



North Central Texas Council of Governments

TO: NCTCOG Executive Board **DATE:** December 14, 2017
FROM: Mike Eastland
Executive Director
SUBJECT: Executive Board Meeting

The next meeting of the **NCTCOG Executive Board** will be:

DATE: December 21, 2017

Please RSVP to the Executive Director's office as soon as possible by email or call (817) 695-9100.

REGULAR BOARD MEETING

TIME: 12:00 noon – Lunch
12:45 p.m. – Executive Board Meeting

PLACE: NCTCOG Offices
Centerpoint II Conference Center
616 Six Flags Drive
Arlington, TX 76011
Transportation Council Room

President Lombard hopes each of you will plan to attend this important meeting. I look forward to seeing you there!

ME:sc

North Central Texas Council of Governments

616 Six Flags Drive, Arlington, TX, 76011

EXECUTIVE BOARD AGENDA

December 21, 2017

12:45 P.M.

Executive Board

- | | | |
|-------------------------|---------------------------|-------------------------|
| 1. ___ Tom Lombard | 7. ___ Clay Jenkins | 13. ___ Ron Simmons |
| 2. ___ Kevin Strength | 8. ___ Lee Kleinman | 14. ___ Ray Smith |
| 3. ___ J. D. Clark | 9. ___ Curtistene McCowan | 15. ___ Glen Whitley |
| 4. ___ Lissa Smith | 10. ___ Bobbie Mitchell | 16. ___ Kathryn Wilemon |
| 5. ___ Douglas Athas | 11. ___ Nick Sanders | 17. ___ Bruce Wood |
| 6. ___ Kelly Allen Gray | 12. ___ Keith Self | 18. ___ Paul Voelker |

Staff

___ Mike Eastland	___ Edith Marvin	___ Christy Williams
___ Monte Mercer	___ Michael Morris	___ Lucille Johnson
___ Tim Barbee	___ David Setzer	___ Stephanie Cecil
___ Doni Green	___ Molly McFadden	

REGULAR SESSION

Call to order time: _____

Pledge to the United States and Texas Flags

ACTION:

Motion/ Second	Item #	Name of Item
___ / ___	1	Approval of Minutes
___ / ___	2	Resolution Authorizing a Contract with The Personal Touch for Mailing Services - Monte Mercer
___ / ___	3	Resolution Authorizing Contracts for Promotional and Educational Items - Monte Mercer
___ / ___	4	Resolution Approving the Fiscal Year 2018 and 2019 NCTCOG Regional Solid Waste Funding Plan - Edith Marvin

- ___/___ 5 Resolution Endorsing the 9-1-1 Strategic Plan 2018-2019 - Christy Williams
- ___/___ 6 Resolution Authorizing Execution of Agreements for Implementation of Various Federal Transit Administration Programs - Michael Morris
- ___/___ 7 Resolution Authorizing Agreement with the Denton County Transportation Authority - Michael Morris
- ___/___ 8 Resolution Authorizing a Contract with Burns & McDonnell Engineering Co., Inc., for Environmental Assistance on the Collin County Outer Loop Segment 3 - Michael Morris
- ___/___ 9 Resolution Authorizing a Lease Agreement for the Weatherford Workforce Center - David Setzer
- ___/___ 10 Resolution Authorizing Contracts with Lookup Properties and Lang Builders for Residential Repair - Doni Green

APPOINTMENTS:

- ___/___ 11 Appointment to the North Central Texas Economic Development District Board (NCTEDD) - Lucille Johnson

STATUS REPORTS:

- ___/___ 12 Status Report on Regional Toll Revenue Fund - Michael Morris

MISCELLANEOUS:

- ___/___ 13 Old and New Business
- ___/___ 14 Attendance and Calendar

Adjournment: _____

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING
Minutes — October 26, 2017

Transportation Council Room
616 Six Flags Drive
Arlington, Texas

President Lombard called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:06 pm, on October 26, 2017.

Members of the Board Present:

1. Tom Lombard – President, Councilmember, City of North Richland Hills
2. Kevin Strength – Vice President, Mayor, City of Waxahachie
3. J.D. Clark – Secretary/Treasurer, County Judge, Wise County
4. Lissa Smith – Past President, Previous Mayor Pro Tem, City of Plano
5. Curtistene McCowan, Mayor, City of DeSoto
6. Bobbie Mitchell, Commissioner, Denton County
7. Nick Sanders, Mayor, Town of Trophy Club
8. Keith Self, County Judge, Collin County
9. Ray Smith, Mayor, City of Prosper
10. B. Glen Whitley, County Judge, Tarrant County
11. Kathryn Wilemon, Councilmember, City of Arlington
12. Bruce Wood, County Judge, Kaufman County
13. Paul Voelker, Mayor, City of Richardson

Members of the Board Absent:

14. Douglas Athas, Mayor, City of Garland
15. Kelly Allen Gray, Councilmember, City of Fort Worth
16. Clay Jenkins, County Judge, Dallas County
17. Lee Kleinman, Councilmember, City of Dallas
18. Ron Simmons, State Representative

Members of the Staff Present:

Mike Eastland, Executive Director
Monte Mercer, Deputy Executive Director
Tim Barbee, Chief Information Officer, Research and Information Services
Doni Green, Director of Aging
Michael Morris, Director of Transportation
David Setzer, Director of Workforce Development
Edith Marvin, Director of Environment and Development
Molly Thoerner, Director of Emergency Preparedness
Lucille Johnson, Assistant to the Executive Director
Stephanie Cecil, Administrative Assistant, EDO
Dan Kessler, Assistant Director of Transportation
Ken Kirkpatrick, Transportation Counsel
Karen Richard, Chief Human Resources Officer
Donna Coggeshall, Manager, Research and Information Services
Tamara Cook, Manager, Environment & Development
Debra Kosarek, Quality Assurance Manager, Workforce
James Powell, Assistant Counsel, Transportation
Morgan Armstrong, Childcare Program Supervisor, Workforce Development
Donald Parker, Planner, Transportation
Mark Folden, Predictive Analytics Specialist, Research & Information Services
Kori Mullen, Planner, Environment and Development
Mia Brown, Planner, Environment and Development

Visitors Present:

Manny Palacios, Director of TPW, City of Weatherford

President Lombard convened the Executive Session at 12:07 pm, pursuant to Open Meetings Act Section 551.074, to deliberate regarding Item 1, the Performance Review of Executive Director and Consideration of Compensation. President Lombard closed the Executive Session at 12:21 pm and reconvened the Regular Session at 12:24 pm.

Item 1 Performance Review of Executive Director and Consideration of Compensation

President Lombard entertained a motion for action on this item. Upon a Motion by Mayor Strength (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved a 3% performance raise for Executive Director Mike Eastland.

President Lombard recessed the meeting at 12:26 pm.

President Lombard reconvened the Regular Session at 12:43 pm.

ACTION:

Item 2 Approval of Minutes

President Lombard stated that the first item on the agenda was approval of the minutes from the September Board meeting.

Upon a Motion by Mayor McCowan (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the minutes of the September Executive Board meeting.

Item 3 Resolution to Review and Approve NCTCOG's Investment Policy

Monte Mercer, Deputy Executive Director, presented the amended Investment Policy. He explained that, in accordance with the Public Funds Investment Act (PFIA), a public entity's investment policy must be reviewed annually by its governing body. He explained that the changes included Internal Controls; updating the Controller title to Assistant Director of Finance; and Authorized Brokers/Dealers. In addition, FTN Financial was added to reflect acquisition of Coastal Securities (previously on the authorized list) by FTN Financial.

Exhibit: 2017-10-03-AA

Upon a Motion by Commissioner Mitchell (seconded by Lissa Smith), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 4 Resolution to Accept and Approve the Quarterly Investment Report

Monte Mercer, Deputy Executive Director, submitted the Investment Report for management and Executive Board review. The Investment Report provided information on the investment activity for the quarter that ended September 30, 2017, including a schedule showing the average rate of return, cumulative transactions and beginning and ending balances. In addition, a supplementary schedule of the State's investment activity for Regional Toll Revenue funds and NTTA Hwy 161 funds was provided. Based on a question from Judge Self, staff will review the formatting of and terminology used regarding certain accounts reflected in this report and make appropriate changes.

Exhibit: 2017-10-04-AA

Upon a Motion by Councilmember Wilemon (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 5 Resolution Authorizing Utilization of Existing Contracts for FY2018 Temporary Staffing Services

Sara Harris, Senior Special Projects Manager, Administration, explained that NCTCOG has existing contracts with six temporary staffing service vendors. NCTCOG makes these contracts available through the North Texas

SHARE program to participating governmental entities, as follows: Abacus Service Corp., Ad-A-Staff, Apple One, Matrix Resources, Superior Group and U.S. Technical Solutions. She asked the Board to authorize utilization of these existing contracts for FY 2018 temporary staffing services in a cumulative amount not to exceed \$300,000.

Exhibit: 2017-10-05-AA

Upon a Motion by Mayor Sanders (seconded by Judge Wood), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 6 Resolution Endorsing the 16-County Watershed Management Initiative Goal and Encouraging County Government Participation

Edith Marvin, Director of Environment and Development, asked the Board to endorse the 16-County Watershed Management Initiative and to encourage county governments to implement watershed management standards from a regionally recommended menu of options. She explained that a watershed management roundtable examined current county watershed regulations and explored watershed standards and tools that might be regionally beneficial and desirable. Participants drafted a menu of regionally recommended standards and a sample resolution for use in watershed management for new development within county regulated areas.

Exhibit: 2017-10-06-ED

Upon a Motion by Commissioner Mitchell (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 7 Resolution Approving the Public Works Construction Standards North Central Texas, Fifth Edition

Edith Marvin, Director of Environment and Development, asked the Board to approve the Public Works Construction Standards North Central Texas, Fifth Edition. NCTCOG's Public Works Council (PWC) is charged with oversight, management, and development of regional public works construction standards. She told the Board that the Standards represent over 30 years of regional cooperation and coordination between local government and private industry public works professionals in the region. She explained that the Standards represent the culmination of an intensive comprehensive review and refinement process to update the 2004 Fourth Edition Standard Specifications for Public Works Construction. This version includes the 2004 Second Edition of the Standard Drawings for Public Works Construction.

Exhibit: 2017-10-07-ED

Upon a Motion by Mayor McCowan (seconded by Mayor Voelker), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 8 Resolution Authorizing a Contract with Halff Associates, Inc. for the Cooperating Technical Partnership

Edith Marvin, Director of Environment and Development, explained that in 2002, NCTCOG was named a Cooperating Technical Partner (CTP) of the Federal Emergency Management Agency (FEMA). In partnership with FEMA and member governments, NCTCOG has provided data, outreach, and research to support FEMA's RiskMAP program. NCTCOG has outlined a multijurisdictional risk assessment process, known as HazMAP, that identified the hydrological hazards that the region will likely face over the next 30 years. FEMA has awarded NCTCOG funding to conduct additional studies for FY 2017 and 2018. These mapping studies require the assistance of contractors to conduct technical analysis. A Consultant Selection Committee, is recommending a contract with Halff Associates, Inc. for a maximum six year term and in an amount not to exceed \$4,500,000. The local match requirement will be provided by the participating local governments.

Exhibit: 2017-10-08-ED

Upon a Motion by Judge Whitley (seconded by Mayor Sanders), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 9 Resolution Authorizing a Contract with Motorola Solutions for APX 6000 TDMA Upgrades

Molly McFadden, Director of Emergency Preparedness, requested authorization to purchase APX 6000 Time Division Multiple Access (TDMA) software upgrades from Motorola Solutions, in an amount up to \$155,000 to distribute throughout the 16 county region. She explained that NCTCOG is engaged in the planning, implementation, and maintenance of Interoperability Communications throughout the 16 county region and seeks to purchase TDMA software upgrade licenses to increase this capacity through distribution throughout the 16 county region. The original system and ongoing support maintenance to date, was purchased through Motorola Solutions. The purchase will include software to support existing and upcoming requirements for TDMA radio technology.

Exhibit: 2017-10-09-EP

Upon a Motion by Commissioner Mitchell (seconded by Mayor Voelker), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 10 Resolution Authorizing FY2018 Purchase of Computer Hardware, Software and Information Technology Contract Services for the Agency

Tim Barbee, Director of Research & Information Services, explained that the NCTCOG Enterprise Information Technology environment includes 23 locations, over 1,600 devices, over 300 applications and over 165 terabytes of electronic data. The Fiscal Year 2018 purchase of computer hardware, software and related services is for an amount not to exceed \$3,640,000. This is determined by the Information Technology Infrastructure and Services Purchase Plan developed by RIS, based on department Information Technology needs over the next 12 months. The plan includes: maintenance and licensing for existing hardware, software and network infrastructure; new hardware and software to support departmental work programs; the expected cost of contract services for support of core components; upgrade of SharePoint and the Geographic Information System software; potential migration to Microsoft's SharePoint online service and consulting assistance funds to fill staff vacancies.

Exhibit: 2017-10-10-RIS

Upon a Motion by Judge Whitley (seconded by Mayor Sanders), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 11 Resolution Approving 2045 Demographic Forecasts

Donna Coggeshall, Manager of Research in Research & Information Services, reminded the Board that NCTCOG provides demographic information and forecasts for long-range transportation planning, which is a joint effort between the NCTCOG Research and Information Services and Transportation departments, using the best and most current data available in accordance with sound practices. She explained that the 2045 Demographic Forecasts were necessary because changes in air quality conformity measures necessitated an updated mobility plan. The 2045 forecasts were developed to support preparation of the Mobility 2045 Metropolitan Transportation Plan and corresponding conformity analysis. NCTCOG's Transportation Department provides the majority of the funding for this effort.

Exhibit: 2017-10-11-RIS

Upon a Motion by Lissa Smith (seconded by Judge Self), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 12 Resolution Authorizing the Receipt of Funds and Execution of Necessary Agreements for Implementation of Various Federal Transit Administration Programs

Michael Morris, Director of Transportation, asked the Board to authorize receipt of approximately \$1.5 million of FTA Urbanized Area Formula Program funding. This funding is matched with \$652,229 in local funds and 135,980 of Transportation Development Credits. He explained that NCTCOG is a designated recipient for the two Federal Transit Administration (FTA) funding programs receiving these funds. The Urbanized Area Formula Program funds for Job Access Reverse Commute (JA/RC) projects support access to jobs and job related

activities for low-income individuals. The Enhanced Mobility of Seniors and Individuals with Disabilities Program focuses on transit services for seniors and individuals with disabilities when other transportation options are limited.

Exhibit: 2017-10-12-TR

Upon a Motion by Judge Whitley (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 13 Resolution Authorizing Submittal of Grant Application to the State Farm Good Neighbor Citizenship Company Grant Program

Michael Morris, Director of Transportation, asked for approval to submit a proposal for \$100,000 in Safety Grant funds through the 2018 Good Neighbor Citizenship Company Grant, which is funded by the State Farm Companies Foundation and State Farm Insurance Company. The funds will be used for planning activities related to safety-related efforts and transportation connections to schools in the FY2017 and FY2018 Unified Planning Work Program, including the implementation of Safe Routes to School Planning.

Exhibit: 2017-10-13-TR

Upon a Motion by Mayor Sanders (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 14 Resolution Approving Modifications to the FY2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning

Dan Kessler, Assistant Director of Transportation, explained the proposed amendments to the FY2018 and FY2019 UPWP, which was approved by the Regional Transportation Council and NCTCOG Executive Board in July of 2017. Included in these amendments are 1) funding adjustments to select projects to align with the FY2018 agency budget approved by the Executive Board in September 2017; and 2) other adjustments to project work scopes and/or funding for select projects, both in FY2018 and FY2019.

Exhibit: 2017-10-14-TR

Upon a Motion by Judge Whitley (seconded by Mayor Sanders), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 15 Resolution Authorizing Consultant Contract with Verizon Wireless for Traffic Pattern Data Collection and Traffic Operation Improvements for IH 30 Closure

Michael Morris, Director of Transportation, informed the Board that as part of the IH 30 and SH 360 interchange project, the Texas Department of Transportation plans to close IH 30 in both directions, from the President George Bush Turnpike to Cooper/Collins Street entrance and exit points. He explained that collection of traffic pattern data through this corridor before, during, and after the closures will help better understand the percentage of travelers on each possible route and the travel time associated with each route. Reviewing the data after each closure, as well as when special events or crashes occur along the corridor, NCTCOG and partner agencies will fine-tune traffic management plans to improve congestion through the corridor. A Consultant Selection Committee has recommended Cellco Partnership d/b/a Verizon Wireless to perform the work, in an amount not to exceed \$175,000. The funding for this program is Congestion Mitigation and Air Quality Improvement Program funds with Transportation Development Credits used in lieu of a local match.

Exhibit: 2017-10-15-TR

Upon a Motion by Mayor McCowan (seconded by Judge Self), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 16 Resolution Authorizing a Vendor Contract with CWI Digital Systems, LLC for the 2017 Cooperative Transit Vehicle Security Camera Systems Procurement

Michael Morris, Director of Transportation, explained that NCTCOG is a designated recipient for Federal Transit Administration Urbanized Area Formula, Enhanced Mobility for Seniors and Individuals with Disabilities and Bus

and Bus Facilities Program funds in areas not served by existing transit authorities. A Vendor Selection Committee recommended an award to CWI Digital Systems to deliver and install camera systems to support onboard transit vehicle security in these programs, on new and existing fleets, for an amount not to exceed \$653,000. Funding for this project will be Federal Transit Administration funds, Transportation Development Credits, and local funds.

Exhibit: 2017-10-16-TR

Mayor Sanders left the room.

Upon a Motion by Judge Wood (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 17 Resolution Authorizing a Consultant Contract with Tetra Tech, Inc., for the Water System Design at the Proposed Dallas Water Gardens

Michael Morris, Director of Transportation, explained that the activities of the environmental stewardship program are described in the FY 2018 and FY 2019 Unified Planning Work Program. The program and funding from Regional Toll Revenue was endorsed by the Regional Transportation Council and the NCTCOG Executive Board in April of 2016. The initial list of projects included the Southwest Water Gardens, which has since been renamed the Dallas Water Gardens. The proposed consultant contract, in an amount not to exceed \$365,000 of Regional Toll Revenue funds, is for development of a preliminary design for the multi-objective project to develop cleansing wetlands, improve flood control, improve water quality, create public space, revitalize the area around the Old Trinity River channel in Dallas, and aid in obtaining environmental credits to offset the impacts of new transportation projects. The design will be compatible with the City of Dallas Trinity Watershed flood management plan and the proposed Dallas Water Gardens.

Exhibit: 2017-10-17-TR

Mayor Sanders returned to the room.

Upon a Motion by Mayor McCowan (seconded by Councilmember Wilemon), and unanimous vote of all members present, except for Judge Self, who voted no, the Board approved the resolution as presented.

Item 18 Resolution Authorizing Membership to the Texas CUC Aggregation Project for the Purchase of Electricity

David Setzer, Director of Workforce Development, reminded the Board that this contract for an electricity provider for seven workforce center facilities was tabled at the June 2017 Board meeting. In response to the request of the Board, staff reviewed electricity rates available through the Texas CUC Aggregation Project (d/b/a Public Power Pool or P3). P3 is a political subdivision corporation, pursuant to chapter 304 of the Texas Local Government Code, which was formed to lower prices by aggregating the purchase of electricity for all member political subdivisions. Due to the lower electrical rates available through membership in P3 (less than \$.039 per kilowatt hour) this Resolution authorizes membership in P3, approval of the P3 Articles of Incorporation and Bylaws and the designation of a representative.

Exhibit: 2017-10-18-WF

Upon a Motion by Judge Self (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 19 Resolution Authorizing Contracts for Texas Rising Star Assessor Services

Through the North Central Texas Workforce Development Board, NCTCOG is responsible for the development and delivery of child care quality improvement services in a 14-county service area. Availability and access to Texas Rising Star (TRS) Assessor services for child care providers has been identified as a programmatic need. To provide these services, staff is proposing awards in a cumulative amount not to exceed \$400,000. One-year agreements, with three optional one-year renewals, would be awarded to the following 12 vendors: Accompanied by God's Love, Inc., Victory Training and Consulting, Ability Solutions, Carolyn Surry-Middleton,

Pictra Payne, Sharon Young, Sheila M. Matlock, Stacy Bengel, M.S., Best Practices Consulting, Katherine Haule, The Center for Individuals with Exceptionalities, and B.E.C.D.S.

Exhibit: 2017-10-19-WF

Upon a Motion by Mayor Sanders (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 26 Resolution Endorsing Law Enforcement Training Grant with the Office of the Governor’s Criminal Justice Division for FY 2018 and 2019

Monte Mercer, Deputy Executive Director, asked the Board to endorse a law enforcement training grant with the Office of the Governor’s Criminal Justice Division for Fiscal Years 2018 and 2019, in an approximate amount of \$1,554,365. This grant provides for the Regional Police Academy, which has offered training for law enforcement officers and related criminal justice personnel from throughout the NCTCOG region since its inception in 1968. During the preceding grant period, the academy held twelve Basic Peace Officer Courses, graduated 247 new officers and held 161 advanced training courses for more than 2,484 in-service officers.

Upon a Motion by Judge Whitley (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

APPOINTMENTS:

Item 20 Appointment to the North Central Texas Economic Development District Board (NCTEDD)

Lucille Johnson, Assistant to the Executive Director, asked the Board to appoint one new member to the North Central Texas Economic Development District Board (NCTEDD) Board. She told the Board that Kaufman County Judge Bruce Wood has recommended Ms. Dawn Steil, Vice President of Terrell Economic Development Corporation, to represent Kaufman County on the Board. She reminded the Board that NCTCOG that the North Central Texas region has been designated as an Economic Development District (EDD). The District is charged with the maintenance and implementation of the Comprehensive Economic Development Strategy (CEDS) plan for North Central Texas and will serve as the connection between the region’s communities and the Economic Development Administration (EDA) to facilitate EDA grant opportunities and update the CEDS in accordance with federal regulations.

Upon a Motion by Judge Wood (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

STATUS REPORTS:

Item 21 Status Report on Regional Flood Gauge Software Initiative

Edith Marvin, Director of Environment and Development, briefed the Board on the regional flood gauge software initiative. As part of the FY17 Trinity Common Vision Steering Committee Work Program, the Flood Management Task Force (FMTF) communities requested procurement of a software solution to read and analyze data collected from flood warning gauges that would enable communities to see storm track data in real time. This would enable them to better prepare for potential flooding. One Rain has been selected as the vendor for this initiative. Through One Rain, NCTCOG’s North Texas SHARE will offer a Master Services Agreement (MSA) to all entities in the region. North Texas SHARE will serve as the program sponsor and all technical and service delivery would be between the vendor and the participating entity. A regional survey will solicit interest in the initiative with the goal of increased participation, which will result in greater savings for each individual entity.

Item 22 Status Report on Grant Application to the United State Department of Transportation for the 2017 Infrastructure for Rebuilding America Grant Program

Michael Morris, Director of Transportation, briefed the Board on applications for projects to be submitted to the United States Department of Transportation (US DOT) under the 2017 Infrastructure for Rebuilding America

Grant Program. The Regional Transportation Council has approved the following projects, which must be submitted by November 2, 2017:

- The IH 635 LBJ East for \$165 million
- The DFW Connector at IH 635/SH 114 or SH 121 for \$65 million
- The IH 20 "Y" Connection for \$100 million

Item 23 Status Report on the Dallas-Fort Worth-Arlington, Lewisville-Denton and McKinney Metropolitan Planning Organization Federal Certification Review

Michael Morris, Director of Transportation, explained that the Federal Highway Administration and Federal Transit Administration certified the Dallas-Fort Worth-Arlington, Denton-Lewisville and McKinney Transportation Management Area metropolitan planning process. A joint review, required every four years, was conducted by the Federal Transit Administration (FTA) and Federal Highway Administration (FHWA) on June 13-15, 2017. A final report documenting the review results and recommendations by FTA and FHWA is anticipated soon.

MISCELLANEOUS:

Item 24 Old and New Business

There was no old or new Business.

Item 25 Attendance and Calendar

The Board was provided with a Calendar of meeting and a record of Attendance.

President Lombard adjourned the meeting at 2:32 pm.

Approved by:

Checked by:

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

Mike Eastland, Executive Director
North Central Texas Council of Governments



North Central Texas Council of Governments

Item 2

Exhibit: 2017-12-02-AA

MEETING DATE: December 21, 2017

FROM: Monte Mercer
Deputy Executive Director

SUBJECT: Resolution Authorizing a Contract with The Personal Touch for Mailing Services

The North Central Texas Council of Governments (NCTCOG) has identified that multiple Agency departments require mailing services for various regional community public notices.

NCTCOG has approximately \$125,000 budgeted in FY 2018 for mailing services. Required services will be purchased on an as needed basis from available funds acquired through local, state and federal funding sources.

In an effort to obtain favorable pricing, NCTCOG recently issued a competitive procurement seeking turn-key mailing services, including mail folding, labeling, postage and delivery services for mass mailings. The procurement effort resulted in one (1) bid, which was evaluated by NCTCOG staff. The pricing was compared to cooperative contracts available for this service, and the pricing provided by The Personal Touch was more favorable than available cooperative contracts.

Staff anticipates an initial two (2) year contract term, with options to renew for up to three consecutive years with both parties' consent. A draft resolution authorizing a contract with The Personal Touch for mailing services for a maximum five (5) year term and in a total amount not to exceed \$625,000 is attached for Executive Board consideration.

I will be available December 21st should you or the Board have any questions.

Thank you.

**RESOLUTION AUTHORIZING A CONTRACT WITH THE PERSONAL TOUCH
FOR MAILING SERVICES**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under the Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG receives funding from regional communities, federal and state grants that may be used for mailing services on an as needed basis; and,

WHEREAS, NCTCOG recently engaged in a competitive procurement for mailing services; and,

WHEREAS, following evaluation, the review committee comprised of NCTCOG staff is recommending The Personal Touch to perform these services.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and The Personal Touch for mailing services, for a maximum five (5) year term and in a total amount not to exceed \$625,000, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute a contract with The Personal Touch in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Government
Councilmember, City of North Richland Hills

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 21, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County



North Central Texas Council of Governments

Item 3

Exhibit: 2017-12-03-AA

MEETING DATE: December 21, 2017

FROM: Monte Mercer
Deputy Executive Director

SUBJECT: Resolution Authorizing Contracts for Promotional and Educational Items

The North Central Texas Council of Governments (NCTCOG) has identified that multiple Agency departments require promotional and educational items for distribution to regional community cooperative programs and promotional events.

In order to obtain best value and highest quality of goods, NCTCOG recently issued a competitive procurement for these products. It received ten (10) proposals in response, which were evaluated by a review committee consisting of NCTCOG staff. Following evaluation, the review committee is recommending contracts be awarded to AM Conservation Group, Authentic Promotions.com, DAS Manufacturing, Inc., Ecoimprint LLC, Global Xpress Promotions, Joy Promotions, Inc., Label Systems, Inc., MGM Printing Services, Inc., Range Kleen Manufacturing, Inc., and WOW The Crowd Promotions. Staff anticipates initial two (2) year contract terms, with options to renew for up to three consecutive years with both parties' consent.

A draft resolution authorizing contracts with the vendors named above for promotional and educational items, for maximum five (5) year terms and in a cumulative amount not to exceed \$2,500,000 is attached for Executive Board consideration. NCTCOG has approximately \$500,000 budgeted in FY 2018 for promotional and educational items. Required items will be purchased on an as needed basis according to price and availability from available funds acquired through local, state and federal funding sources.

I will be available December 21st should you or the Board have any questions.

Thank you.

RESOLUTION AUTHORIZING CONTRACTS FOR PROMOTIONAL AND EDUCATIONAL ITEMS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under the Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG is strongly committed to assist in regional community cooperative programs and promotional events; and,

WHEREAS, NCTCOG receives funding from regional communities, federal and state grants that may be used for promotional and educational items on an as needed basis according to price and availability; and,

WHEREAS, NCTCOG recently engaged in competitive procurement for Promotional and Educational Items and received ten (10) proposals in response; and,

WHEREAS, a committee comprised of NCTCOG staff has evaluated all proposals and is recommending contracts be awarded to AM Conservation Group, Authentic Promotions.Com, Das Manufacturing, Inc., Ecoimprint LLC, Global Xpress Promotions, Joy Promotions, Inc. Label Systems, Inc., MGM Printing Services, Inc. Range Kleen Manufacturing, Inc., and WOW The Crowd Promotions.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. Contracts between NCTCOG and AM Conservation Group, Authentic Promotions.Com, Das Manufacturing, Inc., Ecoimprint LLC, Global Xpress Promotions, Joy Promotions, Inc. Label Systems, Inc., MGM Printing Services, Inc. Range Kleen Manufacturing, Inc., and WOW The Crowd Promotions for promotional and educational items, for maximum five (5) year terms and in a cumulative amount not to exceed \$2,500,000., be and are hereby approved.

Section 2. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Government
Councilmember, City of North Richland Hills

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 21, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County



North Central Texas Council of Governments

Item 4

Exhibit: 2017-12-04-ED

MEETING DATE: December 21, 2017

FROM: Edith Marvin, P.E.
Director of Environment and Development

SUBJECT: Resolution Approving the Fiscal Year 2018 and 2019 NCTCOG Regional Solid Waste Funding Plan

The Texas Legislature has appropriated funds generated from solid waste tipping fees to Councils of Governments for Fiscal Years 2018 and 2019. These funds are used to conduct regional and local solid waste management activities, including a pass-through grant program that supports the implementation of solid waste management projects by local governments and other eligible entities to advance the goals of the regional solid waste management plan. A formula combining population, area, percentage of the solid waste tipping fee paid, and public health factors has been used by the State to allocate to NCTCOG approximately \$2.2 million for the FY2018 and FY 2019 biennium.

The NCTCOG Regional Solid Waste Funding Plan provides a roadmap of how NCTCOG intends to spend the appropriated solid waste funds. As required by the Texas Commission on Environmental Quality (TCEQ), a public meeting was held on the Regional Solid Waste Funding Plan on October 9, 2017. The FY 2018 and FY 2019 NCTCOG Regional Solid Waste Funding Plan was developed with input from and approved by the Resource Conservation Council, NCTCOG's solid waste advisory committee, on October 19, 2017. The Regional Solid Waste Funding Plan can be viewed at www.nctcog.org/solidwastegrants.

A draft resolution approving the Fiscal Year 2018 and 2019 NCTCOG Regional Solid Waste Funding Plan is attached for Executive Board consideration. Upon approval, NCTCOG will forward the Regional Solid Waste Funding Plan to TCEQ for final approval.

A brief presentation of this item will be provided, and I will be available to answer any questions prior to requesting Board approval.

RESOLUTION APPROVING THE FISCAL YEAR 2018 AND 2019 NCTCOG REGIONAL SOLID WASTE FUNDING PLAN

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is the designated regional solid waste management planning agency for the North Central Texas 16-county region; and,

WHEREAS, the NCTCOG Executive Board has adopted an updated regional solid waste management plan, *Planning for Sustainable Materials Management in North Central Texas, 2015–2040*, that has specific goals and objectives for achieving state, regional and local solid waste management strategies; and,

WHEREAS, the Texas Legislature has appropriated funds generated from solid waste tipping fees to Councils of Governments for Fiscal Years 2018 and 2019 that are used to conduct regional and local solid waste management activities, including a pass-through grant program that supports solid waste implementation projects to advance the goals of the regional solid waste management plan; and,

WHEREAS, a formula combining population, area, percentage of the solid waste tipping fee paid, and public health factors has been used by the State to allocate to NCTCOG approximately \$2.2 million for the FY 2018 and FY 2019 biennium; and,

WHEREAS, the Texas Commission on Environmental Quality (TCEQ) requires a Fiscal Year 2018 and 2019 Regional Solid Waste Funding Plan to be approved by NCTCOG's Executive Board; and,

WHEREAS, NCTCOG conducted a public meeting on October 9, 2017, to seek input on this Funding Plan; and,

WHEREAS, the Resource Conservation Council, NCTCOG's solid waste advisory committee, approved the Regional Solid Waste Funding Plan on October 19, 2017, and is recommending approval by the Executive Board.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board approves the Regional Solid Waste Funding Plan and authorizes its submittal to TCEQ.

Section 2. The NCTCOG Executive Board finds that all activities and related expenses will serve to implement the goals, objectives, and recommendations of the regional solid waste management plan and the state solid waste management plan.

- Section 3.** NCTCOG will comply with the financial and program reporting requirements of TCEQ and the State of Texas.
- Section 4.** Pass-through grant funds will be used only for the purposes for which they are provided and will be administered under the guidance of the Resource Conservation Council, NCTCOG's solid waste advisory committee.
- Section 5.** NCTCOG is authorized to receive funds from TCEQ in the amount of approximately \$2.2 million.
- Section 6.** The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, including agreements with sub-grantees to perform grant activities, in the name of the North Central Texas Council of Governments.
- Section 7.** This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 21, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County



North Central Texas Council of Governments

Item 5

Exhibit: 2017-12-05-911

MEETING DATE: December 21, 2017

FROM: Christy Williams
Director of 9-1-1

SUBJECT: Resolution Endorsing the 9-1-1 Strategic Plan 2018-2019

As required by the Commission on State Emergency Communications (CSEC), NCTCOG and other regional planning councils must submit a strategic plan for 9-1-1 services every biennium. This plan outlines the activities planned for the two-year period and how the allocated funding will be spent.

NCTCOG is an industry leader in the transition from legacy 9-1-1 services to Next Generation 9-1-1, and continues to dedicate the time and resources necessary to focus on enhancing 9-1-1 call delivery and location accuracy. NCTCOG has embraced operational and technological changes to improve 9-1-1 services for our member governments and the citizens we serve. The Strategic Plan outlines the specific projects to achieve these goals and revolutionize the delivery of 9-1-1 services, as well as maintaining the current level of service.

NCTCOG staff completed the plan and received approval from CSEC on September 27, 2017. The 9-1-1 Regional Advisory Committee reviewed and approved the plan on August 24, 2017.

A draft resolution endorsing the FY 2018-19 9-1-1 Strategic Plan is attached for Executive Board consideration.

I will be available during the December 21st board meeting to respond to questions.

RESOLUTION ENDORSING THE 9-1-1 STRATEGIC PLAN 2018-2019

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG is engaged in the planning, implementation, and maintenance of an emergency 9-1-1 (E-9-1-1) system for 44 Public Safety Answering Points in 14 North Central Texas counties which comprise the 9-1-1 service area; and,

WHEREAS, the Commission on State Emergency Communications (CSEC) is the state agency that oversees the development, operation and funding of the 9-1-1 systems in the state program; and,

WHEREAS, CSEC has requested NCTCOG to submit a Strategic Plan for fiscal years 2018 and 2019; and,

WHEREAS, NCTCOG has developed the strategic plan, which incorporates network, wireless, database, ALI maintenance, equipment maintenance, public education and training; and,

WHEREAS, NCTCOG has incorporated in the Plan the allocation provided by CSEC resulting from the legislative appropriation process; and,

WHEREAS, the NCTCOG 9-1-1 Regional Advisory Committee has reviewed and approved the Plan.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board endorses the Fiscal Year 2018-19 9-1-1 Strategic Plan.

Section 2. This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 21, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County



North Central Texas Council of Governments

Item 6

Exhibit: 2017-12-06-TR

MEETING DATE: December 21, 2017

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing Execution of Agreements for Implementation of Various Federal Transit Administration Programs

The North Central Texas Council of Governments (NCTCOG) administers Federal Transit Administration (FTA) Urban Grants that support transit service in the region under Unified Planning Work Program Subtask 3.06. On a regular basis, the Regional Transportation Council (RTC) programs funds to specific providers and projects. Staff manages projects to ensure appropriate use of funds and conducts overall grant reviews to ensure that funds are spent in a timely manner. If projects are cancelled or are otherwise not proceeding as intended, the RTC may reprogram funds to ensure that transit funds are not taken back by FTA due to non-use.

On November 9, 2017, the RTC reprogrammed approximately \$7.2M from older FTA grants under four programs: Congestion Mitigation and Air Quality Improvement, Enhanced Mobility of Seniors and Individuals with Disabilities, Job Access/Reverse Commute, and New Freedom. The approved projects will be implemented by Dallas Area Rapid Transit (DART), the Denton County Transportation Authority (DCTA), and the Fort Worth Transportation Authority (FWTA). DART, DCTA, and FWTA will be NCTCOG's subrecipient for new projects totaling approximately \$2.4M under the Enhanced Mobility of Seniors and Individuals with Disabilities, Job Access/Reverse Commute, and New Freedom Programs. As part of this \$2.4M, Section 5 of the attached resolution includes \$312,000 of a previously approved agreement with DART; the new project is a geographic expansion approved by RTC. Transit authorities will enter into grants directly with FTA for the remaining \$4.8M under the Congestion Mitigation and Air Quality Improvement Program. The local match requirements for all projects will be met through Transportation Development Credits approved by the RTC and local funds.

A draft resolution authorizing execution of agreements for implementation of various FTA programs is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

SJC:tmb
Attachment

RESOLUTION AUTHORIZING EXECUTION OF AGREEMENTS FOR IMPLEMENTATION OF VARIOUS FEDERAL TRANSIT ADMINISTRATION PROGRAMS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, NCTCOG is a Designated Recipient for the Federal Transit Administration (FTA) Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program, Section 5316 Job Access/Reverse Commute (JA/RC) Program, and Section 5317 New Freedom Program for the Dallas-Fort Worth-Arlington and Denton-Lewisville Urbanized Areas, as delegated by the Governor of Texas; and,

WHEREAS, element 3.06 of the Fiscal Year (FY) 2018 and FY 2019 Unified Planning Work Program provides for grant management and oversight for the Enhanced Mobility of Seniors and Individuals with Disabilities Program, the Job Access/Reverse Commute Program, and the New Freedom Program as applicable; and,

WHEREAS, staff identified cancelled or stalled projects totaling \$7.2M in funding from existing FTA grants; and

WHEREAS, Dallas Area Rapid Transit (DART), the Denton County Transportation Authority (DCTA), and the Fort Worth Transportation Authority (FWTA) requested funding to support several projects eligible under existing FTA grants; and,

WHEREAS, on November 9, 2017, the RTC awarded \$185,000 in Enhanced Mobility of Seniors and Individuals with Disabilities Program funds to DART; \$1,402,000 in JA/RC Program funds to DCTA and FWTA; and \$480,000 in New Freedom Program funds to DART and DCTA; and,

WHEREAS, on May 12, 2016 the RTC approved \$650,000 New Freedom funds to support continuation of limited transit service in Collin County and on May 23, 2016, the Executive Board approved an agreement with DART to implement that project; and,

WHEREAS, on November 9, 2017, the RTC approved the use of \$312,000 of the \$650,000 previously approved for Collin County to expand service in underserved areas of Dallas County.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** NCTCOG is authorized to execute agreements with FWTA for a federal amount not to exceed \$1,175,000 and with DCTA for a federal amount not to exceed \$227,000 in the Job Access/Reverse Commute Program.
- Section 2.** NCTCOG is authorized to execute an agreement with DCTA for a federal amount not to exceed \$240,000 in the New Freedom Program.
- Section 3.** NCTCOG is authorized to execute an agreement with DART for a federal amount not to exceed \$240,000 in the New Freedom Program.
- Section 4.** NCTCOG is authorized to execute an agreement with DART for a federal amount not to exceed \$185,000 in the Enhanced Mobility of Seniors and Individuals with Disabilities Program.
- Section 5.** NCTCOG is authorized to amend an agreement with DART previously approved on May 23, 2016 to expand service to underserved areas of Dallas County consistent with RTC approval.
- Section 6.** These funds shall be incorporated into the appropriate fiscal year budget and into the Unified Planning Work Program as appropriate.
- Section 7.** The Executive Director or designee is authorized to execute necessary agreements to carry out the initiatives described herein, including agreements for receipt of local match funds as needed.
- Section 8.** This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 21, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County



North Central Texas Council of Governments

Item 7

Exhibit: 2017-12-07-TR

MEETING DATE: December 21, 2017

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing Agreement with the Denton County
Transportation Authority

In May 2017, the North Central Texas Council of Governments (NCTCOG) Executive Board authorized NCTCOG staff to submit a grant proposal to the Environmental Protection Agency (EPA) for the Clean Diesel Funding Assistance Program Fiscal Year 2017 Request for Proposals. The EPA has recommended full funding for the NCTCOG proposal, which will provide approximately \$2 million to subaward for projects that replace older diesel vehicles and equipment with new, low-emissions vehicles or equipment. To expedite project implementation, NCTCOG staff is seeking Executive Board approval of the first steps in this project concurrent to finalizing the award with EPA.

Concurrent to drafting the grant proposal, staff solicited interest in replacement projects from local governments across the region. Much interest was received, but the Denton County Transportation Authority (DCTA) was the only organization who submitted a project that met all EPA eligibility criteria. The proposed project would replace four older diesel-powered buses with four new buses. According to EPA funding criteria, the project could receive up to 25 percent federal grant funds, with the remaining 75 percent of project cost required in non-federal matching funds.

Staff recommends a subaward of up to \$471,603 in EPA dollars to DCTA to replace four transit buses with newer, lower-emitting vehicles. This award is contingent on execution of an agreement with EPA for project funding. Required local match will be provided by the subrecipient. Remaining funds will be subawarded through an open, competitive Call for Projects on a modified first-come, first-served basis with applications reviewed and recommended for funding each month. Additional subawards will be brought to the Executive Board for approval as they are recommended.

A draft resolution authorizing execution of this agreement is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

LPC:ch
Attachment

**RESOLUTION AUTHORIZING AGREEMENT WITH THE DENTON COUNTY
TRANSPORTATION AUTHORITY**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, the RTC is committed to the development and implementation of policies, projects, and programs to improve air quality and reduce emissions that create ozone; and,

WHEREAS, Subtask 3.03 of the Fiscal Year (FY) 2018 and (FY) 2019 Unified Planning Work Program for Regional Transportation Planning includes implementation of air quality initiatives; and,

WHEREAS, the Environmental Protection Agency has recommended full funding for the proposal submitted by the North Central Texas Council of Governments (NCTCOG) to the Clean Diesel Funding Assistance Program Fiscal Year 2017 Request for Proposals, providing funding to projects that reduce emissions from diesel vehicles and equipment; and,

WHEREAS, during the development of the NCTCOG proposal, the Denton County Transportation Authority submitted a request for an eligible vehicle replacement project, along with a commitment for local match; and,

WHEREAS, the balance of funding awarded to NCTCOG for vehicle or equipment replacements will be subawarded through an open, competitive Call for Projects; and,

WHEREAS, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, provides authority for NCTCOG to enter into an agreement with DCTA for the provision of governmental functions and services of mutual interest.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. An agreement between NCTCOG and the Denton County Transportation Authority in an amount not to exceed \$471,603 in EPA dollars, be and is hereby approved, subject to the availability of funds.

Section 2. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 3. This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 21, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County



North Central Texas Council of Governments

Item 8

Exhibit: 2017-12-08-TR

MEETING DATE: December 21, 2017

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing a Contract with Burns & McDonnell Engineering Co., Inc., for Environmental Assistance on the Collin County Outer Loop Segment 3

The North Central Texas Council of Governments (NCTCOG) has received Regional Toll Revenue funds to provide environmental review and support. As part of this effort, NCTCOG is coordinating with Collin County to complete the local environmental process for the Collin County Outer Loop Segment 3 by conducting an environmental review of the project and developing a local environmental document.

In August 2017, NCTCOG issued a Request for Proposals (RFP) to solicit consultant assistance to prepare a local environmental document for the Collin County Outer Loop Segment 3. The Consultant Selection Committee (CSC) met on October 6, 2017, to review and evaluate the proposals. The CSC recommends the proposal from Burns & McDonnell Engineering Co., Inc., to complete the scope of work for this project. Burns & McDonnell Engineering Co., Inc., commits to a Disadvantaged Business Enterprise (DBE) participation goal of 25.7 percent.

A draft resolution authorizing a contract with Burns & McDonnell Engineering Co., Inc., in an amount not to exceed \$150,000, is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

SW/EB:tmb
Attachments

**RESOLUTION AUTHORIZING A CONTRACT WITH BURNS & MCDONNELL
ENGINEERING CO., INC., FOR ENVIRONMENTAL ASSISTANCE ON THE COLLIN COUNTY
OUTER LOOP SEGMENT 3**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of Texas in accordance with federal law; and

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, in June 2010, the Executive Board authorized the receipt of Regional Toll Revenue funds from the Texas Department of Transportation for activities related to environmental review and coordination; and,

WHEREAS, element 5.02 of the Fiscal Year (FY) 2018 and FY 2019 Unified Planning Work Program includes activities related to Subarea Studies and Local Government Assistance; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings; and,

WHEREAS, Burns & McDonnell Engineering Co., Inc., has been recommended by the Consultant Selection Committee to provide environmental assistance on the Collin County Outer Loop Segment 3.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and Burns & McDonnell Engineering Co., Inc., in an amount not to exceed \$150,000, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute a contract with Burns & McDonnell Engineering Co., Inc., to carry out this initiative in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 21, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County



North Central Texas Council of Governments

Item 9

Exhibit: 2017-12-09-WF

MEETING DATE: December 21, 2017

FROM: David K. Setzer
Director of Workforce Development

SUBJECT: Resolution Authorizing a Lease Agreement for the Weatherford Workforce Center

The North Central Texas Council of Governments (NCTCOG), in its capacity as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board, currently operates a Weatherford workforce center located at 126 College Park Drive, Suite 120, within the College Park Shopping Center. The following information pertains to the current lease:

- Owned by CPSC Limited partnership
- Contains six thousand (6,000) square feet of space
- Sixty (60) month lease with an end date of January 31, 2018
- Price per square foot equaling \$9.03 (net of utilities, janitorial, common area maintenance, internal suite maintenance, insurance, and taxes).
- Originally built according to Workforce Board specifications

The Texas Workforce Commission, which oversees Vocational Rehabilitation Services, has informed NCTCOG that as a result of restructuring, seven (7) Vocational Rehabilitation (VR) staff may be co-located within the Weatherford center by January 2019. NCTCOG staff does not believe the current location can accommodate additional staff. As a result, staff is recommending renewing the current facility lease for one year while it explores the Weatherford market for larger, more suitable space.

Avison Young, NCTCOG's real-estate consultant, recently conducted a market study of the Weatherford community for comparable properties. Based on their results, comparable property in Weatherford is leasing for \$9.03-\$20.0 per square foot (see Attachment A).

CPSC Limited Partnership (current landlord) has proposed a one (1) year lease agreement at a price per square foot of \$9.03 (net of utilities, janitorial, common area maintenance, internal suite maintenance, taxes, and insurance). They have also offered a five (5) year renewal option at a future negotiated market rental rate.

A draft resolution authorizing a one (1) year lease agreement with CPSC Limited Partnership is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting board approval.

Resolution Authorizing a Lease Agreement for the Weatherford Workforce Center

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the North Central Texas Council of Governments (NCTCOG) serves as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board (Workforce Board); and,

WHEREAS, NCTCOG currently has a lease agreement, expiring January 31, 2018, for 6,000 square feet of office space for operation of a Workforce Center located at 126 College Park Drive, Suite 120, in Weatherford, Texas; and,

WHEREAS, The Texas Workforce Commission, which oversees Vocational Rehabilitation Services, has informed NCTCOG that as a result of restructuring, seven (7) Vocational Rehabilitation (VR) staff may be co-located within the Weatherford center by January 2019, which staff does not believe can be accommodated by the current space; and,

WHEREAS, NCTCOG staff recommends renewing the current Weatherford workforce center lease for a period of one (1) year in order to explore the Weatherford market for larger, more suitable space; and,

WHEREAS, the landlord has agreed to a new lease agreement for one (1) year at the rate of \$9.03 per square foot (net of utilities, janitorial, common area maintenance, internal suite maintenance, insurance, and taxes), including an optional five (5) year lease renewal at a future negotiated market rate.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A lease agreement between NCTCOG and CPCS Limited Partnership for the property located at 126 College Park Drive, Suite 120, in Weatherford, Texas, for a one (1) year term beginning February 1, 2018, and in an amount not to exceed \$9.03 per square foot (net of utilities, janitorial, common area maintenance, internal suite maintenance, insurance, and taxes), be and is hereby approved.

Section 2. An optional five (5) year renewal term, at a to be negotiated market rental rate, is available subject to future Executive Board authorization.

Section 3. The Executive Director or designee is authorized to execute a lease agreement with CPCS Limited Partnership, in the name of the North Central Texas Council of Governments.

Section 4. This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 21, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County

Attachment A

Comparison Chart							
Building Image	Building Address	SF Complex	Proposed SF	Proposed Rental Rate	Rental Rate Type	Gross Rate	TI Offered
	Weatherford Ridge 200 Adams St	9,000	9,000	\$20.00	NNN	\$25.50	Negotiable
	Weatherford Marketplace 116 E Interstate 20	25,239	7,036	\$18.00	NNN	\$24.80	Negotiable
	Weatherford Town Center 2132 Tin Top Rd	13,000	7,861	\$12.50	NNN	\$16.00	Negotiable
	College Park Shopping Center 126 College Park Drive (Current Location)	144,575	6,000	\$9.03	NNN	\$11.96	\$0.00



North Central Texas Council of Governments

Item 10

Exhibit: 2017-12-10-AG

MEETING DATE: December 21, 2017

FROM: Doni Green
Director of Aging Programs

SUBJECT: Resolution Authorizing Contracts with Lookup Properties and Lang Builders for Residential Repair

The North Central Texas Council of Governments (NCTCOG), in its capacity as the 14-county Area Agency on Aging (AAA), administers a residential repair program through which it makes minor home modifications that are essential for residents' health and safety. Most commonly authorized repairs include construction of wheelchair ramps and handrails and installation of grab bars.

Aging has approximately \$150,000 budgeted in FY 2018 for residential repair services. It controls expenses by serving as a payer of last resort (i.e., avoiding paying for repairs that are available through other programs) and requiring that its case managers authorize each repair job on the basis of available funds.

In order to obtain best value and highest quality for residential repair services, Aging recently underwent competitive procurement. It received seven applications, which were reviewed and scored by a review committee consisting of NCTCOG staff. The review committee recommends that contracts be issued to Lookup Properties, as the primary contractor, and Lang Builders as the secondary contractor. The contracts would be in effect for Federal Fiscal Years 2018 and 2019, ending September 30, 2019, with an option to extend for up to three consecutive years with both parties' consent.

A draft resolution authorizing contracts with Lookup Properties and Lang Builders, for a maximum 5 (five) year terms and in a cumulative amount not to exceed \$995,000, is attached for Executive Board consideration.

Mike Hensley will be available December 21st should the Board have any questions.

Thank you.

RESOLUTION AUTHORIZING CONTRACTS WITH LOOKUP PROPERTIES AND LANG BUILDERS FOR RESIDENTIAL REPAIR

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under the Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Area Agency on Aging for State Planning Region 4A by Texas Health and Human Services (HHS); and,

WHEREAS, NCTCOG is strongly committed to helping older persons remain safely in their homes,

WHEREAS, NCTCOG receives funding from HHS that may be used for Residential Repair services,

WHEREAS, NCTCOG recently engaged in competitive procurement for Residential Repair services and received seven (7) proposals in response; and,

WHEREAS, a proposal review subcommittee comprised of NCTCOG staff has evaluated all proposals and is recommending that contracts be awarded to Lookup Properties and Lang Builders.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board hereby authorizes contracts with Lookup Properties and Lang Builders for Residential Repair services, for maximum five (5) year terms and in a cumulative amount not to exceed \$995,000.

Section 3. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, in the name of the North Central Texas Council of Governments.

Section 4. This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Government
Councilmember, City of North Richland Hills

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 21st, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County



North Central Texas Council of Governments

Item 11

Exhibit: 2017-12-11-EDO

MEETING DATE: December 21, 2017

FROM: Lucille Johnson
Assistant to the Executive Director

SUBJECT: Appointment to the North Central Texas Economic Development District Board (NCTEDD)

The Board is being asked to appoint one member to the NCTEDD Board to represent the North Central Texas Region city populations less than 25,000, of which six seats exist in accordance with the NCTEDD Bylaws. Sean Overeynder, Executive Director – Economic Development with the City of Ferris is being recommended to fill one of those seats.

The NCTEDD is charged with the maintenance and implementation of the Comprehensive Economic Development Strategy (CEDS) plan for North Central Texas and will serve as the connection between the region's communities and the Economic Development Administration (EDA) to facilitate EDA grant opportunities and update the CEDS in accordance with federal regulations.

This District is organized as specified in 13 C.F.R., Chapter III, Part 304.2 – Economic Development Districts and requires an Economic Development District Board, known as the North Central Texas Economic Development District Board (EDD Board) and adequate staff support to carry out its functions. The EDD Board functions as an advisory board to the NCTCOG Executive Board.

EDD Board membership shall include officials and/or employees of general purpose local governments, educational institutions and private sector representatives, and they must be residents of and/or work in State Planning Region 4 – the North Central Texas Region.

As set forth in the bylaws of the District, approved by the NCTCOG Executive Board at its October 27, 2016 Board meeting, the NCTCOG Executive Board will appoint no less than 36 and not more than 43 EDD Board members. Each Board member shall serve terms of three years and may not serve more than three consecutive three-year terms, so long as they continue to meet qualifications for the category they represent.

Mr. Overeynder's bio will be available at the Appointments Committee meeting. I will be available at the Appointments Committee meeting and the Board meeting to answer questions, or Board members can contact me at 817-695-9103.



North Central Texas Council of Governments

Item 12

Exhibit: 2017-12-12-TR

MEETING DATE: December 21, 2017

FROM: Michael Morris, P.E.
Director of Transportation

Monte Mercer
Deputy Executive Director

SUBJECT: Status Report on Regional Toll Revenue Fund

In 2008, the region received \$3.2 billion as an upfront concession payment for the construction, operation, and maintenance of SH 121, now Sam Rayburn Tollway. These funds reside in the State Treasury in the Texas Department of Transportation (TxDOT) Fund 6. Regional Toll Revenue (RTR) funds were used to select over 200 surface transportation projects throughout the region. In addition, the Regional Transportation Council (RTC) approved a partnership with TxDOT and the North Texas Toll Authority (NTTA) to advance the delivery of the President George Bush Turnpike Western Extension. That partnership yielded an additional \$0.4 billion to the region to be used on additional transportation projects. Since that time, the RTR accounts have accrued interest and additional funds have come to region for the construction of other revenue-generating facilities (i.e., DFW Connector, IH 35E managed lanes, IH 30 managed lanes, the LBJ East interim managed lanes), and 20 percent gross revenue on the President George Bush Extension. Staff will provide an update on the programming, expenditures, credits, and balances of RTR funds by account through October 31, 2017 (which is the latest available data from TxDOT).

In the table, you will sometimes see negative balances, which occurs for four reasons. First, the RTC has negotiated that TxDOT cannot charge administrative costs on RTR funds on the TxDOT system. To this end, TxDOT charges the accounts and then reimburses the account in later statements. Second, the RTC has negotiated the purchase of the NTTA-TxDOT loan for the original PGBT corridor and the RTC-TxDOT loan for IH 30/PBGT, which will create negative balances until they are paid off. This NTTA purchase results in the RTC receiving 300 basis points higher on interest receipts. Third, charges are not allocated to the correct SH 121 and SH 161 accounts. Fourth, there are unneeded balances from the Trinity Parkway that once reconciled, will bring those accounts out of a negative balance.

We will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

AB:tw
Attachment

**Regional Toll Revenue (RTR) Account Summary
As of October 2017 TxDOT Reports**

	RTR- SH 121 Account 1 Near Neighbor, Near Timeframe	RTR-Revolving- Fund- SH 121 Account 2 Excess Revenue	SH 161 Funds- SH 161 Account 1 Near Neighbor, Near Timeframe	SH 162 Funds SH 161 Account 2 Excess Revenue	SH 190 PGBT- EE Managed Lane Revenue	DFW Connector Managed Lane Revenue ¹	IH 30 Managed Lane Revenue ¹	IH 635 East Managed Lane Revenue ¹	IH 35E Managed Lane Revenue ¹	Total
Initial Allocation	\$2,459,931,000	\$737,173,248	\$419,328,187	\$50,073,900	\$0	\$0	\$0	\$0	\$0	\$3,666,506,335
Interest	\$203,684,380	\$53,377,187	\$3,157,030	\$1,025,197	\$0	\$0	\$0	\$0	\$0	\$261,243,794
Credits/Transfers ²	\$-10,661,651 ³	\$236,865,334 ⁴	\$-265,164,258 ⁵	\$208,510	\$0	\$4,695,003	\$2,066,441	\$4,748,391	\$4,162,099	-\$23,080,131
PGBT EE Gross Total Receipts	\$0	\$37,715,115 ⁶	\$0	\$0	\$-37,715,115 ⁶	\$0	\$0	\$0	\$0	\$0
Total Funds	\$2,652,953,729	\$1,065,130,884	\$157,320,959	\$51,307,607	\$0	\$4,695,003	\$2,066,441	\$4,748,391	\$4,162,099	\$3,942,385,113
Programmed	\$2,790,074,498	\$1,086,904,168	\$122,501,451	\$61,962,985	\$0	\$0	\$0	\$0	\$0	\$4,061,443,102
Total Available	\$-137,120,769 ⁷	\$-21,773,284 ⁸	\$34,819,508	\$-10,655,378 ⁷	\$0	\$4,695,003	\$2,066,441	\$4,748,391	\$4,162,099	-\$119,057,989
Expenditures	\$2,194,565,469	\$775,613,307	\$125,307,630	\$39,848,261	\$0	\$0	\$0	\$0	\$0	\$3,135,334,667
Unspent, But Programmed	\$595,509,029	\$311,290,861	\$-2,806,179 ⁹	\$22,114,724	\$0	\$0	\$0	\$0	\$0	\$926,108,435

Notes

¹ In October 31, 2017 report, Texas Department of Transportation (TxDOT) provided data through August 31, 2017 for the toll managed lane projects.

² Credits/Transfers include: Transfers between accounts, loans, TxDOT reimbursements for Preliminary Engineering/Right-of-Way/Construction Engineering costs, and toll revenue.

³ Accounts for outgoing loans and loan repayments to date.

⁴ Reimbursement to SH 121 Account 2 for SH 161 related expenses.

⁵ Transferred funds to SH 121 Account 2 for SH 161 related expenses.

⁶ Monthly President George Bush Turnpike Eastern Extension (PGBT EE) 20% gross toll receipts being deposited into SH 121 Account 2 until IH 30/PGBT EE Interchange loan repaid (anticipate repayment in 2024-2025 timeframe).

⁷ Overages include balance on the State Infrastructure Bank Loan, as well as the remaining loan balance from the Trinity Parkway project. As the loan is repaid and action is taken to remove funds from the Trinity project, the balance will reconcile.

⁸ Overage includes loan balance for PGBT EE which is being repaid by 2024-2025.

⁹ Represents expenditures above the RTR programmed amount (staff working with TxDOT to reconcile).

EXECUTIVE BOARD ATTENDANCE

June 2017 - May 2018

EXECUTIVE BOARD ATTENDANCE													
June 2017 - May 2018													
Name	June	July	August	September	October	November	December	January	February	March	April	May	TOTAL
Tom Lombard President	P	P	P	P	P	NM							5
Kevin Strength Vice-President	P	P	P	P	P	NM							5
J. D. Clark Secretary/Treasurer	P	P	A	P	P	NM							4
Lissa Smith Past President	P	A	P	A	P	NM							3
Doug Athas	A	P	P	A	A	NM							2
Kelly Gray	A	P	A	P	A	NM							2
Clay Jenkins	P	P	P	P	A	NM							4
Lee Kleinman	P	P	P	P	A	NM							4
Curtistene McCowan	A	P	P	P	P	NM							4
Bobbie Mitchell	P	A	A	P	P	NM							3
Nick Sanders	A	P	P	P	P	NM							4
Keith Self	P	P	P	A	P	NM							4
Ray Smith	P	P	P	P	P	NM							5
Glen Whitley	P	P	A	A	P	NM							3
Kathryn Wilemon	P	P	P	A	P	NM							4
Bruce Wood	P	A	A	P	P	NM							3
Paul Voelker	P	P	P	P	P	NM							5
Ron Simmons - Ex Officio, Non-Voting Member	A	A	A	P	A	NM							1
TOTAL PRESENT	13	14	12	13	13	NM							
Attendance Code:	P=Present A=Absence NM=No meeting												



North Central Texas Council of Governments

2018 NCTCOG Executive Board Calendar

January 25, 2018	Executive Board Meeting – NCTCOG Offices
February 22, 2018	Executive Board Meeting – NCTCOG Offices
March 22, 2018	Executive Board Meeting – NCTCOG Offices
April 26, 2018	Executive Board Meeting – NCTCOG Offices
May 24, 2018	Executive Board Meeting – NCTCOG Offices
JUNE 2018	GENERAL ASSEMBLY
June 28, 2018	Executive Board Meeting – NCTCOG Offices
July 26, 2018	Executive Board Meeting – NCTCOG Offices
August 23, 2018	Executive Board Meeting – NCTCOG Offices
September 27, 2018	Executive Board Meeting – NCTCOG Offices
October 25, 2018	Executive Board Meeting – NCTCOG Offices
November 15, 2018	Executive Board Meeting – NCTCOG Offices
December 20, 2018	Executive Board Meeting – NCTCOG Offices