

# NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS EXECUTIVE BOARD MEETING

Minutes — November 18, 2021

Transportation Council Room | 616 Six Flags Drive | Arlington, Texas

President Sweet called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 1:16 pm on November 18, 2021.

### Members of the Board Present:

- |                   |                       |
|-------------------|-----------------------|
| 1. David Sweet    | 7. Michael Crain      |
| 2. Andrew Piel    | 8. Tammy Dana-Bashian |
| 3. Bill Heidemann | 9. Kevin Falconer     |
| 4. Ray Smith      | 10. Clyde Hairston    |
| 5. Alfonso Campos | 11. Cara Mendelsohn   |
| 6. Jorja Clemson  | 12. Bobbie Mitchell   |

### Members of the Board Absent:

1. Rick Carmona
2. Chris Hill
3. Clay Jenkins
4. Kayci Prince
5. Glen Whitley
6. Glenn Rogers

### Members of the Staff Present:

Mike Eastland, Monte Mercer, Doni Green, Michael Morris, Edith Marvin, Christy Williams, Lucille Johnson, Jerri Watson, Ken Kirkpatrick, James Powell, Todd Tanner, Randy Richardson, Jonathan Blackman, Dan Kessler, Chris Klaus, Charles Covert

### Visitors Present:

Jordyn Senkirik, Chief of Staff | Representative Glenn Rogers, Commissioner Darrell Hale, Collin County

### WORK SESSION

Edith Marvin, Director of Environment & Development, provided an overview on Watershed and Floodplain Management Best Practices.

### REGULAR SESSION

### PUBLIC COMMENT ON AGENDA ITEMS

President Sweet opened the meeting for public comment and asked if there was anyone present wishing to speak. There being no one, he proceeded with the meeting.

### ACTION:

#### **Item 1 Approval of Minutes**

President Sweet stated that the first item on the agenda was approval of the minutes from the October Board meeting.

Upon a Motion by Mayor Falconer (seconded by Mayor Hairston), and unanimous vote of all members present, the Board approved the minutes of the October Executive Board meeting.

#### **Item 2 Resolution Authorizing a Xerox Contract Extension**

Randy Richardson, Fiscal Manager of Administration, requested Board authorization for a six (6) month contract extension with Xerox for the provision of copiers and related services. He explained that NCTCOG currently has a contract with Xerox that includes thirty-two (32) workforce centers and twelve (12) NCTCOG machines. The current contract was approved by the Board in 2016 for an amount not to exceed \$1,129,020 and expires on November 30, 2021. Additionally, NCTCOG staff are currently assessing the optimum numbers of machines for the workforce centers and NCTCOG headquarters based on the latest usage reviews and business processes. There is currently a sufficient balance of funds within the original dollar amount approved to sustain the six (6) month requested extension due to savings resulting from the reduction of certain printing services within the contract period.



Upon a Motion by Councilmember Crain (seconded by Councilmember Mendelsohn), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 3 Resolution Authorizing Agreements for the Receipt of Funds for Planning and Implementation Programs from the Texas Department of Transportation**

Michael Morris, Director of Transportation, requested Board authorization for the receipt of approximately \$43,845,710 (\$38,091,000 STBG + \$2,055,460 CMAQ + \$930,000 RTR + \$1,545,000 State match + \$925,000 RTR as match, + \$299,250 local participation + 5,553,892 in Regional Transportation Council Transportation Development Credits in lieu of match) as reflected in Attachment 1, in funds for planning and implementation programs from the Texas Department of Transportation (TxDOT). The funds were approved by the Regional Transportation Council (RTC).

Attachment 1

Program Title	TIP Code	RTC Approval Date	Funding Source	Total Funding Amount (TDCs are not included in the total)	Federal/Regional	Match Amount				Fiscal Year(s)*	Program Status
						State	Local	RTR	TDC <sup>A</sup>		
511 Traveler Information System	11993.5	4/11/2019	STBG	\$ 2,725,000	\$ 2,180,000	\$545,000	\$0	\$0	0	2022-2023	Ongoing
Air Quality Public Education & Outreach Program	11957.1	4/11/2019	CMAQ	\$ 1,560,000	\$ 1,560,000	\$0	\$0	\$0	312,000	2022	Ongoing
Corridor Studies & Capital Asset Management	11850	4/11/2019	STBG	\$ 292,000	\$ 292,000	\$0	\$0	\$0	58,400	2022	Ongoing
DART Vanpool Program*	11849	8/11/2020	STBG	\$ 1,496,250	\$ 1,197,000	\$0	\$299,250	\$0	0	2022	Ongoing
DFW Automated Vehicle Proving Grounds Project (Region-Wide)	11878	10/24/2019	STBG	\$ 250,000	\$ 250,000	\$0	\$0	\$0	50,000	2022	New
DFW Region: Mgmt. & Oversight of New Regional Safety Project Funding Program	14038.1	7/11/2019	STBG	\$ 382,000	\$ 382,000	\$0	\$0	\$0	72,400	2022	Ongoing
Engineering for Passenger Rail/Roadway Interfaces	21015.1	3/11/2021	STBG	\$ 6,200,000	\$ 6,200,000	\$0	\$0	\$0	1,240,000	2022-2023	New
Freeway/Traffic Incident Management Program	11186.6	4/11/2019	CMAQ	\$ 245,460	\$ 245,460	\$0	\$0	\$0	49,092	2022	Ongoing
GoCarma Demonstration on US75 Technology Lanes or Other Corridors	25060	10/9/2021	STBG	\$ 5,925,000	\$ 5,000,000	\$0	\$0	\$925,000	0	2022	New
IH 30-Dallas/Tarrant County Line to IH635	21079	4/8/2021	STBG	\$ 4,000,000	\$ 3,200,000	\$800,000	\$0	\$0	0	2022	New
IH 30-IH 35W to Dallas/Tarrant County Line	21080	4/8/2021	STBG	\$ 1,000,000	\$ 800,000	\$200,000	\$0	\$0	0	2022	New
Implementation & Administration of Air Quality and Transportation Projects Funded with RTR Funds	11635.1	4/11/2019	RTR	\$ 930,000	\$ 930,000	\$0	\$0	\$0	0	2022	Ongoing
Land Use Transportation & Bike/Pedestrian Initiatives	11647.1	4/11/2019	STBG	\$ 1,524,000	\$ 1,524,000	\$0	\$0	\$0	304,800	2022	Ongoing
Midtown People Mover	21044	11/12/2020	STBG	\$ 2,000,000	\$ 2,000,000	\$0	\$0	\$0	400,000	2022	New
National Park Service Partnership (Phase 2): Region Wide	21088	4/8/2021	STBG	\$ 120,000	\$ 120,000	\$0	\$0	\$0	24,000	2022	New
Pavement Condition on National Highway System Off System Roadways	21017	11/12/2020	STBG	\$ 1,000,000	\$ 1,000,000	\$0	\$0	\$0	200,000	2022	New
Planning Studies & Streamlined Project Delivery	11621.1	4/11/2019	STBG	\$ 1,248,000	\$ 1,248,000	\$0	\$0	\$0	249,600	2022	Ongoing
Region Wide On-Road Vehicle Emissions Project	21089	4/8/2021	STBG	\$ 2,500,000	\$ 2,500,000	\$0	\$0	\$0	500,000	2022	New
Regional Air Quality Initiatives	11994	4/11/2019	STBG	\$ 2,594,000	\$ 2,594,000	\$0	\$0	\$0	518,800	2022	Ongoing
Regional Data Hub-DFW MPO Boundary	21016.1	11/12/2020	STBG	\$ 600,000	\$ 600,000	\$0	\$0	\$0	120,000	2022	New
Regional Goods Movement Corridor Studies	11613.2	4/11/2019	STBG	\$ 674,000	\$ 674,000	\$0	\$0	\$0	134,800	2022	Ongoing
Regional Study Design of Forest Hill Drive	21013	11/12/2020	STBG	\$ 3,000,000	\$ 3,000,000	\$0	\$0	\$0	600,000	2022-2023	New
Regional Transit Education Campaign Program	21015.7	3/11/2021	CMAQ	\$ 250,000	\$ 250,000	\$0	\$0	\$0	50,000	2022	New
Regionwide Employer Trip Reduction Program	11512.2	4/11/2019	STBG	\$ 875,000	\$ 875,000	\$0	\$0	\$0	175,000	2022	Ongoing
Travel Survey & Data Collection Program	11622.3	4/11/2019	STBG	\$ 2,475,000	\$ 2,475,000	\$0	\$0	\$0	495,000	2022-2023	Ongoing
				<b>\$43,845,710</b>	<b>\$ 41,076,460</b>	<b>\$ 1,545,000</b>	<b>\$299,250</b>	<b>\$925,000</b>	<b>5,553,892</b>		

\* Fiscal Year denotes year in which funds are programmed in the Transportation Improvement Program. However, funds may be spent over multiple years depending on project requirements and schedules, pursuant to this authorization.

<sup>A</sup>5,553,892 of Transportation Development Credits utilized in lieu of a local match and are not calculated in funding total.

\*Source of funding is Federal Highway Administration Surface Transportation Block Grant Program (STBG) funds, receipt of funds is authorized through the Federal Highway Administration (FHWA)/Texas Department of Transportation or via FHWA transfer to the Federal Transit Administration.

Prepared for presentation to NCTCOG Executive Board November 2021

Exhibit: 2021-11-03-TR

Upon a Motion by Mayor Hairston (seconded by Councilmember Mendelsohn), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 4 Resolution Authorizing Agreement for Receipt of Funds from the Texas Commission on Environmental Quality**

Michael Morris, Director of Transportation, requested Board authorization for receipt of funds from the Texas Commission on Environmental Quality (TCEQ) in the amount of approximately \$285,000 for air quality planning activities in Hood and Hunt Counties. The TCEQ administers funds for local air quality planning activities under Rider 7 of the agency's legislative appropriation. He explained that prior to this fiscal biennium, Hood County was the only county in the North Central Texas Council of Governments (NCTCOG) region eligible to participate in this program; however, during the most recent legislative session, changes were made to the program that resulted in eligibility for Hunt County in addition to Hood County. This funding will be used to inventory ozone-related emissions



including use of fleet vehicles, electricity consumption, and vehicle accidents, monitor ozone-related pollution levels and cover administrative costs.

Exhibit: 2021-11-04-TR

Upon a Motion by Councilmember Clemson (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 5 Resolution Authorizing the Receipt of Fiscal Year 2021 Federal Transit Administration Formula Funds**

Michael Morris, Director of Transportation, requested Board approval for the receipt of Fiscal Year 2021 Federal Transit Administration (FTA) funds in the amount of \$5,048,831 for the following three programs: (1) Urbanized Area Formula Program, (2) Enhanced Mobility of Seniors and Individuals with Disabilities Program (Enhanced Mobility), and (3) Bus and Bus Facilities Program. The funds were approved by the Regional Transportation Council (RTC). Local funds from transit providers as well as Transportation Development Credits will be used as match for these federal funds.

Details of each program are identified in the below attachment.

**FISCAL YEAR 2021 FTA FORMULA FUNDING**

**Urbanized Area Formula Program (Section 5307)**

Dallas-Fort Worth-Arlington Urbanized Area			
Designated Recipient	Federal Funds <sup>1</sup>	TDCs <sup>2</sup>	Local Funds
North Central Texas Council of Governments	\$ 2,141,530	428,306	\$ -
Subrecipient	Federal Funds	TDCs	Local Funds
City/County Transportation	\$ 80,454	14,591	\$ 1,500
Public Transit Services	\$ 36,663	7,333	\$ -
Span, Inc.	\$ 420,396	28,943	\$ 275,682
STAR Transit	\$ 460,000	92,000	\$ -
<b>TOTAL</b>	<b>\$ 3,139,043</b>	<b>571,173</b>	<b>\$ 277,182</b>

<sup>1</sup> Federal funds include both capital and operating projects, which have different match requirements

<sup>2</sup> Transportation Development Credits (TDCs) for "Strategic Awards to Small Transit Providers" are credits (not dollars) used to leverage federal funds in lieu of local cash match. The result is the capital portion of the project will be 100% federally funded

**Enhanced Mobility of Seniors and Individuals with Disabilities Program (Section 5310)**

Designated Recipient	Federal Funds	TDCs	Local Funds
North Central Texas Council of Governments <sup>1</sup> : Dallas-Fort Worth-Arlington Urbanized Area	\$ 388,425	-	\$ -
North Central Texas Council of Governments <sup>1</sup> : Denton-Lewisville Urbanized Area	\$ 24,772	-	\$ -
Subtotal	\$ 413,197	-	\$ -
Dallas-Fort Worth-Arlington Urbanized Area			
Subrecipient	Federal Funds	TDCs	Local Funds
Span, Inc.	\$ 338,692	67,738	\$ -
STAR Transit	\$ 485,072	-	\$ 121,268
<b>TOTAL</b>	<b>\$ 1,236,961</b>	<b>67,738</b>	<b>\$ 121,268</b>

<sup>1</sup> Funding to be used for administration of Section 5310 program, which does not have a match requirement per FTA Circular 9070.1G

**Bus and Bus Facilities Program (Section 5339)**

Dallas-Fort Worth-Arlington Urbanized Area			
Designated Recipient	Federal Funds <sup>1</sup>	TDCs <sup>2</sup>	Local Funds
North Central Texas Council of Governments: Administrative	\$ 72,472	14,494	\$ -
North Central Texas Council of Governments	\$ 600,355	90,054	\$ -
<b>TOTAL</b>	<b>\$ 672,827</b>	<b>104,548</b>	<b>\$ -</b>

<sup>1</sup> Funding to be used towards the purchase of vehicles on behalf of NCTCOG subrecipients

<sup>2</sup> Bus and Bus Facilities funds (Section 5339) require a 20% match for administration but only a 15% match for the purchase of ADA-compliant vehicles

**Grand Total**

Program	Federal Funds	TDCs	Local Funds
Urbanized Area Formula Program (Section 5307)	\$ 3,139,043	571,173	\$ 277,182
Enhanced Mobility of Seniors and Individuals with Disabilities Program (Section 5310)	\$ 1,236,961	67,738	\$ 121,268
Bus and Bus Facilities Program (Section 5339)	\$ 672,827	104,548	\$ -
<b>TOTAL</b>	<b>\$ 5,048,831</b>	<b>743,459</b>	<b>\$ 398,450</b>

Exhibit: 2021-11-05-TR



Upon a Motion by Mayor Hairston (seconded by Councilmember Clemson), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 6 Resolution Approving Contingency Loan to Texas Central Rail Holdings, LLC**

Michael Morris, Director of Transportation, provided an overview on the Contingency Loan to the Texas Central Rail Holdings initiative. He explained that Texas Central Partners is the high-speed rail provider that is developing the high-speed rail between Dallas and Houston which has been underway for several years. He further explained the connection with the City of Dallas and the US Army Corps of Engineers (USACE) related to the Dallas Floodway Extension Project for the extension of the Lamar Levee, which includes the design of an earthen levee and the floodwall extension ("levee betterment"). To allow for both the levee project and the high-speed rail project to be able to move forward together, the Regional Transportation Council (RTC) voted to pay the \$800k required to design the elements of the Dallas Levee System in proximity to the location of high-speed rail just south of downtown Dallas. The RTC will develop a loan repayment plan using the standard 2.4% interest rate, 13-month term, including securing collateral to ensure repayment by Texas Central Partners. The funds will be used to fund the design elements related to the levee betterment due to the high-speed rail project. Approval has occurred for the contingency money to be used by Texas Central Partners to pay the \$800k commitment that will occur this month. If there is interest in the future to repay the contingency fund via a loan, the RTC will have two (2) months to determine the collateral. The project will proceed with contingency.

Exhibit: 2021-11-06-TR

Item was withdrawn at staff's request. No action was taken.

**Item 7 Resolution Authorizing an Agreement with Dallas Area Rapid Transit for the Regional Vanpool Program**

Michael Morris, Director of Transportation, requested Board authorization to enter an agreement with Dallas Area Rapid Transit (DART) for an amount not to exceed \$4,160,175 (\$1,974,540 STBG, \$45,000 RTC Local, and \$2,140,635 local match provided by DART) for the Regional Vanpool Program. DART operates the Regional Vanpool Program for Dallas County and surrounding counties, which achieves many regional benefits including lowering emissions by removing single occupant vehicles off the road and serves as a subrecipient of the North Central Texas Council of Governments (NCTCOG). It is anticipated that this funding level will provide services for a minimum of three years.

Exhibit: 2021-11-07-TR

Upon a Motion by Councilmember Crain (seconded by Councilmember Mendelsohn), and unanimous vote of all members present, the Board approved the resolution as presented.

**APPOINTMENTS:**

**Item 8 Appointment to the North Central Texas Economic Development District Board**

Lucille Johnson, Assistant to the Executive Director, asked the Board to appoint Chris Coffman to the North Central Texas Economic Development District (NCTEDD) Board to serve a three-year term. She explained that the NCTEDD Board functions as an advisory board to the NCTCOG Executive Board and guides the work of the region's Economic Development District. The District is organized in accordance with Federal Regulations, and its membership includes officials and/or employees of general-purpose local governments, educational institutions and private sector representatives, and they must be residents of and/or work in State Planning Region 4 – the North Central Texas Region. Mr. Coffman will represent the cities with populations of less than 25,000. Mr. Coffman, who is the City Manager for the City of Granbury, brings 23 years of experience in public management. He is recommended by Granbury Mayor, Jim Jarratt.

Exhibit: 2021-11-08-EDO

Upon a Motion by Councilmember Clemson (seconded by Mayor Hairston), and unanimous vote of all members present, the Board approved the resolution as presented.



**MISCELLANEOUS:**

**Item 9 Old and New Business**

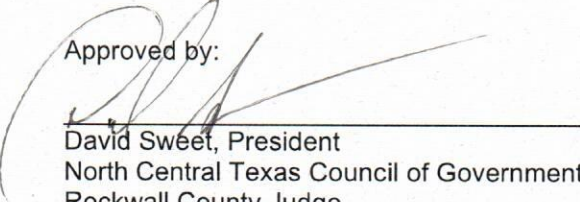
Mike Eastland mentioned that there would be no December Board meeting. He also mentioned that there would be a work session regarding the labor availability issue at the January 2022 meeting.

**Item 10 Attendance and Calendar**


The Board was provided with a Calendar of meeting and a record of Attendance.

President Sweet adjourned the meeting at 1:41 pm.

Approved by:

  
\_\_\_\_\_  
David Sweet, President  
North Central Texas Council of Governments  
Rockwall County Judge

Checked by:

  
\_\_\_\_\_  
Mike Eastland, Executive Director  
North Central Texas Council of Governments