



North Central Texas Council Of Governments

TO: Sustainable Development Infrastructure
Project Partners

DATE: May 12, 2006

FROM: Mike Sims, AICP
Senior Program Manager

SUBJECT: Infrastructure Project Construction Management Meeting

The North Central Texas Council of Governments (NCTCOG) will be hosting a mandatory Infrastructure Project Construction Management meeting from **11:30 a.m.–1:00 p.m., Friday, May 19, 2006, in the Second Floor Board Room at NCTCOG Offices, 616 Six Flags Drive, Arlington.** Lunch will be provided. Staff is requesting that each lead public sponsor send the appropriate representative from their local government to this meeting.

NCTCOG is looking for input from local governments concerning how to approach the construction monitoring and inspection aspect of Sustainable Development Infrastructure projects. The following questions will be addressed at the meeting.

- What type, if any, construction management software does your agency use to monitor/inspect infrastructure projects?
- Does that software have the ability to communicate with entities outside your agency?
- What are some best management practices associated with construction management?
- What type of construction management software would you recommend NCTCOG use?
- What on-site inspection does local staff perform and how often do they perform them?
- What, if any, provisions are included in contracts with contractors regarding construction management tracking software?

Your participation will help NCTCOG staff streamline your Sustainable Development project.

Please RSVP to Lisa Key at lkey@nctcog.org or (817) 608-2316. Questions should be directed to Alicia Hopkins at ahopkins@nctcog.org or (817) 608-2380.

Mike Sims, AICP

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cc: 2005-2007 UPWP Element Project File