

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS EXECUTIVE BOARD MEETING

Minutes — February 27, 2020

616 Six Flags Drive | Arlington, Texas | Transportation Council Room

President Clark called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:51 pm.

Members of the Board Present:

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|-----------------------|---------------------|
| 1. J. D. Clark | 8. Clay Jenkins |
| 2. Ray Smith | 9. Lee Kleinman |
| 3. Curtistene McCowan | 10. Bobbie Mitchell |
| 4. Gary Caplinger | 11. Ken Shetter |
| 5. Yvonne Davis | 12. Richard Stopfer |
| 6. Chris Hill | 13. David Sweet |
| 7. Bill Heidemann | 14. Glen Whitley |

Members of the Board Absent:

15. Kevin Strength
16. Kelly Allen Gray
17. Andrew Piel
18. Tito Rodriguez

Members of the Staff Present:

Mike Eastland, Monte Mercer, Doni Green, Michael Morris, Edith Marvin, Molly McFadden, Molly Rendon, David Setzer, Christy Williams, Stephanie Cecil, Dan Kessler, Ken Kirkpatrick, Karen Richard, Emily Beckham, Lori Clark, Donna Coggeshall, Carmen Morones, Karen Richard, Kelly Schmidt, Candice Forsyth, Alex Clark, Donna Jackson

REGULAR SESSION

ACTION:

Item 1 Approval of Minutes

President Clark asked if there was anyone present who wanted to speak to an item on the agenda. There being no one present requesting to speak, he stated that the first item on the agenda was approval of the minutes from the January Board meeting.

Upon a Motion by Judge Jenkins (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the minutes of the January Executive Board meeting.

Item 2 Resolution to Accept and Approve the Comprehensive Annual Financial Report for Fiscal Year 2019

Monte Mercer, Deputy Executive Director, requested acceptance and approval of the NCTCOG Comprehensive Annual Financial Report (CAFR) and single audit reports for the fiscal year that ended on September 30, 2019. NCTCOG also completed the Annual Financial Report for the NCT 9-1-1 District. He explained that the Audit Committee, NCTCOG staff and audit firm representatives met to discuss the CAFR and related reports as presented by Mr. Christopher Breaux, Partner, WhitleyPenn. There were no findings or Management Letter comments on the audit. He recognized the members of the Audit Committee for comments. Judge Whitley made an informational remark to remind the Board that he is no longer associated with the firm WhitleyPenn. Mayor Smith said the auditors were very complimentary of the responsiveness of the staff and the audit and the committee was pleased with the audit.

Upon a Motion by Mayor McCowan (seconded by Mayor Shetter), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 3 Resolution Authorizing Contracts with Dickinson Fleet Services, LLC and TDI Fleet Services for Fleet and Fire Apparatus Service and Repair

Molly Rendon, Director of Administration, requested authorization of contracts with Dickinson Fleet Services, LLC and Trailer Doctor, Inc., dba TDI Fleet Services, for Fleet and Fire Apparatus service and repair through the North Central Texas Council of Governments SHARE cooperative purchasing program. She explained that following review and evaluation by a committee, these providers were selected to provide mobile maintenance and repair services for fleet and fire apparatus at any of the Fort Worth Fire Department's 44 sub-stations. The services will also be available to all NCTCOG members and participating entities through the SHARE program.

Exhibit: 2020-02-03-AA

Upon a Motion by Judge Whitley (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Representative Davis entered the meeting.

Item 4 Resolution Approving the North Central Texas Area Plan Federal Fiscal Years 2021-2022

Doni Green, Director of Aging, asked the Board for approval of the North Central Texas Area Plan for Federal Fiscal Years 2021-2022. She explained that NCTCOG, in its role as the designated Area Agency on Aging (AAA), is required by the Older Americans Act of 1965, as amended, to develop multi-year area plans for its service area. The Texas Health and Human Services Commission (HHSC) similarly requires AAAs to develop multi-year plans. The Regional Aging Advisory Committee reviewed and approved the Plan and recommends it for approval.

Exhibit: 2020-02-04-AG

Upon a Motion by Mayor Heidemann (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 5 Resolution Authorizing a Contract with Innovative Emergency Management, Inc. for Emergency Operations Checklist Enhancement Services for Emergency Operations Centers

Molly McFadden, Director of Emergency Preparedness, asked the Board to authorize a contract with Innovative Emergency Management, Inc. for Emergency Operations Checklist Enhancement consulting services for an initial term through January 30, 2021, with the option to renew for up to four additional one-year terms. This contract will be available for use by members the North Central Texas Council of Governments SHARE cooperative purchasing program. She explained that these services will enhance the capabilities of regional Emergency Operations Centers (EOC's) to respond to gaps in identified hazards faced by the North Central Texas region and develop templates for efficient integration of the regional EOC Support Team (EST) personnel impacted by specific threats.

Exhibit: 2020-02-05-EP

Upon a Motion by Commissioner Mitchell (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 6 Resolution Endorsing an Agreement with Tarrant County College District for Urban Search and Rescue Training and Exercises

Molly McFadden, Director of Emergency Preparedness, requested endorsement of an agreement with the Tarrant County College District to provide Urban Search and Rescue training and exercises in an amount not to exceed \$200,000. She explained that the region has identified a need for urban search and rescue training and exercises and has FY2019 Homeland Security Grant Program funds available for these activities. Tarrant County College District is qualified and has the necessary facilities to provide such services. She told the Board that the availability of resources and scheduling necessitated proceeding with this agreement to ensure courses could take place beginning in March 2020.

Exhibit: 2020-02-06-EP

Upon a Motion by Judge Sweet (seconded by Mayor Heidemann), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 7 Resolution Authorizing Grant Submittal to the Texas Office of the Governor for Statewide Emergency Radio Infrastructure

Molly McFadden, Director of Emergency Preparedness, requested authorization to submit a grant application to the Office of the Governor, under the 2020 Statewide Emergency Radio Infrastructure Grant, in an approximate amount of \$750,000, to conduct planning activities related to development, enhancement, operation and maintenance of regional interoperability communications infrastructure. She explained these funds must be used to enhance current capabilities or address capability gaps identified by the Texas Department of Public Safety (DPS) or the Texas Interoperable Communications Coalition (TxICC) in either the Texas Statewide Communications Interoperability Plan (SCIP) or the DPS Report on Interoperable Communications to the Texas Legislature.

Exhibit: 2020-02-07-EP

Upon a Motion by Mayor Shetter (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 8 Resolution Approving Modifications to the FY2020 and FY2021 Unified Planning Work Program for Regional Transportation Planning

Dan Kessler, Assistant Director of Transportation, asked for approval of proposed modifications to the Unified Planning Work Program for Regional Transportation Planning (UPWP), which is required by federal and State transportation planning regulations and provides a summary of transportation and related air quality planning tasks. He reviewed the modifications, which included new initiatives, updates to existing projects, funding adjustments and an increase in NCTCOG's allocation of Federal Highway Administration PL-112 Transportation Planning Funds for FY2020.

Exhibit: 2020-02-08-TR

Upon a Motion by Judge Whitley (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Councilmember Kleinman left the meeting.

Item 9 Resolution Authorizing an Agreement with the Texas A&M Transportation Institute for Technical Assistance to the Texas Department of Transportation Dallas District

Michael Morris, Director of Transportation, asked for authorization of an agreement with the Texas A&M Transportation Institute for various NCTCOG technical assistance activities, in the amount of approximately \$200,000. He explained that at TxDOT's request, NCTCOG will continue to act as a subcontractor to the Texas A&M Transportation Institute to provide travel modeling technical assistance for the TxDOT Dallas District, through May 31, 2021.

Exhibit: 2020-02-09-TR

Upon a Motion by Commissioner Mitchell (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 10 Resolution Endorsing Grant Application to the Environmental Protection Agency

Michael Morris, Director of Transportation, asked the Board to endorse submittal of a grant application, in the amount of \$2.5 million, to the Environmental Protection Agency to implement projects to replace diesel vehicles, equipment, or engines; install electric recharging infrastructure; and/or install idle-reduction technology. He explained that the grant submittal deadline for funds available under the 2020 Diesel Emissions Reduction Act (DERA) was February 26, 2020. The project will provide rebate funding for replacing diesel vehicles, equipment or engines; installing electric recharging infrastructure if necessary; or installing idle-reduction technology.

Exhibit: 2020-02-10-TR

Upon a Motion by Judge Jenkins (seconded by Councilmember Caplinger), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 11 Resolution Adopting FY 2021 Criminal Justice Program Policies and Procedures

Mayor Shetter announced that he would abstain from this vote and the next to avoid the appearance of a conflict of interest because he serves as President of an organization that regularly applies for funds that are available through the Criminal Justice Program. Mayor Shetter left the room.

Kelly Schmidt, Criminal Justice Program Administrator, asked the Board to adopt the Fiscal Year 2021 Criminal Justice Program Policies and Procedures, which are required by an Interlocal Cooperation Agreement with the Governor's Public Safety Office (PSO). She explained that under the agreement, the policies and procedures guide the review and scoring of criminal justice grant applications submitted by local agencies. The Criminal Justice Policy Development Committee has approved and recommends the adoption of the Policies and Procedures.

Exhibit: 2020-02-11-CJ

Upon a Motion by Councilmember Caplinger (seconded by Commissioner Mitchell), and unanimous vote of all members present, except for Mayor Shetter, the Board approved the resolution as presented.

APPOINTMENTS:

Item 12 Appointments to the Criminal Justice Policy Development Committee

Kelly Schmidt, Criminal Justice Program Administrator, asked the Board to approve seven new proposed appointments and to reappoint seven existing members to a three-year term on the Criminal Justice Policy Development Committee (CJPDC). The CJPDC Nominations Subcommittee reviewed and is recommending the nominations for appointment, as well as recommendations for Chair and Vice-Chair. She explained that the CJPDC assists the Board in establishing criminal justice planning policies and priorities; reviews and prioritizes local requests for criminal justice funding; and encourages public awareness of criminal justice matters.

Recommendations:

Chair: Ms. Julie Monge, Collin County Teen Court Coordinator/Juvenile Case Manager

Vice-Chair: Chief Robert Severance III, Cleburne Police Department

Proposed New Members:

Ms. Katherine Boswell, Denton County Friends of the Family

Ms. Brynn Bruno, Emily's Place

Dr. Carlin Caliman, City of Arlington

Mr. H. Lynn Hadnot, Collin County Juvenile Services

Ms. Jenny Krueger, Boys & Girls Clubs of Northeast Texas

Ms. Ellyce Lindberg, Dallas County District Attorney's Office

Ms. Felicia Oliphant, Rockwall County District Attorney's Office

Reappointments:

Judge Cody Beauchamp, City of Corsicana

Mr. Mitch Galvan, City of Granbury

Mr. Dwayne Griffin, Somervell County Sheriff's Office

Ms. Julie Monge, Collin County

Mr. Toby Ross, Denton County CSCD

Mr. Tony Simmons, Town of Trophy Club

Mr. Jeff Williams, City of North Richland Hills

Upon a Motion by Judge Jenkins (seconded by Judge Sweet), and unanimous vote of all members present, except for Mayor Shetter, the Board approved the appointments as presented.

MISCELLANEOUS:

Item 15 Old and New Business


There was no old or new Business.

Item 16 Attendance and Calendar

The Board was provided with a Calendar of meeting and a record of Attendance.


President Clark adjourned the meeting at 1:50 pm.

Approved by:

DocuSigned by:

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J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

Checked by:



Mike Eastland, Executive Director
North Central Texas Council of Governments