

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
EXECUTIVE BOARD MEETING**

Minutes — September 22, 2016

Transportation Council Room

616 Six Flags Drive - Arlington, Texas

President Smith called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:07 pm on September 22, 2016, and immediately convened the Executive Session (pursuant to Open Meetings Act Section 551.074) to discuss the performance review of Executive Director, Mike Eastland, and to consider his compensation.

**EXECUTIVE SESSION:**

**Members of the Board Present:**

Mayor Pro Tem Lissa Smith; Councilmember Tom Lombard; Mayor Kevin Strength; County Judge J.D. Clark; Councilmember Kelly Allen Gray; Councilmember Lee Kleinman; Commissioner Bobbie Mitchell; County Judge Keith Self; Mayor Ray Smith; Councilmember Kathryn Wilemon; County Judge Bruce Wood

**Members of the Board Absent:**

County Judge John Horn; Deputy Mayor Pro Tem Bruce Archer; County Judge Clay Jenkins; State Representative Jeff Leach; Mayor Pro Tem Dan McClendon; Mayor Chris Watts; County Judge Glen Whitley

The Board took no action during Executive Session. President Smith closed the Executive Session and reconvened the Regular Session at approximately 12:25 pm and then recessed for lunch.

**RECONVENE REGULAR SESSION**

President Smith reconvened the regular session at 12:46 pm.

**Members of the Board Present:**

Mayor Pro Tem Lissa Smith; Councilmember Tom Lombard; Mayor Kevin Strength; County Judge J.D. Clark; Councilmember Kelly Allen Gray; County Judge Clay Jenkins; Councilmember Lee Kleinman; Commissioner Bobbie Mitchell; County Judge Keith Self; Mayor Ray Smith; County Judge Glen Whitley; Councilmember Kathryn Wilemon; County Judge Bruce Wood

**Members of the Board Absent:**

County Judge John Horn; Deputy Mayor Pro Tem Bruce Archer; State Representative Jeff Leach; Mayor Pro Tem Dan McClendon; Mayor Chris Watts

**Staff Present:**

Mike Eastland, Executive Director  
Monte Mercer, Deputy Executive Director  
Tim Barbee, Chief Information Officer, Research and Information Services  
Doni Green, Director of Aging Programs  
Michael Morris, Director of Transportation  
David Setzer, Director of Workforce Development  
Edith Marvin, Director, Environment and Development  
Lucille Johnson, Assistant to the Executive Director  
Stephanie Cecil, Administrative Assistant, EDO  
Dan Kessler, Asst. Director, Transportation  
Ken Kirkpatrick, Legal Counsel, Transportation  
Mark Brown, Program Manager, 9-1-1  
Chris Klaus, Senior Program Manager, Transportation  
Dana Buckholt, Operations Manager, Workforce  
Debra Kosarek, Quality Assurance Manager, Workforce  
Richard Michael, Budget Manager, Administration  
Mindy Mize, Program Manager, Transportation

James Powell, Assistant Counsel, Transportation  
 Shannan Ramirez, Chief Accounting Officer, Administration  
 Karen Richard, Chief Human Resources Officer  
 Shannon Stevenson, Program Manager, Transportation  
 Sandy Wesch, Project Engineer, Transportation  
 Nathan Drozd, Senior Transportation Planner, Transportation  
 Pamela Burns, Communications Supervisor, Transportation  
 Kay O'Dell, Senior Manager, Workforce

**ACTION:**

**Item 1 Consideration of Compensation of the Executive Director**

After the pledges, President Smith asked for consideration of Executive Session item one: Consideration of Compensation of the Executive Director

Upon a Motion by Councilmember Lombard (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board increased the Executive Director's salary by 3% of his current base.

See Exhibit E16-09-02

**Item 2 Approval of Minutes**

President Smith called for approval of the minutes from the August Board meeting.

Upon a Motion by Commissioner Mitchell (seconded by Councilmember Lombard), and unanimous vote of all members present, the Board approved the minutes of the August Executive Board meeting.

**Item 3 Conduct a Public Hearing Regarding the Annual Fiscal Program for Fiscal Year 2016-2017 and Consider a Resolution to Accept and Approve the Annual Fiscal Program**

Monte Mercer, Deputy Executive Director, presented the FY 2016-2017 Annual Fiscal Program in the amount of \$208,882,553. He noted the revisions that had been made since the presentation at the Board meeting on August 25, 2016. He explained that the budget is comprised of programs and initiatives previously approved by the Executive Board and is amended throughout the year to reflect new and revised programs and initiatives. Funding sources are as follows:

	2017	2016	Change
State and Federal Grants	\$ 167,527,792	\$ 164,516,251	\$ 3,011,541
Local Contracts/Grants	11,017,186	10,252,694	764,492
In-Kind Match Funds	18,523,867	16,022,604	2,501,263
Membership Dues	697,482	687,528	9,954
Training Revenues	<u>643,438</u>	<u>628,314</u>	<u>15,124</u>
Total	\$ 198,409,765	\$ 192,107,391	\$ 6,302,374

President Smith asked if there was anyone present who wanted to speak at the public hearing for the budget. Seeing none, she continued with the meeting.

Upon a Motion by Councilmember Lombard (seconded by Commissioner Mitchell), and unanimous vote of all members present, except Keith Self, who voted no, the Board approved the resolution as presented.

See Exhibit E16-09-03

**Item 4 Resolution Ratifying Fiscal Year 2016 Contract Option and to Authorize Fiscal Year 2017 Contract Option with Gradient Solutions for Professional Advisory Services**

Monte Mercer, Deputy Executive Director, asked the Board to ratify the second year renewal option, and authorize the third year renewal option of a contract with Gradient Solutions for financial and programmatic

advisory services. The FY 2016 amount is \$60,000 and the FY 2017 is not to exceed \$33,500. The total for a six year contract is an amount not to exceed \$487,500.

Upon a Motion by Councilmember Lombard (seconded by Councilmember Kleinman), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E16-09-04*

**Item 5 Resolution Authorizing Contract with The Bogdahn Group LLC for Retirement Consultant Services**

Monte Mercer, Deputy Executive Director, recommend the Bogdahn Group, LLC, to provide retirement consultant services with an initial three-year contract term and three optional one year renewals, in an amount not to exceed \$150,000. He explained that NCTCOG provides retirement plans for all regular full-time and regular part-time employees of the Agency through ICMA-RC. NCTCOG utilizes retirement consultant services for retirement policy management, investment analytics, project evaluation, audit compliance, and related services.

Upon a Motion by Councilmember Kleinman (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E16-09-05*

**Item 6 Resolution Authorizing an Increase to the Contract to ResCare Workforce Services for Delivery of Childcare Services**

David Setzer, Director of Workforce Development, explained that the Board previously authorized a contract with ResCare Workforce Services. Higher than anticipated carry over funds from FY 2016 to FY 2017, if fully expended, would exceed the current authorization of \$40.0 million annually. This action would increase the ResCare Workforce Services FY 2017 child care services contract to a revised amount not to exceed \$42.5 million.

Upon a Motion by Councilmember Wilemon (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E16-09-06*

**Item 7 Resolution Authorizing Contract with Quality Medical Supplies for Medical Equipment and Supplies**

Doni Green, Director of Aging, recommended a contract between NCTCOG and Quality Medical Supplies for medical equipment and supplies, in an amount not to exceed \$350,000 during the maximum two (2) year term. This contract would use funds from the Texas Health and Human Services Commission that were provided for this purpose.

Upon a Motion by Councilmember Wilemon (seconded by Councilmember Gray), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E16-09-07*

**Item 8 Resolution Authorizing FY2017 and 2018 Agreements for Aging Caregiver Service**

Doni Green, Director of Aging, explained that NCTCOG has approximately \$145,000 per annum available in pass-through National Family Caregiver (NFC) funds, through the Older Americans Act, to provide support services to family caregivers of older persons. She recommended agreements with the following agencies for a maximum two year term in a total amount not to exceed \$362,000: the Alzheimer's Association—North Central Texas Chapter; the Wellness Center of Collin County; Z-Quest; LifeRoads; Meals on Wheels Senior Services of Rockwall County; Meals on Wheels of Johnson and Ellis Counties; and Senior Connect. NFC funds awarded to each agency will be determined by the Regional Aging Advisory Committee (RAAC) based on actual dollars received from the State for Fiscal Years 2017 and 2018.

Upon a Motion by Councilmember Lombard (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E16-09-08*

**Item 9 Resolution Authorizing Contracts with Instruction and Training Providers**

Doni Green, Director of Aging, explained that NCTCOG receives funding from DADS that may be used by the Area Agency on Aging for Instruction and Training services. She asked the Board to authorize contracts for these services with: Wellness Center of Collin County for \$40,000; Good NEWS Living at Home/Block Nurse Program for \$30,000; and Mascari Corporation for \$6,000. The contracts are a maximum of two year terms, in a total amount not to exceed \$160,000.

Upon a Motion by Judge Self (seconded by Councilmember Lombard), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E16-09-09*

**Item 10 Resolution Authorizing Acceptance of the FY2016 Homeland Security Grant Program (HSGP) Funds to Support Regional Activities**

Shad Lancaster, Manager, Emergency Preparedness, asked the Board to authorize an agreement with the Office of the Governor to manage and administer the FY 2016 Homeland Security Grant Program; and the receipt of approximately \$1,500,000 in FY2016 Homeland Security Grant Program (HSGP) Funds. These funds will be used to provide planning, equipment, training, citizen preparedness, and exercise assistance for the region and Urban Area, including approximately \$74,000 to manage and administer the Program. This funding is a part of the 2016 Department of Homeland Security Appropriations Act and is 100% federally funded with no local cost-share or match requirements

Upon a Motion by Commissioner Mitchell (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E16-09-10*

*Judge Jenkins entered the meeting.*

**Item 11 Resolution Authorizing Amendment to Memorandum of Understanding with United States Army Corps of Engineers to Expedite Environmental Permitting**

Michael Morris, Director of Transportation, asked the Board to amend a previously approved USACE Memorandum of Understanding, in order to increase the total not to exceed amount from \$1,200,000 to \$1,700,000. He explained that the Regional Transportation Council (RTC) programed an additional \$500,000 in Regional Toll Revenue (RTR) funds to extend ongoing efforts to expedite environmental permitting for priority transportation projects in the region, through December 31, 2019.

Upon a Motion by Councilmember Wilemon (seconded by Judge Self), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E16-09-11*

**Item 12 Resolution Authorizing Contract Amendments for the 2014 Cooperative Transit Vehicle and Inspection Services Procurements**

Michael Morris, Director of Transportation, explained that NCTCOG previously procured transit vehicles on behalf of small transit providers that meet the Americans with Disabilities Act (ADA) accessibility requirements. To meet the remaining needs of small transit providers, he asked the Board to approve an amendment to the current contract. The contract amendment will execute the available option for purchase of additional vehicles and services. A combination of FTA funding, Transportation Development Credits (TDCs), and local matching funds will be used in the following not to exceed amounts.

- \$7,030,000 for Creative Bus Sales for up to forty (40) light-duty buses
- \$2,180,000 for National Bus Sales for up to eight (8) medium-duty buses
- \$18,000 for Transit Resource Center for up to thirty-eight (38) required in-plant inspection services

Upon a Motion by Councilmember Lombard (seconded by Councilmember Gray), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E16-09-12*

**Item 13 Resolution Authorizing a Contract with United Road Towing Texas, Inc. for Wrecker Services on SH 161**

Michael Morris, Director of Transportation, explained that a key component to successfully utilizing the shoulder, in the bottleneck improvement program for State Highway 161, is the staging of tow trucks. These services must be procured through the City of Irving using the city's contracted wrecker service provider: United Road Towing Texas, Inc. Funding is 80 percent Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds with a 20 percent state match provided by TxDOT. The contract is in an annual amount not to exceed \$300,000 for a term of one-year, with four one year optional annual renewals.

Upon a Motion by Commissioner Mitchell (seconded by Judge Jenkins), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E16-09-13*

**Item 14 Resolution Authorizing an Agreement with NTE Mobility Partners, LLC and LBJ Infrastructure Group, LLC to Implement a Toll Discount Pilot Program to Travel Outside of the Peak Travel Period**

Michael Morris, Director of Transportation, explained that Travel Demand Management (TDM) strategies implemented by the Regional Transportation Council (RTC) are designed to improve air quality and reduce emissions. TDM strategies include telecommuting, bicycling, varied work schedules, transit, carpools/vanpools, park-and-rides, and peak-period pricing. NTE Mobility Partners, LLC and LBJ Infrastructure Group, LLC have implemented a toll discount pilot program called "Scoot Your Commute." The program is a TDM peak-period pricing strategy designed to encourage commuters to travel outside of the peak traffic period by offering a 75 percent discount on the toll charged on the NTE and LBJ Express managed lane facilities.

Morris told the Board that NCTCOG would like to partner with NTE Mobility Partners and LBJ Infrastructure Group by paying 50 percent of the toll discount with NTE Mobility Partners and LBJ Infrastructure Group paying the other 50 percent. The toll discount for this program is expected to cost approximately \$40,000 and NCTCOG would provide an amount not to exceed \$20,000 using \$16,000 in Surface Transportation Block Grant Program funds (formerly known as Surface Transportation Program – Metropolitan Mobility) and \$4,000 in Regional Transportation Council Local funds.

Board members expressed concern with using public funds to pay a private entity. They requested language that would insure that the funds would be used solely for advertising the program and not for reimbursing private entities (NTE Mobility Partners, LLC and LBJ Infrastructure Group, LLC). The Board tabled this item and requested that staff bring back the suggested language. Staff brought back the following proposed language amending Section 1 of the resolution:

A contract between NCTCOG and NTE Mobility Partners, LLC and LBJ Infrastructure Group, LLC to implement market and evaluate a toll discount pilot program to travel outside of the peak period, in an amount not to exceed \$20,000 (\$16,000 Surface Transportation Block Grant Program [formerly known as Surface Transportation Program – Metropolitan Mobility] funds and \$4,000 Regional Transportation Council Local funds). These funds will only be used to market and evaluate this initiative.

Upon a Motion by Councilmember Lombard (seconded by Councilmember Kleinman), and unanimous vote of all members present, the Board approved the resolution as amended.

See Exhibit E16-09-14

Judge Whitley entered the meeting.

**Item 15 Resolution Authorizing Purchase and Placement of Advertising for Transportation Initiatives**

Michael Morris, Director of Transportation, requested authorization for the purchase and placement of FY 2017 Transportation Department advertising, using combined funds, in an amount up to \$1,400,000. He explained that combining advertising efforts within the Transportation Department has resulted in quite a few benefits, including: increased website traffic, greater public participation, lower advertising rates, and improved staff coordination. Advertisements may be presented through print and online publications, radio and television spots, bill boards, social media, transit, and kiosks. Advertising will be funded as follows:

- The AirCheckTexas Program advertising will be funded with Texas Commission on Environmental Quality Funds.
- The Bike/Pedestrian Safety Program advertising will be funded with Transportation Enhancement Funds and Regional Transportation Council (RTC) Local Funds.
- The Congestion Demand Management Program advertising will be funded with Surface Transportation Block Grant Program (STBG, formerly known as Surface Transportation Program –Metropolitan Mobility), Federal Highway Administration Funds, and RTC Local Funds and/or Transportation Development Credits (TDCs).
- Notifications of Opportunities for Public Input/Public Meetings advertising will be funded with Transportation Planning Funds.
- The Ozone Season Emissions Reduction Campaign advertising will be funded with Congestion Mitigation and Air Quality Improvement Program (CMAQ) Funds and TDCs.
- The Vehicle Technologies Program advertising will be funded with Environmental Protection Agency, CMAQ, and Department of Energy, RTC Local Funds, partner contributions, and TDCs.
- The Procurement Outreach Program seeks to better engage with vendors and consultants with Disadvantaged Business Certification (DBE) or that may be eligible for DBE certification. This effort is supported under element 1.03 of the FY 2016 and FY 2017 UPWP and will be funded with STBG and RTC Local funds.
- The Regional Freight Program advertising will be funded with STBG, Texas Department of Transportation, and RTC Local funds.
- The 511DFW Program advertising will be funded with STBG.
- The DFW Connector Pilot Program advertising will be funded with Regional Toll Revenue.

Upon a Motion by Councilmember Lombard (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E16-09-15

**Item 16 Resolution Endorsing Travel Outside of North America Requested by the United States Department of Transportation**

Michael Morris, Director of Transportation, asked the Board to approve travel outside of the United States for a Hua Yang of the Travel Demand Model and Forecasting Program in the Transportation Department. She has been invited to be part of a needs assessment team, sponsored by the United States Department of Transportation, that will take part in the International Forum on Innovation and Transformation of Urban Transport (September 19-20, 2016) in Beijing, China. In addition, Ms. Yang will also speak at the 2016 International Smart Urban Transport Conference (September 24-25, 2016) in Xi'an, China. Travel and accommodations in China will be fully covered by the United States Department of Transportation.

Upon a Motion by Councilmember Kleinman (seconded by Councilmember Lombard), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E16-09-16

**Item 17 Resolution Authorizing Contract with Halff Associates, Inc. for the Integrated Stormwater Management Program**

Edith Marvin, Director of Environment and Development, explained that water quality protection, streambank protection and flood control are the goals of the integrated Stormwater Management (iSWM) Program. NCTCOG also maintains and promotes adoption of a set of iSWM design manuals and related materials to assist more than 100 local governments in the region that have state stormwater discharge permits. The program is coordinated by NCTCOG with guidance from the Public Works Council, which is advised by the iSWM Implementation Subcommittee. Following solicitation and evaluation of engineering consulting firms to assist with the program, a Consultant Selection Committee is recommending Halff Associates, Inc. for a contract with an initial three year term and two optional one year renewals, in an amount not to exceed \$500,000. Funding for this program is provided by the participating entities.

Upon a Motion by Commissioner Mitchell (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E16-09-17

**APPOINTMENTS:**

**Item 18 Appointments to Department of Environment and Development Advisory Committees**

Edith Marvin, Director of Environment and Development, asked the Board to approve the following appointments to advisory committees:

<b>PUBLIC WORKS COUNCIL (R = Reappointed)</b>	
Chair: Joe Trammel, County Engineer, Tarrant County (continuing term ends 9.30.2017)	
Vice Chair: Manny Palacios, Transportation and Public Works Director, City of Weatherford	
City of Arlington	R - Walter "Buzz" Pishkur, Director of Water Utilities
City of Carrollton	John Crawford, Interim Director of Public Works
City of Dallas	R - Tim Starr, Assistant Director, Public Works
City of Denton	R - David Hunter, Watershed Protection Manager
City of Fort Worth	John Kasavich, Senior Professional Engineer
City of Frisco	Paul Knippel, Director of Public Works
City of Garland	R - Michael Polocek, Director of Engineering
City of Irving	R - Wayne Lee, City Engineer
City of McKinney	Paul Sparkman, Assistant Director of Public Works
Collin County	Gary Enna, Assistant Director of Public Works
Dallas County	R - John Mears, Assistant Director of Public Works
Denton County	Fred Ehler, Public Works Director
Denton/Lake Cities	Mike Brownlee, City Engineer, City of Corinth
DFW North	Keith Marvin, Director of Public Services, City of Lewisville
East	Bobby Clay, Public Works Director, City of Fate
Mid-Cities	Mike Curtis, Managing Director of Development Services, City of North Richland Hills
Northeast	Alan Fourmentin, Assistant Director of Public Works, City of Celina
Southwest	R - David Disheroon, Public Works Director, Johnson County
Southwest Dallas	Elias Sassoon, Director, Public Works Department, City of Cedar Hill
West	R - Manny Palacios, Transportation and Public Works Director, City of Weatherford
Texas Council of Engineering Laboratories	R - Lyndon Cox, Senior Principal/Dallas Construction Services Department Manager Terracon Consultants

<b>REGIONAL CODES COORDINATING COMMITTEE (R = Reappointed)</b>	
Chair: David Kerr, Fire Marshal, City of Plano (Continuing – term ends 9.30.2017)	
Vice Chair: Jack Thompson, Building Official, Town of Westover Hills	
City of Dallas	R - Ed Dryden, Assistant Building Official
Town of Flower Mound	R - Danny Hartz, Building Official
City of Frisco	R - Steve Covington, Chief Building Official
City of Frisco	R - Gilbert Urvina, Chief Plumbing Inspector
City of Garland	R - Jim Olk, Building Official
Town of Highland Park	Kirk Smith, Development Services Manager
City of Mansfield	Clayton Chandler, City Manager
City of North Richland Hills	David Pendley, Chief Building Official
City of Plano	R - Selso Mata, Building Official

Town of Westover Hills	R - Jack Thompson, Building Official
Associated General Contractors	R - Jack Baxley, Executive Vice President TEXO
Construction Code Consultant	R - Stan Folsom, Chief Executive Officer, Systemhouse
Building Owners and Managers Association, Dallas	R - Joe Bass, Senior Vice President – Development, Hillwood

<b>RESOURCE CONSERVATION COUNCIL (R = Reappointed)</b>	
Chair: Stephen Massey, Community Services Director, City of Allen (Continuing – term ends 9.30.2017)	
Vice Chair: Cecile Carson, Senior Director, Affiliate Development, Keep America Beautiful	
City of Dallas	Murray Myers, Manager, Zero Waste, City of Dallas
City of Garland	Tiana Lightfoot Svendsen, Environmental Outreach Coordinator
City of Grand Prairie	R - Patricia Redfeare, Solid Waste Manager
City of Kennedale	R - Bob Hart, City Manager/Director of Economic Development Corporation
Town of Little Elm	R - Kevin Mattingly, Director of Public Works
City of Mansfield	R - Howard Redfeare, Environmental Manager
City of Mesquite	R - Kathy Fonville, Water Conservation and Recycling Coordinator
Johnson County	David Disheroon, Director of Public Works
Hood County	Rick Crownover, Director of Public Works, City of Granbury
Somervell County	Chester Nolen, City Administrator, City of Glen Rose
Tarrant County	R - Robert Berndt, Environmental Specialist
Educational	Brandon Morton, Sustainability Coordinator, North Lake College
Educational	William Shenko, Assist. Director of Facility Management, Birdville ISD
Environmental	R - Cecile Carson, Senior Director, Affiliate Development, Keep America Beautiful
Environmental	Corey Troiani, Statewide Program Director, Texas Campaign for the Environment
Private Sector	Risa Weinberger, Principal, Risa Weinberger & Associates, Inc.
Private Sector	R - Lora Hinchcliff, Municipal Solutions Manager Living Earth
Private Sector	Vince Hrabal, Municipal Services Manager, Republic Waste
Private Sector	R - Robert Medigovich, Waste Minimization/Recycling Consultant, Community Waste Disposal, Inc.
Special District	R - Jeff Mayfield, Solid Waste System Officer, North Texas Municipal Water District

<b>WATER RESOURCES COUNCIL (R = Reappointed)</b>	
Chair: Ron McCuller, Director of Public Works, City of Grand Prairie (Continuing – term ends 9.30.2017)	
Vice Chair: Wayne Owen, Planning Director, Tarrant Regional Water District	
City of Arlington	Craig Cummings, Assistant Director
City of Dallas System	Jason Shroyer, Assistant Director, Infrastructure & Operations Services Town of Addison
City of Dallas System	R - Todd Reck, Water Utilities Director, City of Irving
City of Dallas System	R - Susan Alvarez, Assistant Director – Floodplain & Drainage Management, City of Dallas
City of Dallas System	R - Jody Puckett, Director, Water Utilities, City of Dallas
City of Denton	R - Tim Fisher, Water Utilities Division Manager, City of Denton
City of Fort Worth System	R - Mike Curtis, Managing Director, Development Services, City of North Richland Hills
City of Fort Worth System	R - Stacy Walters Regulatory/Environmental Coordinator, City of Fort Worth
Region-At-Large	R - Gabe Johnson, Director of Engineering and Public Works, City of Celina
Region-At-Large	R - Michael Nieswiadomy, Professor of Economics, University of North Texas
Region-At-Large	R - Terry Kelley, General Manager, Johnson County Special Utility District
Region-At-Large	R - Grace Darling, Member, Tarrant Coalition of Environmental Awareness
Region-At-Large	R - Craig Schkade, Senior Development Manager, Hillwood Development
North Texas Municipal Water District	R - Donald Magner, Jr., Assistant City Manager, City of Richardson
North Texas Municipal Water District	Wes Kucera, Managing Director of Public Works, City of Garland
Tarrant Regional Water District	R - Wayne Owen, Planning Director
Trinity River Authority	R - Fiona Allen, Northern Regional Manager
Trinity River Authority	R - Glenn Clingenpeel, Manager, Planning and Environmental Services
Upper Trinity Regional Water District	R - Kevin Mercer, General Manager, Denton County Fresh Water Supply District 6 & 7

Upon a Motion by Councilmember Lombard (seconded by Councilmember Kleinman), and unanimous vote of all members present, the Board approved the appointments as presented.

**STATUS REPORTS:**

**Item 19 Status Report on National Preparedness Month**

Shad Lancaster reminded the Board that September is National Preparedness Month (NPM), and asked the Board members to participate in preparedness activities and to encourage local governments to increase preparedness at the citizen level by supporting National Preparedness Month. NPM is sponsored by the Ready



Campaign in partnership with Citizen Corps and is held each September. It is designed to encourage Americans to take simple steps to prepare for emergencies in their homes, businesses, and communities. This year's theme is "Don't Wait. Communicate. Make Your Emergency Plan Today". National PrepareAthon! Day culminates NPM on September 30, 2016. Individuals, families, organizations and businesses are encouraged to use America's PrepareAthon! materials, available at [www.ready.gov/prepare](http://www.ready.gov/prepare), and KnoWhat2Do materials from the regional public education campaign.

**Item 20 Status Report on NCTCOG's 50th Anniversary Celebration**

The item was tabled until the December meeting.

**MISCELLANEOUS:**

**Item 21. Old and New Business**

There was no old or new Business.


**Item 22. Attendance and Calendar**

The Board was provided with a Calendar of meeting and a record of Attendance.

President Smith adjourned the meeting at 2:02 pm.

Approved by:

Checked by:

  
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Lissa Smith  
President, North Central Texas Council of Governments  
Mayor Pro Tem, City of Plano

  
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Mike Eastland, Executive Director  
North Central Texas Council of Governments