

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS EXECUTIVE BOARD MEETING

Minutes — July 25, 2024

Transportation Council Room | 616 Six Flags Drive | Arlington, Texas

The NCTCOG Executive Board meeting was conducted as a videoconference meeting that was live broadcast at <https://nctcog.swagit.com/live>. The presiding officer, President Hill, was present at the physical location, 616 Six Flags Drive, Arlington, Texas, which was open to the public during all open portions of the meeting.

President Hill called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 1:00 pm on July 25, 2024. Mike Eastland took attendance and determined that a quorum was physically present.

Members of the Board Present:

- | | |
|----------------------|-------------------------|
| 1. Chris Hill | 9. Brandon J. Huckabee |
| 2. Victoria Johnson | 10. Clay Jenkins |
| 3. Jennifer Justice | 11. Todd Little |
| 4. Bill Heidemann | 12. Cara Mendelsohn (V) |
| 5. Carlos Flores (V) | 13. Bobbie Mitchell |
| 6. T.J. Gilmore | 14. Tim O'Hare |
| 7. Bowie Hogg (V) | 15. Kameron Raburn |
| 8. Rick Horne | 16. Nick Stanley |

Members of the Board Absent:

1. David Bristol
2. Victoria Neave Criado

Members of the Staff Present:

Mike Eastland, Monte Mercer, Susan Alvarez, Tim Barbee, Doni Green, Michael Morris, Randy Richardson, Christy Williams, Jerri Watson, Ken Kirkpatrick, Michael Bort, Tom McLain, Emily Beckham, Jon Blackman, Lisa Sack, Megan Short, Carli Baylor, Chris Klaus, Donna Coggeshall, Mark Folden, Dolores Lewis, Laurie Gillispie, Deidre Hamid, Reba Bacon, Dan Kessler

REGULAR SESSION

PUBLIC COMMENT ON AGENDA ITEMS

President Hill opened the meeting for public comment and asked if there was anyone present wishing to speak. There being no one, he proceeded with the meeting.

CONSENT AGENDA ITEMS:

Items 1 - 10 were posted on the agenda as Consent Items.

Item 1 Approval of Minutes

Item 2 Resolution to Accept and Approve the Quarterly Investment Report
Board acceptance and approval was requested for the Quarterly Investment Report for the quarter ended June 30, 2024.

Item 3 Resolution Authorizing Contracts for AED Kiosk Services
Board authorization was requested to enter contractual agreements with ZapStand, LLC and AED123, LLC utilizing the TXShare cooperative purchasing program for maximum five (5) year terms.

- Item 4 **Resolution Amending Authorization of FY2024 Purchases of Computer Hardware, Software, and Information Technology Contract Services for the Agency**
Board authorization was requested to amend the vendor allocations for funding that was originally approved in September 2023 in the amount of \$7,323,000 between specific categories by: (1) decreasing Line 1 by \$150,000 for Client Devices and Services and (2) increasing Line 4 by \$150,000 for Data Center Infrastructure and Equipment.
- Item 5 **Resolution Authorizing Fiscal Year 2024 Grant Application for a Trinity Railway Express Transit Oriented Development Strategic Plan to the Federal Transit Administration**
Board authorization was requested to submit a grant application for \$800,000 in federal funds and \$200,000 in Regional Transportation Council (RTC) Local funds to conduct planning activities to address Transit Oriented Development (TOD) barriers at applicable Trinity Railway Express (TRE) stations.
- Item 6 **Resolution Authorizing Backstop Funding for the Safe Streets and Roads for All Grant**
Board authorization was requested for the use of emergency Regional Transportation Council (RTC) Local funds in an amount not to exceed \$100,000 as a backstop to the local match requirement of \$1,000,000 Regional Toll Revenue (RTR) funds. These temporary funds will help mitigate financial risks and avoid delays to the project schedule. The RTC Local funds will be returned upon receipt of the RTR funds after they have been approved by the Texas Transportation Commission (TTC) at the August 22, 2024 meeting.
- Item 7 **Resolution Authorizing Contract with The Personal Touch for Mailing Services**
Board authorization was requested to enter contractual agreement with The Personal Touch for Mailing Services for public meeting notices for an amount not to exceed \$25,300 for an initial term of one year plus four one-year optional renewals for total contract not to exceed \$126,500 for life of contract.
- Item 8 **Resolution Authorizing Agreement with the City of Granbury for Texas Commission on Environmental Quality Rider 7 Funds**
Board authorization was requested to award the City of Granbury up to \$288,374 to conduct inventories of emissions-causing activities for on-road, off-road, area and point sources to identify emissions that are under or overestimated and have high levels of uncertainty.
- Item 9 **Resolution Approving Modifications to the FY2024 and FY2025 Unified Planning Work Program for Regional Transportation Planning**
Board approval was requested amending the modifications proposed to the FY2024 and FY2025 Unified Planning Work Program.
- Item 10 **Appointments to the North Central Texas Economic Development District Board (NCTEDD)**
Board approval was requested to appoint two new members to the NCTEDD board: (1) Stewart McGregor, Kaufman County and (2) Kevin Holzbog, <30,000 Population category

Upon a Motion by Mayor Stanley (seconded by Councilmember Johnson), to approve Consent Agenda Items 1 - 10, and unanimous vote of all members present, the Board approved the Consent Agenda Items as posted.

ITEMS FOR INDIVIDUAL CONSIDERATION:

- Item 11 **Resolution Authorizing Grant Application to the Department of Energy Waste Analysis and Strategies for Transportation End-Uses Grant Opportunity**

Susan Alvarez, Director of Environment and Development, requested Board authorization for submittal of a grant application to the Department of Energy Waste Analysis and Strategies for Transportation End-Uses Grant Funding in an amount not to exceed \$500,000. The funding will be used to complete a comprehensive technical study to determine the feasibility of establishing a regional fats, oils, and grease (FOG) collection program, aiding in the identification of applicable technologies for alternative fuel innovation, and supporting options for both reducing organic material landfill disposal, and increasing local renewable fuel options. This program benefits NCTCOG's 16-county region economically, environmentally, and sustainably and provides a

model for waste conversion for other metropolitan programs, benefiting more than just the Dallas-Fort Worth population.

Exhibit: 2024-07-11-ED

Upon a Motion by Judge O'Hare (seconded by Councilmember Johnson), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 12 Resolution Authorizing Contract Extension with Gallagher Benefit Services, Inc. for PEBC Benefits Consulting Services

Dolores Lewis, Director of Public Employee Benefits Cooperative (PEBC), requested Board authorization to enter a contract extension with Gallagher Benefit Services, Inc. for PEBC Benefits Consulting Services for a maximum term through April 2025. She explained that the current contract was approved by the Board in April 2019 and that it expired on April 1, 2024. The contract has a remaining budgetary balance of \$225,000 and there is a need to continue the services while a replacement solicitation is finalized. Gallagher Benefit Services provides researching and projecting benefit plan costs, financial analysis, and preparation with solicitations and conducting medical and pharmacy audits.

Exhibit: 2024-07-12-PEBC

Upon a Motion by Judge Jenkins (seconded by Judge Little), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 13 Resolution Authorizing Grant Application to the Environmental Protection Agency Clean Heavy-Duty Vehicles Grant Program

Michael Morris, Director of Transportation, requested Board authorization for the submittal of a grant application to the Environmental Protection Agency, under the 2024 Clean Heavy-Duty Vehicles Grant Program, for an amount not to exceed \$60 million. If awarded, the North Central Texas Council of Governments (NCTCOG) will conduct a Call for Projects to select program beneficiaries to receive funding for vehicle replacement projects. The program beneficiaries will be brought to the Executive Board for approval if this grant is selected. The Regional Transportation Council (RTC) approved submittal of the grant application to the sub-program for "working trucks" on behalf of the region on Thursday, July 11, 2024.

Exhibit: 2024-07-13-TR

Mayor Gilmore entered the meeting.

Upon a Motion by Commissioner Mitchell (seconded by Councilmember Johnson), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 14 Resolution Authorizing Agreements for Implementation of the Fiscal Year 2021 Rebuilding American Infrastructure with Sustainability and Equity Discretionary Grant Program

Michael Morris, Director of Transportation, requested Board authorization to implement subrecipient agreements with the Cities of Dallas, DeSoto, and Lancaster as well as STAR Transit for various components, as outlined in Attachment 1, to implement the Enhancing Mobility within the Southern Dallas Inland Port Project for a total amount not to exceed \$5,542,600 (\$3,134,080 FTA + \$1,300,000 CMAQ federal shares + \$270,000 RTR + \$838,520 local match to be provided by local partners).

Enhancing Mobility within the Southern Dallas Inland Port Project Components & Subrecipient Agreements

<u>Local Partner</u>	<u>Federal Share (FTA)</u>	<u>Federal Share (CMAQ)</u>	<u>Regional Toll Revenue</u>	<u>Local Share</u>	<u>Total</u>
City of Dallas-Traffic Signals	\$251,840			\$62,960	\$314,800
City of Desoto-Traffic Signals	\$12,800			\$3,200	\$16,000
City of Lancaster-Traffic Signals	\$89,440			\$22,360	\$111,800
STAR-Transit Service	\$1,080,000		\$270,000		\$1,350,000
City of Dallas-Sidewalks	\$1,700,000	\$1,300,000		\$750,000	\$3,750,000
TOTAL	\$3,134,080	\$1,300,000	\$270,000	\$838,520	\$5,542,600

Upon a Motion by Councilmember Justice (seconded by Judge Huckabee), and unanimous vote of all members present, the Board approved the resolution as presented.

STATUS REPORTS:

Item 15 Status Report on the Development of 2050 Metropolitan Planning Area Regional Population and Employment Control Totals

Dan Kessler, Assistant Director of Transportation, provided a status report on the development of 2050 Metropolitan Planning Area Regional Population and Employment Control Totals. These forecasts are a comprehensive assessment used by NCTCOG, local governments and planning agencies to support a wide variety of infrastructure planning and design activities.

Judge Hill asked if the 2.96% Employment Compound Annual Growth Rate was consistent at 3% over the 50-year period or if there were dips or accelerations in the more recent years. Dan explained that the data provided showed variations throughout the years and that the earlier years is less than 2.96% but that future years are inclining.

Judge Little asked how we compare to some of the top three other MPAs. Dan responded that based on analyses with the Perryman Group, we are anticipated to be the fastest growing.

In conclusion, Dan discussed next steps and said that development of the 2050 demographic forecasts is anticipated to be presented to the Executive Board in the fall of 2024 for adoption.

Recommended MPA 2050 Regional Control Totals

	2022	2050 Control Total	2022 – 2050 Change	2022 – 2050 % Change
Population	8,010,058	12,429,673	4,419,615	55.2%
Employment	5,878,904	8,698,026	2,819,122	48.0%
2050 Population/Employment Ratio			1.43	

Source: US Census Bureau, Bureau of Economic Analysis, The Perryman Group, NCTCOG

MISCELLANEOUS:

Item 16 Old and New Business

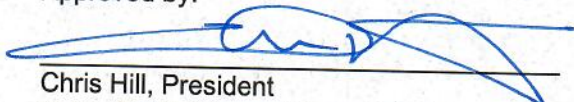
There was no old or new Business.

Item 17 Attendance and Calendar

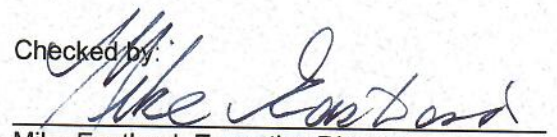
The Board was provided with a Calendar of meeting and a record of Attendance.

President Hill adjourned the meeting at 1:55 pm.

Approved by:


Chris Hill, President
North Central Texas Council of Governments
County Judge, Collin County

Checked by:


Mike Eastland, Executive Director
North Central Texas Council of Governments

North Central Texas Council of Governments Foundation, Inc.

616 Six Flags Drive, Arlington, TX, 76011

BOARD MEETING

Minutes – July 25, 2024

President Hill called the meeting of the North Central Texas Council of Governments Foundation Board, Inc. to order at 1:55 pm.

Members of the Board Present:

1. Chris Hill
2. Victoria Johnson
3. Jennifer Justice
4. Bill Heidemann
5. Carlos Flores (V)
6. T.J. Gilmore
7. Bowie Hogg (V)
8. Rick Horne

Members of the Board Absent:

9. Brandon J. Huckabee
10. Clay Jenkins
11. Todd Little
12. Cara Mendelsohn (V)
13. Bobbie Mitchell
14. Tim O'Hare
15. Kameron Raburn
16. Nick Stanley

1. David Bristol
2. Victoria Neave Criado

Members of the Staff Present:

Mike Eastland, Monte Mercer, Sue Alvarez, Tim Barbee, Doni Green, Michael Morris, Randy Richardson, Christy Williams, Jerri Watson, Ken Kirkpatrick, Michael Bort, Tom McLain, Chris Klaus

Visitors Present:

Rob Barthen | GrantWorks

ACTION:

Item **F1** **Annual Meeting and Orientation of the North Central Texas Council of Governments Foundation, Inc.**

Mike Eastland, Executive Director, provided an orientation to new Board Members about the North Central Texas Council of Governments Foundation, Inc., (Foundation) as to its purpose and activities. He briefed the Board on the establishment of the Foundation in 2002, as a [501(c)(3)] non-profit corporation and informed the Board and Officers that they also serve as the Board and Officers for the Foundation, and that COG employees serve as its staff. He explained that the purpose of the Foundation is to supplement NCTCOG activities to provide broader service opportunities to NCTCOG's constituents and the North Central Texas region. He said the Foundation has been utilized in the past to apply for and receive grant funding from both public and private sector entities that require an applicant to have [501(c)(3)] status. The Foundation's Bylaws outline authorized and prohibited transactions, indemnification provisions of Directors, Officers, and Employees, and financial management of the Foundation, which must comply with the Texas Open Meetings and Public Information Act.

Item **F2** **Approval of Minutes of the August 24, 2023, North Central Texas Council of Governments Foundation, Inc.**

President Hill entertained a motion to approve the minutes from the August 24, 2023, NCTCOG Foundation Board Meeting.

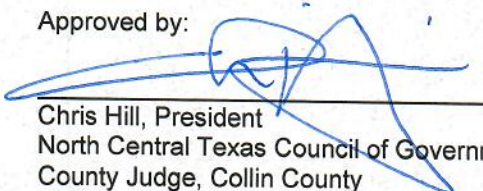
Upon a Motion by Councilmember Horne (seconded by Councilmember Johnson), and unanimous vote of all members present, the Board approved the minutes of the August 24, 2023, NCTCOG Foundation Board Meeting.

Item **F3** **Financial Status Report on the NCTCOG Foundation, Inc.**

Randy Richardson, Director of Administration, provided the NCTCOG Foundation, Inc., financial status report for Calendar year ended December 31, 2023. The report included revenues, expenses, and changes in the fund balance. *Exhibit: 2024-07-F3-AA*

President Hill adjourned the meeting at 1:57 pm.

Approved by:


Chris Hill, President
North Central Texas Council of Governments
County Judge, Collin County

Checked by:


Mike Eastland, Executive Director
North Central Texas Council of Governments