

**NCT Public Works Emergency Response Team
(PWERT) Working Group
Meeting Notes, April 25, 2017**

- **Opening Remarks/Welcome**
- Mistie Gardner called the meeting to order at 9:37 AM.
- Mistie Gardner explained handouts available at the meeting.
 - Take a look at the map, layout, streets and let Mistie know of any changes or comments.
 - Mistie Gardner – think about posting cache to website.
 - Acknowledgment of new members: Springtown, Granbury, Coppell, Rockwall County, Dallas, Addison, Frisco, and Collin County. This makes 51. Invited Tollway Authority.
- **General Introductions**
- Mistie Gardner introduced herself as Vice-Chair and Ronnie Bates introduced himself as Secretary. The rest of the attendees introduced themselves as well.
- **Approval of January 18, 2017 Meeting Notes-Ronnie Bates**
- Will approve at the next meeting.
- Would group be willing to move the meeting to a different location due to NCTCOG's busy schedule for rooms? The meeting would be hosted at different facilities.
- **By-Laws Review-Ronnie Bates**
- Robert Kopp was key in getting by-laws started. Need to get people to help get by-laws back into shape.
- Need to fill position of the chair. Section II on attendance: Quarterly meetings need to decide on how many active meetings can be missed.
- **Vote on New Chair Appointment-Mistie Gardner**
- Manny Palacios, Director of Public Works at the City of Weatherford was elected Chair.
- **Agreement Update-Ronnie Bates**
- Discussion on updated the group's MOU.
- **PWERT Activation/Demobilization SOG Review-Mistie Gardner**
- Mistie Gardner lead the discussion.
- **Grant Funding Strategy-Mistie Gardner**
- A 3-5 year plan to build capability was discussed, led by Mistie Gardner.
- **Hot Phone for Next Quarter-Ronnie Bates**
- Ronnie Bates noted volunteers
- **Regional Response Summit-Mistie Gardner**
- Manny Palacios will give a brief presentation on PWERT's capabilities.
- **Grant Equipment Update-Mistie Gardner**
- Given by Mistie Gardner.
- **Comments**
- The next meeting is scheduled for June 21, 2017.

Note: the meeting recording was cut off in the middle of the discussion about by-laws review.