

**City of Cedar Hill City Center Plan
Request for Proposals**

Questions and Responses

Question #1: If M/W/DBE is prime, does that count toward the 31.26% goal?

Response: Yes. Any prime or sub that is a Disadvantaged Business Enterprise (DBE), certified by the North Central Texas Regional Certification Agency (NCTRCA), may be counted towards the DBE participation goal.

Question #2: If the prime is a DBE, does that count toward the minority requirement, or does the DBE firm have to be a sub to count?

Response: Please see the response to question number 1.

Question #3: Will the full \$156K be available to consultant?

Response: The amount awarded to the consultant is dependent on the scope of work for this project and will not exceed the advertised amount.

Question #4: Is there a page limit and/or divider requirement?

Response: There are no page limits and/or divider requirements; however, dividers are encouraged, along with page numbers.

Question #5: Can a pending DBE application count toward DBE goal if proof of application acceptance is included (dated email from NCTRCA), and approval is anticipated prior to Notice to Proceed (NTP)?

Response: In order for a consultants work to be counted toward the DBE goal, certification from the NCTRCA must be received prior to execution of a Contract. Please include all documentation in the Proposal to support your firms DBE goal.