

**THIS DOCUMENT IS FOR INFORMATION PURPOSES ONLY. NOT AN APPLICATION.
APPLICATION FORMS ARE AVAILABLE ONLINE AT WWW.NCTCOG.ORG/TAP27**

Application must be received “in hand” at the NCTCOG offices by 5:00 pm, Central Standard Time, on Friday, January 15, 2027.

The North Central Texas Council of Governments (NCTCOG) must have the submitted application “in hand” at the NCTCOG offices by the January 15 application deadline. A postmark by the established deadline does not constitute an on-time application. In addition, supplemental information, other than administrative clarifications, will not be accepted after the application deadline. Applications failing to include any of the requested documentation may be considered incomplete and will be evaluated based on the information provided.

Application submittals must consist of one (1) hardcopy (including attachments) and one (1) electronic copy of all files on a USB drive. Digital signatures are accepted.

NEW FOR 2027 TA CALL FOR PROJECTS:

Applications are now available online as a web form at nctcog.org/TAP27. The web form can be saved as a draft while developing an application. Application forms must be completed online and saved as a PDF file on a USB drive and included in the physical application package submittal. The required signature for a submitted hardcopy application may be digital or in ink. Application questions are available at nctcog.org/TAP27 for reference in advance of completing the online application form.

Applications should be mailed or hand-delivered to:

Mail:

North Central Texas Council of Governments
Transportation Department
Attn: Daniel Snyder
P.O. Box 5888
Arlington, Texas 76005-5888

Physical location:

North Central Texas Council of Governments
Transportation Department
Attn: Daniel Snyder
616 Six Flags Drive
Arlington, Texas 76011

The information in this application is public record. Therefore, applicants should not include information regarded as confidential.

1. Project Title

If this project was submitted and not awarded funding in a previous NCTCOG Call for Projects, please summarize what has changed since the last application was submitted (limited to 250 characters including spaces).

2. Name of Project Sponsor

3. Type of Project Sponsor

- Local Government
- School District, Local Education Agency, or School
- Regional Transportation Authority
- Transit Agency
- Natural Resource or public land agency
- Tribal Government
- Nonprofit entity
- Other local or regional government entity with responsibility for oversight of transportation or recreational trails

4. Contact Information

Provide the name and contact information for the representative of the Project Sponsor familiar with the project and authorized to answer questions.

- Contact Person Name
- Title
- Department
- Mailing Address
- City
- State: Texas
- Zip Code
- Phone
- Email

5. Project Location (City/Cities in which the project is located)

6. Project Description

Describe existing conditions and provide a clear description of the project purpose, location, project elements, and the scope of work for TA funds. Vague descriptions may result in lower evaluation scores and lower ranking. The description should be consistent with the project map and the itemized costs listed in “**Attachment I – Project Budget.**” (limited to 2,000 characters including spaces)

7. Project Elements

The project includes the following facilities: (select all that apply)

- *On-Street Bicycle Facilities
 - Bicycle Lanes (provide width in feet)
 - Shared Lane Markings
 - Separated Bicycle Lanes (provide width in feet)
 - Bicycle Boxes (provide quantity)
 - Colored Pavement for Bicycle Lanes
- *Shared-Use Path/Trail (minimum 10 – 14 ft.) (provide width in feet and percent of new construction)
- Mid-Block Street Crossing Pedestrian and Bicycle Signalization (Rectangular Rapid Flashing Beacons or Pedestrian Hybrid Beacon) (provide quantity)
- Intersection Traffic Signals (in support of active transportation)
 - New
 - Modifications to Existing Signals
- Bicycle Parking (provide quantity)
- Crossing Safety Improvements
- Signage and Wayfinding for Pedestrians and Bicyclists
- Bicycle and Pedestrian Traffic Count Equipment (provide quantity)
- Other
- Sidewalks (provide width in feet and percent of new construction)
- Crosswalks
- Curb Ramps (provide quantity and percent of new construction)

**Projects including a paved shared-use path (trail) and/or on-street bicycle facilities must at a minimum comply with the guidelines set forth by the American Association of State Highway and Transportation Officials (AASHTO) Guide for the Development of Bicycle Facilities (2024, Fifth Edition). Applicants are also encouraged to consider the following guides as best practices: National Association of City Transportation Officials (NACTO) Urban Bikeway Design Guide (Third Edition), the Federal Highway Administration’s (FHWA) Separated Bike Lane Planning and Design Guide (2015), and FHWA Bikeway Selection Guide (2019).*

Include the above facilities in the *Itemized Construction Costs* worksheet in “**Attachment I – Project Budget.**”

8. Project Limits

- a. From/Beginning Point (if applicable):
- b. To/End Point (if applicable):
- c. Project Length (feet/miles) (if applicable):
- d. Intersection(s) (if applicable):
- e. Location Maps

Include plans and aerial maps as appropriate to identify the location of the project, and other relevant site maps, design plans, photos, diagrams, etc. to display the project scope/alignment/area and/or types of facilities and improvements included in the project application. Location maps should highlight or show other existing and planned linkages to employment centers, schools, transit facilities, or other major destinations. Use text boxes on maps to provide context of the project.

Label the relevant project documents “**Attachment A – Project Maps and Exhibits**” for printed copies and electronic copies included on the USB drive.

Geographic Information Systems (GIS) files for the project are required. For Project Sponsors in which GIS capabilities are not available and technical assistance is needed, please contact Daniel Snyder by **December 18, 2026** at 817-608-2394 or dsnyder@nctcog.org. Please refer to the schedule in the Program Guide for the deadline to request GIS technical assistance.

Instructions for submitting GIS files:

- Provide only for the proposed improvement(s) for which funding is sought.
 - Provide GIS data as a layer package (.lpx), ensuring the data is included by selecting the “Include Enterprise and UNC Path Data” box when creating the layer package file. Shapefile or file geodatabase file formats will also be accepted. GIS data must be saved in a zipped folder labeled “Project Files.”
 - Do not include ArcMap map documents or ArcGIS Pro projects.
- GIS files Check here if GIS shapefiles are available for the project location/area and are included in a folder labeled “GIS” on the USB drive.

9. Related Plans or Studies

- a. This project is included in a Plan(s) adopted by a Governing Body (e.g., City Council, Agency Board) such as but not limited to a Bicycle Master Plan, Comprehensive Plan, Corridor or Neighborhood Plan, Transportation or Thoroughfare Plan, or Trails Plan.

- Yes, the project is included in a Plan(s) adopted by a Governing Body.

Name and Approval Date of Adopted Plan

(name) (adoption date) (relevant section and pages/maps to reference in the Plan)

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(name) (adoption date) (relevant section and pages/maps to reference in the Plan)

Label the relevant sections and materials of the adopted Plan(s) as “**Attachment B – Related Plans or Studies**” for printed copies and electronic copies included on the USB drive. It is not necessary to submit the entire adopted Plan document.

- No, the project is not included in a Plan adopted by a Governing Body.

- b. Is the above related Plan(s) reflected in the [Regional Inventory of Local Plans](#) and uploaded to the Texas Active Transportation Plan Inventory? Applicants are STRONGLY encouraged to input their agency plan(s) in the [Plan Submission Portal](#).

- Yes.
- No. If No, explain why the agency has not submitted the Plan(s) to the Texas Active Transportation Plan Inventory. (limited to 150 characters including spaces)
- Not Applicable.

10. Safety

- a. Is there a documented safety issue for pedestrians, bicyclists, and other non-drivers in the project area and does the project implement safety countermeasures recommended by a safety study or report?

- Yes, If yes, describe the documented safety issue, data source, safety report/study/audit, and explain how the project will improve safety for pedestrians, bicyclists, and other non-drivers. Label the relevant project documents “Attachment B – Related Plans or Studies” for printed copies and electronic copies included on the USB drive. (limited to 750 characters including spaces)
- No

- b. Does the project implement a low stress/high level of comfort facility suitable for pedestrians, bicyclists, and other non-drivers of all ages and abilities?

For purposes of this application, a low stress/high comfort facility is considered a wide sidewalk (minimum 5 feet in width) for pedestrians or a minimum 10-14 foot wide off-street shared-use path for both pedestrians and bicyclists, separated bike lanes, or on-street bike lanes with a suitable design for bicyclists based on the context of the project location (e.g., projected traffic volumes, speeds, adjoining land uses, etc.). Such project design must be consistent with relevant Design Guidelines and resources including AASHTO, NACTO, ITE, FHWA, and TxDOT.

- Yes
- No

- c. Does the project implement safety countermeasures to improve safety at mid-block or intersection crossings, median crossing islands, Rectangular Rapid Flashing Beacons, pedestrian hybrid beacons, enhanced crossing treatments, new or modifications to existing intersection traffic signals in support of active transportation?

- Yes, If Yes, describe the safety countermeasures to be constructed as part of this project. In addition, provide details explaining the necessary scope of work for any proposed new intersection traffic signals or modifications to existing signal equipment in support of active transportation. (limited to 750 characters including spaces)

Include the above facilities in the *Itemized Construction Costs* worksheet in “**Attachment I – Project Budget Summary.**”

- No

- d. If a project involves facilities along a roadway such as sidewalks, sidepaths, or on-street bicycle facilities, describe the current roadway characteristics. If facilities are proposed on multiple roadways, describe the characteristics of the primary corridor.

- Name of roadway
- Posted speed limit
- Number of total travel lanes
- Roadway functional classification
- Most recent traffic count (ADT): Year collected:

Note: Historical traffic count data may be found on the [Traffic Count Information Systems](#) maintained by NCTCOG.

Is there on-street parking?

- Yes
- No
- Not Applicable

11. Regional Network Connectivity

Does the project implement a section of the Regional Veloweb identified in Mobility 2050 and/or connect to the Regional Veloweb, or improve connections between cities and counties?

- Yes
- No

Note: An online interactive map identifying Regional Veloweb alignments is linked on nctcog.org/TAP27.

12. Access to Major Destinations

Does the project improve access to a large employment center, education institution, transit station, or other major activity venues?

- Yes, If Yes, describe the major destination(s) the project provides access. (limited to 750 characters including spaces)

Describe any existing bicycle parking at the destination(s) if the proposed project involves bicycle facilities. (limited to 250 characters including spaces)

- No

Label the relevant maps identifying major destinations “**Attachment A – Project Maps and Exhibits**” for printed copies and electronic copies included on the USB drive.

13. Reducing Barriers

Does the project provide or improve safe crossing of an existing obstacle to travel (e.g., major roadways, railroads, and bodies of water) with a low stress/high level of comfort facility suitable for pedestrians, bicyclists, and other non-drivers of all ages and abilities?

- Yes, If Yes, describe the existing barrier and how the project will provide safe crossing of the obstacle. (limited to 1,000 characters including spaces)
- No

14. Benefits to Underserved or Disadvantaged Communities

Describe how the project will benefit underserved or disadvantaged communities. (limited to 750 characters including spaces)

15. Project Readiness and Other Factors

a. Is the project planning/initial schematic complete?

- Yes
- No

b. The design/construction plans for this project are currently:

- Complete
- Underway (provide percent complete)
- Not Started

Describe the status of the project construction plans. (limited to 300 characters including spaces)

c. Describe any existing utilities that may need to be addressed with construction of the project, as well as any work completed to date to evaluate any utility conflicts. To assist with identifying potential utility conflicts, consider contacting 811 Call Before You Dig (<https://www.texas811.org>) to have utilities marked in the project area. Utilities should be addressed in “**Attachment D – Project Schedule**” and accounted for in “**Attachment I – Project Budget Summary**.” (limited to 500 characters including spaces)

d. Internal agency departmental coordination ensures relevant stakeholders were consulted (such as the Transportation Department, Public Works Department, Water Department, Planning Department, Parks Department, etc.). Describe the coordination to date between agency departments concerning the project. (limited to 500 characters including spaces)

e. Community Support

Provide dates and information about public or community meetings held to discuss the project, or other information documenting the project has community support. (limited to 1,500 characters including spaces) If applicable, include letters of support and other documentary evidence of public interest (not to exceed 10 items) and label as “**Attachment C – Community Support**” for printed copies and electronic copies included on the USB drive.

f. Is the project located within designated park land, designated recreational trail, or a recreational area?

- Yes
- No

g. Was any of the property within the park or recreational area purchased using federal Land and Water Conservation Funds?

- Yes
- No
- Not Applicable

Note: If the project is within designated parkland boundaries, written approval will be required during the National Environmental Policy Act (NEPA) process indicating the project is acceptable and consistent with the designated use of the property. Furthermore, it must be shown that due diligence was exercised to minimize harm to the location through project planning and design.

h. Is the project within a designated historic district or adjacent to a property or structure (e.g., building, bridge, cemetery) that is listed on the National Register of Historic Places (NRHP), State Antiquities Landmarks (SAL), and/or Recorded Texas Historic Landmark (RTHL)?

- Yes
- No

i. Is the project within a designated historic district or adjacent to a property or structure (e.g., building, bridge, cemetery) that is eligible for listing on the NRHP and/or SAL?

- Yes
- No

- j. Has this project been coordinated with the Texas Historical Commission (THC)?
- Yes
 - No
- k. Have you coordinated with your local historic preservation organization?
- Yes
 - No
- l. Will the project impact any cemeteries?
- Yes
 - No
- m. Will the project utilize utility corridors?
- Yes

If yes, do you have a written agreement with the owner to use this corridor for your project?

 - Yes
 - No

What is the status of the agreement? (limited to 75 characters including spaces)
 - No
- n. Will the project impact any U.S. Army Corps of Engineers (USACE) wetlands, water bodies, or streams?
- Yes
 - No
- o. Will the project require a Section 404 Individual Permit?
- Yes

If yes, has the permit application been submitted to the USACE?

 - Yes
 - No
 - Not Applicable

What is the status? (limited to 75 characters including spaces)
 - No

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- p. Will the project be covered by a Section 404 Nationwide Permit (NWP)?
- Yes. If Yes, specify what NWP will be used and the included date (or anticipated date) of permit. (limited to 75 characters including spaces)
 - No
- q. Are there any state or federal threatened or endangered species and/or their habitat located within the project area?
- Yes
 - No
- r. Are there any Bald or Golden Eagles and/or their nest located within or adjacent to the project area?
- Yes
 - No
- s. Will the project require additional right-of-way from, or be located adjacent to, a known potential regulated materials site?
- Yes
 - No
- t. Are any special permits or clearances (e.g., USACE Section 408; Section 9 and/or Section 10 of the Rivers and Harbors Act of 1899, FAA airway clearance) required?
- Yes
If Yes, list the type and status. (limited to 300 characters including spaces)
 - No
- u. Will the project cause permanent changes in access to transportation or community facilities?
- Yes
If Yes, please describe the changes. (limited to 300 characters including spaces)
 - No
- v. Has there been local opposition to the project?
- Yes
 - No

16. Property Ownership and Acquisition Information

a. Right-of-Way: Has all the private property needed for the project construction been acquired?

- Yes
- No, property must still be acquired for the project construction.
Note: Applications that check this response will be deemed incomplete.
- Not Applicable (check here for infrastructure projects involving easements or access agreements)

b. Easements: Have all necessary easements or access agreements been obtained?

- Yes

Provide a copy of the easement or access agreement and label as “**Attachment E – Easement / Access Agreement**” for printed copies and electronic copies included on the USB drive.

- No, easements must still be acquired for the project construction
- Not Applicable (the project does not require any easements)

Note: Projects requiring easements to be obtained from private property owners are not eligible under this program.

If an easement or access agreement still needs to be obtained from a public entity (such as a transit agency, water district, etc.) or utility provider with a history of permitting access to construct active transportation facilities, a commitment letter from such entity must be included in the application package. Include a commitment letter from the public entity or utility provider stating an agreement has been reached, the steps in the process, and a timeframe for execution of the easement. A letter to discuss or review plans will not suffice. Label as “**Attachment E – Easement / Access Agreement**” for printed copies and electronic copies included on the USB drive.

A temporary construction easement (TCE) does not need to be obtained before submitting an application. However, the cost of TCEs is not eligible for funding reimbursement.

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- c. Freight Railroad Right-of-Way: Pedestrian and/or bicycle facilities crossing or are within freight railroad right-of-way are encouraged to remove these portions of the project from the Transportation Alternatives-funded portion of the project. This portion of the project is recommended to be constructed with local funds as a “Phase Two” to avoid delays in letting the project due to difficulties with securing concurrence from the freight railroad company. All projects with a freight railroad crossing in the application must include documentary evidence from the freight railroad granting a right of entry or an executed encroachment agreement. Has the freight railroad granted a right of entry or an executed encroachment agreement?

- Yes

Provide a copy of the agreement and label as “**Attachment F – Freight Railroad Right of Entry Letter/Agreement**” for printed copies and electronic copies included on the USB drive.

- No, the portion of the project within freight railroad right-of-way will be completed as a separate locally funded “Phase Two.”
- Not Applicable (The project does not involve facilities crossing or are within freight railroad right-of-way)

- d. TxDOT Right-of-Way: Does the project include improvements within an existing TxDOT “on-system” roadway, or does a portion of the project intersect or cross an “on-system” roadway?

Note: If awarded funding, project sponsors will be responsible for securing a land-use permit from TxDOT prior to construction.

- Yes. If Yes, describe the coordination to date with TxDOT concerning the project and the project engineering/design. Also provide the name and contact information for pertinent TxDOT staff familiar with the project. (limited to 750 characters including spaces)

Include documentation from the TxDOT District offering concurrence for the proposed project and label as “**Attachment G – TxDOT District Engineer Letter of Concurrence**” for printed copies and electronic copies included on the USB drive. This documentation is required (if applicable), otherwise applications will be deemed incomplete.

- No (No portion of the project is located within or crosses an existing TxDOT roadway.)

17. Project Schedule

Complete and attach the Project Schedule for all application submittals. For additional information on completing the project schedule, refer to the Application Guide.

Has the Project Schedule been completed?

- Yes **[Required]**
- No

Label as “**Attachment D – Project Schedule**” for printed copies and electronic copies included on the USB drive.

18. Supporting Project Sponsor Contact Information

Provide contact information for a representative of the Supporting Project Sponsor if a project is located in multiple jurisdictions or involves coordination with another entity (such as a transit agency, water district, or utility provider with a history of permitting access) to implement the project. A Letter of Concurrence by the Supporting Project Sponsor is required and must be signed by a representative with signature authority.

Does the project involve a Supporting Project Sponsor?

- Yes
 - Contact Person Name
 - Title
 - Department
 - Mailing Address
 - City
 - State: Texas
 - Zip Code
 - Phone
 - Email

Include documentation from the Supporting Project Sponsor offering concurrence for the proposed project and label as “**Attachment H – Supporting Project Sponsor Letter of Concurrence**” for printed copies and electronic copies included on the USB drive.

- No

19. Project Budget

Complete and attach the Project Budget Summary for the project.

Label as “**Attachment I – Project Budget**” for printed copies and electronic copies included on the USB drive.

20. Funding Commitment

Supporting documentation signed by an individual with signature authority is required to confirm the availability of the local match contribution or a request to use Transportation Development Credits in lieu of a local match if TA funds are awarded. The letter or resolution should identify the funding source of the local match (i.e., cash or TDCs.). A template is available for download on the [Call for Projects webpage](#).

Label the supporting documentation as “**Attachment J – Funding Commitment**” for printed copies and electronic copies included on the USB drive.

21. Project Commitment

By submitting an application, the Project Sponsor confirms each of the following items, otherwise the application will be deemed incomplete.

[Required]

- The Project Sponsor commits the reported project timeline is realistic, and
- The Project Sponsor commits if this project is selected for funding, an agreement with TxDOT will be executed within **one** year of project selection (by June 10, 2028). It is the responsibility of the Project Sponsor to contact TxDOT District staff to begin the process of developing an agreement, and
- The Project Sponsor commits if this project is selected for funding the project will **advance to construction within three fiscal years (by August 31, 2030) of the funding award by the RTC** or the funding may be reprogrammed, and
- The Project Sponsor commits if this project is selected for funding the project will be implemented as approved by the Regional Transportation Council and as included in the project agreement with TxDOT, and
- The Project Sponsor acknowledges Transportation Alternatives is not a grant and the funds are provided on a cost reimbursement basis. The Project Sponsor acknowledges they are solely responsible for future maintenance and operations of the facility.

The Application form must be signed by a representative of the Project Sponsor with signature authority.

- Signature
- Printed Name
- Title
- Date

NCTCOG reserves the right to award partial funding based on project-specific factors.

Ranking by Project Sponsor

There is no limitation for the number of applications that may be submitted by an eligible project sponsor. However, Project Sponsors submitting more than one application must rank the projects by priority.

Priority Ranking of this Project: #____ out of #____ (total number of all project applications submitted by the Project Sponsor for this Call for Projects)

FINAL SUBMISSION DUE DATE FOR ALL DOCUMENTATION
Friday, January 15, 2027, by 5:00 pm CST

Active Transportation Application Submittal Checklist

Check all that apply and are included in the application package (both hardcopy and USB drive). Items noted as **[Required]** must be checked and included with the application, or the application will be deemed incomplete and not scored. Label each attachment according to the list below. Include a brief description summarizing materials submitted as attachments to provide context for reviewers.

- One (1) signed hardcopy Application (including all attachments) **[Required]**
- Electronic copy of application and all attachments on a USB drive **[Required]**
 - PDF of the Application Form and all attachments in folders labeled according to the submittal checklist.
 - Microsoft Excel file of the Project Schedule
 - Microsoft Excel file of the Project Budget Summary and itemized cost sheets
- **Attachment A – Project Maps and Exhibits [Required]**
 - Project Location Map (show the location and type of proposed improvements, existing infrastructure, and other nearby existing and planned linkages to employment centers, schools, transit facilities, or other major destinations)
 - Materials such as the project site plan, maps, pictures, exhibits, data, diagrams, etc. to supplement the project description, explain existing conditions, or demonstrate project need (if applicable)
- **Attachment B – Related Plans or Studies (if applicable)**
- **Attachment C – Community Support (if applicable)**
- **Attachment D – Project Schedule [Required]**
- **Attachment E – Easement / Access Agreement (required if applicable)**
- **Attachment F – Freight Railroad Right of Entry Letter / Agreement (required if applicable)**
- **Attachment G – TxDOT District Engineer Letter of Concurrence (required if applicable)**
- **Attachment H – Supporting Project Sponsor Letter of Concurrence (required if applicable)**
- **Attachment I – Project Budget [Required]**
- **Attachment J – Funding Commitment [Required]**
- **GIS files** GIS shapefiles of the proposed improvements are included in a folder labeled as “GIS” on the USB drive. **[Required]** For Project Sponsors in which GIS capabilities are not available and technical assistance is needed, please contact Daniel Snyder by December 18, 2026 at 817-608-2394 or dsnyder@nctcog.org. Please refer to the schedule in the Program Guide for the deadline to request GIS technical assistance.