

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS EXECUTIVE BOARD MEETING

Minutes — April 27, 2023

Transportation Council Room | 616 Six Flags Drive | Arlington, Texas

The NCTCOG Executive Board meeting was conducted as a videoconference meeting that was live broadcast at <https://nctcog.swagit.com/live>. The presiding officer, President Piel, was present at the physical location, 616 Six Flags Drive, Arlington, Texas, which was open to the public during all open portions of the meeting.

President Piel called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:45 pm on April 27, 2023. Mike Eastland took attendance and determined that a quorum was physically present.

Members of the Board Present:

- | | |
|-------------------|----------------------|
| 1. Andrew Piel | 9. Clyde Hairston |
| 2. Bill Heidemann | 10. Clay Jenkins |
| 3. Chris Hill | 11. Victoria Johnson |
| 4. David Sweet | 12. Todd Little |
| 5. Rick Carmona | 13. Linda Martin |
| 6. Jorja Clemson | 14. Cara Mendelsohn |
| 7. Janet DePuy | 15. Bobbie Mitchell |
| 8. Carlos Flores | 16. Tim O'Hare |

Members of the Board Absent:

1. J.D. Clark
2. Victoria Neave Criado

Members of the Staff Present:

Mike Eastland, Monte Mercer, Molly Rendon, Doni Green, Michael Morris, Edith Marvin, Maribel Martinez, Phedra Redifer, Christy Williams, April Leger, Ken Kirkpatrick, James Powell, Michael Bort, Tim McLain, Randy Richardson, Jonathan Blackman, Lisa Sack, Carmen Morones, Kelly Schmidt, Gypsy Gavia, Julie Anderson, Marian Thompson, Jenny Narvaez, Savana Nance, Amy Hodges, Megan Short, Jacob Jimenez

Visitors Present:

None

REGULAR SESSION

PUBLIC COMMENT ON AGENDA ITEMS

President Piel opened the meeting for public comment and asked if there was anyone present wishing to speak. There being no one, he proceeded with the meeting.

ACTION:

Item 1 Approval of Minutes

President Piel stated that the first item on the agenda was approval of the minutes from the March Board meeting.

Upon a Motion by Mayor Heidemann (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the minutes of the March Executive Board meeting.

Item 2 Resolution Authorizing a Contract Amendment with Kezzler Group, LLC for Strategic Structural Alignment and Implementation Services

Phedra Redifer, Director of Workforce Development, requested Board authorization to amend the contract with Kezzler Group, LLC, increasing the authorization amount by \$33,750 (25%), for a revised not to exceed amount of \$168,750, and extending the term by six (6) months. She explained that the original contract was approved by the Board in September 2022 for a one-year term in an amount not to exceed \$135,000. The increase and extension of the term of contract will provide additional support and expertise to fully implement the work it was originally contracted for and allow for the additional time to carry out these identified needs.

Exhibit: 2023-04-02-WD

Upon a Motion by Mayor Hairston (seconded by Mayor Pro Tem DePuy), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 3 Resolution Amending Contract Authorization for Texas Rising Star Assessor Services

Phedra Redifer, Director of Workforce Development, requested Board authorization amending the contract authorization for Texas Rising Star Assessor services to include the new vendors shown in Attachment A, and increasing the funding by \$100,000 (25%) for a revised cumulative amount not to exceed \$500,000. She explained that the Board previously approved contracts with seventeen (17) Texas Rising Star assessors in October 2021 for maximum four (4) year terms and in a cumulative amount not to exceed \$400,000. She further explained that since that time, the number of assessors has declined due to the inability to maintain requirements for program certifications and voluntary withdrawal. As a result of new Texas Workforce Commission rules requiring all regulated early learning programs receiving child care subsidies to become Texas Rising Star certified, NCTCOG partnered with Workforce Solutions Greater Dallas to issue a new Request for Qualifications for Texas Rising Star Assessor Services seeking qualified professionals to provide assessor services. Upon evaluation, seventeen (17) vendors are being recommended for award.

Attachment A

Previously Approved Vendors- October 28, 2021	New Vendors- Requesting Approval- April 27, 2023
Accompanied by God's Love, Inc.	Kermitrice Williams
Best Practices Consulting	Shela Mobarak
Carolyn Callahan	Tonya Dean
Chirell Enterprise, LLC	Tobitha Holmes
Comprehensive Learning Solutions, LLC	Iresha Hayes
ElevatED Solutions	Felicia Bluit
Jennifer Livas	Sherry Wells
Karrie Funston	Shaneka Nicole Hogg
Katherine Haule	Arielle Kelly
Mary Erin Guzowsky	Elizabeth Golightly
Precious Lambs Learning Center	Christina Martin
Reliable Educational Services	LaWanda Rather
Sharon Young	Jackie Jones
Sheila Matlock	Kamikka Hughes
Stephanie Higgins	Tanya Johnson
Together We Grow	LaShawn Williams
Victory Training and Consulting	Annette Abdullah

Exhibit: 2023-04-03-WD

Upon a Motion by Mayor Hairston (seconded by Judge Little), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 4 Resolution to Accept and Approve the Quarterly Investment Report

Molly Rendon, Director of Administration, requested Board approval for the Quarterly Investment Report for the quarter that ended March 31, 2023, as required by the Investment Policy and the Public Funds Investment Act. The report shows the average rate of return, cumulative transactions, beginning and ending balances for this quarter.

Exhibit: 2023-04-04-AA

Upon a Motion by Commissioner Mitchell (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 5 Resolution Authorizing a Contract with AndCo, Inc. for Retirement Advisory Services

Molly Rendon, Director of Administration, requested Board authorization to enter into contractual agreements with AndCo, Inc. for Retirement Advisory Services to review and advise the Agency's 401(a) Defined Contribution Plan and 457(b) Deferred Compensation Plan for a maximum five (5) year term and in an amount not to exceed \$300,000. Historically, the NCTCOG's retirement advisor provides plan administration, recordkeeping, and investment services for approximately 400 eligible employees with approximately \$16 million in assets in the 457(b) plan and \$106 million in the 401(a) Plan. She explained that a Request for Proposals (RFP) #2023-026 for Retirement Advisory Services was issued and returned six (6) proposals. The proposals were evaluated by a committee comprised of staff from different departments within NCTCOG and staff from different member governments. Following evaluation, the Evaluation Committee is recommending a contract award to AndCo, Inc.

Exhibit: 2023-04-05-AA

Judge Jenkins entered the meeting.

Upon a Motion by Councilmember Clemson (seconded by Councilmember Johnson), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 6 Resolution Authorizing Submittal of a Law Enforcement Training Grant Application to the Office of the Governor's Criminal Justice Division (CJD) (September 1, 2023 - August 31, 2025)

Molly Rendon, Director of Administration, explained that the NCTCOG Regional Police Academy (since its inception in 1968) has provided training for law enforcement officers and related criminal justice personnel through a grant from the Criminal Justice Division (CJD) of the Governor's Office. NCTCOG wishes to continue this law enforcement training program in order to meet the needs of local governments. Ms. Rendon requested Board authorization to submit a criminal justice grant application, in the amount of approximately \$1,554,365 and for the time period of September 1, 2023 – August 31, 2025, to the Office of the Governor's CJD. NCTCOG will provide any required matching funds, primarily through tuition fees.

Exhibit: 2023-04-06-AA

Upon a Motion by Mayor Hairston (seconded by Councilmember Johnson), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 7 Resolution Authorizing Contracts for Pavement Analysis Services

Molly Rendon, Director of Administration, requested Board authorization to enter contractual agreements with Applied Research Associates Inc., Data Transfer Solutions, Fugro Consultants, Inc., IMS Infrastructure Management Services, and Roadway Asset Services for pavement analysis and related services for maximum six (6) year terms through the North Central Texas Council of Governments (NCTCOG) TXShare cooperative purchasing program. The cooperative contracts will allow entities to perform studies that assist in the strategic planning of roadway repair and maintenance, as well as GIS asset mapping.

A Request for Proposals (RFP) #2022-063 for Pavement Analysis and Related Services was issued and evaluated by a committee comprised of members of the Public Works Council and NCTCOG staff. Following evaluation by the committee, contracts are being recommended to Applied Research Associates Inc., Data Transfer Solutions, Fugro Consultants, Inc., IMS Infrastructure Management Services, and Roadway Asset Services.

Exhibit: 2023-04-07-AA

Upon a Motion by Mayor Martin (seconded by Mayor Carmona), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 8 Resolution Endorsing Grant Applications to the Federal Transit Administration for Fiscal Year 2023 Low or No Emissions and Buses and Bus Facilities Grant Programs

Michael Morris, Director of Transportation, requested Board endorsement for the submittal of grant applications to the Federal Transit Administration (FTA) under the FY2023 Low or No Emission and Grants for Buses and Bus Facilities Competitive Programs in the amount of \$7,300,000 to procure electric vehicles and charging infrastructure for small transit providers. He explained that the FTA is expected to award approximately \$1.7 billion in funds for modernizing bus fleets, improving bus facilities, and supporting workforce development under two separate programs. He further explained that NCTCOG submitted one proposal to both FTA programs in which the Regional Transportation Council approved. Transportation Development Credits of up to 1,210,000 will be used in lieu of local match for this project.

Exhibit: 2023-04-08-TR

Upon a Motion by Councilmember Clemson (seconded by Mayor Hairston), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 9 Resolution Authorizing Grant Application to the Environmental Protection Agency for the Climate Pollution Reduction Grants Program

Michael Morris, Director of Transportation, requested Board authorization to submit a grant application to the Environmental Protection Agency's Climate Pollution Reduction Grants (CPRG) program in the amount of \$1,000,000 for the development of required deliverables under the program approved by the Regional Transportation Council. The CPRG provides grants for development and implementation plans for reducing greenhouse gas emissions and other harmful air pollution, such as criteria air pollutants, ozone precursors, and air toxics. Dallas-Fort Worth-Arlington, one of the 67 most populous metropolitan statistical areas (MSA), is eligible for \$1 million in noncompetitive planning grant funds to develop a Comprehensive Climate Action Plan (CCAP) for the DFW MSA which will be administered over a four-year grant period with no local match required. Mr. Morris explained that as a requirement of the CPRG program, NCTCOG's participation as the lead applicant on behalf of the DFW MSA will manage and oversee the CCAP development process. CPRG implementation grants to implement measures contained in the CCAP will be announced later in 2023 and will be awarded through a competitive process to entities included in, or covered by, a plan developed with a planning grant.

Exhibit: 2023-04-09-TR

Upon a Motion by Mayor Heidemann (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 10 Resolution Authorizing Agreements for the Receipt of Funds for Planning and Implementation Programs from the Texas Department of Transportation

Michael Morris, Director of Transportation, requested Board authorization to receive Surface Transportation Block Grant Program and Regional Toll Revenue funds and associated match in the amount of approximately \$17,649,000 (\$16,649,000 STBG + \$1,000,000 RTR + 3,329,800 in RTC Transportation Development Credits in lieu of match), as reflected in Attachment 1. He explained that the Board previously approved receipt of funding for continuation and enhancement of ongoing transportation and air quality initiatives and for new projects implemented and managed by North Central Texas Council of Governments (NCTCOG) staff and that this item updates projects with previous Board approvals due to budget changes or additional funding years. NCTCOG is responsible for 100 percent of project costs in excess of the authorized federal funding amount for the individual projects in Attachment 1.

ATTACHMENT 1

Program Title (Non-Construction Projects)	TIP Code	RTC Approval Date	Funding Source	Total Funding Amount (TDCs are not included in the total)	Federal/ Regional	Match Amount				Fiscal Year(s)*	Program Status
						State	Local	RTR	TDC^		
Region Wide Project to Assist Local Partners as they Plan and Impelement AV Deployments	11684	4/13/2023	STBG	\$ 4,000,000	\$ 4,000,000	\$0	\$0	\$0	800,000	24	Ongoing
Regional Goods Movement/Corridor Studies	11613.3	10/13/2022	STBG	\$ 5,200,000	\$ 5,200,000	\$0	\$0	\$0	1,040,000	24-26	Ongoing
Regional Parking Management Tools & Strategies Program	11692	4/13/2023	STBG	\$ 350,000	\$ 350,000	\$0	\$0	\$0	70,000	23	Ongoing
Regional Traffic Management Systems	11691.1	10/13/2022	STBG	\$ 7,099,000	\$ 7,099,000	\$0	\$0	\$0	1,419,800	24-26	Ongoing
Sustainability for Transit	20200.0	4/13/2023	RTR	\$ 1,000,000	\$ 1,000,000	\$0	\$0	\$0		24	New
				\$17,649,000	\$ 17,649,000	\$0	\$0	\$0	3,329,800		

* Fiscal Year denotes year in which funds are programmed in the Transportation Improvement Program. However, funds may be spent over multiple years depending on project requirements and schedules, pursuant to this authorization.
 ^3,329,800 of Transportation Development Credits utilized in lieu of a local match and are not calculated in funding total.

Prepared for presentation to NCTCOG Executive Board April 2023

Exhibit: 2023-04-10-TR

Upon a Motion by Judge Little (seconded by Councilmember Johnson), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 11 Resolution Approving an Interlocal Agreement between the North Central Texas Council of Governments, the Regional Transportation Council, and Dallas Area Rapid Transit Concerning the Cotton Belt Regional Bicycle/Pedestrian Trail

Michael Morris, Director of Transportation, requested Board approval to enter into an Interlocal Agreement with NCTCOG, Regional Transportation Council (RTC), and Dallas Area Rapid Transit (DART) concerning the Cotton Belt Regional Bicycle/Pedestrian Trail. He explained that the Board was briefed on this item as information at the March Executive Board meeting. The DART Silver Line ("Silver Line") rail project is coordinating a parallel regionally significant Cotton Belt Regional Veloweb Trail ("Trail") corridor that will connect seven cities (Addison, Carrollton, Coppell, Dallas, Grapevine, Plano, and Richardson) across three counties (Tarrant, Dallas, and Collin). The Trail is currently under design and will primarily run parallel to the Silver Line from the DART Plano Shiloh Station on the east to the future DFW Through Station on the west. The Trail construction will be funded with a combination of federal and local funds and will occur in three phases by a DART contractor. NCTCOG/RTC obligations include coordinating construction funding and the transfer of associated federal and local funding sources from partnering agencies to DART for construction of the Trail. DART obligations include the coordination of construction contracts, schedules, inspections, monthly progress reports, and project support for managing trail construction activities. Approval of agreements between NCTCOG and partnering local governments for the collection and transfer of local funds to DART for the trail construction will be brought back to the Executive Board in a future meeting for consideration as those details are confirmed.

Exhibit: 2023-04-11-TR

Upon a Motion by Councilmember Mendelsohn (seconded by Mayor Pro Tem DePuy), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 12 Resolution Authorizing Contract with Mindhop, Inc. to Implement the 511DFW Traveler Information System and Information Exchange Network

Michael Morris, Director of Transportation, requested Board authorization to enter into a contractual agreement with Mindhop, Inc. for the Development, Operations and Maintenance Support of the 511DFW Traveler Information System and Information Exchange Network in an amount not to exceed \$7,000,000 over a six-year term (initial term of three years, with three one-year optional renewals). He explained that a Request for Proposals (RFP) was issued, and five (5) firms made submissions of which three (3) were recommended for interviews. Upon evaluation from the Consultant Selection Committee, Mindhop, Inc. was recommended for the project. Mindhop, Inc. submitted an affirmative action plan and a DBE Participation Goal of 71%. The initial phase of the project will be funded with remaining FY2020 funding, approximately \$1,000,000 (\$800,000 Surface

Transportation Block Grant Program/\$200,000 state match) in FY2023 funding, and approximately \$4,305,000 Surface Transportation Block Grant Program funding in FY2024-FY2026 utilizing Transportation Development Credits in lieu of local match. Subsequent funding agreements between NCTCOG and the Texas Department of Transportation (TxDOT) will be executed to fulfill the total contract amount.

Exhibit: 2023-04-12-TR

Upon a Motion by Commissioner Mitchell (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 13 Resolution Endorsing FY 2024 Criminal Justice Priorities for North Central Texas

Kelly Schmidt, Criminal Justice Program Administrator, presented the FY 2024 Criminal Justice priority projects for Board endorsement. She explained that NCTCOG has an Interlocal Cooperation Agreement with the Criminal Justice Division (CJD) of the Office of the Governor's Public Safety Office (PSO). Under this contract, NCTCOG is responsible for determining regional criminal justice priorities. Submitted applications were reviewed, discussed and scored by the Criminal Justice Policy Development Committee (CJPDC). Priority lists were then developed in each category and will be submitted to PSO, which provides the funds for local project implementation each year.

Criminal Justice Program - Justice Assistance Grant:

Projected Funding:	\$2.28M
Recommended Non-competing Continuation grants (7 projects):	\$522K
Recommended New or Renewal Requests (25 projects):	\$1.78M
Balance:	(\$22K)

General Victim Assistance:

Projected Funding:	\$25.99M
Recommended Non-competing Continuation grants (41 projects):	\$20.9M
Recommended New or Renewal Requests (23 projects):	\$5.5M
Balance:	(\$410K)

Juvenile Justice:

Projected Funding:	\$834K
Recommended Non-competing Continuation grants (4 projects):	\$348K
Recommended New or Renewal Requests (5 projects):	\$486K
Balance:	\$0

Truancy Prevention:

Projected Funding:	\$659K
Recommended Non-competing Continuation grants (2 projects):	\$125K
Recommended New or Renewal Requests (5 projects):	\$530K
Balance:	\$4K

Violence Against Women:

Projected Funding:	\$953K
Recommended Non-competing Continuation grants (6 projects):	\$544K
Recommended New or Renewal Requests (5 projects):	\$411K
Balance:	(\$2K)

Exhibit: 2023-04-13-CJ

Mayor Martin left the meeting and did not return.

Upon a Motion by Mayor Hairston (seconded by Mayor Carmona), and unanimous vote of all members present, the Board approved the resolution as presented.

APPOINTMENTS:

Item 14 Appointments to the Regional Aging Advisory Committee (RAAC)

Mike Eastland, on behalf of Doni Green, Director of Area Agency on Aging, presented the following nominees for the vacant Regional Aging Advisory Committee (RAAC). The nominees were nominated by the respective county judges.

- Erath County: Dana Worrell (first-time nominee)
- Navarro County: Chelsea Couch (first-time nominee)

The RAAC assists the Executive Board in the development and implementation of the area agency on aging plan for persons sixty years old and over in the 14 counties adjacent to Dallas and Tarrant Counties. The Committee also reviews proposals for aging services through NCTCOG's Aging Program under Title III of the Older Americans Act.

Exhibit: 2023-04-14-AG

Upon a Motion by Judge Little (seconded by Judge O'Hare), and unanimous vote of all members present, the Board approved the appointments as presented.

MISCELLANEOUS:

Item 15 Old and New Business

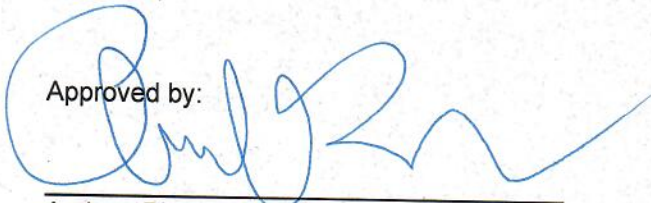
There was no old or new Business.

Item 16 Attendance and Calendar

The Board was provided with a Calendar of meeting and a record of Attendance.

President Piel adjourned the meeting at 1:48 pm.

Approved by:



Andrew Piel, President
North Central Texas Council of Governments
Councilmember, City of Arlington

Checked by:



Mike Eastland, Executive Director
North Central Texas Council of Governments