

Joint Land Use Study Policy Committee
Thursday, August 24, 2006
Meeting Summary

An organizational meeting of the Joint Land Use Study (JLUS) Policy Committee was held on Thursday, August 24, 2006, at the Naval Air Station Joint Reserve Base Fort Worth (NAS JRB Fort Worth). The meeting began with a tour of NAS JRB Fort Worth, including the major office buildings, base amenities, and the flightline. Lt. Keith Morris provided an introduction to the various flying squadrons which are stationed at NAS JRB Fort Worth.

Following the tour, the Policy Committee met at the installation's galley. Mike Sims provided an introduction, indicating that the group should organize and choose officers, select upcoming meeting dates, and discuss the Request for Proposals process.

Fort Worth Councilmember Chuck Silcox discussed the need for equal representation from each participating entity.

Mike Feeley, Fort Worth Airport Systems Director, made a motion that Chuck Silcox be selected as the Chairman of the JLUS Policy Committee. This appointment was approved by the committee.

Fort Worth Councilmember Carter Burdette suggested a representative from the City of White Settlement to the position of Vice Chairman. Randy Brown, Public Works Director for the City of White Settlement, indicated that his city is still in the process of identifying Policy Committee membership and deferred to other cities that were further along in their organizational process.

Gary Robinson, Administrative Coordinator at the City of Westworth Village, recommended Joey Highfill, Lake Worth City Manager, to the position of Vice Chairman based on his heavy involvement in the JLUS process to date. This appointment was approved by the committee.

Councilmember Carter Burdette suggested Mike Feeley as a non-voting member to serve as Secretary. Gary Robinson suggested NCTCOG as a non-voting member to perform this duty. Mike Sims suggested that a voting member elected official would be appropriate as Secretary, and that the Secretary could delegate note-taking to NCTCOG staff. Dave Gattis, Assistant City Manager of Benbrook, nominated Councilmember Keith Bailey (retired U.S. Air Force member) to serve as Secretary. The group approved the appointment of Councilmember Bailey as Secretary.

There was a discussion regarding voting protocol and official membership. Councilmember Silcox indicated that he would contact Lockheed Martin regarding their participation in the process. The group discussed quorum, number of votes per city, and bylaws. It was decided by a vote that each participating entity would have two members and two votes on the Joint Land Use Study Policy Committee. It was accepted by acclamation that there are three non-voting members of the Joint Land Use Study Policy Committee; these are the Department of Defense Office of Economic Adjustment, Naval Air Station Joint Reserve Base Fort Worth, and the North Central Texas Council of Governments. It was further decided that NCTCOG would provide draft bylaws prior to the next meeting to advance the discussion of other voting protocol.

There was a discussion regarding fall meeting dates. NCTCOG staff provided a handout listing possible meeting dates. The committee decided to meet on Monday, September 18, 2006, at 1:30 p.m. to discuss the draft bylaws, the Request for Proposals (RFP) process, and future meeting dates. The September meeting will be hosted by Lake Worth or River Oaks. It was also decided that NCTCOG staff would research open meeting requirements and bring a recommendation to the committee on September 18. Each city's Public Information Officer will work with Rachel Wiggins to produce a schedule of meeting dates hosted by the participating entities on a rotating basis.

Mike Feeley recommended that the next Policy Committee meeting include an executive summary of the Technical Committee's work to date. Mike Sims recommended that a full briefing on the Request for Proposals (RFP) process also take place at the September meeting.

Joint Land Use Study Policy Committee
Thursday, August 25, 2006
Attendees

Elected Officials and Military Officers Present:

Keith Bailey	Councilmember	City of Benbrook
Carter Burdette	Councilmember	City of Fort Worth
Herman Earwood	Mayor	City of River Oaks
Capt Ian McIntyre	Commanding Officer	NAS JRB Fort Worth
Lt Keith Morris	Air Traffic Control Facility Officer	NAS JRB Fort Worth
Ron Sauma	Councilmember	City of Benbrook
Chuck Silcox	Councilmember	City of Fort Worth

Others Present:

Randy Brown	Public Works Director	City of White Settlement
Dan Chisholm	Chief of Police	City of River Oaks
Wes Cloud	Facility Planning Manager	NAS JRB Fort Worth
Dub Day	Emergency Services Coordinator	City of Westworth Village
Mike Feeley	Airport Systems Director	City of Fort Worth
Dave Gattis	Assistant City Manager	City of Benbrook
John Leigh	DOD OEA Project Manager	DOD Office of Economic Adjustment
Brian Murawski	Grants Coordinator	NCTCOG
Don Ray	Public Affairs	NAS JRB Fort Worth
Gary Robinson	Administrative Coordinator	City of Westworth Village
Mike Sims	Senior Program Manager	NCTCOG
Randy Skinner	County Planner	Tarrant County
Jesse Torres	Planning Manager	City of Fort Worth
Rachel Wiggins	Senior Transportation Planner	NCTCOG