

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS EXECUTIVE BOARD MEETING

Minutes — February 24, 2022

Transportation Council Room | 616 Six Flags Drive | Arlington, Texas

Vice President Piel chaired the meeting because President Sweet attended remotely. Chair Piel called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 1:01 pm on February 24, 2022. Due to inclement weather, members had the option to participate virtually. Mike Eastland, Executive Director, took attendance and announced there was a quorum of members present.

Members of the Board Present:

- | | |
|-------------------|---------------------|
| 1. David Sweet | 8. Kevin Falconer |
| 2. Andrew Piel | 9. Clyde Hairston |
| 3. Bill Heidemann | 10. Clay Jenkins |
| 4. Ray Smith | 11. Cara Mendelsohn |
| 5. Alfonso Campos | 12. Bobbie Mitchell |
| 6. Jorja Clemson | 13. Kayci Prince |
| 7. Michael Crain | |

Members of the Board Absent:

1. Rick Carmona
2. Tammy Dana-Bashian
3. Chris Hill
4. Glen Whitley
5. Glenn Rogers

Members of the Staff Present:

Mike Eastland, Monte Mercer, Molly Rendon, Tim Barbee, Michael Morris, Phedra Redifer, Jerri Watson, Ken Kirkpatrick, Charles Covert, Chris Klaus, Mark Folden, Donna Coggeshall, Rick Norman, Angela Alcedo, Michael Bort, Tammy Davis, Maribel Martinez

Visitors Present:

None

REGULAR SESSION

PUBLIC COMMENT ON AGENDA ITEMS

Vice President Piel opened the meeting for public comment and asked if there was anyone present wishing to speak. There being no one, he proceeded with the meeting.

ACTION:

Item 1 Approval of Minutes

Vice President Piel stated that the first item on the agenda was approval of the minutes from the January Board meeting.

Upon a Motion by Councilmember Crain (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the minutes of the January Executive Board meeting.

Item 2 Resolution to Accept and Acknowledge Receipt of the Annual Comprehensive Financial Report for Fiscal Year 2021

This item was postponed to the March Executive Board meeting.

Item 3 Resolution Approving 2045 Demographic Forecasts

Mark Folden, Senior Predictive Analytics Specialist, requested Board approval for the 2045 Demographic Forecasts. He provided a presentation explaining North Central Texas Council of Governments' (NCTCOG) responsibilities for creating long-range, small-area demographic forecasts for use in infrastructure planning in North Central Texas. He explained that most of the funding comes from NCTCOG's Transportation Department in support of the Mobility 2045 Metropolitan Transportation Plan and the Air Quality Conformity Analysis. The

development of the forecasts is a joint effort between the Research and Information Services (RIS) and Transportation departments.

Exhibit: 2022-02-03-RIS

Upon a Motion by Judge Jenkins (seconded by Mayor Hairston), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 4 Resolution Authorizing Contracts for Document Management Services

Molly Rendon, Director of Administration, requested Board authorization to enter into contract agreements with Armstrong Archives, Corporate Records Management, ManCom, National Records Centers and Neubus for Document Management Services, for a maximum five (5) year terms. The contractual agreements will retain the services of firms providing document storage, document imaging and digitization and/or document destruction services via cooperative contracts allowing entities to maintain and manage their records retention and document maintenance needs. A Request for Proposals, (RFP) #2022-003, was issued, received, and evaluated by the committee awarding the named entities.

Exhibit: 2022-02-04-AA

Upon a Motion by Councilmember Crain (seconded by Mayor Falconer), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 5 Resolution Authorizing Contracts for Public Sector Procurement Consulting Services

Molly Rendon, Director of Administration, requested Board authorization to enter into contract agreements with Calyptus Consulting Group; Carol Cooper; Charles E. Oberrender; Civic Initiatives, LLC; Periscope Holdings, Inc.; and Simplar Sourcing Solutions LLC for Public Sector Procurement Consulting Services, for a maximum five (5) year terms. The contractual agreements will retain the services of experienced individual consultants and experienced consulting firms that provide Public Sector Procurement Consulting Services via cooperative contracts allowing entities to achieve their procurement objectives by augmenting existing procurement personnel. A Request for Proposals, (RFP) #2021-083, was issued, received, and evaluated by the committee awarding the named entities. The contracts are available through the TXShare cooperative purchasing program.

Exhibit: 2022-02-05-AA

Upon a Motion by Commissioner Mitchell (seconded by Mayor Hairston), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 6 Resolution Authorizing Contracts for Early Childhood Education Curriculum for Child Care Services

Phedra Redifer, Director of Workforce Development, requested Board approval to enter contract agreements with Frog Street Press, LLC; Kindermusik International, Inc.; and Teaching Strategies, LLC, for Early Childhood Education curriculum and training for maximum two (2) year terms and in a cumulative amount not to exceed \$500,000. The curriculum selected through designated vendors will provide and enhance instructional support for Early Learning Professionals within these programs and meet specific Texas Rising Star assessment measures for improvement. The selection of vendors was solicited utilizing the Buyboard Proposal Name: Instructional Materials and Classroom Teaching Supplies and Equipment: Proposal Number 653-21.

Exhibit: 2022-02-06-WD

Upon a Motion by Councilmember Clemson (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 7 Resolution Authorizing Agreements for the Receipt of Funds for Planning and Implementation Programs from the Texas Department of Transportation

Michael Morris, Director of Transportation, requested Board approval for the Receipt of Funds for Planning and Implementation Programs from the Texas Department of Transportation (TxDOT) of approximately \$16,450,000

(\$6,450,000 STBG + \$5,000,000 Category 10 + \$925,000 RTR local match + \$4,075,000 local match + 1,290,000 in Transportation Development Credits in lieu of match). The programming of funds was approved by the Regional Transportation Council (RTC). The below table details individual funding agreements.

ATTACHMENT 1

Program Title	RTC Approval Date	Funding Source	Total Funding Amount (TDCs are not included in the total)	Federal/Regional	Match Amount				Fiscal Year(s) [*]	Program Status
					State	Local	RTR	TDC ^A		
GoCarma Demonstration on US 75 Technology Lanes or Other Corridors	10/9/2021	Category 10 [*]	\$ 10,000,000	\$ 5,000,000	\$0	\$4,075,000	\$925,000	0	2022	New
IH 30 Fair Park Area Street Grid Planning Study	1/13/2022	STBG	\$ 950,000	\$ 950,000	\$0	\$0	\$0	190,000	2022	New
Insurance for Passenger Rail Integration	3/11/2021	STBG	\$ 5,000,000	\$ 5,000,000	\$0	\$0	\$0	1,000,000	2022	Now
Park Row Historic District Comprehensive Plan	8/12/2021	STBG	\$ 500,000	\$ 500,000	\$0	\$0	\$0	100,000	2022	New
			\$16,450,000	\$ 11,450,000	\$0	\$4,075,000	\$925,000	1,290,000		

^{*} Fiscal Year denotes year in which funds are programmed in the Transportation Improvement Program. However, funds may be spent over multiple years depending on project requirements and schedules, pursuant to this authorization.

^A 1,290,000 of Transportation Development Credits utilized in lieu of a local match and are not calculated in funding total.

^{*}Surface Transportation System Funding Alternatives Program

Exhibit: 2022-02-07-TR

Mayor Pro Tem Prince joined the meeting.

Upon a Motion by Mayor Hairston (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 8 Resolution Authorizing an Amendment to the Contract with CARMA, Inc. and an Agreement with the Texas Transportation Institute for Auto Occupancy Verification Technology Demonstration Project

Michael Morris, Director of Transportation, requested Board authorization to amend the contract between NCTCOG and CARMA, Inc. for the implementation of an auto occupancy detection and verification technology demonstration project and increase the not-to-exceed amount by \$2,735,000 (\$2,735,000 Surface Transportation System Funding Alternatives) for a total contract not-to-exceed amount of \$22,035,000. He explained the contract with CARMA, Inc. was authorized by the Board in December 2016 as a pilot project contingent upon successful completion and sufficient funding allocated by the Regional Transportation Council (RTC) that expanded into the integration phase resulting in an amendment of the contract in January 2019 with a total contract authorization amount not to exceed \$19,300,000. The \$2,735,000 increase in funding will assist in developing an accounting framework that provides high-occupant vehicles financial discounts or rewards along corridors in the DFW region. CARMA is responsible for an in-kind match of \$4,075,000 for the demonstration project.

Additionally, Mr. Morris requested approval to enter an agreement between NCTCOG and the Texas Transportation Institute to evaluate the effectiveness of the CARMA technology demonstration for a not-to-exceed amount of \$810,000 (\$810,000 Surface Transportation System Funding Alternatives).

Exhibit: 2022-02-08-TR

Upon a Motion by Mayor Hairston (seconded by Councilmember Mendelsohn), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 9 Resolution Amending Authorization to Include Tarrant Regional Water District as a Necessary Party to the Interlocal Agreement with the City of Fort Worth Concerning the Trinity River Vision Bridges Project

Michael Morris, Director of Transportation, requested Board authorization amending the Interlocal Agreement (ILA) with the City of Fort Worth for the repayment of \$5,000,000 related to the Trinity River Vision (TRV) Bridges Project to include Tarrant Regional Water District as a necessary party in the ILA. The TRV Bridges Project includes the construction of three bridges over a proposed new bypass section of the Trinity River in downtown Fort Worth, funded by the United States Army Corps of Engineers. He explained that the Regional Transportation Council (RTC) allocated \$20,000,000 to the City of Fort Worth, of which \$15,000,000 is a grant and \$5,000,000 is to be repaid to the North Central Texas Council of Governments as the RTC's fiscal agent for the funding of the cost increase of the project due to constructability issues and delays. A portion of the payments will be made by the Tarrant Regional Water District.

Exhibit: 2022-02-09-TR

Upon a Motion by Councilmember Clemson (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 10 Resolution Authorizing Endorsement of an Application to the State Farm Neighborhood Assist Grant Program

Michael Morris, Director of Transportation, requested endorsement of an application to the State Farm Neighborhood Assist Grant Program funded by the State Farm Mutual Automobile Insurance Company in the amount of \$25,000. The State Farm Neighborhood Assist Grant Program funds activities that address unmet needs in communities State Farm serves. The funding will be used to supplement existing Safe Routes to School planning activities by developing a Safe Routes to School plan for a school in the region that is in an economically disadvantaged neighborhood, with the goal of planning for improvements that would better enable students to safely and comfortably walk or bicycle to school. The grant is funded at 100 percent; therefore, no local match is required.

Exhibit: 2022-02-10-TR

Upon a Motion by Judge Sweet (seconded by Mayor Hairston), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 11 Resolution Authorizing Assignment of Agreement Concerning IH 30 Frontage Road Improvements in the City of Dallas

Michael Morris, Director of Transportation, requested Board authorization assignment of an agreement concerning the IH 30 Frontage Road Improvements in the City of Dallas. He explained that the Board authorized an agreement with SLF III – The Canyon TIF, L.P., (Stratford Land) in 2012 for receipt of \$3,000,000 in funds over a ten-year period through a combination of Tax Increment Financing (TIF) revenues and developer funds related to the construction of IH 30 frontage roads west of Westmoreland in the City of Dallas. Annual payments of \$300,000, received by the developer, are passed through to the City of Dallas in support of the Dallas Streetcar Project for which North Central Texas Council of Governments (NCTCOG) serves as the federal grantee. To date, NCTCOG has received \$2,400,000, which has been provided to the City of Dallas, leaving \$600,000 to be paid in the future. Stratford Land is transferring its holdings and has requested NCTCOG consent to assignment of its obligations to LMC Canyon Holdings LLC, which has indicated its commitment to fully comply with the terms of original agreement.

Exhibit: 2022-02-11-TR

Upon a Motion by Councilmember Mendelsohn (seconded by Councilmember Clemson), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 12 Resolution Authorizing Purchase and Placement of Education Campaigns for Transportation Initiatives: Phase 1 – Notifications for Public Input/Meetings

Michael Morris, Director of Transportation, requested Board authorization for the Purchase and Placement of Education Campaigns for Transportation Initiatives: Phase 1 – Notifications for Public Input/Meetings in an amount up to \$85,000. The combination of education campaign efforts has increased website traffic, greater public participation, lowered costs, and streamlined efficiencies with media outlets such as improved staff coordination and timeliness. Phase I will focus on print publications and digital placements, social media, radio and TV, and transportation displays in multiple languages, when appropriate, to provide reasonable opportunities for the public to learn about and comment on the region's transportation plans in accordance with requirements of the Infrastructure Investment and Jobs Act. This effort will be funded with \$85,000 of Federal Transit Administration (FTA) funds, Surface Transportation Block Grant Program (STBG) funds, Transportation Planning Funds (TPF), and RTC Transportation Development Credits (TDCs) in lieu of cash match and has been approved by the Regional Transportation Council (RTC). Other phases will be brought to the Executive Board in the future.

Exhibit: 2022-02-12-TR

Upon a Motion by Mayor Hairston (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 13 Resolution Accepting the Report from Whitley Penn, LLP, for the Transportation Department's Agreed Upon Procedures

Michael Morris, Director of Transportation, requested Board acceptance of the Report from Whitley Penn, LLP, for the Transportation Department's Agreed Upon Procedures. A review of Transportation Department consultant and subgrantee contracts in excess of \$250,000 for FY 2020 was conducted by Whitley Penn, LLP to determine compliance with the department's contracting procedures. A total of nine contracts were selected for review that were funded through agreements with TxDOT and the Federal Transit Administration (FTA). Out of seven procedural areas for the basis of the review, the seventh procedural area, verification of timely payment, identified one voucher that was not paid timely. There were no other exceptions found. The satisfactory results and assurances of the appropriate management oversight have been applied to the payment review process to support compliance with prompt payment requirements.

Exhibit: 2022-02-13-TR

Upon a Motion by Judge Sweet (seconded by Mayor Hairston), and unanimous vote of all members present, the Board approved the resolution as presented.

APPOINTMENTS:

Item 14 Appointment to the Emergency Preparedness Planning Council (EPPC)

Maribel Martinez, Emergency Preparedness Manager, asked the Board to appoint Commissioner Darrell Hale of Collin County to the Emergency Preparedness Planning Council (EPPC) for a two-year term. She explained that the EPPC is responsible for providing policy direction and oversight functions pertaining to the development and maintenance of a coordinated and integrated regional approach to emergency management planning and response systems.

Exhibit: 2022-02-14-EP

Upon a Motion by Judge Campos (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the appointment as presented.

MISCELLANEOUS:

Item 15 Old and New Business

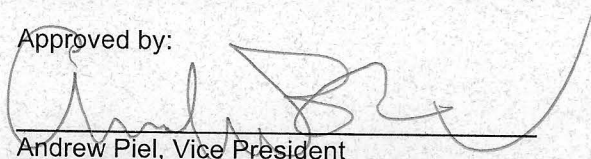
Mike Eastland mentioned to the Board that June 24th was the date for the General Assembly and that it would be in-person at the Hurst Conference Center. He also noted that President Sweet would inform the Board of his proposed nominating committee to recommend candidates for the Officers and Board members to be elected at the 2022 General Assembly. Additionally, he mentioned that Mayor Dana-Bashian submitted her resignation and would be leaving the Board.

Item 16 Attendance and Calendar

The Board was provided with a Calendar of meeting and a record of Attendance.

Vice President Piel adjourned the meeting at 2:00 pm.

Approved by:



Andrew Piel, Vice President
North Central Texas Council of Governments
Councilmember, City of Arlington

Checked by:



Mike Eastland, Executive Director
North Central Texas Council of Governments