

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS**  
**EXECUTIVE BOARD MEETING**  
Minutes — January 25, 2018  
Transportation Council Room  
616 Six Flags Drive  
Arlington, Texas

At 12:45 pm, since a quorum of members was not present, President Lombard announced that he would proceed to the Employee Service Awards.

**NCTCOG Service Awards**

The following members of NCTCOG Staff received service awards for 2018. Those present were presented with a certificate and congratulations from President Lombard and Executive Director Mike Eastland.

40 Years of Service

Vickie Alexander, Transportation

30 Years of Service

Molly Rendon, Agency Administration

Mitzi Ward, Transportation

25 Years of Service

Mike Eastland, Executive Agency Management

Lucille Johnson, Executive Agency Management

20 Years of Service

Kelley Fontenot, Workforce Development

Brett Ogletree, Research and Information Services

Angela Powell, Area Agency on Aging

Christopher Reed, Transportation

15 Years of Service

Berrien Barks, Transportation

Shelley Broyles, Research and Information Services

Donna Coggeshall, Research and Information Services

Cecile Grady, Transportation

Debra Kosarek, Workforce Development

Brian Lister, Research and Information Services

Molly Mcfadden, Emergency Preparedness

Cristina Medina, Workforce Development

Monte Mercer, Agency Administration

Karen Richard, Agency Administration

Randy Richardson, Agency Administration

Amanda Wilson, Transportation

10 Years of Service

Emily Beckham, Transportation

Maggie Lira, Agency Administration

Jason Smith, 9-1-1

5 Years of Service

Ruchi Basnet, Research and Information Services

Kenneth Bunkley, Transportation

Tamara Busby, Area Agency on Aging

Anabel Castillo-Soto Workforce Development

Kenneth Clarida, Regional Police Academy

Mark Folden, Research and Information Services

Candice Forsyth, Emergency Preparedness

Michael Hajek, Research and Information Services

Donna Insixiangmay, Emergency Preparedness

David Mccallister, Agency Administration

Barbara Mcmillar, Agency Administration

Kenneth Sickler, Research and Information Services

John Starnes, Transportation

Christopher Story, Research and Information Services

Stephanie Willms, Area Agency on Aging

Immediately following presentation of the NCTCOG Service Awards, having a quorum present, President Lombard called the regular meeting of the North Central Texas Council of Governments Executive Board to order and proceeded with the Pledges to the United States and Texas flags.

**Members of the Board Present:**

1. Tom Lombard – President, Councilmember, City of North Richland Hills
2. Kevin Strength – Vice President, Mayor, City of Waxahachie
3. J.D. Clark – Secretary/Treasurer, County Judge, Wise County
4. Bobbie Mitchell, Commissioner, Denton County

5. Nick Sanders, Mayor, Town of Trophy Club
6. Keith Self, County Judge, Collin County
7. Ray Smith, Mayor, City of Prosper
8. B. Glen Whitley, County Judge, Tarrant County
9. Bruce Wood, County Judge, Kaufman County
10. Paul Voelker, Mayor, City of Richardson

**Members of the Board Absent:**

11. Lissa Smith – Past President, Previous Mayor Pro Tem, City of Plano
12. Douglas Athas, Mayor, City of Garland
13. Kelly Allen Gray, Councilmember, City of Fort Worth
14. Clay Jenkins, County Judge, Dallas County
15. Lee Kleinman, Councilmember, City of Dallas
16. Curtistene McCowan, Mayor, City of DeSoto
17. Ron Simmons, State Representative
18. Kathryn Wilemon, Councilmember, City of Arlington

**Members of the Staff Present:**

Mike Eastland, Executive Director  
 Monte Mercer, Deputy Executive Director  
 Doni Green, Director of Aging  
 David Setzer, Director of Workforce Development  
 Edith Marvin, Director of Environment and Development  
 Molly McFadden, Director of Emergency Preparedness  
 Christy Williams, Director of 9-1-1  
 Lucille Johnson, Assistant to the Executive Director  
 Stephanie Cecil, Administrative Assistant, EDO  
 Dan Kessler, Assistant Director of Transportation  
 Ken Kirkpatrick, Transportation Counsel  
 Karen Richard, Chief Human Resources Officer  
 Emily Beckham, Senior Grants & Contracts Coordinator, Transportation  
 Tamara Cook, Manager, Environment & Development  
 Debra Kosarek, Quality Assurance Manager, Workforce  
 Karen Richard, Chief Human Resources Officer  
 Shannon Stevenson, Program Manager, Transportation  
 Wesley Shimek, Planner, Transportation  
 Bailey Muller, Planner, Transportation  
 Brian Lister, Research and Information Services  
 Candice Forsyth, Specialist, Emergency Preparedness

**Visitors Present:**

Erin Nichols, Hearing Loss Advocate, Assist2Hear  
 Andrew Rivas, Hearing Loss Advocate, Assist2Hear

**REGULAR SESSION**

**ACTION:**

**Item 1 Approval of Minutes**

President Lombard stated that the first item on the agenda was approval of the minutes from the December 2017 Executive Board meeting.

Upon a Motion by Judge Whitley (seconded by Judge Self), and unanimous vote of all members present, the Board approved the minutes of the December 2017 Executive Board meeting.

**Item 2 Resolution to Accept and Approve the Quarterly Investment Report**

Monte Mercer, Deputy Executive Director, asked the Board to accept and approve the quarterly investment report, which shows the investment activity for the quarter that ended on December 31, 2017, including: the

average rate of return, cumulative transactions, and beginning and ending balances for the quarter. A supplementary schedule regarding the State's investment activity for the Regional Toll Revenue funds, as well as the NTTA Hwy 161 funds, was also provided.

Upon a Motion by Mayor Voelker (seconded by Judge Wood), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 3 Resolution Authorizing an Agreement for Receipt of Additional Funds from the US Department of Energy**

Dan Kessler, Assistant Director of Transportation, briefed the Board that NCTCOG has been designated by the US Department of Energy (DOE) as the host organization for the Dallas-Fort Worth Clean Cities Coalition (DFWCCC) since 1995. The current agreement expires on January 31, 2018 and NCTCOG has submitted a funding request package to DOE for approximately \$45,000 for continued support of the DFWCCC.

There was some discussion about the ongoing relevance of the Clean Cities program, and best use of this funding, in light of changes in U.S. energy security.

Motion was made by Commissioner Mitchell (seconded by Mayor Voelker) approving the resolution to accept the DOE funding. After seconding the motion, Mayor Voelker requested a letter be sent to the Secretary of the DOE requesting that the agency review the effectiveness of the Clean Cities program and its continued relevance. Mike Eastland indicated that staff would do so.

Exhibit: 2018-01-03-TR

Upon a Motion by Commissioner Mitchell (seconded by Mayor Voelker), and unanimous vote of all members present, except Judge Self, who voted no, the Board approved the resolution as presented.

**Item 4 Resolution Authorizing Agreements for the Receipt of Funds for Planning and Implementation Programs from the Texas Department of Transportation**

Dan Kessler, Assistant Director of Transportation, requested approval for agreements for the receipt of additional Surface Transportation Block Grant Program funds, Congestion Mitigation and Air Quality Improvement Program funds, Regional Toll Revenue funds, and associated State match funds in the amount of approximately \$6,100,000 (\$635,000 Congestion Mitigation and Air Quality Improvement Program and associated \$80,000 in State match, \$3,615,000 Surface Transportation Block Grant Program, \$1,770,000 Regional Toll Revenue, and 881,000 in Transportation Development Credits).

Judge Self requested a report on projects funded by RTR funds, to include earned interest on unexpended principal, so that he will be able to communicate this information to his constituents.

Exhibit: 2018-01-04-TR

Upon a Motion by Mayor Sanders (seconded by Mayor Strength), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 5 Resolution Authorizing Submittal of Letter of Interest to the Federal Highway Administration for Participation in the Resilience and Durability to Extreme Weather Pilot Program**

Dan Kessler, Assistant Director of Transportation, asked for authorization to submit a letter of interest, for approximately \$250,000, for participation in the Resilience and Durability to Extreme Weather Pilot Program and to use approximately \$250,000 in local matching funds from local partners. This Federal Highway Administration (FHWA) funding is available for pilot projects that would assist agencies in adapting practices, plans, and assets to better withstand extreme weather events, with the objective of reducing future maintenance costs over the full life-cycle of transportation investments.

Exhibit: 2018-01-05-TR

Upon a Motion by Mayor Voelker (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 6 Resolution Authorizing Grant Application to the National Safety Council**

Dan Kessler, Assistant Director of Transportation, requested authorization to submit a grant application and accept grant funds through the National Safety Council Road to Zero Safe System Innovation Grants, in an amount of approximately \$200,000. This initiative is focused on eliminating roadway deaths by 2050. In this project, Arity, a large data/predictive analytics company, will collect, analyze and utilize connected vehicle data procured in the IH 30 corridor. The data would be used for a safety audit of the corridor to determine how it can be optimized to support more highly automated vehicles. The data would identify high risk spots by time of day, weather conditions, presence of special events, etc. Data from the project may also be used to develop cellphone signatures that would identify distracted drivers. Using volunteers, driver behavior information from dashcams would be harvested and then matched against the driver's cellphone to indicate when a driver is distracted.

Exhibit: 2018-01-06-TR

Upon a Motion by Mayor Voelker (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 7 Resolution Authorizing an Agreement with the City of Dallas for Transfer of Assets and Funds Concerning the Dallas Streetcar**

Dan Kessler, Assistant Director of Transportation, reviewed the details of the Interlocal Agreement (ILA) concerning the Dallas Streetcar project, as previously approved by the Executive Board. He requested approval to enter into a new ILA with the City of Dallas to transfer: 1) all federally funded Dallas Streetcar assets, and 2) all funds and interest received related to the agreement with Stratford Land, which was previously approved by the Board. NCTCOG has received \$1.2 million to date and expects to receive \$300,000 a year through 2023.

In the current ILA for the Dallas Streetcar project, NCTCOG serves as the federal grantee for \$26 million in federal grant funds that have been fully expended. NCTCOG seeks to close out the federal grant and to transfer the assets to the City of Dallas, as originally planned, subject to the concurrence of the Federal Transit Administration (FTA) and the Dallas City Council. The FTA has authorized transfer of ownership upon a number of expressed conditions, including that NCTCOG maintains responsibility for control of the asset under the federal grant to ensure that it is operated and maintained consistent with original grant purposes. The City of Dallas will provide sufficient information for NCTCOG to close out the federal grant and on a periodic basis for NCTCOG to comply with federal requirements.

Exhibit: 2018-01-07-TR

Upon a Motion by Mayor Voelker (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

**APPOINTMENTS:**

**Item 8 Appointments for the 9-1-1 Regional Advisory Committee**

Christy Williams, Director of 9-1-1 Programs, recommended approval of reappointments to the 9-1-1 Regional Advisory Committee, including: County Judge John Horn for Hunt County, County Judge Bruce Wood for Kaufman County, and Mineral Wells Police Department Lieutenant Patrick Adams for Palo Pinto County. The term of these appointments is three years, expiring in 2021.

Upon a Motion by Judge Self (seconded by Mayor Voelker), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 9 Appointments to the Regional Aging Advisory Committee (RAAC) and Election of Officers**

Doni Green, Director of Aging, asked for approval of Regional Aging Advisory Committee (RAAC) nominated officers and appointment of four first time nominees and three re-nominated members to fill seven of the 12 vacancies on the committee, as follows:

- President: Allen Summers of Somervell County
- Vice-President: Berniece Reeves-Brown of Hunt County
- Secretary: Sue Whitehurst of Collin County
- Collin County: Sue Whitehurst (re-nominated)
- Denton County: Ronnie Smith (first-time)
- Ellis County: Maurice Osborn (re-nominated)
- Hood County: Patricia Reiner (first-time)
- Kaufman County: Emma Glenn (first-time)
- Palo Pinto County: Kenneth Johnson (first-time)
- Somervell: Allen Summers (re-nominated)

Upon a Motion by Judge Whitley (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 10 Appointments to the 2018 Emergency Preparedness Planning Council (EPPC)**

Molly McFadden, Director of Emergency Preparedness, asked for approval of the following people to fill vacancies on the Emergency Preparedness Planning Council (EPPC):

- Councilmember Ivan Hughes, Addison
- Councilmember Mike Hennefer, Carrollton
- Mayor Pro Tem Stephen Mason, Cedar Hill
- Mayor Martin Woodruff, Decatur
- Councilmember Tim Nelson, Frisco
- Mayor Pro Tem Rick Grady, Plano
- Councilmember Joe Frizzell, Midlothian

Upon a Motion by Judge Wood (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 11 Appointment to the North Central Texas Economic Development District Board (NCTEDD)**

Lucille Johnson, Assistant to the Executive Director, asked the Board to appoint Michael Rondelli, Associate Vice President of Innovation and Commercialization with the University of North Texas, to fill one of nine seats, in the category of Principal Economic Interest, that are designated by the North Central Texas Economic Development District Board (NCTEDD) Bylaws. The NCTEDD is charged with the maintenance and implementation of the Comprehensive Economic Development Strategy (CEDS) plan for North Central Texas and will serve as the connection between the region's communities and the Economic Development Administration (EDA) to facilitate EDA grant opportunities and update the CEDS in accordance with federal regulations.

Upon a Motion by Commissioner Mitchell (seconded by Mayor Sanders), and unanimous vote of all members present, the Board approved the resolution as presented.

**STATUS REPORTS:**

**Item 12 Status Report on NCTCOG and Workforce Board Agreement**

Mike Eastland, Executive Director, briefed the Board on the planned review of the current agreement between NCTCOG and the North Central Texas Workforce Development Board. He explained that NCTCOG serves as the Administrative Entity, Fiscal Agent/Grant Recipient and staffing agency to the Workforce Development Board. The Workforce Board requested the review because the current agreement has been in effect, without update, since 1996 - despite passage of the new federal Workforce Innovation and Opportunity Act (WIOA) and other changes in federal law.

**MISCELLANEOUS:**

**Item 13 Old and New Business**

There was no old or new Business.

**Item 14 Attendance and Calendar**

The Board was provided with a Calendar of meeting and a record of Attendance.

There being no other business, President Lombard adjourned the meeting.

Approved by:



Tom Lombard  
President, North Central Texas Council of Governments  
Councilmember, City of North Richland Hills

Checked by:



Mike Eastland, Executive Director  
North Central Texas Council of Governments