ICS/ICS-like EOC ORGANIZATION CHART (ICS/ICS-like 207)
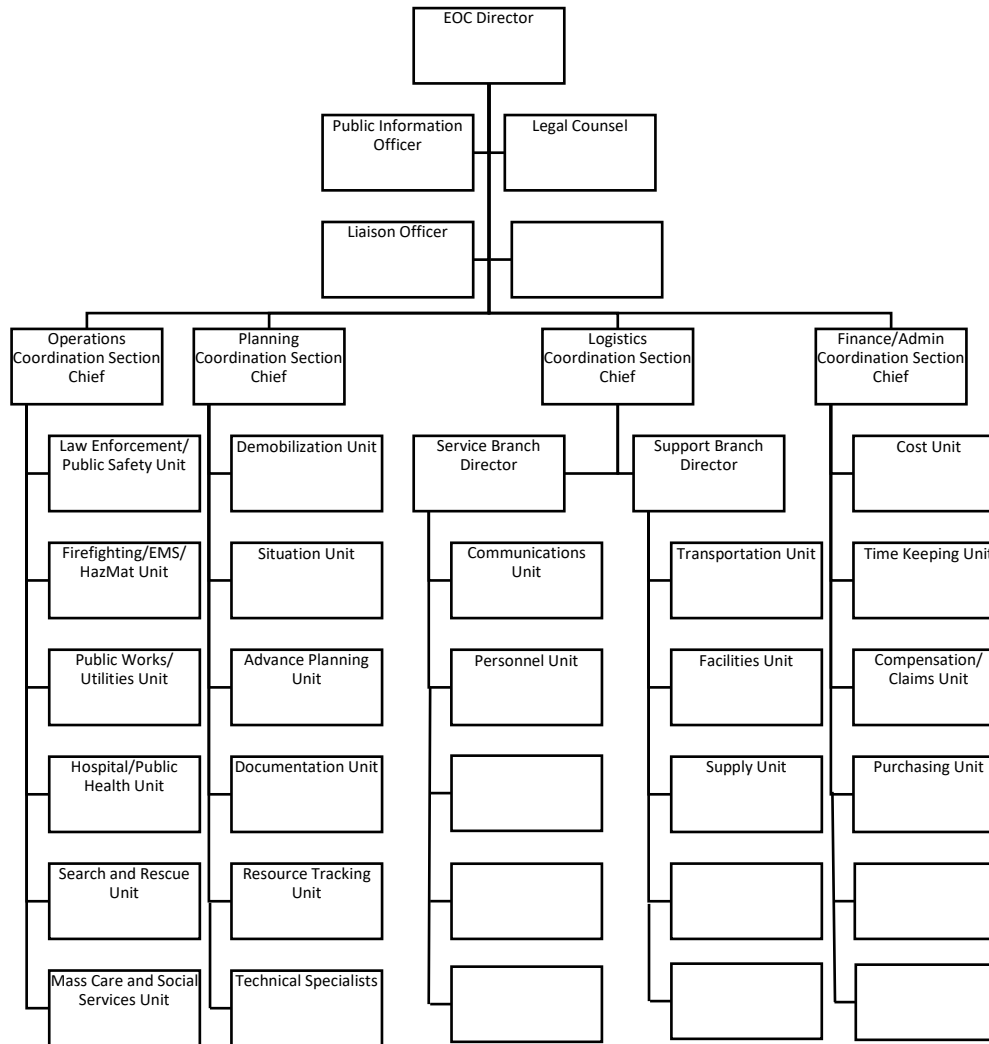
1. Incident Name:	2. Operational Period:	Date From:	Date To:
		Time From:	Time To:

3. Organization Chart

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                              EOC Director

        Public Information Officer          Legal Counsel

        Liaison Officer

Operations          Planning            Logistics           Finance/Admin
Coordination        Coordination        Coordination        Coordination
Section Chief       Section Chief       Section Chief       Section Chief

Law Enforcement/    Demobilization Unit   Service Branch      Support Branch      Cost Unit
Public Safety Unit                        Director            Director

Firefighting/EMS/   Situation Unit        Communications      Transportation Unit  Time Keeping Unit
HazMat Unit                               Unit

Public Works/       Advance Planning      Personnel Unit      Facilities Unit     Compensation/
Utilities Unit      Unit                                                          Claims Unit

Hospital/Public     Documentation Unit                        Supply Unit         Purchasing Unit
Health Unit

Search and Rescue   Resource Tracking
Unit                Unit

Mass Care and       Technical Specialists
Social Services Unit
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| ICS/ICS-like207 | IAP Page: | 4. Prepared by: | Name: | Position/Title: | Signature: | Date/Time: |

ICS/ICS-like 207
ICS/ICS-like EOC Organization Chart

Purpose. The ICS/ICS-like EOC Organization Chart (ICS/ICS-like 207) provides a **visual wall chart** depicting the organization position assignments for the incident. The ICS/ICS-like 207 is used to indicate what ICS organizational elements are currently activated and the names of personnel staffing each element. An actual organization will be event-specific. The size of the organization is dependent on the specifics and magnitude of the incident and is scalable and flexible. Personnel responsible for managing organizational positions are listed in each box as appropriate.

Preparation. The ICS/ICS-like 207 is prepared by the Resources Unit Leader and reviewed by the EOC Director. Complete only the blocks where positions have been activated, and add additional blocks as needed. For detailed information about positions, consult the NIMS ICS Field Operations Guide. The ICS/ICS-like 207 is intended to be used as a wall-size chart and printed on a plotter for better visibility. A chart is completed for each operational period, and updated when organizational changes occur.

Distribution. The ICS/ICS-like 207 is intended to be **wall mounted** at the EOC and other incident locations as needed, and is not intended to be part of the Incident Action Plan (IAP). All completed original forms must be given to the Documentation Unit.

Notes:

- The ICS/ICS-like 207 is intended to be **wall mounted** (printed on a plotter). Document size can be modified based on individual needs.
- ICS allows for organizational flexibility, so the Intelligence/Investigative Function can be embedded in several different places within the organizational structure.
- Use additional pages if more than four sections are activated. Additional pages can be added based on individual need (such as to distinguish more Division/Groups and Branches as they are activated).

Block Number	Block Title	Instructions
1	**Incident Name**	Print the name assigned to the incident.
2	**Operational Period** • Date and Time From • Date and Time To	Enter the start date (month/day/year) and time (using the 24-hour clock) and end date and time for the operational period to which the form applies.
3	**Organization Chart**	• Complete the organization chart. • For all individuals, use at least the first initial and last name. • If there is a shift change during the specified operational period, list both names, separated by a slash.
4	**Prepared by** • Name • Position/Title • Signature • Date/Time	Enter the name, position, and signature of the person preparing the form. Enter date (month/day/year) and time prepared (24-hour clock).