

NCT Public Works Emergency Response Team

(PWERT) Working Group

Meeting Notes, March 16, 2016

- **Opening Remarks/Welcome**
 - Joe Trammel called the meeting to order
- **General Introductions**
 - Joe Trammel introduced himself as chair and Mistie Gardner as co-chairs and Ronnie Bates the secretary. The rest of the attendees introduced themselves as well
- **Approval of December 15, 2015 and the January 20th Notes**
 - Minutes were approved – Motion made by Jim Proce and 2nd by Jake Gilland and all approved
- **Discussion of Hot Phone – Ronnie Bates**
 - Ronnie stated he has hot phone covered through the end of this month, need volunteers for next 3 months. Took names for those months
 - Looking for April – May – June – Was able to get all spots filled
- **Texas Wild land Fire Response – Bob Kopp**
 - Bob stated he has been attending the meetings; there was so interest that they wanted to possibly team with us
 - Right now just looking at types of needs they have and the kind of training that would be required
 - He has been in touch with TA&M Forest Service about the type of training
 - So basically just in a holding pattern until things come together
- **Zika Viruses update – Vinny Taneja**
 - He gave a very detailed discussion on where it came from up to where it is today. Also discussed the symptoms and things that it can cause
 - It was original found in monkeys in 1947
 - It has spread now to 52 country's and WHO has identified some other issues with this
 - Public health has now declared it an global health emergency
 - It has now been found to be sexually transmitted
 - It will be detected in the blood up to a week
 - Only one in 5 will get symptoms
 - The primary driver of this is a mosquito, so a major push on eliminating mosquitoes breeding locations, standing water etc... Source reduction
 - Our normal process to stop mosquito breeding will not work with this type of mosquitoes, the spraying, fogging neighborhood doesn't work. Its more of individuals have to do this in there own areas, close in to the area
 - Clean-up to prevent is the best method to stop this out break
 - Used tire stock piles are the biggest issues for breeding areas

- **PWERT Project 2015 and 2016 Project – Mistie Gardner**
 - Mistie gave a run down on where we are with the 2015 project
 - All the equipment has been delivered and ready for disbursement
 - She stated that there is a delta of funds and we need to decide how were going to spend that. So the proposal was to place locks, and PWERT Stickers on the equipment. The proposal was also to buy another light tower and some additional smaller generators, which would require a project change. The other option was to buy another VMS just with out the radar to keep the cost within the delta. The vote was to purchase the additional VMS without the radar. Ronnie Bates made the motion and 2nd by Christian Fredricson and all approved.
 - The draft MOU will be completed today by COG
 - The Cities/Counties that stated interest in the caches are Weatherford – Grand Prairie – Allen – Carrollton -- Richland Hills -- Anna – Princeton – Rowlett – Lancaster – Ellis County -- Tarrant County, is the current list of jurisdictions that are being considered for placement of the caches
 - The vote was taken for the following jurisdictions to be approved to receive the caches
 - Tonya Hunter made the motion for Weatherford to receive a cache, 2nd by Jim Proce all approved
 - The remaining 4 locations to receive the full 2 piece caches were Allen, Grand Prairie, Ellis County, and Northern Tarrant County. Rowlett would receive the 6th VMS purchased as part of the delta funds if it works out. – This motion was made by Bob Kopp and 2nd by Ronnie Bates and approved the committee
 - The remaining jurisdictions will remain on the list for possible 2016 caches
 - The jurisdiction that are receiving the equipment, will have to work through the EM to get this transferred

2016 Project

- Project went to REPAC - Our project scored at the top, and other working groups are looking at our group as to how we are working so well
- Project still going through the approval process at the governor's office. The total project is \$225,000
- Part 1 -- is the response trailer (chain saws, barricades, pole saws) that Elliot of Carrollton, which will manage since the equipment will be housed there, for a total project of \$25,000
- Part 2 -- is 5 VMS, – 20 Amateur Radios (\$3,500) self contained, and 2 Portable Traffic Signals for total project amount of \$199,000

- **Portable Message Boards – Melanie**
 - Melanie stated that Transportation (COG) is trying to get a regional roster of who has Portable changeable message boards available. They sent out a survey asking who has them. But they are getting very few responses. They want our assistance to respond to this survey. They will want to partner with us as some point, but were not going there right now. But please respond to the survey
- **Lessons Learned from the Tornado Response – Mistie Gardner**
 - Whomever is the person answering the hot phone, and its over several operational periods. It should only be at the most 2 people. You just cannot keep up with it, if there is more, things get lost and demobilization is a mess. No one was telling her when they were done. Templates have been made and all the documents have placed on the Google account, and easy to access. Also emails need to go to the PWERT Gmail account, so that its all in one place and if someone is sleeping while another person is working the shift, they can get all the data in one place
 - At next meeting we need training on how to use the Google account, and the process on how to document
 - Demobilization is one of the most important documentation to complete!
- **New Business:**
 - **Ronnie Bates asked who was going to TDEM, and discussed a possible meeting**
 - **Updated Contact information – also if you do not want your cell number on the listing you need to let us know**
 - **Bob Kopp – Stated that on April 26th a public works meeting will be held in Rowlett about the after action report**
 - **Next Meeting June 21, 2016 9:30 AM**
- **Adjournment**