$376,000 for administrative purposes including the administration of approximately \$1.7 million to be awarded through future strategic partnerships yet to be identified. The following transit providers will utilize the remaining funds for service: Public Transit Services and STAR Transit. NCTCOG will seek Executive Board approval once projects for the \$1.7 million have been identified.

NCTCOG will enter into a grant agreement with FTA for approximately \$613,000 in FY 2018 Bus and Bus Facilities Program funds to purchase vehicles on behalf of transit providers. NCTCOG is not seeking any administrative funding for this program.

A draft resolution authorizing receipt of these program funds and the execution of necessary agreements with transit providers is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

EH:tmb
Attachment

RESOLUTION AUTHORIZING THE RECEIPT OF FISCAL YEAR 2018 FEDERAL TRANSIT ADMINISTRATION FORMULA FUNDS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG is a Designated Recipient for Federal Transit Administration (FTA) Urbanized Area Formula Program, Enhanced Mobility of Seniors and Individuals with Disabilities Program, and Bus and Bus Facilities Program funds in the Dallas-Fort Worth-Arlington and Denton-Lewisville Urbanized Areas, as delegated by the Governor of the State of Texas; and,

WHEREAS, Subtask 3.06 of the Fiscal Year (FY) 2018 and FY 2019 Unified Planning Work Program provides for NCTCOG to serve as the federal grantee for local public transit providers operating service in the Dallas-Fort Worth-Arlington and Denton-Lewisville Urbanized Areas, with responsibilities of administration, grant management and compliance for FTA formula programs; and,

WHEREAS, Subtask 3.06 of the FY 2018 and FY 2019 Unified Planning Work Program supports the sustainability of transit services and solutions that move the region toward more comprehensive, coordinated, accessible, efficient, and effective public transit services; and,

WHEREAS, on October 11, 2018, the RTC programmed FY 2018 FTA formula program funds to local public transit providers operating service in the Dallas-Fort Worth-Arlington and Denton-Lewisville Urbanized Areas for implementation of transit projects through coordination with NCTCOG, as the federal grantee; and,

WHEREAS, local public transit providers receiving funding will provide local match utilizing Local funds or Transportation Development Credits.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** The North Central Texas Council of Governments is authorized to submit grant applications to receive approximately \$6,016,992 in FY 2018 Urbanized Area Formula Program funds and administer the program consistent with State and federal regulations.
- Section 2.** The North Central Texas Council of Governments is authorized to submit grant applications to receive approximately \$897,064 in FY 2018 Enhanced Mobility of Seniors and Individuals with Disabilities funds and administer the program consistent with State and federal regulations.
- Section 3.** The North Central Texas Council of Governments is authorized to submit and receive approximately \$613,355 in FY 2018 Bus and Bus Facilities Program funds and administer the program consistent with State and federal regulations.

- Section 4.** These funds and projects will be incorporated into the applicable fiscal year budgets and Unified Planning Work Program (UPWP) as appropriate.
- Section 5.** Agreements between NCTCOG and subrecipients, not to exceed amounts outlined in Attachment 1, be and are hereby approved.
- Section 6.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.
- Section 7.** This motion shall be in effect immediately upon adoption.

Kevin Strength, President
North Central Texas Council of Governments
Mayor, City of Waxahachie

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 25, 2018.

Ray Smith, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, Town of Prosper

FISCAL YEAR 2018 FEDERAL TRANSIT ADMINISTRATION FORMULA FUNDING

Urbanized Area Formula Program (Section 5307)

Dallas-Fort Worth-Arlington Urbanized Area				
Subrecipient	Federal Funds²	TDCs¹	Local Funds	State Funds
City/County Transportation	\$ 116,009	5,637	\$ 87,827	\$ -
Community Transit Services	\$ 99,089	12,382	\$ -	\$ 37,180
Public Transit Services	\$ 301,224	28,800	\$ 157,224	\$ -
Span, Inc.	\$ 627,367	75,400	\$ 250,367	\$ -
STAR Transit	\$ 2,654,865	315,253	\$ 1,078,604	\$ -
TOTAL	\$ 3,798,554	437,472	\$ 1,574,022	\$ 37,180

Enhanced Mobility of Seniors and Individuals with Disabilities Program (Section 5310)

Dallas-Fort Worth-Arlington Urbanized Area			
Subrecipient	Federal Funds	TDCs	Local Funds
Public Transit Services	\$ 36,000	7,200	\$ -
STAR Transit	\$ 485,072	-	\$ 121,268
TOTAL	\$ 521,072	7,200	\$ 121,268

¹ Transportation Development Credits (TDCs) for "Strategic Awards to Small Transit Providers" are credits (not dollars) used to leverage federal funds in lieu of local cash match. The result is the capital portion of the project will be 100% federally funded

² Federal funds include both capital and operating projects



North Central Texas Council of Governments

Item 9

Exhibit: 2018-10-09-TR

Meeting Date: October 25, 2018

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Approving Modifications to the FY2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning

The Unified Planning Work Program for Regional Transportation Planning (UPWP) is required by federal and State transportation planning regulations and provides a summary of the transportation and related air quality planning tasks to be conducted by Metropolitan Planning Organization (MPO) staff. The FY2018 and FY2019 UPWP was approved by the Regional Transportation Council (RTC) and NCTCOG Executive Board in July 2017 and identifies the activities to be carried out between October 1, 2017, and September 30, 2019. Listed below are proposed modifications to the FY2018 and FY2019 UPWP. Included in these amendments are new initiatives, project updates and funding adjustments to correspond to the FY2019 budget adopted by the Executive Board in September. The proposed modifications were presented at the September 10, 11, and 19, 2018, public meetings. No public comments were received. The Regional Transportation Council has approved the proposed modifications outlined below.

Transportation Planning Fund (TPF) Modifications

As a result of NCTCOG’s FY2019 budget development, funding adjustments to Transportation Planning Fund projects are being proposed to reflect a reallocation of resources for FY2019. These changes are highlighted in the table below.

FY2018 and FY2019 Allocation of Transportation Planning Funds

Subtask	Subtask Title	2-Year Totals		
		Current	Proposed	Variance
1.01	Community Outreach	\$2,889,500	\$3,015,100	\$125,600
1.02	Program and Policy Administration	\$522,100	\$655,300	\$133,200
1.03	Fiscal Management and Information Systems	\$0	\$0	\$0
1.04	Computer System Administration and Application Coordination	\$1,110,000	\$1,119,800	\$9,800
	Subtask 1 - Administration and Management	\$4,521,600	\$4,790,200	\$268,600

FY2018 and FY2019 Allocation of Transportation Planning Funds (continued)

Subtask	Subtask Title	2-Year Totals		
		Current	Proposed	Variance
2.01	Travel Forecasting Support	\$2,136,200	\$2,099,500	(\$36,700)
2.02	Transportation Data Management	\$398,800	\$420,600	\$21,800
2.03	Demographic Data and Forecasts	\$1,033,600	\$1,030,800	(\$2,800)
	Subtask 2 - Transportation Data Development and Maintenance	\$3,568,600	\$3,550,900	(\$17,700)
3.01	Transportation Project Programming	\$2,393,700	\$2,408,700	\$15,000
3.02	Regional Air Quality Planning	\$1,036,100	\$1,035,100	(\$1,000)
3.03	Air Quality Management and Operations	\$0	\$0	\$0
3.04	Transportation and Air Quality Communications	\$0	\$0	\$0
3.05	Public Transportation Planning and Management Studies	\$2,988,300	\$2,721,100	(\$267,200)
3.06	Transit Operations	\$0	\$0	\$0
	Subtask 3 - Short-range Planning and Programming, and Air Quality and Transit Operations	\$6,418,100	\$6,164,900	(\$253,200)
4.01	Metropolitan Transportation Planning	\$2,623,700	\$2,265,300	(\$358,400)
4.02	Coordination of Transportation and Environmental Planning Processes	\$223,200	\$463,400	\$240,200
4.03	Ensuring Nondiscrimination and Environmental Justice in MPO Planning/Program Activities	\$132,700	\$263,400	\$130,700
4.04	Performance-Based Planning and Coordination	\$84,200	\$85,900	\$1,700
	Subtask 4 - Metropolitan Transportation Plan	\$3,063,800	\$3,078,000	\$14,200
5.01	Regional Transportation Studies	\$1,041,700	\$1,027,300	(\$14,400)
5.02	Subarea Studies and Local Government Assistance	\$1,097,900	\$1,068,300	(\$29,600)
5.03	Land-Use/Transportation Initiatives	\$641,500	\$816,500	\$175,000
5.04	Capital and Operational Asset Management System	\$372,300	\$339,200	(\$33,100)

FY2018 and FY2019 Allocation of Transportation Planning Funds (continued)

Subtask	Subtask Title	2-Year Totals		
		Current	Proposed	Variance
5.05	Congestion Management Planning and Operations	\$824,700	\$858,000	\$33,300
5.06	Regional Freight Planning	\$10,000	\$171,000	\$161,000
5.07	Transportation System Security and Emergency Preparedness	\$53,200	\$53,600	\$400
5.08	Roadway and Railroad Safety	\$610,700	\$697,700	\$87,000
5.09	Regional Aviation Planning and Education	\$234,000	\$192,000	(\$42,000)
5.10	Regional Military and Community Coordination	\$0	\$0	\$0
5.11	Automated Vehicle Technology	\$483,500	\$554,400	\$70,900
	Subtask 5 - Special Studies and System Operations	\$5,369,500	\$5,778,000	\$408,500
	Funding Totals	\$22,941,600	\$23,362,000	\$420,400

Other Funding Source Budget Modifications

In addition to the adjustments proposed above for Transportation Planning Funds, adjustments are also proposed to other funding sources as a result of NCTCOG's FY2019 budget process. Affected funding sources include Federal Highway Administration (FHWA), Federal Transit Administration (FTA), Environmental Protection Agency (EPA), Surface Transportation Block Grant Program (STBG), Congestion Mitigation and Air Quality Improvement Program (CMAQ), Texas Department of Transportation (TxDOT), Regional Toll Revenue (RTR), and local funds. The adjustments by funding source are included in the table below, as well as the associated Unified Planning Work Program Subtasks.

Non-TPF FY2019 Budget Adjustments

Funding Source	Amount	UPWP Subtasks
Local	\$545,050	2.02, 3.03, 3.05, 4.02, 5.01, 5.03, 5.05, 5.06, 5.08, 5.11
CMAQ	\$5,275,500	3.03, 5.03, 5.05
EPA	\$16,200	3.03
FHWA	\$44,400	2.01, 4.02, 5.03
FTA	\$360,600	5.03
RTR	\$3,331,500	1.03, 3.01, 4.02, 5.01, 5.05
STBG	\$1,057,100	1.02, 2.01, 3.03, 3.04, 5.01, 5.03, 5.05, 5.08
TxDOT	\$274,400	5.04, 5.05, 5.08

Other Transportation Planning Fund (TPF) Modifications

- 1.01 Community Outreach – Public Involvement, Publications, and Legislative Support (update text to reflect the addition of outreach activities to the business community)
- 1.04 Computer System Administration and Application Coordination – Computer Resource Management and Equipment Purchases (update Exhibit II-1 to include web-based traffic count reporting software)
- 2.02 Transportation Data Management – Collection of Traffic Data (delete project; work is included in Subtask 5.05, Congestion Management Planning and Operations, Transportation System Management and Operations, and Subtask 5.06, Regional Freight Planning, utilizing Surface Transportation Block Grant Program funds)
- 2.02 Transportation Data Management – Integration of Data (add \$30,000 TPF and update text to incorporate web-based traffic count reporting) (dollars are included in TPF budget table above)
- 2.03 Demographic Data and Forecasts – Participant Statistical Area Program (add project to define Census statistical geographies in preparation for the 2020 Census)

- 5.02 Subarea Studies and Local Government Assistance – Comprehensive Transportation Planning Studies and Technical Support (update text to add Ellis County Thoroughfare Plan as a Category 2 project for technical assistance)
- 5.03 Land-use/Transportation Initiatives – Sustainable Development Initiatives (add \$65,000 TPF to continue work activities in FY2019 on a regional program for coordination on school siting, safety, and communication between schools and local governments; and update text to incorporate the initiative. Surface Transportation Block Grant Program [STBG] funding was previously approved; a change in funding source is proposed.) (dollars are included in TPF budget table above)
- 5.06 Regional Freight Planning (add \$161,000 TPF to support planning activities related to the movement of freight within the region and update text to identify which activities will be carried out with these funds vs. other funding sources in the Subtask) (dollars are included in TPF budget table above)

Appendix G Public Participation Plan (include revised Public Participation Plan upon adoption by the Regional Transportation Council)

Other Funding Source Modifications

- 4.01 Metropolitan Transportation Planning – Strategic Highway Research Program 2 (SHRP2) Performance Target Setting Collaboration (add project and remaining \$40,000 Federal Highway Administration funds from FY2017 effort for additional work on the performance target setting collaboration initiative as part of the metropolitan transportation planning process)
- 5.01 Regional Transportation Studies – High Speed Passenger Technology (remove \$300,000 STBG funds and \$200,000 local funds previously approved for the conceptual feasibility study for high-speed passenger technology between Fort Worth and Laredo and replace with \$500,000 Regional Transportation Council Local funds as the funding source for this initiative)
- 5.03 Land-use/Transportation Initiatives – Sustainable Development Initiatives (remove \$65,000 STBG funds and Transportation Development Credits as funding match for continued work on a regional program for coordination on school siting, safety, and communication between schools and local governments. Funding source changing to Transportation Planning Funds as noted above)
- 5.03 Land-use/Transportation Initiatives – Bicycle and Pedestrian Engineering – Bomber Spur Regional Veloweb Shared-use Path in Fort Worth (add project and \$160,000 Surface Transportation Block Grant Program funds and \$40,000 local funds for engineering activities and environmental summary)

The following modifications have previously been approved by the NCTCOG Executive Board, and are now being incorporated into the Unified Planning Work Program:

Other Funding Source Modifications

- 3.03 Air Quality Management and Operations – Partnerships and Collaborations (add \$62,500 Department of Energy [DOE] funds and update text to reflect technical assistance to local governments to help improve energy management efforts, in collaboration with NCTCOG’s Environment and Development Department)
- 3.03 Air Quality Management and Operations – Partnerships and Collaborations (add \$14,400 DOE funds to support an intern under the Clean Cities University Workforce Development Program for the 2018-2019 school year)
- 3.05 Public Transportation Planning and Management Studies – Regional Transit Planning Assistance (add project and \$350,000 Federal Transit Administration 5307 funds, \$500,000 Regional Toll Revenue funds, and \$1,150,000 Surface Transportation Block Grant Program funds matched with Transportation Development Credits to develop a comprehensive approach to planning and implementing transit services outside of transportation authority service areas in portions of Collin, Dallas, and Tarrant Counties)
- 4.02 Coordination of Transportation and Environmental Planning Processes – Blue-Green-Grey Silo-Busting Initiatives (add \$138,500 Regional Transportation Council Local funds and update text to include three new projects: Hightower Drive Biofiltration Rain Gardens, Retrofitting Neighborhood Commercial Green Bicycle Park, and Micro-Detention Storage System)
- 5.03 Land-use/Transportation Initiatives – Bicycle and Pedestrian Engineering – Feasibility and Alignment Study of the Southern Dallas County Regional Veloweb Shared-use Path (add project and \$240,000 Surface Transportation Block Grant Program funds and \$60,000 local funds)
- 5.08 Roadway and Railroad Safety – Railroad Crossing Coordination (update text to reflect Texas Department of Transportation funding as a source of funding match)

A draft resolution supporting approval of the proposed UPWP modifications is attached for Executive Board consideration. Staff will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

tb
Attachment

RESOLUTION APPROVING MODIFICATIONS TO THE FY2018 AND FY2019 UNIFIED PLANNING WORK PROGRAM FOR REGIONAL TRANSPORTATION PLANNING

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, federal law, Fixing America's Surface Transportation (FAST) Act, assigns the MPO the responsibility for carrying out the metropolitan planning process, in cooperation with the State and operators of publicly owned transit services; and,

WHEREAS, the FAST Act assigns the MPO the responsibility for development of a Unified Planning Work Program which addresses the planning priorities of the metropolitan area and describes the metropolitan transportation and related air quality planning activities to be undertaken and capital purchases to be made to support the planning process; and,

WHEREAS, the FY2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning was approved by the Regional Transportation Council and the NCTCOG Executive Board in July 2017; and,

WHEREAS, new initiatives, updates to existing projects, and funding adjustments have resulted in the need to amend the FY2018 and FY2019 Unified Planning Work Program; and

WHEREAS, the proposed modifications to the FY2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning were approved by the Regional Transportation Council on October 11, 2018.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The Executive Board approves the proposed modifications to the FY2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning.

Section 2. The appropriate fiscal year budgets are hereby amended to incorporate the resources associated with the approval of this resolution.

Section 3. This resolution shall be in effect immediately upon its adoption.

Kevin Strength, President
North Central Texas Council of Governments
Mayor, City of Waxahachie

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 25, 2018.

Ray Smith, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, Town of Prosper



North Central Texas Council of Governments

Item 10

Exhibit: 2018-10-10-TR

Meeting Date: October 25, 2018

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Amending Contract Authorization for RideShark Corporation for a Hosted Website Solution for WWW.TRYPARKINGIT.COM

In July 2015, the North Central Texas Council of Governments (NCTCOG) Executive Board authorized a contract with RideShark Corporation to provide a hosted website solution for the Try Parking It website, along with a built-in award system that incorporates sustainable incentives, for \$400,000 annually for three years for a total amount not to exceed \$1,200,000. The Try Parking It website, the region's existing commuter tracking and ride-matching website, is a two-part solution for reducing the number of vehicles on the road and for tracking the savings that result from those vehicle reductions. The website enables commuters in the North Central Texas region to record information about alternative commute trips such as carpooling, vanpooling, transit trips, biking, walking, and telecommuting. The website also assists commuters in locating carpool and vanpool ride-matches. NCTCOG is initiating a procurement process to secure the next vendor to operate and maintain the Try Parking It website. It is necessary to amend the existing contract authorization to: 1) extend the term through July 31, 2019, and 2) add \$260,000 for a total not to exceed amount of \$1,460,000. This will permit an adequate transition time for the new vendor to be operational prior to July 31, 2019.

A draft resolution authorizing an amendment to the contract authorization to extend the term of the contract through July 31, 2019 and to increase the not to exceed amount to \$1,460,000 is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

SJL:bw
Attachment

RESOLUTION AMENDING CONTRACT AUTHORIZATION FOR RIDESHARK CORPORATION FOR A HOSTED WEBSITE SOLUTION FOR WWW.TRYPARKINGIT.COM

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, Subtask 5.05 of the Fiscal Year (FY) 2018 and FY2019 Unified Planning Work Program provides for the Regional Trip Reduction Program as part of the Congestion Management Planning and Operations Program; and,

WHEREAS, the Regional Trip Reduction Program is designed to reduce employee commute vehicle trips through the implementation of rideshare programs, telecommuting, flexible work-hour programs, transit use, bicycling and similar strategies; and,

WHEREAS, on June 25, 2015, the Executive Board authorized a contract with RideShark Corporation to provide a hosted website solution for the Try Parking It website, along with a built-in award system that incorporates sustainable incentives for \$400,000 annually for three years for a total not to exceed amount of \$1,200,000; and,

WHEREAS, NCTCOG is initiating a procurement process to secure the next vendor to operate and maintain the Try Parking It website and it is necessary to amend the RideShark Corporation contract authorization to permit an adequate transition for the new vendor to be operational prior to July 31, 2019.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The June 25, 2015, contract authorization for RideShark Corporation is hereby amended to: 1) extend the term of the contract through July 31, 2019, and 2) add \$260,000 for a total not to exceed amount of \$1,460,000.

Section 2. The Executive Director or designee is authorized to execute a contract amendment in the name of the North Central Texas Council of Governments consistent with the terms of this resolution.

Section 3. This resolution shall be in effect immediately upon its adoption.

Kevin Strength, President
North Central Texas Council of Governments
Mayor, City of Waxahachie

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 25, 2018.

Ray Smith, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, Town of Prosper



North Central Texas Council of Governments

Item 11

Exhibit: 2018-10-11-911

Meeting Date: October 25, 2018

Submitted By: Christy Williams
Director of 9-1-1

Item Title: Resolution Authorizing a Contract with JTS for Equipment, Materials, and Services Related to NCTCOG 9-1-1's Microwave Network

The North Central Texas Council of Governments (NCTCOG) 9-1-1 Program is requesting authorization to contract with Johnston Technical Service, Inc. dba JTS for microwave equipment, materials, and services related to the 9-1-1 microwave network.

JTS currently provides these services, but as a subcontractor to General Datatech, L.P., who was awarded a contract with NCTCOG in 2015 to design and implement the 9-1-1 microwave network. This contract will allow NCTCOG to purchase directly from JTS.

A draft resolution authorizing a contract with JTS utilizing the Texas Department of Information Resources (DIR) cooperative contract #DIR-TSO-3965 in an amount not to exceed \$780,000 is attached for Executive Board consideration.

I will be available to answer any questions before requesting Board approval.

RESOLUTION AUTHORIZING A CONTRACT WITH JTS FOR EQUIPMENT, MATERIALS, AND SERVICES RELATED TO NCTCOG 9-1-1'S MICROWAVE NETWORK

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the North Central Texas Council of Governments 9-1-1 Program (NCTCOG 9-1-1) is engaged in the planning, implementation, and maintenance of an emergency 9-1-1 (E9-1-1) system for more than 40 Public Safety Answering Points within a 14 county 9-1-1 service area; and,

WHEREAS, NCTCOG requests authorization to contract with JTS to purchase equipment, materials, and services for the 9-1-1 microwave network; and,

WHEREAS, JTS has a current contract #DIR-TSO-3965 awarded by the Texas Department of Information Resources (DIR) cooperative purchasing program for Emergency Preparedness and Disaster Recovery Information Technology Products and Services; and,

WHEREAS, the project is part of the Commission on State Emergency Communication (CSEC) approved strategic plan and NCTCOG budget; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings for this procurement #2019-003.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and JTS, for equipment, materials, and services related to the NCTCOG 9-1-1 microwave network for a term through October 11, 2019, with the option to renew for up to three additional years and in a total amount not to exceed \$780,000, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute a contract with JTS in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Kevin Strength, President
North Central Texas Council of Governments
Mayor, City of Waxahachie

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 25, 2018.

Ray Smith, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, Town of Prosper



North Central Texas Council of Governments

Item 12

Exhibit: 2018-10-12-911

Meeting Date: October 25, 2018

Submitted By: Christy Williams
Director of 9-1-1

Item Title: Resolution Authorizing a Contract with AT&T for 9-1-1 Uninterruptable Power Supply (UPS)

The North Central Texas Council of Governments (NCTCOG) 9-1-1 Program is requesting authorization to contract with AT&T for new Uninterruptable Power Supply (UPS) for Public Safety Answering Points (PSAPs).

UPS provides backup power to the 9-1-1 call handing solutions in the event of a loss of commercial power and allows onsite generators adequate time to operate until power is restored.

The existing PSAP UPS systems were procured in 2007 and require replacement with newer technology.

A draft resolution authorizing a contract with AT&T utilizing the HGAC Buy cooperative contract # EC07-18 in an amount not to exceed \$x,xxx,xxx is attached for Executive Board consideration.

I will be available to answer any questions before requesting Board approval.

RESOLUTION AUTHORIZING A CONTRACT WITH AT&T FOR 9-1-1 UNINTERRUPTABLE POWER SUPPLY (UPS)

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the North Central Texas Council of Governments 9-1-1 Program (NCTCOG 9-1-1) is engaged in the planning, implementation, and maintenance of an emergency 9-1-1 (E9-1-1) system for more than 40 Public Safety Answering Points within a 14 county 9-1-1 service area; and,

WHEREAS, NCTCOG staff is recommending a contract with AT&T to purchase Uninterruptable Power Supply (UPS) to provide backup power to 9-1-1 call handling solutions; and,

WHEREAS, AT&T has been awarded contract #EC07-18 by the HGAC Buy cooperative purchasing program for uninterruptable power supply; and,

WHEREAS, the project is part of the Commission on State Emergency Communication (CSEC) approved strategic plan and NCTCOG budget; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings for this procurement #2019-001.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and AT&T for 9-1-1 uninterruptable power supply in an amount not to exceed \$ x,xxx,xxx, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute a contract with AT&T, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Kevin Strength, President
North Central Texas Council of Governments
Mayor, City of Waxahachie

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 25, 2018.

Ray Smith, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, Town of Prosper



North Central Texas Council of Governments

Item 13

Exhibit: 2018-10-13-911

Meeting Date: October 25, 2018

Submitted By: Christy Williams
Director of 9-1-1

Item Title: Resolution Authorizing a Contract with GeoComm Inc. for the Regional GIS Data Hub Management Service Solution

The North Central Texas Council of Governments (NCTCOG) 9-1-1 Program is requesting authorization to contract with GeoComm Inc. for the Regional GIS Data Hub Management Service Solution.

GeoComm GIS Data Hub (GIS Data Hub) is a centralized, Next Generation 9-1-1 (NG9-1-1) web-based software application. NCTCOG 9-1-1 will act as the management authority and utilize the GIS Data Hub to perform Quality Control on mission-critical GIS data sourced from the 9-1-1 Addressing Authorities.

A draft resolution authorizing a contract with GeoComm Inc. utilizing the HGAC cooperative contract # LBR-003 in an amount not to exceed \$250,000 is attached for Executive Board consideration.

I will be available to answer any questions before requesting Board approval.

RESOLUTION AUTHORIZING A CONTRACT WITH GEOCOMM INC. FOR THE REGIONAL GIS DATA HUB MANAGEMENT SERVICE SOLUTION

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the North Central Texas Council of Governments 9-1-1 Program (NCTCOG 9-1-1) is engaged in the planning, implementation, and maintenance of an emergency 9-1-1 (E9-1-1) system for more than 40 Public Safety Answering Points within a 14 county 9-1-1 service area; and,

WHEREAS, NCTCOG staff is recommending a contract with GeoComm Inc. to purchase the Regional GIS Data Hub Management Service Solution; and,

WHEREAS, GeoComm Inc. has been awarded cooperative contract HGAC #LBR-003 cooperative purchasing program for GIS Data Hub related items; and,

WHEREAS, the project is part of the Commission on State Emergency Communication (CSEC) approved strategic plan and NCTCOG budget; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings for this procurement #2019-009.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and GeoComm Inc., for the Regional GIS Data Hub Management Service Solution for a term through June 30, 2020, and in an amount not to exceed \$250,000, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute a contract with GeoComm Inc. in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Kevin Strength, President
North Central Texas Council of Governments
Mayor, City of Waxahachie

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 25, 2018.

Ray Smith, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, Town of Prosper



North Central Texas Council of Governments

Item 14

Exhibit: 2018-10-14-911

Meeting Date: October 25, 2018

Submitted By: Christy Williams
Director of 9-1-1

Item Title: Resolution Authorizing a Contract with GIS Inc. for GIS Support Block Services

The North Central Texas Council of Governments (NCTCOG) 9-1-1 Program is requesting authorization to contract with GIS Inc. for pay-as-you-go support block services.

The GIS support block will provide a means to access GIS support on-demand to the NCTCOG 9-1-1's Geographic Information Specialist (GIS) group.

A draft resolution authorizing a contract with GIS Inc. utilizing the General Services Administration (GSA) cooperative contract schedule 70 GS-35F-0682R in an amount not to exceed \$150,000 is attached for Executive Board consideration.

I will be available to answer any questions before requesting Board approval.

RESOLUTION AUTHORIZING A CONTRACT WITH GIS INC. FOR GIS SUPPORT BLOCK SERVICES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the North Central Texas Council of Governments 9-1-1 Program (NCTCOG 9-1-1) is engaged in the planning, implementation, and maintenance of an emergency 9-1-1 (E9-1-1) system for more than 40 Public Safety Answering Points within a 14 county 9-1-1 service area; and,

WHEREAS, NCTCOG has identified the need for pay-as-you-go GIS Support Block Services; and,

WHEREAS, GIS, Inc. has a current contract #GS-35F-0682R awarded by the General Services Administration (GSA) purchasing cooperative for Schedule 70 Electronics & Technology; and,

WHEREAS, the project is part of the Commission on State Emergency Communication (CSEC) approved strategic plan and NCTCOG budget; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings for this procurement #2009-010.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** A contract between NCTCOG and GIS Inc., for GIS Support Block Services for a term through June 21, 2020, and in an amount not to exceed \$150,000, be and is hereby approved.
- Section 2.** The Executive Director or designee is authorized to execute a contract with GIS Inc. in the name of the North Central Texas Council of Governments.
- Section 3.** This resolution shall be in effect immediately upon its adoption.

Kevin Strength, President
North Central Texas Council of Governments
Mayor, City of Waxahachie

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 25, 2018.

Ray Smith, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, Town of Prosper



North Central Texas Council of Governments

Item 15

Exhibit: 2018-10-15-ED

Meeting Date: October 25, 2018

Submitted By: Edith Marvin, P.E.
Director, Environment and Development

Item Title: Resolution Supporting Approval and Construction of Lake Ralph Hall

In response to past and continuing rapid growth, North Central Texas, and Denton County specifically, has a demonstrated need for new sources of potable water to serve the future needs of this region. Staff recommends that the Executive Board support the Upper Trinity Regional Water District in their efforts, through the US Army Corps of Engineers, to finalize the Environmental Impact Statement and issue a Section 404 Clean Water Act permit, allowing for construction and operation of the Lake Ralph Hall Regional Water Supply Reservoir Project in Fannin County, TX.

A draft resolution supporting approval and construction of Lake Ralph Hall is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

**RESOLUTION SUPPORTING APPROVAL AND CONSTRUCTION OF LAKE
RALPH HALL**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the 16 county area served by the North Central Texas Council of Governments is projected to increase from seven (7) million in current population to 11.2 million by 2045; and,

WHEREAS, Denton County is and has been among the fastest growing counties in this region, the State of Texas, and the nation for both residents and businesses; and,

WHEREAS, current water resources are already stressed from the large amount of past growth and will be totally insufficient to serve the expected influx of future residents and businesses, even with strong and extensive conservation and reuse techniques; and,

WHEREAS, the Upper Trinity Regional Water District is ready to initiate the construction of Lake Ralph Hall to help alleviate the forecasted shortage of available potable water in Denton County; and,

WHEREAS, there is a pressing need to commence construction on this reservoir as quickly as possible.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board supports the finalization of the Environmental Impact Statement (EIS) and issuance of a Section 404 Clean Water Act permit, allowing for construction and operation of the Lake Ralph Hall Regional Water Supply Reservoir Project in Fannin County, TX.

Section 2. This resolution shall be transmitted to the US Army Corps of Engineers as written regional comments regarding the Proposed Action and Draft EIS.

Section 3. This resolution shall be in effect immediately upon its adoption.

Kevin Strength, President
North Central Texas Council of Governments
Mayor, City of Waxahachie

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 25, 2018.

Ray Smith, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, Town of Prosper



North Central Texas Council of Governments

Item 16

Exhibit: 2018-10-16-WF

Meeting Date: October 25, 2018

Submitted By: David K. Setzer
Program Director, Workforce Development

Item Title: Resolution Endorsing a Lease Extension for the McKinney Workforce Center

The North Central Texas Council of Governments (NCTCOG), in its capacity as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board, currently operates a McKinney workforce center located at 1701 Eldorado Parkway. The following information pertains to the current lease:

- Owned by McRoy Corporation
- Contains 8,891 square feet of space
- Includes a ninety-three (93) month lease with an end date of January 31, 2019
- Includes a price per square foot equaling \$20.50 (net of utilities and janitorial)

In order for the NCTCOG staff to have ample time to locate and plan for sufficient accommodations to integrate thirteen (13) Vocational Rehabilitation (VR) staff within the NCTCOG's McKinney workforce center, the NCTCOG Executive Board approved a resolution that would extend the current lease for a period of six (6) months at a price of \$20.50 per square foot at its September 2018 meeting.

Since that time, NCTCOG staff has learned additional information regarding the following:

- The landlord decided to raise the price per square foot from \$20.50 to \$23.92 for the lease extension.
- Additional time is needed to secure alternative arrangements for workforce center space sufficient to integrate the thirteen (13) VR staff.

As a result, the NCTCOG Executive Director signed a lease extension for a period of nine (9) months at the revised rent amount of \$23.92 per square foot.

A draft resolution endorsing the nine (9) month lease extension for the McKinney workforce center with McRoy Corporation is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting board approval.

**RESOLUTION ENDORSING A LEASE EXTENSION FOR THE MCKINNEY
WORKFORCE CENTER**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, the NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the North Central Texas Council of Governments (NCTCOG) serves as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board (Workforce Board); and,

WHEREAS, NCTCOG currently has a lease agreement, expiring January 31, 2019, for 8,891 square feet of office space for the operation of a Workforce Center located at 1701 Eldorado Parkway in McKinney, Texas; and,

WHEREAS, the Texas Workforce Commission (TWC) has informed NCTCOG staff that they would like to locate thirteen (13) Vocational Rehabilitation (VR) staff within the McKinney workforce center at the end of their lease; and,

WHEREAS, it became necessary to sign the lease extension with revised terms, including extending the current lease through October 31, 2019 at a price of \$23.92 per square foot..

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board endorses the nine (9) month lease extension for the McKinney workforce center with McRoy Corporation, at a price of \$23.92 per square foot (excluding utilities and janitorial).

Section 2. This resolution shall be in effect immediately upon its adoption.

Kevin Strength, President
North Central Texas Council of Governments
Mayor, City of Waxahachie

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 26, 2018.

Ray Smith, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, Town of Prosper



North Central Texas Council of Governments

Item 17

Exhibit: 2018-10-17-WF

Meeting Date: October 17, 2018

Submitted By: David K. Setzer
Program Director, Workforce Development

Item Title: Resolution Authorizing a Lease for a New McKinney Workforce Center Location

The North Central Texas Council of Governments (NCTCOG), in its capacity as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board, currently operates a McKinney workforce center located at 1701 Eldorado Parkway. The following information pertains to the current lease:

- Owned by McRoy Corporation
- Contains 8,891 square feet of space
- Includes an original ninety three (93) month lease term with an end date of January 31, 2019
- Includes a lease extension for nine (9) months ending October 31, 2019
- Includes a price per square foot equaling \$20.50 (net of utilities and janitorial) for the original lease term.
- Includes a price per square foot equaling \$23.92 (net of utilities and janitorial) for the lease extension

The Texas Workforce Commission's (TWC) Vocational Rehabilitation (VR) staff have a current office lease within McKinney which is set to expire in November 2019 (does include an early out clause). It's currently projected that thirteen (13) VR staff will integrate within our McKinney workforce center as soon as their lease expires or at a time when we have suitable workforce center accommodations available for them.

After reviewing the space availability options within the NCTCOG's current workforce center in McKinney, staff determined that there was not sufficient space to adequately integrate the thirteen (13) VR staff. In response, NCTCOG's real-estate broker, Avison Young, performed a property search within the McKinney area and located potential space at 301 W. Eldorado Parkway.

This land is owned by DFA, LTD and is currently undeveloped. DFA has agreed to build a workforce center at this location according to NCTCOG specifications. The proposed lease terms are as follows:

- Square footage-12,160 square feet
- Price per square foot-\$21 (excluding janitorial)
- Lease term-Seven (7) years beginning the later of November 1, 2019 or at such time that the facility is ready of occupancy.

Avison Young performed a current market survey of other comparable properties (Please see Exhibit A) and discovered that the proposed rate for this facility is well within the market price for that surrounding area.

Staff believes that this is an optimum location for our Workforce Center due to the following:

- Price-within market rate of McKinney area

- Close proximity to major roads and thoroughfares-within approximately one (1) mile of U. S Highway 75 and one quarter (1\4) mile of State Highway 5
- Adequate parking-a minimum of four (4) car parking places per thousand square feet will be available
- Square footage-should be sufficient to accommodate the current workforce staff plus the additional VR staff.

A draft resolution authorizing a lease for the McKinney workforce center with DFA, LTD, is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting board approval.

RESOLUTION AUTHORIZING A LEASE FOR A NEW MCKINNEY WORKFORCE CENTER LOCATION

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, the NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the North Central Texas Council of Governments (NCTCOG) serves as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board (Workforce Board); and,

WHEREAS, NCTCOG currently has a lease agreement with McRoy Corporation for the property located at 1701 Eldorado Parkway in McKinney, expiring October 31, 2019, for 8,891 square feet of office space, for a price of \$23.92 per square foot, for the operation of a workforce center; and,

WHEREAS, the Texas Workforce Commission (TWC) has informed NCTCOG staff that they would like to locate thirteen (13) Vocational Rehabilitation (VR) staff within the McKinney workforce center at the end of their lease; and,

WHEREAS, NCTCOG staff determined that there is not sufficient space within the current McKinney location to reasonably integrate the VR staff; and,

WHEREAS, NCTCOG's real-estate broker, Avison Yong, performed a property search within the McKinney area and located a potential new facility; and,

WHEREAS, the new space is owned by DFA, LTD, located at 301 W. Eldorado Parkway, will be built according to NCTCOG specifications, contains 12,160 square feet, at a price per square foot of \$21 (excluding janitorial).

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A lease agreement between NCTCOG and DFA, LTD for the property located at 301 W. Eldorado Parkway in McKinney, Texas, for an eighty four (84) month term, and a price of \$21 per square foot (excluding janitorial) be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute a lease agreement with DFA, LTD, in the name of the North Central Texas Council of Governments

Section 3. This resolution shall be in effect immediately upon its adoption.

Kevin Strength, President
North Central Texas Council of Governments
Mayor, City of Waxahachie

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 25, 2018.





Ray Smith, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, Town of Prosper



McKinney, TX

Comparison Chart - Retail & Office Properties

Exhibit A

Building Picture	Building Name/Address	Site Size (sf)	Aval Space (sf)	% Leased	Avg. Base Rate (\$/sf)	Rate Type	OPEX* (\$/sf)	Gross Rate incl of E & J (\$/sf)**	Parking Ratio per 1,000 sf	TI Allowance (\$/sf)	Yr. Built	Comments
	2 Greenside 6920 TPC Drive	46,441	26,856	41%	\$23.50	NNN	\$10.00	\$34.40	3	\$40.00	2017	New building. Shell space.
	1701 Eldorado Pkwy (Current Workforce Center Location - 10,229 sf)	26,926	4,900	75%	\$23.12	Net of E & J	E-\$0.90 J-\$1.93	\$25.98	3.58	\$10.88	2007	Current location. 2nd floor location. Currently have 6,991 SF and can only expand into 1,328 SF for a total of 30,229 SF. Additional Tenant Improvement Allowance (\$5.00 per sf) is amortized into the rent as landlord is underfunded and will not fund all the TI
	301 W. Eldorado Pkwy	12,180	12,180	0%	\$21.00	Net of J	J-\$1.93	\$22.93	4	\$40.00	2019	Turnkey finish to a mutually agreed plan. A new stand alone building to be built to NCTCOG specifications with a June 2019 completion date.
	McKinney Plaza 801-821 N McDonald St	47,000	18,820	80%	\$12.00	NNN	\$2.83	\$22.86	4.66	\$15.00	1995	The rental rate includes an additional \$35 per TI amortized over a 7 year term as space is a total redo. Landlord declined to respond to a Request For Proposal.

Average Gross Rate (\$/sf) \$25.49

* The estimated OPEX include taxes, insurance and CAM only.

**Gross rate equals Base Rate + Operating Expenses (NNN's), electrical (\$0.90per sf) and janitorial (\$1.93per sf).



North Central Texas Council of Governments

Item 18

Exhibit: 2018-10-18-911

Meeting Date: October 25, 2018

Submitted By: Christy Williams
Director of 9-1-1

Item Title: Status Report on Creation of 9-1-1 Emergency Communications District

The North Central Texas Council of Governments (NCTCOG) currently administers 9-1-1 services on behalf of its members under the direction of the Texas Commission on State Emergency Communications (CSEC). To pay for the provision of these 9-1-1 services, state law provides for a \$.50 fee to be collected each month on individual and business telephone bills. These fees are collected by the State Comptroller's office and the State Legislature determines how much of the funds from these fees are returned to our region. At this time, the state is holding a large amount of the funds generated by these fees.

In the 84th Session of the Legislature, a law was passed (SB 1108) allowing councils of governments to form 9-1-1 districts whereby all fees collected from citizens and businesses within these districts are remitted directly to the districts to be used solely for the provision of 9-1-1 services. It also called for these districts to be governed by local elected officials from member counties and cities. As part of SB 1108, the NCTCOG was given permissive authority to form a Regional Emergency Communications District for cities within Collin, Erath, Ellis, Hood, Hunt, Johnson, Kaufman, Navarro, Palo Pinto, Parker, Rockwall, Somervell and Wise counties not covered by another emergency communications district, as well as the cities of Balch Springs, Cockrell Hill, Sachse, Seagoville and Wilmer in Dallas County.

Following extensive research and discussions with subject matter experts, it was determined that forming a Regional Emergency Communications District would provide significant benefit to the region. NCTCOG staff then met with affected cities and counties and gathered resolutions supporting creation of a district as required by Chapter 772, Subsection H, of the Texas Health and Safety Code. The District will be formed upon the passage of the final resolution, which is scheduled for December 3, 2018. The initial Board Meeting is scheduled for December 5, 2018. Each entity that is currently part of the NCTCOG 9-1-1 region will have the opportunity to pass a resolution appointing a voting representative to the initial Board meeting. It is imperative that these appointees attend the meeting as it will affect quorum.

I will be available to answer any questions at the Board meeting.



North Central Texas Council of Governments

Item 19

Exhibit: 2018-10-19-911

Meeting Date: October 25, 2018

Submitted By: Christy Williams
Director of 9-1-1

Item Title: Status Report on Regional 9-1-1 Outage

On September 12, 2018, many Public Safety Answering Points (PSAPs) in the North Central Texas Council of Government's 9-1-1 Program experienced intermittent 9-1-1 network outages. The service-level impairment was the result of a higher-level outage from one of the program's network service providers. The provider's network issue was not limited to the NCTCOG 9-1-1 region and affected several other customers. A detailed timeline of the outage is attached for your reference.

In addition to working to remedy the technical outage, staff immediately deployed a communications team to update stakeholders. A summary of their efforts is included below:

- PSAPs-The 9-1-1 Operations Team called each of the Program's PSAPs to discuss status and next steps.
- Media-The Communications Team, led by the Communications Coordinator, opened a conference bridge and held periodic updates with the media. A press conference was held that afternoon. A coverage map was also available on our website which showed the NCTCOG 9-1-1 coverage area. This map was shared by several media outlets. In the future, for counties that NCTCOG 9-1-1 does not cover in its entirety, the cities included/excluded will be listed.
- Public- In addition to providing updates to the media, updates were posted to the website and social media accounts every 30 minutes.
- Other 9-1-1 Programs in our area- Staff spoke to the other 9-1-1 programs in our region with status.
- Public Officials- An update was provided the day following the outage. In addition, a meeting was held which allowed attendees to ask any questions regarding the outage.

I will be available to answer any questions at the Board meeting.

STATUS REPORT ON REGIONAL 9-1-1 OUTAGE



FOR IMMEDIATE RELEASE
September 12, 2018

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS 9-1-1 REGION EXPERIENCES 9-1-1 OUTAGE

Arlington, TX, September 12, 2018 – Today at 12 PM, call centers in the North Central Texas Council of Governments 9-1-1 region experienced intermittent 9-1-1 network outages.

The first trouble call was received at 11:50 AM. There were some PSAPs not affected but as a preventative measure, all 9-1-1 calls for the NCTCOG 9-1-1 service area were rerouted by 1:50 PM to their 10 digit emergency numbers. There have been no reports of any negative repercussions from missed calls. During the outage, call takers did not have location information. As with every 9-1-1 call, callers are encouraged to state their location first.

By 2:30 PM, the network was restored and after an hour of stability, all sites were reverted back to original operations. The cause has been identified and mitigation has begun.

Timeline:

11:50 AM: The first trouble call was received.

1:50 PM: All NCTCOG 9-1-1 PSAPs had 9-1-1 calls rerouted to their 10 digit emergency numbers.

2:30 PM: The network was restored and monitored for an hour for stability.

3:30 PM: All PSAPs were reverted back to normal operations.

4:00 PM: NCTCOG 9-1-1 employees and vendors continue to look for a root cause.

4:45 PM: Root cause was identified and mitigation has begun.

NCTCOG EXECUTIVE BOARD ATTENDANCE

June 2018 - May 2019

	Name	June	July	August	September	October	November	December	January	February	March	April	May	TOTAL
1	Kevin Strength President	P	P	P	P									4
2	J. D. Clark Vice-President	P	P	P	P									4
3	Ray Smith Secretary/Treasurer	P	P	P	P									4
4	Tom Lombard Past President	P	P	P	P									4
5	Kelly Gray	A	A	A	P									1
6	Clay Jenkins	P	A	P	P									3
7	Lee Kleinman	P	A	A	P									2
8	Curtistene McCowan	P	P	P	P									4
9	Bobbie Mitchell	A	P	P	P									3
10	Tito Rodriguez	P	P	A	P									3
11	Nick Sanders	A	P	P	P									3
12	Keith Self	P	P	A	A									2
13	Richard Stopfer	P	P	A	P									3
14	David Sweet	P	P	P	P									4
15	Paul Voelker	P	P	P	P									4
16	Glen Whitley	P	P	P	A									3
17	Kathryn Wilemon	P	P	A	P									3
18	Ron Simmons - Ex Officio, Non-Voting Member	A	A	A	A									0
TOTAL PRESENT		14	14	11	15									
Attendance Code:		P=Present A=Absence NM=No meeting												



North Central Texas Council of Governments

2018-19 NCTCOG Executive Board Calendar

Meeting Location: CenterPoint II, 616 Six Flags Drive, Arlington, Texas

November 15, 2018	Executive Board Meeting – NCTCOG Offices
December 20, 2018	Executive Board Meeting – NCTCOG Offices
January 24, 2019	Executive Board Meeting – NCTCOG Offices
February 28, 2019	Executive Board Meeting – NCTCOG Offices
March 28, 2019	Executive Board Meeting – NCTCOG Offices
April 25, 2019	Executive Board Meeting – NCTCOG Offices
May 23, 2019	Executive Board Meeting – NCTCOG Offices
JUNE 2019	GENERAL ASSEMBLY (begins at noon)
June 27, 2019	Executive Board Meeting – NCTCOG Offices
July 25, 2019	Executive Board Meeting NCTCOG Offices
August 22, 2019	Executive Board Meeting – NCTCOG Offices
September 26, 2019	Executive Board Meeting – NCTCOG Offices
October 24, 2019	Executive Board Meeting – NCTCOG Offices
November 21, 2019	Executive Board Meeting – NCTCOG Offices
December 19, 2019	Executive Board Meeting – NCTCOG Offices