



**TEXAS COMMISSION ON LAW ENFORCEMENT
OFFICER STANDARDS AND EDUCATION**

6330 U.S. Highway 290 East, Suite 200
Austin, Texas 78723
Phone: (512) 936-7700

<http://www.tcleose.state.tx.us>



TELECOMMUNICATIONS PROFICIENCY CERTIFICATE APPLICATION
Commission Rule §221.13

APPLICANT INFORMATION

1. First Name		2. M.I.	3. Last Name		4. Suffix (Jr., etc.)	
5. TCLEOSE PID or SSN	6. Driver's License State: Num.:	7. Date of Birth / /		8. Race / Ethnicity <input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Asian <input type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> Multicultural <input type="checkbox"/> White		9. Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
10. Home or Permanent Mailing Address		11. City		12. State	13. Zip Code	14. Phone Number

CURRENT DEPARTMENT INFORMATION

15. TCLEOSE Agency Number	16. Appointing Agency		17. Agency Mailing Address		
18. City		19. County		20. Zip Code	21. Phone Number

CERTIFICATE REQUEST INFORMATION

BASIC TELECOMMUNICATIONS CERTIFICATE (Rule 221.13(a))

Applicant must meet all proficiency requirements:

- 1) Successful completion of course 1013;
- 2) Successful completion of department field training course 3720; **(required if telecommunicator operator certificate was awarded on or after 6-1-2004)**
- 3) Successful completion of 3812 TDD/TTY training within the last six (6) months; and
- 4) One year of experience in public safety telecommunications.

INTERMEDIATE TELECOMMUNICATIONS PROFICIENCY CERTIFICATE (Rule 221.13(b))

Applicant must meet all proficiency requirements:

- 1) Basic telecommunications certification;
- 2) Two years of experience in public safety telecommunications;
- 3) 120 hours of training; and
- 4) Successful completion of 3812 TDD/TTY training within the last six (6) months.

If applicant received the telecommunicator certificate/acknowledgement on or after January 1, 2000, all of the following courses must be completed:

- 1) Cultural Diversity 3939;
- 2) Ethics for Law Enforcement 3920 or 3925;
- 3) Crisis Communications 2120;
- 4) Successful completion of TCIC/NCIC 3802; TLETS/NLETS 3809 or 3811, or Criminal Law for Tele. 5301; and
- 5) Spanish for Law Enforcement Course 2109 or 2110.

ADVANCED TELECOMMUNICATIONS PROFICIENCY CERTIFICATE (Rule 221.13(c))

Applicant must meet all proficiency requirements:

- 1) Intermediate telecommunications certificate;
- 2) Four years of experience in public safety telecommunications;
- 3) 240 training hours; and
- 4) Successful completion of 3812 TDD/TTY training within the last six (6) months.

SERVICE HISTORY INFORMATION (Attach reporting documentation not reflected on status report)

Please provide the following information regarding your appointment as a telecommunicator in Texas. Start with your current appointment or term of office, and continue in reverse chronological order until you have listed each appointment or term of elected office. List multiple appointments or terms of office with the same agency as separate entries.

Agency Name	Start Date	End Date
_____	/ /	/ /
_____	/ /	/ /
_____	/ /	/ /
_____	/ /	/ /

TRAINING HISTORY INFORMATION (Attach certificates of training not reflected on status report)

Please provide the following information concerning Commission-accredited training that you have completed. Indicate the total training hours you have completed with each provider. Please enter approximate hours that were not indicated on certificate.

Academy / Training Provider / Course #	Course Name / Dates of Attendance	Training Hours Completed
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

To receive credit for accredited college courses, an F-7 form must be submitted.

I, the applicant, am fully aware that this application is a government document and, under penalties of perjury, I declare the foregoing information to be true and correct.

Signature of Applicant

Date

I, chief administrator or designee, attests that the applicant meets the requirements of Rule 221.13.

Agency Administrator (Type or Print)

Signature

Date