

TO: Sustainable Development Partners

DATE: April 20, 2006

FROM: Mike Sims, AICP  
Senior Program Manager

SUBJECT: Sustainable Development Project Implementation Assistance

Thank you for your continued work on the Sustainable Development Program. As mentioned in our correspondence related to the required action of the lead local sponsor's governing body, there are quite a few required follow-up steps. The North Central Texas Council of Governments (NCTCOG) is available to help you work through this process.

Please take advantage of the following:

NCTCOG staff is available to review your draft resolution. **As noted in our recent correspondence, funds will be removed from your project if the resolution is incomplete or not received at NCTCOG offices by 5 p.m. on July 14, 2006.** Please take the time in your schedule to have NCTCOG staff review your resolution prior to providing a draft to your governing body.

Alicia Hopkins, AICP, is available to answer your questions at any time. Please call (817) 608-2380 or email [ahopkins@nctcoq.org](mailto:ahopkins@nctcoq.org).

NCTCOG staff is available to meet with you at your convenience. If you wish to discuss the implementation of your project in person or via a conference call, please contact Lisa Key at (817) 608-2316 to set up a meeting

NCTCOG is sponsoring a meeting to review our recent correspondence with applicants and answer questions about the process, the required resolution, and contracting. It is not a mandatory meeting but it may be useful to attend if you have questions about the process. This meeting will be held at **4 p.m., on Friday, April 28, 2006, in the Transportation Board Room of the North Central Texas Council of Governments, 616 Six Flags Drive, Arlington.**

NCTCOG looks forward to serving you in this process. Thank you for your work on this program.

Sincerely,

Mike Sims, AICP  
Senior Program Manager

MS:lk  
Enclosures

cc: 2005-2007 UPWP Element 5.04 Project File

April 20, 2006

«Private\_Courtesy\_Title» «Private\_Fname» «Private\_Lname»  
«Private\_Sector\_Title»  
«Private\_Sector\_Address» «Private\_Sector\_State» «Private\_Sector\_Zipcode»

SUBJECT: Local Action Required for Sustainable Development Funding

Dear «Private\_Courtesy\_Title» «Private\_Lname»:

On April 13, 2006, the Regional Transportation Council (RTC) took action to select the «**Project\_Name**» project, for funding under the Sustainable Development Call for Projects. Please see [Attachment 1](#) for an understanding of the steps required to implement a sustainable development project under this program. [Attachment 2](#) contains a complete listing of the infrastructure, landbanking, and planning projects approved by the RTC. [Attachment 3](#) includes a copy of the presentation given at the April 13, RTC meeting. Please review this letter and the included attachments for information about mandatory next steps for utilizing sustainable development funds.

**A resolution of the lead public sponsor's governing body for each funded sustainable development project is due to NCTCOG offices by 5:00 p.m. on July 14, 2006.** This is not a notice to proceed with the project. You are not authorized to incur expenses until you receive a Notice to Proceed.

[Attachment 4](#) provides a list of the items required in each governing body resolution. Failure to submit a completed, signed resolution, approved by the governing body and including all items listed in [Attachment 4](#), by the July 14, 2006 deadline will result in the removal of funds from the project.

All projects must abide by the original Sustainable Development Call for Projects Program Rules contained in [Attachment 5](#). Any project failing to adhere to these guidelines will be subject to the removal of funds from their project.

Attachments 6, 7, and 8 provide information pertaining to items required in the local resolution referenced in [Attachment 4](#). [Attachment 6](#) provides the "Project Staging" assignments for each project. [Attachment 7](#) includes information on the staff-defined "Project Scope Transportation Improvement Groups" for use in each final project workscope.

April 20, 2006

Information regarding the placement of sustainable development projects in the Transportation Improvement Program (TIP) is included in Attachment 8. RTC will take action on project scope and placement in the TIP only after receiving a completed resolution from the lead public sponsor's governing body for each sustainable development project. As Attachment 8 shows, providing your resolution prior to July 14, 2006 is allowed.

Please direct any comments and questions to Alicia Hopkins at [ahopkins@nctcog.org](mailto:ahopkins@nctcog.org) or (817) 608-2380. Congratulations and we look forward to working with you as we continue to implement successful sustainable developments throughout the North Central Texas region.

Sincerely,

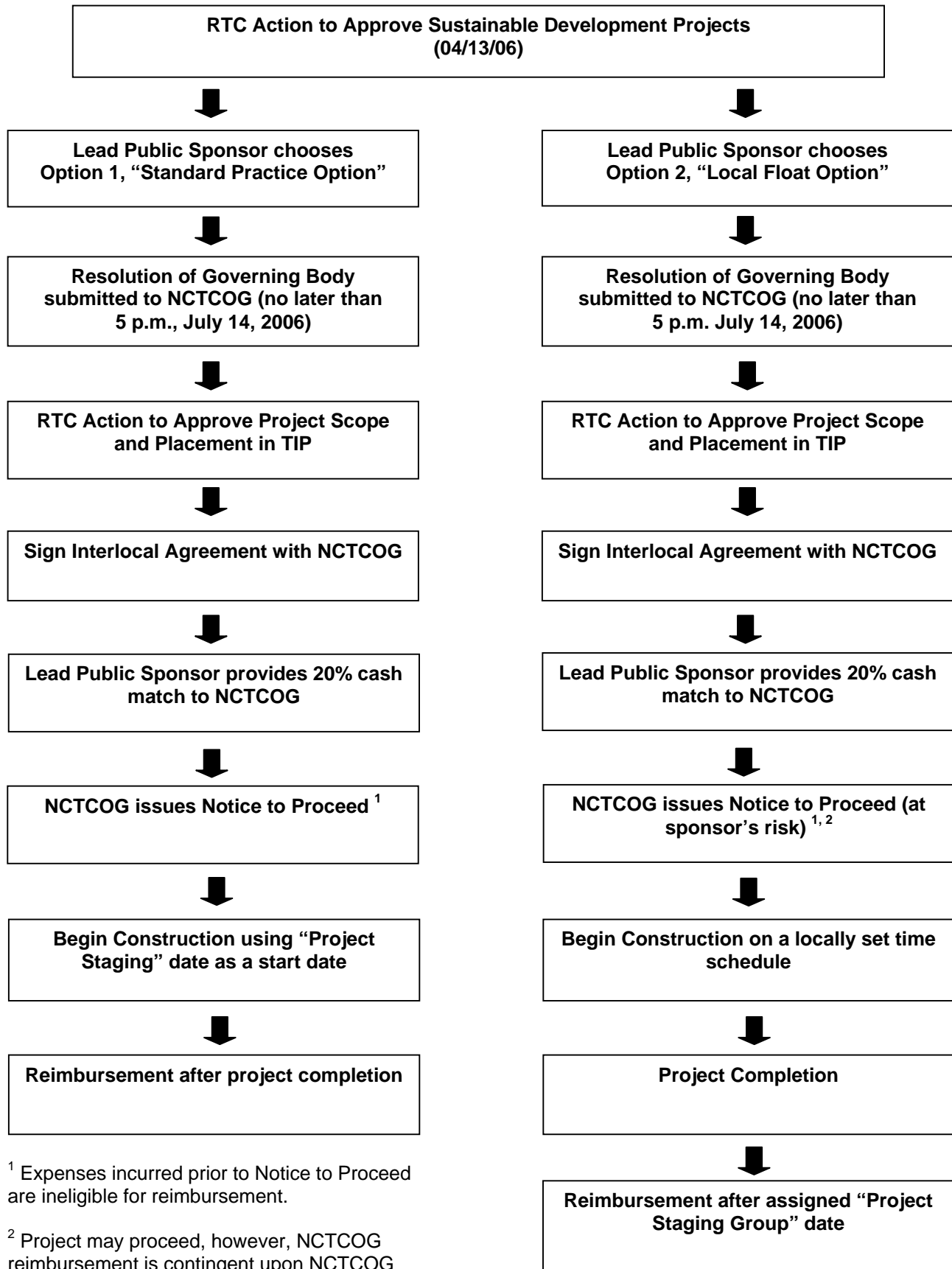
Michael Morris, P.E.  
Director of Transportation

AH:dh  
Attachments

cc: Regional Transportation Council Representatives  
Private Sector Sponsors  
Mike Sims, AICP, Senior Program Manager, NCTCOG  
Ken Kirkpatrick, Senior Program Manager, NCTCOG  
Christie Jestis, Principal Transportation Planner, NCTCOG  
Alicia Hopkins, AICP, Senior Transportation Planner, NCTCOG  
2005-2007 UPWP Element 5.04 Project File

# NCTCOG Sustainable Development Call for Projects

## Project Implementation Process



<sup>1</sup> Expenses incurred prior to Notice to Proceed are ineligible for reimbursement.

<sup>2</sup> Project may proceed, however, NCTCOG reimbursement is contingent upon NCTCOG receipt of RTC Local Funds.

# NCTCOG Sustainable Development Call for Projects

## Required Lead Public Sponsor Decision Regarding Project Start Date

Each project has been assigned to a “Project Staging Group,” as listed in Attachment 6.

The impact of the staging group on project timing is dependent on a local choice between two options. Option 1, “Standard Practice Option” means the project waits until funds for the project are in a North Central Texas Council of Governments (NCTCOG) account. Option 2, “Local Float Option” means the project begins after NCTCOG signs a contract with a local agency providing RTC Local Funds to NCTCOG and the local project sponsor (public or private) “floats” the project until NCTCOG receives payment of RTC Local Funds to a NCTCOG account. A required element of the Governing Body Resolution is the lead public sponsor decision to select Option 1 or Option 2. In either case, transportation improvements cannot be reimbursed prior to the assigned “project staging” date.

### Option 1

“Standard Practice Option”

Lead public sponsor uses the assigned “project staging” date as a start date for the project, pending the receipt of a Notice to Proceed.

If RTC Local Funds are not available due to a default of local funds being paid to NCTCOG, the project may be switched to federal funding. This default situation would require a new contract with TxDOT and may result in a delay in the project.

For example, this default situation would occur if a NCTCOG member local government with a contract with NCTCOG to make payment of RTC Local Funds to NCTCOG is in violation of their contract with NCTCOG.

OR

### Option 2

“Local Float Option”

Lead public sponsor uses the assigned “project staging” date as a date for reimbursement only and begins the project on a locally set time schedule that begins after a project agreement is signed with NCTCOG.

Pending May RTC action, staff will be authorized to develop interlocal agreements with RTC Local Funds that allow immediate construction with reimbursement to the lead public sponsor contingent upon the receipt of RTC Local Funds by NCTCOG.

Please note, NCTCOG will not sign Sustainable Development Project agreements until NCTCOG signs agreement(s) to receive RTC Local Funds. If a lead public sponsor selects this option, choosing to move forward and complete their project prior to the assigned reimbursement date, the lead public sponsor will be “at risk” with regard to the default of local funds being paid to NCTCOG. This option may preclude switching to Federal Funds in the event that RTC Local Funds are unavailable.

For example, this default situation would occur if a NCTCOG member local government with a contract with NCTCOG to make payment of RTC Local Funds to NCTCOG is in violation of their contract with NCTCOG.

## Project Staging for Sustainable Development Projects East Subregion

### Infrastructure Projects

Application #	Public Sector Partner	Project Name	Project Staging Group
179	City of Cockrell Hill	Jefferson Boulevard Pedestrian & Urban Renewal Project	D
270	City of Dallas	Cityville at Carlisle	C
268	City of Dallas	Cityville at Southwestern Medical District	C
249	City of Dallas	Dallas Design District TIF - Walking and Bicycling Improvements	B
395	City of Dallas	Eastside Commons Pedestrian Plaza and Public Space	A
342	City of Dallas	Fiji/Compton Sustainable Development Project	B
271 365	City of Dallas	Mockingbird Plaza & Midtown/Central/University	B
336	City of Dallas	Woodall Rodgers Cross Street Sidewalk Reconstruction	D
404	City of Denton	Wells Fargo Catalyst Project	B
198	City of Duncanville	Center Street Townhomes and Mixed Use Planned Development	C
279 283 332 333 334 375	City of Frisco	Frisco Sustainable Development Project	D
320	City of Garland	Transit-Oriented Connectivity Project	C
362 363 377 378 379 380 381 382 383 387 407 409 410	City of Hutchins, City of Lancaster, City of Wilmer	South Dallas Logistics District	A
113	City of Richardson	Centennial Park	C
314	City of Richardson	Eastside	D
207	City of Rowlett	Downtown Mixed Use Development	D
281	Dallas Area Rapid Transit	Park Lane LRT Station Pedestrian Overpass	D
338	Dallas Area Rapid Transit	Pedestrian & Bicycle Access at Meadow Road	B
229 286 311	Dallas Area Rapid Transit, Dallas County Utility and Reclamation District, City of Irving	Las Colinas Urban Center LRT Station Area	D

## Project Staging for Sustainable Development Projects East Subregion

### Landbanking Projects

Application #	Public Sector Partner	Project Name	Project Staging Group
275	City of Addison	Addison Circle Land Banking	A
225	City of Irving	Heritage District Land Banking	A
335 354 384	City of Lewisville	Old Town Land Banking	A

### NCTCOG/Public Sector Partnership Planning Projects

Application #	Public Sector Partner	Project Name	Project Staging Group
415	City of Dallas	UNT Campus Area	B
231	City of Dallas	West Dallas Signature Project/Signature Point	B
353 417	City of Hutchins, City of Dallas	South Dallas Logistics District	B
245	Ellis County	Sustainable Subdivision Regulations	B

### Project Staging Group Information<sup>3</sup>

Project Staging Group	Preliminary Funding Availability Date <sup>1,2</sup>
A	June 2006
B	October 2006
C	October 2007
D	October 2008

<sup>1</sup> Some projects may be delayed due to a switch from local to federal funds.

<sup>2</sup> Preliminary funding availability date may be delayed due to availability of local funds.

<sup>3</sup> Staging refers to earliest available date for reimbursement.

## Project Staging for Sustainable Development Projects West Subregion

### Infrastructure Projects

Application #	Public Sector Partner	Project Name	Project Staging Group
108	City of Arlington	Central Arlington Mixed-Use District	D
428	City of Arlington	Town Center	A
293	City of Fort Worth	McAdams Building and Six Points Center	C
343	City of Fort Worth	Museum Place Development	A
262	City of Fort Worth	Trinity Bluff Streetscape	B
337	City of Fort Worth	West Berry Streetscape - Grandmarc Development	A
325	City of Fort Worth	West Rosedale Improvements-Magnolia Green	B
199	City of Grapevine	Fairfield on Main Street Grapevine - Transit Oriented Development	C
193	Fort Worth Transportation Authority	Sierra Vista Transit Plaza	D

### Landbanking Projects

Application #	Public Sector Partner	Project Name	Project Staging Group
232 158	City of Arlington	Central Arlington Mixed-Use District	A

### NCTCOG/Public Sector Partnership Planning Projects

Application #	Public Sector Partner	Project Name	Project Staging Group
319	City of Burleson	Burleson Transit Oriented Development	B
246	City of Fort Worth	Evans & Rosedale Urban Village/Public Improvement District	B
239	City of Hurst	Bellaire Area Sustainable Development Plan	B
289 147 230	City of Richland Hills	TRE Planning Project	B

### Project Staging Group Information<sup>3</sup>

Project Staging Group	Preliminary Funding Availability Date <sup>1,2</sup>
A	June 2006
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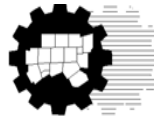
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<sup>3</sup> Staging refers to earliest available date for reimbursement.

# **Sustainable Development Call for Projects**

**Regional Transportation Council  
April 13, 2006**



**North Central Texas Council of Governments  
Transportation Department**

# **Sustainable Development Call for Projects**

## **Items for RTC Consideration**

**Part 1: Project Recommendations – Action Item**

**Part 2: Management of Local Funds – Information Item**

# Sustainable Development Call for Projects

## Status Report

1. Three rounds of public meetings completed; staff screening of projects completed.
2. Group meeting with all private and public sector representatives of recommended projects completed.
3. Individual meetings with infrastructure project representatives completed.
4. STTC approved staff recommendations shown in Reference Item 4.2.
5. Staff to develop RTC Local Funds management policy for STTC/RTC approval pending progress on local funds switch out.

# **Sustainable Development Call for Projects**

## **RTC Action Requested**

**Approve Reference Item 4.2, including:**

- 1. Project listing and funding.**
- 2. Use of RTC Local Funds pending receipt of local fund agreement(s).**
- 3. Resolution of lead public sponsor's governing body due to NCTCOG offices by 5 p.m., July 14, 2006.**

# **Sustainable Development Call for Projects**

## **Item 4**

**Part 1: Project Recommendations – Action Item**

**Part 2: Management of Local Funds – Information Item**

# **Sustainable Development Call for Projects**

## **Management of Local Funds**

**The Regional Transportation Council will take action on project scope and timing in the TIP after receiving City Council Resolutions for individual projects.**

**In order to expedite benefits of the program, staff is authorized to develop agreements with RTC Local Funds that allow immediate construction with reimbursement pending receipt of RTC Local Funds.**

**Funds returned from infrastructure investments and planning projects unable to move forward will be reallocated to the next Sustainable Development Call for Projects.**

**DRAFT**

# **Sustainable Development Call for Projects**

## **Management of Local Funds**

**Selected land banking projects will be required to return to NCTCOG, at a minimum, the RTC Local Funds upon resale or lease of land acquired under the program.**

**Program to be administered as land acquisition for economic development purposes.**

**Program will establish a Land Banking Fund for receipt of funds returned from land banking projects.**

**Regional Transportation Council action is required to reprogram funds under the Land Banking Program.**

**DRAFT**

# **Sustainable Development Call for Projects**

**For more information:**

**Alicia Hopkins, AICP  
ahopkins@nctcog.org  
(817) 608-2380**

**[www.nctcog.org/trans/sustdev/landuse/funding/2005.asp](http://www.nctcog.org/trans/sustdev/landuse/funding/2005.asp)**

## NCTCOG Sustainable Development Call for Projects

### Governing Body Resolution Requirements

1. Confirm that the lead public sponsor will serve as the lead project contact.
2. Support for overall landuse development project as applied for in the original Sustainable Development Call for Projects application and project timing.<sup>1</sup>
3. Commit lead public sponsor to fund or pass through funds from the private sector for a minimum local cash match of 20% of the total project cost.
4. Confirm that local partners, not the Regional Transportation Council, will be responsible for any cost overruns.
5. Direct agency staff to enter into an interlocal agreement with the North Central Texas Council of Governments and/or TxDOT.
6. For local funds, confirm that infrastructure built with local funds will follow the administrative process and design standards of the lead public sponsor. For federal funds, confirm that lead public sponsor's governing body supports the use of state and federal design guidelines.
7. Confirm that all funding is handled on a reimbursement basis and expenditures made prior to signing an interlocal agreement on the project will not be eligible expenses.
8. Declare lead public sponsor decision regarding project start date; select Option 1, "Standard Practice Option" or Option 2, "Local Float Option."<sup>2,3</sup>
9. Acknowledge that under Option 2, the lead public sponsor proceeds at risk.<sup>2,3</sup>
10. For infrastructure projects, the governing body must endorse a final project scope.<sup>4</sup>
11. Approve any outstanding local regulation issues such as special use permits. This may be a separate action but it must be completed and provided to NCTCOG by 5 p.m., July 14, 2006.
12. Confirm participation of private sector partner and approve landuse development concept as applied for in the original Sustainable Development Call for Projects application.
13. Concur with the Regional Transportation Council resolution and program rules.

<sup>1</sup> Timing should include 1) a project start date when the local match is available and the lead public sponsor can begin work on the project and 2) an end date for the completion of construction of transportation improvements on or before May 1, 2009.

<sup>2</sup> See page 2 of Attachment 1, "Required Local Sponsor Decision Regarding Project Start Date."

<sup>3</sup> See Attachment 6, "Project Staging For Sustainable Development Projects."

<sup>4</sup> See Attachment 7, "Project Scope Transportation Improvement Groups." Landbanking and planning projects are not required to submit a revised project scope.

## RULES FOR NCTCOG'S SUSTAINABLE DEVELOPMENT CALL FOR PROJECTS

### General Conditions

1. Project applicants may access the online application beginning November 1, 2005, at: [www.dfwinfo.com/trans/landuse/joint\\_venture/2005.html](http://www.dfwinfo.com/trans/landuse/joint_venture/2005.html). Online applications must be submitted by **5 p.m., January 20, 2006**.
2. In addition to an electronic submittal, all applicants must submit two paper copies of a completed and signed application to NCTCOG offices by **5 p.m., January 20, 2006**. Incomplete applications or those not received by the deadline will not be accepted. Supplemental information will not be accepted after the deadline.
3. Projects must be consistent with the Regional Transportation Council approved Screening/Project Selection Process and the Regional Transportation Council approved Sustainable Development Areas of Interest.
4. Projects may be funded with federal or local funds. Projects built with federal funds will follow the standard Texas Department of Transportation (TxDOT)/Federal administrative process and design standards. Projects built with local funds will follow the administrative process and design standards of the public sector sponsor under an interlocal agreement with NCTCOG.
5. All funding is handled on a reimbursement basis and expenditures made prior to signing an agreement on the project will not be eligible expenses. If federal funds are involved, expenditures made prior to receipt of a Federal Project Authorization and Agreement (FPAA) are not eligible.
6. A public agency must sponsor each application. The sponsoring public agency will serve as the lead project contact.
7. All projects require a minimum local cash match of 20% of the total project cost. Over-matching the project is allowed.
8. Cost overruns will not be the responsibility of the Regional Transportation Council. Local partners will be responsible for any cost overruns.
9. The Western subregion allocation is \$12.59 million. The combined total requests from each individual public sector agency in the Western subregion shall not exceed this amount.

### **General Conditions (continued)**

10. The Eastern subregion allocation is \$28.02 million. The combined total requests from each individual public sector agency in the Eastern subregion shall not exceed this amount.
11. The Regional Transportation Council will approve all final projects and funding levels.
12. The Regional Transportation Council reserves the right to remove funding from a project that is no longer supported by both local partners.
13. The Regional Transportation Council reserves the right to remove funding from a project for which the local sponsor is unable or unwilling to sign a local agreement to implement the project or cannot provide the required 20% local match.
14. All funds that are unexpended or removed from a project return to the regional Sustainable Development Program for future funding initiatives.

### **Conditions for Local Sustainable Development Planning Programs**

1. No individual project funding request may exceed \$300,000.
2. Proposals must create the planning foundation or strategic assistance necessary for a development project that would be eligible and competitive for the Sustainable Development Call for Projects. Applicants are encouraged to submit Sustainable Development programs that include (but are not limited to): objectives creating urban design standards for an area, creating a tax increment refinance zone, or implementing a public outreach campaign promoting livable communities.
3. No private sector sponsor is required.

### **Conditions for Land Banking Projects**

1. The Regional Transportation Council has established that no more than 20% of the total funding allocated to the Sustainable Development Program be spent on land banking. Thus, no individual land banking funding request may exceed \$8.1 million.

### **Conditions for Land Banking Projects (continued)**

2. Individual project meetings will be required for land banking applicants. NCTCOG staff will schedule these meetings after January 20, 2006.
3. No private sector sponsor is required.
4. The sponsoring public agency must provide to NCTCOG a resolution of its governing body, endorsing receipt of the award, and intent to participate in a land banking program within 90 days of Regional Transportation Council action to select the project.

### **Conditions for Transportation Infrastructure Projects**

1. No individual project funding request may exceed \$7 million.
2. Zoning and development codes necessary to allow the development to be built must be in place by the January 20, 2006, deadline.
3. A letter of support from an active private-sector partner currently working on a development in the impacted area is required.
4. The sponsoring public agency must demonstrate a public/private partnership. Public entities may include a county, city, transit authority, or special district. Private sector partners may include for-profit private developers, not-for-profit homebuilders, Independent School Districts, housing authorities, colleges, universities, tax increment refinance zones, and public improvement districts. Local government support is required for all applications.
5. Items ineligible for reimbursement include, but are not limited to: construction or rehabilitation of private buildings, artwork, fountains, installation and/or rehabilitation of water and sewer lines, parking garages, earthwork necessary to raise proposed buildings out of the floodplain, and other items not directly related to mobility. Certain categories of federal funds may be more restrictive.
6. Transportation infrastructure eligible for reimbursement include, but are not limited to: roadways, intersection improvements, bus stops, sidewalks, shade trees, landscaping, pedestrian/bicyclist amenities, crosswalks, bicycle paths, transit stations, right of way or easements necessary for transportation facilities. Certain categories of federal funds may be more restrictive.

### **Conditions for Transportation Infrastructure Projects (continued)**

7. Eligible transportation infrastructure must be (a) physically located within or along the limits of the proposed development/redevelopment zone or, (b) located within walking distance of the proposed project (1/2 mile or less depending on site conditions), or (c) directly related to either the roadway or rail access necessary to make the development viable.
  
8. The sponsoring public agency must provide to NCTCOG a resolution of its governing body, endorsing receipt of the award, and confirming the private sector partner within 90 days of Regional Transportation Council action to select the project.

## Project Staging for Sustainable Development Projects East Subregion

### Infrastructure Projects

Application #	Public Sector Partner	Project Name	Project Staging Group
179	City of Cockrell Hill	Jefferson Boulevard Pedestrian & Urban Renewal Project	D
270	City of Dallas	Cityville at Carlisle	C
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395	City of Dallas	Eastside Commons Pedestrian Plaza and Public Space	A
342	City of Dallas	Fiji/Compton Sustainable Development Project	B
271 365	City of Dallas	Mockingbird Plaza & Midtown/Central/University	B
336	City of Dallas	Woodall Rodgers Cross Street Sidewalk Reconstruction	D
404	City of Denton	Wells Fargo Catalyst Project	B
198	City of Duncanville	Center Street Townhomes and Mixed Use Planned Development	C
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362 363 377 378 379 380 381 382 383 387 407 409 410	City of Hutchins, City of Lancaster, City of Wilmer	South Dallas Logistics District	A
113	City of Richardson	Centennial Park	C
314	City of Richardson	Eastside	D
207	City of Rowlett	Downtown Mixed Use Development	D
281	Dallas Area Rapid Transit	Park Lane LRT Station Pedestrian Overpass	D
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## Project Staging for Sustainable Development Projects East Subregion

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### NCTCOG/Public Sector Partnership Planning Projects

Application #	Public Sector Partner	Project Name	Project Staging Group
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245	Ellis County	Sustainable Subdivision Regulations	B

### Project Staging Group Information<sup>3</sup>

Project Staging Group	Preliminary Funding Availability Date <sup>1,2</sup>
A	June 2006
B	October 2006
C	October 2007
D	October 2008

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343	City of Fort Worth	Museum Place Development	A
262	City of Fort Worth	Trinity Bluff Streetscape	B
337	City of Fort Worth	West Berry Streetscape - Grandmarc Development	A
325	City of Fort Worth	West Rosedale Improvements-Magnolia Green	B
199	City of Grapevine	Fairfield on Main Street Grapevine - Transit Oriented Development	C
193	Fort Worth Transportation Authority	Sierra Vista Transit Plaza	D

### Landbanking Projects

Application #	Public Sector Partner	Project Name	Project Staging Group
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### NCTCOG/Public Sector Partnership Planning Projects

Application #	Public Sector Partner	Project Name	Project Staging Group
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239	City of Hurst	Bellaire Area Sustainable Development Plan	B
289 147 230	City of Richland Hills	TRE Planning Project	B

### Project Staging Group Information<sup>3</sup>

Project Staging Group	Preliminary Funding Availability Date <sup>1,2</sup>
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<sup>1</sup> Some projects may be delayed due to a switch from local to federal funds.

<sup>2</sup> Preliminary funding availability date may be delayed due to availability of local funds.

<sup>3</sup> Staging refers to earliest available date for reimbursement.

## NCTCOG Sustainable Development Call for Projects

### Project Scope Transportation Improvement Groups

A final project scope must be included in the governing body resolution for each funded transportation infrastructure project. That project scope must budget funding into the groups of transportation improvements shown below. Changes to this scope will require RTC action to amend the Transportation Improvement Program (TIP) and may only be requested on authority assigned by the local governing body. Project scopes must use the template located at [www.nctcog.org/trans/sustdev/landuse/funding/2005.asp](http://www.nctcog.org/trans/sustdev/landuse/funding/2005.asp).

Category	Description	Budget
Pedestrian Amenities	Sidewalks, crosswalks, benches, trash receptacles, shade trees, lighting, pedestrian plaza	
Bicycle Trail	Construction of new/extended trails or connection to existing/planned trail, route signage, landscaping, lighting, egress/access from existing/planned trail	
Landscaping	Installation of landscaping features along transportation facilities	
Bus Transit	Pedestrian shelters, pedestrian linkages to transit center, signage, passenger waiting areas, trash receptacles, landscaping	
Rail Transit	Station construction, pedestrian linkages to station, signage, landscaping	
Traffic Signals	Signal installation, signal retiming, equipment upgrades	
Intersection Improvements <sup>1</sup>	Left turn lanes, right turn lanes, improvements to intersection geometry, landscaping	
Street Construction <sup>2</sup>	Capacity expansion, reconstruction, frontage road adjustments, ramp reversals, landscaping	

<sup>1</sup> Scope of work for intersection improvements must include a description of the exact intersection of cross streets and the work to be performed on each approach to intersection and may result in a project delay due to Statewide Transportation Improvement Plan (STIP) listing requirements.

<sup>2</sup> Scope of work for street construction must include street name, to/from limits, number of lanes, divided/undivided facility, and may result in a project delay due to STIP listing requirements.

## NCTCOG Sustainable Development Call for Projects

### Guidelines for Adding Projects to the Transportation Improvement Program (TIP)

#### Timeline for Approval of Initial Project Scope and Placement in the TIP

Step	Processing Dates			
Public Sponsor submits completed Governing Body Resolution to NCTCOG	May 5, 2006	June 2, 2006	July 7, 2006	July 14, 2006
STTC Action	May 26, 2006	June 23, 2006	July 28, 2006	Aug 25, 2006
RTC Action	June 8, 2006	July 13, 2006	Aug 10, 2006	Sep 14, 2006
Eligible to sign Interlocal Agreement	June 8, 2006	July 13, 2006	Aug 10, 2006	Sep 14, 2006