

North Central Texas Council of Governments

**TO:** NCTCOG Executive Board **DATE:** July 15, 2021  
**FROM:** Mike Eastland  
Executive Director  
**SUBJECT:** Executive Board Meeting

The next meeting of the **NCTCOG Executive Board** will be:

**DATE:** July 22, 2021

Please RSVP to the Executive Director's office as soon as possible by email or call (817) 695-9100.

**REGULAR BOARD MEETING**

**TIME:** 12:00 noon – Lunch  
12:45 p.m. – Executive Board Meeting

**PLACE:** NCTCOG Offices  
Centerpoint II Conference Center  
616 Six Flags Drive  
Arlington, TX 76011  
Transportation Council Room

President Sweet hopes each of you will plan to attend this important meeting. I look forward to seeing you there!

ME:jw

# North Central Texas Council of Governments

616 Six Flags Drive, Arlington, TX, 76011

## EXECUTIVE BOARD AGENDA

July 22, 2021 | 12:45 pm

### Executive Board

1. \_\_\_\_\_ David Sweet
2. \_\_\_\_\_ Andrew Piel
3. \_\_\_\_\_ Bill Heidemann
4. \_\_\_\_\_ Ray Smith
5. \_\_\_\_\_ Alfonso Campos
6. \_\_\_\_\_ Rick Carmona
7. \_\_\_\_\_ Jorja Clemson
8. \_\_\_\_\_ Tammy Dana-Bashian
9. \_\_\_\_\_ Kevin Falconer

### Staff

- \_\_\_\_\_ Mike Eastland
- \_\_\_\_\_ Monte Mercer
- \_\_\_\_\_ Tim Barbee
- \_\_\_\_\_ Doni Green
- \_\_\_\_\_ Edith Marvin
- \_\_\_\_\_ Michael Morris
- \_\_\_\_\_ Molly Rendon
- \_\_\_\_\_ David Setzer
- \_\_\_\_\_ Molly McFadden
- \_\_\_\_\_ Christy Williams
- \_\_\_\_\_ Lucille Johnson
- \_\_\_\_\_ Jerri Watson

### REGULAR SESSION

Call to order time: \_\_\_\_\_

Pledge to the United States and Texas Flags

### **Public Comment on Agenda Items**

*Members of the public may comment on any item(s) on today's agenda at this time. If speaking, please announce your name, city of residence and the agenda item(s) on which you are commenting. A maximum three (3) minutes is permitted per speaker. At the conclusion of this item, no further opportunities for public comment will be provided for the duration of the meeting.*

### ACTION:

Motion/Second	Item #	Name of Item
_____/____	1	<b>Approval of Minutes</b>
_____/____	2	<b>Resolution to Accept and Approve the Quarterly Investment Report - Molly Rendon</b>
_____/____	3	<b>Resolution Authorizing Purchases of Temporary Staffing Services - Molly Rendon</b>
_____/____	4	<b>Resolution Authorizing a Contract with SKC Communications Products LLC for Audio and Visual Equipment and Services - Molly Rendon</b>
_____/____	5	<b>Resolution Authorizing Contracts for Graphic Design and Promotional Product Services - Molly Rendon</b>
_____/____	6	<b>Resolution Endorsing the 2021 International Codes and Regional Code Amendments - Edith Marvin</b>
_____/____	7	<b>Resolution Endorsing RAISE Grant Applications Submitted to the United States Department of Transportation - Michael Morris</b>

- \_\_\_/\_\_\_ 8 Resolution Authorizing a Contract with Cityzen Solutions, Inc.d/b/a PublicInput.com to Provide Web-based Public Engagement Software - Michael Morris
- \_\_\_/\_\_\_ 9 Resolution Approving the FY2022 and FY2023 Unified Planning Work Program for Regional Transportation Planning - Michael Morris
- \_\_\_/\_\_\_ 10 Resolution Approving 2021 Emergency Preparedness Planning Council (EPPC) Bylaws Update - Molly McFadden
- \_\_\_/\_\_\_ 11 Resolution Amending Authorization to Accept the FY2021 Coronavirus Emergency Supplemental Funding (CESF) Grant - Molly McFadden

**APPOINTMENTS:**

- \_\_\_/\_\_\_ 12 Appointments to the Emergency Preparedness Planning Council (EPPC) - Molly McFadden
- \_\_\_/\_\_\_ 13 Appointments to the North Central Texas Economic Development District Board - Lucille Johnson

**MISCELLANEOUS:**

- \_\_\_/\_\_\_ 14 Old and New Business
- \_\_\_/\_\_\_ 15 Future Calendar and Attendance

**Adjournment:** \_\_\_\_\_

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
EXECUTIVE BOARD MEETING**

Minutes — June 24, 2021

Transportation Council Room | 616 Six Flags Drive | Arlington, Texas

President Sweet called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:48 pm on June 24, 2021.

**Members of the Board Present:**

- |                       |                     |
|-----------------------|---------------------|
| 1. David Sweet        | 8. Clyde Hairston   |
| 2. Andrew Piel        | 9. Clay Jenkins     |
| 3. Bill Heidemann     | 10. Bobbie Mitchell |
| 4. Ray Smith          | 11. Kayci Prince    |
| 5. Rick Carmona       | 12. Glenn Rogers    |
| 6. Jorja Clemson      |                     |
| 7. Tammy Dana-Bashian |                     |

**Members of the Board Absent:**

- 13. Alfonso Campos
- 14. Chris Hill
- 15. Glen Whitley

**Members of the Staff Present:**

Mike Eastland, Monte Mercer, Molly Rendon, Tim Barbee, Doni Green, Michael Morris, Molly McFadden, David Setzer, Lucille Johnson, Jerri Watson, Ken Kirkpatrick, Charles Covert, Tamara Cook, Ryan Fielder, Emily Beckham, Chris Klaus

**Visitors Present:**

None

**REGULAR SESSION**

**PUBLIC COMMENT ON AGENDA ITEMS**

President Sweet opened the meeting for public comment and asked if there was anyone present wishing to speak. There being no one, he proceeded with the meeting.

**ACTION:**

**Item 1 Approval of Minutes**

President Sweet stated that the first item on the agenda was approval of the minutes from the May Board meeting.

Upon a Motion by Judge Jenkins (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the minutes of the May Executive Board meeting.

**Item 2 Consider Resolution Appointing Member(s) and Officer(s) of the NCTCOG Executive Board**

In his memo to the Board, Mike Eastland explained that due to election losses of Kelly Allen-Gray of Fort Worth, who was Secretary/Treasurer, and Councilmember John Ryan of Denton, the Board has vacancies for two seats and an officer. He explained that in accordance with COG Bylaws the City of Fort Worth, being one of the three cities in the region with the largest population, has a designated Board seat and will therefore name the person to replace Councilmember Gray. He further explained that according to the Bylaws, the remaining members of the Board appoint a replacement for the Officer position previously held by Ms. Gray and the seat formerly held by

Councilmember Ryan. This person must also represent an entity that is in the same population category (100,000 – 200,000) as the person being replaced.

Mr. Eastland explained that the possibility of some members not winning re-election was taken into consideration by the nominating committee and it was suggested that if this, in fact, did occur that Councilmember Piel assume the position of Vice President and that Mr. Eastland find a seat replacement for any Board member not being re-elected. Councilmember Ryan of Denton was not re-elected which created a vacancy in the Board seat designated for a city with a population between 100,000-200,000. Mayor Kevin Falconer of Carrollton was presented as the replacement for Councilmember Ryan. Both President Sweet and Nominating Committee Chair and Past President Smith recommended these appointments.

Exhibit: 2021-06-02-EDO

Upon a Motion by Commissioner Mitchell (seconded by Mayor Heidemann), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 3 Resolution Authorizing Contracts for Night Vision Solutions**

Molly Rendon, Director of Administration, requested from the Board to enter into contract agreements with MIG GOV, LLC, Night Vision Devices, Inc., SupplyCore Inc., and USIQ, Inc. for Night Vision Solutions through the North Central Texas Council of Governments' SHARE cooperative purchasing program for a maximum five (5) year term via a "percent-discount" for a consistent percentage discount, regardless of existing market conditions. She explained this SHARE initiative would expand product offering of night observation devices in low-light situations currently being utilized by Special Weapons and Tactics (SWAT) teams, Police and Sheriff Departments, and other first-responder units in the execution of their job duties.

A Request for Proposals (RFP) #2021-007 was advertised and proposals were evaluated by a committee comprised of members of the City of Dallas, City of Granbury, and City of Garland Police Departments.

Exhibit: 2021-06-03-AA

Upon a Motion by Councilmember Clemson (seconded by Mayor Pro Tem Prince), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 4 Resolution Authorizing Contracts for Temporary Staffing Services**

Molly Rendon, Director of Administration, requested from the Board to enter into contract agreements with 22<sup>nd</sup> Century Technologies, Inc., Ad-a-Staff, Inc., Buzzclan, LLC., Cambay Consulting, LLC., Cogent Infotech Corporation, Diverse Staffing Services, Inc., Howroyd-Wright Employment Agency, Inc., Matrix Resources, Inc., and Recruiting Source International, Inc. for Temporary Staffing Services, for a maximum five (5) year term, through the North Central Texas Council of Governments' SHARE cooperative purchasing program for the purpose of retaining the services of firms that provide temporary staffing services.

A Request for Proposals (RFP) #2021-005 for Temporary Staffing Services was advertised and proposals were evaluated by a committee comprised of members of the NCTCOG Human Resources Department.

Exhibit: 2021-06-04-AA

Upon a Motion by Judge Jenkins (seconded by Mayor Smith), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 5 Resolution Approving Aging Subcontractor and Subrecipient Monitoring Plan**

Doni Green, Director of Aging, requested Board approval of the North Central Texas Council of Governments' Area Agency on Aging (AAA) Subcontractor and Subrecipient Monitoring Plan. The plan, comprised of competitively procured contractors and subrecipients to deliver services, is funded by federal and state funds from Texas Health and Human Services Commission (HHSC) to administer services funded by the Older Americans Act. She explained that during a training, HHSC presented a new requirement that AAA subcontractor monitoring plans must be approved by its governing body to ensure compliance with governing regulations.

Exhibit: 2021-06-05-AG

Upon a Motion by Judge Jenkins (seconded by Mayor Smith), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 6 Resolution Authorizing a Contract with TIP Strategies, Inc. for Strategic Plan and Sector Strategies Development Services**

David Setzer, Director of Workforce Development, requested Board approval to enter into a contract agreement with TIP Strategies, Inc. for Strategic Plan and Sector Strategies Development Services for a maximum sixty-three (63) month term and in an amount not to exceed \$1.2 million. He explained the project originated in an effort to seek consulting services to advise, assist and operationalize the recently adopted strategic plan as Workforce Solutions of North Central Texas (WSNCT) expands its presence and mission throughout the North Central Texas region.

A Request for Proposals (RFP) #2021-055 for Strategic Plan and Sector Strategies Development Services was advertised and proposals were evaluated by a committee comprised of Workforce Development Department staff.

Exhibit: 2021-06-06-WD

Upon a Motion by Commissioner Mitchell (seconded by Judge Jenkins), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 7 Resolution Endorsing Application for Federal Transit Administration Pilot Program for Transit-Oriented Development Planning Grant Application for Dallas Area Rapid Transit Silver Line**

Michael Morris, Director of Transportation, requested authorization from the Board for an endorsement application for Federal Transit Administration (FTA) Pilot Program for Transit-Oriented Development (TOD) Planning Grant Application for Dallas Area Rapid Transit Silver Line (DART). The TOD Planning grant will support comprehensive planning that supports economic development, ridership, multimodal connectivity, and increased transit access for pedestrian/bicycle traffic in new fixed guideway transit corridors as well as improve pedestrian and bicycle infrastructure connections to rail stations; analysis of parking utilization and local development policies; and a jobs/housing balance plan for TOD employment/residential markets. He explained that the submission to the FTA was approved by the Regional Transportation Council (RTC) for \$800,000 of federal funds and the utilization of \$200,000 RTC local match funds for a total of \$1 million.

Exhibit: 2021-06-07-TR

Upon a Motion by Mayor Carmona (seconded by Mayor Hairston), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 8 Resolution Authorizing Participation in a Grant Application to the Department of Energy**

Michael Morris, Director of Transportation, requested authorization from the Board to participate as a subrecipient in the grant application submitted by Columbia-Willamette Clean Cities Coalition to the Department of Energy (DOE) to conduct a National Workplace Charging Alliance project which will provide funding for projects across the following areas: electric vehicle (EV) community partner demonstration projects; electric vehicle workplace charging projects; Research, Development, Demonstration and Deployment (RDD&D) of technologies to reduce the cost of EV chargers, advanced engines and fuels that reduce emissions, including natural gas, propane, and dimethyl ether; and innovative solutions for medium/heavy duty on- and off-road vehicles including electrification and high-power charging. The funds received are approximately \$125,000 from Columbia-Willamette Clean Cities Coalition with a 20 percent match expected to be provided by Columbia-Willamette Clean Cities Coalition and if not, Regional Transportation Council local funds will be used.

Exhibit: 2021-06-08-TR

Upon a Motion by Commissioner Mitchell (seconded by Mayor Smith), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 9 Resolution Authorizing Contracts with Creative Bus Sales, Inc. and TRC Engineering Services, LLC for Transit Vehicles for Small Transit Providers**

Michael Morris, Director of Transportation, requested Board approval to enter into contract agreements with the following:

- A contract between NCTCOG and Creative Bus Sales, Inc. to design, manufacture, and deliver light-duty buses and small transit vehicles in a base contract for fifty (50) light-duty buses and thirteen (13) small transit vehicles, for an amount of \$6,368,283 and an option for twelve (12) light-duty buses and five (5) small transit vehicles for \$1,759,675, for a total amount not to exceed \$8,127,958. All of these dollar values represent 100 percent federal funds and are matched with 20 percent Regional Transportation Council Transportation Development Credits (TDCs) in lieu of local match.

A Request for Proposals (RFP) was conducted and reviewed by the Selection Committee and was awarded to Creative Bus Sales, Inc.

- A contract between NCTCOG and TRC Engineering Services, LLC to provide in-plant inspection services in a base contract for \$61,989 and \$17,513 as an option, for a total amount not to exceed \$79,502. All of these dollar values represent 100 percent federal funds and are matched with 20 percent Regional Transportation Council Transportation Development Credits (TDCs) in lieu of local match.

A Request for Statement of Qualifications (RFQ) was conducted and reviewed by the Selection Committee and was awarded to TRC Engineering Services, LLC.

Exhibit: 2021-06-09-TR

Upon a Motion by Mayor Hairston (seconded by Mayor Carmona), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 10 Resolution Authorizing a Contract with Alta Planning + Design, Inc. for the Fort Worth to Dallas Trail Branding and Wayfinding Project**

Michael Morris, Director of Transportation, requested Board approval to enter into a contract agreement with Alta Planning + Design, Inc., to develop a unified trail branding and marketing package for the Fort Worth to Dallas Regional Trail through a regional collaboration among the five cities linked by the trail, including the Cities of Fort Worth, Arlington, Grand Prairie, Irving, and Dallas. He explained the goal of the project is to prepare the trail to be a local, State, and national attraction by creating a regional trail name and brand/logo with wayfinding signage best practices and guidelines report; developing 911 signage and lighting recommendations and electronic message boards and real-time trail counters; providing recommendations for the provision of infrastructure on the trail for major events; and providing trail maintenance, management, and operations recommendations. The project is funded by \$125,000 from the Regional Transportation Council Local Sustainable Development pool with \$25,000 match from each of the five cities, in an amount not to exceed \$250,000. Alta Planning + Design, Inc. is committed to meet a minimum of 15.3 percent for Disadvantaged Business Enterprise participation goals for planning activities.

Exhibit: 2021-06-10-TR

Upon a Motion by Councilmember Clemson (seconded by Judge Jenkins), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 11 Resolution Authorizing Contracts with Kimley-Horn and Associates, Inc., HDR Engineering Inc., and Pacheco Koch for the Regional Traffic Signal Program**

Michael Morris, Director of Transportation, requested Board authorization to enter into contract agreements with Kimley-Horn and Associates, Inc., in an amount not to exceed \$1.8 million; HDR Engineering, Inc., in an amount not to exceed \$804,000; and Pacheco Koch in an amount not to exceed \$819,000 for the Regional Traffic Signal Program (RTSP) to develop preliminary minimum functional requirements for traffic signal equipment, capabilities, and operations; conduct an inventory and review the regional traffic signal system by individual signal; identify gaps between the minimum standards and existing conditions; identify traffic signal performance measures and a performance-based traffic signal platform; and maximize the capacity of the existing roadway system by improving traffic operations through signal retiming along selected corridors.

A Request for Proposals (RFP) to solicit consultant assistance for the Regional Traffic Signal Program (RTSP) was conducted, reviewed, and awarded by the Selection Committee. Total contracts awarded equal \$3,423,000 (\$2,738,400 Congestion Mitigation and Air Quality Improvement Program funds plus \$342,300 State match and \$342,300 local participation) with approximately \$684,600 in local funds from participating local agencies in support of the Regional Traffic Signal Retiming Program. Kimley-Horn and Associates, Inc., HDR Engineering, Inc., and Pacheco Koch are committed to a minimum 31.3 percent Disadvantaged Business Enterprise participation goal for this project.

Exhibit: 2021-06-11-TR

Upon a Motion by Commissioner Mitchell (seconded by Mayor Dana-Bashian), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 12 Resolution Authorizing Agreements with Recipients for the Clean Fleets North Texas 2020 and the North Texas Emissions Reduction 2020 Calls for Projects**

Michael Morris, Director of Transportation, requested Board authorization to enter into an agreement with recipients for the Clean Fleets North Texas 2020 and the North Texas Emissions Reduction 2020 Calls for Projects (CFP) funded with approximately \$3.9 million in funds, approved by the Regional Transportation Council (RTC), from the Environmental Protection Agency (EPA) National Clean Diesel Funding Assistance Program to reduce emissions of ozone-forming nitrogen oxides from diesel-powered heavy-duty vehicles or equipment in the Dallas-Fort Worth 10-county ozone nonattainment area by replacing older, high-emitting vehicles or equipment with new, low-emitting vehicles or equipment as well as installing idle reduction technology and related infrastructure.

The table below details the anticipated funding recipients and sources:

Agreement Recipient Name	EPA Funds		Local Contribution	
	Percent (No more than)	Amount (Not to exceed)	Percent (At least)	Amount (Approximately)
City of Dallas	35%	\$385,704	65%	\$716,310
Exel Inc. dba DHL Supply Chain	45%	\$314,340	55%	\$384,192
Jack Cooper Transport Company LLC	45%	\$288,730	55%	\$352,892
PACCAR Leasing Company	45%	\$154,915	55%	\$189,341

Exhibit: 2021-06-12-TR

Upon a Motion by Judge Jenkins (seconded by Mayor Hairston), and unanimous vote of all members present, the Board approved the resolution as presented.

**APPOINTMENTS:**

**Item 13 Appointment of Officers for the Surface Transportation Technical Committee and Notification of Regional Transportation Council Officers for the 2021-2022 Term**

Michael Morris, Director of Transportation, asked the Board to appoint three new officers for the Surface Transportation Technical Committee (STTC) to serve a one-year term. He explained that STTC members consist of staff personnel nominated by the respective governments or agencies and include at least one member from each jurisdiction and agency represented on the Regional Transportation Council (RTC). The membership is formula based on the most recently approved population and employment data from NCTCOG with adjustments performed in June of even-numbered years.

STTC officers recommended for approval by the Board are Tanya Brooks, Chair, Assistant Director, Traffic and Management Division, Transportation and Public Works, City of Fort Worth; Ceason G. Clemens, Vice Chair, Deputy District Engineer, Texas Department of Transportation, Dallas District; and Walter Shumac, III, P.E., Secretary, Director of Transportation Services, City of Grand Prairie.



He also informed the Board that newly elected officers of the Regional Transportation Council are Theresa Daniel, Ph.D., Chair, Commissioner, Dallas County; Duncan Webb, Vice-Chair, Commissioner, Collin County; and Cary Moon, Secretary, Councilmember, City of Fort Worth.

Exhibit: 2021-06-13-TR

Upon a Motion by Mayor Hairston (seconded by Councilmember Clemson), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 14 Appointments to the North Central Texas Economic Development District Board**

Lucille Johnson, Assistant to the Executive Director, asked the Board to appoint two new members to the North Central Texas Economic Development District (NCTEDD) Board, to serve a three-year term and fill vacant seats: one county representative, and one city representative in cities with populations less than 25,000 category.

Three-Year Term Appointment	NCTEDD Board Category
<ul style="list-style-type: none"> <li><b>Shea Hopkins</b>, Vice President of Economic Development, Granbury Chamber of Commerce Ms. Hopkins has extensive experience in economic development, recommended by Hood County Judge, Ron Massingill.</li> </ul>	Hood County
<ul style="list-style-type: none"> <li><b>John Smith</b>, Town Administrator and Economic Development Director, Town of Hickory Creek Mr. Smith is a Certified Public Manager with four years' experience on the EDC, recommended by Hickory Creek's Mayor, Lynn Clark.</li> </ul>	<25,000 Category

Exhibit: 2021-06-14-EDO

Upon a Motion by Commissioner Mitchell (seconded by Mayor Pro Tem Prince), and unanimous vote of all members present, the Board approved the resolution as presented.

**MISCELLANEOUS:**

**Item 15 Old and New Business**

Mike Eastland explained to the Board that the Foundation Meeting and Board Orientation for new members usually takes place in July; however, due to the vacancies of the Dallas and Fort Worth Board seats, he stated that those meetings would take place in August.

**Item 16 Attendance and Calendar**

The Board was provided with a Calendar of meeting and a record of Attendance.

President Sweet adjourned the meeting at 1:56 pm.

Approved by:

Checked by:

\_\_\_\_\_  
David Sweet, President  
North Central Texas Council of Governments  
Rockwall County Judge

\_\_\_\_\_  
Mike Eastland, Executive Director  
North Central Texas Council of Governments



**North Central Texas Council of Governments**

*Item 2*

*Exhibit: 2021-07-02-AA*

Meeting Date: July 22, 2021

Submitted By: Molly Rendon  
Director of Administration

Item Title: Resolution to Accept and Approve the Quarterly Investment Report

An Investment Report, as required by the Investment Policy, is submitted for management and Executive Board review. This Investment Report provides information on the investment activity for the quarter ended June 30, 2021.

The following schedule, which complies with NCTCOG's Investment Policy and the Public Funds Investment Act, shows the average rate of return, cumulative transactions, and beginning and ending balances for this quarter.

A draft resolution to accept and approve the Quarterly Investment Report is attached for Executive Board consideration. I will provide a brief presentation and be available at the Board meeting to answer any questions.

MR: rm

Attachment

**RESOLUTION TO ACCEPT AND APPROVE THE QUARTERLY INVESTMENT REPORT**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, the NCTCOG's Quarterly Investment Report for the quarter ended June 30, 2021, is hereby submitted in accordance with the Public Funds Investment Act; and,

**WHEREAS**, the Executive Board has reviewed the document and finds it to be in compliance with the Act.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The North Central Texas Council of Governments Executive Board accepts and approves the Quarterly Investment Report for the quarter ended June 30, 2021.

**Section 2.** This resolution shall be in effect immediately upon its adoption.

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David Sweet, President  
North Central Texas Council of Governments  
Rockwall County Judge

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on July 22, 2021.

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Bill Heidemann, Secretary/Treasurer  
North Central Texas Council of Governments  
Mayor, City of Corinth

**NCTCOG Quarterly Investment Report**  
Fiscal Year 2021 Quarter 3  
Ended 6-30-2021

**Investment Portfolio Detail  
by Fund**

Description	Account #	Program	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
TexPool	2200400001	General Fund	\$ 1,564,873.74	\$ 5,223,682.23	\$ (2,200,000.00)	\$ 63.85	\$ 4,588,619.82	7.30%
Logic	6049012001	General Fund	470.10	-	-	-	470.10	0.00%
TexStar	2200411110	General Fund	8,152,677.55	1,551,375.75	(3,700,000.00)	142.18	6,004,195.48	9.55%
<b>General Fund</b>			<b>\$ 9,718,021.39</b>	<b>\$ 6,775,057.98</b>	<b>\$ (5,900,000.00)</b>	<b>\$ 206.03</b>	<b>\$ 10,593,285.40</b>	<b>16.86%</b>
TexPool	2200400002	Solid Waste	\$ 1,455,612.62	\$ -	\$ (862,368.75)	\$ 43.79	\$ 593,287.66	0.94%
TexPool	2200400003	Supplemental Environmental Projects	258,664.27	-	-	7.79	258,672.06	0.41%
TexPool	2200400005	9-1-1 Operating <sup>(1)</sup>	950,130.96	1,200,000.00	-	32.22	2,150,163.18	3.42%
TexPool	2200400007	Transportation Revenue Center 5 Funds	15,561,892.35	-	(861,313.48)	473.65	14,701,052.52	23.39%
TexStar	2200411111	Transportation	2,151,803.42	-	(615,282.28)	55.83	1,536,576.97	2.45%
TexStar	2200421009	Exchange Funds Principal Pooled	28,061,677.01	-	(936,823.20)	729.73	27,125,583.54	43.16%
TexStar	2200431009	Exchange Funds Earnings Pooled	5,882,563.94	729.73	-	152.99	5,883,446.66	9.36%
<b>Special Revenue Fund</b>			<b>\$ 54,322,344.57</b>	<b>\$ 1,200,729.73</b>	<b>\$ (3,275,787.71)</b>	<b>\$ 1,496.00</b>	<b>\$ 52,248,782.59</b>	<b>83.14%</b>
<b>Total</b>			<b>\$ 64,040,365.96</b>	<b>\$ 7,975,787.71</b>	<b>\$ (9,175,787.71)</b>	<b>\$ 1,702.03</b>	<b>\$ 62,842,067.99</b>	<b>100.00%</b>

**Investment Portfolio Detail  
by Investment Type**

Description	Account #	Program	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
TexPool	2200400001	General Fund	\$ 1,564,873.74	\$ 5,223,682.23	\$ (2,200,000.00)	\$ 63.85	\$ 4,588,619.82	7.30%
TexPool	2200400002	Solid Waste	1,455,612.62	-	(862,368.75)	43.79	593,287.66	0.94%
TexPool	2200400003	Supplemental Environmental Projects	258,664.27	-	-	7.79	258,672.06	0.41%
TexPool	2200400005	9-1-1 Operating <sup>(1)</sup>	950,130.96	1,200,000.00	-	32.22	2,150,163.18	3.42%
TexPool	2200400007	Transportation Revenue Center 5 Funds	15,561,892.35	-	(861,313.48)	473.65	14,701,052.52	23.39%
<b>TexPool</b>			<b>\$ 19,791,173.94</b>	<b>\$ 6,423,682.23</b>	<b>\$ (3,923,682.23)</b>	<b>\$ 621.30</b>	<b>\$ 22,291,795.24</b>	<b>35.47%</b>
Logic	6049012001	General Fund	\$ 470.10	\$ -	\$ -	\$ -	\$ 470.10	0.00%
TexStar	2200411110	General Fund	\$ 8,152,677.55	\$ 1,551,375.75	\$ (3,700,000.00)	\$ 142.18	\$ 6,004,195.48	9.55%
TexStar	2200411111	Transportation	2,151,803.42	-	(615,282.28)	55.83	1,536,576.97	2.45%
TexStar	2200421009	Exchange Funds Principal Pooled	28,061,677.01	-	(936,823.20)	729.73	27,125,583.54	43.16%
TexStar	2200431009	Exchange Funds Earnings Pooled	5,882,563.94	729.73	-	152.99	5,883,446.66	9.36%
<b>TexStar</b>			<b>\$ 44,248,721.92</b>	<b>\$ 1,552,105.48</b>	<b>\$ (5,252,105.48)</b>	<b>\$ 1,080.73</b>	<b>\$ 40,549,802.65</b>	<b>64.53%</b>
<b>Total</b>			<b>\$ 64,040,365.96</b>	<b>\$ 7,975,787.71</b>	<b>\$ (9,175,787.71)</b>	<b>\$ 1,702.03</b>	<b>\$ 62,842,067.99</b>	<b>100.00%</b>

<sup>(1)</sup> Used for the North Central Texas Emergency Communications District funds

**NCTCOG Quarterly Investment Report**  
Fiscal Year 2021 Quarter 3  
Ended 6-30-2021

**Investment Portfolio Summary**

Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
General Fund	\$ 9,718,021.39	\$ 6,775,057.98	\$ (5,900,000.00)	\$ 206.03	\$ 10,593,285.40	16.86%
Special Revenue	54,322,344.57	1,200,729.73	(3,275,787.71)	1,496.00	52,248,782.59	83.14%
<b>Total</b>	<b>\$ 64,040,365.96</b>	<b>\$ 7,975,787.71</b>	<b>\$ (9,175,787.71)</b>	<b>\$ 1,702.03</b>	<b>\$ 62,842,067.99</b>	<b>100.00%</b>

**Fiscal Year 2021 to Date**

Pool Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
TexPool	\$ 23,633,061.35	\$ 15,619,917.81	\$ (16,969,917.81)	\$ 8,733.89	\$ 22,291,795.24	35.47%
Logic	469.94	-	-	0.16	470.10	0.00%
TexStar	45,234,102.21	4,312,800.58	(9,012,800.58)	15,700.44	40,549,802.65	64.53%
<b>Total</b>	<b>\$ 68,867,633.50</b>	<b>\$ 19,932,718.39</b>	<b>\$ (25,982,718.39)</b>	<b>\$ 24,434.49</b>	<b>\$ 62,842,067.99</b>	<b>100.00%</b>

**Year to Date Interest**

Pool Description	Fiscal Year 2021			Fiscal Year 2020		
	General Fund	Special Revenue	Total	General Fund	Special Revenue	Total
TexPool	\$ 1,430.29	\$ 7,303.60	\$ 8,733.89	\$ 61,225.72	\$ 213,602.54	\$ 274,828.26
Logic	0.16	-	0.16	5.03	-	5.03
TexStar	2,840.94	12,859.50	15,700.44	49,341.54	260,631.62	309,973.16
<b>Total</b>	<b>\$ 4,271.39</b>	<b>\$ 20,163.10</b>	<b>\$ 24,434.49</b>	<b>\$ 110,572.29</b>	<b>\$ 474,234.16</b>	<b>\$ 584,806.45</b>

**Interest Rate Averages**

Rate Description	June-2021	June-2020	FY 2021 Qtr 3	FY 2020 Qtr 3	FY 2021 thru June-2021	FY 2020 thru June-2020
90 Day T-Bill	0.0400%	0.1600%	0.0267%	0.1433%	0.0567%	0.9433%
TexPool	0.0131%	0.2165%	0.0123%	0.3134%	0.0584%	1.1487%
Logic	0.0588%	0.6260%	0.0732%	0.8313%	0.1160%	1.4664%
TexStar	0.0100%	0.1974%	0.0104%	0.2955%	0.0468%	1.1102%

All funds are invested in investment pools whose book and market value are the same.



Director of Administration

Regional Toll Revenue (RTR) Supplementary Report <sup>(1)</sup>						
Fiscal Year 2021 Quarter 3						
Thru 5-31-2021						
Investment Balances Summary						
This Month						
Fund Description	Beginning Balance	Deposits	Withdrawals <sup>(2)</sup>	Interest	Ending Balance	% of Total
SH121 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	\$ 322,389,350.03	\$ 7,000,000.00	\$ (1,292,461.08)	\$ 91,968.95	\$ 328,188,857.90	55.87%
SH121 ACCOUNT 2, EXCESS REVENUE	245,608,414.88	776,657.95	(5,135,731.92)	73,072.47	241,322,413.38	41.08%
SH161 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	10,557,653.09	-	(3,256,286.20)	7,792.72	7,309,159.61	1.24%
SH161 ACCOUNT 2, EXCESS REVENUE	10,612,930.54	-	-	3,137.19	10,616,067.73	1.81%
<b>Total</b>	<b>\$ 589,168,348.54</b>	<b>\$ 7,776,657.95</b>	<b>\$ (9,684,479.20)</b>	<b>\$ 175,971.33</b>	<b>\$ 587,436,498.62</b>	<b>100.00%</b>
This Quarter						
Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
SH121 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	\$ 304,820,993.38	\$ 7,000,000.00	\$ 16,178,328.85	\$ 189,535.67	\$ 328,188,857.90	55.87%
SH121 ACCOUNT 2, EXCESS REVENUE	248,102,035.44	1,744,985.13	(8,677,449.86)	152,842.67	241,322,413.38	41.08%
SH161 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	28,485,079.08	-	(21,192,834.66)	16,915.19	7,309,159.61	1.24%
SH161 ACCOUNT 2, EXCESS REVENUE	10,609,532.79	-	-	6,534.94	10,616,067.73	1.81%
<b>Total</b>	<b>\$ 592,017,640.69</b>	<b>\$ 8,744,985.13</b>	<b>\$ (13,691,955.67)</b>	<b>\$ 365,828.47</b>	<b>\$ 587,436,498.62</b>	<b>100.00%</b>
Last Quarter						
Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
SH121 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	\$ 308,750,987.38	\$ (1,494,766.23)	\$ (2,787,299.45)	\$ 352,071.68	\$ 304,820,993.38	51.49%
SH121 ACCOUNT 2, EXCESS REVENUE	255,155,325.50	2,092,262.33	(9,442,340.06)	296,787.67	248,102,035.44	41.91%
SH161 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	28,452,078.64	-	-	33,000.44	28,485,079.08	4.81%
SH161 ACCOUNT 2, EXCESS REVENUE	10,597,241.39	-	-	12,291.40	10,609,532.79	1.79%
<b>Total</b>	<b>\$ 602,955,632.91</b>	<b>\$ 597,496.10</b>	<b>\$ (12,229,639.51)</b>	<b>\$ 694,151.19</b>	<b>\$ 592,017,640.69</b>	<b>100.00%</b>

<sup>(1)</sup> All funds are invested by the Texas Treasury Safekeeping Trust Company; interest earned in the current month is credited in the following month

Regional Toll Revenue (RTR) Supplementary Report <sup>(1)</sup>						
Fiscal Year 2021 Quarter 3						
Thru 5-31-2021						
Investment Balances Summary						
Fiscal Year 2021 to Date						
Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
SH121 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	\$ 307,478,132.15	\$ 20,827,630.19	\$ (1,105,993.41)	\$ 989,088.97	\$ 328,188,857.90	55.87%
SH121 ACCOUNT 2, EXCESS REVENUE	275,160,465.27	6,117,418.02	(40,802,637.19)	847,167.28	241,322,413.38	41.08%
SH161 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	28,410,187.46	-	(21,192,834.66)	91,806.81	7,309,159.61	1.24%
SH161 ACCOUNT 2, EXCESS REVENUE	10,581,638.61	-	-	34,429.12	10,616,067.73	1.81%
<b>Total</b>	<b>\$ 621,630,423.49</b>	<b>\$ 26,945,048.21</b>	<b>\$ (63,101,465.26)</b>	<b>\$ 1,962,492.18</b>	<b>\$ 587,436,498.62</b>	<b>100.00%</b>
Inception to Date						
Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
SH121 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	\$ -	\$ 2,591,787,514.17	\$ (2,490,365,860.74)	\$ 226,767,204.47	\$ 328,188,857.90	55.87%
SH121 ACCOUNT 2, EXCESS REVENUE	-	1,081,770,812.89	(909,740,914.31)	69,292,514.80	241,322,413.38	41.08%
SH161 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	-	151,466,358.59	(149,227,572.23)	5,070,373.25	7,309,159.61	1.24%
SH161 ACCOUNT 2, EXCESS REVENUE	-	50,339,871.17	(41,389,886.19)	1,666,082.75	10,616,067.73	1.81%
<b>Total</b>	<b>\$ -</b>	<b>\$ 3,875,364,556.82</b>	<b>\$ (3,590,724,233.47)</b>	<b>\$ 302,796,175.27</b>	<b>\$ 587,436,498.62</b>	<b>100.00%</b>
Interest Rate Averages						
Rate Description	May-2021	May-2020	FY 2021 Qtr 3 thru May-2021	FY 2020 Qtr 3 thru May-2020	FY 2021 thru May- 2021	FY 2020 thru May- 2020
90 Day T-Bill	0.0200%	0.1300%	0.0200%	0.1350%	0.0588%	1.0413%
TexPool	0.0102%	0.2685%	0.0119%	0.3619%	0.0640%	1.2652%
Logic	0.0756%	0.8116%	0.0804%	0.9339%	0.1232%	1.5715%
TexStar	0.0100%	0.2444%	0.0107%	0.3446%	0.0515%	1.2243%
State Comptroller	0.3369%	0.9774%	0.3483%	1.1517%	0.4553%	1.8124%

<sup>(1)</sup> All funds are invested by the Texas Treasury Safekeeping Trust Company; interest earned in the current month is credited in the following month



**North Central Texas Council of Governments**

*Item 3*

*Exhibit: 2021-07-03-AA*

Meeting Date: July 22, 2021

Submitted By: Molly Rendon  
Director of Administration

Item Title: Resolution Authorizing Purchases of Temporary Staffing Services

The North Central Texas Council of Governments (NCTCOG) is requesting purchase authorization for temporary staffing services utilizing its cooperative contracts available on Texas SHARE.

If approved, temporary staffing services will be provided by any of the nine vendors awarded under RFP NCT #2021-005 in a cumulative total not to exceed amount of \$750,000.00 for an approximate five (5) year period. Authorized spend is estimated based upon historical utilization of services, as well as a precautionary buffer for exigent circumstances as made apparent during the COVID-19 pandemic.

A draft resolution authorizing purchases of temporary staffing services in a cumulative amount not to exceed \$750,000 for an approximate five (5) year term utilizing Texas SHARE cooperative contract #2021-005 is attached for Executive Board consideration.

I will be available at the Executive Board meeting should you have any questions.

MR



**RESOLUTION AUTHORIZING PURCHASES OF TEMPORARY STAFFING SERVICES**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, the current NCTCOG contract 2015-05 for Temporary Staffing Services ended on June 30, 2021; and,

**WHEREAS**, NCTCOG is seeking authorization to purchase Temporary Staffing Services on an as-needed basis utilizing any vendors contracted through its Texas SHARE cooperative contract #2021-005; and,

**WHEREAS**, purchases will be made on an hourly-rate for a fixed unit price in a cumulative amount not to exceed \$750,000 for an approximate five (5) year term; and,

**WHEREAS**, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The NCTCOG Executive Board authorizes purchases for temporary staffing services in a cumulative amount not to exceed \$750,000 for an approximate five (5) year term utilizing any vendors contracted through its Texas SHARE cooperative contract #2021-005.

**Section 2.** The Executive Director or designee is authorized to execute agreements necessary to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

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David Sweet, President  
North Central Texas Council of Governments  
Rockwall County Judge

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on July 22, 2021.

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Bill Heidemann, Secretary/Treasurer  
North Central Texas Council of Governments  
Mayor, City of Corinth



**North Central Texas Council of Governments**

*Item 4*

*Exhibit: 2021-07-04-AA*

Meeting Date: July 22, 2021

Submitted By: Molly Rendon  
Director of Administration

Item Title: Resolution Authorizing a Contract with SKC Communications Products LLC for Audio and Visual Equipment and Services

This is a request seeking authorization to contract with SKC Communication Products, LLC, utilizing The Interlocal Purchasing System (TIPS) cooperative contract #210101 in an amount not to exceed \$195,000 to purchase audio/video equipment and support services. The equipment purchased under this authorization will be installed in the meeting and conference rooms of Centerpoint II, Vandergriff Conference Center, to meet the needs of current and future evolving meeting styles.

The purchase will provide an audio/video enhancement to all conference rooms of Centerpoint II, Vandergriff Conference Center, except for the Transportation Council Room. New meeting needs, in response to COVID-19, include, but are not limited to: In-Person, Virtual, Hybrid and Room-to-room. The added audio/video equipment includes video cameras, additional ceiling microphones, and video displays in select conference rooms to better serve the Board/Council meeting needs across the Agency.

A draft resolution authorizing a contract with SKC Communications Products, LLC., for audio and visual equipment and services in an amount not to exceed \$195,000 is attached for Executive Board consideration.

I will be available at the Executive Board meeting should you have any questions.

MM

**RESOLUTION AUTHORIZING A CONTRACT WITH SKC COMMUNICATIONS PRODUCTS LLC FOR AUDIO AND VISUAL EQUIPMENT AND SERVICES**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG staff has identified the need for audio and visual enhancements to the Vandergriff Conference Center on the 1<sup>st</sup> floor in Centerpoint II to meet the changing demands of meeting styles; and,

**WHEREAS**, the proposed vendor, SKC Communications Products, LLC, is available through The Interlocal Purchasing System (TIPS) cooperative purchasing contract #210101; and,

**WHEREAS**, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** A contract between NCTCOG and SKC Communications Products, LLC., for audio and visual equipment and services, in an amount to not exceed \$195,000, be and is hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute agreements necessary to carry out this program, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

---

David Sweet, President  
North Central Texas Council of Governments  
Rockwall County Judge

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on July 22, 2021.

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Bill Heidemann, Secretary/Treasurer  
North Central Texas Council of Governments  
Mayor, City of Corinth



**North Central Texas Council of Governments**

*Item 5*

*Exhibit: 2021-07-05-AA*

Meeting Date: July 22, 2021

Submitted By: Molly Rendon  
Director of Administration

Item Title: Resolution Authorizing Contracts for Graphic Design and Promotional Product Services

This is a request to award contracts to 4Imprint, Authentic Promotions.com, and Design Task Group for Graphic Design and Promotional Product Services through the North Central Texas Council of Governments Texas SHARE cooperative purchasing program. The contract will be available for use by members of the Texas SHARE cooperative.

Originating as a Texas SHARE initiative, the purpose of these contracts is to retain the services of firms that provide graphic design and layout services, as well as offer commonly produced promotional products via a cooperative contract. The retention of a supplier via a 'percent-discount' catalog option will allow Texas SHARE participants to purchase graphic design and promotional product services for a consistent percentage discount, regardless of existing market conditions. This would allow for cities and municipalities to increase their efficiencies and allow for consistent purchasing over a multi-year period.

NCTCOG prepared and issued a Request for Proposals (RFP) #2021-020 for Print, Graphic Design and Promotional Products Services with proposals due on April 20, 2021. Seven proposals were received and publicly opened. Proposals were evaluated by a committee comprised of NCTCOG staff. Following evaluation, the Evaluation Committee is recommending contract awards to 4Imprint, Authentic Promotions.com, and Design Task Group.

A draft resolution authorizing contracts with 4Imprint, Authentic Promotions.com, and Design Task Group for graphic design and promotional product services for maximum five (5) year terms is attached for Executive Board consideration. If approved, these contracts will be available to agencies throughout the United States through the Texas SHARE cooperative purchasing program.

I will be available at the Executive Board meeting should you have any questions.

MR

**RESOLUTION AUTHORIZING CONTRACTS FOR GRAPHIC DESIGN AND PROMOTIONAL PRODUCT SERVICES**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, a Request for Proposals (RFP) #2021-020 for Print, Graphic Design and Promotional Products Services was advertised and proposals received on April 20, 2021; and,

**WHEREAS**, following evaluation by a committee comprised of NCTCOG staff, it is recommended that contracts be awarded to 4Imprint, Authentic Promotions.com, and Design Task Group for graphic design and promotional product services; and,

**WHEREAS**, these contracts are intended to be utilized by NCTCOG, its member governments and other participating entities as part of NCTCOG's Texas SHARE Cooperative Purchasing Program; and,

**WHEREAS**, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings for this Procurement #2021-020.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** Contracts between NCTCOG and 4Imprint, Authentic Promotions.com, and Design Task Group for graphic design and promotional product services, for maximum five (5) year terms, be and are hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, including agreements with member governments and other entities wishing to participate in NCTCOG's Cooperative Purchasing Program, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

---

David Sweet, President  
North Central Texas Council of Governments  
Rockwall County Judge

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on July 22, 2021.

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Bill Heidemann, Secretary/Treasurer  
North Central Texas Council of Governments  
Mayor, City of Corinth



## North Central Texas Council of Governments

*Item 6*

*Exhibit: 2021-07-06-ED*

Meeting Date: July 22, 2021

Submitted By: Edith Marvin, P.E.  
Director of Environment and Development

Item Title: Resolution Endorsing the 2021 International Codes and Regional Code Amendments

The North Central Texas Council of Governments (NCTCOG) has actively promoted the standardization of model construction codes since 1967 when the Regional Codes Strategy Committee first documented the wide disparity in codes used by cities in the region. NCTCOG has continued to serve as a facilitator in the recommendation of model codes, code standards, and regional amendments to the model codes.

The goal of the Regional Codes Coordinating Committee (RCCC), NCTCOG's codes advisory committee, is to standardize the model codes used throughout North Central Texas. Composed of public and private sector code professionals, the RCCC and its five advisory boards encourage the adoption of the latest codes and NCTCOG regional amendments to reduce the variation of local construction codes in the region.

By encouraging cities to adopt standardized codes and regional amendments, NCTCOG has helped North Central Texas municipalities reduce the cost of training codes personnel. These efforts have also made it easier for contractors, builders, and developers to do work from city to city throughout the region, thereby reducing overall construction costs.

To continue these code uniformity initiatives, the RCCC's Advisory Boards conducted several open review meetings to review and develop regional amendments to the 2021 editions of the:

- International Building Code
- International Residential Code
- International Existing Building Code
- International Swimming Pool and Spa Code
- International Fire Code
- International Plumbing Code
- International Mechanical Code
- International Fuel Gas Code

The RCCC has reviewed and approved the regional amendments to the aforementioned codes on June 20, 2021, and the draft amendment package can be viewed at <https://www.nctcog.org/envir/regional-building-codes/amendments>.

The RCCC is seeking NCTCOG Executive Board action and endorsement of the recommended regional amendments to the 2021 International Building Code, International Residential Code, International Existing Building Code, International Swimming Pool and Spa Code, International Fire Code, International Plumbing Code, International Mechanical Code, and the International Fuel Gas Code. Additionally, in an effort to achieve regional code uniformity, the RCCC is seeking Executive Board's recommendation that all cities in the North Central Texas region adopt the 2021 International Codes and corresponding regional amendments.

A brief presentation of this item will be provided, and I will be available to answer any questions prior to requesting Board approval.

**RESOLUTION ENDORSING THE 2021 INTERNATIONAL CODES AND REGIONAL CODE AMENDMENTS**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been active in promoting construction code uniformity in the region for over five decades; and,

**WHEREAS**, code uniformity has been documented to lead to a decrease in confusion and delays for builders, developers, and architects; a decrease in costs to municipalities in the development of codes; and, ultimately a decrease in construction and insurance costs to consumers; and,

**WHEREAS**, the 2021 International Codes are the most current nationally recognized industry standard for buildings and construction; and,

**WHEREAS**, the Regional Codes Coordinating Committee (RCCC), through its respective code advisory boards, has reviewed the 2021 International Building Code, International Residential Code, International Existing Building Code, International Swimming Pool and Spa Code, International Fire Code, International Plumbing Code, International Mechanical Code, International Fuel Gas Code; and,

**WHEREAS**, RCCC Advisory Boards have developed regional amendments to the aforementioned codes; and,

**WHEREAS**, the RCCC has reviewed and approved the recommended regional amendments.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The NCTCOG Executive Board supports the current activities in promoting building code uniformity in the North Central Texas region.

**Section 2.** The NCTCOG Executive Board recommends adoption of the following 2021 codes by all cities and counties in the North Central Texas region: International Building Code, International Residential Code, International Existing Building Code, International Swimming Pool and Spa Code, International Fire Code, International Plumbing Code, International Mechanical Code, and the International Fuel Gas Code.

**Section 3.** The Executive Board endorses the Regional Codes Coordinating Committee recommended regional amendments to the aforementioned codes and

recommends these amendments be adopted by all cities and counties in the North Central Texas region.

**Section 4.** The code amendments will be transmitted to all local governments within the 16-county region.

**Section 5.** This resolution shall be in effect immediately upon its adoption.

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David Sweet, President  
North Central Texas Council of Governments  
Rockwall County Judge

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on July 22, 2021.

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Bill Heidemann, Secretary/Treasurer  
North Central Texas Council of Governments  
Mayor, City of Corinth



**RESOLUTION ENDORSING THE 2021 INTERNATIONAL CODES AND REGIONAL CODE  
AMENDMENTS**

**RESOLUTION ENDORSING THE 2021  
INTERNATIONAL CODES AND REGIONAL  
CODE AMENDMENTS**

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NCTCOG Executive Board  
July 22, 2021



North Central Texas Council of Governments



## REGIONAL CODE AMENDMENTS

### PURPOSE

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- NCTCOG has promoted the standardization of model construction codes since 1967 and serves as facilitator in the continual review of the latest editions and recommendations for regional amendments to the model codes to reduce variation of local construction codes
- As North Central Texas municipalities adopt standardized codes and regional amendments, it becomes easier for contractors, builders, and developers to do work from city to city throughout the region, thereby reducing overall construction costs as well as training costs for codes personnel
- Process overseen by the Regional Codes Coordinating Committee (RCCC) and five advisory boards with representatives from municipal governments and private industry professionals

## 2021 REGIONAL CODE AMENDMENTS

### REVIEW PROCESS

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**Previous Code Amendment Cycle – 2018 International Codes**

**Current Edition and Regional Amendments – 2021 International Codes**

**Advisory Boards reviewed the 2021 International Codes and completed the review process in July 2021**

- Building and Residential Advisory Board
- Plumbing and Mechanical Advisory Board
- Fire Advisory Board
- Energy and Green Advisory Board – has not completed the 2021 IECC amendments at this time; the IECC regional amendments will be brought forward to the September Executive Board meeting

**RCCC endorsed the 2021 International Code Amendments on June 20, 2021**

## 2021 REGIONAL CODE AMENDMENTS

### CODES REVIEWED IN FISCAL YEAR 2021

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- 2021 International Building Code (IBC)
- 2021 International Existing Building Code (IEBC)
- 2021 International Fire Code (IFC)
- 2021 International Fuel Gas Code (IFGC)
- 2021 International Mechanical Code (IMC)
- 2021 International Plumbing Code (IPC)
- 2021 International Residential Code (IRC)
- 2021 International Swimming Pool and Spa Code (ISPSC)
- 2021 International Energy Conservation Code- not included at this time

## 2021 REGIONAL CODE AMENDMENTS

### EXECUTIVE BOARD ACTION

- 
- Supports the current activities in promoting building code uniformity in the North Central Texas region
  - Endorses the following 2021 International Codes and Regional Code Amendments:
    - IBC • IEBC • IFGC • IPC
    - ISPS • IFC • IMC • IRC
  - Recommends all cities and counties in North Central Texas adopt the 2021 International Codes and corresponding regional amendments
  - The 2021 IECC regional amendments coming in September 2021

## 2021 REGIONAL CODE AMENDMENTS

### QUESTIONS/CONTACT

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**Edith Marvin**

Director of Environment and Development

Email: [emarvin@nctcog.org](mailto:emarvin@nctcog.org)

Phone: 817-695-9211

**Carolyn Horner**

Sr. Environment and Development Planner

Email: [chorner@nctcog.org](mailto:chorner@nctcog.org)

Phone: 817-695-9217

**Regional Code Amendments for All Codes**

<https://www.nctcog.org/envir/regionabuilding-codes/amendments>



**North Central Texas Council of Governments**

*Item 7*

*Exhibit: 2021-07-07-TR*

Meeting Date: July 22, 2021

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Endorsing RAISE Grant Applications Submitted to the United States Department of Transportation

In April 2021, the United States Department of Transportation (USDOT) announced availability of Fiscal Year (FY) 2021 funds for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Discretionary Grant Program regarding strategic capital investments in surface transportation projects that will have significant local or regional impacts. The Notice of Funding Opportunity (NOFO) indicated availability of \$1 billion for the RAISE Grant Program in FY2021, and final applications were due to the USDOT on July 12, 2021. The following projects were submitted by NCTCOG for a total RAISE Grant request of approximately \$60.2 million: Enhancing Mobility Within the Southern Dallas Inland Port Project, the TEXRail Near Southside Extension Project, and the Transform North Tarrant Express (NTE): IH 820/SH 183 “NexTE” Phase Project.

The Regional Transportation Council (RTC) approved the submission of the projects to USDOT under the RAISE Grant Discretionary Grant Program on July 8, 2021. Staff is requesting endorsement of the RAISE Grant applications. If awarded, staff will work with USDOT on the efficient methods for transferring those funds to the region.

A draft resolution authorizing endorsement of the FY 2021 RAISE Grant applications is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

JN:lk  
Attachment

**RESOLUTION ENDORSING RAISE GRANT APPLICATIONS SUBMITTED TO THE UNITED STATES DEPARTMENT OF TRANSPORTATION**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

**WHEREAS**, the Fiscal Year (FY) 2020 and 2021 Unified Planning Work Program (UPWP) includes project development, technical support for transportation corridors, and surface access to aviation planning; and,

**WHEREAS**, in April 2021, the United States Department of Transportation (USDOT) announced the solicitation of projects for the FY2021 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Discretionary Grant Program; and,

**WHEREAS**, on July 8, 2021, the RTC approved the submittal of three grant applications for a total of \$60.2 million in funding under the RAISE Discretionary Grant Program.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The NCTCOG Executive Board endorses the submittal of three grant applications to the USDOT under the RAISE Discretionary Grant Program in the amount of \$60.2 million, as detailed in Attachment 1.

**Section 2.** The Executive Board instructs staff to work with USDOT and partner agencies to determine the most efficient methods to bring those funds to the region and implement proposed projects.

**Section 3.** NCTCOG is authorized to receive approximately \$60.2 million in RAISE Discretionary Grant Program funds, subject to Section 2.



**Section 4.** These funds shall be incorporated into the appropriate fiscal year budgets, Transportation Improvement Program, Unified Planning Work Program, and other planning/administrative documents.

**Section 5.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 6.** This resolution shall be in effect immediately upon its adoption.

---

David Sweet, President  
North Central Texas Council of Governments  
Rockwall County Judge

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on July 22, 2021.

---

Bill Heidemann, Secretary/Treasurer  
North Central Texas Council of Governments  
Mayor, City of Corinth

# RAISE Discretionary Grant Program

## NCTCOG Submitted Projects (FY 2021)

1

EAST/ WEST	AGENCY	PREVIOUS SUBMITTAL	PROJECT		TOTAL COST	GRANT FUNDS	UPDATED STATUS		
			TITLE	DESCRIPTION/LIMITS			NEPA	FUNDING	DELIVERY (Other Means)
BOTH	NCTCOG	N/A	<b>Transform North Tarrant Express (NTE) – IH 820/SH 183 “NexTE” Phase</b>	Addition of general purpose/TEXpress lane capacity west of SH 360 (to IH 35W), along with extra lane balancing, ramp, & frontage road improvements east of SH 360 (to Story Rd), to address critical corridor bottlenecks	\$1.547B	\$25.0M	PENDING	YES (partial)	TxDOT/Cintra
WEST	NCTCOG	N/A	<b>TEXRail Fort Worth Near Southside/Medical District Extension</b>	Extend TEXRail from Fort Worth T&P Station to the Near Southside/Fort Worth Medical District, including added quiet zone and sidewalk improvements at the new terminal station	\$127.5M	\$25.0M	PENDING	YES (partial)	FTA/NCTCOG/City of Fort Worth
EAST	NCTCOG	INFRA (2021) BUILD (2020)	<b>Enhancing Mobility Within the Southern Dallas Inland Port</b>	Electric bus transit, sidewalk, & traffic signal intersection improvements for enhanced employment, education, & health care accessibility in southern Dallas/Dallas County	\$12.8M	\$10.2M	NO	YES (partial)	COVID-19 #00X Round 3 (partial)



**North Central Texas Council of Governments**

*Item 8*

*Exhibit: 2021-07-08-TR*

Meeting Date: July 22, 2021

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing a Contract with Cityzen Solutions, Inc.d/b/a  
PublicInput.com to Provide Web-based Public Engagement Software

In April 2021, the North Central Texas Council of Governments (NCTCOG) initiated procurement for a provider of public engagement software. Many state agencies and metropolitan planning organizations are already using this type of software, and the major transition to working from home over the last year has increased the need. The software will allow for staff to better conduct in-person, virtual, and hybrid engagement opportunities by centralizing all public involvement efforts, including meetings, emails, surveys, social media, and more. This activity is included in the Unified Planning Work Program under Subtask 1.01 Community Outreach, utilizing Transportation Planning Funds.

In response to the Request for Proposals (RFP), five proposals were received. The Consultant Selection Committee met in May 2021 to review and evaluate the proposals. The Committee recommended Cityzen Solutions, Inc. d/b/a PublicInput.com to complete this project. Executive Board approval will be requested to enter into a consultant contract with Cityzen Solutions, Inc. d/b/a PublicInput.com to perform the requested services in an amount not to exceed \$405,000 over a five-year period. This is a purchase of off-the-shelf software, and as such, there are no subcontracting opportunities. The Disadvantaged Business Enterprise Participation for this project is 0 percent.

A draft resolution authorizing NCTCOG to enter into a consultant contract with Cityzen Solutions, Inc. d/b/a PublicInput.com to provide web-based public engagement software in an amount not to exceed \$405,000 is attached for Executive Board consideration. I will be available to answer any questions prior to requesting Board approval.

PB  
Attachment

**RESOLUTION AUTHORIZING A CONTRACT WITH CITYZEN SOLUTIONS, INC.D/B/A PUBLICINPUT.COM TO PROVIDE WEB-BASED PUBLIC ENGAGEMENT SOFTWARE**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone, and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

**WHEREAS**, the FY2020 and FY2021 Unified Planning Work Program Subtask 1.01 includes a virtual public engagement platform; and,

**WHEREAS**, NCTCOG initiated a Request for Proposals on April 9, 2021 to procure a provider of public engagement software; and,

**WHEREAS**, Cityzen Solutions, Inc. d/b/a PublicInput.com has been recommended by the Consultant Selection Committee; and,

**WHEREAS**, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** A contract between NCTCOG and Cityzen Solutions, Inc. d/b/a PublicInput.com to provide a web-based public engagement software in an amount not to exceed \$405,000 over a five-year term be and is hereby approved.

**Section 2.** The Executive Director or designee of NCTCOG is authorized to execute a contract with Cityzen Solutions, Inc. d/b/a PublicInput.com in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

---

David Sweet, President  
North Central Texas Council of Governments  
Rockwall County Judge

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on July 22, 2021.

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Bill Heidemann, Secretary/Treasurer  
North Central Texas Council of Governments  
Mayor, City of Corinth



**North Central Texas Council of Governments**

*Item 09*

*Exhibit: 2021-07-09-TR*

Meeting Date: July 22, 2021

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Approving the FY2022 and FY2023 Unified Planning Work Program for Regional Transportation Planning

The North Central Texas Council of Governments (NCTCOG) staff, in conjunction with local governments and transportation agencies, has developed the FY2022 and FY2023 Unified Planning Work Program for Regional Transportation Planning (UPWP). The UPWP is required by federal planning regulations and the Texas Department of Transportation (TxDOT) in order for NCTCOG to receive federal Transportation Planning Funds.

The FY2022 and FY2023 UPWP describes transportation and related air quality planning activities to be conducted during the period of October 1, 2021, through September 30, 2023, as well as the sources of funding to carry out various tasks of the Metropolitan Planning Organization (MPO). Transportation and air quality planning activities included in the UPWP being carried out by NCTCOG staff are largely funded through Federal Highway Administration (FHWA) PL 112 funds and Federal Transit Administration (FTA) 5303 funds, both of which are provided to NCTCOG through a formula allocation.

The FY2022 and FY2023 UPWP has been approved by the Surface Transportation Technical Committee and the Regional Transportation Council. Additional information and an Executive Board resolution supporting approval of the UPWP are provided with this memorandum. A copy of the FY2022 and FY2023 UPWP is provided separately at [www.nctcog.org/trans/study/unified-planning-work-program](http://www.nctcog.org/trans/study/unified-planning-work-program). A brief summary of the document will be provided prior to requesting Executive Board approval.

vpj  
Attachments

**RESOLUTION APPROVING THE FY2022 AND FY2023 UNIFIED PLANNING WORK PROGRAM FOR REGIONAL TRANSPORTATION PLANNING**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, federal law, the Fixing America's Surface Transportation (FAST) Act, assigns the MPO the responsibility for carrying out the metropolitan planning process, in cooperation with the State and operators of publicly owned transit services; and,

**WHEREAS**, the FAST Act assigns the MPO the responsibility for development of a Unified Planning Work Program which addresses the planning priorities of the metropolitan area and describes the metropolitan transportation and related air quality planning activities to be undertaken and capital purchases to be made to support the planning process; and,

**WHEREAS**, the FY2022 and FY2023 Unified Planning Work Program for Regional Transportation Planning was developed in cooperation with local governments, Dallas Area Rapid Transit, the Denton County Transportation Authority, Trinity Metro, Collin County Toll Road Authority, North Texas Tollway Authority, Texas Department of Transportation, the Dallas Fort Worth International Airport, and small transportation providers; and,

**WHEREAS**, the FY2022 and FY2023 Unified Planning Work Program for Regional Transportation Planning was approved by the Regional Transportation Council on July 8, 2021.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The Executive Board approves the FY2022 and FY2023 Unified Planning Work Program for Regional Transportation Planning.

**Section 2.** This resolution will be transmitted to the Texas Department of Transportation.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

---

David Sweet, President  
North Central Texas Council of Governments  
Rockwall County Judge

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on July 22, 2021.

---

Bill Heidemann, Secretary-Treasurer  
North Central Texas Council of Governments  
Mayor, City of Corinth





**FY2022 and FY2023**  
***Unified Planning Work Program for***  
***Regional Transportation Planning***

**Executive Board**  
**July 22, 2021**



# ***Unified Planning Work Program for Regional Transportation Planning***

**Required by Fixing America's Surface Transportation (FAST) Act**

**Summarizes Annual MPO Funding**

**Addresses Regional and Local Issues**

**Inventories Planning and Programming Activities**

**Allocates Available Funds to Specific Tasks**

## ***Five Major Tasks***

**Task 1 – Administration and Management**

**Task 2 – Transportation Data Development and Maintenance**

**Task 3 – Short-Range Planning and Programming, and Air Quality and Transit Operations**

**Task 4 – Metropolitan Transportation Plan**

**Task 5 – Special Studies and System Operations**

### **Implemented through:**

- 30 Subtasks
- 150-200 Programs and Projects

### **Funded through:**

- 15 Revenue Sources
- 120+ Grants

## ***FY2022 and FY2023 Major Planning Initiatives***

**2023-2026 Transportation Improvement Program and Update of Mobility 2045**

**Transportation Asset Management**

**Automated Vehicle Technology**

**High-Speed Passenger Technology**

**Regional Automated Transportation System Initiatives (People Mover)**

**Integrated Planning for Regional Transportation, Urban Development, and Stormwater Management**

**Case Studies of Mixed-use Developments**

**Comprehensive Transit Studies**

**Travel Demand Management Study**

**Support for Regional Military Installations**

## ***FY2022 and FY2023 TPF Funding Summary***

FY2022 and FY2023 US FTA (5303)	\$ 6,221,628
FY2022 and FY2023 US FHWA (Estimated PL)	\$16,926,430
FY2021 US FHWA (Estimated PL-Carryover)	<u>\$ 4,774,364</u>
<b>Total Transportation Planning Funds</b>	<b>\$27,922,422</b>
<b>Programmed Funds</b>	<b><u>\$25,181,000</u></b>
<b>PL Balance to Carry Over to FY2024</b>	<b>\$ 2,741,422</b>

## Summary of Total Funding

Source	Total	Percent of Total Funds
Transportation Planning Funds	\$25,181,000	14.83%
Surface Transportation Block Grant Program	\$65,136,700	38.37%
Congestion Mitigation and Air Quality Improvement Program	\$10,814,600	6.37%
Texas Commission on Environmental Quality	\$275,000	0.16%
Regional Toll Revenue	\$7,451,600	4.39%
Federal Transit Administration	\$21,848,050	12.87%
Texas Department of Transportation	\$1,621,050	0.95%
US Environmental Protection Agency	\$7,402,250	4.36%
US Department of Energy	\$113,900	0.07%
US Department of Defense	\$257,700	0.15%
US Department of Transportation	\$1,297,000	0.76%
Federal Highway Administration	\$12,300	0.01%
North Texas Tollway Authority	\$50,000	0.03%
Local	\$28,163,259	16.59%
NCTCOG Local	\$143,800	0.09%
<b>TOTAL</b>	<b>\$169,768,209</b>	<b>100.00%</b>

## ***Development Schedule***

February 19	Initiation of Requests for NCTCOG Assistance
February 19	STTC Notification of UPWP Development
March 2	RTC Notification of UPWP Development
March 12	Project Submittals for NCTCOG Assistance Due
May 28	Draft Recommendations to STTC for Information
June 4	Draft UPWP Due to TxDOT and Concurrently Provided to STTC
June 7	Initiation of Online Outreach for Public Comment
June 10	Draft Recommendations to RTC for Information
June 25	STTC Action on Recommended UPWP
July 8	RTC Action on Recommended UPWP
July 22	<b>Executive Board Action on Recommended UPWP</b>
July 30	<b>Final UPWP Due to TxDOT</b>



## North Central Texas Council of Governments

*Item 10*

*Exhibit: 2021-07-10-EP*

Meeting Date: July 22, 2021

Submitted By: Molly McFadden  
Director of Emergency Preparedness

Item Title: Resolution Approving 2021 Emergency Preparedness Planning Council (EPPC)  
Bylaws Update

The Emergency Preparedness Planning Council serves in an advisory role to the NCTCOG Executive Board. The Council has responsibility for providing policy direction and oversight functions to enhance the development and maintenance of a coordinated, integrated regional approach to emergency management planning and response systems. The Council may also make recommendations as to how the region can most efficiently and effectively utilize state and/or federal financial assistance made available for emergency and disaster preparedness, planning, mitigation, response, and recovery.

Staff, with support from the Council, recommends the following update to the EPPC Bylaws which is intended to improve the efficiency of the Council in its efforts to prepare the NCT region for all types of disasters.

### **Code of Conduct – Added entire section,**

*\*Added per Office of the Governor's Desk Review\**

1. Each EPPC member and their designated alternate must sign a code of conduct at the beginning of each term of office to ensure ethical and behavioral standards are understood by all members and interested parties.
2. Council members shall not:
  - a. Appear before EPPC while acting as an advocate for any other person or business entity.
  - b. Knowingly use their position on the committee for their own private gain or for the financial gain of their or any other business or agency.
  - c. Accept or solicit any gift or favor that could influence that individual in the discharge of official duties.
3. The Chair and Vice Chair, in agreement, have the authority of remove an EPPC member if the member fails to adhere to the code of conduct.

A copy of the proposed bylaws is attached with the recommended changes highlighted. Should either you or the Executive Board members have questions, staff and I will be present at the meeting to summarize and address any questions, or I may be contacted by phone at 817-608-2322 or by e-mail at [mmcfadden@nctcog.org](mailto:mmcfadden@nctcog.org).



**RESOLUTION APPROVING 2021 EMERGENCY PREPAREDNESS PLANNING COUNCIL (EPPC)  
BYLAWS UPDATE**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, the North Central Texas Council of Governments is working with local governments and others in building regional emergency preparedness capacity; and,

**WHEREAS**, the health, safety and welfare of citizens in North Central Texas is threatened by a variety of natural and technological hazards including terrorism; and,

**WHEREAS**, the Emergency Preparedness Planning Council (EPPC) is an advisory council to the NCTCOG Executive Board and is in favor of the proposed bylaws amendments and recommends approval by the Executive Board.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The NCTCOG Executive Board approves the amended Emergency Preparedness Planning Council Bylaws as reflected in Attachment 1.

**Section 2.** This resolution shall be in effect immediately upon its adoption.

---

David Sweet, President  
North Central Texas Council of Governments  
Rockwall County Judge

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on July 22, 2021.

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Bill Heidemann, Secretary-Treasurer  
North Central Texas Council of  
Governments Mayor, City of Corinth

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
EMERGENCY PREPAREDNESS PLANNING COUNCIL  
BYLAWS**

*Revised September 2021*

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**Primary Responsibility of the Council**

The EPPC serves in an advisory role to the North Central Texas Council of Governments (NCTCOG) Executive Board. The Council has the responsibility to provide policy direction and oversight for the development of regional emergency planning and response systems. The Council may also recommend how to best utilize financial assistance for regional emergency planning, mitigation, and recovery.

The Council will specifically devote its attention to the following functions:

1. Recommending priorities for regional homeland security resources.
2. Providing advocacy for legal, regulatory, and legislative actions needed to ensure the most effective response to a major incident/disaster.
3. Providing assistance in assuring interagency communication capabilities.
4. Providing assistance in assuring planning and training opportunities for various regional stakeholders.
5. Facilitating regional preparedness and multi-agency planning for stakeholders, including interagency agreements and mutual aid.
6. Supporting coordination between medical, public health, and public safety.
7. Supporting assets for regional response.
8. Assisting in securing grant assistance for emergency management planning, equipment, personnel, and training requirements identified by stakeholders.

**Recommendations of the Council**

Recommendations of the Council will be accepted by the Executive Board through a simple majority vote.

**Planning Area**

The planning area includes all participating counties and cities in the 16 county NCTCOG region.

**Eligibility to Participate**

A county or city within the designated planning area is eligible to participate in the Regional Emergency Preparedness (EP) Program and to have Council representation if it submits its "membership dues" payment to the NCTCOG EP department for the limited purpose of funding the program. The Executive Board establishes the annual dues amount.

Jurisdictions must also be a member of the EP program to participate in special projects such as (CASA, Mitigation Planning, etc.) or pay an additional fee for service.

**Council Membership**

A review of population breakdowns and representation on the Council will be reviewed annually. Population statistics will be gathered from NCTCOG’s Regional Data Center population estimates data beginning January 1 of each year and generally approved by the Executive Board each Spring. This information will be used to determine which population range cities are classified by.

All members of the Council shall be elected officials who represent participating counties and cities within the designated planning area. Each participating county is entitled to one permanent Council seat.

<b>Membership Population Range (Counties)</b>	<b>Annual Dues</b>
750,000+	\$12,500
400,000-750,000	\$7,500
Less than 399,999	\$5,000

Participating cities within the planning area will be grouped according to population, and representation for cities within certain population ranges will be assigned as shown below.

<b>Membership Population Range</b>	<b>Number of EPPC Representatives</b>	<b>Annual Dues</b>
1,000,000 and above	1	\$15,000
750,000-999,999	1	\$12,000
400,000-749,999	1	\$10,500
250,000-399,999	1	\$9,000
170,000-249,999	2	\$8,000
120,000-169,999	1	\$7,000
80,000-119,999	1	\$6,000
50,000-79,999	2	\$5,000
30,000-49,999	3	\$4,000
15,000-29,999	4	\$3,000
5,000-14,999	4	\$2,000
1-4,999	1	\$1,000
*Special Districts / Universities	n/a	\$5,000
*DFW Airport	n/a	\$7,000

Special districts, universities, and airports are not currently eligible for EPPC representation; however, these entities are eligible for working group participation.

**Appointment of Council**

The Executive Board will appoint Council members for a two-year term of office every August or as soon as possible thereafter. Council members will be appointed from nominations received from each eligible county and eligible cities within population range categories with open seats. Considerations for Council seat selection will include regional geographic balance, emergency preparedness related experience, and opportunity for different jurisdictions to represent their population category.

## **Officers**

- The Executive Board appoints the Chair and Vice-Chair biannually, considering staff recommendations.
- A Chair and Vice-Chair shall be the officers for the Council and serve approximate two-year terms. To allow for balanced regional representation, the Chair and Vice Chair shall consist of one Urban Representative and one Rural Representative.
- An Urban representative may be a county or city representative from within the four largest counties (Collin, Dallas, Denton, and Tarrant). A Rural representative may be a county or city representative from the smaller counties.
- The Chair and Vice-Chair must be the primary member on EPPC. At the end of a term, the Chair shall hold the position of Immediate Past Chair, a non-voting position. In the event of a mid-term officer vacancy, a replacement shall be appointed to serve for the remainder of the replaced officer's term.

## **Duties of the Officers**

- The Chair shall lead Council meetings and meet as needed with various working groups, subcommittees, and regional partners to ensure excellence in all phases of regional emergency preparedness.
- The Vice-Chair shall be the appointed liaison of the Regional Emergency Preparedness Advisory Committee (REPAC). This duty may be delegated to another Council member or appointee should the Vice-Chair be unable to attend. The Vice-Chair shall take over Chair duties when the Chair is not available, and will also meet with the various working groups, subcommittees, and regional partners to ensure excellence in all phases of regional emergency preparedness.
- The Past Chair will perform the duties of the Chair or Vice Chair in conjunction with or in their absence.

## **Member Attendance**

- Regular meeting attendance is required of Members. Forms will be provided for Members to select another elected official as their Alternate. Alternates should attend meetings if Member attendance is not possible. Alternates meeting eligibility requirements may vote on behalf of the Member. Elected Alternates may be selected from interested nominees who were not appointed to the Council.
- In person attendance is preferred and recommended. In the event an in-person meeting cannot be held, Teleconference or video conference services will be held with the approval of EPPC Chairs and Director. Confirmed online attendance will count toward meeting attendance requirements.
- Member stand-ins, or non-elected alternates, will not count toward attendance and will not have voting privileges.
- Non-Attendance: Missing two consecutive meetings will result in a letter to the Member requesting that an alternate be sent. A carbon copy (CC) to the jurisdiction's secretary or equivalent will be included.
- Repeated non-attendance will result in a letter of inquiry as to the intent of the Member to remain on the Council.

## **Council Vacancies**

- Vacancies occurring during the regular term of a member will be filled for the remainder of the term by an elected official from the same jurisdiction. If the jurisdiction relinquishes the seat, a replacement will be chosen from another jurisdiction in the same population category to fill the unexpired term.

### **Quorum and Voting Procedures**

- A quorum is defined as a simple majority of the current committee membership.
- Action items requiring Council vote shall be decided through a simple majority of the quorum.
- Each member of the Emergency Preparedness Planning Council shall be entitled to one vote, except for the Chair who will only vote in the event of a tie. EPPC Members and alternate(s) may not share voting privileges simultaneously.
- If a teleconference or video conference is available, members are counted as present and may vote via teleconference or video conference.
- Electronic voting by email will be deemed binding if a remote decision is needed.

### **Conflict of Interest**

- Any member or organization that has a conflict of interest concerning any matter before the committee shall inform the committee before participating in a discussion
- A conflict of interest shall be defined as any issue in which there is a conflict between members or an organization's public obligation and private interests such as financial or other interests.

### **Compensation**

EPPC members and alternates shall not be compensated in any way for the performance of their duties as members of EPPC.

### **Code of Conduct**

*\*Added per Office of the Governor Desk Review\**

1. Each EPPC member and their designated alternate must sign a code of conduct at the beginning of each term of office to ensure ethical and behavioral standards are understood by all members and interested parties.
2. Council members shall not:
  - a. Appear before EPPC while acting as an advocate for any other person or business entity.
  - b. Knowingly use their position on the committee for their own private gain or for the financial gain of their or any other business or agency.
  - c. Accept or solicit any gift or favor that could influence that individual in the discharge of official duties.
3. The Chair and Vice Chair, in agreement, have the authority of remove an EPPC member if the member fails to adhere to the code of conduct.

### **Meeting Schedule**

Council meetings are scheduled quarterly according to business needs. Emergency meetings may be required, and the council will be given ample notification.

### **Staff Support**

Staff support for the Council will be provided by NCTCOG EP staff.

**Code of Conduct**  
**Regional Emergency Preparedness Planning Council (EPPC)**

I, \_\_\_\_\_, do hereby affirm that I will follow the guidelines set forth by the North Central Texas Council of Governments' Regional Emergency Preparedness Planning Council (EPPC) as outlined in the EPPC bylaws. As stated in the EPPC bylaws, each EPPC Member and Alternate must sign a new Code of Conduct form at the beginning of each two (2)-year term of membership to assure ethical and behavioral standards are maintained consistently throughout the committee.

Committee members shall not:

1. Appear before EPPC while acting as an advocate for any other person or business entity.
2. Knowingly use their position on the committee for their own private gain or for the financial gain of their or any other business or agency.
3. Accept or solicit any gift or favor that could influence that individual in the discharge of official duties.
4. Failure to adhere to the code of conduct may result in removal from council.

As stated in the EPPC Bylaws, a member organization will be considered to have resigned its position on EPPC when its representative or designated alternate misses 50% of all the meetings held or two (2) meetings in a twelve (12)-month period.

\_\_\_\_\_  
Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date



**North Central Texas Council of Governments**

*Item 11*

*Exhibit: 2021-07-11-EP*

Meeting Date: July 22, 2021

Submitted By: Molly McFadden  
Director of Emergency Preparedness

Item Title: Resolution Amending Authorization to Accept the FY2021 Coronavirus Emergency Supplemental Funding (CESF) Grant

In May 2021, the NCTCOG Executive Board authorized receipt of approximately \$238,185.92 in FY2021 Coronavirus Emergency Supplemental Funding (CESF) Grant funds. Following approval, staff was notified an additional \$46,633.60 had become available from the State. As a result, staff is seeking authorization to amend the May 2021 authorization to include these newly available funds as well as any additional funding that might come available in the coming months.

Approximately half of the expenses identified in the grant application have already been incurred. The additional funds will be utilized to equip NCTCOG conference rooms with new and enhanced A/V equipment to support future hybrid and in-person meeting capabilities.

A draft resolution amending authorization to accept FY2021 Coronavirus Emergency Supplemental Grant funds in a revised amount not to exceed \$350,000 is attached for Executive Board consideration.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

**RESOLUTION AMENDING AUTHORIZATION TO ACCEPT THE FY2021 CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING (CESF) GRANT**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, the health, safety and welfare of people in North Central Texas is threatened by a global pandemic; and,

**WHEREAS**, NCTCOG believes it is in the best interests of the region that the Coronavirus Emergency Supplemental Funding (CESF) Grant be operated for FY 2021; and,

**WHEREAS**, NCTCOG agrees that in the event of loss or misuse of the Office of the Governor (OOG) funds, NCTCOG assures the funds will be returned to the Office of the Governor in full.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** NCTCOG is authorized to receive FY2021 Coronavirus Emergency Supplemental Funding (CESF) in a revised amount not to exceed \$350,000 to be utilized by NCTCOG to prevent, prepare for, and respond to the coronavirus.

**Section 2.** The Executive Director or designee is designated as the authorized official to apply for, accept, execute, reject, alter, or terminate the grant(s) and any subsequent or related agreements on behalf of and in the name of the North Central Texas Council of Governments.

**Section 3.** These funds shall be incorporated into the appropriate fiscal year budgets.

**Section 4.** This resolution shall be in effect immediately upon its adoption.

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David Sweet, President  
North Central Texas Council of Governments  
Rockwall County Judge

I hereby certify that the Executive Board of the North Central Texas Council of Governments adopted this resolution on July 22, 2021.

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Bill Heidemann, Secretary-Treasurer  
North Central Texas Council of Governments  
Mayor, City of Corinth





## North Central Texas Council of Governments

*Item 12*

*Exhibit: 2021-07-12-EP*

Meeting Date: July 22, 2021

Submitted By: Molly McFadden  
Director of Emergency Preparedness

Item Title: Appointments to the Emergency Preparedness Planning Council (EPPC)

The Emergency Preparedness Planning Council (EPPC) serves in an advisory role to the North Central Texas Council of Government (NCTCOG) Executive Board. From a pool of nominations, the Board appoints qualified local elected officials to serve for an approximate two-year term. The Council is responsible for providing policy direction and oversight functions pertaining to the development and maintenance of a coordinated and integrated regional approach to emergency management planning and response systems. The Council may also make recommendations as to how the region can most efficiently and effectively utilize state and/or federal financial assistance made available for emergency and disaster planning, mitigation, and recovery.

Due to changes in bylaws, council vacancies, and chair rotations, the EPPC currently has twelve population category positions open on the Council. To fill these vacancies, staff requests approval to appoint representatives at the next EPPC meeting on August 19, 2021. Biographical information for Council nominees will be made available if requested.

### Council Nominees Includes:

5,000 - 14,999

- Mike McQuinston, Mayor, City of Decatur

15,000 – 29,999

- Tina Henderson, Councilmember, City of Corinth
- Gerald Cook, Councilmember, City of Stephenville
- Kathy Wheat, Councilmember, City of Colleyville

30,000 – 49,999

- Gregory Glover, Councilmember, City of Cedar Hill

80,000 – 119,999

- Brandon Jones, Councilmember, City of Lewisville
  - Mr. Jones is replacing previously appointed member T.J. Gilmore as the Lewisville EPPC representative until August 2022.

120,000 – 169,999

- Rusty Pendleton, Councilmember, City of Carrollton

170,000 – 249,999

- Shona Huffman, Councilmember, City of Frisco

Counties:

- Steven Harrison, Commissioner, Hunt County

**APPOINTMENTS TO THE EMERGENCY PREPAREDNESS PLANNING COUNCIL (EPPC)**

The Emergency Preparedness Planning Council has decided re-nominate Rick Grady and Larry Wooley to their current positions for one more year to assist the council to return to normal operations.

Chair/Vice Chair Nominees:

Chair: Rick Grady, Councilmember, City of Plano

Vice-Chair: Larry Wooley, Commissioner, Johnson County

The Emergency Preparedness Department is still accepting applications for the following population brackets.

<b>Population</b>	<b>Number of Seats Available</b>	<b>Current Seats up for Appointment</b>
1 – 5,000	1	Vacant Seat
15,000 – 29,999	1	Vacant Seat
750,000 – 999,999	1	Fort Worth
Counties	1	Navarro

Should either you or the Executive Board members have questions, staff will be present at the meeting to address any questions, or I may be contacted by phone at 817-608-2322 or via e-mail at [mmcfadden@nctcog.org](mailto:mmcfadden@nctcog.org).

## 2021 Emergency Preparedness Planning Council Members

First Name	Last Name	Jurisdiction	Position	Title	Email	Population	Seat Expires
Rick	Grady	Plano	<b>Chair</b>	Councilmember	rickgrady@plano.gov	250,000-399,999	August 2022
Larry	Woolley	Johnson County	<b>Vice-Chair</b>	Commissioner, Precinct 4	lwoolley@johnsoncountytexas.org	County	Permanent
Rickie	Allison		<b>Past - Chair</b>		rkbd@charter.net	Non-Voting	August 2022
Rusty	Pendleton	Carrollton	Member	Councilmember	rusty.pendleton@cityofcarrollton.com	120,000-169,999	August 2023
Gregory	Glover	Cedar Hill	Member	Councilmember	gregory.glover@cedarhilltx.com	30,000-49,999	August 2023
Kathy	Wheat	Colleyville	Member	Councilmember	kwheat@colleyville.com	15,000-29,999	August 2023
Chris	Hill	Collin County	Member	County Judge	chill@collincountytexas.gov	County	Permanent
Tina	Henderson	Corinth	Member	Councilmember	tina.henderson@council.cityofcorinth.com	15,000-29,999	August 2023
Adam	McGough	Dallas	Member	Councilmember	adam.mcgough@dallascityhall.com	1,000,000+	August 2022
Clay Lewis	Jenkins	Dallas County	Member	County Judge	clay.jenkins@dallascounty.org	County	Permanent
Mike	McQuinston	Decatur	Member	Mayor	mayor@decaturtx.org	5,000-14,999	August 2023
Bobbie	Mitchell	Denton County	Member	Commissioner, Precinct 3	bobbie.mitchell@dentoncounty.com	County	Permanent
Nicole	Raphiel	DeSoto	Member	Councilmember	nraphiel@desototexas.gov	50,000-79,999	August 2022
Kyle	Bulter	Ellis County	Member	Commissioner, Precinct 4	kyle.butler@co.ellis.tx.us	County	Permanent
Jason	Schipper	Erath County	Alternate	Constable	constable@co.erath.tx.us	County	Permanent
Ray	Richardson	Everman	Member	Councilmember	mayor@evermantx.net	5,000-14,999	August 2022
Shona	Huffman	Frisco	Member	Councilmember	shuffman@friscotexas.gov	170,000-249,999	August 2023
Nin	Hulett	Granbury	Member	Mayor	nhulett@granbury.org	5,000-14,999	August 2022
Ron	Jensen	Grand Prairie	Member	Mayor	mayorronjensen@gptx.org	170,000-249,999	August 2022
Roger	Deeds	Hood County	Member	Sheriff	rdeeds@co.hood.tx.us	County	Permanent
Steven	Henderson	Hunt County	Member	County Commissioner	sharrison@huntcounty.net	County	Permanent
Mike	Hunt	Kaufman County	Member	Commissioner, Precinct 1	mhunt@kaufmancounty.net	County	Permanent
Carol	Strain-Burk	Lancaster	Member	Councilmember	cstrainburk@lancaster-tx.com	30,000-49,999	August 2022
Brandon	Jones	Lewisville	Member	Councilmember	bjones@cityoflewisville.com	80,000-119,999	August 2022
Jim	Olk	Lucas	Member	Councilmember	jolk@lucastexas.us	5,000-14,999	August 2022
Marc	Moon	Palo Pinto County	Member	Constable, Precinct 2	marc.moon@co.palo-pinto.tx.us	County	Permanent
Pat	Deen	Parker County	Member	County Judge	pat.deen@parkercountytexas.com	County	Permanent
Jeff	Hodges	Prosper	Alternate	Councilmember	jeff.hodges@prospertx.gov	30,000-49,999	August 2022
David	Sweet	Rockwall County	Member	County Judge	dsweet@rockwallcountytexas.com	County	Permanent
Brownie	Sherrill	Rowlett	Member	Councilmember	bsherrill@rowlett.com	50,000-79,999	August 2022
Danny	Chambers	Somervell County	Member	County Judge	cojudge@co.somervell.tx.us	County	Permanent
Gerald	Cook	Stephenville	Member	Councilmember	gcook@stephenvilletx.gov	15,000-29,999	August 2023
B. Glen	Whitley	Tarrant County	Member	County Judge	gwhitley@tarrantcounty.com	County	Permanent
J.D.	Clark	Wise County	Member	County Judge	cojudge@co.wise.tx.us	County	Permanent
			Member			1-4,999	
						15,000-29,999	
		Fort Worth	Member			750,000-999,999	
		Navarro County				County	Permanent



**North Central Texas Council of Governments**

*Item 13*

*Exhibit: 2021-07-13-EDO*

Meeting Date: July 22, 2021

Submitted By: Lucille Johnson  
Assistant to the Executive Director

Item Title: Appointments to the North Central Texas Economic Development District Board

The Executive Board is being asked to appoint Ray Dunlap to the NCTEDD Board to serve a three-year term and fill a vacant seat for a representative in the cities less than 25,000 population category. Mr. Dunlap, who is the President of the Terrell Economic Development Corporation and a Certified Economic Developer, brings over 28 years of industry experiences prior to joining the Town of Fairview in 2009 and the Terrell EDC in 2019. Mr. Dunlap is recommended by Terrell Mayor, Rick Carmona.

The NCTEDD Board functions as an advisory board to the NCTCOG Executive Board and guides the work of the region's Economic Development District, which is managed and staffed by NCTCOG. The region was designated as a district by the U. S. Economic Development Administration (EDA) in December 2016.

The NCTEDD is charged with the maintenance and implementation of the CEDS plan for North Central Texas and serves as the connection between the region's communities and EDA to facilitate EDA grant opportunities.

This District is organized in accordance with Federal Regulations, and its membership includes officials and/or employees of general-purpose local governments, educational institutions and private sector representatives, and they must be residents of and/or work in State Planning Region 4 – the North Central Texas Region.

As set forth in the bylaws of the District, approved by the NCTCOG Executive Board, the NCTCOG Executive Board will appoint up to 51 NCTEDD Board members, including:

- representatives from each of the 16 counties;
- 22 representatives from cities;
- 3 representatives from the private sector; and
- 10 representatives from principal economic interest (Chambers, EDCs, Post-Secondary Institutions, Workforce Development Groups, and/or Labor Groups)

Each Board member serves a term of three years and may not serve more than three consecutive three-year terms, so long as they continue to meet qualifications for the category they represent.

I will be available at the Board meeting to answer questions, or Board members can contact me at 817-695-9103.

**APPOINTMENTS TO THE NORTH CENTRAL TEXAS ECONOMIC DEVELOPMENT DISTRICT BOARD**

**PRIMARY BOARD RESPONSIBILITIES**

The North Central Texas Economic Development Board (EDD Board) is the primary policy advisory board to the NCTCOG Executive Board in fulfilling the responsibilities as the North Central Texas' Regional Economic Development District (the District) in state planning Region IV (NCTCOG's 16-county area). The EDD Board is responsible to ensure:

- a) the performance of any and all duties imposed on them collectively or individually by law, or by the District Bylaws;
- b) the development of plans, as well as an oversight and evaluation system for all Economic Development District programs;
- c) the attainment of effective outcomes consistent with CEDS goals, objectives and performance standards approved by EDA;
- d) the effective administration of the EDA EDD required programs; and
- e) meetings take place at such times and places as required by the District Bylaws

**NUMBER OF COMMITTEE MEMBERS:** Up to 51 Members

**TIME OF APPOINTMENT:** Members are appointed annually in September by the NCTCOG Executive Board or as vacancies occur.

**APPOINTING AUTHORITY:** NCTCOG Executive Board

**TERMS OF OFFICE:** Three-year terms

Each EDD Board member shall serve terms of three years. Upon expiration of their term, each member shall hold his/her term until they are reappointed or replaced by the NCTCOG Executive Board as established in the District Bylaws. EDD Board members may not serve more than three consecutive three-year terms, and only so long as they continue to meet qualifications for the category they represent.

**STANDARD MEETING TIME, DATE, LOCATION:** Quarterly  
Meetings can be called more or less frequently as needed) 10:00 A.M. at NCTCOG.

**SPECIAL REQUIREMENTS:**

EDD Board membership shall include officials and/or employees of general-purpose local governments, educational institutions and private sector representatives, and they must be residents of and/or work in State Planning Region 4 – the North Central Texas 16-County Region.

<b>NORTH CENTRAL TEXAS ECONOMIC DEVELOPMENT BOARD COMPOSITION</b>	
<b>OFFICERS</b>	<b>NAME AND ORGANIZATION</b>
Chair	Marty Wieder, Economic Development Director, City of Grand Prairie
Vice Chair	Fred Schmidt, Director Community & Industry Education Program Development, Tarrant County Community College District
Secretary-Treasurer	Kassandra Carroll, CECD, Economic Development Coordinator, City of Waxahachie

## **COUNTIES - 16 COUNTIES (1 SEAT EACH COUNTY)**

1. **COLLIN:** David Bristol, Chairman of the Board of Employee Solutions, LP; serves as President and CEO
2. **DALLAS:** Luis Tamayo, Director of Planning & Development, Dallas County
3. **DENTON:** Michael Talley, Director of Economic Development, Denton County
4. **ELLIS:** Jim Wehmeier, Director of Economic Development, City of Ennis
5. **ERATH:** Jeff Sandford, Executive Director, Stephenville Economic Development Authority
6. **HOOD:** Shea Hopkins, Vice President of Economic Development, Granbury Chamber of Commerce
7. **HUNT:** Greg Sims, President/CEO, 4a Economic Development Corporation
8. **JOHNSON:** Diana Miller, Johnson County Economic Development Corporation
9. **KAUFMAN:** VACANT
10. **NAVARRO:** John Boswell, Economic Development Director, Navarro County and City of Corsicana
11. **PALO PINTO:** VACANT
12. **PARKER:** VACANT
13. **ROCKWALL:** Phil Wagner, President, Rockwall Economic Development Corporation
14. **SOMERVELL:** VACANT
15. **TARRANT:** Lisa McMillan, Economic Development Coordinator, Tarrant County
16. **WISE:** J.D. Clark, County Judge, Wise County

## **CITIES - TOTAL OF 22 SEATS – SIX POPULATION CATEGORIES**

**>500,000 (2 SEATS)** 2 cities, includes Dallas, Fort Worth

17. David Schleg, Office of Economic Development, City of Dallas
18. Robert Sturns, Economic Development Director, City of Fort Worth

**BETWEEN 200,000 - 500,000 (2 SEATS)** 4 cities, includes Arlington, Garland, Irving, Plano

19. Bruce Payne, Economic Development Director, City of Arlington
20. Bryan Haywood, Economic Development Project Manager, City of Irving

**BETWEEN 100,000 - 200,000 (2 SEATS)** 6 cities, includes Carrollton, Denton, Frisco, Grand Prairie, McKinney, Mesquite

21. Erica Sullivan, Economic Development Analyst, City of Denton
22. Marty Wieder, Economic Development Director, City of Grand Prairie

**BETWEEN 50,000-100,000 (2 SEATS)** 9 cities, includes Allen, Euless, Flower Mound, Lewisville, Mansfield, North Richland Hills, Richardson, Rowlett

23. Craig Hulse, Director of Economic Development, City of North Richland Hills
24. VACANT

**BETWEEN 25,000 - 50,000 (4 SEATS)** 20 cities, includes Bedford, Burleson, Cedar Hill, Cleburne, Coppell, DeSoto, Duncanville, Farmers Branch, Grapevine, Greenville, Haltom City, Hurst, Lancaster, Little Elm, Rockwall, Southlake, The Colony, Waxahachie, Weatherford, Wylie

25. Cassandra Carroll, CECD, Economic Development Coordinator, City of Waxahachie
26. Jennette Espinosa, Executive Director, Little Elm Economic Development Cooperation
27. Shane Shepard, Economic Development Director, City of Lancaster
28. Chris Fuller, Deputy City Manager, City of Cleburne

**<25,000 (10 SEATS)** 122 cities

**Collin County** (Anna, Celina, Fairview, Josephine, Lavon, Lowry Crossing, Lucas, Melissa, Murphy, Parker, Princeton, Prosper, St. Paul)

**Dallas County** (Addison, Balch Springs, Cockrell Hill, Glenn Heights, Highland park, Hutchins, Seagoville, Sunnyvale, University Park Wilmer)

**Denton County** (Argyle, Aubrey, Bartonville, Copper Canyon, Corinth, Cross Roads, Double Oak, Hickory Creek, Highland Village, Justin, Krugerville, Krum, Lake Dallas, Northlake, Oak Point, Pilot Point, Ponder, Providence, Roanoke, Sanger, Shady Shores, Trophy Club)  
**Ellis County** (Ennis, Ferris, Italy, Midlothian, Oak Leaf, Ovilla, Palmer, Red Oak)  
**Erath County** (Dublin, Stephenville)  
**Hood County** (DeCordova, Granbury)  
**Hunt County** (Caddo Mills, Commerce, Quinlan, West Tawakoni, Wolfe City)  
**Johnson County** (Alvarado, Godley, Grandview, Joshua, Keene, Venus)  
**Kaufman County** (Combine, Crandall, Forney, Kaufman, Kemp, Maybank, Talty, Terrell)  
**Navarro County** (Corsicana, Kerns)  
**Palo Pinto County** (Mineral Wells)  
**Parker County** (Aledo, Annetta, Hudson Oaks, Reno, Springtown, Willow Park)  
**Rockwall County** (Fate, Heath, McLendon-Chisolm, Royse City)  
**Somervell County** (Glen Rose)  
**Tarrant County** (Azle, Benbrook, Blue Mound, Colleyville, Crowley, Dalworthington Gardens, Edgecliff Village, Everman, Forest Hill, Haslet, Kennedale, Lake Worth, Lakeside, Pantego, Pelican Bay, Richland Hills, River Oaks, Sansom Park, Watauga, Westlake, Westworth Village, White Settlement)  
**Wise County** (Alvord, Aurora, Boyd, Bridgeport, Chico, Decatur, New Fairview, Newark, Rhome, Runaway Bay)

29. Orlando Campos, Director, Economic Development & Tourism, Town of Addison
30. Chris Dyser, Community Development Director, City of Balch Springs
31. Mary Ann Moon, Executive Director of Prosper Economic Development Corporation
32. Alexis Jackson, Director of Economic Development, City of Celina
33. John Smith, Town Administrator and Economic Development Director, Town of Hickory Creek
34. VACANT
35. VACANT
36. VACANT
37. VACANT
38. VACANT

**PRIVATE SECTOR (3 SEATS)**

39. Mickey Hillock, President, Hillock Foods, Inc.
40. Michael Grace, City of Duncanville Resident (Assistant City Manager, City of Ferris)
41. Pamela Mundo, Founder and President of Mundo and Associates Consulting Firm

**PRINCIPAL ECONOMIC INTERESTS (10 SEATS)** Includes Executive Directors of Chambers, EDCs, Post-Secondary Institutions, Workforce Development Groups, and/or Labor Groups.

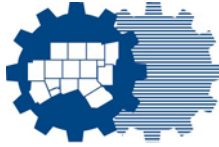
42. Janie Havel, Economic Development and Tourism, Office of the Governor
43. Leslie Leerskov, VP/Business Development & Loan Officer, Community National Bank & Trust of Texas
44. Judy McDonald, Executive Director, Workforce Solutions for Tarrant County
45. James Quick, Associate Vice President, Research & Dean of Graduate Studies, SMU
46. Fred Schmidt, Director Community & Industry Education Program Development, Tarrant County College District
47. Kevin Shatley, Director of Economic Development, Dallas Regional Chamber
48. Nika Reinecke, Principal at Envision Planning Group LLC
49. Dr. Maria Martinez-Cosio, Interim Dean, Department of Interim Dean and Full Professor for the College of Architecture, Planning and Public Affairs (CAPPA), UTA
50. Leah Clark, Executive Director, Bridgeport Economic Development Corporation
51. Ben Magill, Associate Vice Chancellor of Economic Opportunity, Dallas College

## NCTCOG EXECUTIVE BOARD ATTENDANCE

June 2021 - May 2022

	Name	June	July	August	September	October	November	December	January	February	March	April	May	TOTAL
	David Sweet President	P												1
	Andrew Piel Vice President	P												1
	Bill Heidemann Secretary/Treasurer	P												1
	Ray Smith Past President	P												1
	Alfonso Campos	A												0
	Rick Carmona	P												1
	Jorja Clemson	P												1
	Tammy Dana-Bashian	P												1
	Kevin Falconer													0
	Clyde Hairston	P												1
	Chris Hill	A												0
	Clay Jenkins	P												1
	Bobbie Mitchell	P												1
	Kayci Prince	P												1
	Glen Whitley	A												0
	Glenn Rogers - Ex Officio, Non-Voting Member	P												1
	<b>TOTAL PRESENT</b>	<b>12</b>												
	<b>Attendance Code:</b>	P=Present    A=Absent    NM=No meeting    *Check previous the posted attendance sheet for that month												





**North Central Texas Council of Governments**

**2020-21 NCTCOG Executive Board Calendar**

Regular Meetings start at **12:45 pm** unless otherwise posted.  
Meeting Location: CenterPoint II, 616 Six Flags Drive, Arlington, Texas

- |                           |  |
|---------------------------|--|
| <b>August 26, 2021</b>    | Executive Board Meeting – NCTCOG Offices |
| <b>September 23, 2021</b> | Executive Board Meeting – NCTCOG Offices |
| <b>October 28, 2021</b>   | Executive Board Meeting – NCTCOG Offices |
| <b>November 18, 2021</b>  | Executive Board Meeting – NCTCOG Offices |
| <b>December 16, 2021</b>  | Executive Board Meeting – NCTCOG Offices |