

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING**

Minutes — May 25, 2017

Transportation Council Room

616 Six Flags Drive
Arlington, Texas

President Smith called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:47 PM on May 25, 2017.

Members of the Board Present:

Lissa Smith – President Mayor Pro Tem, City of Plano
Tom Lombard – Vice President, Councilmember, City of North Richland Hills
Kevin Strength – Secretary/Treasurer, Mayor, City of Waxahachie
John Horn – Past President, County Judge, Hunt County
J.D. Clark, County Judge, Wise County
Kelly Allen Gray, Councilmember, City of Fort Worth
Clay Jenkins, County Judge, Dallas County
Lee Kleinman, Councilmember, City of Dallas 12:47
Dan McClendon, Mayor Pro Tem, City of Burleson
Bobbie Mitchell, Commissioner, Denton County
Keith Self, County Judge, Collin County
Ray Smith, Mayor, City of Prosper
Chris Watts, Mayor, City of Denton
Kathryn Wilemon, Councilmember, City of Arlington

Members of the Board Absent:

Bruce Archer, Deputy Mayor Pro Tem, City of Mesquite
Ron Simmons, State Representative
B. Glen Whitley, County Judge, Tarrant County
Bruce Wood, County Judge, Kaufman County

Members of the Staff Present:

Mike Eastland, Executive Director
Tim Barbee, Chief Information Officer, Research and Information Services
Doni Green, Director of Aging
Michael Morris, Director of Transportation
Edith Marvin, Director of Environment and Development
Molly McFadden, Director of Emergency Preparedness
David Setzer, Director of Workforce Development
Christy Williams, Director of 9-1-1
Stephanie Cecil, Administrative Assistant, EDO
Dan Kessler, Assistant Director of Transportation
Ken Kirkpatrick, Transportation Counsel
Karen Richard, Chief Human Resources Officer
Dana Buckholt, Operations Manager, Workforce
Tamara Cook, Manager, Environment & Development
E.J. Harbin, Purchasing, Administration
Sara Harris, Senior Program Manager, Administration
Debra Kosarek, Quality Assurance Manager, Workforce
Carmen Morones, HR Manager
James Powell, Assistant Counsel, Transportation
Molly Rendon, Assistant Director of Finance, Administration
Randy Richardson, Senior Fiscal Manager, Administration

REGULAR SESSION

ACTION:

Item 1 Approval of Minutes

President Smith stated that the first item on the agenda was approval of the minutes from the May Board meeting.

Upon a Motion by Councilmember Lombard (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the minutes of the May Executive Board meeting.

Item 2 Resolution Authorizing a Contract with BOKA Powell for Architectural Services for the NCTCOG Headquarters

Randy Richardson, Senior Fiscal Manager, Administration, reminded the Board that they had previously authorized a lease extension for NCTCOG headquarters and informed them that the building leases were executed in April. The leases included a landlord improvement allowance of \$30 per square foot (approximately \$4.3 million) which can be spent for construction and related expenses. An architectural firm is needed to determine a space plan and strategy to provide flexibility through the term of the extended Lease. He asked the Board to authorize a contract between NCTCOG and BOKA Powell for architectural services associated with the interior remodel of the NCTCOG headquarters (CP, I, II, and III), for a maximum five (5) year term and in an amount not to exceed \$475,000.

Upon a Motion by Commissioner Mitchell (seconded by Judge Clark), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 3 Resolution Authorizing Contracts for Early Childhood Curriculum Services

David Setzer, Director of Workforce Development, told the Board that NCTCOG, through Workforce Solutions, is responsible for the administration of childcare services in a 14-county service area. He informed the Board that there are currently more than 650 childcare providers offering subsidized childcare services to approximately 4,800 children per day within the service area. Because availability and access to quality early childhood curriculum services for Texas Rising Star child care providers has been identified as a programmatic need, NCTCOG issued a Request for Proposals seeking qualified providers of comprehensive, research-based, and validated infant, toddler, and/or preschool curricula. Following evaluation, five vendors are being recommended for contracts, including: Abrams Learning Trends, Deli Brainy, Robert-Leslie Publishing, Teaching Strategies, and Waterford Early Learning. NCTCOG staff is proposing three-year agreements with two optional one-year renewals. These contracts will be utilized to meet Workforce Department needs as well as the North Texas SHARE program in an amount not to exceed \$100,000 annually.

Upon a Motion by Councilmember Lombard (seconded by Councilmember Gray), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 4 Resolution Authorizing a Contract with Planet Technologies for Technical Services

Tim Barbee, Director of Research & Information Services, asked the Board to authorize a contract with Planet Technologies for a variety of information technology projects and support needs in an amount not to exceed \$500,000. He explained that since the agency relies heavily on Microsoft technologies that are critical to business operations, it is imperative to augment internal RIS staff skills and capacity with qualified external Microsoft partners. Planet Technologies has successfully completed multiple projects for the Research & Information Services (RIS) department in the past and their services are available through the General Services Administration.

Upon a Motion by Councilmember Wilemon (seconded by Judge Horn), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 5 Resolution Authorizing the Receipt of Funds for Planning and Implementation Programs from the Texas Department of Transportation

Michael Morris, Director of Transportation, asked the Board to authorize the receipt of Surface Transportation Block Grant (STBG) Program funds and associated local match funds in the amount of approximately \$6,650,000 for the following programs that were approved by the Regional Transportation Council on February 9, 2017, and April 13, 2017. He explained that The Texas Department of Transportation has requested re-approval of one project to more clearly address the timeframe for project implementation and expenditure of authorized revenue.

Programs:

- Completion of the Dallas-Fort Worth Core Express Service High-Speed Rail Project Environmental Process in an amount of approximately \$3,000,000 (\$3,000,000 STBG funds and 600,000 Transportation Development Credits in lieu of a local match).
- Staging of Wreckers and Other Ancillary Services for Special Events in an amount of approximately \$650,000 (\$520,000 STBG funds and \$130,000 State match).
- Multipurpose Automated Vehicle Design, Development, Testing and Deployment in an amount of approximately \$550,000 (\$550,000 STBG funds and 110,000 Transportation Development Credits in lieu of a local match).
- Texas Automated Vehicles Proving Ground along the IH 30 Corridor in an amount of approximately \$1,250,000 (\$1,000,000 STBG funds and \$250,000 State match).

Upon a Motion by Councilmember Lombard (seconded by Councilmember Gray), and unanimous vote of all members present, except for Judge Self, who voted no, the Board approved the resolution as presented.

Item 6 Resolution Authorizing Grant Application to the Environmental Protection Agency

Michael Morris, Director of Transportation, asked the Board to authorize an application for grant funds from the Environmental Protection Agency (EPA) under the Clean Diesel Funding Assistance Program. Because the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone, NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality and committed to the development and implementation of policies, projects, and programs to improve air quality and reduce emissions that create ozone. The funding will be used for projects that improve air quality by reducing emissions from heavy-duty diesel vehicles or equipment. Funded projects will benefit local governments by replacing, repowering or retrofitting vehicles and equipment used in emergency response, public works, and/or solid waste applications. If awarded, NCTCOG will receive up to \$2,100,000 EPA funds. In addition, staff will seek a temporary commitment of \$25,000 in local funds from the Regional Transportation Council to support project start-up costs.

Upon a Motion by Councilmember Wilemon (seconded by Councilmember Gray), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 7 Resolution Authorizing a Lease Agreement for the Cleburne Workforce Center

David Setzer, Director of Workforce Development, asked the Board to approve a new lease agreement for the current Cleburne Workforce facility, which contains 9,300 square feet and was constructed according to Workforce program specifications. The current lease term ends on June 30, 2017 and the owners of the facility have agreed to a new five year lease agreement at a cost not to exceed \$14.00 per square foot, which is within the market price for that area.

Upon a Motion by Commissioner Mitchell (seconded by Judge Horn), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 8 Resolution Endorsing the Adoption of the 2017 Edition of the National Electrical Code with Regional Amendments

Edith Marvin, Director of Environment and Development, asked the Board to endorse the 2017 National Electrical Code (NEC) and regional amendments and to recommend their adoption by all cities and counties in the North Central Texas region, in order to reduce the variation of local construction codes. She explained that the goal of

NCTCOG's Regional Codes Coordinating Committee (RCCC) and its five advisory boards is to standardize, and encourage the adoption of model codes with regional amendments throughout North Central Texas. The Electrical Advisory Board reviewed the 2017 NEC and developed regional amendments, which were then reviewed and approved by the RCCC, and are recommended for adoption by all cities in the North Central Texas region.

Upon a Motion by Councilmember Lombard (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 9 Resolution Recommending County Government Participation in the Countywide Watershed Management Initiative and Adoption of a Selection of Regionally Recommended Standards in Watershed Management

Edith Marvin, Director of Environment and Development, asked the Board to endorse the Countywide Watershed Initiative and to encourage county governments to participate in the Initiative by adopting a resolution endorsing the 13 Regionally Recommended Standards in Watershed Management (Standards). She explained that the Standards were developed by the Countywide Watershed Management Roundtable held on March 14, 2017. The purpose of the Roundtable was to share knowledge of the various county watershed regulations currently practiced within the region, and to explore watershed standards and tools that might be regionally beneficial and desirable. The Standards seek to encourage regional efforts to achieve workable solutions that minimize flooding impacts and improve and preserve water quality.

The Board discussed several issues surrounding this item and decided to table the item for further deliberation.

Upon a Motion by Councilmember Kleinman to table (seconded by Judge Self), and unanimous vote of all members present, the Board tabled the Resolution.

Item 10 Resolutions Endorsing FY 2018 Criminal Justice Priorities for North Central Texas

Kelly Schmidt, Senior Criminal Justice Planner, presented the FY 2018 Criminal Justice priority projects for Executive Board endorsement. She explained that NCTCOG has an Interlocal Cooperation Agreement with the Criminal Justice Division (CJD) of the Office of the Governor and is responsible for determining the priority for applications requesting criminal justice funding in the Region. The Criminal Justice Policy Development Committee (CJPDC) reviewed, discussed, and prioritized the applications for each of four categories: General Victim Assistance, Justice Assistance, Juvenile Justice, and Violence Against Women.

Upon a Motion by Councilmember Lombard (seconded by Judge Horn), and unanimous vote of all members present, the Board approved the resolutions as presented.

Item 11 This item was removed before the meeting.

Item 12 Resolution Authorizing Contracts for 9-1-1 Microwave Backhaul Network Services

Christy Williams, Director of 9-1-1, recommended an award for Microwave Backhaul Network Services for 9-1-1 Voice and Data to AT&T and CenturyLink, for an initial three-year term with three optional two-year renewals in a cumulative amount not to exceed \$1,200,000. She explained that after previous Board authorization of a specific vendor for these services, the recommended vendor subsequently withdrew, which made it necessary to procure a new contract.

Upon a Motion by Judge Horn (seconded by Judge Self), and unanimous vote of all members present, the Board approved the resolution as presented.

APPOINTMENTS:

Item 13 Appointment to 9-1-1 Regional Advisory Committee

Christy Williams, Director of 9-1-1, explained that the 9-1-1 Regional Advisory Committee has openings for Navarro and Parker County representatives. She recommended appointing Navarro County Sheriff's Office Sergeant Melanie Cagle and Hudson Oak Chief of Police Michael Baldwin for the openings.

Upon a Motion by Judge Self (seconded by Judge Clark), and unanimous vote of all members present, the Board approved the resolution as presented.

STATUS REPORTS:

Item 14 Status Report on Success of Tolled Managed Lanes

Michael Morris, Director of Transportation, discussed and provided the Board with one-page summaries of The North Tarrant Express and LBJ Express managed lane facilities, including: project cost and revenue, benefits at the two-year point, and managed lane users.

MISCELLANEOUS:

Item 15 Old and New Business

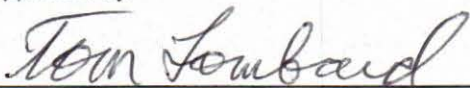
President Smith reported that the Board Nominations Committee had met to nominate new members. She thanked the members who had served their terms and would rotate off the Board after the General Assembly elections, including: Past President John Horn, County Judge, Hunt County; Bruce Archer, Deputy Mayor Pro Tem, City of Mesquite (not present); Dan McClendon, Mayor Pro Tem, City of Burleson; Chris Watts, Mayor City of Denton.

Item 16 Attendance and Calendar

The Board was provided with a Calendar of meeting and a record of Attendance.

There being no other business, President Smith adjourned the meeting.

Approved by:



Tom Lombard
President, North Central Texas Council of Governments
Councilmember, City of North Richland Hills

Checked by:



Mike Eastland, Executive Director
North Central Texas Council of Governments