

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING**

Minutes — April 28, 2016

Transportation Council Room

616 Six Flags Drive
Arlington, Texas

President Horn called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:45 pm on April 28, 2016.

Members of the Board Present:

John Horn – President, County Judge, Hunt County
Lissa Smith – Vice President, Mayor Pro Tem, City of Plano
Tom Lombard – Secretary/Treasurer, Councilmember, City of North Richland Hills
Bruce Archer, Deputy Mayor Pro Tem, City of Mesquite
J.D. Clark, County Judge, Wise County
Michael Glaspie, Councilmember, City of Arlington
Kelly Allen Gray, Councilmember, City of Fort Worth
Clay Jenkins, County Judge, Dallas County
Lee Kleinman, Councilmember, City of Dallas
Jeff Leach, State Representative
Dan McClendon, Mayor Pro Tem, City of Burleson
Bobbie Mitchell, Commissioner, Denton County
Keith Self, County Judge, Collin County
Kevin Strength, Mayor, City of Waxahachie
Chris Watts, Mayor, City of Denton

Members of the Board Absent:

Laura Wheat, Mayor, Town of Westlake
B. Glen Whitley, County Judge, Tarrant County
Kathryn Wilemon – Past President, Councilmember, City of Arlington

Members of the Staff Present:

Mike Eastland, Executive Director
Monte Mercer, Deputy Executive Director
Tim Barbee, Chief Information Officer, Research and Information Services
Doni Green, Director of Aging
Michael Morris, Director of Transportation
David Setzer, Director of Workforce Development
Edith Marvin, Director of Environment and Development
Molly McFadden, Director of Emergency Preparedness
Christy Williams, Director of 9-1-1
Lucille Johnson, Assistant to the Executive Director
Stephanie Cecil, Administrative Assistant, EDO
Dan Kessler, Assistant Director of Transportation
Ken Kirkpatrick, Transportation Counsel
Karen Richard, Chief Human Resources Officer
Mark Brown, Program Manager, 9-1-1
Dana Buckholt, Operations Manager, Workforce
Donna Coggeshall, Manager, Research and Information Services

Tamara Cook, Manager, Environment & Development
Christie Gotti, Senior Program Manager, Transportation
Shannan Ramirez, Chief Accounting Officer, Administration
LeAnna Russell, Technical Coordinator, 9-1-1
Kelli Schlicher, Air Quality Planner, Transportation
Chris Klaus, Senior Program Manager, Transportation
Kay O'Dell, Manager, Workforce Development
Monica Martin, Administrative Assistant, 911
Emmett Harbin, Purchasing Manager, Administration

REGULAR SESSION

ACTION:

Item 1 Approval of Minutes

President Horn stated that the first item on the agenda was approval of the minutes from the March 24, 2016 Board meeting.

Upon a Motion by Councilmember Lombard (seconded by Mayor Pro Tem Smith), and unanimous vote of all members present, the Board approved the minutes of the March Executive Board meeting.

Item 2 Resolution to Accept and Approve the Quarterly Investment Report

Monte Mercer, Deputy Executive Director, presented the Quarterly Investment Report for the quarter ending March 31, 2016. He also provided a supplementary schedule for the State's investment activity for Regional Toll Revenue funds and NTTA Hwy 161 funds.

Upon a Motion by Judge Clark (seconded by Councilmember Archer), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E16-04-02

Board members Judge Jenkins, Representative Leach and Councilmember Gray entered the meeting.

Item 3 Resolution Approving the North Central Texas Area Plan Federal Fiscal Years 2017-2019

Doni Green, Director of Aging, presented the North Central Texas Area Plan - Federal Fiscal Years 2017-2019. This three year plan is required by The Older Americans Act of 1965 and by the Texas Department of Aging and Disability Services (DADS) and has been approved by the Regional Aging Advisory Committee.

Upon a Motion by Councilmember Archer (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E16-04-03

Item 4 Resolution Approving Amendments to the Regional Aging Advisory Committee Bylaws

Doni Green, Director of Aging, asked the Board to approve amendments to the Regional Aging Advisory Committee (RAAC) Bylaws. She informed the Board that the Bylaws for RAAC have not been revised for more than 20 years. She noted that most of the changes are non-substantial and involve the updating of terminology and job titles.

Upon a Motion by Mayor Pro Tem Smith (seconded by Judge Clark), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E16-04-04

Item 5 Resolution Authorizing an Additional Staff Position for the Workforce Development Department

David Setzer, Director of Workforce Development, informed the Board that because of new requirements in the federal Workforce Innovation and Opportunity Act (WIOA), the Texas Workforce Commission has directed the Workforce Board to coordinate the development of Career Pathways that will meet the needs of regional employers. The Strategic Leadership Committee of the Workforce Board, along with the Board Chair, have recommended a new full-time equivalent (FTE) staff position (estimated at \$15,000 for the remainder of the fiscal year) to coordinate the process of determining employers needs and developing courses to meet those needs.

Upon a Motion by Mayor Strength (seconded by Councilmember Glaspie), and unanimous vote of all members present, the Board approved the resolution as presented.

See ExhibitE16-04-05

Item 6 Resolution Authorizing Contract Amendment with J&M Global Solutions for Economic Recovery Planning, Training, and Workshops

Molly McFadden, Director of Emergency Preparedness, asked the Board to increase the previously approved contract amount with J&M Global Solutions, in order to address additional tasks that have been identified and requested by the region. These additional tasks will provide planning, design, development, and coordination of an Economic Recovery Workshop to create a regional framework that is based upon the Department of Homeland Security's National Disaster Recovery Framework. The framework is intended to help the region return to a healthy economic state, following a disaster. The additional tasks will increase the maximum not to exceed contract value from \$141,500 to \$150,000. The additional funding is being provided by the 2014 Urban Area Security Initiative (UASI) grant program.

Upon a Motion by Mayor Pro Tem Smith (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

See ExhibitE16-04-06

Item 7 Resolution Approving Grant Applications to the United States Department of Transportation

Michael Morris, Director of Transportation, explained that the Regional Transportation Council (RTC) approved the submission of grant applications to the United States Department of Transportation (US DOT) under the FASTLANE (Fostering Advancements in Shipping and Transportation for the Long-Term Achievement of National Efficiencies) and TIGER (Transportation Investments Generating Economic Recovery VIII Program) Programs on April 14, 2016. Two projects were submitted under the FASTLANE Grant Program for a total of approximately \$190 million in funding (freight projects with national or regional significance). Three projects are proposed for submittal under the TIGER Grant Program for approximately \$48 million (surface transportation projects that have a significant impact on the nation, a region, or a metropolitan area).

	Amount/Millions	Match & Source/Millions
FASTLANE Projects		
IH 35E Phase 2 (IH 35E/IH 35W Merge Interchange)	\$126	\$84 (State and Future RTC Funds)
DFW Connector – N. Airport Connections (IH 635/SH 121/SH 114)	\$64	\$43 (State and Future RTC Funds)
TIGER VIII (2016) Projects		
Regional Connections through Technology and System Integration	\$10.0	\$2.5 (State Match and Future RTC Funds)
E. Lancaster/SH 180 from US 287 to IH 820 – Reconstruction, pedestrian, context sensitive redesign	\$25.0*	\$35.0 (State Match, Local Match, and Future RTC Funds)
Park Lane/Vickery Meadow Complete Street Project	\$10.0- \$13.0	\$5.0-\$9.0 (City of Dallas, Dallas County, DART, Future RTC Funds)

Upon a Motion by Councilmember Lombard (seconded by Councilmember Gray), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E16-04-07

Item 8 Resolution Endorsing Submittal of Grant Application to the US Environmental Protection Agency for the Clean Diesel Funding Assistance Program

This item was withdrawn.

Item 9 Resolution Authorizing the Receipt of Funds for Planning and Implementation Programs from the Texas Department of Transportation

Michael Morris, Director of Transportation, explained that in 2012, the Board approved funding for certain programs to be administered and managed by NCTCOG for Fiscal Year (FY) 2016. However, TxDOT has requested a more current Board resolution for Surface Transportation Program – Metropolitan Mobility (STP-MM) funds of approximately \$7.54 million along with associated Transportation Development Credits (TDC). This requested resolution also includes authorization and receipt of STP-MM, CMAQ, and associated local/State match funds, in the amount of approximately \$6.81 million, for new planning and implementation programs that were approved by the RTC at their April 2016 meeting.

Upon a Motion by Commissioner Mitchell (seconded by Councilmember Kleinman), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E16-04-09

Item 10 Resolution Approving the Specific Projects for the Environmental Stewardship Program and Appreciation to the North Texas Tollway Authority

Michael Morris, Director of Transportation, explained that the Regional Transportation Council (RTC) established a \$3.2 million Environmental Stewardship Program to formally thank the North Texas Tollway Authority (NTTA) for paying the region \$3.2 billion in Region Toll Revenue (RTR) funds to build the SH 121 toll road (aka the Sam Rayburn Tollway). The program is also in memory of former NCTCOG employee, Chris Anderson, who spent a lot of his career at NTTA and TxDOT and is the author of the "Shared Environmental Mitigation Program." Chris, a beloved member of the Transportation staff, recently passed away.

This banking program will be available to mitigate environmental issues and ensure that transportation projects do not get held up for lack of funds. Through this resolution, the Executive Board will endorse the overall program and approve the initial RTC selected projects, as listed below. A partnership between the NTTA, TxDOT and the RTC would fund 50 percent of the program and residents and businesses would be challenged to fund the other 50 percent.

Initial Projects:

Eastern Subregion

Southwest Water Gardens - \$350k Engineering

Neighbor Woods Program - \$300k Trees

Western Subregion

Lancaster/Hemphill-Lamar - \$200k Trees

Lake Worth Mitigation - \$200k Engineering

Regional

Education Campaign for Private Sector Stewardship Program - \$100k Education

GIS Based Tree Inventory Program - \$100k Software

Councilmember Archer left the meeting.

Upon a Motion by Councilmember Kleinman (seconded by Councilmember Glaspie), and unanimous vote of all members present, except for Judge Self and Commissioner Mitchell, who voted no, the Board approved the resolution as presented.

Councilmember Archer returned to the meeting.

See ExhibitE16-04-10

Item 11 Resolution Authorizing Additional Recipients of Fiscal Year (FY) 2014 and FY2015 Federal Transit Administration Funds and Execution of Necessary Agreements

Michael Morris, Director of Transportation, asked the Board to authorize the execution of agreements for two additional recipients of Fiscal Year (FY) 2014 and FY2015 Federal Transit Administration (FTA) funds. Both projects will be utilizing FTA Enhanced Mobility of Seniors and Individuals with Disabilities Program (Enhanced Mobility) funds.

1. The RTC previously programmed a total of approximately \$957,000 in Fiscal Year (FY) 2014 and 2015 funds, to the City of Mesquite, to purchase transportation services from STAR Transit. It has now been determined that a direct award of funds to STAR Transit would result in a more favorable reimbursement rate. This change requires an agreement between NCTCOG and STAR Transit.

2. At its April meeting, the RTC programmed FY 2014 funds to Easter Seals of North Texas for the continued implementation of an existing project in the Denton-Lewisville Urbanized Area, in an amount of \$105,130. This requires an amendment to NCTCOGs existing agreement with Easter Seals.

Upon a Motion by Councilmember Lombard (seconded by Councilmember Archer), and unanimous vote of all members present, the Board approved the resolution as presented.

See ExhibitE16-04-11

Item 12 Resolution Authorizing Agreements to Improve Traffic Circulation at Workman Junior High School and McNutt Elementary School in Arlington

Michael Morris, Director of Transportation, explained that the Regional Transportation Council approved funds of up to \$365,202 for traffic improvements at the Arlington Independent School District campus serving Workman Junior High School and McNutt Elementary School consisting of deceleration lanes on Center Street and Volunteer Drive, and a new traffic signal at the intersection of those same streets.

Upon a Motion by Councilmember Lombard (seconded by Mayor Pro Tem Smith), and unanimous vote of all members present, the Board approved the resolution as presented.

See ExhibitE16-04-12

APPOINTMENTS:

Item 13 Appointment to the Law Enforcement Training Advisory Committee

Monte Mercer, Deputy Executive Director, asked the Board to approve the appointment of Melissa K. Reilly, LCSW (CIV), Director of Victim Intervention Program, Parkland Memorial Hospital, to a vacant position on the Law Enforcement Training Advisory Committee, which reviews and recommends admission standards for entry-level candidates into the academy, changes to academy rules, and monitors progress of the academy in meeting Texas Commission on Law Enforcement requirements.

Upon a Motion by Commissioner Mitchell (seconded by Councilmember Lombard), and unanimous vote of all members present, the Board approved the resolution as presented.

See ExhibitE16-04-13

Item 14 Appointments to the Regional Aging Advisory Committee (RAAC)

Doni Green, Director of Aging, asked the Board to approve two appointments to fill vacancies on the Regional Aging Advisory Committee: Tamera Sutton of Denton County and Pat Rodgers of Collin County.

Representative Leach left the meeting.

Upon a Motion by Mayor Strength (seconded by Councilmember Archer), and unanimous vote of all members present, the Board approved the appointments.

Representative Leach returned to the meeting.

STATUS REPORTS:

Item 15 Status Report - Presentation of 2016 Current Population Estimates

Tim Barbee, Director of Research & Information Services, introduced Donna Coggeshall, Manager of Research & Information Services, who presented the 2016 Current Population Estimates for the North Central Texas region, available at: <http://www.nctcog.org/ris/demographics/population/PopEstPresentation2016.pdf>. The Population Estimates include estimated population totals for all cities over 1,000 in population, each county, the twelve-county metropolitan planning area, and the region as well as historical U.S. Census figures. NCTCOG's population estimates are often cited and are recognized for their coverage, timeliness, and uniqueness.

Item 16 Status Report on NCTCOG's 50th Anniversary Celebration

Lucille Johnson, Assistant to the Executive Director, Reminded the Board that 2016 is NCTCOG's 50th anniversary and that information is being chronicled on our 50th anniversary website at <http://nctcog.org/50/>. She explained that for the month of April, the Environment & Development Department (E&D) was being featured. She introduced Edith Martin, Director of E&D, to brief the Board on the history, development and activities of the Department. Ms. Martin explained that E&D guides and promotes collaboration among entities to progressively address common issues and challenges caused by the region's rapid growth and urbanization. She told the Board that although E&D has evolved throughout the years, its roots and many of the programs of today, can be traced back to the early years of the agency. She provided a visual depiction of those roots that can be viewed on the 50th anniversary website.

Item 17 Status Report on 911 Letter of Interest

Mike Eastland, Executive Director, explained that in the most recent legislative session, the Health and Safety Code was amended by SB 1108/HB 3462 to permit Councils of Governments (Regional Planning Commissions) to establish Regional Emergency Communications Districts (ECD). He briefed the Board on current ECD creation issues and actions taken by NCTCOG to determine regional interest in creating an ECD in this region. He explained that Board President, Judge John Horn, was also the Chairman of the 911 Regional Advisory Committee. As Chairman, he recently sent a letter to the cities and counties served by NCTCOG to try to determine if there is interest in creating an ECD. The letter contained a questionnaire and a sample resolution that could be passed by local governments to declare their interest.

Item 18 Status Report on Dallas-Fort Worth Air Quality

Mike Eastland, Executive Director, informed the Board that the 2016 ozone season began in March. He briefed the Board on existing and proposed new ozone standards and eight-hour ozone historical trends. He explained that the ten-county nonattainment area continues to violate the existing Environmental Protection Agency's (EPA) national ozone standard. In addition, the EPA recently implemented a new, even tougher ozone standard. While it is not known when the new standard will go into effect, he gave a timeline of anticipated implementation plans.

The State Implementation Plan (SIP) was proposed in December of 2015 and the Environmental Protection Agency's (EPA) is still reviewing the Plan. However, the EPA has commended NCTCOG and area governments for the variety of projects they have coordinated that will reduce emissions from mobile sources. While there is much attention to local efforts that exist or are under development focusing on car and truck emissions, similar efforts exist to lessen environmental impacts from non-road sources. Each month the Board authorizes

agreements and funding proposals for a variety of projects, programs, and partnerships that directly or indirectly lead to critical emission reductions that will be needed to help the region attain the new standard recently adopted by EPA.

MISCELLANEOUS:

Item 19 Old and New Business

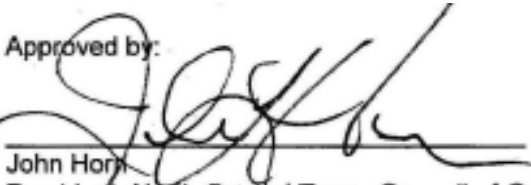
There was no old or new Business.

Item 20 Attendance and Calendar

The Board was provided with a Calendar of meetings and a record of Attendance.

President Horn adjourned the meeting at 2:48 pm.

Approved by:



John Horn
President, North Central Texas Council of Governments
County Judge, Hunt County

Checked by:



Mike Eastland, Executive Director
North Central Texas Council of Governments