Resource Conservation Council Meeting

August 15, 2023

Hannah Allen
Environment & Development Senior Planner
hallen@nctcog.org

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Welcome and Introductions

Notification of Conflicts of Interest.

Kathy Fonville, Chair of the Resource Conservation Council (RCC), will request RCC representatives with a potential conflict of interest relating to an agenda item to notify the RCC.

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Action Items

Meeting Summary. The <u>May 24, 2023 meeting summary</u> will be presented for approval.

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Action Items

Conformance Review Recommendation: Limited Scope Permit Amendment Application, City of Stephenville Type IV Landfill, Erath County

Patricia Redfearn, City of Grand Prairie and Chair of the Facility Conformance Subcommittee, will present the conformance review recommendation for RCC approval.

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Action Items

FY2024 Nominating Subcommittee Recommendations

Reappointed Members:

Duy Vu, City of Cedar Hill

Dustin Deel, City of Weatherford

Donna Giles, City of Allen

Ami Reeder, City of Denton

Tim Yatko, City of Lewisville

Eric Hopes, City of McKinney

John Schafer, Waste Connections

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FY2024 Nominating Subcommittee Recommendations

New Members:

Frances Adams, City of Plano

Tyler Hurd, City of Arlington

Misty Adams, WM

Steve Carr, Republic Services

Chair and Vice-Chair Election:

Current Chair: Kathy Fonville, City of Mesquite

Current Vice-Chair: Howard Redfearn, City of Mansfield

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Action Items

FY2024-2025 Solid Waste Program Budget

Howard Redfearn, City of Mansfield, and Chair of the Grant Subcommittee will present the recommended funding allocation split for the FY2024-2025 Solid Waste Program Budget.

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FY2024-2025 Solid Waste Program Budget

	NCTCOG Regional Coordination Budget (48% of Total)	Implementation Budget (52% of Total)		Total
		Regional Projects (~32%)	**Pass-Through Grants (~68%)**	
FY 2024	$537,880.80	$184,804.14	$397,900.06	$1,120,585.00
FY 2025	$537,880.80	$184,804.13	$397,900.07	$1,120,585.00
Biennium Total	**$1,075,761.60**	**$369,608.27**	**$795,800.13**	**$2,241,170.00**

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Budget Tracking Tools and Requirements

Form 5-A. Authorized Personnel/Salaries					
Select COG Name And Number From The Drop Down Menu By Clicking In This Box					
Select Biennium From the Drop Down Menu By Clicking In this Box					
(Use the FSR reporting by quarter section below for revisions only)					
FSR Reporting Quarter:	*Select appropriate reporting quarter from the drop down menu, when making revisions to this form.*				
Revised Date (if applicable):					
Authorized Personnel/Salaries					**Proposed Budget**
Position Title	**Function (describe responsibilities)**	**FTE (% of Time)**	**Status Full Time or Part-Time**	**Monthly Salary**	**Select 1st FY From the Drop Down Menu By Clicking In This Box**
		0%	Select From the Drop Down Menu	$ -	$ -
		0%	Select From the Drop Down Menu	$ -	$ -
		0%	Select From the Drop Down Menu	$ -	$ -
		0%	Select From the Drop Down Menu	$ -	$ -

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Budget Category	Proposed Budget	Proposed Budget	Biennium Total Budget
NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS - #4			
FY 22/23			
	FY 22	FY 23	FY 22/23
1. Personnel/Salary (Form 5 A)	$ 173,651.66	$ 173,651.66	$ 347,303.32
2. Travel (Form 5 B)	$ 2,000.00	$ 2,000.00	$ 4,000.00
3. Equipment (Form 5 C)	$ -	$ -	$ -
4. Contractual (Form 5 D)	$ 72,972.00	$ 10,000.00	$ 82,972.00
5. Other (Form 5 E)	$ 84,538.41	$ 282,748.81	$ 367,287.22
6. Implementation Projects (Form 5 F)	$ 663,287.40	$ 528,049.01	$ 1,191,336.41
7. Supplies (Form 5 G)	$ 1,861.84	$ 1,861.84	$ 3,723.68
8. Fringe Benefits (Form 5 H)	$ 84,742.01	$ 84,742.01	$ 169,484.02
9. Total Direct Costs (sum of 1-8)	$ 1,083,053.32	$ 1,083,053.33	$ 2,166,106.65
10. Indirect Costs (Form 5 H)	$ 45,735.68	$ 45,735.68	$ 91,471.36
11. Total Costs (sum of 9-10)	$ 1,128,789.00	$ 1,128,789.01	$ 2,257,578.01
12. Fringe Benefit Rate:	48.800%	48.800%	48.800%
13. Indirect Cost Rate:	17.700%	17.700%	17.700%

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Financial Status Reports (FSR) Quarterly (Timesheet - Actual)

	Line Number, Project - Account - Org			Mon 2/27	Tue 2/28	Wed 3/1	Thu 3/2	Fri 3/3	Mon 3/6	Tue 3/7	Wed 3/8	Thu 3/9	Fri 3/10	Total
1	622261 - SOLID WASTE ADMIN COORD	500-00-000	00.21.06.00	3.00	1.25	3.00		3.00	5.50	2.25	2.50	3.50	4.00	**28.00**
2	623301 - IMPAIRED WATERSHED WO#3	500-00-000	00.21.06.00	5.00	6.00	3.50		4.00	3.00	3.00	4.00	4.00	3.00	**35.50**
3	623428 - WASTEWATER ROUNDTABLE	500-00-000	00.40.06.00	1.00		1.00		0.50		1.00	2.00			**5.50**
4	623427 - STRMWTR MONITORING TF	500-00-000	00.40.06.00		0.25					0.25				**0.50**
5	623430 - STRMWTR ILLICT DISCHRG DE	500-00-000	00.40.06.00		0.25					1.25		0.50		**2.00**
6	623404 - PW-iSWM	500-00-000	00.40.06.00		0.25					0.25				**0.50**
7	SICK - SICK LEAVE	600-01-000	00.01				8.00							**8.00**
Total				9.00	8.00	7.50	8.00	7.50	8.50	8.00	8.50	8.00	7.00	80.00

Full Time Equivalents (FTE)

- FTE for H-GAC = ~2.5

- FTE for CAPCOG = 1

- FTE for NCTCOG = <1.5

  - Actual numbers run by accounting team

  - NCTCOG receives the most funding of any COG

  - Does not include support staff (program assistance, accounting, communications)

  - Support staff draws on budget with little direct contribution

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Notes

- Personnel Cost Estimates (salary, fringe, indirect)
  - Planner 2: Minimum $85,000, Mid-Range $90,000
  - Planner 3: Minimum $96,000, Mid-Range $102,000
  - Sr. Planner: Minimum: $123,000, Mid-Range $127,000

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FY2024-2025 Solid Waste Program Budget

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Action Items

FY2024-2025 Solid Waste Program – Regional COG Managed Projects

Howard Redfearn, City of Mansfield, and Chair of the Grant Subcommittee will present the recommended regional projects for the FY2024-2025 biennium.

FY2024-2025 Regional COG Managed Projects

Project	Recommended Award
Rheaply Platform Software (Y1 $62,000; Y2 $12,000)	$ 74,000.00
Additional Rheaply Advertising Efforts	$ 100,000.00
Community Contract Development Assistance Project	$ 100,000.00
Tire Collection Events	$ 50,000.00
Earmark for Overages on Regional Projects	$ 45,608.27

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Action Items

FY2024-2025 Solid Waste Program – Implementation Projects

Howard Redfearn, City of Mansfield, and Chair of the Grant Subcommittee will present the list of implementation grant projects recommended for funding in the FY2024-2025 biennium.

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FY2024-2025 Materials Management Call for Projects

FY 2024-2025 Materials Management Call For Projects	
Number of Applications Received	14
Total Requested Funding Amount	$1,586,317.35
Projects Recommended for Funding	11
Total Funding Allocated	$795,800.13

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FY2024-2025 Materials Management Call for Projects

Entity	Project Title	Recommended Award
City of Cleburne	Household Hazardous Waste Program Expansion	$ 36,700.00
City of Dallas	Technical study of siting a regionally accessible composting facility at the City of Dallas McCommas Bluff Landfill	$ 163,200.00
City of Denton	Styrofoam Densifier	$ 70,850.00
City of Denton	Residential Recycling Education and Incentives	$ 64,702.00
City of Farmers Branch	Recycle Staging Storage Building at the Farmers Branch Citizen Collection Station	$ 20,000.00
City of Garland	Garland Givers Volunteer Kick Starter Program	$ 80,771.61

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FY2024-2025 Materials Management Call for Projects

Entity	Project Title	Recommended Award
City of Grapevine	Screened Materials Recycle Program	$ 200,000.00
City of Grapevine	Litter Ends with Us	$ 42,680.79
City of North Richland Hills	Cameras to Discourage and Investigate Illegal Dumping	$ 32,443.73
City of White Settlement	Solid Waste Education Program	$ 51,002.00
Trinity River Authority	Litter and Illegal Dumping Initiative	$ 33,450.00

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Discussion

NCTCOG Updates:

- 88th Legislative Session Update
- Regional Solid Waste Management Plan Update
- EPA Trash Free Waters Grant Update
- Recycle Roundtable & Know What to Throw Updates

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Trash Free Waters Grant Update

*3-year project that ends on September 30, 2023, Funded by U.S. EPA

PROJECT ACHIEVEMENTS

Prior to Project	Current Status
188 sites on TFTx AAS Map	1,133 sites added to TFTx AAS Map from 41 new entities and existing entities
Few resources available for community/event organizers of litter cleanups	4 toolkits created - 1 with information on resources available, 3 with fillable templates to customize
1,723 visits to TFTx website per year	Approx. 6700 visits to TFTx website per year
No information on where to report data from TFTx AAS cleanups	Partnered with KTB to add link to Texas Litter Database on TFTx website
Partner resources sparse and not readily available	New graphics created/Previous resources consolidated and posted to website

TrashFreeTexas.org

TRASH FREE TEXAS

Deliverables – Toolkits and Partner Resources

Discussion

Know What to Throw (KWTT) Campaign MVPs (May 2023 – August 15, 2023)

Most Reach

	Impressions/Reach	Engagements
Facebook	198	4
Twitter	32	2
Instagram	39	4

Most Impressions & Engagements

	Impressions/Reach	Engagements
Facebook	31	30
Twitter	356	10
Instagram	35	5
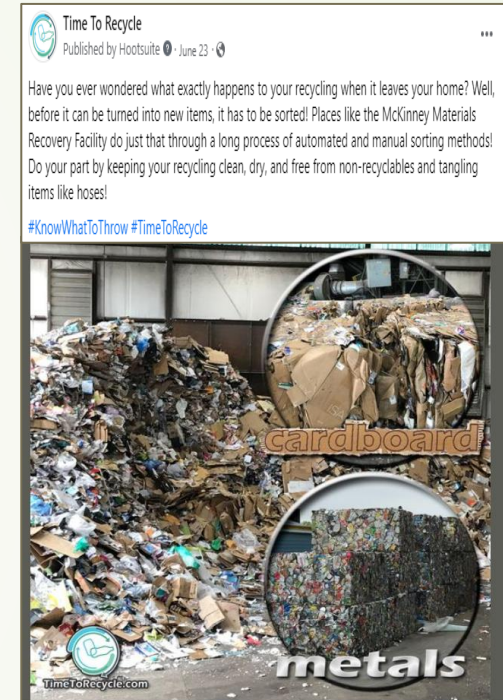
2nd Highest Engagement Rate

	Impressions/Reach	Engagements
Facebook	106	8
Twitter	70	2
Instagram	43	5

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Discussion

NCTCOG Updates:

- Regional Tire Collection Events
- Illegal Dumping Training

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Other Business

Future agenda items

Roundtable topics

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Next Meeting Date:

Wednesday, November 8, 2023, at 1:30 p.m.

The meeting location is to be determined.

Adjournment

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Resources

- Materials Management website: https://www.nctcog.org/envir/materials-management

- Regional Solid Waste Management Plan: https://www.nctcog.org/envir/materials-management/materials-management-plan

- Solid Waste Grants: https://www.nctcog.org/envir/materials-management/grants

- Regional Electronics Recycling Contract: https://www.nctcog.org/envir/materials-management/regional-electronics-recycling-contract

- Closed Landfill Inventory: https://www.nctcog.org/envir/materials-management/closed-landfill-inventory

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Resources

- Illegal Dumping: https://www.nctcog.org/envir/materials-management/illegal-dumping

- Western Region Waste Capacity Study: https://www.nctcog.org/envir/materials-management/western-region-solid-waste-capacity-study

- Regional Recycling Project (Know What To Throw): https://www.nctcog.org/envir/materials-management/regional-recycling-survey-and-campaign

- Time To Recycle: http://www.timetorecycle.com/

- Senate Bill 1376 Toolkit: https://www.nctcog.org/envir/materials-management/sb-1376-resources

- Regional Tire Task Force: https://www.nctcog.org/envir/committees/resource-conservation-council/regional-tire-task-force

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Contact | Connect

Hannah Allen
Environment and Development Senior Planner
hallen@nctcog.org
(817) 695-9215

Elena Berg
Environment and Development Planner III
eberg@nctcog.org
(817) 608-2363

Cassidy Campbell
Program Manager
ccampbell@nctcog.org
(817) 608-2368

Facebook.com/nctcogenv

@nctcogenv

nctcogenv

youtube.com/user/nctcoged

EandD@nctcog.org

nctcog.org/envir

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