

North Central Texas Council of Governments

**TO:** NCTCOG Executive Board **DATE:** January 15, 2026  
**FROM:** Todd Little  
Executive Director  
**SUBJECT:** Executive Board Meeting

The next meeting of the **NCTCOG Executive Board** will be:

**DATE:** January 22, 2026

Please RSVP to the Executive Director's office as soon as possible by email or call (817) 695-9100.

**12:00 NOON:** LUNCH

**1:00 PM:** **EXECUTIVE BOARD – REGULAR SESSION**

**PHYSICAL LOCATION:** NCTCOG Offices  
Centerpoint II Conference Center  
616 Six Flags Drive, Arlington, TX 76011  
Transportation Council Room

Presiding officer will be physically present at this location, which shall be open to the public during open portions of the meeting.

**METHOD:** Via Videoconference

President Johnson hopes each of you will plan to attend this important meeting. I look forward to seeing you there!

TL:jw

# North Central Texas Council of Governments

## EXECUTIVE BOARD AGENDA

January 22, 2026 | 1:00 pm

**Physical Location of Meeting:** NCTCOG Offices, Centerpoint II Conference Center  
616 Six Flags Drive, Arlington, TX 76011, Transportation Council Room

**Method of Meeting:** Via Videoconference

The NCTCOG Executive Board meeting is posted as a videoconference meeting. The presiding officer shall be present at the physical location, which shall be open to the public during open portions of the meeting. Members of the public may attend in person or view the livestream via <http://nctcog.swagit.com/live>. The meeting will be recorded and posted later on NCTCOG's website <http://nctcog.swagit.com/executive-board/>

### Executive Board

|                                                                       |                                              |
|-----------------------------------------------------------------------|----------------------------------------------|
| 1. <input type="checkbox"/> Victoria Johnson – President              | 10. <input type="checkbox"/> Bowie Hogg      |
| 2. <input type="checkbox"/> Jennifer Justice – Vice President         | 11. <input type="checkbox"/> Rick Horne      |
| 3. <input type="checkbox"/> Brandon J. Huckabee – Secretary/Treasurer | 12. <input type="checkbox"/> Gary Hulsey     |
| 4. <input type="checkbox"/> Chris Hill – Past President               | 13. <input type="checkbox"/> Clay Jenkins    |
| 5. <input type="checkbox"/> Christopher Boedeker                      | 14. <input type="checkbox"/> Cara Mendelsohn |
| 6. <input type="checkbox"/> David Bristol                             | 15. <input type="checkbox"/> Bobbie Mitchell |
| 7. <input type="checkbox"/> Carlos Flores                             | 16. <input type="checkbox"/> Tim O'Hare      |
| 8. <input type="checkbox"/> T.J. Gilmore                              | 17. <input type="checkbox"/> Kameron Raburn  |
| 9. <input type="checkbox"/> Darrell Hale                              | 18. <input type="checkbox"/> Mitch Little    |

### Staff

|                                           |
|-------------------------------------------|
| <input type="checkbox"/> Todd Little      |
| <input type="checkbox"/> Monte Mercer     |
| <input type="checkbox"/> Sue Alvarez      |
| <input type="checkbox"/> Tim Barbee       |
| <input type="checkbox"/> Doni Green       |
| <input type="checkbox"/> Maribel Martinez |
| <input type="checkbox"/> Michael Morris   |
| <input type="checkbox"/> Phedra Redifer   |
| <input type="checkbox"/> Randy Richardson |
| <input type="checkbox"/> Christy Williams |
| <input type="checkbox"/> Jerri Watson     |

### REGULAR SESSION: 1:00 pm

Call to order time: \_\_\_\_\_

Pledge to the United States and Texas Flags

### **Public Comment on Agenda Items (Must be physically present)**

*Members of the public may comment on any item(s) on today's agenda at this time. If speaking, please announce your name, city of residence and the agenda item(s) on which you are commenting. A maximum three (3) minutes is permitted per speaker. At the conclusion of this item, no further opportunities for public comment will be provided for the duration of the meeting.*

### CONSENT AGENDA ITEMS:

Motion/Second   Item #   Name of Item

       /             1      **Approval of Minutes – November 20, 2025**

       /             2      **Resolution Authorizing Submittal of a Law Enforcement Training Grant Renewal Application to the Criminal Justice Assistance Grant Program (JAG) October 1, 2026 – September 30, 2027 - Christy Martinez**

       /             3      **Resolution to Accept and Approve the Quarterly Investment Report - Randy Richardson**

       /             4      **Resolution Authorizing TXShare Contracts for Self-Contained Breathing Apparatuses, Related Accessories, and Services - Randy Richardson**

\_\_\_\_ / \_\_\_\_ 5 **Resolution Authorizing TXShare Contracts for 9-1-1 Telecommunications Fee Audit and Compliance Services - Randy Richardson**

\_\_\_\_ / \_\_\_\_ 6 **Resolution Endorsing Submittal of Texas Regional Broadband Program Grant Application, Authorizing an Additional Staff Position and Receipt of Funds from the Texas Association of Regional Councils - Prit Patel & Randy Richardson**

\_\_\_\_ / \_\_\_\_ 7 **Resolution Authorizing Cooperative Contracts for Title III-Funded Meals - Doni Green**

\_\_\_\_ / \_\_\_\_ 8 **Resolution Endorsing Amended Agreement for Receipt of Funds from the Texas Commission on Environmental Quality - Michael Morris**

\_\_\_\_ / \_\_\_\_ 9 **Resolution Authorizing Amended Agreement with the University of Texas at Arlington to Support Department of Defense Agile Curriculum Program - Michael Morris**

\_\_\_\_ / \_\_\_\_ 10 **Resolution Authorizing Agreements with Transportation Authorities for Travel Demand Management Event Support - Michael Morris**

\_\_\_\_ / \_\_\_\_ 11 **Appointments to the Regional Aging Advisory Committee (RAAC) and Election of Officers - Doni Green**

\_\_\_\_ / \_\_\_\_ 12 **Appointments to the Criminal Justice Policy Development Committee - Kelly Schmidt**

\_\_\_\_ / \_\_\_\_ 13 **Appointments to the North Central Texas Economic Development District Board (NCTEDD) - Prit Patel**

**INFORMATION ITEMS:**

\_\_\_\_ / \_\_\_\_ 14 **Status Report on Regional Transportation Council Partnership Letter and MPO Planning Agreement Roles and Responsibilities - Todd Little**

**ITEMS FOR INDIVIDUAL CONSIDERATION:**

\_\_\_\_ / \_\_\_\_ 15 **Resolution Authorizing a Contract with Granicus, LLC for Agenda Management Software - Randy Richardson**

\_\_\_\_ / \_\_\_\_ 16 **Resolution Adopting FY 2027 Criminal Justice Policies and Procedures - Kelly Schmidt**

\_\_\_\_ / \_\_\_\_ 17 **Resolution Authorizing an Interlocal Agreement with the City of Alvarado for Grant Administration Services - Prit Patel**

\_\_\_\_ / \_\_\_\_ 18 **Resolution Recommending General Assembly Enactment of the Amended Bylaws of the North Central Texas Council of Governments - Ken Kirkpatrick**

\_\_\_\_ / \_\_\_\_ 19 **Resolution Authorizing Agreements with Subrecipients of the North Texas Electric Vehicle Infrastructure Call for Projects - Michael Morris**

\_\_\_\_ / \_\_\_\_ 20 **Resolution Approving Submittal of Fiscal Year 2024-2025 National Railroad Partnership Program Applications to the Federal Railroad Administration - Michael Morris**

\_\_\_\_ / \_\_\_\_ 21 **Resolution Authorizing a Contract with HNTB Corporation to Conduct a Feasibility Study for the Extension of the McKinney Avenue Transit Authority M-Line Trolley - Michael Morris**

\_\_\_\_ / \_\_\_\_ 22 **Resolution Approving NCTCOG General Counsel to Conduct Legal Review and Authorizing Funding for External Legal Assistance for Regional Transportation Council Support - Michael Morris**

\_\_\_\_ / \_\_\_\_ 23 **Resolution Accepting the Report from Patillo, Brown & Hill, L.L.P. for the Transportation Department's Agreed Upon Procedures - Michael Morris & Randy Richardson**

\_\_\_\_ / \_\_\_\_ 24 **Possible Consideration to Take from Table Item 15 of the October 23, 2025, Executive Board Meeting:**  
**Resolution Authorizing a Contract with HNTB Corporation to Complete Step 1 of the Federal Railroad Administration's Corridor Identification and Development Program for the Fort Worth to Houston High-Speed Rail Corridor - Michael Morris**

**25. EXECUTIVE DIRECTOR'S REPORT:**

- Introduction of Public Affairs & Communications Officer and Administrative Program Coordinator
- Update on Director of Transportation Recruitment Process

**MISCELLANEOUS:**

**26 Future Calendar and Attendance**

**Adjournment:** \_\_\_\_\_

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).

**APPROVED FOR POSTING:**



Todd Little, Executive Director

# NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS

## EXECUTIVE BOARD MEETING

Minutes — November 20, 2025

Transportation Council Room | 616 Six Flags Drive | Arlington, Texas

The NCTCOG Executive Board meeting was conducted as a videoconference meeting that was live broadcast at <https://nctcog.swagit.com/live>. The presiding officer, President Johnson, was present at the physical location, 616 Six Flags Drive, Arlington, Texas, which was open to the public during all open portions of the meeting.

President Johnson called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 1:00 pm on November 20, 2025. Todd Little took attendance and determined that a quorum was physically present.

**Members of the Board Present:**

|                         |                     |
|-------------------------|---------------------|
| 1. Victoria Johnson     | 10. Bowie Hogg (V)  |
| 2. Jennifer Justice     | 11. Rick Horne (V)  |
| 3. Brandon J. Huckabee  | 12. Gary Hulsey     |
| 4. Chris Hill           | 13. Clay Jenkins    |
| 5. Christopher Boedeker | 14. Cara Mendelsohn |
| 6. David Bristol (V)    | 15. Bobbie Mitchell |
| 7. Carlos Flores (V)    | 16. Tim O'Hare      |
| 8. T.J. Gilmore (V)     | 17. Kameron Raburn  |
| 9. Darrell Hale         |                     |

**Members of the Board Absent:**

|                 |
|-----------------|
| 1. Mitch Little |
|-----------------|

**Members of the Staff Present:**

Todd Little, Monte Mercer, Susan Alvarez, Tim Barbee, Doni Green, Michael Morris, Maribel Martinez, Phedra Redifer, Randy Richardson, Jerri Watson, Ken Kirkpatrick, James Powell, Michael Bort, Tom McLain, Kelly Schmidt, Chris Klaus, Jessie Shadowens-James, Emily Dryden, Lori Clark, Lisa Sack, Megan Short, Sarah Jackson, Skylar Staffaroni, Lisa Rascoe, Caroline Vandergriff, April Leger, Amanda Massey, Carmen Morones, Karla Windsor, Gypsy Gavia, Vickie Alexander, Natalie Bettger, Dan Lamers, Brendon Wheeler

**Visitors Present:**

Eric Garcia, Fort Worth Report; John Polster, Consultant – I.T.S.; Andy Eads, Denton County Judge; Senator Royce West – Texas Senate District 23; Kelvin Bass, Legislative Aide – Texas Senate (Royce West); Chriss Williams, Legislative Aide – Texas Senate (Royce West); Victor Vandergriff

**REGULAR SESSION**

**PUBLIC COMMENT ON AGENDA ITEMS**

President Johnson opened the floor for public comment and asked whether anyone present wished to speak. Two members of the public—Senator Royce West and Judge Andy Eads, Denton County—offered remarks regarding the Executive Session item concerning the Director of Transportation. Representative Yvonne Davis also submitted a written statement on the same matter and requested that it be read aloud during the meeting, which President Johnson proceeded to do.

## **CONSENT AGENDA ITEMS:**

Items 1 - 10 were posted on the agenda as Consent Items.

**Item 1 Approval of Minutes - October 23, 2025**

**Item 2 Resolution Authorizing a Contract for Pest Control Services**

Board authorization was requested to enter a contractual agreement with Reiter Investment Group LLC dba Critter Stop for routine scheduled pest services, one time pest abatement and removal for bees, wasps, and similar pests, wildlife removal for raccoons, skunks, armadillos, and similar animals, and termite services including related goods and services. The proposed contract would be for a term of up to five (5) years and available through the North Central Texas Council of Governments TXShare cooperative purchasing program.

**Item 3 Resolution Authorizing Contracts for Waterworks and Wastewater Construction Materials**

This item was pulled from the Consent Agenda for Individual Consideration by Councilmember Johnson. She noted a clerical error within Category 7 in which Fortiline Waterworks was not to be selected and advised the other Board Members that an updated attachment was provided at each location for reference. She also stated that a presentation was not required.

Board authorization was requested to enter into contractual agreements with various vendors for Waterworks and Wastewater Construction Materials through the North Central Texas Council of Governments TXShare cooperative purchasing program for a maximum five-year term.

Details of each vendor and service category are listed below:

| Service Categories                                    | Respondent |                |                           |                      |
|-------------------------------------------------------|------------|----------------|---------------------------|----------------------|
|                                                       | APSCO      | Core & Main LP | Ferguson Enterprises, LLC | Fortiline Waterworks |
| Category 1: Fire Hydrants                             | X          | X              | X                         | X                    |
| Category 2: Valves                                    | X          | X              | X                         | X                    |
| Category 3: Service Line Taps & Stops                 | X          | X              | X                         | X                    |
| Category 4: Valves, Stacks & Boxes                    | X          | X              | X                         |                      |
| Category 5: Water Line Pipe, Fittings & Appurtenances | X          | X              | X                         | X                    |
| Category 6: Sewer Line Pipe, Fittings & Appurtenances | X          | X              | X                         | X                    |
| Category 7: Manholes & Cleanouts                      | X          | X              | X                         |                      |
| Category 8: Clamps & Brass Fittings                   | X          | X              | X                         | X                    |
| Category 9: Other Ancillary Goods or Services         | X          | X              | X                         | X                    |

Exhibit: 2025-11-03-AA

**Item 4 Resolution Amending the Utility Rate for the Workforce Centers as Procured by the Texas CUC Aggregation Project**  
Board approval was requested to amend the electricity utility rate for the Workforce Centers as procured through the Texas CUC Aggregation Project (Public Power Pool). NCTCOG, as the Administrative Entity and Grant Recipient/Fiscal Agent for the North Central Texas Workforce Development Board, operates eleven Workforce Centers across the region. The Executive Board previously authorized participation in the Public Power Pool in October 2017, approving a rate not to exceed \$0.039 per kilowatt hour for seven centers, and later approved an amended three-year rate in December 2022 not to exceed \$0.059 per kilowatt hour for eight centers. Public Power Pool has completed a new procurement for six Workforce Centers, resulting in a proposed three-year electricity rate not to exceed \$0.0622 per kilowatt hour. The North Central Texas Workforce Development Board recommended approval of this amended rate on November 4, 2025.

**Item 5 Resolution Authorizing Terrell Workforce Center Lease Extension**  
Board authorization was requested to extend the lease for the Terrell Workforce Center located at 109 Tejas Drive, Suites 300, 500, and 700. The facility includes 7,012 square feet of office space, currently leased at \$14.08 per square foot, with the existing five-year term ending January 31, 2026. The space includes an area dedicated to TWC Vocational Rehabilitation staff. Staff recommended a two-year lease extension to allow time to complete a regional analysis of Workforce Center locations and future service delivery needs. The landlord, CS & RF Investments, LLC, agreed to a two-year extension at an average rate not to exceed \$16.00 per square foot, excluding insurance, taxes, utilities, janitorial, and common area maintenance. A market survey conducted by Avison Young confirmed the rate is within the local market range, and no alternative space is currently available. The recommendation was supported by the North Central Texas Workforce Development Board on November 4, 2025.

**Item 6 Resolution Authorizing Agreement with Tarrant County to Facilitate Review of the Project Design by Railroad Partners for the Bonds Ranch Road Grade Separation**  
Board authorization was requested to enter a contractual agreement with Tarrant County to fund railroad engineering review for the Bonds Ranch Road Grade Separation Project. Tarrant County, Texas Department of Transportation (TxDOT), NCTCOG, and the City of Fort Worth are collaborating to eliminate two at-grade rail crossings on Bonds Ranch Road near Business 287, involving Burlington Northern Santa Fe and Union Pacific. As required for rail projects, the design-lead agency must contract with each railroad and cover the cost of their design review, estimated at \$500,000 per railroad for a total of \$1,000,000. The Regional Transportation Council approved these funds in March 2021. The total not to exceed amount of \$1,000,000 will be utilizing Surface Transportation Block Grant Program funds and 200,000 Transportation Development Credits in lieu of cash match. The project is also being submitted to TxDOT's new \$250,000,000 off-system grade separation program.

**Item 7 Resolution Authorizing a Contract with Milligan Partners, LLC for Auto Occupancy Detection and Verification Integration and Support Services for High Occupancy Vehicle Discount on TEXpress Lanes**  
This item was pulled from the Consent Agenda for Individual Consideration by Mayor Raburn.

**Item 8 Resolution Authorizing Agreement with Waste Management of Texas, Inc., for the North Texas Diesel Emissions Reduction Project**  
Board authorization was requested to enter a contractual agreement with Waste Management of Texas, Inc. for the North Texas Diesel Emissions Reduction Project (NTDER) Call for Projects (CFP). The Regional Transportation Council (RTC) opened the NTDER CFP on December 16, 2024, using approximately \$1.6 million in Environmental Protection Agency (EPA) National Clean Diesel Funding Assistance Program funds to reduce nitrogen oxide emissions in the Dallas-Fort Worth 10-county ozone nonattainment area through replacement of older diesel vehicles and equipment and installation of idle-reduction technologies. One eligible application was received from Waste Management of Texas, Inc., which proposed replacing four diesel vehicles with newer, alternative-fuel vehicles. Staff recommended awarding a rebate not to exceed \$461,184 in EPA funds, with Waste Management providing at least 65 percent of the total project cost as required by EPA guidelines. The project will reduce diesel emissions and noise, benefiting area residents. The RTC approved this funding recommendation on November 13, 2025. Approximately \$100,000 remains available for future NTDER funding opportunities.

**Item 9 Resolution Authorizing Contract with Signature Towing, Inc., to Stage Wreckers Along US 75 During Technology Lane Construction**  
Board authorization was requested to enter a contractual agreement with Signature Towing, Inc. to stage tow trucks along US 75 in an amount not to exceed \$374,000. The US 75 corridor is under construction to implement a technology lane, with completion anticipated in Summer 2026, resulting in reduced capacity and a need for rapid incident response and clearance. NCTCOG has been coordinating with emergency response agencies to enhance crash monitoring, debris removal, and quick clearance efforts, with strategically staged tow trucks identified as a key component. The Regional Transportation Council approved funding for this purpose in December 2024, and under the U.S. Department of Transportation's Interim Final Rule for the Disadvantaged Business Enterprise (DBE) Program, no DBE goal applies to this contract. Because the project is located within the City of Richardson, where ordinances require police to dispatch the City's contracted wrecker service, Signature Towing, Inc.—the City's selected provider—will perform the work. Surface Transportation Block Grant Program funds and 74,800 Transportation Development Credits in lieu of cash match will be used as the funding source.

**Item 10 Resolution Approving Federation Internationale de Football Association World Cup 2026 Operational Projects and Support**  
Board approval was requested to support several Regional Transportation Council (RTC) initiatives related to transportation and safety preparations for the 2026 Fédération Internationale de Football Association (FIFA) World Cup. The RTC is coordinating with regional partners to address anticipated increases in demand and visitor needs. NCT9-1-1 requested financial assistance for language translation and transcription services to better serve international visitors, and the RTC authorized \$200,000 in RTC Local funds on November 13, 2025, for implementation of AI-based translation capabilities and no local match required. The McKinney Avenue Transit Authority (MATA) also requested assistance to refurbish trolley cars and support expanded operations due to increased ridership expected during the World Cup and the discontinuation of DART Route 209. Executive Board approval was requested to enter into an agreement with MATA for an amount not to exceed \$800,000 in previously authorized Regional Toll Revenue funds, including \$500,000 for fleet improvements and \$300,000 for enhanced operations and maintenance, with no local match required. Additionally, the RTC approved \$400,000 in RTC Local funds for staff support and planning activities related to the World Cup.

**Item 11 Resolution Authorizing a Contract for On-Call Architecture and Engineering Services**

This item was pulled from the Individual Consideration by Councilmember Johnson as she wanted it on the Consent Agenda.

Board authorization was requested to enter a contract with PBK Architects for On-Call Architecture and Engineering Services for the North Central Texas Council of Governments (NCTCOG). RFSQ 2025-098 resulted in twenty responsive proposals, with the top three firms participating in a second-phase presentation. A committee of Administration and Facilities staff evaluated all submissions and recommended awarding the contract to PBK Architects based on the highest overall score. The contract is for a five-year term in an amount not to exceed \$250,000.

Upon a Motion by Councilmember Mendelsohn (seconded by Commissioner Mitchell), the Board unanimously approved the Consent Agenda Items (with a noted correction to Item 3) as posted with the exception of Item 7.

Item 11 was pulled from Individual Consideration to be added to the Consent Agenda. Motion by Councilmember Mendelsohn (seconded by Commissioner Mitchell) the item was approved unanimously.

**ITEMS FOR INDIVIDUAL CONSIDERATION:**

**Item 7 Resolution Authorizing a Contract with Milligan Partners, LLC for Auto Occupancy Detection and Verification Integration and Support Services for High Occupancy Vehicle Discount on TEXpress Lanes**

Item 7 was pulled from the Consent Agenda Items by Mayor Raburn for Individual Consideration.

Michael Morris, Director of Transportation, requested Board authorization to enter a contractual agreement with Milligan Partners, LLC for auto occupancy detection and verification integration and support services for the High Occupancy Vehicle (HOV) discount program on TEXpress Lanes. NCTCOG issued a Request for Proposals on August 15, 2025, to procure services to update the Interface Control Document for data exchange with the GoCarma System and to provide monthly reconciliation reports that support transparency and stakeholder confidence in the HOV discount program. Three proposals were received, and following evaluation on September 26, 2025, the Selection Committee recommended Milligan Partners. In accordance with the U.S. Department of Transportation's Interim Final Rule for the Disadvantaged Business Enterprise (DBE) Program, no DBE goal applies to this contract. The project is funded with Surface Transportation Block Grant funds and Transportation Development Credits in lieu of cash match. The contract is for an initial one-year term of up to \$227,000, with four optional one-year renewals totaling approximately \$293,000, for a five-year contract not to exceed \$520,000. Current funding authorization covers the initial term, with additional funding for the second year forthcoming from TxDOT and future renewals contingent upon RTC allocation.

Exhibit: 2025-11-07-TR

Upon a Motion by Judge Hill (seconded by Judge Jenkins), with Mayor Raburn recusing himself from voting, the Board approved the resolution as presented.

**Item 11 Resolution Authorizing a Contract for On-Call Architecture and Engineering Services**

This item was pulled from the Individual Consideration by Councilmember Johnson as she wanted it on the Consent Agenda.

**Item 12 Resolution Endorsing the Dallas-Fort Worth Air Quality Improvement Plan: Comprehensive Action Plan**

Chris Klaus, Senior Program Manager, requested Board approval to endorse the *Dallas-Fort Worth Air Quality Improvement Plan (DFW AQIP): Comprehensive Action Plan*. Staff reported that the plan was developed jointly by the Transportation and Environment and Development Departments using \$1 million in EPA Climate Pollution Reduction Grant funding awarded in 2023. The Comprehensive Action Plan builds on the previously approved Priority Action Plan submitted to EPA in February 2024 and expands emissions analysis and voluntary reduction measures through 2050, with a continued focus on addressing regional ozone nonattainment while meeting EPA

requirements for carbon dioxide equivalent reporting. Staff noted that sector-specific components are being reviewed by relevant committees throughout October and November prior to Board consideration. Coordination with the Texas Commission on Environmental Quality (TCEQ) is ongoing to ensure alignment with the State's Comprehensive Roadmap to Reduce Emissions. The Comprehensive Action Plan is due to EPA by December 1, with future status reports required to track implementation progress.

Exhibit: 2025-11-12-TR

Upon a Motion by Judge Jenkins (seconded by Judge O'Hare), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 13 Resolution Approving Modifications to the FY2026 and FY2027 Unified Planning Work Program for Regional Transportation Planning**

Michael Morris, Director of Transportation, requested Board approval of proposed modifications to the FY2026 and FY2027 Unified Planning Work Program for Regional Transportation Planning (UPWP). The UPWP, originally approved by the Regional Transportation Council (RTC) and Executive Board in July 2025, outlines federally and State-required transportation and air quality planning activities for October 1, 2025, through September 30, 2027. Staff presented one new initiative requiring Executive Board approval—adding the Southwest Tarrant County/Southeast Parker County Roadway Connections study under Subtask 5.02, funded by reallocating \$64,000 from existing subtasks. Additional modifications were outlined for existing projects, including the removal of the Car Care Safety Integration Project; funding adjustments to support McKinney Avenue Transit Authority's 2026 World Cup operations; added funding for special event NCT9-1-1 Artificial Intelligence translation capabilities; and several financial updates to previously approved initiatives involving air quality, transit planning, managed lane technology, high-speed rail planning, regional trail wayfinding, and land-use/transportation coordination. These previously approved items are now being incorporated into the UPWP. The Regional Transportation Council approved the proposed modifications on November 13, 2025.

Mayor Bristol inquired if the Artificial Intelligence translation capabilities funding for the NCT9-1-1 special event would end after the 2026 FIFA World Cup. Mr. Morris replied that the RTC would provide the funding for a year.

Exhibit: 2025-11-13-TR

Upon a Motion by Judge Jenkins (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

**INFORMATION ITEMS:**

**Item 14 Status Report on the Dallas-Fort Worth-Arlington, Denton-Lewisville, and McKinney-Frisco Metropolitan Planning Organization Federal Certification Review**

Michael Morris, Director of Transportation, provided a status report on the Federal Certification Review of the Dallas-Fort Worth-Arlington, Denton-Lewisville, and McKinney-Frisco Metropolitan Planning Organization. The Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) conducted the joint review June 4–6, 2025, as part of the required four-year certification process for Transportation Management Areas. The review included a meeting with Regional Transportation Council members, a 30-day public comment period, and discussions with Transportation Department staff on multiple aspects of the metropolitan planning process. Based on their findings, the FHWA and FTA recertified the region's planning process. Correspondence from the federal agencies was provided, and staff noted that the final report—including recommendations, commendations, and observations—is available from NCTCOG Transportation staff upon request.

Exhibit: 2025-11-14-TR

This was an informational item and did not require a vote.

**Item 15 Status Report on Interim Final Rule for the Disadvantaged Business Enterprise Program**

Ken Kirkpatrick, General Counsel, provided a status report on the U.S. Department of Transportation's Interim Final Rule for the Disadvantaged Business Enterprise (DBE) Program. He noted that in August 2025 the

Regional Transportation Council and Executive Board approved an overall DBE goal of 8.6 percent for Fiscal Years 2026–2028 for U.S. Department of Transportation assisted contracting opportunities, and that staff had previously identified a pending federal court case in Kentucky that could affect future DBE regulations. Mr. Kirkpatrick reported that the Interim Final Rule, effective October 3, 2025, removes sex- and race-based presumptions of social and economic disadvantage, requiring all DBE firms to undergo recertification under the revised criteria. Additional information summarizing the regulatory changes and their impacts on the DBE Program was also provided.

Exhibit: 2025-11-15-TR

This was an informational item and did not require a vote.

**Item 16      Executive Director's Report**

Mr. Little presented the Executive Director's Report, highlighting the MetroX Regional Exercise that took place on October 27-29, 2025. He also provided a brief update on the Texoma Semiconductor Tech Hub.

**MISCELLANEOUS:**

**Item 17      Future Calendar and Attendance**

The Board was provided with a Calendar of meeting and a record of Attendance.

**EXECUTIVE SESSION:**

President Johnson called the Executive Session to order at 1:59 pm, pursuant to the Open Meetings Act, Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Director of Transportation.

President Johnson adjourned the Executive Session at 3:48 pm.

**RECONVENE REGULAR SESSION:**

President Johnson announced that no action was taken in Executive Session.

President Johnson adjourned the meeting at 3:52 PM.

Approved by:

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Victoria Johnson, President  
North Central Texas Council of Governments  
Councilmember, City of Burleson

Checked by:

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Todd Little, Executive Director  
North Central Texas Council of Governments



## North Central Texas Council of Governments

### **Item 2**

*Exhibit: 2026-01-02-RPA*

Meeting Date: January 22, 2026

Submitted By: Christy Martinez  
Director of Law Enforcement

Item Title: Resolution Authorizing Submittal of a Law Enforcement Training Grant Renewal Application to the Criminal Justice Assistance Grant Program (JAG) October 1, 2026 – September 30, 2027

The North Central Texas Council of Governments (NCTCOG) Regional Police Academy (RPA) has provided training for law enforcement officers and related criminal justice personnel from throughout the NCTCOG region since its inception in 1968.

The NCTCOG RPA is requesting authorization to submit a grant renewal application to the Office of Justice Programs, specifically the Criminal Justice Assistance Grant Program, for the continued support of the expansion of its regional law enforcement training initiative. The awarded funding will provide for the continuation of an additional Police Training Coordinator position within NCTCOG RPA's Law Enforcement Training Program.

This position will enable NCTCOG RPA to continue adding one additional Basic Peace Officer Courses (BPOCs) to its annual training calendar. The expansion of course offerings is expected to significantly increase the number of police recruit enrollments for the year, helping to address regional workforce demands and enhance the capacity of local law enforcement agencies to hire qualified, professionally trained officers.

A draft resolution authorizing the submittal of a law enforcement training grant renewal application to the Office of Justice Programs for approximately \$120,000 and for the period of October 1, 2026, through September 30, 2027, is attached for the Executive Board consideration.

I will be available at the Executive Board meeting should you have any questions.

CM

**RESOLUTION AUTHORIZING SUBMITTAL OF A LAW ENFORCEMENT TRAINING GRANT  
RENEWAL APPLICATION TO THE CRIMINAL JUSTICE ASSISTANCE GRANT PROGRAM (JAG)  
OCTOBER 1, 2026 – SEPTEMBER 30, 2027**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, the NCTCOG Regional Police Academy (RPA) has been engaged in the training of law enforcement officers for local governments in North Central Texas since 1968; and,

**WHEREAS**, the NCTCOG Regional Police Academy (RPA) agrees that in the event of loss or misuse of the Office of the Governor funds, NCTCOG assures that the funds will be returned to the Office of the Governor in full; and,

**WHEREAS**, the Criminal Justice Assistance Grant Program provides funding opportunities to support initiatives that enhance the effectiveness and efficiency of criminal justice programs, including training for law enforcement personnel; and,

**WHEREAS**, continued investment in the professional development of law enforcement officers is essential to maintaining public safety, promoting best practices, and ensuring consistent, high-quality service across jurisdictions; and,

**WHEREAS**, NCTCOG RPA seeks to apply for renewed grant funding to expand the number of training coordinators and enhance regional law enforcement training programs that serve the evolving needs of local agencies throughout the North Central Texas region.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

- Section 1.** The NCTCOG Executive Board authorizes submittal of a law enforcement training grant renewal application through the Criminal Justice Grant Program, in the amount of approximately \$120,000 and for the period of October 1, 2026 - September 30, 2027, to the Office of the Governor.
- Section 2.** The Executive Director or his designee is authorized to accept, reject, alter, or terminate the grant on behalf of the North Central Texas Council of Governments, and to take all necessary actions to implement and carry out the program as approved by the funding agency.
- Section 3.** The Director of Administration or designee is authorized to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency.

**Section 4.** The North Central Texas Council of Governments commits to comply with all applicable federal, state, and program requirements as a condition of the grant award.

**Section 5.** This resolution shall be in effect immediately upon its adoption.

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Victoria Johnson, President  
North Central Texas Council of Governments  
Councilmember, City of Burleson

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 22, 2026.

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Brandon Huckabee, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Erath County



**North Central Texas  
Council of Governments**



**Overview of  
Regional Police Academy Operations  
NCTCOG Executive Board Orientation  
January 22, 2026**

Director of RPA  
Christy Martinez

1

# North Central Texas Council of Governments Regional Police Academy

## **History**

- Established in 1968, the NCTCOG Regional Police Academy (RPA) was the first regional academy in the country.
- Over the past 50+ years of experience in law enforcement training, RPA has specialized in presenting programs of current and future interest to the law enforcement profession.
- The RPA is partially funded through a grant from the Criminal Justice Division (CJD) of the Governor's Office, which allows the program to keep tuition costs to a minimum. All courses offered are certified for Texas Commission on Law Enforcement (TCOLE) credit.
- The Law Enforcement Training Advisory Committee (LETAC) assists the RPA and its programs by providing policy recommendations relating to law enforcement needs, coordination, evaluation and implementation of training.

## **Mission**

- Provide high caliber, cost effective professional development opportunities for peace officers at various levels of the profession. In meeting this mission to serve, the RPA offers courses around professional development. Additionally, courses can be customized to meet specific agency training needs.

2

## Law Enforcement Training Advisory Committee (LETAC)

### **Current Members:**

Chair, Chief Carl Smith, Midlothian Police Department  
Chief JT Manoushagian, Lake Worth Police Department  
Chief Billy Cordell, Burleson Police Department  
Chief Rob Severance, Cleburne Police Department  
Chief Chris Cook, White Settlement Police Department  
Chief Charlie Cinquemani, retired DFW Airport Police Department  
Dr. Rhonda Dobbs, Criminal Justice Department Head, Tarleton State University  
Michelle Morgan, Executive Vice-President One Safe Place  
Gail Snider, Executive Director, Dementia Friendly Ft. Worth  
Lisa Schmidt Estrella, MSW, Social Worker, Baylor Scott and White Hospital

3

## TCOLE Basic Police Officer Course

The Basic Course in Applied Police Science (BCAPS) is attended by law enforcement and fire agencies throughout North Central Texas.

While the course is required by the State of Texas to be a minimum of 736 hours, the RPA course consists of additional instruction with practical application in the program, for a total of 850+ hours, covering 43 instructional topics and over 700 learning objectives.

Most heavily weighted objectives/hours:

- Crisis Intervention
- Criminal Investigation
- Penal Code
- Patrol

4

## Basic Course in Applied Police Science

All recruits are hired by local law enforcement agencies. Participating agencies include, but not limited to, municipal law enforcement, sheriff department deputies, fire department arson investigators, and special districts (ex. ISD police, College police, hospital districts and transportation).

The academy is funded through a grant from the Criminal Justice Division of the State of Texas and through tuitions. The grant is for a two-year term and must be renewed each term.

In the last 5 years, the RPA has trained over 1,200 officers from over 65 different agencies.

5

## Current Recruit Information

Four BCAPS classes run consecutively at the academy:

- Class 311 – 38 recruits
- Class 312 – 32 recruits
- Class 313 – 32 recruits
- Class 314- 33 recruits

Class 315 will begin on March 23rd, 2026, with currently 12 recruits registered to attend, with a Max of 36 expected.

6

## In-Service Courses

- Intermediate and advanced courses covering a range of law enforcement topics are available to support the continued professional development of officers seeking higher levels of certification.

7

## Additional Services

Reporting in-service training for smaller agencies

Report Training for Law Enforcement Conferences

Assessment Centers for Promotion and Selection from corporal to chief level.

8



**North Central Texas Council of Governments**

***Item 3***

*Exhibit: 2026-01-03-AA*

Meeting Date: January 22, 2026

Submitted By: Randy Richardson  
Director of Administration

Item Title: Resolution to Accept and Approve the Quarterly Investment Report

An Investment Report, as required by the Investment Policy, is submitted for management and Executive Board review. This Investment Report provides information on the investment activity for the quarter ended December 31, 2025.

The following schedule, which complies with NCTCOG's Investment Policy and the Public Funds Investment Act, shows the average rate of return, cumulative transactions, beginning and ending balances for this quarter.

I will be available at the Board meeting to answer any questions.

RR

**RESOLUTION TO ACCEPT AND APPROVE THE QUARTERLY INVESTMENT REPORT**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG's Quarterly Investment Report for the quarter ended December 31, 2025, is hereby submitted in accordance with the Public Funds Investment Act; and,

**WHEREAS**, the Executive Board has been provided the document and finds it to be in compliance with the Act.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The NCTCOG Executive Board accepts and approves the Quarterly Investment Report for the quarter ended December 31, 2025.

**Section 2.** This resolution shall be in effect immediately upon its adoption.

---

Victoria Johnson, President  
North Central Texas Council of Governments  
Councilmember, City of Burleson

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 22, 2026.

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Brandon J. Huckabee, Secretary/Treasurer  
North Central Texas Council of Governments  
County Judge, Erath County

| NCTCOG Quarterly Investment Report                |            |                                                |                          |                         |                           |                        |                          |
|---------------------------------------------------|------------|------------------------------------------------|--------------------------|-------------------------|---------------------------|------------------------|--------------------------|
| Fiscal Year 2026 Quarter 1                        |            |                                                |                          |                         |                           |                        |                          |
| Ended 12-31-2025                                  |            |                                                |                          |                         |                           |                        |                          |
| Investment Portfolio Detail<br>by Fund            |            |                                                |                          |                         |                           |                        |                          |
| Description                                       | Account #  | Program                                        | Beginning Balance        | Deposits                | Withdrawals               | Interest               | Ending Balance           |
| TexPool                                           | 2200400001 | General Fund                                   | \$ 6,252,826.49          | \$ 2,567,972.65         | \$ (7,929,313.53)         | \$ 52,312.91           | \$ 943,798.52            |
| Logic                                             | 6049012001 | General Fund                                   | 550.23                   | -                       | -                         | 5.59                   | 555.82                   |
| TexStar                                           | 2200411110 | General Fund                                   | 11,198,736.39            | 4,088,221.63            | (1,000,000.00)            | 115,617.88             | 14,402,575.90            |
| <b>General Fund</b>                               |            |                                                | <b>\$ 17,452,113.11</b>  | <b>\$ 6,656,194.28</b>  | <b>\$ (8,929,313.53)</b>  | <b>\$ 167,936.38</b>   | <b>\$ 15,346,930.24</b>  |
| TexPool                                           | 2200400002 | Solid Waste                                    | \$ 408,661.12            | \$ 206.86               | \$ (9,286.13)             | \$ 4,111.83            | \$ 403,693.68            |
| TexPool                                           | 2200400005 | 9-1-1 Operating <sup>(1)</sup>                 | 22,472,514.16            | 300,000.00              | -                         | 227,464.17             | 22,999,978.33            |
| TexPool                                           | 2200400007 | Transportation Revenue Center 5 Funds          | 27,975,297.90            | 2,279,106.67            | (258,686.52)              | 283,661.80             | 30,279,379.85            |
| TexStar                                           | 2200400009 | TWDB Commit G1001314 NCTCOG Grant              | 3,223,427.44             | -                       | -                         | 32,491.98              | 3,255,919.42             |
| TexStar                                           | 2200411111 | Transportation <sup>(2)</sup>                  | 17,256,640.16            | -                       | (1,722,359.83)            | 171,992.62             | 15,706,272.95            |
| TexStar                                           | 2200421009 | Exchange Funds Principal Pooled <sup>(3)</sup> | 121,083,900.47           | -                       | (3,576,774.93)            | 1,210,913.13           | 118,718,038.67           |
| TexStar                                           | 2200431009 | Exchange Funds Earnings Pooled <sup>(3)</sup>  | 18,299,993.03            | 1,210,913.13            | -                         | 187,862.47             | 19,698,768.63            |
| <b>Special Revenue Fund</b>                       |            |                                                | <b>\$ 210,720,434.28</b> | <b>\$ 3,790,226.66</b>  | <b>\$ (5,567,107.41)</b>  | <b>\$ 2,118,498.00</b> | <b>\$ 211,062,051.53</b> |
| <b>Total</b>                                      |            |                                                | <b>\$ 228,172,547.39</b> | <b>\$ 10,446,420.94</b> | <b>\$ (14,496,420.94)</b> | <b>\$ 2,286,434.38</b> | <b>\$ 226,408,981.77</b> |
| 100.00%                                           |            |                                                |                          |                         |                           |                        |                          |
| Investment Portfolio Detail<br>by Investment Type |            |                                                |                          |                         |                           |                        |                          |
| Description                                       | Account #  | Program                                        | Beginning Balance        | Deposits                | Withdrawals               | Interest               | Ending Balance           |
| TexPool                                           | 2200400001 | General Fund                                   | \$ 6,252,826.49          | \$ 2,567,972.65         | \$ (7,929,313.53)         | \$ 52,312.91           | \$ 943,798.52            |
| TexPool                                           | 2200400002 | Solid Waste                                    | 408,661.12               | 206.86                  | (9,286.13)                | 4,111.83               | 403,693.68               |
| TexPool                                           | 2200400005 | 9-1-1 Operating <sup>(1)</sup>                 | 22,472,514.16            | 300,000.00              | -                         | 227,464.17             | 22,999,978.33            |
| TexPool                                           | 2200400007 | Transportation Revenue Center 5 Funds          | 27,975,297.90            | 2,279,106.67            | (258,686.52)              | 283,661.80             | 30,279,379.85            |
| TexPool                                           | 2200400009 | TWDB Commit G1001314 NCTCOG Grant              | 3,223,427.44             | -                       | -                         | 32,491.98              | 3,255,919.42             |
| <b>TexPool</b>                                    |            |                                                | <b>\$ 60,332,727.11</b>  | <b>\$ 5,147,286.18</b>  | <b>\$ (8,197,286.18)</b>  | <b>\$ 600,042.69</b>   | <b>\$ 57,882,769.80</b>  |
| Logic                                             | 6049012001 | General Fund                                   | \$ 550.23                | \$ -                    | \$ -                      | \$ 5.59                | \$ 555.82                |
| TexStar                                           | 2200411110 | General Fund                                   | \$ 11,198,736.39         | \$ 4,088,221.63         | \$ (1,000,000.00)         | \$ 115,617.88          | \$ 14,402,575.90         |
| TexStar                                           | 2200411111 | Transportation <sup>(2)</sup>                  | 17,256,640.16            | -                       | (1,722,359.83)            | 171,992.62             | 15,706,272.95            |
| TexStar                                           | 2200421009 | Exchange Funds Principal Pooled <sup>(3)</sup> | 121,083,900.47           | -                       | (3,576,774.93)            | 1,210,913.13           | 118,718,038.67           |
| TexStar                                           | 2200431009 | Exchange Funds Earnings Pooled <sup>(3)</sup>  | 18,299,993.03            | 1,210,913.13            | -                         | 187,862.47             | 19,698,768.63            |
| <b>TexStar</b>                                    |            |                                                | <b>\$ 167,839,270.05</b> | <b>\$ 5,299,134.76</b>  | <b>\$ (6,299,134.76)</b>  | <b>\$ 1,686,386.10</b> | <b>\$ 168,525,656.15</b> |
| <b>Total</b>                                      |            |                                                | <b>\$ 228,172,547.39</b> | <b>\$ 10,446,420.94</b> | <b>\$ (14,496,420.94)</b> | <b>\$ 2,286,434.38</b> | <b>\$ 226,408,981.77</b> |
| 100.00%                                           |            |                                                |                          |                         |                           |                        |                          |

<sup>(1)</sup> North Central Texas Emergency Communications District Funds

<sup>(2)</sup> Includes Permanent MPO Revolver Fund and Temporary MPO Revolver Fund

<sup>(3)</sup> RTC Local Funds Pool

| NCTCOG Quarterly Investment Report  |                          |                         |                           |                        |                                   |                                   |
|-------------------------------------|--------------------------|-------------------------|---------------------------|------------------------|-----------------------------------|-----------------------------------|
| Fiscal Year 2026 Quarter 1          |                          |                         |                           |                        |                                   |                                   |
| Ended 12-31-2025                    |                          |                         |                           |                        |                                   |                                   |
| <b>Investment Portfolio Summary</b> |                          |                         |                           |                        |                                   |                                   |
| <b>Description</b>                  | <b>Beginning Balance</b> | <b>Deposits</b>         | <b>Withdrawals</b>        | <b>Interest</b>        | <b>Ending Balance</b>             | <b>% of Total</b>                 |
| General Fund                        | \$ 17,452,113.11         | \$ 6,656,194.28         | \$ (8,929,313.53)         | \$ 167,936.38          | \$ 15,346,930.24                  | 6.78%                             |
| Special Revenue                     | 210,720,434.28           | 3,790,226.66            | (5,567,107.41)            | 2,118,498.00           | 211,062,051.53                    | 93.22%                            |
| <b>Total</b>                        | <b>\$ 228,172,547.39</b> | <b>\$ 10,446,420.94</b> | <b>\$ (14,496,420.94)</b> | <b>\$ 2,286,434.38</b> | <b>\$ 226,408,981.77</b>          | <b>100.00%</b>                    |
| <b>Fiscal Year 2026 to Date</b>     |                          |                         |                           |                        |                                   |                                   |
| <b>Pool Description</b>             | <b>Beginning Balance</b> | <b>Deposits</b>         | <b>Withdrawals</b>        | <b>Interest</b>        | <b>Ending Balance</b>             | <b>% of Total</b>                 |
| TexPool                             | \$ 60,332,727.11         | \$ 5,147,286.18         | \$ (8,197,286.18)         | \$ 600,042.69          | \$ 57,882,769.80                  | 25.57%                            |
| Logic                               | 550.23                   |                         |                           | 5.59                   | 555.82                            | 0.00%                             |
| TexStar                             | 167,839,270.05           | 5,299,134.76            | (6,299,134.76)            | 1,686,386.10           | 168,525,656.15                    | 74.43%                            |
| <b>Total</b>                        | <b>\$ 228,172,547.39</b> | <b>\$ 10,446,420.94</b> | <b>\$ (14,496,420.94)</b> | <b>\$ 2,286,434.38</b> | <b>\$ 226,408,981.77</b>          | <b>100.00%</b>                    |
| <b>Year to Date Interest</b>        |                          |                         |                           |                        |                                   |                                   |
|                                     |                          | <b>Fiscal Year 2026</b> |                           |                        | <b>Fiscal Year 2025</b>           |                                   |
| <b>Pool Description</b>             |                          | <b>General Fund</b>     | <b>Special Revenue</b>    | <b>Total</b>           | <b>General Fund</b>               | <b>Special Revenue</b>            |
| TexPool                             | \$ 52,312.91             | \$ 547,729.78           | \$ 600,042.69             | \$ 44,588.28           | \$ 474,561.43                     | \$ 519,149.71                     |
| Logic                               | 5.59                     |                         | 5.59                      | 6.45                   | -                                 | 6.45                              |
| TexStar                             | 115,617.88               | 1,570,768.22            | 1,686,386.10              | 90,506.20              | 1,826,079.17                      | 1,916,585.37                      |
| <b>Total</b>                        | <b>\$ 167,936.38</b>     | <b>\$ 2,118,498.00</b>  | <b>\$ 2,286,434.38</b>    | <b>\$ 135,100.93</b>   | <b>\$ 2,300,640.60</b>            | <b>\$ 2,435,741.53</b>            |
| <b>Interest Rate Averages</b>       |                          |                         |                           |                        |                                   |                                   |
| <b>Rate Description</b>             | <b>December-2025</b>     | <b>December-2024</b>    | <b>FY 2026 Qtr 1</b>      | <b>FY 2025 Qtr 1</b>   | <b>FY 2026 thru December-2025</b> | <b>FY 2025 thru December-2024</b> |
| 90 Day T-Bill                       | 3.5900%                  | 4.2700%                 | 3.7300%                   | 4.4000%                | 3.7300%                           | 4.4000%                           |
| TexPool                             | 3.8270%                  | 4.5610%                 | 3.9858%                   | 4.7347%                | 3.9858%                           | 4.7347%                           |
| Logic                               | 3.9516%                  | 4.6928%                 | 4.0946%                   | 4.8377%                | 4.0946%                           | 4.8377%                           |
| TexStar                             | 3.8246%                  | 4.5642%                 | 3.9741%                   | 4.7159%                | 3.9741%                           | 4.7159%                           |

All funds are invested in investment pools whose book and market value are the same.

Randy  
Richardson

Digitally signed by Randy  
Richardson  
Date: 2026.01.08 12:54:43  
-06'00'

Director of Administration

# NCTCOG Quarterly Investment

Period ending: December 31, 2025  
Fiscal Year 2026  
Quarter 1

Investment Portfolio by Fund  
for period ending December 31, 2025

NCTCOG Portfolio Balance  
\$226,408,981

#### General Fund

|                      |              |
|----------------------|--------------|
| Beginning Balance =  | \$17,452,113 |
| Quarterly activity = | (2,273,119)  |
| Interest =           | 167,936      |
| Ending Balance = \$  | 15,346,930   |

#### Special Revenue Fund\*

|                      |               |
|----------------------|---------------|
| Beginning Balance =  | \$210,720,434 |
| Quarterly activity = | (1,776,881)   |
| Interest =           | 2,118,498     |
| Ending Balance =     | \$211,062,051 |

TexStar average rate for the quarter = 3.9741%  
TexPool average rate for the quarter = 3.9858%

❖ \*Special Revenue are Program specific funds (Transportation 82%, E&D and 9 -1-1)  
❖ All elements necessary for compliance with the Investment reporting law are included in the attached report of this Board item.



## North Central Texas Council of Governments

**Item 4**

*Exhibit: 2026-01-04-AA*

Meeting Date: January 22, 2026

Submitted By: Randy Richardson  
Director of Administration

Item Title: Resolution Authorizing TXShare Contracts for Self-Contained Breathing Apparatuses, Related Accessories, and Services

This is a request to award contracts for Self-Contained Breathing Apparatuses (SCBAs), Related Accessories, and Services through the North Central Texas Council of Governments TXShare cooperative purchasing program.

The purpose of the contract(s) is to retain the services of one or more firms that offer one or more of the below listed Service Categories:

- Service Category 1: Self-contained Breathing Apparatus (SCBA)
- Service Category 2: SCBA Accessories
- Service Category 3: SCBA Replacement Parts
- Service Category 4: Firefighter Accountability System and Accessories
- Service Category 5: SCBA On-site Flow Testing
- Service Category 6: SCBA Hydrostatic Testing Services
- Service Category 7: Other Ancillary Goods or Services

NCTCOG prepared and issued a Request for Proposals (RFP) 2025-124 for Self-Contained Breathing Apparatus (SCBA) with the proposals due on December 2, 2025. Two (2) proposals were received, publicly opened, and deemed responsive. The proposals were evaluated by a committee comprised of representatives from the Cities of Frisco, Plano, and Stephenville. Following evaluation, the Evaluation Committee is recommending contracts be awarded to:

- Heat Safety Equipment, LLC for ALL Service Categories
- DiVal Safety and Supplies for ALL Service Categories

A draft resolution authorizing contracts with the aforementioned vendors and the service categories listed herein for Self-Contained Breathing Apparatuses (SCBAs), Related Accessories, and Services for maximum five (5) year terms is attached for Executive Board consideration. If approved, these contracts will be available through the TXShare cooperative purchasing program to agencies throughout the United States for services in the geographic regions served by the awarded vendors.

I will be available at the Executive Board meeting should you have any questions.

RR

**RESOLUTION AUTHORIZING TXSHARE CONTRACTS FOR SELF-CONTAINED BREATHING APPARATUSES, RELATED ACCESSORIES, AND SERVICES**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, a Request for Proposals (RFP) 2025-124 for Self-Contained Breathing Apparatus (SCBA) was advertised and proposals received on December 2, 2025; and,

**WHEREAS**, proposals were evaluated by a committee comprised of member agencies; and,

**WHEREAS**, following evaluation, it is recommended that contracts be awarded to Heat Safety Equipment, LLC and DiVal Safety and Supplies; and,

**WHEREAS**, these contracts are intended to be utilized by NCTCOG member governments and other participating entities as part of NCTCOG's TXShare Cooperative Purchasing Program; and,

**WHEREAS**, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings for this procurement 2025-124.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** Contracts between NCTCOG and Heat Safety Equipment, LLC and DiVal Safety and Supplies for Self-Contained Breathing Apparatuses (SCBAs), Related Accessories, and Services for the service categories detailed in Attachment 1, for maximum five (5) year terms, be and are hereby approved.

**Section 2.** The Executive Director or his designee is authorized to execute necessary agreements to carry out this program, including agreements with member governments and other entities wishing to participate in NCTCOG's TXShare Cooperative Purchasing Program, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

---

Victoria Johnson, President  
North Central Texas Council of Governments  
Councilmember, City of Burleson

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 22, 2026.

---

Brandon Huckabee, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Erath County

| <b>Service Categories</b>                                            | <b>Respondent</b>                 |                                  |
|----------------------------------------------------------------------|-----------------------------------|----------------------------------|
|                                                                      | <b>Heat Safety Equipment, LLC</b> | <b>DiVal Safety and Supplies</b> |
| <b>Category 1:</b> Self-contained Breathing Apparatus (SCBA)         | X                                 | X                                |
| <b>Category 2:</b> SCBA Accessories                                  | X                                 | X                                |
| <b>Category 3:</b> SCBA Replacement Parts                            | X                                 | X                                |
| <b>Category 4:</b> Firefighter Accountability System and Accessories | X                                 | X                                |
| <b>Category 5:</b> SCBA On-site Flow Testing                         | X                                 | X                                |
| <b>Category 6:</b> SCBA Hydrostatic Testing Services                 | X                                 | X                                |
| <b>Category 7:</b> Other Ancillary Goods or Services                 | X                                 | X                                |



## North Central Texas Council of Governments

**Item 5**

*Exhibit: 2026-01-05-AA*

Meeting Date: January 22, 2026

Submitted By: Randy Richardson  
Director of Administration

Item Title: Resolution Authorizing TXShare Contracts for 9-1-1 Telecommunications Fee Audit and Compliance Services

This is a request to award contracts for 9-1-1 Telecommunications Fee Audit and Compliance Services through the North Central Texas Council of Governments TXShare cooperative purchasing program.

The purpose of the contract(s) is to retain the services of one or more firms that offer one or more of the below listed Service Categories:

- Service Category 1: 9-1-1 Telecommunications Fee Audit and Compliance
- Service Category 2: Other Ancillary Goods or Services

NCTCOG prepared and issued a Request for Proposals (RFP) 2025-118 for 9-1-1 Telecommunications Fee Audit and Compliance Services with the proposals due on November 11, 2025. Six (6) proposals were received, publicly opened, and deemed responsive. The proposals were evaluated by a committee comprised of representatives from Brazos County Emergency Communications District, McLennan County 9-1-1 Emergency Assistance District, and North Central Texas Emergency Communications District. Following evaluation, the Evaluation Committee is recommending contracts be awarded to:

- Just Communications, Inc., dba Digital Direction for ALL Service Categories
- Rolka Loubé Saltzer Associates, LLC for Service Category 1

A draft resolution authorizing contracts with the aforementioned vendors and the service categories listed herein for 9-1-1 Telecommunications Fee Audit and Compliance Services for maximum five (5) year terms is attached for Executive Board consideration. If approved, these contracts will be available through the TXShare cooperative purchasing program to agencies throughout the United States for services in the geographic regions served by the awarded vendors.

I will be available at the Executive Board meeting should you have any questions.

RR

## **RESOLUTION AUTHORIZING TXSHARE CONTRACTS FOR 9-1-1 TELECOMMUNICATIONS FEE AUDIT AND COMPLIANCE SERVICES**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, a Request for Proposals (RFP) 2025-118 for 9-1-1 Telecommunications Fee Audit and Compliance Services was advertised and proposals received on November 11, 2025; and,

**WHEREAS**, proposals were evaluated by a committee comprised of members of the Texas 9-1-1 Alliance; and,

**WHEREAS**, following evaluation, it is recommended that contracts be awarded to Just Communications, Inc., dba Digital Direction and Rolka Loube Saltzer Associates, LLC; and,

**WHEREAS**, these contracts are intended to be utilized by NCTCOG member governments and other participating entities as part of NCTCOG's TXShare Cooperative Purchasing Program; and,

**WHEREAS**, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings for this procurement 2025-118.

### **NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** Contracts between NCTCOG and Just Communications, Inc., dba Digital Direction and Rolka Loube Saltzer Associates, LLC for 9-1-1 Telecommunications Fee Audit and Compliance Services for the service categories detailed in Attachment 1, for maximum five (5) year terms, be and are hereby approved.

**Section 2.** The Executive Director or his designee is authorized to execute necessary agreements to carry out this program, including agreements with member governments and other entities wishing to participate in NCTCOG's TXShare Cooperative Purchasing Program, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

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Victoria Johnson, President  
North Central Texas Council of Governments  
Councilmember, City of Burleson

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 22, 2026.

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Brandon Huckabee, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Erath County

| <b>Respondent</b>                                                       |                                                             |                                                |
|-------------------------------------------------------------------------|-------------------------------------------------------------|------------------------------------------------|
| <b>Service Categories</b>                                               | <b>Just Communications, Inc.,<br/>dba Digital Direction</b> | <b>Rolka Loube Saltzer<br/>Associates, LLC</b> |
| <b>Category 1:</b> 9-1-1 Telecommunications Fee<br>Audit and Compliance | X                                                           | X                                              |
| <b>Category 2:</b> Other Ancillary Goods or<br>Services                 | X                                                           |                                                |



## North Central Texas Council of Governments

### **Item 6**

*Exhibit: 2026-01-06-AA*

Meeting Date: January 22, 2026

Submitted By: Prit Patel  
Senior Economic Development Manager  
  
Randy Richardson  
Director of Administration

Item Title: Resolution Endorsing Submittal of Texas Regional Broadband Program Grant Application, Authorizing an Additional Staff Position and Receipt of Funds from the Texas Association of Regional Councils

The Texas Regional Broadband Program (TRBP) is administered by the Texas Association of Regional Councils (TARC) in partnership with the Texas Broadband Development Office (BDO) to support regional broadband planning, digital opportunity strategies, and implementation activities across the State of Texas. Through this program, each Council of Governments serves as a regional coordinator to advance broadband access, digital inclusion, and workforce connectivity.

Following the November Executive Board meeting, staff received final confirmation from TARC regarding the TRBP grant allocation, with an application deadline of January 16, 2026, prior to the January Executive Board meeting. Under the TRBP, each participating COG (24 COGs across Texas) is eligible to receive approximately \$107,000 annually for three (3) years, contingent upon compliance with program deliverables and reporting requirements.

Participation in the TRBP requires the designation of a Regional Digital Access Specialist to lead regional stakeholder engagement, regional collaboration, data collection, digital opportunity planning, reporting, and implementation support efforts. These activities include convening partners from local government, education, healthcare, community organizations, and internet service providers, as well as supporting regional digital literacy initiatives, broadband data readiness, and digital adoption strategies. For North Central Texas, this effort is especially important given the diversity of our region, including rural and smaller communities within the broader DFW metroplex that continue to face gaps in broadband availability, affordability, and digital readiness.

In addition to meeting the grant requirements, this position directly supports expanding Economic Development program needs through the North Central Texas Economic Development District (NCTEDD), including providing technical assistance with economic development grants, writing and updating the Comprehensive Economic Development Strategy (CEDS), and supporting NCTEDD initiatives and programs. These efforts align closely with NCTCOG's CEDS, which represents the region's economic development goals.

While the grant includes a base personnel funding level of approximately \$60,000 annually (exclusive of fringe benefits and indirect costs), based on current labor market conditions, staff anticipates that a competitive salary for this specialized position will be higher (projected to be up to \$90,000 annually, \$150,000 including benefits). Under the proposed funding structure, approximately 70 percent of the position will be supported by grant funds, with the remaining 30 percent funded through the NCTCOG General Fund (local dues) as a backstop as other alternative options are explored to augment this program.

A draft resolution endorsing the submittal of a Texas Regional Broadband Program Grant Application, authorizing an additional full-time staff equivalent (FTE) position, and receipt of funds from the Texas Association of Regional Councils is attached for Executive Board consideration. I will be available at the Executive Board meeting should you have any questions.

PP/RR

**RESOLUTION ENDORSING SUBMITTAL OF TEXAS REGIONAL BROADBAND PROGRAM GRANT APPLICATION, AUTHORIZING AN ADDITIONAL STAFF POSITION AND RECEIPT OF FUNDS FROM THE TEXAS ASSOCIATION OF REGIONAL COUNCILS**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, access to reliable, affordable broadband infrastructure and digital services is essential to regional economic development, workforce connectivity, education, healthcare access, and community resilience; and,

**WHEREAS**, the Texas Regional Broadband Program is administered by the Texas Association of Regional Councils in partnership with the Texas Broadband Development Office to support regional broadband planning, digital opportunity strategies, and implementation activities across the State of Texas; and,

**WHEREAS**, under the Texas Regional Broadband Program, each Council of Governments serves as a regional coordinator responsible for convening stakeholders, collecting and reporting broadband data, supporting digital opportunity planning, and advancing regional digital inclusion and adoption efforts; and,

**WHEREAS**, the Texas Regional Broadband Program is a three-year grant program, with an application deadline of January 16, 2026, and provides eligible Councils of Governments with approximately \$107,000 annually, contingent upon compliance with grant deliverables and reporting requirements; and,

**WHEREAS**, participation in the Texas Regional Broadband Program requires the designation of a Regional Digital Access Specialist to lead regional coordination, stakeholder engagement, data readiness, reporting, and implementation support activities; and,

**WHEREAS**, the proposed Regional Digital Access Specialist position will also directly support the mission and objectives of the North Central Texas Economic Development District, including workforce access, digital equity, and regional capacity-building initiatives that align with NCTCOG's long-term economic competitiveness and community development goals.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The NCTCOG Executive Board endorses submittal of a grant application to the Texas Association of Regional Councils.

**Section 2.** The NCTCOG Executive Board authorizes one (1) additional NCTCOG full-time staff position to support the Texas Regional Broadband Program and the North Central Texas Economic Development District within the Executive Director's Office.

**Section 3.** The Executive Director or his designee is authorized to execute all documents and take actions necessary to apply for, accept, and administer the Texas Regional Broadband Program grant, subject to compliance with applicable grant requirements, in the name of the North Central Texas Council of Governments.

**Section 4.** NCTCOG is authorized to receive approximately \$321,000 over a three (3) year period from the Texas Association of Regional Councils through the Texas Regional Broadband Program grant allocation.

**Section 5.** This resolution shall be in effect immediately upon its adoption.

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Victoria Johnson, President  
North Central Texas Council of Governments  
Councilmember, City of Burleson

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 22, 2026.

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Brandon Huckabee, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Erath County



# Texas Regional Broadband Program Application, Additional Staff Position and Receipt of Funding: Endorsement and Authorization Request Briefing

Prit Patel, Senior Economic Development Manager  
Randy Richardson, Director of Administration

JANUARY 22, 2026



North Central Texas  
Council of Governments

# Texas Regional Broadband Program

- **THE PROGRAM:**
  - Texas Regional Broadband Program (TRBP) is administered by the Texas Association of Regional Councils (TARC) in partnership with the Texas Broadband Development Office (BDO).
  - TRBP is a 3-year program offering funding to **Texas COGs** to enhance their capacity to spearhead regional digital opportunity strategies and local broadband planning. TRBP requires that each COG designate a Regional Digital Access Specialist to lead these efforts.
- **TIMELINE:** Following the November board meeting, final confirmation was received from TARC that the application would be due January 16, 2026 – **prior to the January board meeting**. The application has been submitted with awards and program launch expected in February.
- **REQUEST:** NCTCOG requests endorsement of the TRBP grant application submission and the authorization of an additional full-time staff equivalent position and receipt of awarded funding.



## TRBP Program Details

- Designed to enhance the capacity of Texas COGs to spearhead regional digital opportunity strategies and local broadband planning.
- Aimed at supporting regional broadband planning, digital opportunity strategies, and implementation activities.
- Offers approximately \$107,000 of annual funding to participating Texas COGs for 3 years.
- Participation requires the designation of a Regional Digital Access Specialist to lead stakeholder engagement, data collection, digital opportunity planning, reporting, and implementation support efforts.

## TRBP Staffing

- **NEW POSITION:** Economic Development Coordinator:
  - **PRIMARY RESPONSIBILITY:** serve as the Regional Digital Access Specialist and lead regional planning, digital opportunity assessments, stakeholder engagement, reporting, and implementation tied to broadband access, adoption, digital literacy, and technology skills.
  - **SECONDARY ROLE:** support expanding North Central Texas Economic Development District (NCTEDD) needs - providing technical assistance with economic development grants, writing and updating the Comprehensive Economic Development Strategy (CEDS), and supporting NCTEDD initiatives. Currently the 16-county NCTEDD is led by a single staff member.
- Under the proposed funding structure, about 70% percent of the position would be supported by TRBP grant funding, with the remaining 30% funded through the NCTCOG General Fund. Salary is projected to be up to \$90,000 annually - \$150,000 inclusive of benefits.



## North Central Texas Council of Governments

### **Item 7**

*Exhibit: 2026-01-07-AG*

Meeting Date: January 22, 2026

Submitted By: Doni Green  
Director of Aging Programs

Item Title: Resolution Authorizing Cooperative Contracts for Title III-Funded Meals

The North Central Texas Council of Governments, in its capacity as the designated Area Agency on Aging (AAA), receives federal funding through Title III of the Older Americans Act and state general funding through Texas Health and Human Services Commission for nutrition services, including Congregate Meals and Home-Delivered Meals. As part of its administrative responsibilities, NCTCOG educates subrecipients regarding federal and state grant requirements, provides technical assistance, monitors for compliance, and engages in regional cooperation as systemic deficiencies are identified.

NCTCOG funds Congregate Meals and Home-Delivered Meals through a network of twelve (12) subrecipients, selected through a Call for Projects in Summer 2024. Since several nutrition subrecipients purchase meals and lack sufficient capacity and expertise to conduct a federally-compliant procurement, NCTCOG agreed to conduct a regional procurement for Title III-purchased meals in October 2025. Five subrecipients chose to participate.

NCTCOG received two applications in response and convened a review committee, comprised of NCTCOG staff. Reviewers deemed both proposals to be responsive and recommend awarding cooperative contracts to Trio Community Meals and Golden Roots Meals.

A draft resolution authorizing contracts with Trio Community Meals and Golden Roots Meals to provide Title III-funded meals for maximum five (5) year terms is attached for Executive Board consideration.. The subrecipients will purchase the meals directly from the selected vendors and NCTCOG will not have any expenditures.

I will be available January 22, should you or the Board have any questions.

## **RESOLUTION AUTHORIZING COOPERATIVE CONTRACTS FOR TITLE III-FUNDED MEALS**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Area Agency on Aging for State Planning Region 4A by the Texas Health and Human Services Commission (HHSC); and,

**WHEREAS**, NCTCOG receives federal and state funds that are designated for provision of nutrition services; and,

**WHEREAS**, NCTCOG has determined that several of its nutrition subrecipients lack sufficient capacity and expertise to conduct a federally-compliant procurement of purchased meals; and,

**WHEREAS**, NCTCOG conducted a cooperative procurement for these services to address these shortfalls with its subrecipients; and,

**WHEREAS**, following review, Trio Community Meals and Golden Roots Meals are recommended to be awarded contracts.

### **NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** Contracts between NCTCOG and Trio Community Meals and Golden Roots Meals for Title III-funded meals, for maximum five (5) year terms, be and are hereby approved.

**Section 2.** The NCTCOG Executive Director or his designee is authorized to execute necessary agreements to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

---

Victoria Johnson, President  
North Central Texas Council of Government  
Councilmember, City of Burleson

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 22, 2026.

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Brandon Huckabee, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Erath County



## North Central Texas Council of Governments

### **Item 8**

*Exhibit: 2026-01-08-TR*

Meeting Date: January 22, 2026

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Endorsing Amended Agreement for Receipt of Funds from the Texas Commission on Environmental Quality

The Texas Commission on Environmental Quality (TCEQ) administers funds for local air quality planning activities under Rider 7 of the agency's legislative appropriation. The TCEQ Rider 7 program is to help counties avoid being classified as non-attainment for federal emissions standards. This funding can be used to inventory fine particulate matter (PM<sub>2.5</sub>) related emissions, monitor PM<sub>2.5</sub> pollution levels, model PM<sub>2.5</sub> pollution levels and expected activity development, and cover administrative costs. In the North Central Texas Council of Governments region, eligible activities may be conducted in Collin, Dallas, Denton, Ellis, Hood, Hunt, Johnson, Kaufman, Navarro, Parker, Rockwall, Tarrant, and Wise Counties.

In March 2024, the Executive Board approved an agreement with TCEQ and in August 2024 the agreement was executed for an amount not-to-exceed \$488,995. TCEQ notified NCTCOG that additional funding was available and requested the funding be added to the agreement for the Fiscal Year 2026-2027 biennium through an amendment. TCEQ requested that the amended funding agreement be executed by December 31, 2025. In order to prevent loss of funding for the region, the Executive Director executed the amendment under the Annual Fiscal Program provision to "approve and accept any and all funding revisions for ongoing programs."

Executive Board endorsement of the amended agreement with TCEQ for receipt of an additional \$660,933.27 to be added to the current agreement of \$488,995 for a new total of approximately \$1,149,928.27 over the Fiscal Year 2026-2027 biennium will be requested. No local match is required. Consultant assistance will be pursued and Executive Board approval of that contract will be requested at a later date.

The draft resolution endorsing an amended agreement with TCEQ is attached for Executive Board consideration. I will be available to answer any questions the Board may have on this item.

JN:jls

**RESOLUTION ENDORSING AMENDED AGREEMENT FOR RECEIPT OF FUNDS FROM  
THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

**WHEREAS**, the RTC is committed to the development and implementation of policies, projects, and programs to improve air quality and reduce fine particulate matter (PM<sub>2.5</sub>) and those emissions that create ozone; and,

**WHEREAS**, Subtask 3.02 of the Fiscal Year (FY) 2026 and FY2027 Unified Planning Work Program for Regional Transportation Planning includes air quality planning initiatives; and,

**WHEREAS**, the Texas Commission on Environmental Quality (TCEQ) administers funds for local air quality planning activities under Rider 7 PM<sub>2.5</sub> of the agency's legislative appropriation; and,

**WHEREAS**, local air quality planning activities may be conducted in Collin, Dallas, Denton, Ellis, Hood, Hunt, Johnson, Kaufman, Navarro, Parker, Rockwall, Tarrant, and Wise counties; and,

**WHEREAS**, in December 2025, the Executive Director executed the amendment under the Annual Fiscal Program provision to "approve and accept any and all funding revisions for ongoing programs" for an additional amount of \$660,933.27.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** An amended agreement between NCTCOG and the Texas Commission on Environmental Quality for Rider 7 PM<sub>2.5</sub> air quality planning activities in Collin, Dallas, Denton, Ellis, Hood, Hunt, Johnson, Kaufman, Navarro, Parker, Rockwall, Tarrant, and Wise counties to receive an additional \$660,933.27 in the Fiscal Year 2026-2027 biennium for a new total of \$1,149,928.27 be and is hereby endorsed.

**Section 2.** NCTCOG is authorized to receive approximately \$660,933.27 in additional funds from TCEQ to continue air quality planning activities.

**Section 3.** These funds will be incorporated into the appropriate fiscal year budget(s) and Unified Planning Work Program.

**Section 4.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 5.** This resolution shall be in effect immediately upon its adoption.

---

Victoria Johnson, President  
North Central Texas Council of Governments  
Councilmember, City of Burleson

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 22, 2026.

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Brandon Huckabee, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Erath County



## North Central Texas Council of Governments

### **Item 9**

*Exhibit: 2026-01-09-TR*

Meeting Date: January 22, 2026

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing Amended Agreement with the University of Texas at Arlington to Support Department of Defense Agile Curriculum Program

The North Central Texas Council of Governments (NCTCOG) received funding from the US Department of Defense (DOD) Industry Resiliency Program for the creation of an Agile Curriculum Development Program. By partnering closely with Defense Manufacturers, Universities and Community Colleges, this initiative will create a program framework leading to course offerings and work experiences that will expedite the availability of well-prepared, highly qualified job applicants needed to support the rapidly growing Aerospace and Defense Manufacturing Industries in North Texas. On December 1, 2022, the Executive Board approved agreements with the University of Texas at Arlington (UTA), Tarrant County College, and Dallas College.

Since that time, due to the project emphasis moving toward Advanced Degrees in Cyber Security, a curriculum not offered by Tarrant County College, it was determined they would not be able to meet the commitments of the project. In March 2024, the Executive Board approved reallocation of \$100,000 designated for Tarrant County College to be added to UTA's Department of Computer Science Engineering original \$300,000 agreement for a new total not-to-exceed amount of \$400,000. Executive Board approval will now be requested to amend the agreement with UTA to reallocate funding from Dallas College and add an additional \$72,000 to UTA agreement for an amount not to exceed \$472,000 of Department of Defense funding. Dallas College has indicated that due to other commitments they would not be able to participate in the final year of the program. This amendment is subject to the DOD extending the current grant agreement through June 30, 2026.

A draft resolution authorizing an amended agreement with UTA for an amount not to exceed \$472,000 in Department of Defense funding is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

al  
Attachment

**RESOLUTION AUTHORIZING AMENDED AGREEMENT WITH THE UNIVERSITY OF TEXAS  
AT ARLINGTON TO SUPPORT DEPARTMENT OF DEFENSE AGILE CURRICULUM  
PROGRAM**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC) serves as the MPO Policy Committee, comprised primarily of local elected officials, and is the regional transportation policy body associated with NCTCOG, and has been and continues to be the regional forum for cooperative decisions on transportation; and,

**WHEREAS**, Subtask 5.09 of the Fiscal Year (FY) 2026 and FY2027 Unified Planning Work Program for Regional Transportation Planning includes the planning and implementation of programs to support regional military and community coordination; and,

**WHEREAS**, the US Department of Defense (DOD) Office of Local Defense Community Cooperation has provided funding to NCTCOG to develop an Agile Curriculum Program for Aerospace and Defense Manufacturing as part of the Industry Resiliency Program; and,

**WHEREAS**, in December 2022, the Executive Board authorized NCTCOG to enter into agreements with the University of Texas at Arlington (UTA), Tarrant County College, and Dallas College to support the Agile Curriculum Development Program by providing instructors and developing courses that respond to Aerospace and Defense Manufacturers' needs; and,

**WHEREAS**, in March 2024 the Executive Board authorized amendment of the UTA agreement to reallocate \$100,000 in DOD funding from the Tarrant County College agreement; and,

**WHEREAS**, Dallas College has indicated that due to other commitments it would not be able to participate in the final year of the program leaving \$72,000 in DOD funding available for reallocation to UTA; and,

**WHEREAS**, UTA has been identified to receive the \$72,000 in Department of Defense funding; and,

**WHEREAS**, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, provides authority for NCTCOG to amend the agreement with the University of Texas at Arlington for the provision of governmental functions and services of mutual interest.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** An amendment to the agreement between NCTCOG and the University of Texas at Arlington to add \$72,000 to the not-to-exceed amount of \$400,000 for a new total agreement not to exceed \$472,000 to support the Department of Defense Agile Curriculum Program be and is hereby approved. This amendment is subject to the Department of Defense extending the grant agreement for this project through June 30, 2026.

**Section 2.** The Executive Director or his designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

---

Victoria Johnson, President  
North Central Texas Council of Governments  
Councilmember, City of Burleson

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 22, 2026.

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Brandon Huckabee, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Erath County



## North Central Texas Council of Governments

### ***Item 10***

*Exhibit: 2026-01-10-TR*

Meeting Date: January 22, 2026

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing Agreements with Transportation Authorities for Travel Demand Management Event Support

The North Central Texas Council of Governments (NCTCOG), Trinity Metro, Dallas Area Rapid Transit (DART), and the Denton County Transportation Authority (DCTA) have partnered for several years to implement trip reduction strategies in the region, including operation of a Vanpool Program, development and marketing of the Try Parking It website, and hosting educational events. In January 2022, the RTC authorized Surface Transportation Block Grant Program funding for region-wide employer trip reduction activities as part of the Congestion Management Planning and Operations Program.

NCTCOG will continue to support trip deduction event activities with each of the transportation authorities during Fiscal Year 2026. In its role as the Regional Transportation Council's fiscal agent, Executive Board approval to enter into agreements with Trinity Metro, DART, and DCTA for an amount not to exceed \$10,000 each (total not-to-exceed amount of \$30,000) will be requested. Surface Transportation Block Grant Program funds matched with Transportation Development Credits in lieu of cash match will be utilized for the agreements.

A draft resolution authorizing agreements with Trinity Metro, DART, and DCTA for an amount not to exceed \$10,000 each (total not-to-exceed amount of \$30,000) is attached for Executive Board consideration. I will be available to answer any questions the Board may have on this item.

al  
Attachment

**RESOLUTION AUTHORIZING AGREEMENTS WITH TRANSPORTATION AUTHORITIES  
FOR TRAVEL DEMAND MANAGEMENT EVENT SUPPORT**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC) serves as the MPO Policy Committee, comprised primarily of local elected officials, and is the regional transportation policy body associated with NCTCOG, and has been and continues to be the regional forum for cooperative decisions on transportation; and,

**WHEREAS**, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

**WHEREAS**, in January 2022 the RTC authorized Surface Transportation Block Grant Program funding for region-wide employer trip reduction activities as part of the Congestion Management Planning and Operations Program; and,

**WHEREAS**, Subtask 3.06 of the FY2026 and FY2027 Unified Planning Work Program provides for the Regional Trip Reduction Program as part of the Congestion Management Planning and Operations Program; and,

**WHEREAS**, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, provides authority for NCTCOG to enter into agreements with Dallas Area Rapid Transit (DART), the Denton County Transportation Authority (DCTA), and Trinity Metro for the provision of governmental functions and services of mutual interest.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** An agreement between NCTCOG and DART for an amount not to exceed \$10,000 in Surface Transportation Block Grant Program funds for Travel Demand Management event support be and is hereby approved.

**Section 2.** An agreement between NCTCOG and DCTA for an amount not to exceed \$10,000 in Surface Transportation Block Grant Program funds for Travel Demand Management event support be and is hereby approved.

**Section 3.** An agreement between NCTCOG and Trinity Metro for an amount not to exceed \$10,000 in Surface Transportation Block Grant Program funds for Travel Demand Management event support be and is hereby approved.

**Section 4.** The Executive Director or his designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 5.** This resolution shall be in effect immediately upon its adoption.

---

Victoria Johnson, President  
North Central Texas Council of Governments  
Councilmember, City of Burleson

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 22, 2026.

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Brandon Huckabee, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Erath County



## North Central Texas Council of Governments

### **Item 11**

*Exhibit: 2026-01-11-AG*

Meeting Date: January 22, 2026

Submitted By: Doni Green  
Director of Area Agency on Aging

Item Title: Appointments to the Regional Aging Advisory Committee (RAAC) and Election of Officers

The Regional Aging Advisory Committee assists the North Central Texas Council of Governments, in its capacity as the Area Agency on Aging (AAA), in representing the interests of older persons. RAAC is comprised of 28 members, with two representatives from each county in the 14-county service area.

RAAC currently has 13 vacancies. To fill these vacancies, NCTCOG solicited nominations from county judges, its local subrecipients, and staff.

The following persons have been nominated to serve on RAAC:

- Denton County: Ami Jane Vo
- Ellis County: Waynetta Dennis
- Erath County: Peggy Green
- Hood County: Mel Birdwell
- Johnson County: Whitney Clotfelter
- Palo Pinto County: Allen Sparkman
- Parker County: Linda Authier
- Rockwall County: Karen Kiser
- Rockwall County: Patty Stern
- Somervell County: Juhree Knowles
- Wise County: Shelby Hicks

A brief outline of the Committee's responsibilities and a membership chart are attached.

Per RAAC bylaws, the AAA has convened a nominations subcommittee, which has met and recommended that the following members serve as officers during Calendar Year 2026.

- President: Karen Kiser of Rockwall County
- Vice-President: Lynda Sloan of Navarro County
- Secretary: Dani Muckelroy of Ellis County

We are seeking Board approval of the appointments and proposed officers for Calendar Year 2026.

Should you or the Executive Board have questions, I will be available to respond before or during the Board meeting. I may be contacted at 817-695-9193.

Thank you.

## REGIONAL AGING ADVISORY COMMITTEE

### PRIMARY RESPONSIBILITY OF COMMITTEE

The Regional Aging Advisory Committee is appointed by and serves at the pleasure of NCTCOG's Executive Board. This Committee assists the Executive Board in the development and implementation of the area agency on aging plan for persons sixty years old and over in the 14 counties adjacent to Dallas and Tarrant Counties. The Committee also reviews proposals for aging services through NCTCOG's Aging Program under Title III of the Older Americans Act. This program does not serve Dallas or Tarrant Counties, which have their own Area Agencies on Aging.

### NUMBER OF COMMITTEE MEMBERS

28

### TERMS OF MEMBERSHIP

Terms of membership are based on staggered three-year terms with approximately one-third of the membership appointed each year.

### STANDARD MEETING DATE

The Committee meets quarterly.

### SPECIAL REQUIREMENTS

- The composition of the Committee, according to funding agency guidelines and Committee bylaws, should include the following.
- More than 50 percent of the Committee includes older persons, older persons with the greatest economic or social need, older minority persons and participants in programs funded by the Area Agency on Aging.
- Each of the fourteen counties served by the Area Agency is represented by two persons from each county and may include local elected and appointed officials, older citizens and representatives of older persons.
- Additional persons may serve as ex-officio members because of their special knowledge or experience with aging matters. These resource members may include representatives from the Veterans Administration, State Citizen Advisory Council, and the Texas Silver-Haired Legislature.

### PROPOSED REGIONAL AGING ADVISORY COMMITTEE (Terms expiring December 31 of year indicated)

| COUNTY            | 2026                  | 2027                   | 2028                      |
|-------------------|-----------------------|------------------------|---------------------------|
| <b>Collin</b>     | Dan Bollner           | Henry Lessner          |                           |
| <b>Denton</b>     | Bert Simon            | <b>Dr. Ami Jane Vo</b> |                           |
| <b>Ellis</b>      |                       | Diana "Dani" Muckleroy | vacant                    |
| <b>Erath</b>      |                       | <b>Waynetta Davis</b>  | <b>Peggy Green</b>        |
| <b>Hood</b>       | Debbie Temple         | <b>Mel Birdwell</b>    |                           |
| <b>Hunt</b>       | Dr. Bruce Hargrave    | Berniece Reeves-Brown  |                           |
| <b>Johnson</b>    |                       | Dale Hannah            | <b>Whitney Clotfelter</b> |
| <b>Kaufman</b>    | Pam Corder            |                        | vacant                    |
| <b>Navarro</b>    | Chelsea Couch         | Lynda Sloan            |                           |
| <b>Palo Pinto</b> | Dan Roberts           |                        | <b>Allen Sparkman</b>     |
| <b>Parker</b>     | Kirsti Smith          |                        | <b>Linda Authier</b>      |
| <b>Rockwall</b>   |                       | <b>Patty Stern</b>     | <b>Karen Kiser</b>        |
| <b>Somervell</b>  | <b>Juhree Knowles</b> | Bob Miller             |                           |
| <b>Wise</b>       |                       | vacant                 | <b>Shelby Hicks</b>       |

All appointees appear in bold type.



## North Central Texas Council of Governments

### ***Item 12***

*Exhibit: 2026-01-12-CJ*

Meeting Date: January 22, 2026

Submitted By: Kelly Schmidt  
Criminal Justice Program Administrator

Item Title: Appointments to the Criminal Justice Policy Development Committee

The Criminal Justice Policy Development Committee (CJPDC) assists the Executive Board by setting criminal justice planning priorities, reviewing and prioritizing local funding requests, and encouraging public awareness of criminal justice issues.

The Office of the Governor's Public Safety Office (PSO) and the North Central Texas Council of Governments (NCTCOG) have an Interlocal Cooperation Agreement that includes a Statement of Work (SOW) specific to PSO's Criminal Justice Division. SOW deliverables state committee membership must include representatives from the following disciplines: education, juvenile justice, law enforcement, mental health, prosecution or courts, and victim services, with at least one victim services member from a non-governmental agency. Each member may either represent one of the required disciplines or be classified as an "other" discipline. In addition, the SOW requires that no one discipline, including the "other" category, may constitute more than one-third (1/3) of the total membership.

Per the CJPDC's approved Policies and Procedures, membership reflects each county's percentage of the region's population. Every attempt is made to have at least one representative from each of this region's 16 counties.

Following a review of nominations, the CJPDC Nominations Subcommittee submits for Executive Board consideration twelve (12) new appointment recommendations. Additionally, five (5) current members are recommended for reappointment to an additional three-year term.

Also, per the Policies and Procedures, Committee officers include a Chair and Vice-Chair. With that in mind, the CJPDC recommends for Chair and Vice-Chair Ms. Felicia Olyphant, First Assistant District Attorney, Rockwall County, and Ms. Kelly Pickens, Councilmember, City of Corinth, respectively.

I will be available to answer any questions prior to requesting Board approval.

## **PRIMARY RESPONSIBILITY OF COMMITTEE**

The Criminal Justice Policy Development Committee is appointed by and serves at the pleasure of NCTCOG's Executive Board. The committee assists the Executive Board in establishing criminal justice planning policies and priorities, reviewing requests for criminal justice funding, and promoting public awareness of criminal justice matters.

## **NUMBER OF COMMITTEE MEMBERS**

Not more than 50

## **TERMS OF MEMBERSHIP**

Members serve three-year terms, with approximately one-third of the committee appointed each year. In some years, this one-third rotation may not be feasible due to early retirements, reappointments, or members serving in one of the ten permanent positions. In accordance with policy, members in good standing may serve up to two consecutive three-year terms.

## **STANDARD MEETING DATE**

The Committee meets as needed, usually no more than six times a year.

## **SPECIAL REQUIREMENTS**

The committee is composed of representatives from the following disciplines, as required under NCTCOG's Interlocal Agreement with the Office of the Governor's Public Safety Office:

- Education
- Juvenile Justice
- Law Enforcement
- Mental Health
- Prosecution or Courts
- Victim Services (at least one victim services member must be from a non-governmental agency)
- Other

## APPOINTMENTS TO THE CRIMINAL JUSTICE POLICY DEVELOPMENT COMMITTEE

### Officers

| Name                 | Title                             | Agency                                     | County                     |
|----------------------|-----------------------------------|--------------------------------------------|----------------------------|
| Ms. Felicia Oliphant | First Assistant District Attorney | Rockwall County District Attorney's Office | Chair – Rockwall County    |
| Ms. Kelly Pickens    | Councilmember                     | City of Corinth                            | Vice Chair - Denton County |

### Proposed New Members:

| Name             | Title                                                                                       | Agency                                                                                | Committee Status / County                                                                                                                                                                                                |
|------------------|---------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Ryan Bristow     | Deputy Director of Administrative Services                                                  | Dallas County Juvenile Department*                                                    | Proposed new rep for Dallas County Juvenile Department                                                                                                                                                                   |
| Richard Brooks   | Chief of Police                                                                             | Aubrey Police Department                                                              | Proposed New Member – Denton County (Nominated by Charles Kreidler, Aubrey City Manager)                                                                                                                                 |
| Cindy Burnette   | Director of Forensic Healthcare & Violence Intervention Department                          | Texas Health Resources                                                                | Proposed New Member – Tarrant County (Nominated by Anne Smith, Texas Health Resources Foundation)                                                                                                                        |
| Colleen Campbell | CEO                                                                                         | Emily's Place (Victim Services agency)                                                | Proposed New Member – Collin County (Self-nominated)                                                                                                                                                                     |
| Melissa Carr     | Behavioral Health Program Manager                                                           | City of Mesquite (also provides services to Sunnyvale, Seagoville, and Balch Springs) | Proposed New Member – Dallas County (Self-nominated)                                                                                                                                                                     |
| Chawn Gilliland  | Criminal Investigator                                                                       | Parker County District Attorney's Office                                              | Proposed New Member – Parker County (Nominated by Jeff Swain, Parker County District Attorney's Office and Kathryn Thompson, retired Executive Director of Parker County Children's Advocacy Center / past CJPDC member) |
| Scott Ho         | Captain                                                                                     | Euless Police Department                                                              | Proposed New Member – Tarrant County (Nominated by Chief Gary Landers, Euless Police Department)                                                                                                                         |
| Kristen Howell   | CEO                                                                                         | Children's Advocacy Center for North Texas (Victim Services agency)                   | Proposed New Member – Denton County (Self-nominated)                                                                                                                                                                     |
| Sharon Johnson   | Department Chair of Public Safety Professions / Criminal Justice Degree Program Coordinator | Weatherford College                                                                   | Proposed New Member – Parker County (Self-nominated)                                                                                                                                                                     |
| Sammy Knapp      | Constable, Precinct 3                                                                       | Collin County                                                                         | Proposed New Member – Collin County (Self-nominated)                                                                                                                                                                     |
| Kristen Ostertag | Executive Director                                                                          | Women In Need (Victim Services agency)                                                | Proposed New Member – Hunt County (Self-nominated)                                                                                                                                                                       |
| Kyle Taliaferro  | Assistant Chief of Police                                                                   | Allen Police Department                                                               | Proposed New Member – Collin County (Self-nominated)                                                                                                                                                                     |

\*Per CJPDC policies, these agencies shall have a permanent representative.

### Reappointments

| Name                 | Title                                  | Agency                                 | County         |
|----------------------|----------------------------------------|----------------------------------------|----------------|
| Mr. Shade Boulware   | Assistant Superintendent of Leadership | Corsicana ISD                          | Navarro County |
| Mr. Jon Ciarletta    | Lieutenant                             | Trophy Club Police Department          | Denton County  |
| Mr. Dan Harris Jr.   | Chief of Police                        | Stephenville Police Department         | Erath County   |
| Mr. Patrick Wiginton | Assistant Chief of Police              | Granbury Police Department             | Hood County    |
| Mr. Edward Wright    | Assistant Chief of Police              | North Richland Hills Police Department | Tarrant County |

**Continuing Members**

| Name             | Title          | Agency                                                             | County                                                        |
|------------------|----------------|--------------------------------------------------------------------|---------------------------------------------------------------|
| Ms. Shelley      | Aguirre        | Deputy Assistant Director of Administrative Services               | Tarrant County Juvenile Services*                             |
| Ms. Lindy        | Beaty          | County and District Attorney                                       | Ellis County                                                  |
| Mr. Trey         | Brown          | County Attorney                                                    | Somervell County                                              |
| Ms. Kriste       | Burnett        | N/A                                                                | N/A (former Prosecutor)                                       |
| Dr. Jaya         | Davis          | Professor                                                          | UTA Department of Criminology and Criminal Justice            |
| Mr. Robert (Bob) | Dubey          | Retired                                                            | N/A (former Educator)                                         |
| Ms. Danielle     | Dulaney        | Municipal Court Judge                                              | City of Arlington                                             |
| Mr. Shawn        | Fullagar       | Chief of Police                                                    | Joshua Police Department                                      |
| Mr. David        | Golden         | Retired                                                            | N/A (former Educator and Law Enforcement)                     |
| Ms. Ronna        | Huckaby        | Chief of Mission                                                   | The Archway (Victim Services agency)                          |
| Mr. Earnest      | Jenkins Jr.    | N/A                                                                | N/A (former Law Enforcement)                                  |
| Dr. Jill         | Johansson-Love | Department Chair of Clinical Psychology Program                    | The Chicago School of Professional Psychology – Dallas Campus |
| Ms. Sara         | Kochmann       | Grant Manager / Writer                                             | Dallas County District Attorney's Office*                     |
| Mr. Michael      | Laughlin       | Lieutenant                                                         | Dallas County Sheriff's Office*                               |
| Ms. Lauren       | Lawrence       | Assistant Criminal District Attorney                               | Tarrant County District Attorney's Office*                    |
| Ms. Angela       | Love           | Grants Specialist                                                  | Fort Worth Police Department*                                 |
| Ms. Megan        | Mattison       | Executive Director                                                 | Johnson County Family Crisis Center (Victim Services agency)  |
| Ms. Felicia      | Oliphant       | First Assistant District Attorney                                  | Rockwall County District Attorney's Office                    |
| Mr. Arthur       | McKnight Jr.   | Division Manager of Grant Writing and Program Evaluation           | Dallas County CSCD*                                           |
| Dr. Bill         | Parker         | Trustee, Place 7                                                   | Allen ISD                                                     |
| Ms. Kelly        | Pickens        | Councilmember                                                      | City of Corinth                                               |
| Ms. Jessica      | Redding        | Records Manager                                                    | Tarrant County Sheriff's Office*                              |
| Mr. Joseph       | Russell        | Judge, County Court at Law                                         | Kaufman County                                                |
| Mr. Stephen      | Sanders        | Lieutenant                                                         | Waxahachie Police Department                                  |
| Mr. Jeff         | Segura         | Director                                                           | Dallas County Pretrial Services                               |
| Ms. Disa         | Shady          | Supervisor, Quality Development & Victim Services                  | Tarrant County CSCD*                                          |
| Mr. James        | Songer         | Lieutenant                                                         | Dallas Police Department*                                     |
| Mr. Steve        | Stanford       | Assistant City Manager / Chief of Police                           | City of Bridgeport                                            |
| Dr. Mike         | Tapia          | Associate Professor – Department of Sociology and Criminal Justice | East Texas A&M University                                     |
| Ms. Tiffany      | Tate           | CEO                                                                | The Family Place (Victim Services agency)                     |
| Ms. Carrie       | White          | Chief of Police                                                    | Forney Police Department                                      |
| Mr. David        | Williams**     | Lieutenant                                                         | Ennis Police Department                                       |
| Mr. Kurtis       | Young          | Senior Director of Social Work, Behavioral Health Acute Care       | Dallas County Hospital District - Parkland                    |

\*Per CJPDC policies, these agencies shall have a permanent representative.

\*\*Lt. Williams was with DeSoto PD (Dallas County) when appointed in 2022; changed employment to Ellis County agency in 2022. Reappointed to second three-year term in 2025.

**Leaving Committee:**

| Name        | Title    | Entity                                                                            | County                                             |
|-------------|----------|-----------------------------------------------------------------------------------|----------------------------------------------------|
| Ms. Farrah  | Allen    | Citizen-At-Large                                                                  | N/A (Courts background)                            |
| Ms. Allison | Bowen    | Victim Services Coordinator                                                       | Tarrant County District Attorney's Office          |
| Ms. Sharon  | Bradley  | Director of Family and Social Services                                            | Plano ISD                                          |
| Dr. Carlin  | Caliman  | Citizen-At-Large                                                                  | N/A (Juvenile Justice background)                  |
| Dr. Julie   | Childers | Deputy Director of Probation Services                                             | Dallas County Juvenile Department                  |
| Ms. Jenny   | Krueger  | CEO                                                                               | Boys & Girls Clubs of Northeast Texas              |
| Ms. Ellyce  | Lindberg | Division Chief of Grand Jury and Intake<br>Division / Assistant District Attorney | Dallas County District Attorney's Office           |
| Dr. Boston  | Ross     | Citizen-At-Large                                                                  | N/A (Mental Health and Law Enforcement background) |
| Mr. Tony    | Simmons  | Retired                                                                           | N/A (Law Enforcement background)                   |
| Mr. Noah    | Simon    | City Manager                                                                      | City of Aledo                                      |
| Ms. Kathryn | Thompson | Retired                                                                           | N/A (Victim Services background)                   |
| Dr. Richard | Williams | Accreditation and Compliance Specialist                                           | Denton Police Department                           |



## North Central Texas Council of Governments

### **Item 13**

*Exhibit: 2026-01-13-EDO*

Meeting Date: January 22, 2026

Submitted By: Prit Patel  
Senior Economic Development Manager

Item Title: Appointments to the North Central Texas Economic Development District Board (NCTEDD)

The North Central Texas Economic Development District (NCTEDD) Board functions as an advisory board to the North Central Texas Council of Governments (NCTCOG) Executive Board. The NCTEDD Board guides the work of the region's Economic Development District, which is managed and staffed by NCTCOG. The region was designated as a District by the U. S. Economic Development Administration (EDA) in December 2016.

The NCTCOG Executive Board is being asked to make four appointments for vacant seats on the NCTEDD Board. These appointments provide an opportunity to strengthen and diversify economic development representation on the NCTEDD Board.

| Three-Year Term Appointment Request                                  | Board Category              |
|----------------------------------------------------------------------|-----------------------------|
| Judge Frank New, County Judge                                        | Rockwall County             |
| Jessica Rogers, Director of Economic Development, City of Fort Worth | >500,000 Population         |
| Hillary Cromer, Economic Development Director, City of Alvarado      | <30,000 Population          |
| Gabby Everett, Director of Business Operations and Strategy, BioLabs | Principal Economic Interest |

This District Board is organized in accordance with Federal Regulations, and its membership includes officials and/or employees of general-purpose local governments, educational institutions, private sector representatives, and other economic development stakeholders who must be residents of and/or work in State Planning Region 4 – the North Central Texas Region

As set forth in the bylaws of the District, approved by the NCTCOG Executive Board, the NCTCOG Executive Board will appoint up to 53 NCTEDD Board members, including:

- representatives from each of the 16 counties;
- 20 representatives from cities;
- 3 representatives from Workforce Solutions;
- 5 representatives from the Educational Sector; and
- 9 representatives from Principal Economic Interests (Chambers of Commerce, Economic Development Corporations, Labor Groups, Private Sector, and any other Principal Economic Interests organizations)

Each Board member serves a term of three years and may not serve more than three consecutive three-year terms, so long as they continue to meet qualifications for the category they represent.

I will be available at the Executive Board meeting to answer questions, or Board members can contact me at 817-704-5666.

## **APPOINTMENTS TO THE NORTH CENTRAL TEXAS ECONOMIC DEVELOPMENT DISTRICT BOARD (NCTEDD)**

### **PRIMARY RESPONSIBILITY OF BOARD**

The North Central Texas Economic Development District Board (EDD Board) is the primary policy advisory board to the NCTCOG Executive Board in fulfilling the responsibilities as the North Central Texas' Regional Economic Development District (the District) in state planning Region IV (NCTCOG's 16-county area). The EDD Board is responsible for ensuring:

- a) the performance of any and all duties imposed on them collectively or individually by law, or by the District Bylaws;
- b) the development of plans, as well as an oversight and evaluation system for all Economic Development District programs;
- c) the attainment of effective outcomes consistent with Comprehensive Economic Development Strategy (CEDS) goals, objectives and performance standards approved by EDA;
- d) the effective administration of the EDA EDD required programs; and
- e) meetings take place at such times and places as required by the District Bylaws

**NUMBER OF COMMITTEE MEMBERS:** Up to 53 Member

**APPOINTING AUTHORITY:** NCTCOG Executive Board

**TERMS OF OFFICE:** Three-year terms

Each EDD Board member shall serve terms of three years. Upon expiration of their term, each member shall hold his/her term until they are reappointed or replaced by the NCTCOG Executive Board as established in the District Bylaws. EDD Board members may not serve more than three consecutive three-year terms, and only so long as they continue to meet qualifications for the category they represent.

**STANDARD MEETING TIME, DATE, LOCATION:** Quarterly (Meetings can be called more or less frequently as needed) 10:00 A.M. at NCTCOG/virtual.

**SPECIAL REQUIREMENTS:**

EDD Board membership shall include officials and/or employees of general-purpose local governments, educational institutions and private sector representatives, and they must be residents of and/or work in State Planning Region 4 – the North Central Texas 16-County Region.

**North Central Texas Council of Government's  
North Central Texas Economic Development Board**

| OFFICERS            | NAME AND ORGANIZATION                                                                                                       |
|---------------------|-----------------------------------------------------------------------------------------------------------------------------|
| Chair               | Kassandra Carroll, Sr. Director of Economic Development, City of Waxahachie                                                 |
| Vice Chair          | Jim Wehmeier, Chief Executive Officer, City of Princeton Economic Development Corporation/Community Development Corporation |
| Secretary-Treasurer | Chris Strayer, Executive Director, Parker County Economic Development Corporation                                           |

**COUNTIES - 16 COUNTIES (1 SEAT EACH COUNTY)**

1. **COLLIN:** Honorable Ron Simmons, Chairman of the Board for the Texas Mutual Insurance Company
2. **DALLAS:** Luis Tamayo, Director of Economic Development, Dallas County
3. **DENTON:** Rina Maloney, Grants and Economic Development Program Manager, Economic Development, Denton County
4. **ERATH:** Jeff Sandford, Executive Director, Stephenville Economic Development Authority
5. **JOHNSON:** Alex Phillips, Economic Development Director, City of Burleson
6. **KAUFMAN:** Stewart McGregor, Executive Director, Kaufman Economic Development Corporation
7. **NAVARRO:** John Boswell, Economic Development Director, Navarro County and City of Corsicana
8. **TARRANT:** Maegan South, Economic Development Manager, Tarrant County
9. **WISE:** J.D. Clark, County Judge, Wise County
10. **PALO PINTO:** Nate Dyhre, Director of Economic Development, City of Mineral Wells
11. **PARKER:** Chris Strayer, Executive Director, Parker County Economic Development Corporation
12. **ELLIS:** VACANT
13. **HOOD:** VACANT
14. **HUNT:** VACANT
15. **ROCKWALL:** VACANT
16. **SOMERVELL:** VACANT

**CITIES - TOTAL OF 22 SEATS – SIX POPULATION CATEGORIES**

**>500,000 (2 SEATS)** 2 cities, includes Dallas, Fort Worth

17. Gaby Castillo, Business Development Coordinator, City of Dallas
18. VACANT

**BETWEEN 250,000 - 500,000 (2 SEATS)** 3 cities, includes Arlington, Irving, Plano

19. Bryan Haywood, Economic Development Project Manager, City of Irving
20. Gus Garcia, Economic Development Director, City of Arlington

**BETWEEN 100,000 - 250,000 (2 SEATS)** 10 cities, includes Carrollton, Denton, Frisco, Grand Prairie, McKinney, Mesquite, Garland, Lewisville, Richardson, Allen

21. Erica Sullivan, Economic Development Program Administrator, City of Denton
22. Michael Talley, Senior Vice President, City of McKinney Economic Development Corporation

**BETWEEN 30,000 - 100,000 (6 SEATS)** 28 cities, includes Euless, Flower Mound, Mansfield, North Richland Hills, Rowlett, Bedford, Burleson, Cedar Hill, Cleburne, Coppell, DeSoto, Duncanville, Farmers Branch, Grapevine, Greenville, Haltom City, Hurst, Keller, Lancaster, Little Elm, Midlothian, Rockwall, Southlake, The Colony, Waxahachie, Weatherford, Wylie, Prosper

23. Craig Hulse, Director of Economic Development, City of North Richland Hills
24. Kassandra Carroll, Sr. Director of Economic Development, City of Waxahachie

- 25. Jennette Espinosa, Executive Director, Little Elm Economic Development Cooperation
- 26. Shane Shepard, Economic Development Director, City of Lancaster
- 27. Chris Fuller, Deputy City Manager, City of Cleburne
- 28. Matt Carlson, Director of Economic Development, City of DeSoto

**<30,000 (8 SEATS)** 122 cities

**Collin County** (*Anna, Blue Ridge, Celina, Fairview, Josephine, Lavon, Lowry Crossing, Lucas, Melissa, Murphy, Nevada, Parker, Princeton, Sachse, St. Paul*)

**Dallas County** (*Addison, Balch Springs, Cockrell Hill, Glenn Heights, Highland park, Hutchins, Seagoville, Sunnyvale, University Park Wilmer*)

**Denton County** (*Argyle, Aubrey, Bartonville, Copper Canyon, Corinth, Cross Roads, Double Oak, Hickory Creek, Highland Village, Justin, Krugerville, Krum, Lake Dallas, Northlake, Oak Point, Pilot Point, Ponder, Providence, Roanoke, Sanger, Shady Shores, Trophy Club*)

**Ellis County** (*Ennis, Ferris, Italy, Oak Leaf, Ovilla, Palmer, Red Oak*)

**Erath County** (*Dublin, Stephenville*)

**Hood County** (*Cresson, DeCordova, Granbury*)

**Hunt County** (*Caddo Mills, Commerce, Quinlan, West Tawakoni, Wolfe City*)

**Johnson County** (*Alvarado, Godley, Grandview, Joshua, Keene, Rio Vista, Venus*)

**Kaufman County** (*Combine, Crandall, Forney, Kaufman, Kemp, Maybank, Talty, Terrell*)

**Navarro County** (*Corsicana, Kerns, Rice*)

**Palo Pinto County** (*Mineral Wells*)

**Parker County** (*Aledo, Annetta, Hudson Oaks, Reno, Springtown, Willow Park*)

**Rockwall County** (*Fate, Heath, McLendon-Chisolm, Royse City*)

**Somervell County** (*Glen Rose*)

**Tarrant County** (*Azle, Benbrook, Blue Mound, Colleyville, Crowley, Dalworthington Gardens, Edgecliff Village, Everman, Forest Hill, Haslet, Kennedale, Lake Worth, Lakeside, Pantego, Pelican Bay, Richland Hills, River Oaks, Sansom Park, Watauga, Westlake, Westworth Village, White Settlement*)

**Wise County** (*Alvord, Aurora, Boyd, Bridgeport, Chico, Decatur, New Fairview, Newark, Rhome, Runaway Bay*)

- 29. Chris Dyser, Community Development Director, City of Balch Springs

- 30. John M. Smith, Town Administrator, Town of Hickory Creek

- 31. Kevin Holzbog, Executive Director, Decatur Economic Development Corporation

- 32. Jim Wehmeier, Chief Executive Officer, City of Princeton Economic Development Corporation/Community Development Corporation

- 33. John Knight, Assistant Director of Economic Development, City of Red Oak

- 34. Julie Pierce, President, Ennis Economic Development Corporation

- 35. Shea Hopkins, Director of Economic Development, City of Granbury

- 36. VACANT

**WORKFORCE SOLUTIONS (3 SEATS)** *includes 1 seat for each of the three regional Workforce Solutions*

- 37. Robert Sturns, Executive Director of Workforce Solutions for Tarrant County

- 38. Richard Perez, Senior Research and Data Manager, Workforce Solutions Greater Dallas

- 39. Phedra Redifer, Executive Director, Workforce Solutions North Central Texas

**EDUCATION SECTOR (5 SEATS)** *includes Community Colleges, 4-Year Universities, Independent School Districts, Education Service Centers, Trade Schools, and other Educational Organizations*

- 40. Ben Magill, Associate Vice Chancellor of Economic Opportunity, Dallas College

- 41. Dr. Suku Nair, Vice Provost for Research and Chief Innovation Officer, Southern Methodist University

42. Dr. Rupa Iyer, Vice President of Research Innovation & Economic Development, Tarleton State University
43. Jenny Mizutowicz, Director of Economic Development and Sustainability Liaison, University of Texas at Dallas
44. Dr. Jana Melsheimer, Executive Director, Region 10 Education Service Center

**PRINCIPAL ECONOMIC INTERESTS (9 SEATS)** *includes staff from Chambers of Commerce, Economic Development Corporations, Labor Groups, Private Sector, and any other Principal Economic Interests organizations.*

45. Janie Havel, Economic Development and Tourism, Office of the Governor
46. Kevin Shatley, Director of Economic Development, Dallas Regional Chamber
47. Nika Reinecke, Principal at Envision Planning Group LLC
48. Leah Clark, Executive Director, Bridgeport Economic Development Corporation
49. Mickey Hillock, President, Hillock Foods, Inc.
50. Pamela Mundo, Founder and President of Mundo and Associates Consulting Firm
51. Taylor Shead, Chief Executive Officer, STEMuli Studios
52. Michael Grace, City of Duncanville Resident
53. VACANT



## North Central Texas Council of Governments

### **Item 14**

*Exhibit: 2026-01-14-EDO*

Meeting Date: January 22, 2026

Submitted By: Todd Little  
Executive Director

Item Title: Status Report on Regional Transportation Council Partnership Letter and MPO  
Planning Agreement Roles and Responsibilities

This is an information item to update the Executive Board on the following items related to the Regional Transportation Council (RTC) meeting on January 8, 2026. This item will provide context to Item Number 22 on legal assistance related to RTC responsibilities later in the agenda.

1. RTC Partnership Letter to NCTCOG President Johnson
2. Mayor Bristol Letter to RTC Chair Bailey
3. Metropolitan Planning Organization (MPO) Agreement Roles and Responsibilities

The RTC approved the attached Partnership Letter addressed to President Johnson (Attachment 1). The letter requests a meeting between members of the RTC and Executive Board regarding the collective responsibility of both bodies in carrying out the MPO functions and RTC's interest in being included in the Executive Director's selection process for a new Transportation Director. This item presents an opportunity for the Executive Board to discuss this request. Also, attached is Mayor Bristol's letter to RTC Chair Bailey regarding this matter (Attachment 2).

At the January 8, 2026, RTC meeting, RTC requested NCTCOG General Counsel to conduct a review of key statutory provisions, agreements, and foundational documents related to the responsibilities of the RTC and provide a written report and presentation to the RTC and Executive Board. This review is being conducted. Staff will provide an initial briefing on the responsibilities outlined in the MPO Planning Agreement.

The MPO Planning Agreement (Attachment 3) between the Texas Department of Transportation (TxDOT), NCTCOG, and the RTC defines the roles and responsibilities of each party in carrying out the federally required metropolitan planning process. The current MPO Planning Agreement was executed in September 2018 and has been extended by TxDOT through September 30, 2027. A new MPO Planning Agreement will need to be executed prior to that date for NCTCOG and the RTC to continue receiving transportation planning funds to carry out the core functions of the MPO. NCTCOG anticipates that this process will begin in early 2027.

## ATTACHMENT 1



The Transportation Policy Body for the North Central Texas Council of Governments  
(Metropolitan Planning Organization for the Dallas-Fort Worth Region)

January 8, 2026

The Honorable Victoria Johnson  
President  
North Central Texas Council of Governments  
616 Six Flags Drive  
Arlington, Texas 76011

Dear President Johnson:

The Regional Transportation Council (RTC) and the North Central Texas Council of Governments (NCTCOG) together serve as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth (DFW) area. Over the 50+ year history of the MPO, agreement and tradition have established the roles of NCTCOG and the RTC. The RTC serves as the independent policymaking board of the MPO and the NCTCOG Executive Board serves as the MPO's fiscal agent. Recent events related to a request by the NCTCOG Executive Director to the Director of Transportation to submit and implement a succession plan without communication to the RTC have been a cause for serious concern by the RTC. In addition, broader questions remain about the roles and responsibilities of each body in moving forward policies determined for the MPO.

On behalf of the RTC, I am writing to express our strong desire for increased communication and partnership between the NCTCOG's Executive Board and the RTC, particularly as it relates to the roles and responsibilities of each body and the succession plan for the Director of Transportation. The Director of Transportation submitted a succession plan to the RTC at its December 11, 2025, meeting. This was the first time that members of the RTC had been made aware that such a plan had been requested of the Director of Transportation by the NCTCOG Executive Director. It is unclear whether that was based on the interest of NCTCOG's Executive Board or its Executive Director. It is also unclear whether there was any communication to the Texas Department of Transportation, which is a party to several relevant agreements and Congressional legislation as an integral part of the MPO process. While we understand that the Director of Transportation is an employee of NCTCOG, that role is also vitally important to the RTC as the Director of Transportation facilitates decisions made by the RTC. During the December 2025 meeting, the RTC had several questions of the NCTCOG Executive Director, and we now wish to advance those questions between the elected officials of the RTC and the NCTCOG Executive Board.

The objective of both the NCTCOG Executive Board and the RTC should be to address challenges faced by North Texas and create outcomes to solve those challenges. It is in everyone's interest to reestablish a stronger partnership. The RTC is requesting a meeting between representatives of the RTC and the Executive Board to create a positive path forward as it relates to the future of the MPO, our collective responsibility. During this meeting we would like to discuss methods to increase communication between our bodies as well as ensure that in the future, whenever there is a process to select a new Director of Transportation, that the RTC

President Johnson  
Page Two

January 8, 2026

have an integral and meaningful role in the decision-making process of when and how that should occur. Please indicate your willingness to select representatives and schedule a meeting at your earliest convenience. I will do the same with members of the RTC.

Sincerely,



Rick Bailey, Chair  
Regional Transportation Council  
Johnson County Commissioner

AW:kw

cc: Mr. Todd Little, Executive Director, NCTCOG  
Michael Morris, P.E., Director of Transportation, NCTCOG  
Regional Transportation Council Members



January 10, 2026

The Honorable Rick Bailey  
Regional Transportation Council, Chairman  
616 Six Flags Drive  
Arlington, Texas 76011

Dear Chair Bailey,

I write you as the Mayor of Prosper as well as a member of the North Central Texas Council of Governments (NCTCOG) Executive Board. I am also the former chairman of the North Central Texas Workforce Development Board. I am also in receipt of your letter to NCTCOG President Johnson requesting "increased communication". I have also closely reviewed the Bylaws and organizational chart of the Regional Transportation Council (RTC) and the NCTCOG. Finally, I reviewed the December 11th meeting where Director Little was present and answered questions from the RTC.

I fully support strengthening collaboration between the RTC, NCTCOG, and the region's elected leadership. At the same time, both organizations have clearly defined roles and responsibilities established by statute and by their respective governing documents. It is important that these roles be respected to preserve effective governance and regional stability.

With respect to the succession planning matter referenced in recent discussions, I must note that no member of the RTC has contacted me to request dialogue or briefing. The only communication I received was a demand that the succession process be halted. Constructive communication must be reciprocal and conducted in a professional and collaborative manner.

To facilitate direct and transparent dialogue, I can be reached at [dbristol@prospertx.gov](mailto:dbristol@prospertx.gov) or on my mobile phone at 972-965-0446. I am prepared to engage in this discussion both as an individual and in my role as a member of the NCTCOG Executive Board. I look forward to a productive and respectful exchange as we work together in the best interests of the North Texas region.

Respectfully,

*David F. Bristol*

David F. Bristol, Mayor  
NCTCOG Executive Board Member



Cc: The Honorable Victoria Johnson, President NCTCOG Executive Board  
Mr. Todd Little, Executive Director NCTCOG  
Regional Transportation Council Members  
North Central Texas Council of Governments Members



125 E 11th St | Austin, Texas 78701  
512.463.8588  
[txdot.gov](http://txdot.gov)

June 18, 2025

Mr. Michael Morris,  
Director of Transportation  
North Central Texas Council of Governments  
616 Six Flags Drive  
Arlington, TX 76011

Dear Mr. Morris,

I am writing to inform you that the Texas Department of Transportation (TxDOT) intends to extend the existing Planning agreement with North Central Texas Council of Governments for two years.

This decision is in accordance with Article 1, Section B of the current agreement, which stipulates the option for an extension and the necessary procedures involved. Attached to this letter is the existing agreement for reference. Consequently, the updated expiration date for these agreements will now be September 30, 2027.

TxDOT has collaborated with Texas MPOs over the last year to revise the current agreements. This process revealed a need for additional review and evaluation to develop an agreement that will support administration of the TPF program and coordination with the MPOs. We will continue to coordinate this effort with the MPO community over the coming months. If you have any questions, please contact Casey Wells at [casey.wells@txdot.gov](mailto:casey.wells@txdot.gov).

Sincerely,

Signed by:  
Humberto Gonzalez Jr. P.E.  
F7C3A305BFEBA4F2  
Humberto "Tito" Gonzalez, Jr., P.E., M.B.A.  
Director, Transportation Planning and Programming Division

Attachments:

Current MPO Planning Agreement, effective September 28, 2018

CC: Todd Little, Executive Director, North Central Texas Council of Government  
Casey Wells, Transportation Planning and Programming Division, Systems Planning Section  
Director  
Travis Campbell, Director, Transportation Planning & Development, Dallas District  
Ricardo Gonzalez, Director, Transportation Planning & Development, Fort Worth District  
Dan Perry, Director, Transportation Planning & Development, Paris District  
Shannon Hawkins, Planner, Transportation Planning and Programming Division  
Karrie Boedeker, Transportation Planning and Programming Division, TPP Operations  
Section Director



125 E 11th St | Austin, Texas 78701  
512.463.8588  
txdot.gov

May 23, 2024

Mr. Michael Morris  
Director of Transportation  
North Central Texas Council of Governments  
616 Six Flags Drive  
Arlington, Texas 76011

Dear Mr. Morris:

I am writing to inform you that the Texas Department of Transportation (TxDOT) intends to extend the existing planning agreement with the North Central Texas Council of Governments (NCTCOG) Metropolitan Planning Organization (MPO) for one year.

This decision is pursuant to Article 1 Section B of the current agreement, which stipulates the option for an extension and the necessary procedures involved. Attached to this letter is the existing agreement for reference. Consequently, the updated expiration date for this agreement will now be September 30, 2025.

Over the next year, TxDOT will be revising the existing agreements to better support coordinated planning with MPOs. We will be in touch with you on proposed revisions later this year. If you have any questions, please contact Phillip Tindall, Metropolitan Planning Branch Manager, at Phillip.tindall@txdot.gov.

Sincerely,

DocuSigned by:

A handwritten signature in black ink, appearing to read "Humberto Gonzalez, Jr." Below the signature is a small, illegible string of characters.

Humberto Gonzalez, Jr., P.E., M.B.A.  
Director, Transportation Planning and Programming Division

Attachments:

Current MPO Planning Agreement, Effective September 28, 2018

cc: Mike Eastland, Executive Director, North Central Texas Council of Governments  
Casey Wells, Transportation Planning and Programming Division, Systems Planning  
Section Director, TxDOT  
Phillip R. Tindall, Transportation Planning and Programming Division, Metropolitan  
Planning Branch Manager, TxDOT  
Todd Gibson, Transportation Planning and Programming Division, Planner, TxDOT

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STATE OF TEXAS §

COUNTY OF TRAVIS §

### AGREEMENT WITH METROPOLITAN PLANNING ORGANIZATION

**THIS AGREEMENT** is made by and between the State of Texas, acting through the Texas Department of Transportation, called the "Department," the Regional Transportation Council as the Metropolitan Planning Organization (MPO) Policy Committee, called the "MPO Policy Committee", and the North Central Texas Council of Governments which has been designated by the Governor of the State of Texas as the MPO of the Dallas-Fort Worth Arlington, Denton-Lewisville, and McKinney urbanized areas", called the "MPO", which also serves as the Fiscal Agent for the MPO.

### WITNESSETH

**WHEREAS**, 23 United States Code (USC) §134 and 49 USC §5303 require that MPOs, in cooperation with the Department and transit agencies, develop transportation plans and programs for urbanized areas of the State; and

**WHEREAS**, 23 Code of Federal Regulations (CFR) 450.314 requires the MPO, State, and public transportation operators within each metropolitan planning area to enter into a written agreement to clearly identify the responsibilities of the parties in carrying out the metropolitan planning process; and

**WHEREAS**, 23 USC §104(d) authorizes Metropolitan Planning funds and 49 USC §5305 authorizes funds to be made available to MPOs designated by the Governor to support the urban transportation planning process; and

**WHEREAS**, the Department participates in the Consolidated Planning Grant program in which federal transit planning funds authorized under 49 USC §5305 are transferred to the Federal Highway Administration, combined with additional federal funds, and distributed to the state as a single distribution; and

**WHEREAS**, the federal share payable for authorized activities using the Consolidated Planning Grant funds is eighty percent (80%) of allowable costs; and

**WHEREAS**, Texas Transportation Code §221.003 authorizes the Department to expend federal and state funds for improvements to the state highway system; and

**WHEREAS**, Texas Transportation Code §201.703 authorizes the Department to expend federal funds and to provide state matching funds for allowable costs necessary for the improvement of roads not in the state highway system; and

**WHEREAS**, this agreement outlines the requirements and responsibilities of the parties for federal reimbursement using Consolidated Planning Grant funds and other federal

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transportation funds that may be used for planning (e.g., Surface Transportation Program, National Highway System, Congestion Mitigation and Air Quality, etc.); and

**WHEREAS**, the Governor of the State of Texas and the North Central Texas Council of Governments have executed an agreement pursuant to the MPO designation; and

**WHEREAS**, an area equal to or larger than the above-mentioned urbanized area has been delineated in accordance with federal and state guidelines where required metropolitan transportation planning activities may take place; and

**WHEREAS**, 23 Code of Federal Regulations (CFR) §420.117(a) requires that in accordance with 49 CFR §18.40, the Department shall monitor all activities performed by its staff or by sub-recipients with Federal Highway Administration (FHWA) planning and research funds to assure that the work is being managed and performed satisfactorily and that time schedules are being met; and

**NOW THEREFORE**, it is agreed as follows:

## A G R E E M E N T

### **Article 1. Agreement Period**

- A. This agreement becomes effective when signed by the last party whose signing makes the agreement fully executed. The Department shall not continue its obligation to the MPO under this agreement if the Governor's designation of the MPO is withdrawn; if federal funds cease to become available; or if the agreement is terminated as provided below.
- B. This agreement expires on September 30, 2024. No fewer than one hundred and twenty (120) days before the expiration date, the Department may, at its sole discretion, exercise in writing an option to extend the agreement by a period of no more than two years. The Department may exercise this option no more than two times. If all terms and conditions of this agreement remain viable and no amendment to the existing agreement or new agreement is required, a letter from the Department to the MPO shall constitute renewal of this agreement subject to all terms and conditions specified in this agreement. However, an amendment or a new agreement may be executed, if necessary.

### **Article 2. Responsibilities of the Department**

The responsibilities of the Department are as follows:

- A. Assist in the development of the Unified Planning Work Program (UPWP), approve the format of work programs submitted by the MPO, and, where required by federal law or regulation, monitor the MPO's performance of activities and expenditure of funds under a UPWP. Where monitoring is not required, the Department is responsible for reviewing the MPO's activities and expenditure of funds, and will comment on and make suggestions relating to those activities and expenditures.
- B. Develop a time line for development of the UPWP by the MPO; and in consultation with the MPOs, shall develop a standard UPWP format to be used by all MPOs.
- C. Make available to the MPO its share of all federal metropolitan planning funds and provide the required non-federal match as authorized by the Texas Transportation Commission.

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The Department will distribute federal transportation planning funds to the MPO based on a formula developed by the Department, in consultation with the MPOs, and approved by FHWA, the Federal Transit Administration (FTA), and other applicable federal agencies.

- D. Provide to the MPO, as appropriate, technical assistance and guidance for the collection, processing, and forecasting of socio-economic data needed for the development of traffic forecasts, plans, programs, and planning proposals within the metropolitan area, including collecting, processing, and forecasting vehicular travel volume data in cooperation with the MPO, as appropriate.
- E. Jointly promote the development of the intermodal transportation system within the metropolitan area by identifying points in the system where access, connectivity, and coordination between the modes and inter-urban facilities would benefit the entire system.
- F. Share with the MPO information and information sources concerning transportation planning issues that relate to this agreement.
- G. Cooperatively develop and share information with the MPO related to transportation performance data, the selection of performance targets, the reporting of performance targets, the reporting of performance to be used in tracking progress toward attainment of critical outcomes for the region of the MPO, and the collection of data for the State asset management plan for the National Highway System (NHS).

### **Article 3. Responsibilities of the MPO**

The MPO is an organization created to ensure that existing and future expenditures on transportation projects and programs are based on a continuing, cooperative, and comprehensive planning process. The responsibilities of the MPO are as follows:

- A. Document planning activities in a UPWP to indicate who will perform the work, the schedule for completing it, and all products that will be produced. In cooperation with the Department and public transportation operators as defined by 23 CFR Part 450, the MPO must annually or bi-annually develop a UPWP that meets federal requirements.
- B. Prepare and submit to the Department an annual performance and expenditure report of progress no later than December 31 of each year. A uniform format for the annual report will be established by the Department, in consultation with the MPOs.
- C. Use funds provided in accordance with 43 Texas Administrative Code (TAC) §16.52 and Article 2 (Responsibilities of the Department) of this agreement to develop and maintain a comprehensive regional transportation planning program in conformity with the requirements of 23 USC §134, 49 USC §5303, and the Texas Comptroller of Public Accounts Uniform Grant Management Standards (UGMS).
- D. Develop a Metropolitan Transportation Plan (MTP), a Transportation Improvement Program (TIP), and a UPWP for the Metropolitan Planning Area (MPA), all of which are consistent with the Statewide Long-Range Transportation Plan (SLRTP), as required by the state and federal law. At a minimum, the MPO shall consider in their planning process the applicable factors outlined in 23 USC §134.
- E. Assemble and maintain an adequate, competent staff with the knowledge and experience that will enable them to perform all appropriate MPO activities required by law.
- F. Forecast, collect, and maintain appropriate socio-economic, roadway, and travel data on a timely basis, in cooperation with the Department.
- G. Prepare all required plans, programs, reports, data, and obtain required certifications in a timely manner.

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- H. Share information with the Department and information sources concerning transportation planning issues.
- I. Exercise sole responsibility to hire, supervise, evaluate, and terminate the MPO Transportation Planning Director.

#### **Article 4. Responsibilities of the MPO Policy Committee**

The MPO Policy Committee is the policy body that is the forum designated under 23 USC §134 with the responsibility for establishing overall transportation policy for the MPO and for making required approvals. The MPO Policy Committee is comprised of those governmental agencies identified in the original designation agreement and those agencies or organizations subsequently added to the membership of the committee. The responsibilities of the MPO, acting through its Policy Committee, are as follows:

- A. Ensure that requirements of 23 USC §§134 and 135 and 49 USC, Chapter 53, are carried out.
- B. Use funds provided in accordance with Article 2 (Responsibilities of the Department) of this agreement to develop and maintain a comprehensive regional transportation planning program in accordance with requirements of 23 USC §134 and 49 USC §5303.
- C. Develop and adopt an MTP for the MPA that is consistent with the SL RTP required by state and federal laws; a TIP and a UPWP; and other planning documents and reports that may be required by state or federal laws or regulations.
- D. Provide planning policy direction to the MPO Transportation Planning Director.

#### **Article 5. Responsibilities of the Fiscal Agent**

The Fiscal Agent for the MPO is the entity responsible for providing fiscal, human resource, and staff support services to the MPO. The responsibilities of the Fiscal Agent are as follows:

- A. Maintain required accounting records for state and federal funds consistent with current federal and state requirements.
- B. Provide all appropriate funding, as identified by fiscal year in the UPWP, to allow the MPO staff to effectively and efficiently operate the program.
- C. Provide human resource services to the MPO.
- D. Provide benefits for the MPO staff that shall be the same as the Fiscal Agent normally provides its own employees; or as determined through an agreement between the MPO and the Fiscal Agent. Costs incurred by the Fiscal Agent for these benefits may be reimbursed by the MPO.
- E. Establish procedures and policies for procurement and purchasing, when necessary, in cooperation with the MPO.

#### **Article 6. Responsibilities of the MPO Transportation Planning Director**

The responsibilities of the MPO Transportation Planning Director are as follows:

- A. Administer the MPO's UPWP. The Director shall serve in a full-time capacity and shall take planning policy direction from and be responsible to the designated MPO Policy Committee.
- B. Act as a liaison to the Department, relevant to the Department's transportation planning activities.
- C. Oversee and direct all MPO transportation planning staff work performed using MPO funds.
- D. Prepare and submit all required plans, programs, reports, data, and certifications in a timely manner.

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- E. Develop and present to the MPO Policy Committee an MTP for the MPA that is consistent with the SLRTP required by state and federal laws; a TIP and a UPWP; and other planning documents and reports that may be required by state or federal laws or regulations.
- F. Share with the Department information and information resources concerning transportation planning issues.

#### **Article 7. Unified Planning Work Program**

- A. Each year the MPO shall submit to the Department a program of work that includes goals, objectives, and tasks required by each of the several agencies involved in the metropolitan transportation planning process. This program of work is to be called the Unified Planning Work Program (UPWP), or any successor name. The UPWP shall be approved by the MPO Policy Committee, in accordance with 23 CFR §450.314.
- B. The UPWP will be prepared for a period of one (1) year or two (2) years unless otherwise agreed to by the Department and the MPO. The UPWP shall reflect only that work that can be accomplished during the time period of the UPWP, in accordance with TAC §16.52.
- C. The UPWP shall reflect transportation planning work tasks to be funded by federal, state, or local transportation, or transportation related (e.g. air quality) planning funds. The budget and statement of work will be included in the UPWP. The MPO may not incur costs until final approval of the UPWP is granted. The maximum amount payable will not exceed the budget included in the UPWP.
- D. The effective date of each UPWP will be October 1st of the initial year or the date of approval from the appropriate oversight agency, whichever occurs later. On that date, the UPWP shall constitute a new federal project and shall supersede the previous UPWP.
- E. The UPWP shall comply with all applicable federal and state requirements and will describe metropolitan transportation and transportation-related planning activities anticipated in the area.
- F. The use of federal metropolitan transportation planning funds shall be limited to transportation planning activities affecting the transportation system within the boundaries of a designated metropolitan planning area. If an MPO determines that data collection and analysis activities relating to land use, demographics, or traffic or travel information, conducted outside its boundaries, affects the transportation system within its boundaries, then those activities may be undertaken using federal planning funds, if the activities are specifically identified in an approved UPWP. Any other costs incurred for transportation planning activities outside the boundaries of a designated metropolitan planning area are not eligible for reimbursement.
- G. Travel outside the State of Texas by MPO staff and other agencies participating in the MPO planning process must be approved by the Department if funded with federal transportation planning funds. The MPO must receive approval prior to incurring any costs associated with the actual travel (e.g., registration fee). This provision will not apply if the travel is at the request of the Department. Travel to the State of Arkansas by the Texarkana MPO staff and travel to the State of New Mexico by the El Paso MPO staff shall be considered in-state travel.
- H. The cost of travel incurred by elected officials serving on the MPO Policy Committee is eligible for reimbursement with federal transportation planning funds in accordance with 43 TAC §16.52.

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- I. The use of federal transportation planning funds is limited to corridor/subarea level planning or multimodal or system-wide transit planning studies. Major investment studies and environmental studies are considered corridor level planning. Unless otherwise authorized by federal law or regulation, the use of such funds beyond environmental document preparation or for specific project level planning and engineering (efforts directly related to a specific project instead of a corridor) is not allowed.
- J. Failure to adhere to the time line developed by the Department may result in a delay in the authorization to the MPOs to proceed in incurring costs.
- K. A UPWP will not be approved if it is submitted in a format other than the standard format developed by the Department. The UPWP and subsequent amendments may be submitted electronically.
- L. The MPO shall not incur any costs for work outlined in the UPWP or any subsequent amendments (i.e., adding new work tasks or changing the scope of existing work tasks) prior to receiving approval from the Department. Any costs incurred prior to receiving Department approval are not eligible for reimbursement from federal transportation planning funds.
- M. Costs incurred by the MPO shall not exceed the total budgeted amount of the UPWP without prior approval of the MPO Policy Committee and the Department. Costs incurred on individual work tasks shall not exceed that task budget by 25 percent without prior approval of the MPO Policy Committee and the Department. If the costs exceed 25 percent of the task budget, the UPWP shall be revised, approved by the MPO Policy Committee, and submitted to the Department for approval.
- N. The MPO Policy Committee must approve the UPWP and any subsequent revisions, and shall not delegate the approval authority, except for corrective actions. Corrective actions do not change the scope of work, result in an increase or decrease in the amount of task funding, or affect the overall budget. Examples include typographical, grammatical, or syntax corrections.
- O. Should any conflict be discovered between the terms of this agreement and the UPWP, the terms of this agreement shall prevail.
- P. The MPO is not authorized to request payment for any work it may perform that is not included in the current UPWP.

#### **Article 8. Compensation**

The Department's payment of any cost incurred under this agreement is contingent upon all of the following:

- A. Federal funds are available to the Department in a sufficient amount for making payments.
- B. The incurred cost is authorized in the UPWP. The maximum amount payable under this agreement shall not exceed the total budgeted amount outlined in the UPWP in accordance with 43 TAC §16.52.
- C. The cost has actually been incurred by the MPO and meets the following criteria:
  - 1. Is verifiable from MPO records;
  - 2. Is not included as match funds for any other federally-assisted program;
  - 3. Is necessary and reasonable for the proper and efficient accomplishment of program objectives;
  - 4. Is the type of charge that would be allowable under 2 CFR 200 Revised, "Cost Principles for State, Local, and Indian Tribal Governments" and the state's UGMS; and

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5. Is not paid by the Department or federal government under another assistance program unless authorized to be used as match under the other federal or state agreement and the laws and regulations to which it is subject.
- D. After October 1st of each year, the Department will issue a work order to the MPO establishing the effective date of work and the total funds authorized. If the UPWP is subsequently revised, necessitating a revision to the original work order, or the Department deems a revision necessary, a revised work order may be issued at any time throughout the fiscal year. If the amount in the UPWP differs from the amount in the work order, the amount in the work order prevails.
- E. The MPO is authorized to submit requests for payment of authorized costs incurred under this agreement on a semi-monthly basis, but no more than twenty four (24) times a year and no less than monthly as expenses occur. Each request for payment shall be submitted in a manner acceptable to the Department, which includes, at a minimum, the following information:
  1. UPWP budget category or line item;
  2. Description of the cost;
  3. Quantity;
  4. Price;
  5. Cost extension; and
  6. Total costs
- F. The MPO shall submit the final bill from the previous fiscal year to the Department no later than December 31<sup>st</sup> of the calendar year in which that fiscal year ended. Any bills submitted after December 31 for a fiscal year in which the funds have been de-obligated will be processed against the current year's UPWP.
- G. Payment of costs is contingent upon compliance with the terms of Article 3 (Responsibilities of the MPO) of this agreement. Noncompliance may result in cancellation of authorized work and suspension of payments after a thirty (30) day notification by the Department to the MPO.

#### **Article 9. Reporting**

To permit program monitoring and reporting, the MPO shall submit reports as required in Article 3 (Responsibilities of the MPO) of this agreement. If task expenditures overrun or underrun a budgeted task amount by twenty-five percent (25%) or more, the annual performance and expenditure report must include an explanation for the overrun or underrun.

#### **Article 10. Indemnification**

- A. To the extent possible under state law, the MPO shall save harmless the Department and its officers and employees from all claims and liability that are due to activities of the MPO, its agents, or its employees performed under this agreement and that are caused by or result from error, omission, or negligent act of the MPO or of any person employed by the MPO.
- B. To the extent possible under state law, the MPO shall also save harmless the Department from any and all expense, including but not limited to, attorney fees that may be incurred by the Department in litigation or otherwise resisting claims or liabilities that may be imposed on the Department as a result of the activities of the MPO, its agents, or its employees.

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#### **Article 11. Inspection of Work and Retention of Documents**

- A. The Department and, when federal funds are involved, the U. S. Department of Transportation (USDOT), and their authorized representatives shall have the right at all reasonable times to inspect or otherwise evaluate the work performed or being performed under this agreement and the premises on which it is being performed.
- B. If any inspection or evaluation is made on the premises of the MPO or a subcontractor, the MPO shall provide or require its subcontractor to provide all reasonable facilities and assistance for the safety and convenience of the inspectors in the performance of their duties. All inspections and evaluations shall be performed in a manner that will not unduly delay the work.
- C. The MPO agrees to maintain all books, documents, papers, computer generated files, accounting records, and other evidence pertaining to costs incurred and work performed under this agreement, and shall make those materials available at its office during the time period covered and for seven (7) years from the date of final payment under the UPWP. Those materials shall be made available during the specified period for inspection by the Department, the USDOT, and the Office of the Inspector General of the USDOT and any of their authorized representatives for the purpose of making audits, examinations, excerpts, and transcriptions.
- D. The state auditor may conduct an audit or investigation of any entity receiving funds from the Department directly under this agreement or indirectly through a subcontract under this agreement. Acceptance of funds directly under this agreement or indirectly through a subcontract under this agreement acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit under the state's UGMS.

#### **Article 12. Work Performance**

All work performed under this agreement shall be carried out in a professional and orderly manner, and the products authorized in the UPWP shall be accurate and exhibit high standards of workmanship.

#### **Article 13. Disputes**

The MPO shall be responsible for the settlement of all contractual and administrative issues arising out of procurement entered into in support of work under this agreement. In the event of a dispute between the Department and the MPO concerning the work performed under this agreement in support of the urban transportation planning process, the dispute shall be resolved through binding arbitration. Furthermore, the arbiter shall be mutually acceptable to the Department and the MPO.

#### **Article 14. Non-Collusion**

The MPO shall warrant that it has not employed or retained any company or person, other than a bona fide employee working for the MPO, to solicit or secure this agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the award or making of this agreement. If the MPO breaches or violates this

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warranty, the Department shall have the right to annul this agreement without liability or, in its discretion, to deduct from the agreement price or consideration, or otherwise recover the full amount of the fee, commission, brokerage fee, gift, or contingent fee.

#### **Article 15. Subcontracts**

- A. Any subcontract for services rendered by individuals or organizations not a part of the MPO's organization shall not be executed without prior authorization and approval of the subcontract by the Department and, when federal funds are involved, the USDOT. All work in the subcontract is subject to the state's UGMS. If the work for the subcontract is authorized in the current approved UPWP, and if the MPO's procurement procedures for negotiated contracts have been approved by the Department either directly or through self-certification by the MPO, the subcontract shall be deemed to be authorized and approved, provided that the subcontract includes all provisions required by the Department and the USDOT.
- B. Subcontracts in excess of \$25,000 shall contain all required provisions of this agreement.
- C. No subcontract will relieve the MPO of its responsibility under this agreement.

#### **Article 16. Termination**

- A. The Department may terminate this agreement at any time before the date of completion if the Governor withdraws his designation of the MPO. The Department or the MPO may seek termination of this agreement pursuant to Article 13 (Disputes) if either party fails to comply with the conditions of the agreement. The Department or the MPO shall give written notice to all parties at least ninety (90) days prior to the effective date of termination and specify the effective date of termination.
- B. The Department may terminate this agreement for reasons of its own, subject to agreement by the MPO.
- C. The parties to this agreement may terminate this agreement when its continuation would not produce beneficial results commensurate with the further expenditure of funds. In this event, the parties shall agree upon the termination conditions.
- D. Upon termination of this agreement, whether for cause or at the convenience of the parties, all finished or unfinished documents, data, studies, surveys, reports, maps, drawings, models, photographs, etc., prepared by the MPO shall, at the option of the Department, be delivered to the Department.
- E. The Department shall reimburse the MPO for those eligible expenses incurred during the agreement period that are directly attributable to the completed portion of the work covered by this agreement, provided that the work has been completed in a manner satisfactory and acceptable to the Department. The MPO shall not incur new obligations for the terminated portion after the effective date of termination.

#### **Article 17. Force Majeure**

Except with respect to defaults of subcontractors, the MPO shall not be in default by reason of failure in performance of this agreement in accordance with its terms (including any failure by the MPO to progress in the performance of the work) if that failure arises out of causes beyond the control and without the default or negligence of the MPO. Those causes may include but are not limited to acts of God or of the public enemy, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather. In every case, however,

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the failure to perform must be beyond the control and without the fault or negligence of the MPO.

#### **Article 18. Remedies**

- A. Violation or breach of agreement terms by the MPO shall be grounds for termination of the agreement. Any costs incurred by the Department arising from the termination of this agreement shall be paid by the MPO.
- B. This agreement shall not be considered as specifying the exclusive remedy for any dispute, but all remedies existing at law and in equity may be availed of by either party and shall be cumulative.

#### **Article 19. Gratuities**

- A. Employees of the Department or the MPO shall not accept any benefits, gifts, or favors from any person doing business with, or who may do business with the Department or the MPO under this agreement.
- B. Any person doing business with, or who may do business with the Department or the MPO under this agreement, may not make any offer of benefits, gifts, or favors to Department or the MPO employees. Failure on the part of the Department or the MPO to adhere to this policy may result in termination of this agreement.

#### **Article 20. Compliance with Laws**

The parties to this agreement shall comply with all federal and state laws, statutes, rules, and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any matter affecting the performance of this agreement, including without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and licensing laws and regulations. When required, the MPO shall furnish the Department with satisfactory proof of its compliance.

#### **Article 21. Successors and Assigns**

No party shall assign or transfer its interest in this agreement without written consent of the other parties.

#### **Article 22. Debarment Certifications**

The MPO is prohibited from making any award or permitting any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in federal assistance programs under Executive Order 12549, Debarment and Suspension. By executing this agreement, the MPO certifies that it is not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549 and further certifies that it will not do business with any party that is currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The MPO shall require any party to a subcontract or purchase order awarded under this agreement as specified in 49 CFR Part 29 (Debarment and Suspension) to certify its eligibility to receive federal funds and, when requested by the Department, to furnish a copy of the certification.

#### **Article 23. Equal Employment Opportunity**

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The parties to this agreement agree to comply with Executive Order 11246 entitled "Equal Employment Opportunity" as amended by Executive Order 11375 and as supplemented in Department of Labor Regulations (41 CFR §60).

#### **Article 24. Pertinent Non-Discrimination Authorities**

During the performance of this Agreement, each party, for itself, its assignees, and successors in interest agree to comply with the following nondiscrimination statutes and authorities; including but not limited to:

- A. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- B. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of federal or federal-aid programs and projects).
- C. Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), as amended, (prohibits discrimination on the basis of sex).
- D. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.) as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27.
- E. The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age).
- F. Airport and Airway Improvement Act of 1982, (49 U.S.C. Chapter 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex).
- G. The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the federal-aid recipients, subrecipients and contractors, whether such programs or activities are federally funded or not).
- H. Titles II and III of the Americans with Disabilities Act, which prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38.
- I. The Federal Aviation Administration's Nondiscrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex).
- J. Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations.
- K. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, the parties must take reasonable steps to ensure that LEP persons have meaningful access to the programs (70 Fed. Reg. at 74087 to 74100).
- L. Title IX of the Education Amendments of 1972, as amended, which prohibits the parties from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq.).

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#### **Article 25. Nondiscrimination on the Basis of Disability**

The MPO agrees that no otherwise qualified disabled person shall, solely by reason of his disability, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under this agreement. The MPO shall ensure that all fixed facility construction or alteration and all new equipment included in the project comply with applicable regulations regarding Nondiscrimination on the Basis of Disability in Programs and Activities Receiving or Benefiting from Federal Financial Assistance, set forth in 49 CFR Part 27, and any amendments to it.

#### **Article 26. Disadvantaged Business Enterprise (DBE) Program Requirements**

If federal funds are used:

- A. The parties shall comply with the Disadvantaged Business Enterprise Program requirements established in 49 CFR Part 26.
- B. The MPO shall adopt, in its totality, the State's federally approved DBE program.
- C. The MPO shall incorporate into its contracts with subproviders an appropriate DBE goal consistent with the State's DBE guidelines and in consideration of the local market, project size, and nature of the goods or services to be acquired. The MPO shall submit its proposed scope of services and quantity estimates to the State to allow the State to establish a DBE goal for each MPO contract with a subprovider. The MPO shall be responsible for documenting its actions.
- D. The MPO shall follow all other parts of the State's DBE program referenced in TxDOT Form 2395, Memorandum of Understanding Regarding the Adoption of the Texas Department of Transportation's Federally-Approved Disadvantaged Business Enterprise by Entity, and attachments found at web address [http://ftp.dot.state.tx.us/pub/txdot-info/bop/dbe/mou/mou\\_attachments.pdf](http://ftp.dot.state.tx.us/pub/txdot-info/bop/dbe/mou/mou_attachments.pdf).
- E. The MPO shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any U.S. Department of Transportation (DOT)-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The MPO shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure non-discrimination in award and administration of DOT-assisted contracts. The State's DBE program, as required by 49 CFR Part 26 and as approved by DOT, is incorporated by reference in this Agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this Agreement. Upon notification to the MPO of its failure to carry out its approved program, the State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).
- F. Each contract the MPO signs with a contractor (and each subcontract the prime contractor signs with a sub-contractor) must include the following assurance: *The contractor, sub-recipient, or sub-contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this Agreement, which may result in the termination of this Agreement or such other remedy as the recipient deems appropriate.*

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#### **Article 27. Procurement and Property Management Standards**

- A. The parties to this Agreement shall adhere to the procurement standards established in Title 49 CFR §18.36, to the property management standards established in 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and to the Texas Uniform Grant Management Standards. The State must pre-approve the MPO's procurement procedures for purchases to be eligible for state or federal funds.
- B. The MPO agrees to comply with applicable Buy America requirements set forth in the Surface Transportation Assistance Act of 1978 (Pub. L. 95-599) §401 and the FTA's Buy America regulations in 49 CFR Part 661.
- C. The MPO agrees to comply with the cargo preference requirements set forth in 46 USC §55305 and Maritime Administration regulations set forth in 46 CFR Part 381.

#### **Article 28. Environmental Protection and Energy Efficiency**

- A. The MPO agrees to comply with all applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act, 42 USC §7602; Section 508 of the Clean Water Act 33 USC §1368; Executive Order 11738 and Title 40 CFR, "Protection of Environment." The MPO further agrees to report violations to the Department.
- B. The MPO agrees to recognize standards and policies relating to energy efficiency that are contained in the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163).

#### **Article 29. Federal Reimbursement**

The MPO shall be responsible for any funds determined to be ineligible for federal reimbursement, and shall reimburse the Department the amount of those funds previously provided to it by the Department.

#### **Article 30. Control of Drug Use**

The MPO agrees to comply with the terms of the FTA regulation, "Prevention of Alcohol Misuse and Prohibited Drug Use in Mass Transit Operations," set forth in 49 CFR Part 655.

#### **Article 31. Lobbying Certification**

In executing this agreement, each signatory certifies to the best of that signatory's knowledge and belief, that:

- A. No federal appropriated funds have been paid or will be paid by or on behalf of the parties to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with federal contracts, grants, loans, or cooperative agreements, the

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signatory for the MPO shall complete and submit the Federal Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

C. The parties shall require that the language of this certification shall be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and all sub-recipients shall certify and disclose accordingly. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 USC §1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### **Article 32. Amendments**

Any change to one or more of the terms and conditions of this agreement shall not be valid unless made in writing and agreed to by the parties before the change is implemented.

#### **Article 33. Distribution of Products**

A. The MPO shall provide a number of copies to be specified by the Department of all information, reports, proposals, brochures, summaries, written conclusions, graphic presentations, and similar materials developed by the MPO and financed, in whole or in part, as provided in this agreement. All reports published by the MPO shall contain the following prominent credit reference to the Department, USDOT, FHWA, and FTA: *Prepared in cooperation with the Texas Department of Transportation and the U.S. Department of Transportation, Federal Highway Administration, and Federal Transit Administration.*

B. Upon termination of this agreement, all documents prepared by the MPO or furnished to the MPO by the Department, shall be delivered to the Department. All documents, photographs, calculations, programs, and other data prepared or used under this agreement may be used by the Department without restriction or limitation of further use.

#### **Article 34. Legal Construction**

In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, that invalidity, illegality, or unenforceability shall not affect any other provisions and this agreement shall be construed as if it did not contain the invalid, illegal, or unenforceable provision.

#### **Article 35. Sole Agreement**

This agreement constitutes the sole and only agreement between the parties and supersedes any prior understandings or written or oral agreements between the parties respecting the subject matter of this agreement.

#### **Article 36. Copyrights**

The Department and the USDOT shall, with regard to any reports or other products produced under this agreement, reserve a royalty-free, nonexclusive and irrevocable right to reproduce, publish, or otherwise use, and to authorize others to use the work for government purposes.

#### **Article 37. Federal Funding Accountability and Transparency Act Requirements**

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- A. Any recipient of funds under this agreement agrees to comply with the Federal Funding Accountability and Transparency Act and implementing regulations at 2 CFR Part 170, including Appendix A. This agreement is subject to the following award terms:  
<http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22705.pdf> and  
<http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22706.pdf>
- B. The MPO agrees that it shall:
  1. Obtain and provide to the Department a Central Contracting Registry (CCR) number (Federal Acquisition Regulation, Part 4, Sub-part 4.1100) if this award provides for more than \$25,000 in Federal funding. The CCR number may be obtained by visiting the CCR web-site at <https://www.sam.gov/portal/public/SAM/>;
  2. Obtain and provide to the Department a Data Universal Numbering System (DUNS) number, a unique nine-character number that allows the Federal government to track the distribution of federal money. The DUNS number may be requested free of charge for all businesses and entities required to do so by visiting the Dun & Bradstreet on-line registration website at <http://fedgov.dnb.com/webform>; and
  3. Report the total compensation and names of its top five (5) executives to the Department if:
    - i. More than 80% of annual gross revenues are from the Federal government, and those revenues are greater than \$25,000,000; and
    - ii. The compensation information is not already available through reporting to the U.S. Securities and Exchange Commission.

#### **Article 38. Single Audit Report**

If federal funds are used:

- A. The parties shall comply with the single audit report requirements stipulated in 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- B. If threshold expenditures of \$750,000 or more are met during the fiscal year, the MPO must submit a Single Audit Report and Management Letter (if applicable) to TxDOT's Compliance Division, 125 East 11th Street, Austin, TX 78701 or contact TxDOT's Compliance Division by email at [singleaudits@txdot.gov](mailto:singleaudits@txdot.gov).
- C. If expenditures are less than the threshold during the MPO's fiscal year, the MPO must submit a statement to TxDOT's Compliance Division as follows: "We did not meet the \$ \_\_\_\_\_ expenditure threshold and therefore, are not required to have a single audit performed for FY \_\_\_\_\_."
- D. For each year the Project remains open for federal funding expenditures, the MPO will be responsible for filing a report or statement as described above. The required annual filing shall extend throughout the life of the Agreement, unless otherwise amended or the Project has been formally closed out and no charges have been incurred within the current fiscal year.

#### **Article 39. Notices**

All notices to any party by the other parties required under this agreement shall be delivered personally or sent by certified or U.S. mail, postage prepaid, addressed to the party at the following addresses:

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|                              |                                                                                                                                                         |
|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>MPO/Fiscal Agent:</b>     | Mike Eastland, Executive Director<br>North Central Texas Council of Governments<br>616 Six Flags Drive<br>Arlington, Texas 76011                        |
| <b>MPO Policy Committee:</b> | Michael Morris, P.E.<br>Director of Transportation<br>616 Six Flags Drive<br>Arlington, Texas 76011                                                     |
| <b>Department:</b>           | Director, Transportation Planning & Programming Division<br>Texas Department of Transportation<br>125 E. 11 <sup>th</sup> Street<br>Austin, Texas 78701 |

All notices shall be deemed given on the date delivered or deposited in the mail, unless otherwise provided in this agreement. Any party may change the above address by sending written notice of the change to the other parties. Any party may request in writing that notices shall be delivered personally or by certified U.S. mail and that request shall be honored and carried out by the other parties.

#### Article 40. Signatory Warranty

Each signatory warrants that the signatory has necessary authority to execute this agreement on behalf of the entity represented.

**THIS AGREEMENT IS EXECUTED** by the Department, the North Central Texas Council of Governments as the MPO and Fiscal Agent and the Regional Transportation Council as the MPO Policy Committee in triplicate.

REGIONAL TRANSPORTATION COUNCIL

  
Signature

Michael Morris P.E.

Director of Transportation

Title

9/28/18  
Date

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS

  
Signature

Mike Eastland

Executive Director

Date

9/28/18

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| CFDA No.:                       | 20.205 - 20.505 |
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THE DEPARTMENT



Signature

Peter Smith

Typed or Printed Name

Director, Transportation Planning and  
Programming Division, Texas Department of  
Transportation

Title

9/24/2018

Date



125 EAST 11TH STREET, AUSTIN, TEXAS 78701-2483 | 512.463.8588 | WWW.TXDOT.GOV

September 28, 2018

Mr. Michael Morris  
Director  
Dallas-Fort Worth Metropolitan Planning Organization  
616 Six Flags Drive  
Arlington, Texas 76011

Dear Mr. Morris:

Please find enclosed two (2) fully executed original planning agreements. One of the documents should be forwarded to your fiscal agent for their records.

If you have any questions or concerns please contact Ms. Peggy Thurin at 512-486-5024.

Regards,

A handwritten signature in blue ink, appearing to read "Peter Smith, P.E." followed by a stylized signature.

Peter Smith, P.E.  
Director, Transportation Planning & Programming Division

cc: Peggy Thurin, P.E., Transportation Planning and Programming Division, Interim Deputy  
Director, TxDOT  
Kelly Kirkland, Public Transportation Division, Business Operations Project Manager, TxDOT

OUR VALUES: People • Accountability • Trust • Honesty

OUR MISSION: Through collaboration and leadership, we deliver a safe, reliable, and integrated transportation system that enables the movement of people and goods.

An Equal Opportunity Employer

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| CFDA Title:                     |               |
| CFDA No.:                       | 20.205/20.505 |
| Not Research and Development    |               |

STATE OF TEXAS        \$

COUNTY OF TRAVIS    \$

### AGREEMENT WITH METROPOLITAN PLANNING ORGANIZATION

**THIS AGREEMENT** is made by and between the State of Texas, acting through the Texas Department of Transportation, called the "Department," the Regional Transportation Council as the Metropolitan Planning Organization (MPO) Policy Committee, called the "MPO Policy Committee", and the North Central Texas Council of Governments which has been designated by the Governor of the State of Texas as the MPO of the Dallas-Fort Worth Arlington, Denton-Lewisville, and McKinney urbanized areas", called the "MPO", which also serves as the Fiscal Agent for the MPO.

### WITNESSETH

**WHEREAS**, 23 United States Code (USC) §134 and 49 USC §5303 require that MPOs, in cooperation with the Department and transit agencies, develop transportation plans and programs for urbanized areas of the State; and

**WHEREAS**, 23 Code of Federal Regulations (CFR) 450.314 requires the MPO, State, and public transportation operators within each metropolitan planning area to enter into a written agreement to clearly identify the responsibilities of the parties in carrying out the metropolitan planning process; and

**WHEREAS**, 23 USC §104(d) authorizes Metropolitan Planning funds and 49 USC §5305 authorizes funds to be made available to MPOs designated by the Governor to support the urban transportation planning process; and

**WHEREAS**, the Department participates in the Consolidated Planning Grant program in which federal transit planning funds authorized under 49 USC §5305 are transferred to the Federal Highway Administration, combined with additional federal funds, and distributed to the state as a single distribution; and

**WHEREAS**, the federal share payable for authorized activities using the Consolidated Planning Grant funds is eighty percent (80%) of allowable costs; and

**WHEREAS**, Texas Transportation Code §221.003 authorizes the Department to expend federal and state funds for improvements to the state highway system; and

**WHEREAS**, Texas Transportation Code §201.703 authorizes the Department to expend federal funds and to provide state matching funds for allowable costs necessary for the improvement of roads not in the state highway system; and

**WHEREAS**, this agreement outlines the requirements and responsibilities of the parties for federal reimbursement using Consolidated Planning Grant funds and other federal

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transportation funds that may be used for planning (e.g., Surface Transportation Program, National Highway System, Congestion Mitigation and Air Quality, etc.); and

**WHEREAS**, the Governor of the State of Texas and the North Central Texas Council of Governments have executed an agreement pursuant to the MPO designation; and

**WHEREAS**, an area equal to or larger than the above-mentioned urbanized area has been delineated in accordance with federal and state guidelines where required metropolitan transportation planning activities may take place; and

**WHEREAS**, 23 Code of Federal Regulations (CFR) §420.117(a) requires that in accordance with 49 CFR §18.40, the Department shall monitor all activities performed by its staff or by sub-recipients with Federal Highway Administration (FHWA) planning and research funds to assure that the work is being managed and performed satisfactorily and that time schedules are being met; and

**NOW THEREFORE**, it is agreed as follows:

## A G R E E M E N T

### **Article 1. Agreement Period**

- A. This agreement becomes effective when signed by the last party whose signing makes the agreement fully executed. The Department shall not continue its obligation to the MPO under this agreement if the Governor's designation of the MPO is withdrawn; if federal funds cease to become available; or if the agreement is terminated as provided below.
- B. This agreement expires on September 30, 2024. No fewer than one hundred and twenty (120) days before the expiration date, the Department may, at its sole discretion, exercise in writing an option to extend the agreement by a period of no more than two years. The Department may exercise this option no more than two times. If all terms and conditions of this agreement remain viable and no amendment to the existing agreement or new agreement is required, a letter from the Department to the MPO shall constitute renewal of this agreement subject to all terms and conditions specified in this agreement. However, an amendment or a new agreement may be executed, if necessary.

### **Article 2. Responsibilities of the Department**

The responsibilities of the Department are as follows:

- A. Assist in the development of the Unified Planning Work Program (UPWP), approve the format of work programs submitted by the MPO, and, where required by federal law or regulation, monitor the MPO's performance of activities and expenditure of funds under a UPWP. Where monitoring is not required, the Department is responsible for reviewing the MPO's activities and expenditure of funds, and will comment on and make suggestions relating to those activities and expenditures.
- B. Develop a time line for development of the UPWP by the MPO; and in consultation with the MPOs, shall develop a standard UPWP format to be used by all MPOs.
- C. Make available to the MPO its share of all federal metropolitan planning funds and provide the required non-federal match as authorized by the Texas Transportation Commission.

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The Department will distribute federal transportation planning funds to the MPO based on a formula developed by the Department, in consultation with the MPOs, and approved by FHWA, the Federal Transit Administration (FTA), and other applicable federal agencies.

- D. Provide to the MPO, as appropriate, technical assistance and guidance for the collection, processing, and forecasting of socio-economic data needed for the development of traffic forecasts, plans, programs, and planning proposals within the metropolitan area, including collecting, processing, and forecasting vehicular travel volume data in cooperation with the MPO, as appropriate.
- E. Jointly promote the development of the intermodal transportation system within the metropolitan area by identifying points in the system where access, connectivity, and coordination between the modes and inter-urban facilities would benefit the entire system.
- F. Share with the MPO information and information sources concerning transportation planning issues that relate to this agreement.
- G. Cooperatively develop and share information with the MPO related to transportation performance data, the selection of performance targets, the reporting of performance targets, the reporting of performance to be used in tracking progress toward attainment of critical outcomes for the region of the MPO, and the collection of data for the State asset management plan for the National Highway System (NHS).

### **Article 3. Responsibilities of the MPO**

The MPO is an organization created to ensure that existing and future expenditures on transportation projects and programs are based on a continuing, cooperative, and comprehensive planning process. The responsibilities of the MPO are as follows:

- A. Document planning activities in a UPWP to indicate who will perform the work, the schedule for completing it, and all products that will be produced. In cooperation with the Department and public transportation operators as defined by 23 CFR Part 450, the MPO must annually or bi-annually develop a UPWP that meets federal requirements.
- B. Prepare and submit to the Department an annual performance and expenditure report of progress no later than December 31 of each year. A uniform format for the annual report will be established by the Department, in consultation with the MPOs.
- C. Use funds provided in accordance with 43 Texas Administrative Code (TAC) §16.52 and Article 2 (Responsibilities of the Department) of this agreement to develop and maintain a comprehensive regional transportation planning program in conformity with the requirements of 23 USC §134, 49 USC §5303, and the Texas Comptroller of Public Accounts Uniform Grant Management Standards (UGMS).
- D. Develop a Metropolitan Transportation Plan (MTP), a Transportation Improvement Program (TIP), and a UPWP for the Metropolitan Planning Area (MPA), all of which are consistent with the Statewide Long-Range Transportation Plan (SLRTP), as required by the state and federal law. At a minimum, the MPO shall consider in their planning process the applicable factors outlined in 23 USC §134.
- E. Assemble and maintain an adequate, competent staff with the knowledge and experience that will enable them to perform all appropriate MPO activities required by law.
- F. Forecast, collect, and maintain appropriate socio-economic, roadway, and travel data on a timely basis, in cooperation with the Department.
- G. Prepare all required plans, programs, reports, data, and obtain required certifications in a timely manner.

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- H. Share information with the Department and information sources concerning transportation planning issues.
- I. Exercise sole responsibility to hire, supervise, evaluate, and terminate the MPO Transportation Planning Director.

#### **Article 4. Responsibilities of the MPO Policy Committee**

The MPO Policy Committee is the policy body that is the forum designated under 23 USC §134 with the responsibility for establishing overall transportation policy for the MPO and for making required approvals. The MPO Policy Committee is comprised of those governmental agencies identified in the original designation agreement and those agencies or organizations subsequently added to the membership of the committee. The responsibilities of the MPO, acting through its Policy Committee, are as follows:

- A. Ensure that requirements of 23 USC §§134 and 135 and 49 USC, Chapter 53, are carried out.
- B. Use funds provided in accordance with Article 2 (Responsibilities of the Department) of this agreement to develop and maintain a comprehensive regional transportation planning program in accordance with requirements of 23 USC §134 and 49 USC §5303.
- C. Develop and adopt an MTP for the MPA that is consistent with the SL RTP required by state and federal laws; a TIP and a UPWP; and other planning documents and reports that may be required by state or federal laws or regulations.
- D. Provide planning policy direction to the MPO Transportation Planning Director.

#### **Article 5. Responsibilities of the Fiscal Agent**

The Fiscal Agent for the MPO is the entity responsible for providing fiscal, human resource, and staff support services to the MPO. The responsibilities of the Fiscal Agent are as follows:

- A. Maintain required accounting records for state and federal funds consistent with current federal and state requirements.
- B. Provide all appropriate funding, as identified by fiscal year in the UPWP, to allow the MPO staff to effectively and efficiently operate the program.
- C. Provide human resource services to the MPO.
- D. Provide benefits for the MPO staff that shall be the same as the Fiscal Agent normally provides its own employees; or as determined through an agreement between the MPO and the Fiscal Agent. Costs incurred by the Fiscal Agent for these benefits may be reimbursed by the MPO.
- E. Establish procedures and policies for procurement and purchasing, when necessary, in cooperation with the MPO.

#### **Article 6. Responsibilities of the MPO Transportation Planning Director**

The responsibilities of the MPO Transportation Planning Director are as follows:

- A. Administer the MPO's UPWP. The Director shall serve in a full-time capacity and shall take planning policy direction from and be responsible to the designated MPO Policy Committee.
- B. Act as a liaison to the Department, relevant to the Department's transportation planning activities.
- C. Oversee and direct all MPO transportation planning staff work performed using MPO funds.
- D. Prepare and submit all required plans, programs, reports, data, and certifications in a timely manner.

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- E. Develop and present to the MPO Policy Committee an MTP for the MPA that is consistent with the SLRTP required by state and federal laws; a TIP and a UPWP; and other planning documents and reports that may be required by state or federal laws or regulations.
- F. Share with the Department information and information resources concerning transportation planning issues.

#### **Article 7. Unified Planning Work Program**

- A. Each year the MPO shall submit to the Department a program of work that includes goals, objectives, and tasks required by each of the several agencies involved in the metropolitan transportation planning process. This program of work is to be called the Unified Planning Work Program (UPWP), or any successor name. The UPWP shall be approved by the MPO Policy Committee, in accordance with 23 CFR §450.314.
- B. The UPWP will be prepared for a period of one (1) year or two (2) years unless otherwise agreed to by the Department and the MPO. The UPWP shall reflect only that work that can be accomplished during the time period of the UPWP, in accordance with TAC §16.52.
- C. The UPWP shall reflect transportation planning work tasks to be funded by federal, state, or local transportation, or transportation related (e.g. air quality) planning funds. The budget and statement of work will be included in the UPWP. The MPO may not incur costs until final approval of the UPWP is granted. The maximum amount payable will not exceed the budget included in the UPWP.
- D. The effective date of each UPWP will be October 1st of the initial year or the date of approval from the appropriate oversight agency, whichever occurs later. On that date, the UPWP shall constitute a new federal project and shall supersede the previous UPWP.
- E. The UPWP shall comply with all applicable federal and state requirements and will describe metropolitan transportation and transportation-related planning activities anticipated in the area.
- F. The use of federal metropolitan transportation planning funds shall be limited to transportation planning activities affecting the transportation system within the boundaries of a designated metropolitan planning area. If an MPO determines that data collection and analysis activities relating to land use, demographics, or traffic or travel information, conducted outside its boundaries, affects the transportation system within its boundaries, then those activities may be undertaken using federal planning funds, if the activities are specifically identified in an approved UPWP. Any other costs incurred for transportation planning activities outside the boundaries of a designated metropolitan planning area are not eligible for reimbursement.
- G. Travel outside the State of Texas by MPO staff and other agencies participating in the MPO planning process must be approved by the Department if funded with federal transportation planning funds. The MPO must receive approval prior to incurring any costs associated with the actual travel (e.g., registration fee). This provision will not apply if the travel is at the request of the Department. Travel to the State of Arkansas by the Texarkana MPO staff and travel to the State of New Mexico by the El Paso MPO staff shall be considered in-state travel.
- H. The cost of travel incurred by elected officials serving on the MPO Policy Committee is eligible for reimbursement with federal transportation planning funds in accordance with 43 TAC §16.52.

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- I. The use of federal transportation planning funds is limited to corridor/subarea level planning or multimodal or system-wide transit planning studies. Major investment studies and environmental studies are considered corridor level planning. Unless otherwise authorized by federal law or regulation, the use of such funds beyond environmental document preparation or for specific project level planning and engineering (efforts directly related to a specific project instead of a corridor) is not allowed.
- J. Failure to adhere to the time line developed by the Department may result in a delay in the authorization to the MPOs to proceed in incurring costs.
- K. A UPWP will not be approved if it is submitted in a format other than the standard format developed by the Department. The UPWP and subsequent amendments may be submitted electronically.
- L. The MPO shall not incur any costs for work outlined in the UPWP or any subsequent amendments (i.e., adding new work tasks or changing the scope of existing work tasks) prior to receiving approval from the Department. Any costs incurred prior to receiving Department approval are not eligible for reimbursement from federal transportation planning funds.
- M. Costs incurred by the MPO shall not exceed the total budgeted amount of the UPWP without prior approval of the MPO Policy Committee and the Department. Costs incurred on individual work tasks shall not exceed that task budget by 25 percent without prior approval of the MPO Policy Committee and the Department. If the costs exceed 25 percent of the task budget, the UPWP shall be revised, approved by the MPO Policy Committee, and submitted to the Department for approval.
- N. The MPO Policy Committee must approve the UPWP and any subsequent revisions, and shall not delegate the approval authority, except for corrective actions. Corrective actions do not change the scope of work, result in an increase or decrease in the amount of task funding, or affect the overall budget. Examples include typographical, grammatical, or syntax corrections.
- O. Should any conflict be discovered between the terms of this agreement and the UPWP, the terms of this agreement shall prevail.
- P. The MPO is not authorized to request payment for any work it may perform that is not included in the current UPWP.

#### **Article 8. Compensation**

The Department's payment of any cost incurred under this agreement is contingent upon all of the following:

- A. Federal funds are available to the Department in a sufficient amount for making payments.
- B. The incurred cost is authorized in the UPWP. The maximum amount payable under this agreement shall not exceed the total budgeted amount outlined in the UPWP in accordance with 43 TAC §16.52.
- C. The cost has actually been incurred by the MPO and meets the following criteria:
  - 1. Is verifiable from MPO records;
  - 2. Is not included as match funds for any other federally-assisted program;
  - 3. Is necessary and reasonable for the proper and efficient accomplishment of program objectives;
  - 4. Is the type of charge that would be allowable under 2 CFR 200 Revised, "Cost Principles for State, Local, and Indian Tribal Governments" and the state's UGMS; and

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- 5. Is not paid by the Department or federal government under another assistance program unless authorized to be used as match under the other federal or state agreement and the laws and regulations to which it is subject.
- D. After October 1st of each year, the Department will issue a work order to the MPO establishing the effective date of work and the total funds authorized. If the UPWP is subsequently revised, necessitating a revision to the original work order, or the Department deems a revision necessary, a revised work order may be issued at any time throughout the fiscal year. If the amount in the UPWP differs from the amount in the work order, the amount in the work order prevails.
- E. The MPO is authorized to submit requests for payment of authorized costs incurred under this agreement on a semi-monthly basis, but no more than twenty four (24) times a year and no less than monthly as expenses occur. Each request for payment shall be submitted in a manner acceptable to the Department, which includes, at a minimum, the following information:
  - 1. UPWP budget category or line item;
  - 2. Description of the cost;
  - 3. Quantity;
  - 4. Price;
  - 5. Cost extension; and
  - 6. Total costs
- F. The MPO shall submit the final bill from the previous fiscal year to the Department no later than December 31<sup>st</sup> of the calendar year in which that fiscal year ended. Any bills submitted after December 31 for a fiscal year in which the funds have been de-obligated will be processed against the current year's UPWP.
- G. Payment of costs is contingent upon compliance with the terms of Article 3 (Responsibilities of the MPO) of this agreement. Noncompliance may result in cancellation of authorized work and suspension of payments after a thirty (30) day notification by the Department to the MPO.

#### **Article 9. Reporting**

To permit program monitoring and reporting, the MPO shall submit reports as required in Article 3 (Responsibilities of the MPO) of this agreement. If task expenditures overrun or underrun a budgeted task amount by twenty-five percent (25%) or more, the annual performance and expenditure report must include an explanation for the overrun or underrun.

#### **Article 10. Indemnification**

- A. To the extent possible under state law, the MPO shall save harmless the Department and its officers and employees from all claims and liability that are due to activities of the MPO, its agents, or its employees performed under this agreement and that are caused by or result from error, omission, or negligent act of the MPO or of any person employed by the MPO.
- B. To the extent possible under state law, the MPO shall also save harmless the Department from any and all expense, including but not limited to, attorney fees that may be incurred by the Department in litigation or otherwise resisting claims or liabilities that may be imposed on the Department as a result of the activities of the MPO, its agents, or its employees.

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#### **Article 11. Inspection of Work and Retention of Documents**

- A. The Department and, when federal funds are involved, the U. S. Department of Transportation (USDOT), and their authorized representatives shall have the right at all reasonable times to inspect or otherwise evaluate the work performed or being performed under this agreement and the premises on which it is being performed.
- B. If any inspection or evaluation is made on the premises of the MPO or a subcontractor, the MPO shall provide or require its subcontractor to provide all reasonable facilities and assistance for the safety and convenience of the inspectors in the performance of their duties. All inspections and evaluations shall be performed in a manner that will not unduly delay the work.
- C. The MPO agrees to maintain all books, documents, papers, computer generated files, accounting records, and other evidence pertaining to costs incurred and work performed under this agreement, and shall make those materials available at its office during the time period covered and for seven (7) years from the date of final payment under the UPWP. Those materials shall be made available during the specified period for inspection by the Department, the USDOT, and the Office of the Inspector General of the USDOT and any of their authorized representatives for the purpose of making audits, examinations, excerpts, and transcriptions.
- D. The state auditor may conduct an audit or investigation of any entity receiving funds from the Department directly under this agreement or indirectly through a subcontract under this agreement. Acceptance of funds directly under this agreement or indirectly through a subcontract under this agreement acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit under the state's UGMS.

#### **Article 12. Work Performance**

All work performed under this agreement shall be carried out in a professional and orderly manner, and the products authorized in the UPWP shall be accurate and exhibit high standards of workmanship.

#### **Article 13. Disputes**

The MPO shall be responsible for the settlement of all contractual and administrative issues arising out of procurement entered into in support of work under this agreement. In the event of a dispute between the Department and the MPO concerning the work performed under this agreement in support of the urban transportation planning process, the dispute shall be resolved through binding arbitration. Furthermore, the arbiter shall be mutually acceptable to the Department and the MPO.

#### **Article 14. Non-Collusion**

The MPO shall warrant that it has not employed or retained any company or person, other than a bona fide employee working for the MPO, to solicit or secure this agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the award or making of this agreement. If the MPO breaches or violates this

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warranty, the Department shall have the right to annul this agreement without liability or, in its discretion, to deduct from the agreement price or consideration, or otherwise recover the full amount of the fee, commission, brokerage fee, gift, or contingent fee.

#### **Article 15. Subcontracts**

- A. Any subcontract for services rendered by individuals or organizations not a part of the MPO's organization shall not be executed without prior authorization and approval of the subcontract by the Department and, when federal funds are involved, the USDOT. All work in the subcontract is subject to the state's UGMS. If the work for the subcontract is authorized in the current approved UPWP, and if the MPO's procurement procedures for negotiated contracts have been approved by the Department either directly or through self-certification by the MPO, the subcontract shall be deemed to be authorized and approved, provided that the subcontract includes all provisions required by the Department and the USDOT.
- B. Subcontracts in excess of \$25,000 shall contain all required provisions of this agreement.
- C. No subcontract will relieve the MPO of its responsibility under this agreement.

#### **Article 16. Termination**

- A. The Department may terminate this agreement at any time before the date of completion if the Governor withdraws his designation of the MPO. The Department or the MPO may seek termination of this agreement pursuant to Article 13 (Disputes) if either party fails to comply with the conditions of the agreement. The Department or the MPO shall give written notice to all parties at least ninety (90) days prior to the effective date of termination and specify the effective date of termination.
- B. The Department may terminate this agreement for reasons of its own, subject to agreement by the MPO.
- C. The parties to this agreement may terminate this agreement when its continuation would not produce beneficial results commensurate with the further expenditure of funds. In this event, the parties shall agree upon the termination conditions.
- D. Upon termination of this agreement, whether for cause or at the convenience of the parties, all finished or unfinished documents, data, studies, surveys, reports, maps, drawings, models, photographs, etc., prepared by the MPO shall, at the option of the Department, be delivered to the Department.
- E. The Department shall reimburse the MPO for those eligible expenses incurred during the agreement period that are directly attributable to the completed portion of the work covered by this agreement, provided that the work has been completed in a manner satisfactory and acceptable to the Department. The MPO shall not incur new obligations for the terminated portion after the effective date of termination.

#### **Article 17. Force Majeure**

Except with respect to defaults of subcontractors, the MPO shall not be in default by reason of failure in performance of this agreement in accordance with its terms (including any failure by the MPO to progress in the performance of the work) if that failure arises out of causes beyond the control and without the default or negligence of the MPO. Those causes may include but are not limited to acts of God or of the public enemy, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather. In every case, however,

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the failure to perform must be beyond the control and without the fault or negligence of the MPO.

#### **Article 18. Remedies**

- A. Violation or breach of agreement terms by the MPO shall be grounds for termination of the agreement. Any costs incurred by the Department arising from the termination of this agreement shall be paid by the MPO.
- B. This agreement shall not be considered as specifying the exclusive remedy for any dispute, but all remedies existing at law and in equity may be availed of by either party and shall be cumulative.

#### **Article 19. Gratuities**

- A. Employees of the Department or the MPO shall not accept any benefits, gifts, or favors from any person doing business with, or who may do business with the Department or the MPO under this agreement.
- B. Any person doing business with, or who may do business with the Department or the MPO under this agreement, may not make any offer of benefits, gifts, or favors to Department or the MPO employees. Failure on the part of the Department or the MPO to adhere to this policy may result in termination of this agreement.

#### **Article 20. Compliance with Laws**

The parties to this agreement shall comply with all federal and state laws, statutes, rules, and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any matter affecting the performance of this agreement, including without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and licensing laws and regulations. When required, the MPO shall furnish the Department with satisfactory proof of its compliance.

#### **Article 21. Successors and Assigns**

No party shall assign or transfer its interest in this agreement without written consent of the other parties.

#### **Article 22. Debarment Certifications**

The MPO is prohibited from making any award or permitting any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in federal assistance programs under Executive Order 12549, Debarment and Suspension. By executing this agreement, the MPO certifies that it is not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549 and further certifies that it will not do business with any party that is currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The MPO shall require any party to a subcontract or purchase order awarded under this agreement as specified in 49 CFR Part 29 (Debarment and Suspension) to certify its eligibility to receive federal funds and, when requested by the Department, to furnish a copy of the certification.

#### **Article 23. Equal Employment Opportunity**

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The parties to this agreement agree to comply with Executive Order 11246 entitled "Equal Employment Opportunity" as amended by Executive Order 11375 and as supplemented in Department of Labor Regulations (41 CFR §60).

#### **Article 24. Pertinent Non-Discrimination Authorities**

During the performance of this Agreement, each party, for itself, its assignees, and successors in interest agree to comply with the following nondiscrimination statutes and authorities; including but not limited to:

- A. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- B. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of federal or federal-aid programs and projects).
- C. Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), as amended, (prohibits discrimination on the basis of sex).
- D. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.) as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27.
- E. The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age).
- F. Airport and Airway Improvement Act of 1982, (49 U.S.C. Chapter 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex).
- G. The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the federal-aid recipients, subrecipients and contractors, whether such programs or activities are federally funded or not).
- H. Titles II and III of the Americans with Disabilities Act, which prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38.
- I. The Federal Aviation Administration's Nondiscrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex).
- J. Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations.
- K. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, the parties must take reasonable steps to ensure that LEP persons have meaningful access to the programs (70 Fed. Reg. at 74087 to 74100).
- L. Title IX of the Education Amendments of 1972, as amended, which prohibits the parties from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq.).

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#### **Article 25. Nondiscrimination on the Basis of Disability**

The MPO agrees that no otherwise qualified disabled person shall, solely by reason of his disability, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under this agreement. The MPO shall ensure that all fixed facility construction or alteration and all new equipment included in the project comply with applicable regulations regarding Nondiscrimination on the Basis of Disability in Programs and Activities Receiving or Benefiting from Federal Financial Assistance, set forth in 49 CFR Part 27, and any amendments to it.

#### **Article 26. Disadvantaged Business Enterprise (DBE) Program Requirements**

If federal funds are used:

- A. The parties shall comply with the Disadvantaged Business Enterprise Program requirements established in 49 CFR Part 26.
- B. The MPO shall adopt, in its totality, the State's federally approved DBE program.
- C. The MPO shall incorporate into its contracts with subproviders an appropriate DBE goal consistent with the State's DBE guidelines and in consideration of the local market, project size, and nature of the goods or services to be acquired. The MPO shall submit its proposed scope of services and quantity estimates to the State to allow the State to establish a DBE goal for each MPO contract with a subprovider. The MPO shall be responsible for documenting its actions.
- D. The MPO shall follow all other parts of the State's DBE program referenced in TxDOT Form 2395, Memorandum of Understanding Regarding the Adoption of the Texas Department of Transportation's Federally-Approved Disadvantaged Business Enterprise by Entity, and attachments found at web address [http://ftp.dot.state.tx.us/pub/txdot-info/bop/dbe/mou/mou\\_attachments.pdf](http://ftp.dot.state.tx.us/pub/txdot-info/bop/dbe/mou/mou_attachments.pdf).
- E. The MPO shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any U.S. Department of Transportation (DOT)-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The MPO shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure non-discrimination in award and administration of DOT-assisted contracts. The State's DBE program, as required by 49 CFR Part 26 and as approved by DOT, is incorporated by reference in this Agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this Agreement. Upon notification to the MPO of its failure to carry out its approved program, the State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).
- F. Each contract the MPO signs with a contractor (and each subcontract the prime contractor signs with a sub-contractor) must include the following assurance: *The contractor, sub-recipient, or sub-contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this Agreement, which may result in the termination of this Agreement or such other remedy as the recipient deems appropriate.*

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#### **Article 27. Procurement and Property Management Standards**

- A. The parties to this Agreement shall adhere to the procurement standards established in Title 49 CFR §18.36, to the property management standards established in 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and to the Texas Uniform Grant Management Standards. The State must pre-approve the MPO's procurement procedures for purchases to be eligible for state or federal funds.
- B. The MPO agrees to comply with applicable Buy America requirements set forth in the Surface Transportation Assistance Act of 1978 (Pub. L. 95-599) §401 and the FTA's Buy America regulations in 49 CFR Part 661.
- C. The MPO agrees to comply with the cargo preference requirements set forth in 46 USC §55305 and Maritime Administration regulations set forth in 46 CFR Part 381.

#### **Article 28. Environmental Protection and Energy Efficiency**

- A. The MPO agrees to comply with all applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act, 42 USC §7602; Section 508 of the Clean Water Act 33 USC §1368; Executive Order 11738 and Title 40 CFR, "Protection of Environment." The MPO further agrees to report violations to the Department.
- B. The MPO agrees to recognize standards and policies relating to energy efficiency that are contained in the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163).

#### **Article 29. Federal Reimbursement**

The MPO shall be responsible for any funds determined to be ineligible for federal reimbursement, and shall reimburse the Department the amount of those funds previously provided to it by the Department.

#### **Article 30. Control of Drug Use**

The MPO agrees to comply with the terms of the FTA regulation, "Prevention of Alcohol Misuse and Prohibited Drug Use in Mass Transit Operations," set forth in 49 CFR Part 655.

#### **Article 31. Lobbying Certification**

In executing this agreement, each signatory certifies to the best of that signatory's knowledge and belief, that:

- A. No federal appropriated funds have been paid or will be paid by or on behalf of the parties to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with federal contracts, grants, loans, or cooperative agreements, the

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signatory for the MPO shall complete and submit the Federal Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

- C. The parties shall require that the language of this certification shall be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and all sub-recipients shall certify and disclose accordingly. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 USC §1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### **Article 32. Amendments**

Any change to one or more of the terms and conditions of this agreement shall not be valid unless made in writing and agreed to by the parties before the change is implemented.

#### **Article 33. Distribution of Products**

- A. The MPO shall provide a number of copies to be specified by the Department of all information, reports, proposals, brochures, summaries, written conclusions, graphic presentations, and similar materials developed by the MPO and financed, in whole or in part, as provided in this agreement. All reports published by the MPO shall contain the following prominent credit reference to the Department, USDOT, FHWA, and FTA: *Prepared in cooperation with the Texas Department of Transportation and the U.S. Department of Transportation, Federal Highway Administration, and Federal Transit Administration.*
- B. Upon termination of this agreement, all documents prepared by the MPO or furnished to the MPO by the Department, shall be delivered to the Department. All documents, photographs, calculations, programs, and other data prepared or used under this agreement may be used by the Department without restriction or limitation of further use.

#### **Article 34. Legal Construction**

In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, that invalidity, illegality, or unenforceability shall not affect any other provisions and this agreement shall be construed as if it did not contain the invalid, illegal, or unenforceable provision.

#### **Article 35. Sole Agreement**

This agreement constitutes the sole and only agreement between the parties and supersedes any prior understandings or written or oral agreements between the parties respecting the subject matter of this agreement.

#### **Article 36. Copyrights**

The Department and the USDOT shall, with regard to any reports or other products produced under this agreement, reserve a royalty-free, nonexclusive and irrevocable right to reproduce, publish, or otherwise use, and to authorize others to use the work for government purposes.

#### **Article 37. Federal Funding Accountability and Transparency Act Requirements**

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| CFDA Title:                            |  |
| CFDA No.:                              |  |
| <b>Not Research and Development</b>    |  |

- A. Any recipient of funds under this agreement agrees to comply with the Federal Funding Accountability and Transparency Act and implementing regulations at 2 CFR Part 170, including Appendix A. This agreement is subject to the following award terms:  
<http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22705.pdf> and  
<http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22706.pdf>
- B. The MPO agrees that it shall:
  - 1. Obtain and provide to the Department a Central Contracting Registry (CCR) number (Federal Acquisition Regulation, Part 4, Sub-part 4.1100) if this award provides for more than \$25,000 in Federal funding. The CCR number may be obtained by visiting the CCR web-site at <https://www.sam.gov/portal/public/SAM/>;
  - 2. Obtain and provide to the Department a Data Universal Numbering System (DUNS) number, a unique nine-character number that allows the Federal government to track the distribution of federal money. The DUNS number may be requested free of charge for all businesses and entities required to do so by visiting the Dun & Bradstreet on-line registration website at <http://fedgov.dnb.com/webform>; and
  - 3. Report the total compensation and names of its top five (5) executives to the Department if:
    - i. More than 80% of annual gross revenues are from the Federal government, and those revenues are greater than \$25,000,000; and
    - ii. The compensation information is not already available through reporting to the U.S. Securities and Exchange Commission.

#### **Article 38. Single Audit Report**

If federal funds are used:

- A. The parties shall comply with the single audit report requirements stipulated in 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- B. If threshold expenditures of \$750,000 or more are met during the fiscal year, the MPO must submit a Single Audit Report and Management Letter (if applicable) to TxDOT's Compliance Division, 125 East 11th Street, Austin, TX 78701 or contact TxDOT's Compliance Division by email at [singleaudits@txdot.gov](mailto:singleaudits@txdot.gov).
- C. If expenditures are less than the threshold during the MPO's fiscal year, the MPO must submit a statement to TxDOT's Compliance Division as follows: "We did not meet the \$ \_\_\_\_\_ expenditure threshold and therefore, are not required to have a single audit performed for FY \_\_\_\_\_."
- D. For each year the Project remains open for federal funding expenditures, the MPO will be responsible for filing a report or statement as described above. The required annual filing shall extend throughout the life of the Agreement, unless otherwise amended or the Project has been formally closed out and no charges have been incurred within the current fiscal year.

#### **Article 39. Notices**

All notices to any party by the other parties required under this agreement shall be delivered personally or sent by certified or U.S. mail, postage prepaid, addressed to the party at the following addresses:

|                                 |               |
|---------------------------------|---------------|
| Contract No.:                   | 50-19XP0006   |
| Federal Highway Administration: |               |
| CFDA Title:                     |               |
| CFDA No.:                       | 20.205/20.505 |
| Not Research and Development    |               |

|                              |                                                                                                                                                         |
|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>MPO/Fiscal Agent:</b>     | Mike Eastland, Executive Director<br>North Central Texas Council of Governments<br>616 Six Flags Drive<br>Arlington, Texas 76011                        |
| <b>MPO Policy Committee:</b> | Michael Morris, P.E.<br>Director of Transportation<br>616 Six Flags Drive<br>Arlington, Texas 76011                                                     |
| <b>Department:</b>           | Director, Transportation Planning & Programming Division<br>Texas Department of Transportation<br>125 E. 11 <sup>th</sup> Street<br>Austin, Texas 78701 |

All notices shall be deemed given on the date delivered or deposited in the mail, unless otherwise provided in this agreement. Any party may change the above address by sending written notice of the change to the other parties. Any party may request in writing that notices shall be delivered personally or by certified U.S. mail and that request shall be honored and carried out by the other parties.

#### **Article 40. Signatory Warranty**

Each signatory warrants that the signatory has necessary authority to execute this agreement on behalf of the entity represented.

**THIS AGREEMENT IS EXECUTED** by the Department, the North Central Texas Council of Governments as the MPO and Fiscal Agent and the Regional Transportation Council as the MPO Policy Committee in triplicate.

REGIONAL TRANSPORTATION COUNCIL

  
Signature

Michael Morris P.E.

Director of Transportation

Title

9/28/18  
Date

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS

  
Signature

Mike Eastland

Executive Director

9/28/18  
Date

|                                 |               |
|---------------------------------|---------------|
| Contract No.:                   | 50-19XF0006   |
| Federal Highway Administration: |               |
| CFDA Title:                     |               |
| CFDA No.:                       | 20.205-20.505 |
| Not Research and Development    |               |

THE DEPARTMENT



Signature

Peter Smith

Typed or Printed Name

Director, Transportation Planning and  
Programming Division, Texas Department of  
Transportation

Title

9/24/2018

Date



## North Central Texas Council of Governments

**Item 15**

*Exhibit: 2026-01-15-AA*

Meeting Date: January 22, 2026

Submitted By: Randy Richardson  
Director of Administration

Item Title: Resolution Authorizing a Contract with Granicus, LLC for Agenda Management Software

The process of generating, reviewing, approving, formatting, and publishing the monthly Executive Board agenda is a time-intensive and manual effort that relies heavily on administrative staff across multiple departments. Currently, agenda development, legal review, packet assembly, publication, and meeting minutes documentation are managed across several segmented platforms, increasing staff workload and duplication of effort.

To address these challenges, Agency Administration (AA) and Information and Innovation Services (IIS) teams collaborated with the Executive Director's Office to evaluate agenda management solutions that could streamline workflows while preserving NCTCOG's established governance standards.

Over several months, the project team reviewed available vendors and recommends Granicus, LLC's Legistar software for agenda management. This cloud-based solution streamlines agenda creation, meeting minutes, voting, search, archiving, and public access, while ensuring compliance with ADA and Texas Open Meetings Act standards.

The initial proposed contract with Granicus, LLC is for three (3) years (through January 2029), with an optional 2-year renewal for a total of five (5) years. Implementation is expected to span six to eight months, with a targeted rollout in late Summer 2026.

If approved, the project will kick off this month. Implementation will include staff training, template configuration for NCTCOG compliance, feedback collection and refinement cycles, customization for NCTCOG needs, and phased deployment of additional Legistar products such as board and public portals.

Granicus, LLC is available utilizing OMNIA Partners cooperative contract #159768. A draft resolution authorizing a contract with Granicus, LLC for Agenda Management Software for a maximum five (5) year term and in an amount not to exceed \$415,000 is attached for Executive Board consideration.

I will provide a brief presentation on this matter and will be available to answer any questions the Board may have.

RR

## RESOLUTION AUTHORIZING A CONTRACT WITH GRANICUS, LLC FOR AGENDA MANAGEMENT SOFTWARE

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, the NCTCOG Executive Board conducts official public meetings that require the preparation, distribution, posting, and long-term retention of agendas, supporting materials, and official actions in accordance with applicable open meetings laws, public records requirements, and accessibility standards; and,

**WHEREAS**, the preparation, internal review, approval, distribution, and archival of Executive Board agendas, meeting materials, and official records are critical operational functions that directly support the Executive Board and agency leadership in the execution of their official roles and responsibilities; and,

**WHEREAS**, implementation of a centralized agenda management system supports best practices in public governance by enhancing transparency, improving public access to meeting materials, and supporting compliance with applicable open meetings, public information, records retention, and accessibility requirements; and,

**WHEREAS**, staff have evaluated available meeting and agenda management software solutions and determined that Granicus Legistar provides a comprehensive platform, including agenda preparation, workflow automation, digital review and approval, and public-facing access tools, that best aligns with NCTCOG's operational needs; and,

**WHEREAS**, Granicus, LLC is available utilizing OMNIA Partners cooperative contract #159768; and,

**WHEREAS**, NCTCOG has complied with Federal and State regulations regarding contract and procurement proceedings.

### NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

**Section 1.** A contract between NCTCOG and Granicus, LLC for Agenda Management Software, for a maximum five (5) year term and in an amount not to exceed \$415,000, be and is hereby approved.

**Section 2.** The Executive Director or his designee is authorized to execute necessary agreements to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

---

Victoria Johnson, President  
North Central Texas Council of Governments  
Councilmember, City of Burleson

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 22, 2026.

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Brandon Huckabee, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Erath County

January 22, 2025

# Agenda Management Software: Authorization Request Briefing

Presented By: Randy Richardson



## Presentation Overview

- **Request:** Executive Board Authorization to sign a contract with Granicus, LLC for Agenda Management Software.
- **Current State:** The agenda management process is a labor intensive and time-consuming practice that operates across several segmented platforms.
- **Proposed Solution:** Granicus' Legistar software aligns well with NCTCOG agenda practices and offers opportunities for greater efficiency, effectiveness, and scalability.
- **Contract Terms:** Includes a 3-year initial term followed by 2 annual renewal options not to exceed a total cost of \$415,000.
- **Implementation:** Deployment could start in early calendar year 2026, lasting 6-8 months, with flexibility to implement in phases.

# Benefits of Legistar



- **Automation** – Streamlines key processes such as agenda intake and approval, agenda shell creation, packet development, and item renumbering and ordering.
- **Digitization** – Offers digital signature capabilities, accessible online formatting, recording of votes, and public engagement analytics.
- **Real-Time Board Engagement** – Board portal that enables note taking and agenda interaction, among other features.

3

## Implementation– Phased Approach

- **Initial Implementation Focus** – Proposed first phase will emphasize streamlined agenda item submission, development, posting, and access, along with the recording of meeting minutes.
- **Subsequent phases for consideration** – Board portal and inclusion of other committees and councils.
- All functionality regardless of phase is included in total cost.
- Implementation timing can be tailored to meet agency priorities.

4

# What Is Being Requested Today?

Authorization to sign a contract with Granicus, LLC for Agenda Management Software for a maximum five (5) year term and in an amount not to exceed \$415,000.



## North Central Texas Council of Governments

### ***Item 16***

*Exhibit: 2026-01-16-CJ*

Meeting Date: January 22, 2026

Submitted By: Kelly Schmidt  
Criminal Justice Program Administrator

Item Title: Resolution Adopting FY 2027 Criminal Justice Policies and Procedures

The Office of the Governor's Public Safety Office (PSO) and the North Central Texas Council of Governments (NCTCOG) have an Interlocal Cooperation Agreement that includes a Statement of Work (SOW) specific to PSO's Criminal Justice Services. SOW deliverables outline NCTCOG's Criminal Justice services provided to units of local government, school districts, colleges and universities, and non-profit agencies.

Among many services, NCTCOG is responsible for reviewing and scoring local agencies' criminal justice grant applications. In this capacity, NCTCOG is required to adopt Policies and Procedures that guide the application process and define committee responsibilities. This document is attached for Executive Board review and approval.

On December 15<sup>th</sup> the Criminal Justice Policy Development Committee (CJPDC), appointed by the NCTCOG Executive Board, reviewed and approved the FY 2027 Criminal Justice Program Policies and Procedures and recommends Executive Board adoption.

The most significant changes include replacing the Truancy Prevention grant category title with the new Youth Diversion title; adding language regarding grant application workshop notification and attendance; increasing suggested funding limits for the Criminal Justice Program – Justice Assistance Grant category; and incorporating language to address personnel overtime projects. These revisions are reflected in the attached strike-through policy document. References to grant period timeframes and fiscal years have also been updated.

A draft resolution adopting the FY 2027 Criminal Justice Program Policies and Procedures is attached for Executive Board consideration.

I will be available to answer any questions prior to requesting Board approval.

## RESOLUTION ADOPTING FY 2027 CRIMINAL JUSTICE POLICIES AND PROCEDURES

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG is responsible for reviewing and scoring local agencies' criminal justice grant applications; and,

**WHEREAS**, the Office of the Governor's Public Safety Office's Interlocal Cooperation Agreement with NCTCOG requires Criminal Justice Program Policies and Procedures to be adopted by NCTCOG's Executive Board; and,

**WHEREAS**, the Criminal Justice Policy Development Committee (CJPDC), which is appointed by the Executive Board, reviewed, approved, and recommended Executive Board adoption of the Fiscal Year 2027 Criminal Justice Program Policies and Procedures on December 15, 2025.

### **NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The NCTCOG Executive Board adopts the Fiscal Year 2027 Criminal Justice Program Policies and Procedures, included in Attachment 1.

**Section 2.** This resolution shall be in effect immediately upon its adoption.

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Victoria Johnson, President  
North Central Texas Council of Governments  
Councilmember, City of Burleson

I hereby certify that the Executive Board of the North Central Texas Council of Governments adopted this resolution on January 22, 2026.

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Brandon Huckabee, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Erath County

# Criminal Justice Policy Development Committee Policies and Procedures

## INTRODUCTION

The following policies and procedures define rules and regulations governing certain application processes for the Office of the Governor's (OOG) Public Safety Office (PSO) programs. PSO has identified the following funding opportunities in which the North Central Texas Council of Governments (NCTCOG) will assist in the distribution of grant funds:

- Criminal Justice Program - Justice Assistance Grant (CJ-JAG)
- General Victim Assistance – Direct Services Program (GVA)
- Juvenile Justice (JJ)
- Violent Crimes Against Women Criminal Justice and Training Program – Domestic Violence, Sexual Assault, Dating Violence, and Stalking (VAW)
- **Truancy Prevention (TP) Youth Diversion (YD)**

**NOTE – Truancy Prevention has been renamed Youth Diversion, as authorized under the Texas General Appropriations Act, Article I, Rider 21 for Trusted Programs within the Governor's Office. All references to Truancy Prevention throughout this document have been updated to reflect the new title.**

In addition, these policies and procedures govern the operation of NCTCOG's Criminal Justice Policy Development Committee (CJPDC) as outlined in the Interlocal Cooperation Agreement between PSO and NCTCOG.

NCTCOG shall provide general planning and coordination activities for issues related to criminal justice, juvenile justice, delinquency prevention, victims services, and related topics throughout the year. Such services may include providing feedback on, input to, or communicating PSO's real or proposed priorities.

## 1. COMPLIANCE WITH ADMINISTRATIVE RULES

- 1.1. All policies, rules, and regulations set forth in this document are in compliance with the Texas Administrative Code (TAC), Title 1, Part 1, Chapter 3.
- 1.2. Section 3.1 of the Texas Administrative Code; Applicability: Subchapters A through F of this chapter apply to all applications for funding and grants submitted to PSO. Subchapter A covers the general provisions for grant funding. Subchapter B addresses budget rules for grant funding. Subchapter D provides rules detailing the conditions PSO may place on grants. Subchapter E sets out the rules related to administering grants. Subchapter F specifies rules regarding program monitoring and audits.

## 2. NOTIFICATION OF FUNDING OPPORTUNITIES

OOG will post all Funding Announcements (FA) in the *Texas Register* and to the PSO eGrants Funding Opportunities webpage. PSO will notify the COGs when FAs are posted in the *Texas Register*. NCTCOG will post **PSO CJ-JAG, GVA, JJ, VAW and YD** funding opportunities to its website and will distribute a notification of funding availability to **the grant officials' email addresses listed in eGrants, based on the most current grantee report generated from the system, and to** regional database contacts. The NCTCOG notification will contain mandatory grant application workshop information, including the schedule and registration details. OOG posts all FAs in the *Texas Register*. It is the applicant agency's responsibility to identify funding opportunities in which to apply.

**NOTE – Section 2: Revised to add more information on workshop notification process.**

### 3. APPLICATION WORKSHOP REQUIREMENT

3.1. NCTCOG's Criminal Justice Program staff will conduct mandatory Grant Application Workshops for the program categories prioritized by NCTCOG. Workshop schedules and registration details will be posted on NCTCOG's Criminal Justice Program website.

NCTCOG shall make the following available to current grantees, potential applicants, and other requestors at least 30 days prior to the PSO eGrants application deadline: local priorities related to criminal justice issues; local policies and procedures; criteria used in the scoring of applications including a copy of the scoring instrument; other relevant materials that affect NCTCOG's scoring process; and information related to the availability of training materials or other documents regarding PSO grant application creation available on the eGrants website. NCTCOG will direct potential applicants to the eGrants website and shall inform applicants/grantees to contact PSO personnel and/or the eGrants Helpdesk for assistance.

#### 3.2. MANDATORY ATTENDANCE:

3.2.1. Grant application workshop attendance is mandatory for all FY27 applicants wishing to submit a new application, renewal application and/or a non-competing continuation application in CJ-JAG, GVA, JJ, VAW and YD.

**3.2.2. NCTCOG is not responsible if an agency fails to attend a mandatory workshop. It is the applicant agency's responsibility to contact their applicable council of governments for workshop information. The CJ-JAG, GVA, VAW, JJ and YD Funding Announcements contain the following application process instructions:**

- *Applicants must contact their applicable regional council of governments (COG) regarding their application.***
- *Each of Texas' 24 COGs holds its own application planning workshops, workgroups, and/or subcommittees and facilitates application prioritization for certain programs within its region. Failure to comply with regional requirements imposed by the COG may render an application ineligible.***

**NOTE – Section 3.2.2: New section to address workshop attendance and to include PSO's Funding Announcement language.**

3.3. TECHNICAL ASSISTANCE: Applicants may seek technical assistance from NCTCOG Criminal Justice Program staff while preparing their applications before submission. PSO staff will also provide technical assistance on grant-related questions/issues. NCTCOG technical assistance is advisory in nature and is not intended to address all possible outcomes of the grant application process.

3.4. NCTCOG may require additional information to be submitted directly to NCTCOG for scoring purposes. NCTCOG-required items may include but not be limited to the NCTCOG Addendum, applicable Cooperative Working Agreements and/or Letters of Intent.

Applications submitted on an incorrect NCTCOG Addendum will not be scored and will not be recommended for funding (for example: submitting a CJ-JAG project on a YD addendum).

Applications submitted on an NCTCOG Addendum from prior grant cycles will not be scored and will not be recommended for funding.

3.5. DEADLINES: Application submission deadlines will be set by PSO and eGrants applications in all program categories will be submitted directly to PSO electronically. eGrants submissions and all NCTCOG-required documents are due by the PSO-determined due date. Deadlines are final. No late eGrants applications or NCTCOG-required information will be accepted, without exceptions. There is no appeal process.

#### 4. FUNDING GUIDELINES

##### 4.1. LOCAL PRIORITIES AND STRATEGIC PLANNING:

4.1.1. Local needs and priorities will be identified through the strategic planning process, with guidelines set forth by PSO. The criminal justice needs relevant to the plan include but are not limited to criminal justice system improvements, juvenile justice system improvements, direct victim services, mental health, and substance abuse treatment. Local priorities will be presented to applicants during mandatory grant application workshops and will be incorporated into the scoring criteria.

Local needs and priorities for the strategic planning process may be gathered via electronic surveys, on-site meetings, or other reasonable methods.

For scoring purposes, CJPDC may identify specific issues related to the local priorities.

NCTCOG will evaluate, update and submit the Strategic Plan and an Executive Summary by a deadline set by PSO.

4.1.2. Grant application workshop attendees will be made aware of the importance of justice-related strategic planning. All strategic planning documents will be posted on NCTCOG's website.

4.2. APPLICANT ELIGIBILITY: Eligibility for funding is determined by PSO and applicant agencies must adhere to guidelines set forth by PSO in the FA as posted in the *Texas Register*. Funding allocated to NCTCOG's 16-county region may only serve the NCTCOG region. Therefore, applicants desiring to serve counties in other COG regions must submit a separate application to that COG and follow the policies and procedures set forth by each.

4.2.1. Agencies receiving funds directly from their state association, from a PSO-designated fiscal agent or directly from PSO for select programs must apply directly through their state association, designated fiscal agent, or PSO and may not apply for funds allocated to NCTCOG's region. Examples include but are not limited to: Children's Advocacy Centers and Court Appointed Special Advocates projects.

4.2.2. PSO will make the final determination as to which funding source is most appropriate for each application.

4.3. FUNDING LIMITATIONS: For the FY27 grant cycle, the following guidelines apply to program categories prioritized by NCTCOG:

4.3.1. Criminal Justice Program - Justice Assistance Grant (CJ-JAG):

4.3.1.1. Non-Profit Applicant Agencies (including hospitals and faith-based organizations): A suggested cap of \$50,000 has been placed on new and renewal CJ-JAG applications being scored and prioritized.

4.3.1.2. Units of Local Government, ISDs, Native American tribes, Councils of Governments, State Agencies, Colleges and Universities:

4.3.1.2.1. A suggested cap of ~~\$100,000~~ **\$125,000** has been placed on new and renewal CJ-JAG applications being scored and prioritized that benefit one service area/jurisdiction.

4.3.1.2.2. A suggested cap of ~~\$160,000~~ **\$200,000** has been placed on new and renewal CJ-JAG applications being scored and prioritized that benefit two service areas/jurisdictions.\*

4.3.1.2.3. A suggested cap of **\$240,000** **\$300,000** has been placed on new and renewal CJ-JAG applications being scored and prioritized that benefit three or more service areas/jurisdictions.\*

\* CJ-JAG collaboration projects may be subject to additional supporting documentation at the time of grant submittal. Supporting documents may include items such as Letters of Intent from all collaborators and Cooperative Working Agreements. CJ-JAG collaboration documents are due by the PSO-determined due date (see Section 3.5).

**NOTE – Section 4.3.1: The tiered CJ-JAG suggested funding limits for scored new and renewal applications have been increased in response to continued rise in costs associated with justice-related projects and public safety equipment within this grant category.**

4.3.2. Juvenile Justice Program: A suggested cap of \$100,000 has been placed on new and renewal applications being scored and prioritized.

4.3.3. Violence Against Women Justice and Training Program: A suggested cap of \$150,000 has been placed on new and renewal applications being scored and prioritized.

4.3.4. Youth Diversion Program: A suggested cap of \$100,000 has been placed on new and renewal applications being scored and prioritized.

4.3.5. General Victim Assistance Grant Program (GVA): Funding limits do not apply for new and renewal applications submitted in GVA.

4.3.6. Non-competing continuation projects in CJ-JAG, GVA, JJ, VAW and YD in year two or three for FY27 may either continue in the cycle at an amount not to exceed the maximum eligible funding or be submitted as a “renewal,” following applicable funding limits and re-entering the competition to be scored.

4.3.7. All Program Categories: The CJPDC has the discretion to recommend an application at a reduced amount.

#### 4.4. APPLICATION LIMITATIONS:

4.4.1. For the FY27 grant cycle, an agency may submit two new, or two renewals, or one new and one renewal distinctly different project(s) to be scored in the following categories:

Juvenile Justice  
Violence Against Women Justice and Training Program  
Youth Diversion

4.4.2. Criminal Justice Program - Justice Assistance Grant:

For the FY27 grant cycle, an agency may submit one new or one renewal non-collaborative CJ-JAG application to be scored and may also submit one new collaborative or one renewal collaborative CJ-JAG project to be scored. A *non-collaborative* project benefits a single entity or jurisdiction; a *collaborative* project benefits two or more entities or jurisdictions. Refer to Section 4.3.1 for suggested funding limit on collaborative projects.

**\*EXCEPTION:** The exception applies only to government entities. For cities and counties with distinct departments, each department may submit two new, or two renewals, or one new and renewal application(s) to be scored in Violence Against Women and Youth Diversion. Distinct local government departments may submit one new OR one renewal AND one new collaborative or one renewal collaborative CJ-JAG application to be scored.

For example, a county's juvenile probation department, district attorney's office and sheriff's office may each submit up to two new, two renewals, or one new and renewal distinctly different

application(s) in Violence Against Women and Youth Diversion. These distinct departments may submit one new OR one renewal AND one collaborative CJ-JAG application to be scored. A government entity is not limited in the number of their departments that apply.

4.4.3. General Victim Assistance Program: Per PSO, non-profit applicants are limited to a single application per agency, and all other eligible organizations are limited to one application per unit, district or division.

4.5. APPLICATION CYCLES:

4.5.1. Criminal Justice Program - Justice Assistance Grant (CJ-JAG) projects:

4.5.1.1. A three-year prioritization cycle applies to all new and renewal FY27 CJ-JAG staffing-based projects.

4.5.1.2. A two-year prioritization cycle applies to all new and renewal FY27 CJ-JAG evaluation projects.

4.5.1.3. A one-year prioritization cycle applies to all new FY27 CJ-JAG equipment-only **and personnel overtime** projects.

**NOTE – Section 4.5.1.3: Expanded to include personnel overtime projects.**

4.5.1.4. Agencies funded for a law enforcement patrol vehicle(s) in FY25 CJ-JAG may not apply for an additional patrol vehicle(s) in the FY26 and FY27 CJ-JAG grant cycles. Agencies funded for a law enforcement patrol vehicle(s) in FY26 CJ-JAG may not apply for an additional patrol vehicle(s) in the FY27 and FY28 CJ-JAG grant cycles.

4.5.1.5. An agency funded for equipment in FY26, including hardware and/or software, may not submit an application request for the same equipment in FY27.

Example 1: an agency funded for in-car computers in FY26 may not apply for additional in-car computers in FY27.

Example 2: an agency funded for technology and associated maintenance agreements in FY26 may not apply for funds to continue that technology in FY27.

4.5.1.6. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based CJ-JAG applications, a period of two years for CJ-JAG evaluation applications, **a period of one year for CJ-JAG equipment-only applications, and a period of one year for CJ-JAG personnel overtime applications.**

**NOTE – Section 4.5.1.6.: Expanded to include personnel overtime projects.**

4.5.1.7. PSO will not make CJ-JAG funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.

4.5.1.8. For FY27, new and renewal CJ-JAG projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.

4.5.1.8.1. Staffing-based CJ-JAG projects only: PSO may award a lesser amount to a project due to depleted funding at the project's priority list position. In this case, the applicant may request the initial CJPDC-recommended amount when submitting that project's grant cycle two-of-three and grant cycle three-of-three applications. This policy will be applied to the CJ-JAG FY26 staffing-based new or renewal project that received a lesser amount, if applicable.

4.5.2. Juvenile Justice (JJ) projects:

- 4.5.2.1. A three-year prioritization cycle applies to all new and renewal FY27 JJ staffing-based projects.
- 4.5.2.2. A two-year prioritization cycle applies to all new and renewal FY27 JJ evaluation projects.
- 4.5.2.3. A one-year prioritization cycle applies to all new FY27 JJ equipment-only projects.
- 4.5.2.4. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based JJ applications, a period of two years for JJ evaluation applications and a period of one year for JJ equipment-only applications.
- 4.5.2.5. PSO will not make JJ funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.
- 4.5.2.6. For FY27, new and renewal JJ projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.
  - 4.5.2.6.1. Staffing-based JJ projects only: PSO may award a lesser amount to a project due to depleted funding at the project's priority list position. In this case, the applicant may request the initial CJPDC-recommended amount when submitting that project's grant cycle two-of-three and grant cycle three-of-three applications. This policy will be applied to the JJ FY26 staffing-based new or renewal project that received a lesser amount, if applicable.

4.5.3. Violence Against Women Justice and Training (VAW) projects:

- 4.5.3.1. A three-year prioritization cycle applies to all new and renewal FY27 VAW staffing-based projects.
- 4.5.3.2. A two-year prioritization cycle applies to all new and renewal FY27 VAW evaluation projects.
- 4.5.3.3. A one-year prioritization cycle applies to all new FY27 VAW equipment-only projects.
- 4.5.3.4. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based VAW applications, a period of two years for VAW evaluation applications and a period of one year for VAW equipment-only applications.
- 4.5.3.5. PSO will not make VAW funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.
- 4.5.3.6. For FY27, new and renewal VAW projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.
  - 4.5.3.6.1. Staffing-based VAW projects only: PSO may award a lesser amount to a project due to depleted funding at the project's priority list position. In this case, the applicant may request the initial CJPDC-recommended amount when submitting that project's grant cycle two-of-three and grant cycle three-of-three applications. This policy will be applied to the VAW FY26 staffing-based new or renewal project that received a lesser amount, if applicable.

4.5.4. Youth Diversion (YD) projects:

- 4.5.4.1. A three-year prioritization cycle applies to all new and renewal FY27 YD staffing-based projects.
- 4.5.4.2. A two-year prioritization cycle applies to all new and renewal FY27 YD evaluation projects.
- 4.5.4.3. A one-year prioritization cycle applies to all new FY27 YD equipment-only projects.
- 4.5.4.4. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based YD applications, a period of two years for YD evaluation applications and a period of one year for YD equipment-only applications.
- 4.5.4.5. PSO will not make YD funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.
- 4.5.4.6. For FY27, new and renewal YD projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.
  - 4.5.4.6.1. Staffing-based YD projects only: PSO may award a lesser amount to a project due to depleted funding at the project's priority list position. In this case, the applicant may request the initial CJPDC-recommended amount when submitting that project's grant cycle two-of-three and grant cycle three-of-three applications. This policy will be applied to the YD FY26 staffing-based new or renewal project that received a lesser amount, if applicable.

4.5.5. General Victim Assistance (GVA) projects:

- 4.5.5.1. A three-year prioritization cycle applies to all new and renewal FY27 GVA staffing-based projects.
- 4.5.5.2. A two-year prioritization cycle applies to all new and renewal FY27 GVA evaluation projects.
- 4.5.5.3. A one-year prioritization cycle applies to all new FY27 GVA equipment-only projects.
- 4.5.5.4. An applicant with an FY27 GVA non-competing continuation component is allowed to submit for a new and distinctly different GVA component that is not currently funded. In this case, only the new component will be scored. Should the NEW component be recommended for funding, the application will inherit the prioritization cycle status of the most recently-scored component.
- 4.5.5.5. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based GVA applications, a period of two years for GVA evaluation applications and a period of one year for GVA equipment-only applications.
- 4.5.5.6. PSO will not make GVA funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.
- 4.5.5.7. For FY27, new and renewal GVA projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.\*

4.5.5.7.1. Staffing-based GVA projects only: PSO may award a lesser amount to a project due to depleted funding at the project's priority list position. In this case, the applicant may request the initial CJPDC-recommended amount when submitting that project's grant cycle two-of-three and grant cycle three-of-three applications. This policy will be applied to the GVA FY26 staffing-based new or renewal project that received a lesser amount, if applicable.

4.5.6. All Funding Categories:

- 4.5.6.1. All final funding decisions are made by PSO, and an NCTCOG recommendation is not a guarantee of funding.
- 4.5.6.2. Applications funded by PSO out of prioritization order will be one-grant period commitments.

**5. APPLICATION REVIEW AND SCORING PROCESS**

- 5.1. Applications will be scored by members of the CJPDC.
- 5.2. PROJECT SCORING CRITERIA: The CJPDC-approved scoring criteria will be used to evaluate each new and renewal application submitted for review.
- 5.3. MINIMUM SCORE: A minimum score of seventy (70) is required for a project to be recommended for funding in all program categories.
- 5.4. PROJECT SCORING PROCESS:
  - 5.4.1. Once PSO determines the eligibility of applications within a program category, applications will be forwarded to NCTCOG for scoring and prioritization.
  - 5.4.2. In the event in-person scoring sessions cannot be held, scoring will be conducted via a virtual platform. If a scoring session is held virtually, members are counted as present and may score applications via teleconference or video conference.
  - 5.4.3. In order to be able to score applications, each CJPDC member must participate in scoring training provided by NCTCOG Criminal Justice Program staff.
  - 5.4.4. When necessary, as a result of the number of submitted applications for review, scoring, and prioritization, NCTCOG staff will divide the CJPDC members into scoring teams. NCTCOG Criminal Justice program staff will attempt to divide members into teams with a system that maintains diversity of PSO multi-disciplinary representation of members and considers prior history of individual member's scoring average.
  - 5.4.5. Scores from each scoring team member will be recorded, totaled, and averaged with the other team member scores for each individual project. The average score for each application will be used to rank the applications from high to low which will determine the NCTCOG-recommended priority within each program category.
  - 5.4.6. In the event of a tie score when the projects are ranked, staff will delete a high score and a low score until the tie is broken. Projects will be placed on the priority list in the order of the tiebreaker score.

For example: Project 1 and Project 2 both have an average of 85.0000. After removing the high and low individual scores from each project, Project 1 now has an average of 84.33333 and Project 2 has an average of 86.55555. Project 2 will be listed above Project 1 on the priority ranking list.

- 5.5. NCTCOG will provide Vendor Hold technical assistance to grantees. At time of scoring/prioritization, NCTCOG staff will notify CJPDC of agencies that appear to have persistent vendor hold issues.

## 6. NCTCOG RECOMMENDATIONS FOR FUNDING

- 6.1. The CJPDC must make funding recommendations on applications based upon local criminal justice priorities identified in the NCTCOG's most recently completed strategic plan; any PSO-identified state priorities, the eligibility, reasonableness, and cost-effectiveness of the proposed project; and current NCTCOG policies and procedures. The CJPDC has the discretion to recommend an application at a reduced amount.
  - 6.1.1. The CJPDC will make priority recommendations to NCTCOG's Executive Board. The Executive Board will make the final determination on the CJPDC priority lists.
  - 6.1.2. Following Executive Board endorsement, applicants will be notified within fourteen (14) calendar days that their application was either "Recommended for Funding" or "Not Recommended for Funding" to PSO. Spreadsheets identifying the scores and priority ranking for each program category will be posted on the NCTCOG website, which will include the following statement:

"After the Criminal Justice Advisory Committee prioritizes the grant applications and the NCTCOG's governing body approves the priority listing, the NCTCOG submits the written priority listing to PSO. Based upon the NCTCOG's priority listing, PSO will verify the eligibility, reasonableness and cost-effectiveness strategy of the proposed project, and the availability of funding, and will render final funding decisions on these grant applications. The NCTCOG will notify grantees of any changes in the funding recommendations."

### 6.2. PRIORITY RANKING PROCEDURE:

- 6.2.1. NCTCOG staff will place all non-competing continuation projects in their priority ranking from the previous year in each program category. All applications will maintain their initial score until the prioritization period expires.
- 6.2.2. New and renewal projects will be placed in priority (according to score, high to low) immediately following non-competing continuation projects in each program category.
- 6.2.3. If a project is deemed ineligible by PSO, it will be noted as such on the priority ranking list. If a project is not recommended by CJPDC, it will be noted as such on the priority ranking list.
- 6.2.4. In the event more than one agency applies for identical services serving the same geographical area and each receives a "recommended for funding" score, the CJPDC will determine if the geographic area to be served is sufficient to support more than one program. If not, the organization receiving the highest score will be recommended for funding and the lower-scored application(s) will not be recommended for funding.
- 6.2.5. The CJPDC reserves the right not to recommend a project based upon chronic or egregious violations including but not limited to PSO monitoring reports verifying non-compliance, failure to complete PSO-required program progress reports and/or PSO-required financial reports, misuse of PSO funds, or at the discretion of the PSO.
- 6.2.6. In the event PSO provides NCTCOG with projected allocations for a project category, and if there are insufficient applications recommended for funding with a minimum score of 70 points to expend the allocation, the CJPDC may continue to recommend projects in ranking order until the funding is expended or a minimum score of 60 points is reached.

- 6.3. EX-PARTE CONTACT: Any form of contact between an applicant agency's representative, employee or contractor and a committee member in which the application or the scoring of the application is discussed is prohibited. Such contact should immediately be reported to NCTCOG's Criminal Justice Program staff. Such contact may result in an applicant agency not being recommended for future funding consideration.

## 7. CRIMINAL JUSTICE POLICY DEVELOPMENT COMMITTEE

7.1. MEMBERSHIP: The CJPDC is a multi-disciplinary representation of members from the North Central Texas region.

7.1.1. The representation must include education, juvenile justice, law enforcement, mental health, prosecution or courts, and victim services, with at least one victim services member from a non-governmental agency. Each individual member may either represent one of the required disciplines or be classified as an “other” discipline. No single discipline, including the “other” category, may constitute more than one-third (1/3) of the Committee.

7.1.2. Membership shall roughly reflect a county’s percentage of the region’s population. Every attempt will be made to have at least one representative from each of the region’s 16 counties.

7.1.3. NCTCOG’s Executive Board will appoint new members to serve staggered three-year terms, ending December 31<sup>st</sup> of each calendar year, with a maximum committee size of fifty members. Every effort will be made to balance committee representation based on county population.

7.1.4. The Committee includes a permanent representative for each of the following agencies: City of Dallas and City of Fort Worth Police Departments; Dallas County and Tarrant County Sheriff’s Offices; Dallas County and Tarrant County District Attorney’s Offices; Dallas County and Tarrant County Juvenile Probation Departments; Dallas County and Tarrant County Community Supervision and Corrections Department (Adult Probation).

7.1.4.1. One alternate may be designated for the above referenced permanent representatives. If the designated alternate is scoring applications for a program category, the alternate must attend a CJPDC Scoring Training session and be present at the program category scoring review(s).

7.1.4.2. The permanent representative and designated alternate(s) for agencies listed in Section 7.1.4 may not share voting privileges simultaneously.

7.1.5. New member nominations may be solicited from a variety of sources, including elected officials, current members, strategic planning participants, and community contacts. Members in good standing may serve two consecutive 3-year terms.

7.1.6. During the last quarter of the calendar year, the Chairperson will appoint a Nominations Subcommittee to develop a list of candidates for the committee’s consideration. This Subcommittee will include the Chair, or in the Chair’s absence, the Vice-Chair and at least four (4) other Committee members.

7.1.7. Appointed members are expected to participate in each meeting to carry out the grant review and prioritization process and other CJPDC business. Attendance issues may be grounds for removal. It is the responsibility of the member to notify NCTCOG staff in advance when unable to participate in CJPDC functions. NCTCOG staff will notify the Chair and Vice Chair of chronic non-participation issues. As directed, NCTCOG staff will contact the member regarding his/her intent to remain on CJPDC. Based on member’s response to such inquiry, the member may be subject for removal from CJPDC.

7.1.8. Membership Ethics Subcommittee: NCTCOG Criminal Justice Program staff will assist the Chairperson in appointing no more than 10 current members to serve on this subcommittee. Each member of this subcommittee shall be familiar with best ethics practices and standards relating to moral turpitude. The subcommittee is responsible to assure that members of the CJPDC are ethically fit to serve. The subcommittee shall investigate and deliberate concerns regarding any members’ fitness to serve from any source. The subcommittee shall make one of the following recommendations to the CJPDC if it finds grounds to sustain the ethical concern of the member: 1) censure of the member or 2) removal of the member from the CJPDC. The CJPDC shall approve, reject, or modify the subcommittee’s recommendation.

7.1.9. A quorum is at least 50% of the Committee's active membership. A vote may be carried by a majority of those Committee members participating during a meeting at which a quorum is present.

7.2. OFFICERS & DUTIES:

7.2.1. The Chair will:

- Preside at all meetings of the CJPDC
- Call regular and special meetings of the CJPDC
- Appoint temporary subcommittees at his/her discretion to perform specific tasks related to the business of the CJPDC
- Appoint special subcommittees at his/her discretion

7.2.2. The Vice-Chair will: Act as the presiding officer during the absence or incapacity of the Chair and shall have all the duties, responsibilities, powers, and privileges of the Chair.

7.2.3. TERM OF OFFICE - Term of office for officers shall be limited to two one-year terms. He/she must be a Committee member and not a designated alternate and be recommended to NCTCOG's Executive Board for confirmation annually. A member elected to Chair or Vice Chair shall be allowed to remain on the committee in order to carry out the duties and term of the officer position.

7.2.4. VACANCY - In the event of a vacancy for the position of any officer, the Committee will recommend a replacement to the Executive Board no later than the next regular meeting following notification that such vacancy exists.

7.3. NCTCOG will ensure that all NCTCOG governing board meetings and meetings of the CJPDC (with a quorum present) at which PSO-related matters are discussed comply with the Texas Open Meetings Act, Texas Government Code Chapter 551.

7.4. Regular meetings will be held to review and modify the Policies and Procedures for a new grant cycle and to address other business the CJPDC deems necessary. Special sessions will be held for new member orientation, scoring training, and grant application team reviews.

7.5. In the event an in-person meeting cannot be held, meetings will be conducted via a virtual platform. If a meeting is held virtually, NCTCOG staff will conduct a roll call of members to track attendance and confirm a quorum. Participating members may vote via teleconference or video conference. Electronic voting by email will be deemed binding if a remote decision is needed.

7.6. NCTCOG will maintain a written record documenting all CJPDC proceedings related to PSO business. Processed minutes must be certified with the signature of a CJPDC member who attended the meeting.

7.7. NCTCOG shall retain the Records for a period of seven (7) years after the final payment by PSO under the terms of this Agreement with the following qualification: if any audit, claim, or litigation is initiated before the expiration of the seven-year period, the Records shall be retained until the audit, claim, or litigation is resolved or until the end of the regular seven-year period, whichever is later. At the end of the seven-year period, NCTCOG shall request disposition instructions for the Records from PSO and shall dispose of the Records in accordance with PSO's instructions.

7.8. CONFLICT OF INTEREST POLICY: NCTCOG shall ensure that members of NCTCOG's governing body, the CJPDC, and NCTCOG staff abstain from scoring and voting on any grant application, other than a grant application submitted by NCTCOG, during the prioritization process if the member or an individual related to the member within the third degree by consanguinity or within the second degree by affinity:

- Is employed by the applicant agency and works for the unit or division that would administer the grant, if awarded;
- Serves on any governing board that oversees the unit or division that would administer the grant, if awarded;
- Owns or controls any interest in a business entity or other non-governmental organization that benefits, directly or indirectly, from activities with the applicant agency; or

- Receives any funds, or a substantial amount of tangible goods or routine services, from the applicant agency as a result of the grant, if awarded.

If a CJPDC member has a conflict of interest regarding a particular grant application, NCTCOG will ensure the committee member abstains from voting, commenting, or otherwise influencing the prioritization process for that application. A CJPDC member with a conflict of interest regarding a particular grant application must vacate the room\* whenever that application is presented to or reviewed by CJPDC, and the member must not take part in or be present for any discussion on the application with any other member of CJPDC.

\*In the event a scoring session is held virtually, a CJPDC member with a conflict must leave the teleconference or video conference whenever that application is presented to or reviewed by CJPDC.

If any applicant, CJPDC member, NCTCOG personnel or other individual has reason to believe that favoritism or inappropriate actions were displayed during the scoring or prioritization of projects, NCTCOG shall ensure that the concerns are shared with PSO as soon as possible.

## **8. PUBLIC INFORMATION ACT REQUESTS**

- 8.1. NCTCOG shall notify PSO of any Public Information Act or media request received by NCTCOG relating to any application for PSO funding or PSO funded grant program no later than one (1) business day after receiving the request. The notification shall include the name of the requestor, the date the request was received by NCTCOG, and a description of the information requested. NCTCOG shall give the PSO opportunity to review any OOG-originated materials and information prior to release, if requested by the PSO.
- 8.2. NCTCOG shall notify PSO as to its response to any Public Information Act or media request received by the NCTCOG relating to any application for PSO funding or PSO-related grant program no later than one (1) business day after providing its response to the requestor. The notification shall include a description of the response (or a copy of the response, if the request was made to the requestor in writing), the date the response was provided to the requestor, and the name of the NCTCOG staff person who responded to the request.



## North Central Texas Council of Governments

***Item 17***

*Exhibit: 2026-01-17-EDO*

Meeting Date: January 22, 2026

Submitted By: Prit Patel  
Senior Economic Development Manager

Item Title: Resolution Authorizing an Interlocal Agreement with the City of Alvarado for Grant Administration Services

The Executive Board is being asked to authorize an Interlocal Agreement (ILA) to manage and administer a U.S. Economic Development Administration (EDA) grant awarded to the City of Alvarado. The City of Alvarado has allocated approximately \$50,000 to NCTCOG to perform these services. The scope of work includes:

- (1) Project Management (record keeping, project reporting, serving as a liaison to the EDA)
- (2) Financial Management (reimbursement requests, financial reporting, reviewing invoices)

The EDA awarded the City of Alvarado a \$1,400,000 grant to support the construction and installation of approximately 1.5 miles of new wastewater infrastructure. The project is expected to create approximately 330 jobs, retain 180 jobs, and leverage an estimated \$30 million in private investment.

The City of Alvarado has requested that the North Central Texas Council of Governments (NCTCOG), through the North Central Texas Economic Development District, manage the EDA grant on their behalf.

As a reminder, NCTCOG region was designated as an Economic Development District by EDA in December 2016. The EDA relies on the expertise of NCTEDD/NCTCOG staff to support local public organizations in competing for EDA grants, as well as administering grants, when possible.

I will be available at the Board meeting to answer questions, or Board members can contact me at 817-704-5666.

**RESOLUTION AUTHORIZING AN INTERLOCAL AGREEMENT WITH THE CITY OF ALVARADO  
FOR GRANT ADMINISTRATION SERVICES**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, the Economic Development District brings together the private and public sectors in partnership to provide a coordinated strategy and economic development technical assistance with such things as strategic planning, grant writing, grant administration and training workshops to promote economic growth in the North Central Texas region; and,

**WHEREAS**, economic development is a major component of the continued progress of the counties within the State Planning Region 4; and,

**WHEREAS**, the Economic Development District supports local public organizations in competing for U.S. Economic Development Administration (EDA) grant funding and, when appropriate, assists with grant administration; and,

**WHEREAS**, the City of Alvarado has been awarded an EDA grant in the amount of \$1,400,000 to support the construction and installation of approximately 1.5 miles of new wastewater infrastructure; and,

**WHEREAS**, the City of Alvarado has allocated \$50,000 to NCTCOG for the management and administration under the EDA grant; and,

**WHEREAS**, the NCTEDD/NCTCOG is willing and able to support the scope of work and authorized activities to assist the City of Alvarado for the performance period.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** An Interlocal Agreement between NCTCOG and the City of Alvarado to manage and administer the U.S. Economic Development Administration (EDA) grant awarded to the City of Alvarado, be and is hereby approved.

**Section 2.** NCTCOG is authorized to receive approximately \$50,000 from the City of Alvarado in consideration of the services to be provided.

**Section 3.** The Executive Director or his designee is authorized to execute necessary agreements to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.

**Section 4.** This resolution shall take effect immediately upon its adoption.

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Victoria Johnson, President  
North Central Texas Council of Governments  
Councilmember, City of Burleson

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 22, 2026.

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Brandon Huckabee, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Erath County



## North Central Texas Council of Governments

### ***Item 18***

*Exhibit: 2026-01-18-EDO*

Meeting Date: January 22, 2026

Submitted By: Ken Kirkpatrick  
General Counsel

Item Title: Resolution Recommending General Assembly Enactment of the Amended Bylaws of the North Central Texas Council of Governments

Last year, President Johnson appointed a Bylaws Review Committee to comprehensively review the Bylaws of the North Central Texas Council of Governments and recommend any changes necessary to comport with current laws and practices. The Committee included the following Executive Board members:

Councilmember Jennifer Justice, Chair  
Councilmember Victoria Johnson  
Judge Chris Hill  
Mayor Kameron Raburn

The Committee held a series of meetings throughout the fall to consider potential revisions with support from NCTCOG staff. The revisions focus largely on the nominating committee composition, timing for Board member vacancies, Board member indemnification, Board terms, Officer duties and Officer succession. The Committee also reviewed Board composition but determined the existing population categories continue to represent a fair distribution based on current and projected population growth through 2035. Following its last meeting, the Bylaws Review Committee unanimously agreed on the proposed Amended Bylaws and recommended forwarding to the Executive Board for review and consideration, which are enclosed as Attachment 1. If approved, the Amended Bylaws will be presented for enactment to the General Assembly at its June 2026 meeting.

A draft resolution recommending General Assembly enactment of the Amended Bylaws of the North Central Texas Council of Governments is attached for Executive Board consideration.

I will provide a brief presentation on this matter and will be available to answer any questions the Board may have.

## **RESOLUTION RECOMMENDING GENERAL ASSEMBLY ENACTMENT OF THE AMENDED BYLAWS OF THE NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, the NCTCOG Bylaws were last amended in 2018; and,

**WHEREAS**, the NCTCOG President, Councilmember Victoria Johnson, appointed a Bylaws Review Committee in August 2025 to comprehensively review the Bylaws and recommend any changes necessary to comport with current law and practices; and,

**WHEREAS**, the Bylaws Review Committee met numerous times throughout the fall of 2025 to consider potential revisions with support from NCTCOG staff; and,

**WHEREAS**, the Bylaws Review Committee unanimously agreed on the proposed Amended Bylaws and recommended forwarding to the NCTCOG Executive Board for consideration; and,

**WHEREAS**, the Executive Board has reviewed the Amended Bylaws and is in favor of the revisions contained therein; and,

**WHEREAS**, the Executive Board desires to recommend General Assembly enactment of the Amended Bylaws at its June 2026 annual meeting.

### **NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The Executive Board recommends General Assembly enactment of the Amended Bylaws of the North Central Texas Council of Governments in substantially similar form to Attachment 1.

**Section 2.** The Executive Board acknowledges the revisions contained in the Amended Bylaws were submitted to it in writing on this date, January 22, 2026.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

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Victoria Johnson, President  
North Central Texas Council of Governments  
Councilmember, City of Burleson

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 22, 2026.

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Brandon Huckabee, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Erath County

**AMENDED AND RESTATED BYLAWS (REVISED) OF THE**  
**North Central Texas Council of Governments**

**20182026**

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**INTRODUCTION**

The North Central Texas Council of Governments (NCTCOG) is the regional planning commission for the 16-county Texas State Planning Region 4 comprising Collin, Dallas, Denton, Ellis, Erath, Hood, Hunt, Johnson, Kaufman, Navarro, Palo Pinto, Parker, Rockwall, Somervell, Tarrant and Wise counties. NCTCOG is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391.

**STATEMENT OF PRINCIPLES AND POLICIES**

1. The underlying concept of the North Central Texas Council of Governments (hereinafter referred to as the Council) is that the general purpose units of government, which are closest to the people, should exercise the basic initiative and leadership and have the primary responsibility for dealing with those problems and needs which require action on an areawide or regional basis.
2. The physical, economic, and social well-being of the region, its citizens and business enterprises, now and in the future, are dependent upon an orderly development of the entire region. This will be possible only with the successful coordination of governmental services and policies.
3. Counties and cities are the principal units of local government in the region. As such, they have the responsibility for anticipating and meeting the local governmental needs which future development will produce, including the need for joint and coordinated areawide services.
4. County and city governing bodies are, and should continue to be, the top policy makers in local government. They are directly concerned with all services and regulations affecting the public in their communities.
5. Constructive and workable policies and programs for meeting and solving the areawide problems of local government will be most effectively and expeditiously developed by regular meetings of governmental unit members in an areawide voluntary council dedicated to the solution of these problems.
6. The Council is an organization through which individual governmental units can coordinate their efforts. It is not in itself a government nor does it seek to become one.
7. The Council shall consider such matters as are areawide or regional in nature or as requested by or deemed beneficial to its member governments.

## **MEMBERSHIP**

### Section I.

Membership in the Council of Governments shall be voluntary and will be determined by passage of a resolution, the payment of dues, and shall be open to the following eligible entities:

- A. Any county in State Planning Region 4, as determined by the Office of the Governor, State of Texas.
- B. Any incorporated cities, municipalities, towns, and villages within State Planning Region 4, as determined by the Office of the Governor, State of Texas.
- C. Any authority, district or other political subdivision of the State within State Planning Region 4, as determined by the Office of the Governor, State of Texas.

## **GENERAL ASSEMBLY**

### Section II.

- A. The General Assembly shall be composed of one (1) elected or appointed public official from each governmental member of the Council whose annual dues are current. The General Assembly shall be responsible for the election of officers, directors and for amendments to these Bylaws except as otherwise provided herein.
- B. The members present at any Assembly meeting shall constitute a quorum, and the majority vote of said members shall decide any business under consideration except Bylaws. Bylaws may be revised by an affirmative vote of seventy-five percent (75%) of the members present. (See Section XI.)
- C. The General Assembly shall elect a President, Vice President, Secretary-Treasurer, and Directors to serve on the Executive Board.

## **GENERAL MEMBERSHIP (GENERAL ASSEMBLY) MEETINGS**

### Section III.

- A. An annual membership meeting of the General Assembly shall be held after the municipal elections for the purpose of electing Officers and Directors to the Executive Board. Additional meetings may be called by the Executive Board, as necessary. General membership meetings shall be for the purposes of amending Bylaws, electing officers, and conducting any other business which may be deemed appropriate.

- B. Written notice of the time, date and location of general membership meetings shall be transmitted to each member government entitled to vote thereat (at the member's physical or electronic address as it appears on the books of the Council) at least ten (10) days prior to the meeting.
- C. Special general membership meetings, for any purpose or purposes, shall be called by the President at the written request of a majority of the members of the General Assembly.
- D. Written notice of special general membership meetings, stating the time, place, and object of such meetings, and the business to be transacted, shall be transmitted to each member government entitled to vote thereat, at least ten (10) days before such meeting. Business transacted at all special meetings shall be confined to the objects and business to be transacted as stated in the notice.
- E. The time, date, and location of all general membership meetings shall be determined by the President as recommended by the Executive Board.

### **ROLE AND RESPONSIBILITIES**

#### Section IV.

- A. The Council shall be concerned with the planning of the region with respect to transportation, water supply, storm water, waste water, flood management, emergency management, work force development, community services, data support services, land use, environmental protection, public facilities, conservation, and any other governmental functions beneficial to its members. Such Council shall be vested with full authority to perform all acts, to render all services, to initiate all studies and to make all recommendations authorized by law. The Council is authorized to apply for, contract for, receive and expend for its purposes, any funds or grants from any participating governmental unit or from the State of Texas, Federal Government, or any other sources, and to contract with and receive payments for services rendered to any incorporated municipality, the State of Texas or any of its political subdivisions, or the Federal Government. The Council shall have no power to levy any character of tax whatsoever. The participating governmental units shall pay annual dues, as determined by the Executive Board, to the Council to help offset the costs and expenses required in the performance of its purpose.

The Council is empowered to make use of funds to employ staff and/or agents, rent office space, and contract for goods and services as it deems necessary to expeditiously carry to completion any studies, activities and/or programs with which it may be charged.

- B. A member government(s) may request the Council to conduct or administer a special study, activity or service on their behalf wherein they agree to pay or share in the costs of such. If said study, activity or service is deemed feasible by the Council, it may enter into an agreement(s) with the member government(s) and any other interested parties to conduct same.

## EXECUTIVE BOARD

### Section V.

- A. The Executive Board shall constitute the Board of Directors and governing body of the Council and shall be responsible for the general policies, programs and the control of funds.
- B. The Executive Board shall also be responsible for approving a work program, including a complement of personnel to implement it, adopting the annual budget following a public hearing of such budget, and making necessary amendments to the budget during the fiscal year.
- C. The Executive Board shall be empowered to appoint an Executive Director as the chief administrative and executive officer of the Council.
- D. The Executive Board shall be empowered to employ consultants and to authorize contracts necessary to carry out the business of the Council.
- E. The Executive Board shall be empowered to appoint study committees, technical advisory committees, and policy development committees deemed necessary to carry out the business of the Council.
- F. The President of the Executive Board shall appoint a nominating committee, ~~comprised composed~~ of ~~the most recent fifteen (15) NCTCOG~~ Past Presidents, to prepare a slate of Officer and Director candidates for consideration at the annual membership meeting of the General Assembly. ~~The minimum quorum for such nominating committee to conduct its business shall be five (5) Past Presidents. In the event quorum cannot be reached amongst the most recent 15 Past Presidents, the most recent 16<sup>th</sup> Past President shall be invited to participate, or in their unavailability or absence the 17<sup>th</sup> Past President, and so on until the quorum is satisfied. The President shall preside over but not be a voting member of the nominating committee.~~
- G. The Executive Board shall meet regularly at least once each month, unless otherwise determined by its members, to conduct the continuing business of the Council.
- H. Representation on the Board shall meet the following minimum requirements at all times:

#### Counties (6 Seats)

- Four (4) locally elected officials on the Board shall be representatives from the four (4) largest populated member Counties (one from each County), as of the last official census.
- One (1) locally elected official on the Board shall be from a member County with a population of between Seventy Five Thousand (75,000) and Six Hundred Fifty Thousand (650,000), as of the last official census.

- One (1) locally elected official on the Board shall be from a member County with a population of less than Seventy Five Thousand (< 75,000), as of the last official census.

**Cities (10 Seats)**

- Three (3) locally elected officials on the Board shall be representatives from the three (3) largest populated member Cities (one from each City), as of the last official census.
- One (1) locally elected official on the Board shall be from a member City with a population of between Two Hundred Thousand (200,000) and Three Hundred Fifty Thousand (350,000), as of the last official census.
- One (1) locally elected official on the Board shall be from a member City with a population of between One Hundred Thousand (100,000) and Two Hundred Thousand (200,000), as of the last official census.
- One (1) locally elected official on the Board shall be from a member City with a population of between Fifty Thousand (50,000) and One Hundred Thousand (100,000), as of the last official census.
- One (1) locally elected official on the Board shall be from a member City with a population of between Twenty Thousand (20,000) and Fifty Thousand (50,000), as of the last official census.
- One (1) locally elected official on the Board shall be from a member City with a population of less than Twenty Thousand (20,000), as of the last official census.
- One (1) locally elected official on the Board shall be from a member City with a population of between Fifty Thousand (50,000) and Three Hundred Fifty Thousand (350,000), as of the last official census.
- One (1) locally elected official on the Board shall be from a member City with a population of less than Fifty Thousand (< 50,000), as of the last official census.

No entity shall have more than one representative on the Board at any one time, with the exception that the Past President shall serve in a designated position on the Board and shall not be deemed to be a representative of any specific entity.

- I. The Executive Board shall be composed of the following members:
  1. The Immediate Past President of the Council;
  2. The sixteen (16) Directors of the Council; and,
  3. One (1) ex-officio, non-voting member who is a Texas State Legislator representing a Legislative District that is located in-whole or in-part in a county holding membership in the North Central Texas Council of Governments for so long as required by State law.
- J. Each member of the Executive Board shall be entitled to one vote, with the exception of the President who will only vote in the event of a tie. Members must be in attendance to vote. Attendance via telephone and/or videoconference is allowable when permitted by State law and as prescribed by Board resolution.

- K. The membership of the Executive Board shall always be composed of elected local government officials except as provided in I.1 and I.3. above.
- L. A majority of the Executive Board members in office immediately before a meeting, excluding the ex-officio, non-voting member, shall constitute a quorum for the transaction of business. No business shall be considered by the Board at any meeting at which a quorum is not present.
- M. Should a vacancy lasting more than sixty (60) calendar days occur in the Officers or Directors of the Executive Board, a successor shall be appointed by the remaining members of the Board to fill the unexpired term and in accordance with Section V. H.
- N. The Executive Board shall establish an Ethics Policy, consistent with State law related to Metropolitan Planning Organizations, which is applicable to Board members and employees.

### **DIRECTOR AND OFFICER LIABILITY AND INDEMNIFICATION**

#### Section VI.

- A. No Director or Officer of the Council shall be personally liable to the Council or any other person for an action taken or omission made by the Director or Officer in such person's capacity as a Director or Officer unless a Director's or Officer's conduct was not exercised (1) in good faith, (2) with ordinary care, and (3) in a manner the Director or Officer reasonably believed to be in the best interest of the Council.
- B. The Council shall indemnify and reimburse a Director or Officer for necessary expenses and costs, including attorney's fees, judgments, fines and amounts reasonably paid in settlement, incurred by the Director or Officer in connection with any claim asserted against the Director or Officer in their respective capacity as a Director or Officer so long as the Director's or Officer's conduct was/is determined by the Executive Board to have been exercised (1) in good faith, (2) with ordinary care, and (3) in a manner the Director or Officer reasonably believed to be in the best interest of the Council.

### **WAIVER OF NOTICE**

#### Section VII.

Whenever any notice is required to be given under the provisions of the Bylaws to any member, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent thereto.

## ADVISORY GROUPS

### Section VIII.

- A. It is the intent of this organization that the Council shall, when advisable, seek the advice and cooperation of interested citizen groups in the formulation of recommendations and to establish the priority of projects for consideration.
- B. The Council may recommend to the Executive Board the establishment of such citizen and/or technical advisory committees as may be necessary to effectively carry out the business of the Council.

## FINANCES

### Section IX.

All checks or demands for money and notes of the corporation shall be signed by such officer or officers, or such persons as the Executive Board may from time to time designate.

## ELECTIONS, AND OFFICERS' TERMS AND DUTIES

### Section X.

Election of Officers and Directors to the Executive Board will be conducted at the annual membership meeting of the General Assembly. The elected Officers and Directors shall hold office for one (1) year, said term to begin immediately following the aforementioned meeting and continuing through the next annual membership meeting or until such time as a replacement has been duly elected in accordance with Section V. M. Directors shall have the opportunity to serve additional one (1) year terms, subject to nominating committee approval. No Director shall serve more than four (4), one (1) year terms unless elected to be an Officer. This term limitation shall not apply to Directors representing the four (4) largest populated member counties or three (3) largest populated member cities. To promote continuity of leadership, the Secretary-Treasurer shall be promoted to Vice President, the Vice President shall be promoted to President, and the President, upon completion of their term, shall be appointed to Past President, subject to nominating committee approval.

### Section XI.

The Officers of the Executive Board shall be President, Vice President, and Secretary-Treasurer. The President shall preside at meetings of the Executive Board and perform all duties incident to his or her office and such other duties as may be required by law, by these Bylaws, or which may be prescribed from time to time by the Executive Board. The Vice President shall assume all duties and responsibilities of the President in his or her absence, or in the event of the President's inability or refusal to act. The Vice President shall have other powers

and perform such other duties as may be prescribed by law, these Bylaws, or by the Executive Board. The Secretary-Treasurer shall be responsible for oversight of the keeping of the records of the Executive Board's actions and shall perform such other duties as may be prescribed by law, these Bylaws, or by the Executive Board. In the event the President and Vice President are both absent, the Executive Board shall elect a temporary President by majority vote to serve for the duration of the meeting. The temporary President shall have all powers and responsibilities of the President during said meeting, except the power to appoint committees.

## Section XII.

An Executive Committee composed of the President, Vice President, Secretary-Treasurer and Immediate Past President may be constituted to serve in an advisory role to the NCTCOG Executive Director regarding matters affecting the organization.

## **AMENDMENTS TO THE BYLAWS**

### Section XIII.

These Bylaws may be altered, amended, or added to by written ballots from the members or by action of the General Assembly or Executive Board, provided:

- A. Proposed changes shall contain a full statement of the proposed amendment or amendments.
- B. The enactment of the amendment by written ballots shall require a majority vote of the city and county member governments.
- C. The enactment of amendments at the General Assembly shall require an affirmative vote of seventy-five percent (75%) of the members present at the General Assembly and shall be submitted in writing to the Executive Board at least sixty (60) days prior to the General Assembly.
- D. The enactment of amendments by the Executive Board shall require a majority vote and shall be limited to only those changes necessary to conform the Bylaws to State law. Any such changes by the Executive Board shall be transmitted in writing to all member governments within thirty (30) days of enactment.

## **BUDGETS AND PAYMENTS**

### Section XIV.

- A. The fiscal year of the organization shall begin on the first day of October in each year.

- B. The annual budget, including the dues structure, for the organization shall be prepared and submitted to the Executive Board for approval and adoption on or before the last day of September of each year, after a public hearing thereon.
- C. New members may join the Council upon the pro-rated payment of dues for the remaining portion of the current fiscal year.
- D. The annual dues for city and county member governments shall be established in accordance with current population of such member governments as certified annually by the Council. All other member governments shall pay annual dues as established by the Executive Board.
- E. The books of the Council shall be audited annually by a certified public accountant or accountants, and the audit report shall be approved by the Executive Board and be available no later than six (6) months after the close of the fiscal year.



## North Central Texas Council of Governments

**Item 19**

*Exhibit: 2026-01-19-TR*

Meeting Date: January 22, 2026

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing Agreements with Subrecipients of the North Texas Electric Vehicle Infrastructure Call for Projects

In 2023, the Federal Highway Administration (FHWA) offered \$350 million through the Charging and Fueling Infrastructure (CFI) Community Program to build electric vehicle (EV) charging stations throughout communities across the country. In response to this opportunity, the Regional Transportation Council and Executive Board authorized NCTCOG to submit a proposal on behalf of the region in May 2023. FHWA awarded the North Central Texas Council of Governments (NCTCOG) the maximum allowed grant amount of \$15 million to deploy approximately 100 EV charging station ports on public-sector properties and to hire a consultant, coined the “Deployment Dream Team”, to streamline implementation. Of the total award, \$3,037,884 was reserved for Phase 1, which includes NCTCOG staff time and funding for the Deployment Dream Team. Phase 1 proceeded upon Board authorization of the Deployment Dream Team in April 2025. The remaining \$11,962,116 was allocated for Phase 2, which consists of deploying new charging stations.

Phase 2 was initiated through a Call for Projects. The Board approved selection criteria for the North Texas Electric Vehicle Infrastructure Call for Projects to choose public sector properties on which EV chargers will be built in July 2025. The Call for Projects was opened on July 25, 2025, and applications were accepted through October 31, 2025. Applications for 109 sites from 36 public sector agencies were received, requesting a total of over \$18.6 million. Requests exceeded available funds.

The Call for Projects was structured with separate funding set asides for the Metropolitan Planning Area (MPA) and each of the four rural counties outside of the MPA. Staff anticipates FHWA funding will be adequate to award 55 sites to 31 applicants in the MPA. Staff has also recommended a “waitlist” for remaining eligible MPA locations to be funded in ranked order as/if funds are made available either due to cost savings or inability of any awarded sites to proceed. These recommendations are detailed in Attachments 1 and 2. Costs are subject to change as the EV charging station vendors are procured by NCTCOG, therefore additional sites may be funded if costs are lower than expected, or fewer sites may be funded if costs are higher than expected. RTC approved these recommendations at its January 8, 2026, meeting.

One application was received from outside of the MPA for the Erath County funding set aside. However, the FHWA funding obligation is still pending for Erath, Somervell, and Palo Pinto Counties. Thus, the RTC has approved use of RTC Local Funds to award the site in Erath County at its January 8, 2026, meeting. If the FHWA funds are obligated, they will be used in place of RTC Local.

Federal funds from the FHWA CFI Community program will pay for up to 80% of eligible project costs for initial deployment and 20% for operations and maintenance (O&M). The remaining 20% initial deployment costs and 80% O&M costs will come from the EV charging station vendor(s) to be procured by NCTCOG through a request for proposals. Agreements with private sector charging station vendor(s) will be brought for Board approval at a future date. NCTCOG will apply the same ratio and non-federal share requirements to the project in Erath County which will be funded using RTC Local.

Note that the Texas Department of Transportation (TxDOT) is continuing to also invest in deployment of new EV charging stations through the Texas EV Infrastructure Plan, funded by the National EV Infrastructure Formula Program. This will include additional funding for chargers throughout the MPA boundary through Phase 2 of TxDOT's plan. Staff is coordinating closely with TxDOT to ensure that investments being made by NCTCOG through the CFI Community Program and investments made by TxDOT during NEVI Phase will be complementary and not duplicative. TxDOT's plan is available at <https://www.txdot.gov/projects/projects-studies/statewide/texas-electric-vehicle-planning-03-22-22.html>.

A draft resolution is attached for Executive Board consideration. I will be available to answer any questions prior to Board approval.

JNB:jls  
Attachments

**RESOLUTION AUTHORIZING AGREEMENTS WITH SUBRECIPIENTS OF THE NORTH TEXAS ELECTRIC VEHICLE INFRASTRUCTURE CALL FOR PROJECTS**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of initiatives that comprehensively improve air quality and support the State Implementation Plan for ozone; and,

**WHEREAS**, the RTC is committed to the development and implementation of policies, projects, and programs to improve air quality and reduce emissions that create ozone, including electrification of the transportation system; and,

**WHEREAS**, Subtask 3.03 of the Fiscal Year (FY) 2026 and FY2027 Unified Planning Work Program for Regional Transportation Planning includes implementation of air quality initiatives; and,

**WHEREAS**, on May 25, 2023, the Executive Board approved submittal of a grant application by NCTCOG on behalf of the region under the FY 2022 and 2023 Charging and Fueling Infrastructure (CFI) Community Program to implement a project that would deploy publicly accessible charging infrastructure throughout the NCTCOG region and hire a consultant to expedite project implementation; and,

**WHEREAS**, the Federal Highway Administration (FHWA) has awarded \$15 million in federal funding to NCTCOG under the CFI Community Program; and,

**WHEREAS**, on October 24, 2024, the Executive Board authorized NCTCOG to enter into an agreement with FHWA for approximately \$15 million in federal funds, with up to 607,577 regional Transportation Development Credits as funding match for development costs, and \$2,990,529 local match for the implementation of the CFI Community Program project; and,

**WHEREAS**, on July 24, 2025, the Executive Board authorized the scoring criteria to be used in the North Texas Electric Vehicle Infrastructure Call for Projects; and,

**WHEREAS**, NCTCOG initiated a Call for Projects to select public agency properties on which chargers will be built; and,

**WHEREAS**, NCTCOG staff scored and ranked all properties submitted in accordance with the criteria approved by the Board and has developed funding recommendations; and,

**WHEREAS**, on January 8, 2026, the RTC approved funding recommendations for these projects under the North Texas Electric Vehicle Charging Station Call for Projects; and,

**WHEREAS**, NCTCOG has complied with all federal and State regulations regarding contract and procurement proceedings.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** Agreements between NCTCOG and subrecipient public agencies listed in Attachment 1 Table 1 totaling \$10,772,382, with \$10,706,782 to be provided by FHWA funds and \$65,600 to be provided by RTC Local funds, with non-federal match totaling 80 percent of initial deployment costs and 20 percent of operations and maintenance costs to be provided by private-sector charging station vendor(s), be and are hereby approved.

**Section 2.** The Executive Board authorizes the allocation of any unused funds to award sites on the waitlist in ranked order as listed in Attachment 2 accompanying this resolution and authorizes any subsequently necessary agreements or agreement amendments. The list of proposed award sites will be used in case costs come in lower than anticipated or if any awarded sites are no longer able to proceed.

**Section 3.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 4.** This resolution shall be in effect immediately upon its adoption.

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Victoria Johnson, President  
North Central Texas Council of Governments  
Councilmember, City of Burleson

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 22, 2026.

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Brandon Huckabee, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Erath County

**Attachment 1**

**North Texas Electric Vehicle Infrastructure Call for Projects Funding Recommendations**

Table 1: Estimated Grant Award for Recommended Sites by Agency, Subject to Site Ranking in Attachment 2

| Applicant                               | Number of Sites | Estimated Federal Cost | Funding Source                                                                                                |
|-----------------------------------------|-----------------|------------------------|---------------------------------------------------------------------------------------------------------------|
| City of Aledo                           | 1               | \$349,600              | FHWA* CFI** Community Program                                                                                 |
| City of Arlington                       | 3               | \$798,400              | FHWA CFI Community Program                                                                                    |
| City of Bridgeport                      | 1               | \$356,800              | FHWA CFI Community Program                                                                                    |
| City of Burleson                        | 1               | \$355,200              | FHWA CFI Community Program                                                                                    |
| City of Combine                         | 1               | \$67,200               | FHWA CFI Community Program                                                                                    |
| City of Dallas                          | 10              | \$645,600              | FHWA CFI Community Program                                                                                    |
| City of Duncanville                     | 2               | \$131,200              | FHWA CFI Community Program                                                                                    |
| City of Farmers Branch                  | 1               | \$358,400              | FHWA CFI Community Program                                                                                    |
| City of Frisco                          | 4               | \$235,200              | FHWA CFI Community Program                                                                                    |
| City of Granbury                        | 1               | \$361,600              | FHWA CFI Community Program                                                                                    |
| City of Haltom City                     | 1               | \$384,000              | FHWA CFI Community Program                                                                                    |
| City of Hutchins                        | 1               | \$68,800               | FHWA CFI Community Program                                                                                    |
| City of Irving                          | 1               | \$414,140              | FHWA CFI Community Program                                                                                    |
| City of Kennedale                       | 1               | \$328,200              | FHWA CFI Community Program                                                                                    |
| City of Lancaster                       | 1               | \$318,400              | FHWA CFI Community Program                                                                                    |
| City of Lewisville                      | 1               | \$89,600               | FHWA CFI Community Program                                                                                    |
| City of Lucas                           | 1               | \$354,200              | FHWA CFI Community Program                                                                                    |
| City of McKinney                        | 5               | \$356,000              | FHWA CFI Community Program                                                                                    |
| City of Mesquite                        | 1               | \$68,000               | FHWA CFI Community Program                                                                                    |
| City of Murphy                          | 1               | \$411,200              | FHWA CFI Community Program                                                                                    |
| City of North Richland Hills            | 2               | \$143,200              | FHWA CFI Community Program                                                                                    |
| City of Plano                           | 2               | \$754,400              | FHWA CFI Community Program                                                                                    |
| City of Quinlan                         | 1               | \$54,400               | FHWA CFI Community Program                                                                                    |
| City of Richland Hills                  | 1               | \$72,800               | FHWA CFI Community Program                                                                                    |
| City of Stephenville                    | 1               | \$65,600               | RTC Local, unless obligation of FHWA CFI Community Program funds for Erath County received prior to 9/30/2026 |
| Dallas Area Rapid Transit               | 2               | \$167,200              | FHWA CFI Community Program                                                                                    |
| Dallas Fort Worth International Airport | 1               | \$1,916,942            | FHWA CFI Community Program                                                                                    |
| East Texas A&M University               | 1               | \$68,800               | FHWA CFI Community Program                                                                                    |
| Hill College                            | 2               | \$122,100              | FHWA CFI Community Program                                                                                    |
| Lancaster Independent School District   | 1               | \$63,200               | FHWA CFI Community Program                                                                                    |
| University of North Texas               | 2               | \$528,800              | FHWA CFI Community Program                                                                                    |
| Weatherford College                     | 1               | \$363,200              | FHWA CFI Community Program                                                                                    |
| <b>Total:</b>                           | <b>56</b>       | <b>\$10,772,382</b>    |                                                                                                               |

\*Federal Highway Administration

\*\*Charging and Fueling Infrastructure

**Attachment 1**

**North Texas Electric Vehicle Infrastructure Call for Projects Funding Recommendations**

Table 2: Estimated Grant Award for Waitlisted Sites by Agency, Subject to Site Ranking in Attachment 2

| Applicant                               | Number of Sites | Estimated Federal Cost | Funding Source (if funds become available) |
|-----------------------------------------|-----------------|------------------------|--------------------------------------------|
| City of Burleson                        | 3               | \$195,200              | FHWA* CFI** Community Program              |
| City of Dallas                          | 4               | \$713,500              | FHWA CFI Community Program                 |
| City of Duncanville                     | 2               | \$129,600              | FHWA CFI Community Program                 |
| City of Frisco                          | 7               | \$428,800              | FHWA CFI Community Program                 |
| City of Granbury                        | 1               | \$380,800              | FHWA CFI Community Program                 |
| City of Irving                          | 1               | \$394,140              | FHWA CFI Community Program                 |
| City of Lewisville                      | 3               | \$283,200              | FHWA CFI Community Program                 |
| City of McKinney                        | 1               | \$76,000               | FHWA CFI Community Program                 |
| City of Mesquite                        | 2               | \$406,400              | FHWA CFI Community Program                 |
| City of Murphy                          | 1               | \$59,200               | FHWA CFI Community Program                 |
| City of North Richland Hills            | 2               | \$377,600              | FHWA CFI Community Program                 |
| City of Plano                           | 4               | \$1,487,600            | FHWA CFI Community Program                 |
| City of University Park                 | 2               | \$121,600              | FHWA CFI Community Program                 |
| Dallas Areas Rapid Transit              | 2               | \$170,400              | FHWA CFI Community Program                 |
| East Texas A&M University               | 1               | \$56,000               | FHWA CFI Community Program                 |
| Lancaster ISD                           | 1               | \$68,800               | FHWA CFI Community Program                 |
| Rockwall County                         | 2               | \$726,400              | FHWA CFI Community Program                 |
| Town of Fairview                        | 1               | \$58,021               | FHWA CFI Community Program                 |
| University of North Texas               | 3               | \$467,400              | FHWA CFI Community Program                 |
| Univ. of Texas Southwestern Medical Ctr | 2               | \$117,600              | FHWA CFI Community Program                 |
| Weatherford College                     | 1               | \$72,800               | FHWA CFI Community Program                 |
| <b>Total:</b>                           | <b>46</b>       | <b>\$6,791,061</b>     |                                            |

\*Federal Highway Administration

\*\*Charging and Fueling Infrastructure

Attachment 2: North Texas Electric Vehicle Infrastructure Project: Site Rankings

| Rank                                                                                                                                                                      | Project Information       |                                                |                                                          |             | Funding Information    |                                                                                                   |                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|------------------------------------------------|----------------------------------------------------------|-------------|------------------------|---------------------------------------------------------------------------------------------------|-------------------|
|                                                                                                                                                                           | Applicant                 | Site Name                                      | Site Address                                             | Total Score | Estimated Federal Cost | Funding Source                                                                                    | Funding Set Aside |
| <b>NCTCOG anticipates that available Federal funds should be adequate to fund the following list of projects in ranked order for the Metropolitan Planning Area (MPA)</b> |                           |                                                |                                                          |             |                        |                                                                                                   |                   |
| 1                                                                                                                                                                         | City of Dallas            | Hampton Illinois Branch Library                | 2951 S Hampton Rd, Dallas, TX 75221                      | 83.0        | \$ 70,400              | Federal Highway Administration (FHWA) Charging and Fueling Infrastructure (CFI) Community Program | MPA               |
| 2                                                                                                                                                                         | City of Arlington         | Veterans Park                                  | 3600 W Arkansas Ln, Arlington, TX 76016                  | 81.5        | \$ 368,800             | FHWA CFI Community Program                                                                        | MPA               |
| 3                                                                                                                                                                         | City of Haltom City       | City Hall                                      | 4801 Haltom Road, Haltom City, TX 76117                  | 78.2        | \$ 384,000             | FHWA CFI Community Program                                                                        | MPA               |
| 4                                                                                                                                                                         | Hill College              | Hill College Auto College                      | 206 N Wilhite St., Cleburne, TX 76033                    | 78.2        | \$ 62,700              | FHWA CFI Community Program                                                                        | MPA               |
| 5                                                                                                                                                                         | City of Dallas            | Pleasant Grove Branch Library                  | 7310 Lake June Rd, Dallas, TX 75217                      | 76.2        | \$ 64,800              | FHWA CFI Community Program                                                                        | MPA               |
| 6                                                                                                                                                                         | City of McKinney          | John & Judy Gay Library                        | 6861 Eldorado Parkway, McKinney, TX 75070                | 70.7        | \$ 93,600              | FHWA CFI Community Program                                                                        | MPA               |
| 7                                                                                                                                                                         | Weatherford College       | Wise County Campus                             | 5180 Hwy 380, Bridgeport, TX 76426                       | 70.2        | \$ 363,200             | FHWA CFI Community Program                                                                        | MPA               |
| 8                                                                                                                                                                         | University of North Texas | UNT Lot 85                                     | 1379 S Bonnie Brae St, Denton, TX 76207                  | 69.2        | \$ 454,400             | FHWA CFI Community Program                                                                        | MPA               |
| 9                                                                                                                                                                         | City of McKinney          | McKinney National Airport                      | 1508 Industrial Blvd, McKinney, 75069                    | 69.0        | \$ 62,400              | FHWA CFI Community Program                                                                        | MPA               |
| 10                                                                                                                                                                        | City of Dallas            | Juanita Craft Rec Center                       | 4500 Spring Ave, Dallas, TX 75210                        | 69.0        | \$ 66,400              | FHWA CFI Community Program                                                                        | MPA               |
| 11                                                                                                                                                                        | City of Bridgeport        | Downtown Public Parking Lot                    | 1206 Halsell Street Lot 1-3 Blk 64, Bridgeport, TX 76426 | 68.6        | \$ 356,800             | FHWA CFI Community Program                                                                        | MPA               |
| 12                                                                                                                                                                        | City of Dallas            | Thurgood Marshall Rec Center                   | 5150 Mark Trail Way, Dallas, TX 75232                    | 68.3        | \$ 62,400              | FHWA CFI Community Program                                                                        | MPA               |
| 13                                                                                                                                                                        | City of Farmers Branch    | Farmers Branch Parking Lot                     | 12731 Rossford St, Farmers Branch, TX 75234              | 66.7        | \$ 358,400             | FHWA CFI Community Program                                                                        | MPA               |
| 14                                                                                                                                                                        | City of Arlington         | Bob Cooke Park                                 | 2025 Craig Hanking Dr., Arlington, TX 76010              | 66.3        | \$ 356,000             | FHWA CFI Community Program                                                                        | MPA               |
| 15                                                                                                                                                                        | City of Frisco            | Northeast Community Park                       | 12895 Honey Grove Dr, Frisco, TX 75035                   | 66.2        | \$ 59,200              | FHWA CFI Community Program                                                                        | MPA               |
| 16                                                                                                                                                                        | City of Dallas            | Pemberton Hill Park/Janie C. Turner Rec Center | 6424 Elam Rd, Dallas, TX 75217                           | 65.8        | \$ 67,200              | FHWA CFI Community Program                                                                        | MPA               |
| 17                                                                                                                                                                        | City of Lancaster         | Historic Town Square Center                    | 103 N Dallas Avenue, Lancaster, TX 75146                 | 65.6        | \$ 318,400             | FHWA CFI Community Program                                                                        | MPA               |
| 18                                                                                                                                                                        | City of Combine           | Combine City Hall                              | 100 Davis Rd., Combine, TX 75159                         | 63.5        | \$ 67,200              | FHWA CFI Community Program                                                                        | MPA               |
| 19                                                                                                                                                                        | City of McKinney          | Apex Centre                                    | 3003 Alma Rd, McKinney, TX 75070                         | 63.4        | \$ 73,600              | FHWA CFI Community Program                                                                        | MPA               |
| 20                                                                                                                                                                        | City of Lucas             | Lucas City Hall                                | 665 Country Club Rd, Lucas, TX 75002                     | 62.8        | \$ 354,200             | FHWA CFI Community Program                                                                        | MPA               |
| 21                                                                                                                                                                        | City of Frisco            | B.F. Phillips Community Park                   | 3335 Timber Ridge Dr, Frisco, TX 75034                   | 62.0        | \$ 55,200              | FHWA CFI Community Program                                                                        | MPA               |
| 22                                                                                                                                                                        | City of Dallas            | Jaycee-Zaragoza Rec Center                     | 3114 Clymer St, Dallas, TX 75212                         | 61.4        | \$ 69,600              | FHWA CFI Community Program                                                                        | MPA               |
| 23                                                                                                                                                                        | University of North Texas | UNT Discovery Park                             | 3940 N Elm St, Denton, TX 76207                          | 61.3        | \$ 74,400              | FHWA CFI Community Program                                                                        | MPA               |
| 24                                                                                                                                                                        | City of Granbury          | Granbury City Hall                             | 116 W. Bridge, Granbury, TX 76048                        | 60.7        | \$ 361,600             | FHWA CFI Community Program                                                                        | MPA               |
| 25                                                                                                                                                                        | City of Quinlan           | Quinlan Police Department                      | 104 E Main Street, Quinlan, TX 75474                     | 60.3        | \$ 54,400              | FHWA CFI Community Program                                                                        | MPA               |
| 26                                                                                                                                                                        | City of Arlington         | Vandergriff Park                               | 2800 S Center St., Arlington, TX 76014                   | 60.1        | \$ 73,600              | FHWA CFI Community Program                                                                        | MPA               |
| 27                                                                                                                                                                        | DART                      | Spring Valley Station                          | 100 W. Spring Valley Rd, Richardson, TX 75081            | 59.9        | \$ 90,400              | FHWA CFI Community Program                                                                        | MPA               |
| 28                                                                                                                                                                        | DART                      | Downtown Carrollton Station                    | 1013 N Denton Dr, Carrollton, TX 75006                   | 59.7        | \$ 76,800              | FHWA CFI Community Program                                                                        | MPA               |

Attachment 2: North Texas Electric Vehicle Infrastructure Project: Site Rankings

| Rank | Project Information                     |                                       |                                                      |             | Funding Information    |                            |                   |
|------|-----------------------------------------|---------------------------------------|------------------------------------------------------|-------------|------------------------|----------------------------|-------------------|
|      | Applicant                               | Site Name                             | Site Address                                         | Total Score | Estimated Federal Cost | Funding Source             | Funding Set Aside |
| 29   | City of North Richland Hills            | North Richland Hills Animal Services  | 7301 Iron Horse Blvd, North Richland Hills, TX 76180 | 59.1        | \$ 80,800              | FHWA CFI Community Program | MPA               |
| 30   | Dallas Fort Worth International Airport | DFWIA South Cell Phone Lot            | DFW Airport, TX 75261                                | 58.7        | \$ 1,916,942           | FHWA CFI Community Program | MPA               |
| 31   | City of Kennedale                       | Town Center Area B                    | 405 Municipal Drive, Kennedale, TX 76070             | 58.0        | \$ 328,200             | FHWA CFI Community Program | MPA               |
| 32   | Hill College                            | Hill College (1)                      | 2112 Mayfield Pkwy, Cleburne, TX 76033               | 57.9        | \$ 59,400              | FHWA CFI Community Program | MPA               |
| 33   | City of Aledo                           | Aledo Community Center                | 104 Robinson Ct, Aledo, TX 76008                     | 57.5        | \$ 349,600             | FHWA CFI Community Program | MPA               |
| 34   | City of Duncanville                     | Duncanville Library/Recreation Center | 201 James Collins Blvd, Duncanville, TX 75116        | 57.5        | \$ 72,800              | FHWA CFI Community Program | MPA               |
| 35   | City of Burleson                        | Burleson City Hall                    | 100 S Warren St, Burleson, TX 76028                  | 57.2        | \$ 355,200             | FHWA CFI Community Program | MPA               |
| 36   | East Texas A&M University               | Buffalo Wild Wings                    | 2714 TX-24, Commerce, TX 75428                       | 56.3        | \$ 68,800              | FHWA CFI Community Program | MPA               |
| 37   | City of McKinney                        | Chestnut Garage                       | 202 S Chestnut St, McKinney, TX 75069                | 55.7        | \$ 52,800              | FHWA CFI Community Program | MPA               |
| 38   | City of Dallas                          | Lakewood Library                      | 6121 Worth St, Dallas, TX 75214                      | 55.2        | \$ 59,200              | FHWA CFI Community Program | MPA               |
| 39   | City of Dallas                          | Renner Frankford Branch Library       | 6400 Frankford Road, Dallas, TX 75252                | 55.2        | \$ 59,200              | FHWA CFI Community Program | MPA               |
| 40   | Lancaster ISD                           | Beverly D. Humphrey Tiger Stadium     | 200 E Winergreen Rd, Lancaster, TX 75134             | 55.1        | \$ 63,200              | FHWA CFI Community Program | MPA               |
| 41   | City of McKinney                        | The Courts of McKinney                | 3205 Alma Rd, McKinney, TX 75070                     | 55.0        | \$ 73,600              | FHWA CFI Community Program | MPA               |
| 42   | City of Hutchins                        | Hutchins City Hall                    | 400 JJ Lemon Rd, Hutchins, TX 75141                  | 54.3        | \$ 68,800              | FHWA CFI Community Program | MPA               |
| 43   | City of Irving                          | Valley Ranch Library                  | 401 Cimarron Trl #150, Irving, TX 75063              | 54.2        | \$ 414,140             | FHWA CFI Community Program | MPA               |
| 44   | City of Dallas                          | Beckley-Saner Rec Center              | 114 W Hobson Ave, Dallas, TX 75224                   | 53.7        | \$ 65,600              | FHWA CFI Community Program | MPA               |
| 45   | City of Dallas                          | Preston Royal Branch Library          | 5626 Royal Ln, Dallas, TX 75229                      | 53.7        | \$ 60,800              | FHWA CFI Community Program | MPA               |
| 46   | City of Richland Hills                  | Link Recreation Center and City Hall  | 3271 Matthews Dr, Richland Hills, TX 76118           | 53.4        | \$ 72,800              | FHWA CFI Community Program | MPA               |
| 47   | City of Plano                           | Bob Woodruff Dog Park                 | 2300 Shiloh Rd, Plano, TX 75074                      | 53.2        | \$ 361,600             | FHWA CFI Community Program | MPA               |
| 48   | City of Lewisville                      | LL Woods Park                         | 1000 Arbour Way, Lewisville, TX 75077                | 52.7        | \$ 89,600              | FHWA CFI Community Program | MPA               |
| 49   | City of Murphy                          | Murphy Police Department              | 206 N Murphy Rd, Murphy, TX 75094                    | 52.6        | \$ 411,200             | FHWA CFI Community Program | MPA               |
| 50   | City of Frisco                          | Frisco Public Works Department        | 11300 Research Rd, Frisco, TX 75033                  | 52.6        | \$ 60,800              | FHWA CFI Community Program | MPA               |
| 51   | City of Mesquite                        | W Front St. Parking Lot               | 100 W Front St., Mesquite, TX 75149                  | 52.6        | \$ 68,000              | FHWA CFI Community Program | MPA               |
| 52   | City of Duncanville                     | Duncanville Municipal Service Center  | 330 Shady Trail Dr, Duncanville, TX 75137            | 52.6        | \$ 58,400              | FHWA CFI Community Program | MPA               |
| 53   | City of Plano                           | Windhaven Meadow Park                 | 5400 Windhaven Pkwy, Plano, TX 75093                 | 52.3        | \$ 392,800             | FHWA CFI Community Program | MPA               |
| 54   | City of Frisco                          | Harold Bacchus Park                   | 13995 Main St, Frisco, TX 75034                      | 52.3        | \$ 60,000              | FHWA CFI Community Program | MPA               |
| 55   | City of North Richland Hills            | NRH20 Family Water Park               | 9001 Blvd 26, North Richland Hills, TX 76180         | 52.2        | \$ 62,400              | FHWA CFI Community Program | MPA               |

Attachment 2: North Texas Electric Vehicle Infrastructure Project: Site Rankings

| Rank                                                                                                                                                                | Project Information       |                                        |                                               |             | Funding Information    |                            |                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|----------------------------------------|-----------------------------------------------|-------------|------------------------|----------------------------|------------------------------------------|
|                                                                                                                                                                     | Applicant                 | Site Name                              | Site Address                                  | Total Score | Estimated Federal Cost | Funding Source             | Funding Set Aside                        |
| <b>Eligible applications received outside of the MPA anticipated to be funded with RTC Local funding</b>                                                            |                           |                                        |                                               |             |                        |                            |                                          |
|                                                                                                                                                                     | City of Stephenville      | Stephenville City Hall                 | 250 W Mason St., Stephenville, TX 76401       | 59.2        | \$65,600               | RTC Local                  | TxDOT Fort Worth District - Erath County |
| Total Federal Funds Recommended for Award: \$ 10,706,782                                                                                                            |                           |                                        |                                               |             |                        |                            |                                          |
| Total RTC Local Funds Recommended for Award for Erath County: \$ 65,600                                                                                             |                           |                                        |                                               |             |                        |                            |                                          |
| Total Funding Recommended for Award: \$ 10,772,382                                                                                                                  |                           |                                        |                                               |             |                        |                            |                                          |
| <b>Waitlist</b>                                                                                                                                                     |                           |                                        |                                               |             |                        |                            |                                          |
| NCTCOG anticipates available Federal funds are not adequate to fund projects below this line in the MPA: projects will be awarded based on adequate funds available |                           |                                        |                                               |             |                        |                            |                                          |
| 56                                                                                                                                                                  | DART                      | Downtown Rowlett Station               | 5000 Martin Dr, Rowlett, TX 75088             | 51.8        | \$ 94,400              | FHWA CFI Community Program | MPA                                      |
| 57                                                                                                                                                                  | City of Lewisville        | Railroad Park                          | 1301 S Railroad St, Lewisville, TX 75057      | 50.9        | \$ 164,000             | FHWA CFI Community Program | MPA                                      |
| 58                                                                                                                                                                  | City of McKinney          | Sheraton McKinney Hotel                | 1900 Gateway Blvd, McKinney, TX 75070         | 50.7        | \$ 76,000              | FHWA CFI Community Program | MPA                                      |
| 59                                                                                                                                                                  | City of Dallas            | West Dallas Multipurpose Center        | 2828 Fish Trap Rd, Dallas, TX 75212           | 50.7        | \$ 65,600              | FHWA CFI Community Program | MPA                                      |
| 60                                                                                                                                                                  | City of Frisco            | Shawnee Trails Sports Complex          | 6501 Hillcrest Rd, Frisco, TX 75035           | 50.2        | \$ 64,000              | FHWA CFI Community Program | MPA                                      |
| 61                                                                                                                                                                  | University of North Texas | UNT Support and Services Building      | 1500 N I-35E, Denton, TX 76205                | 49.4        | \$ 363,400             | FHWA CFI Community Program | MPA                                      |
| 62                                                                                                                                                                  | City of Burleson          | Burleson Police Department             | 1161 SW Wilshire Blvd, Burleson, TX 76028     | 49.1        | \$ 61,600              | FHWA CFI Community Program | MPA                                      |
| 63                                                                                                                                                                  | DART                      | Addison Transit Center/Addison Station | 4925 Arapaho Rd, Addison, TX 75001            | 49.1        | \$ 76,000              | FHWA CFI Community Program | MPA                                      |
| 64                                                                                                                                                                  | City of Duncanville       | Duncanville Fieldhouse                 | 1700 S Main St, Duncanville, TX 75137         | 48.8        | \$ 68,800              | FHWA CFI Community Program | MPA                                      |
| 65                                                                                                                                                                  | University of North Texas | UNT Environmental Science Building     | 1704 W Mulberry St., Denton, TX 76201         | 48.6        | \$ 54,400              | FHWA CFI Community Program | MPA                                      |
| 66                                                                                                                                                                  | City of Frisco            | Warren Sports Complex                  | 7599 Eldorado Pkwy, Frisco, TX 75034          | 46.8        | \$ 57,600              | FHWA CFI Community Program | MPA                                      |
| 67                                                                                                                                                                  | City of Mesquite*         | Beasley Park                           | 915 Green Canyon Dr., Mesquite, TX 75150      | 46.3        | \$ 68,000              | FHWA CFI Community Program | MPA                                      |
| 68                                                                                                                                                                  | Rockwall County           | Rockwall County Library                | 1215 E Yellow Jacket Ln, Rockwall, TX 75087   | 45.4        | \$ 364,000             | FHWA CFI Community Program | MPA                                      |
| 69                                                                                                                                                                  | University of North Texas | UNT Lot 49                             | 1115 Union Circle, Denton, TX 76203           | 52.1        | \$ 49,600              | FHWA CFI Community Program | MPA                                      |
| 70                                                                                                                                                                  | Weatherford College       | Weatherford College Weatherford Campus | 225 College Park Dr, Weatherford, TX 76086    | 44.8        | \$ 72,800              | FHWA CFI Community Program | MPA                                      |
| 71                                                                                                                                                                  | City of Granbury          | Downtown Parking Lot                   | 301 E. Pearl, Granbury, TX 76048              | 43.9        | \$ 380,800             | FHWA CFI Community Program | MPA                                      |
| 72                                                                                                                                                                  | Lancaster ISD             | Lancaster ISD Office                   | 422 S Centre Ave, Lancaster, TX 75146         | 43.7        | \$ 68,800              | FHWA CFI Community Program | MPA                                      |
| 73                                                                                                                                                                  | City of Burleson          | Burleson Recreation Center             | 550 NW Summercrest Blvd, Burleson, TX 76028   | 43.4        | \$ 69,600              | FHWA CFI Community Program | MPA                                      |
| 74                                                                                                                                                                  | City of Frisco            | Frisco Athletic Center                 | 5828 Nancy Jane Ln, Frisco, TX 75035          | 43.1        | \$ 58,400              | FHWA CFI Community Program | MPA                                      |
| 75                                                                                                                                                                  | City of Duncanville       | Duncanville Senior Center              | 206 James Collins Blvd, Duncanville, TX 75116 | 42.9        | \$ 60,800              | FHWA CFI Community Program | MPA                                      |
| 76                                                                                                                                                                  | Town of Fairview          | Fairview Town Hall                     | 372 Town Place, Fairview, TX 75069            | 42.6        | \$ 58,021              | FHWA CFI Community Program | MPA                                      |

Attachment 2: North Texas Electric Vehicle Infrastructure Project: Site Rankings

| Project Information |                                                 |                                             |                                                    |             | Funding Information    |                            |                   |
|---------------------|-------------------------------------------------|---------------------------------------------|----------------------------------------------------|-------------|------------------------|----------------------------|-------------------|
| Rank                | Applicant                                       | Site Name                                   | Site Address                                       | Total Score | Estimated Federal Cost | Funding Source             | Funding Set Aside |
| 77                  | City of Dallas                                  | Cedar Crest Golf Course                     | 1800 Southerland Ave, Dallas, TX 75203             | 41.6        | \$ 84,800              | FHWA CFI Community Program | MPA               |
| 78                  | East Texas A&M University                       | University Parking Lot                      | 2309 Campbell St, Commerce, TX 75428               | 41.6        | \$ 56,000              | FHWA CFI Community Program | MPA               |
| 79                  | City of Dallas                                  | North Oak Cliff Branch Library              | 302 W 10th St, Dallas, TX 75208                    | 40.5        | \$ 66,400              | FHWA CFI Community Program | MPA               |
| 80                  | City of University Park                         | Municipal Service Center                    | 4420 W Wocola St, Dallas, TX 75206                 | 40.6        | \$ 62,400              | FHWA CFI Community Program | MPA               |
| 81                  | City of University Park                         | University Park Parking Lot                 | 3700 Haynie Ave, University Park, TX 75205         | 40.0        | \$ 59,200              | FHWA CFI Community Program | MPA               |
| 82                  | City of Mesquite                                | Mesquite City Office                        | 823 N Galloway Ave, Mesquite, TX 75149             | 39.8        | \$ 338,400             | FHWA CFI Community Program | MPA               |
| 83                  | City of Irving                                  | South Irving Library                        | 601 Schulze Dr, Irving, TX 75060                   | 39.5        | \$ 394,140             | FHWA CFI Community Program | MPA               |
| 84                  | City of Plano                                   | Oak Point Nature Center                     | 5901 Los Rios Blvd, Plano, TX 75074                | 39.5        | \$ 392,800             | FHWA CFI Community Program | MPA               |
| 85                  | Rockwall County                                 | Rockwall County Courthouse                  | 1111 E Yellow Jacket Ln, Rockwall, TX 75087        | 39.0        | \$ 362,400             | FHWA CFI Community Program | MPA               |
| 86                  | City of Plano                                   | McCall Plaza                                | 998 E 15th St, Plano, TX 75074                     | 38.8        | \$ 362,400             | FHWA CFI Community Program | MPA               |
| 87                  | University of Texas Southwestern Medical Center | UT Southwestern Medical District            | 5535 Harry Hines Blvd, Dallas, TX 75235            | 38.6        | \$ 60,000              | FHWA CFI Community Program | MPA               |
| 88                  | City of Lewisville                              | Sun Valley Park Aquatic Center              | 801 S Valley Pkwy, Lewisville, TX 75067            | 37.7        | \$ 60,000              | FHWA CFI Community Program | MPA               |
| 89                  | City of Murphy                                  | Murphy Community Center                     | 205 N Murphy Rd, Murphy, TX 75094                  | 37.5        | \$ 59,200              | FHWA CFI Community Program | MPA               |
| 90                  | City of Frisco                                  | Frisco Commons                              | 8000 McKinney Rd, Frisco, TX 75034                 | 36.7        | \$ 61,600              | FHWA CFI Community Program | MPA               |
| 91                  | University of Texas Southwestern Medical Center | UT Southwestern Radiation Oncology Building | 2280 Inwood Rd, Dallas, TX 75235                   | 35.3        | \$ 57,600              | FHWA CFI Community Program | MPA               |
| 92                  | City of Burleson                                | Old Town Parking Lot                        | 125 W Bufford St, Burleson, TX 76028               | 35.1        | \$ 64,000              | FHWA CFI Community Program | MPA               |
| 93                  | City of Plano                                   | Urban Seafood                               | 1305 L Ave, Plano, TX 75074                        | 35.0        | \$ 364,000             | FHWA CFI Community Program | MPA               |
| 94                  | City of North Richland Hills                    | North Richland Hills City Hall              | 4301 City Point Dr, North Richland Hills, TX 76180 | 34.9        | \$ 64,800              | FHWA CFI Community Program | MPA               |
| 95                  | City of Frisco                                  | The Grove at Frisco Commons                 | 8300 McKinney Rd, Frisco, TX 75034                 | 33.4        | \$ 59,200              | FHWA CFI Community Program | MPA               |
| 96                  | City of Lewisville                              | Wayne Frady Park                            | 535 W College St, Lewisville, TX 75057             | 31.4        | \$ 59,200              | FHWA CFI Community Program | MPA               |
| 97                  | City of Plano                                   | Downtown Parking                            | 1313 K Ave, Plano, TX 75074                        | 30.9        | \$ 368,400             | FHWA CFI Community Program | MPA               |
| 98                  | City of Frisco                                  | Frisco Discovery Center                     | 8004 Dallas Pkwy, Frisco, TX 75034                 | 30.2        | \$ 64,800              | FHWA CFI Community Program | MPA               |
| 99                  | City of North Richland Hills                    | Babe's Chicken Dinner House                 | 6700 NE Loop 820, North Richland Hills, TX 76180   | 28.8        | \$ 312,800             | FHWA CFI Community Program | MPA               |
| 100                 | City of Dallas                                  | Dallas Love Field Airport - Garage C        | 8008 Herb Kelleher Way, Dallas, TX 75235           | 28.0        | \$ 496,700             | FHWA CFI Community Program | MPA               |
| 101                 | City of Frisco                                  | Frisco Public Library                       | 8000 Dallas Pkwy, Frisco, TX 75034                 | 25.0        | \$ 63,200              | FHWA CFI Community Program | MPA               |

Total: \$ 6,791,061



## Resolution Authorizing Agreements with Subrecipients of the North Texas Electric Vehicle Infrastructure Call for Projects

Michael Morris, P.E.  
Director of Transportation

NCTCOG Executive Board  
January 22, 2026

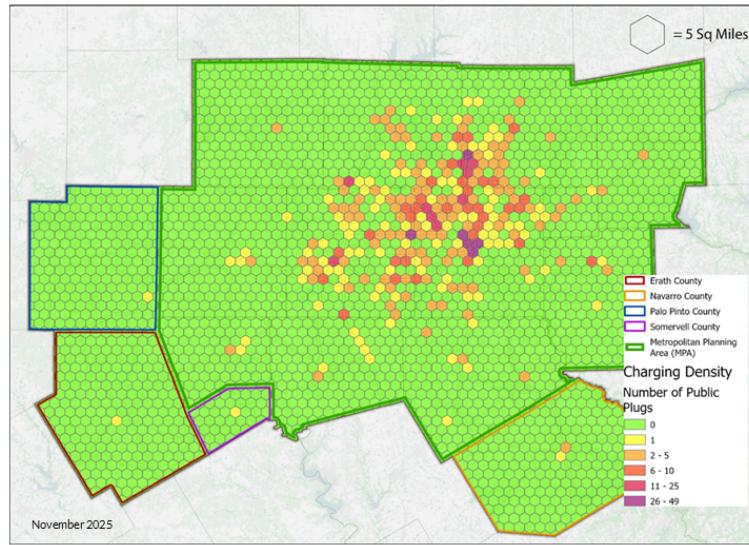
## NCTCOG Project Overview

**\$15 Million Award from the Federal Highway Administration (FHWA) under the Charging and Fueling Infrastructure (CFI) Community Program**

**Phase 1:** Procured specialized “Deployment Dream Team” to expedite requirements and ensure timely implementation by facilitating key processes: permitting, zoning, utility coordination, etc. (*Completed*)

**Phase 2:** Conduct Call for Projects to build charging stations on public sector property across 16-county region to fill gaps in existing regional charging network (*Pending Board Approval*)

### Existing Publicly-Available Charging Stations



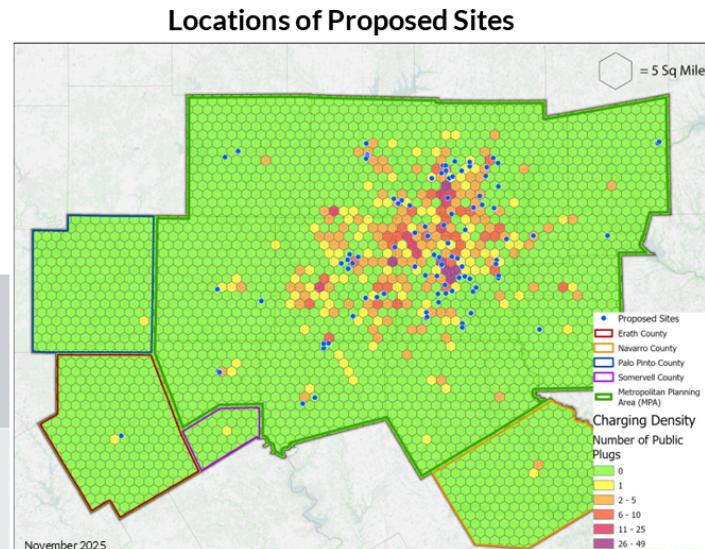
# Project Eligibility and Scoring

## Screening Criteria:

- Comply with all FHWA program requirements
- Comply with elements from NCTCOG awarded proposal
- Be located within an existing paved parking lot + meet NEPA criteria
- Independent parallel “Deployment Dream Team” Risk Assessment

## Scoring Criteria for Eligible Projects:

| Areas with Insufficient Charging - Up to 60 Points             | Areas with Potential Demand - Up to 20 Points |
|----------------------------------------------------------------|-----------------------------------------------|
| Distance from existing chargers, ratio of vehicles to chargers | Multi-modal hubs and fleet use                |
| Public Engagement - Up to 10 Points                            | Feasibility and Risk - Up to 10 Points        |
| Recommended by public, preferred location type                 | Project readiness, fatal flaw analysis        |



Resolution Authorizing Agreements with Subrecipients  
of the North Texas Electric Vehicle Infrastructure Call for Projects

3

# Summary of Recommended Funding Awards

See Attachments 1 and 2 for Details

36 total eligible applicants

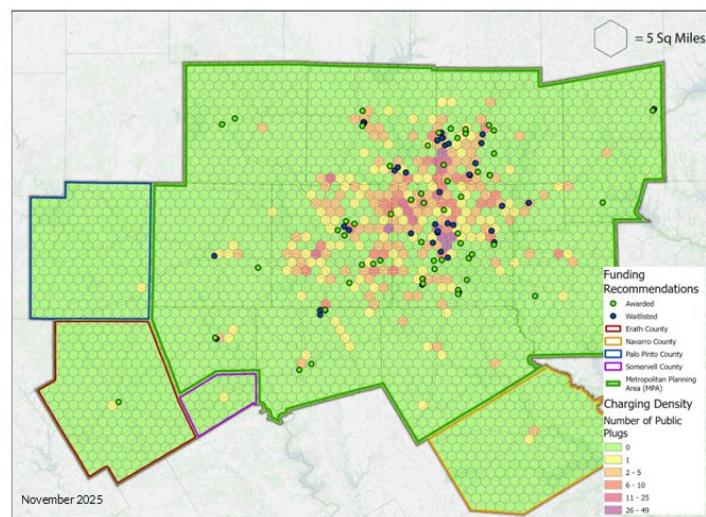
32 applicants with sites recommended for funding

Remaining applicants included in “wait list”

|                 | Funding Recommended                        |
|-----------------|--------------------------------------------|
| NCTCOG MPO Area | \$10,706,782<br>(FHWA CFI Community Funds) |
| Erath County    | \$65,600<br>(RTC Local Funds)              |
| <b>Total</b>    | <b>\$10,772,382</b>                        |

\$13,734 remaining for “waitlist” projects in MPO Area

## Locations of Awarded and Waitlisted Sites



Resolution Authorizing Agreements with Subrecipients  
of the North Texas Electric Vehicle Infrastructure Call for Projects

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## North Central Texas Council of Governments

**Item 20**

*Exhibit: 2026-01-20-TR*

Meeting Date: January 22, 2026

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Approving Submittal of Fiscal Year 2024-2025 National Railroad Partnership Program Applications to the Federal Railroad Administration

In September 2025, the Federal Railroad Administration (FRA) announced a Notice of Funding Opportunity (NOFO) to solicit applications for the Fiscal Year (FY) 2024-2025 National Railroad Partnership Program (NRPP). This \$5.07 billion competitive grant program improves American passenger rail assets by funding projects that reduce the state of good repair backlog, enhance performance, or expand/establish new intercity passenger rail service. Applications are due to the FRA by February 6, 2026, within three application tracks: (1) Project Planning, (2) Project Development, and (3) Final Design/Construction.

The Regional Transportation Council (RTC) is requesting the North Central Texas Council of Governments (NCTCOG) apply within both the Project Planning and Project Development tracks concerning the East Trinity Railway Express (TRE) Corridor Improvement Project in Dallas. Estimated to cost \$9 million, the project will facilitate completion of planning and design for TRE double-tracking across the Interstate Highway (IH) 35E Stemmons Freeway bridge, as well as for reconstruction and grade separation of the Market Center Boulevard crossing at the TRE corridor. The NRPP application will request up to 80 percent in federal grant funds, or \$7.2 million, to be matched with a 20 percent non-federal contribution of \$1.8 million in Regional Transportation Council (RTC) Local funds, while identifying the city of Dallas and Dallas Area Rapid Transit (DART) as the project's implementing agents.

The RTC is also requesting NCTCOG apply within the Final Design/Construction track regarding the Prairie Creek Road Grade Separation Project, also located in Dallas. At a cost of approximately \$54 million, the project will construct a bridge for Prairie Creek Road to travel over the Union Pacific Railroad (UPRR) corridor. With the city of Dallas identified as the project's implementing agent, the NRPP application will request \$32.898 million in federal grant funds to be packaged with previously committed non-federal funds from the city of Dallas, Dallas County, and UPRR, along with previously committed federal contributions via an earmark and Congestion Mitigation Air Quality (CMAQ) Program funds.

The RTC approved submittal of these applications at the December 11, 2025, meeting. In its role as the RTC's fiscal agent, Executive Board approval to submit the grant applications will be requested. NCTCOG will work with FRA on the most efficient method for transferring awarded funds to the region, as well as collaborating with the implementing agents and affected railroad owners, operators, and funding partners on project delivery functions.

A draft resolution approving submittal of FY2024-2025 NRPP applications to the Federal Railroad Administration is attached for Executive Board consideration. I will be available to answer any questions the Board may have on this item.

JN:cmg  
Attachment

**RESOLUTION APPROVING SUBMITTAL OF FISCAL YEAR 2024-2025 NATIONAL RAILROAD PARTNERSHIP PROGRAM APPLICATIONS TO THE FEDERAL RAILROAD ADMINISTRATION**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and nonprofit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by, and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), serving as the MPO Policy Committee comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be the regional forum for cooperative decisions on transportation; and,

**WHEREAS**, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

**WHEREAS**, the Fiscal Year (FY) 2026 and FY2027 Unified Planning Work Program (UPWP) includes project development, technical support for transportation corridors, and surface access to aviation planning; and,

**WHEREAS**, in September 2025, the Federal Railroad Administration (FRA) announced the solicitation of projects for the FY2024-2025 National Railroad Partnership Program (NRPP); and,

**WHEREAS**, on December 11, 2025, the RTC approved the submittal of two applications requesting a total of \$40,098,000 in funding under the FY2024-2025 NRPP, with non-federal contributions consisting of \$1,800,000 in RTC Local funds and previously committed funds from the City of Dallas, Dallas County, and Union Pacific Railroad (UPRR), as well as previously committed federal contributions via an earmark and Congestion Mitigation and Air Quality Improvement (CMAQ) Program funds.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The NCTCOG Executive Board approves the submittal of two FY2024-2025 NRPP applications to FRA requesting the total amount of \$40,098,000, as detailed in Attachment 1, which includes the use of \$1,800,000 in RTC Local funds as non-federal match, and other previously committed federal and non-federal funding contributions.

**Section 2.** NCTCOG is authorized to receive approximately \$40,098,000 in FY2024-2025 NRPP funds and any required non-federal matching funds as specified in Section 1.

**Section 3.** These funds shall be incorporated into the appropriate FY budgets, Transportation Improvement Program (TIP), Unified Planning Work Program (UPWP), and other planning/administrative documents.

**Section 4.** The Executive Director or his designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein, including any such instruments with the City of Dallas, Dallas County, Dallas Area Rapid Transit, and/or Union Pacific Railroad for any non-federal matching funds.

**Section 5.** This resolution shall be in effect immediately upon its adoption.

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Victoria Johnson, President  
North Central Texas Council of Governments  
Councilmember, City of Burleson

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 22, 2026.

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Brandon Huckabee, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Erath County

## National Railroad Partnership Program (NRPP): Cost/Funding Breakdown of Proposed NCTCOG Applications

| East TRE Corridor Improvement – Cost/Funding Breakdown |                    |                           |                    |
|--------------------------------------------------------|--------------------|---------------------------|--------------------|
| Project Elements                                       | Non-Federal        | Federal                   | Total Project Cost |
|                                                        | RTC Local          | NRPP Grant Request        |                    |
| Market Center Boulevard Grade Separation               | \$1,000,000        | <u>\$4,000,000</u>        | \$5,000,000        |
| IH 35E Stemmons Rail Bridge Double-Track               | \$800,000          | <u>\$3,200,000</u>        | \$4,000,000        |
| <b>TOTAL</b>                                           | <b>\$1,800,000</b> | <b><u>\$7,200,000</u></b> | <b>\$9,000,000</b> |

| Prairie Creek Road Grade Separation – Cost/Funding Breakdown |               |             |             |               |                     |                    |
|--------------------------------------------------------------|---------------|-------------|-------------|---------------|---------------------|--------------------|
| Non-Federal                                                  |               |             | Federal     |               |                     | Total Project Cost |
| City of Dallas                                               | Dallas County | UPRR*       | Earmark     | NCTCOG (CMAQ) | NRPP Grant Request  |                    |
| \$9,451,000                                                  | \$3,241,000   | \$1,500,000 | \$1,602,000 | \$5,323,000   | <u>\$32,898,000</u> | \$54,015,000       |

\* Railroad contribution to be confirmed



National Railroad Partnership Program (NRPP)



## North Central Texas Council of Governments

### ***Item 21***

*Exhibit: 2026-01-21-TR*

Meeting Date: January 22, 2026

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing a Contract with HNTB Corporation to Conduct a Feasibility Study for the Extension of the McKinney Avenue Transit Authority M-Line Trolley

The Regional Transportation Council (RTC) programmed funding to the North Central Texas Council of Governments (NCTCOG) for planning and engineering expertise to conduct a feasibility study for an approximately 1.5-mile extension of the McKinney Avenue Transit Authority (MATA) heritage streetcar. MATA's M-Line is an historic trolley system that operates along McKinney Avenue in the city of Dallas and provides a connection between the Uptown and Downtown areas. The Executive Board approved the study of possible extensions to the McKinney Avenue streetcar on March 28, 2024.

The consultant team will assist in developing recommended alignments and operating scenarios; evaluating the cost of implementation, operations, and maintenance; identifying potential funding sources; and developing implementation strategies, along with a conceptual project schedule for implementation. The scope of work is funded with Surface Transportation Block Grant (STBG) Program funds with Transportation Development Credits (TDC) in lieu of match.

On May 2, 2025, NCTCOG issued a Request for Proposals (RFP) to solicit consultant assistance for the project. Five proposals were received in response to the RFP. Based on the review and scoring of the proposals, the Selection Committee interviewed three firms and recommended HNTB Corporation for this project. In its role as the RTC's fiscal agent, Executive Board approval will be requested to enter into a consultant contract with HNTB Corporation in an amount not to exceed \$530,000 in STBG Program funds and TDCs in lieu of a match.

A draft resolution authorizing NCTCOG to enter into a consultant contract with HNTB Corporation in an amount not to exceed \$530,000 is attached for Executive Board consideration. I will be available to answer any questions the Board may have on this item.

EP:cmg  
Attachments

**RESOLUTION AUTHORIZING A CONTRACT WITH HNTB CORPORATION TO CONDUCT A FEASIBILITY STUDY FOR THE EXTENSION OF THE MCKINNEY AVENUE TRANSIT AUTHORITY M-LINE TROLLEY**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and nonprofit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by, and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council, comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

**WHEREAS**, Subtask 3.04 of the Fiscal Year (FY) 2026 and FY2027 Unified Planning Work Program includes work program activities to assist local governments and transportation providers with public transportation funding and planning activities that focus on identifying opportunities for increased service in the region, as well as improving the efficiency and effectiveness of current systems; and,

**WHEREAS**, in October 2022, the Regional Transportation Council authorized programming Surface Transportation Block Grant Program funds to conduct a study of the engineering and financial feasibility for the extension of the McKinney Avenue Transit Authority (MATA) M-Line Trolley; and,

**WHEREAS**, in August 2025, an agreement was executed between NCTCOG and the Texas Department of Transportation for a planning feasibility study for an approximately 1.5-mile extension of the MATA heritage streetcar; and,

**WHEREAS**, NCTCOG initiated a Request for Proposals to hire a consultant to conduct the MATA M-Line Trolley Extension Feasibility Study in central Dallas; and,

**WHEREAS**, the NCTCOG Consultant Selection Committee recommended HNTB Corporation to conduct the MATA M-Line Trolley Extension Feasibility Study; and,

**WHEREAS**, NCTCOG complied with all federal and State regulations regarding contract and procurement proceedings.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** A contract between NCTCOG and HNTB Corporation to conduct the MATA M-Line Trolley Extension Feasibility Study in an amount not to exceed \$530,000 be and is hereby approved.

**Section 2.** The Executive Director or his designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

---

Victoria Johnson, President  
North Central Texas Council of Governments  
Councilmember, City of Burleson

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 22, 2026.

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Brandon Huckabee, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Erath County



## North Central Texas Council of Governments

### ***Item 22***

*Exhibit: 2026-01-22-TR*

Meeting Date: January 22, 2026

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Approving NCTCOG General Counsel to Conduct Legal Review and Authorizing Funding for External Legal Assistance for Regional Transportation Council Support

External legal counsel is being requested to review numerous agreements and laws impacting responsibilities of the Regional Transportation Council (RTC). Attached is a PowerPoint presentation that Michael Morris and Ken Kirkpatrick presented to the Regional Transportation Council at its January 2026 meeting.

At its January 8, 2026, meeting, the RTC approved NCTCOG General Counsel and outside legal counsel to conduct review of key statutory, regulatory, and agreements related to RTC responsibilities to prepare the RTC for upcoming agreement deadlines. If the General Counsel determines that the RTC and Executive Board are not in alignment and such differences create a conflict of interest under the Texas Disciplinary Rules of Professional Conduct requiring General Counsel to withdraw from RTC representation related to these matters, General Counsel will communicate that in writing to the RTC Chair, Transportation Director, Executive Board President, and NCTCOG Executive Director. If so, the chairman of the RTC will authorize the selection of external legal counsel.

A draft resolution authorizing an amount not to exceed \$50,000 in RTC Local funding is attached for Executive Board consideration. I and Ken Kirkpatrick will be available to answer any questions the Board may have on this item.

MM:al  
Attachment

**RESOLUTION APPROVING NCTCOG GENERAL COUNSEL TO CONDUCT LEGAL REVIEW AND AUTHORIZING FUNDING FOR EXTERNAL LEGAL ASSISTANCE FOR REGIONAL TRANSPORTATION COUNCIL SUPPORT**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC) serves as the MPO Policy Committee, comprised primarily of local elected officials, and is the regional transportation policy body associated with NCTCOG, and has been and continues to be the regional forum for cooperative decisions on transportation; and,

**WHEREAS**, at its January 8, 2026, meeting, the RTC approved use of NCTCOG General Counsel and \$50,000 in RTC Local funding to hire external legal counsel to conduct review of key statutory, regulatory, and agreements related to RTC responsibilities.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** If the RTC engages external legal counsel, the Executive Board, as fiscal agent, will pay up to \$50,000 in RTC Local funds for RTC external legal counsel to conduct review of key statutory, regulatory, and agreements related to RTC responsibilities.

**Section 2.** These funds shall be incorporated into the appropriate fiscal year budget(s) and the Unified Planning Work Program.

**Section 3.** The Executive Director or his designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 4.** This resolution shall be in effect immediately upon its adoption.

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Victoria Johnson, President  
North Central Texas Council of Governments  
Councilmember, City of Burleson

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 22, 2026.

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Brandon Huckabee, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Erath County

## **ITEM 6: Action Regarding Legal Assistance (Approval of Both Options)**

Preference Option 1: NCTCOG General Counsel takes lead with agreement between Regional Transportation Council (RTC) Policy Committee and NCTCOG Executive Board as Fiscal Agent

Preference Option 2: Approve \$50,000 in RTC Local funds to obtain external legal counsel



## **NCTCOG General Counsel Role and Responsibility Related to MPO Functions**

General Counsel is an employee of the North Central Texas Council of Governments (NCTCOG)

Provides legal advice and recommendations on all NCTCOG programs and activities

Client is NCTCOG

Includes advice related to NCTCOG's role as the Metropolitan Planning Organization (MPO) and MPO Fiscal Agent

Provides legal advice and recommendations related to Regional Transportation Council (RTC) programs and activities

Client is RTC

Includes advice related to RTC's role as the MPO Policy Committee

Develops contract instruments to carry out RTC-approved programs and initiatives by NCTCOG as the Fiscal Agent or implementing agency

NCTCOG and RTC interests are generally aligned

## Legal Review of RTC Statutory and Contractual Responsibilities

Define Scope and Nature of Engagement (Largely Determines Whether Conflict Exists)

Option 1:

Request NCTCOG General Counsel to Conduct Review and Report to RTC and Executive Board

Unlikely to Raise Attorney Conflict of Interest Considerations

RTC and NCTCOG generally aligned in interest and outcome

Analysis and Opinion Reported to RTC and Executive Board

Direct General Counsel to Conduct such Review

No current conflict, could arise in the future

Option 2:

Secure External Legal Assistance for RTC to Conduct Review

External Counsel would review any conflict considerations



NCTCOG Presentation

3

## Scope of Requested Legal Review

NCTCOG General Counsel is being requested to review key statutory provisions, agreements, and foundational documents related to the responsibilities of the Regional Transportation Council as the MPO Policy Committee for the Dallas-Fort Worth Metropolitan Area, including but not limited to the following:

Title 23, United States Code, Section 134 (Highways – Metropolitan Planning)

Title 49, United States Code, Section 5303 (Transit – Metropolitan Planning)

Corresponding federal regulations impacting MPO responsibilities (e.g., 23 CFR Part 450)

Review of applicable State statutes and regulations impacting MPO responsibilities

MPO Planning Agreement between TxDOT, NCTCOG, and RTC

MPO Planning MOU between RTC, NCTCOG, and Public Transportation Operators

Documents related to the Governor's MPO Designation

General Counsel shall provide a written report and presentation regarding RTC roles and responsibilities to the RTC and Executive Board.



NCTCOG Presentation

4



## North Central Texas Council of Governments

### ***Item 23***

*Exhibit: 2026-01-23-TR*

Meeting Date: January 22, 2026

Submitted By: Michael Morris, P.E.  
Director of Transportation

Randy Richardson, CPA  
Director of Administration

Item Title: Resolution Accepting the Report from Patillo, Brown & Hill, L.L.P. for the Transportation Department's Agreed Upon Procedures

The accounting firm of Patillo, Brown & Hill, L.L.P. conducted an external review of the Transportation Department's consultant and subgrantee contracts in excess of \$250,000 that closed during Fiscal Year 2024. The review concluded there were no exceptions in all areas of review for Fiscal Year 2024.

This review is a requirement of the Transportation Department's Contractor Procurement Procedures, which serve as the Metropolitan Planning Organization's procurement policies. These policies have been approved by the Texas Department of Transportation (TxDOT) to support compliance with regulations guiding the use of federal funds.

The engagement consisted of a financial and non-financial review of Transportation Department consultant and subgrantee contracts to verify adherence with invoice and contract compliance procedures. Eleven (11) contracts were selected through a random sample of twenty (20) contracts that concluded during Fiscal Year 2024. Reviewed contracts were funded by the following agencies:

- Three (3) contracts were funded in whole or in part through agreements with TxDOT.
- Six (6) contracts were funded through the Federal Transit Administration (FTA).
- Two (2) contracts were funded through the Environmental Protection Agency (EPA).

NCTCOG staff developed the list of seven (7) procedural areas that the reviewers were asked to test:

1. Evidence of verification and calculation of allowable profit;
2. Evidence of Disadvantaged Business Enterprise (DBE) participation;
3. Proper verification of review of final work product to authorize final payment;
4. Proper documentation and review of expenditures compared to agreed-upon budgets;
5. Evidence of verification and calculation of overhead rates;
6. Proper determination of allowable costs; and
7. Verification of timely payment

Communications from the reviewer's report are included as Attachment 1 to the resolution. The report indicates there were no exceptions in all seven (7) of the procedural areas for Fiscal Year 2024. The draft resolution accepting and approving the agreed-upon procedures is attached for Executive Board consideration. I will be available to answer any questions prior to requesting Board approval.

CB  
Attachments

**RESOLUTION ACCEPTING THE REPORT FROM PATILLO, BROWN & HILL, L.L.P. FOR THE TRANSPORTATION DEPARTMENT'S AGREED UPON PROCEDURES**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC) serves as the MPO Policy Committee, comprised primarily of local elected officials, and is the regional transportation policy body associated with NCTCOG, and has been and continues to be the regional forum for cooperative decisions on transportation; and,

**WHEREAS**, NCTCOG's Transportation Department utilizes contracting procurement procedures in the selection of and contracting with consultants to perform these activities; and,

**WHEREAS**, NCTCOG's Transportation Department's contracting procurement procedures have been approved by the Texas Department of Transportation (TxDOT); and,

**WHEREAS**, NCTCOG's Transportation Department's contracting procurement procedures require an external review of third-party contracts in excess of \$250,000; and,

**WHEREAS**, the accounting firm of Patillo, Brown & Hill, L.L.P. performed a review of the Transportation Department's consultant and subgrantee contracts in excess of \$250,000 that closed during Fiscal Year (FY) 2024, to determine compliance with the department's contracting procedures; and,

**WHEREAS**, the engagement consisted of a financial and non-financial review of a total of eleven (11) contracts selected through a random sample of twenty (20) contracts; and,

**WHEREAS**, Patillo, Brown & Hill, L.L.P. found zero exceptions.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The Executive Board accepts the Agreed-Upon Procedures Report, included as Attachment 1 to this resolution, prepared by Patillo, Brown & Hill, L.L.P. on Transportation Department consultant and subgrantee contracts in excess of \$250,000 for FY2024.

**Section 2.** The report shall be transmitted to TxDOT and other funding agencies as appropriate.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

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Victoria Johnson, President  
North Central Texas Council of Governments  
Councilmember, City of Burleson

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 22, 2026.

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Brandon Huckabee, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Erath County



**PATTILLO, BROWN & HILL, L.L.P.**  
401 West State Highway 6  
Waco, Texas 76710  
254.772.4901 | [pbhcpa.com](http://pbhcpa.com)

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**INDEPENDENT ACCOUNTANT'S REPORT ON  
APPLYING AGREED-UPON PROCEDURES**

Mr. Todd Little, Executive Director  
North Central Texas Council of Governments  
Arlington, Texas

We have performed the procedures enumerated below on the Transportation consultant contracts for North Central Texas Council of Governments (the "Council") in excess of \$250,000 with final payment dates from October 1, 2023 to September 30, 2024. The Council's management is responsible for its compliance with specified requirements for its Transportation consultant contracts.

The Council has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of assisting them in evaluating compliance with specified requirements for Transportation consultant contracts. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and the associated findings are described in Appendix A to this report.

We were engaged by the Council to perform this agreed-upon procedure engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, compliance with specified requirements. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of The Council and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of Council's Executive Director, the Transportation department, management, and the Funding Agency, and is not intended to be, and should not be used by, anyone other than these specified parties.

*Pattillo, Brown & Hill, L.L.P.*

Waco, Texas  
December 4, 2025

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**OFFICE LOCATIONS**

**TEXAS** | Waco | Temple | Hillsboro | Houston  
**NEW MEXICO** | Albuquerque



Mr. Todd Little, Executive Director  
North Central Texas Council of Governments  
Arlington, Texas

#### **Appendix A**

##### **Agreed-Upon Procedures and Findings**

The Council provided us with a list of all transportation contracts in excess of \$250,000 with final payment dates from October 1, 2023 to September 30, 2024. The Council segregated these contracts into Tier 1 and Tier 2, and we randomly selected at least 50% of the contracts from each tier. The listing of contracts provided to us is presented in Appendix B, which also indicates which contracts we selected for further procedures.

For each of the selected contracts, the Council then provided us with a listing of vouchers paid under that contract. If the contract had 5 or fewer total vouchers, we selected 100% of the vouchers. If the contract had more than 5 total vouchers, then we selected 15% of the vouchers at random. The Council requested that the final voucher for each contract be included in the 15%. The vouchers selected for testing are listed in Appendix C.

Supporting documentation was provided by the Council for the selected contracts and vouchers. The procedures we applied to those contracts and vouchers, as well as the results of our procedures, are as follows:

| <b>Procedures Performed</b>                                                                                                                                                                                                                                                                            | <b>Results</b>       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| We performed a financial review of invoices related to the consulting contracts for evidence that total profit paid did not exceed amount agreed upon in contract.                                                                                                                                     | No exceptions noted. |
| We performed a financial review of selected invoices for evidence that Disadvantaged Business Enterprise (DBE) participation substantially met or exceeded amount agreed upon in contracts and/or documentation of management decisions to approve activities with reduced DBE participation.          | No exceptions noted. |
| We reviewed documentation of final work product and final Payment Authorization Forms (PAF) to confirm that the process included proper verification from program management of project completion and/or product delivery to authorize final payment, including release of retainage when applicable. | No exceptions noted. |
| We performed a financial review over selected vouchers for evidence that invoiced expenses agreed to Form 60 and/or other budget estimates.                                                                                                                                                            | No exceptions noted. |
| We performed a financial review of invoices related to the consulting contracts for verification and calculation of overhead rates as agreed upon in the contract and/documentation of management decisions to approve activities inconsistent with contract budgets.                                  | No exceptions noted. |
| We verified selected invoices contain proper determination of allowable costs in accordance with 2 CFR Part 225, <i>Cost principles for State, Local, and Indian Tribe Governments</i> .                                                                                                               | No exceptions noted. |
| We verified invoices had been paid timely and in accordance with prompt payment guidelines or documentation of delayed payment due to incomplete invoice submittal.                                                                                                                                    | No exceptions noted. |

Mr. Todd Little, Executive Director  
North Central Texas Council of Governments  
Arlington, Texas

**Appendix B - Consulting Contracts and Selections for Testing**

| Selected For Testing | P/O Number                                                           | Funding Source             | Tier | Project Name                                                        | Consultant                  | Agreement Number | Total Cost | Beginning Date | End Date   |
|----------------------|----------------------------------------------------------------------|----------------------------|------|---------------------------------------------------------------------|-----------------------------|------------------|------------|----------------|------------|
| Yes                  | 32244                                                                | TXDOT                      | 1    | The Alliance Link First Mile/Last Mile Transit Service              | Ft Worth Transit Authority  | TRN5118          | 500,000    | 1/24/2019      | 10/30/2023 |
| Yes                  | 33331                                                                | TXDOT/<br>LOCAL<br>FUNDING | 1    | Environmental and Design Review for Surface Transportation Projects | Sandra J Wesch              | TRN6455          | 568,906    | 3/26/2020      | 4/1/2024   |
| Yes                  | 35362                                                                | TXDOT                      | 1    | Minor Intersection Improvement Program                              | City of Dallas              | TRN6414          | 519,420    | 5/24/2018      | 11/27/2023 |
| No                   | 38593                                                                | TXDOT                      | 1    | Environmental and Design Review and Technical Assistance            | Sandra J Wesch              | TRN7303          | 300,000    | 10/26/2023     | 12/12/2023 |
| Yes                  | 29289<br>31834<br>37531<br>25943<br>27295<br>33651<br>35399<br>35422 | FTA                        | 2    | Implementation of Urbanized Area Transit Services                   | Kart/Star Transit           | TRN4746          | 3,854,150  | 12/27/2017     | 3/31/2024  |
| No                   | 35456                                                                | EPA                        | 2    | North Texas Emissions Reduction Project                             | PACCAR Leasing              | TRN6733          | 161,555    | 9/22/2021      | 8/22/2024  |
| No                   | 35457                                                                | EPA                        | 2    | North Texas Emissions Reduction Project                             | PACCAR Leasing              | TRN6737          | 154,915    | 10/11/2021     | 8/22/2024  |
| No                   | 35564                                                                | EPA                        | 2    | Clean Fleets North Texas                                            | City of Dallas              | TRN6741          | 385,704    | 6/24/2021      | 1/30/2024  |
| Yes                  | 36100                                                                | EPA                        | 2    | North Texas Clean Diesel Projects                                   | Paccar Leasing Company      | TRN6885          | 366,999    | 3/24/2022      | 12/22/2023 |
| No                   | 36276                                                                | EPA                        | 2    | North Texas Clean Diesel Projects                                   | Kenan Advantage Group, Inc. | TRN6887          | 395,794    | 6/30/2022      | 4/4/2024   |
| Yes                  | 27390<br>32019<br>32040<br>33649<br>38025<br>35386                   | USDOT                      | 2    | Implementation of Urbanized Area Transit Services                   | Public Transit Services     | TRN4747          | 1,662,619  | 12/29/2017     | 8/30/2024  |

Mr. Todd Little, Executive Director  
North Central Texas Council of Governments  
Arlington, Texas

**Appendix B - Consulting Contracts and Selections for Testing**  
(Continued)

| Selected For Testing | P/O Number              | Funding Source | Tier | Project Name                                                                     | Consultant                   | Agreement Number | Total Cost | Beginning Date | End Date   |
|----------------------|-------------------------|----------------|------|----------------------------------------------------------------------------------|------------------------------|------------------|------------|----------------|------------|
| No                   | 33123<br>27340<br>33714 | USDOT          | 2    | Implementation of Urbanized Area Transit Services                                | Community Transit Services   | TRN4770          | 25,596     | 1/3/2017       | 4/30/2024  |
| Yes                  | 33557                   | USDOT          | 2    | Implementation of Urbanized Area Transit Services                                | Kart/Star Transit            | TRN6481          | 4,698,957  | 1/20/2020      | 4/30/2024  |
| Yes                  | 33590                   | USDOT          | 2    | Implementation of Urbanized Area Transit Services                                | Span, Inc.                   | TRN6480          | 2,204,136  | 1/20/2020      | 1/31/2024  |
| No                   | 33650                   | USDOT          | 2    | Implementation of Urbanized Area Transit Services                                | City of Cleburne             | TRN6476          | 899,600    | 1/20/2020      | 4/30/2024  |
| Yes                  | 33837                   | USDOT          | 2    | Implementation of Enhanced Mobility of Seniors and Individuals with Disabilities | Span, Inc.                   | TRN6489          | 387,662    | 10/16/2020     | 3/4/2024   |
| No                   | 35736                   | USDOT          | 2    | Denton County Transit Study                                                      | Cambridge Systematics, Inc.  | TRN6825          | 434,000    | 2/25/2022      | 3/14/2024  |
| Yes                  | 38355                   | USDOT          | 2    | Implementation of Urbanized Area Transit Services                                | Kart/Star Transit            | TRN7320          | 408,274    | 5/27/2021      | 2/20/2024  |
| Yes                  | 36809                   | EPA            | 2    | Clean Fleets North Texas                                                         | City of Dallas               | TRN6875          | 91,188     | 9/21/2022      | 5/2/2024   |
| No                   | 36914                   | EPA            | 2    | North Central Texas Clean Diesel                                                 | Hirschbach Motor Lines, Inc. | TRN6899          | 179,778    | 9/8/2022       | 12/21/2023 |

Mr. Todd Little, Executive Director  
North Central Texas Council of Governments  
Arlington, Texas

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS**

**Appendix C - Selected Vouchers to Perform Agreed-Upon Procedures**

| <b>Agreement:</b>      | TRN5118                                                |               |
|------------------------|--------------------------------------------------------|---------------|
| <b>P/O Number:</b>     | 32244                                                  |               |
| <b>Project Name:</b>   | The Alliance Link First Mile/Last Mile Transit Service |               |
| <b>Consultant:</b>     | Ft Worth Transit Authority                             |               |
| <b>Total Vouchers:</b> | 18                                                     |               |
| <b>Sample Method:</b>  | 15%                                                    |               |
| <b>Item Selected</b>   | <b>Voucher #</b>                                       | <b>Amount</b> |
| 1                      | 760080                                                 | 53,057.18     |
| 2                      | 799296                                                 | 32,159.76     |
| 3                      | 576786                                                 | 4,515.07      |

| <b>Agreement:</b>      | TRN6414                                |               |
|------------------------|----------------------------------------|---------------|
| <b>P/O Number:</b>     | 35362                                  |               |
| <b>Project Name:</b>   | Minor Intersection Improvement Program |               |
| <b>Consultant:</b>     | City of Dallas                         |               |
| <b>Total Vouchers:</b> | 4                                      |               |
| <b>Sample Method:</b>  | 100%                                   |               |
| <b>Item Selected</b>   | <b>Voucher #</b>                       | <b>Amount</b> |
| 1                      | 777507                                 | 398,700.00    |
| 2                      | 777507                                 | 118,540.82    |
| 3                      | 803169                                 | 886.00        |
| 4                      | 803170                                 | 1,293.56      |

| <b>Agreement:</b>      | TRN6455                                     |               |
|------------------------|---------------------------------------------|---------------|
| <b>P/O Number:</b>     | 33331                                       |               |
| <b>Project Name:</b>   | Environmental and Design Review for Surface |               |
| <b>Consultant:</b>     | Sandra J Wesch                              |               |
| <b>Total Vouchers:</b> | 47                                          |               |
| <b>Sample Method:</b>  | 15%                                         |               |
| <b>Item Selected</b>   | <b>Voucher #</b>                            | <b>Amount</b> |
| 1                      | 815300                                      | 13,575.00     |
| 2                      | 715251                                      | 15,085.00     |
| 3                      | 699982                                      | 12,320.00     |
| 4                      | 643779                                      | 13,095.00     |
| 5                      | 775805                                      | 12,525.00     |
| 6                      | 724253                                      | 10,657.50     |
| 7                      | 610437                                      | 12,555.00     |
| 8                      | 760229                                      | 9,787.50      |

| <b>Agreement:</b>      | TRN6885                           |               |
|------------------------|-----------------------------------|---------------|
| <b>P/O Number:</b>     | 36100                             |               |
| <b>Project Name:</b>   | North Texas Clean Diesel Projects |               |
| <b>Consultant:</b>     | Paccar Leasing Company            |               |
| <b>Total Vouchers:</b> | 1                                 |               |
| <b>Sample Method:</b>  | 100%                              |               |
| <b>Item Selected</b>   | <b>Voucher #</b>                  | <b>Amount</b> |
| 1                      | 807227                            | 366,999.00    |

| <b>Agreement:</b>      | TRN6489                                            |               |
|------------------------|----------------------------------------------------|---------------|
| <b>P/O Number:</b>     | 33837                                              |               |
| <b>Project Name:</b>   | Implementation of Enhanced Mobility of Seniors and |               |
| <b>Consultant:</b>     | Span, Inc.                                         |               |
| <b>Total Vouchers:</b> | 36                                                 |               |
| <b>Sample Method:</b>  | 15%                                                |               |
| <b>Item Selected</b>   | <b>Voucher #</b>                                   | <b>Amount</b> |
| 1                      | 818190                                             | 7,362.25      |
| 2                      | 775949                                             | 7,125.91      |
| 3                      | 748064                                             | 13,290.24     |
| 4                      | 748065                                             | 10,116.80     |
| 5                      | 707747                                             | 13,818.96     |
| 6                      | 783609                                             | 14,065.10     |

| <b>Agreement:</b>      | TRN7320                                           |               |
|------------------------|---------------------------------------------------|---------------|
| <b>P/O Number:</b>     | 38355                                             |               |
| <b>Project Name:</b>   | Implementation of Urbanized Area Transit Services |               |
| <b>Consultant:</b>     | Kart/Star Transit                                 |               |
| <b>Total Vouchers:</b> | 6                                                 |               |
| <b>Sample Method:</b>  | 15%                                               |               |
| <b>Item Selected</b>   | <b>Voucher #</b>                                  | <b>Amount</b> |
| 1                      | 822854                                            | 32,498.62     |

Mr. Todd Little, Executive Director  
 North Central Texas Council of Governments  
 Arlington, Texas

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS**

**Appendix C - Selected Vouchers to Perform Agreed-Upon Procedures  
 (Continued)**

|                        |                                                                      |                        |                                                    |                  |               |
|------------------------|----------------------------------------------------------------------|------------------------|----------------------------------------------------|------------------|---------------|
| <b>Agreement:</b>      | TRN4746                                                              | <b>Agreement:</b>      | TRN4747                                            |                  |               |
| <b>P/O Number:</b>     | 29289<br>31834<br>37531<br>25943<br>27295<br>33651<br>35399<br>35422 | <b>P/O Number:</b>     | 27390<br>32019<br>32040<br>33649<br>38025<br>35386 |                  |               |
| <b>Project Name:</b>   | Implementation of Urbanized Area Transit Services                    | <b>Project Name:</b>   | Implementation of Urbanized Area Transit Services  |                  |               |
| <b>Consultant:</b>     | Kart/Star Transit                                                    | <b>Consultant:</b>     | Public Transit Services                            |                  |               |
| <b>Total Vouchers:</b> | 232                                                                  | <b>Total Vouchers:</b> | 175                                                |                  |               |
| <b>Sample Method:</b>  | 15%                                                                  | <b>Sample Method:</b>  | 15%                                                |                  |               |
| <b>Item Selected</b>   | <b>Voucher #</b>                                                     | <b>Amount</b>          | <b>Item Selected</b>                               | <b>Voucher #</b> | <b>Amount</b> |
| 1                      | 830620                                                               | 49,569.62              | 1                                                  | 826563           | 3,400.32      |
| 2                      | 677347                                                               | 98,682.29              | 2                                                  | 697779           | 4,444.24      |
| 3                      | 733906                                                               | 87,460.65              | 3                                                  | 770314           | 11,664.10     |
| 4                      | 514937                                                               | 9,421.04               | 4                                                  | 657742           | 5,880.00      |
| 5                      | 580819                                                               | 59,567.08              | 5                                                  | 592962           | 8,479.13      |
| 6                      | 597917                                                               | 2,430.31               | 6                                                  | 639528           | 1,078.50      |
| 7                      | 721359                                                               | 45,203.43              | 7                                                  | 730103           | 9,936.37      |
| 8                      | 807243                                                               | 9,674.51               | 8                                                  | 614558           | 926.84        |
| 9                      | 807639                                                               | 55,564.56              | 9                                                  | 699217           | 9,239.53      |
| 10                     | 787053                                                               | 66,212.20              | 10                                                 | 658494           | 6,709.44      |
| 11                     | 736934                                                               | 77,060.97              | 11                                                 | 618693           | 3,010.61      |
| 12                     | 514934                                                               | 53,030.03              | 12                                                 | 764317           | 8,570.73      |
| 13                     | 480807                                                               | 58,038.56              | 13                                                 | 658497           | 3,098.57      |
| 14                     | 802928                                                               | 30,342.73              | 14                                                 | 796663           | 3,474.49      |
| 15                     | 521108                                                               | 9,001.76               | 15                                                 | 807543           | 8,631.02      |
| 16                     | 557066                                                               | 120,984.53             | 16                                                 | 699215           | 3,576.53      |
| 17                     | 787037                                                               | 37,251.78              | 17                                                 | 673565           | 2,716.89      |
| 18                     | 785103                                                               | 45,266.35              | 18                                                 | 601612           | 81,883.78     |
| 19                     | 498391                                                               | 23,424.80              | 19                                                 | 716775           | 10,406.19     |
| 20                     | 537421                                                               | 27,342.13              | 20                                                 | 693368           | 3,883.36      |
| 21                     | 799309                                                               | 30,056.84              | 21                                                 | 614567           | 2,167.22      |
| 22                     | 556944                                                               | 31,359.05              | 22                                                 | 704920           | 9,397.17      |
| 23                     | 566500                                                               | 31,590.23              | 23                                                 | 789179           | 7,694.33      |
| 24                     | 557029                                                               | 30,879.09              | 24                                                 | 563778           | 1,339.50      |
| 25                     | 624503                                                               | 116,358.88             | 25                                                 | 739983           | 8,444.74      |
| 26                     | 822839                                                               | 63,635.14              | 26                                                 | 779350           | 3,123.01      |
| 27                     | 480786                                                               | 20,675.70              | 27                                                 | 807504           | 6,782.57      |
| 28                     | 494828                                                               | 20,365.75              |                                                    |                  |               |
| 29                     | 826560                                                               | 51,503.41              |                                                    |                  |               |
| 30                     | 480765                                                               | 45,483.75              |                                                    |                  |               |
| 31                     | 783591                                                               | 39,414.85              |                                                    |                  |               |
| 32                     | 537418                                                               | 27,515.55              |                                                    |                  |               |
| 33                     | 605623                                                               | 10,604.56              |                                                    |                  |               |
| 34                     | 660743                                                               | 76,995.02              |                                                    |                  |               |
| 35                     | 493259                                                               | 53,186.24              |                                                    |                  |               |
| 36                     | 605627                                                               | 14,808.20              |                                                    |                  |               |

Mr. Todd Little, Executive Director  
North Central Texas Council of Governments  
Arlington, Texas

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS**

**Appendix C - Selected Vouchers to Perform Agreed-Upon Procedures  
(Continued)**

**Agreement:** TRN6481  
**P/O Number:** 33557  
**Project Name:** Implementation of Urbanized Area Transit Services  
**Consultant:** Kart/Star Transit  
**Total Vouchers:** 51  
**Sample Method:** 15%

| <b>Item Selected</b> | <b>Voucher #</b> | <b>Amount</b> |
|----------------------|------------------|---------------|
| 1                    | 826530           | 10,156.61     |
| 2                    | 634952           | 79,397.98     |
| 3                    | 789201           | 99,079.35     |
| 4                    | 681919           | 127,954.21    |
| 5                    | 618678           | 175,802.22    |
| 6                    | 775711           | 128,474.70    |
| 7                    | 658488           | 86,469.45     |
| 8                    | 785158           | 23,763.94     |

**Agreement:** TRN6480  
**P/O Number:** 33590  
**Project Name:** Implementation of Urbanized Area Transit Services  
**Consultant:** Span, Inc.  
**Total Vouchers:** 49  
**Sample Method:** 15%

| <b>Item Selected</b> | <b>Voucher #</b> | <b>Amount</b> |
|----------------------|------------------|---------------|
| 1                    | 826529           | 20,358.79     |
| 2                    | 733876           | 42,222.93     |
| 3                    | 727280           | 24,914.15     |
| 4                    | 699965           | 32,333.22     |
| 5                    | 722198           | 13,941.06     |
| 6                    | 709146           | 4,307.85      |
| 7                    | 807244           | 144,741.84    |
| 8                    | 762001           | 72,201.99     |

**Agreement:** TRN6875  
**P/O Number:** 36809  
**Project Name:** Clean Fleets North Texas  
**Consultant:** City of Dallas  
**Total Vouchers:** 1  
**Sample Method:** 100%

| <b>Item Selected</b> | <b>Voucher #</b> | <b>Amount</b> |
|----------------------|------------------|---------------|
| 1                    | 828549           | 91,188.00     |



## North Central Texas Council of Governments

**Item 24**

*Exhibit: 2026-01-24-TR*

Meeting Date: January 22, 2026

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Possible Consideration to Take from Table Item 15 of the October 23, 2025,  
Executive Board Meeting:

Resolution Authorizing a Contract with HNTB Corporation to Complete Step 1 of  
the Federal Railroad Administration's Corridor Identification and Development  
Program for the Fort Worth to Houston High-Speed Rail Corridor

### Procedural History

At the October 23, 2025, Executive Board meeting, Item 15, as styled above, was tabled upon motion, second, and vote of 13 to 3 of the Executive Board. There was discussion regarding the city of Dallas considering this item and providing some direction to the Executive Board in the January timeframe.

On November 13, 2025, the Regional Transportation Council (RTC), in its agenda Item Number 7, upon motion, second, and by majority vote, took action to request the Executive Board and direct Project Team to proceed with the Federal Railroad Administration-led Corridor Identification and Development Program for Step 1: Scope of Work Development for the Fort Worth to Houston High-Speed Rail Corridor.

The Executive Board was briefed on this item at its September 25, 2025, meeting. The Federal Railroad Administration sent a grant amendment for execution on October 14, 2025, *to extend* the grant award of \$500,000 through April 30, 2026.

### Background

The North Central Texas Council of Governments (NCTCOG) was successful in including the Fort Worth to Houston (through Dallas) High-Speed Rail Corridor in the Federal Railroad Administration's (FRA) Corridor Identification and Development (Corridor ID) Discretionary Grant Program and was awarded \$500,000 to complete the *first of three steps in this program*. Successful navigation of the Corridor ID Program will position this corridor to be considered for future funding from FRA's National Railroad Partnership Program (formerly Federal-State Partnership (FSP) for Intercity Passenger Rail Grant Program), which will complement the preliminary engineering and environmental clearance efforts within the National Environmental Policy Act (NEPA) process being led by HNTB Corporation on the Dallas to Fort Worth portion of the corridor.

The RTC has elected to pursue two parallel paths regarding high-speed rail planning initiatives: first – the Federal Transit Administration (FTA)-led NEPA process between Fort Worth and Dallas to promote an environmentally cleared corridor for private investment opportunities, and second – this FRA-led Corridor ID Program which develops a national pipeline of intercity passenger rail projects for future federal funding opportunities through FRA's National Railroad Partnership Program. Advancing both efforts in parallel enhances the potential for successful implementation of high-speed rail between Dallas and Fort Worth. A presentation, labeled Attachment 1, is attached. On October 25, 2024, NCTCOG issued a Request for Proposals (RFP) for the Corridor ID Program project. Three proposals were received, and interviews were held with all firms. Based on interviews, the Selection Committee recommended HNTB Corporation for this project.

The Corridor ID Program's Step 1 is funded entirely with FRA grant funding and requires no local match. The work to be performed by HNTB Corporation will consist of preparing a scope, schedule, and budget for Step 2 of the Corridor ID Program, which will produce a Service Development Plan (SDP). Prior to entering Step 2, the RTC will need to jointly assess the results from Step 1 with FRA to determine how and when to initiate Step 2. Staff are proposing that the HNTB agreement be co-terminus with the FRA grant agreement. The RTC requests Executive Board approval, in its role as RTC's fiscal agent, of the HNTB contract in an amount not to exceed \$400,000.

A draft resolution authorizing the execution of a contract with HNTB Corporation for an amount not to exceed \$400,000 for Step 1 is attached for Executive Board consideration. I will be available to answer any questions the Board may have on this item.

EP:al  
Attachments

**RESOLUTION AUTHORIZING A CONTRACT WITH HNTB CORPORATION TO COMPLETE STEP 1 OF THE FEDERAL RAILROAD ADMINISTRATION'S CORRIDOR IDENTIFICATION AND DEVELOPMENT PROGRAM FOR THE FORT WORTH TO HOUSTON HIGH-SPEED RAIL CORRIDOR**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and nonprofit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by, and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC) serves as the MPO Policy Committee, comprised primarily of local elected officials, and is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

**WHEREAS**, Subtask 5.01 of the Fiscal Year (FY) 2026 and FY2027 Unified Planning Work Program (UPWP) for Regional Transportation Planning provides for conducting high-speed rail planning; and,

**WHEREAS**, NCTCOG was awarded a \$500,000 FY2022 Federal Railroad Administration (FRA) grant for Step 1 of the Corridor Identification and Development (Corridor ID) Program to develop a Service Development Plan scope, schedule, and budget for the Fort Worth to Houston (through Dallas) high-speed rail corridor; and,

**WHEREAS**, NCTCOG initiated a Request for Proposals to hire a consultant to complete Step 1 of the FRA Corridor ID Grant Program for the Fort Worth to Houston high-speed rail corridor; and,

**WHEREAS**, HNTB Corporation has been recommended by the Selection Committee to conduct Step 1 of the FRA Corridor ID Grant Program for the Fort Worth to Houston high-speed rail corridor; and,

**WHEREAS**, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings; and,

**WHEREAS**, FRA has approved NCTCOG's request to extend the period of performance for the Step 1 funding agreement to April 30, 2026; and,

**WHEREAS**, on October 23, 2025, Executive Board meeting, Item 15 was tabled upon motion, second, and vote of 13 to 3 of the Executive Board; and,

**WHEREAS**, on November 13, 2025, the Regional Transportation Council took action to request the Executive Board and direct the Project Team to proceed with the Federal Railroad Administration-led Corridor Identification and Development Program for Step 1: Scope of Work Development for the Fort Worth to Houston High-Speed Rail Corridor.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** A contract between NCTCOG and HNTB Corporation for Step 1 of the FRA Corridor ID Grant Program for the Fort Worth to Houston high-speed rail corridor in an amount not to exceed \$400,000 be and is hereby approved.

**Section 2.** The Executive Director or his designee is authorized to execute a contract with HNTB Corporation in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

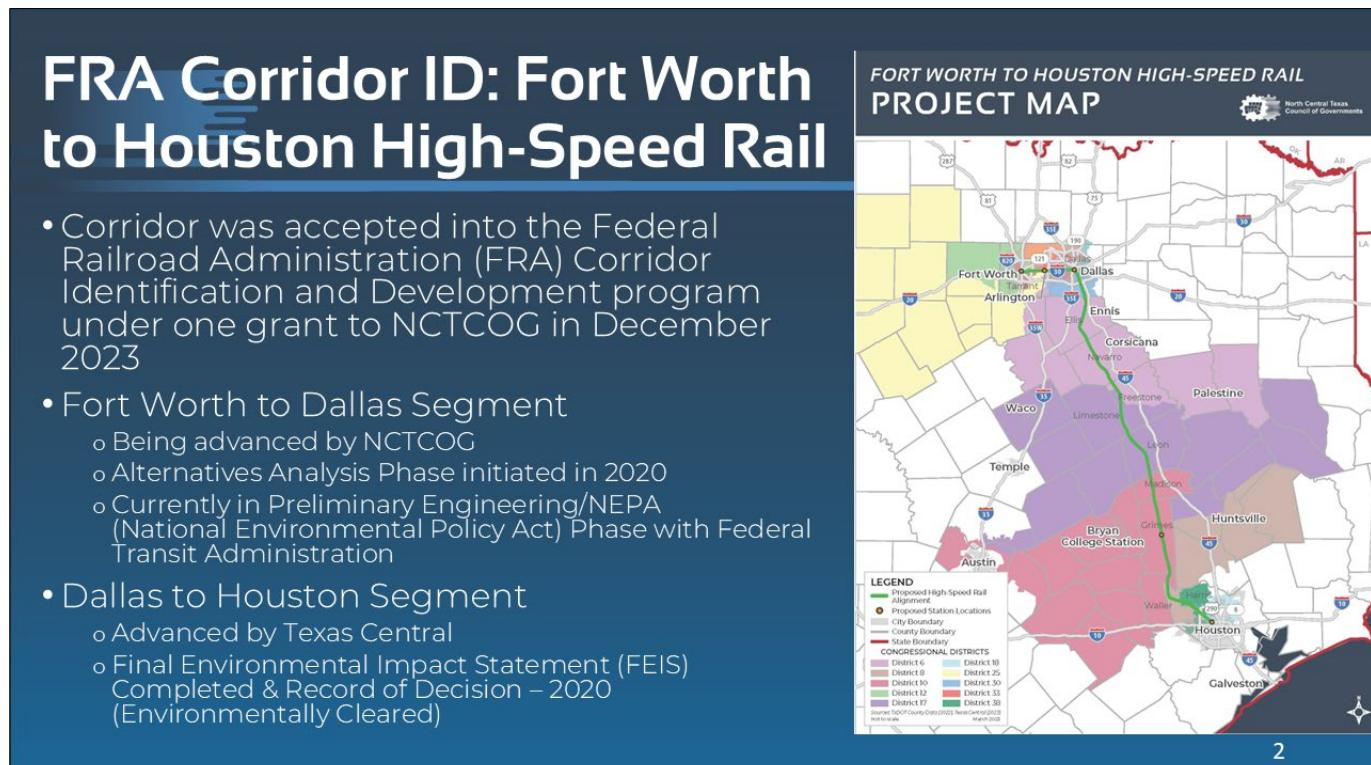
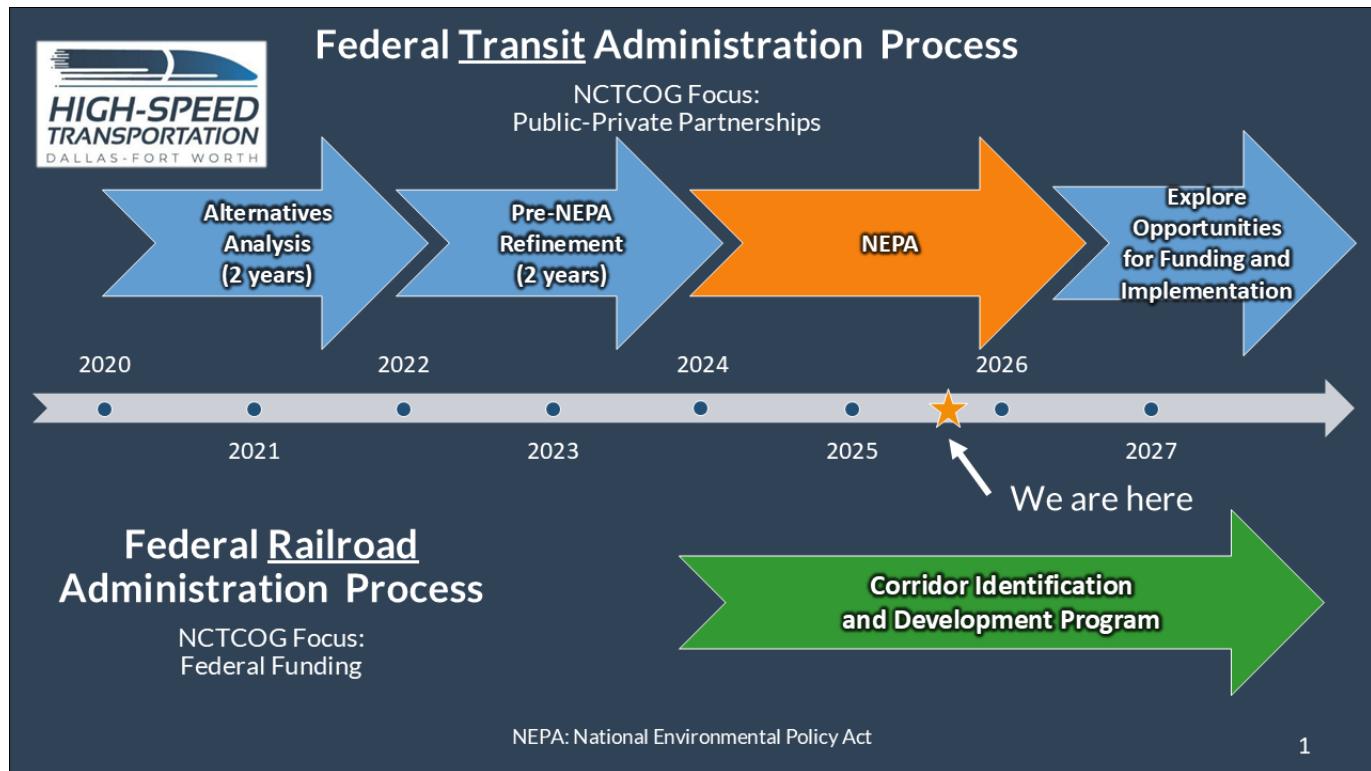
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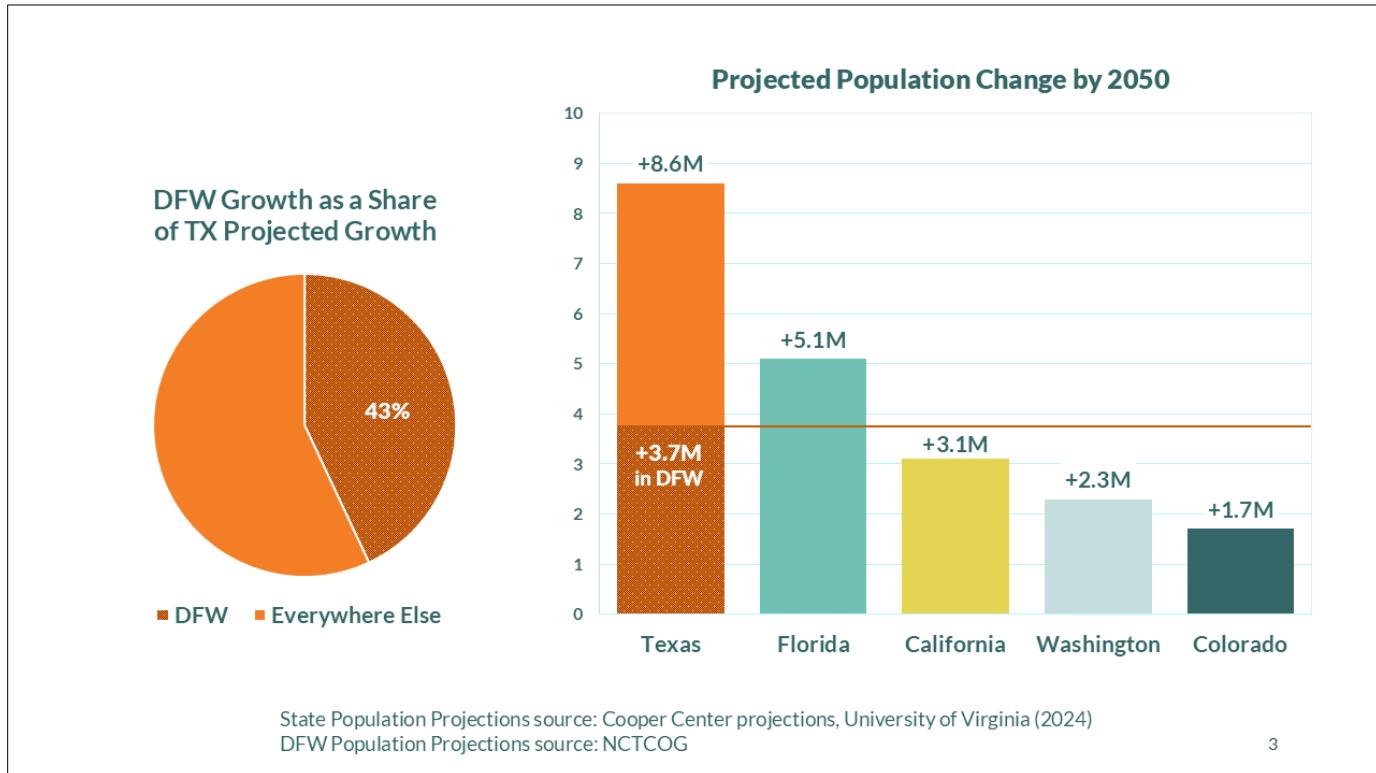
Victoria Johnson, President  
North Central Texas Council of Governments  
Councilmember, City of Burleson

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 22, 2026.

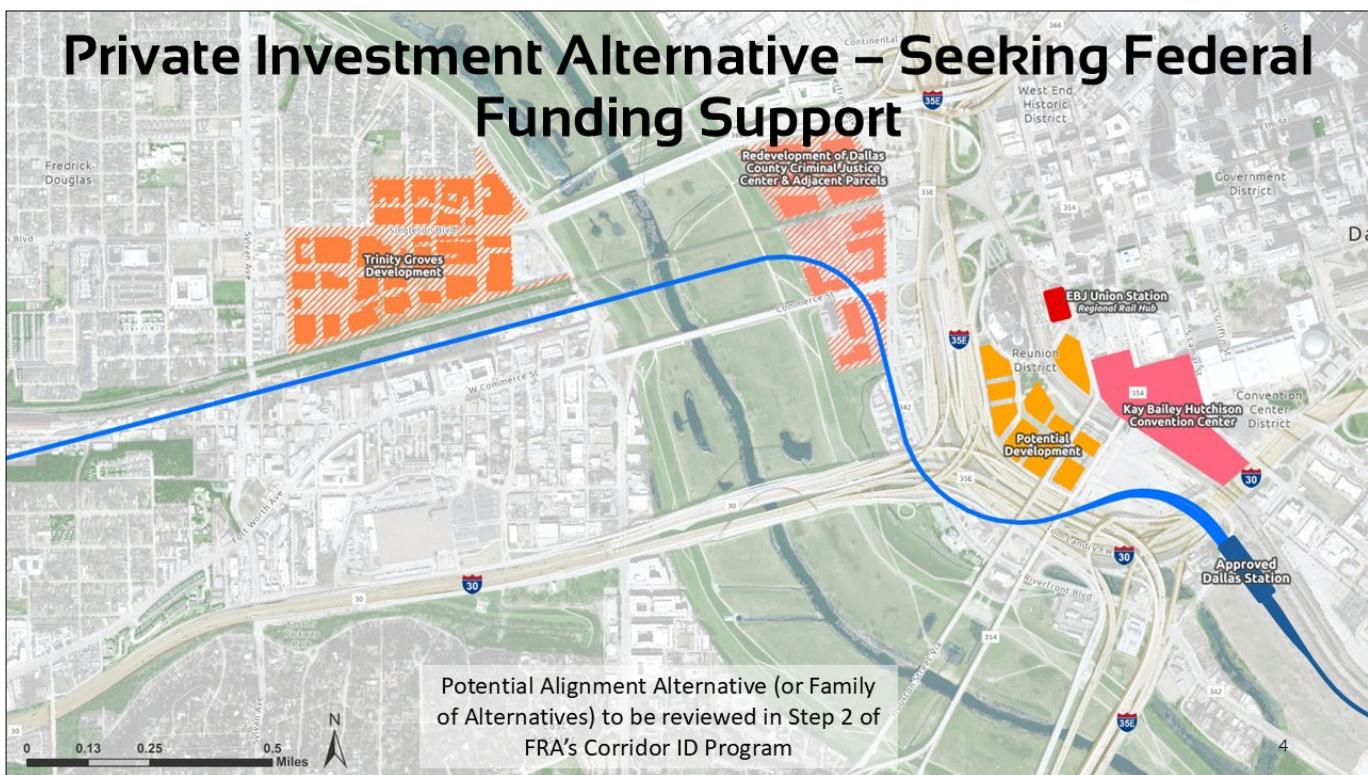
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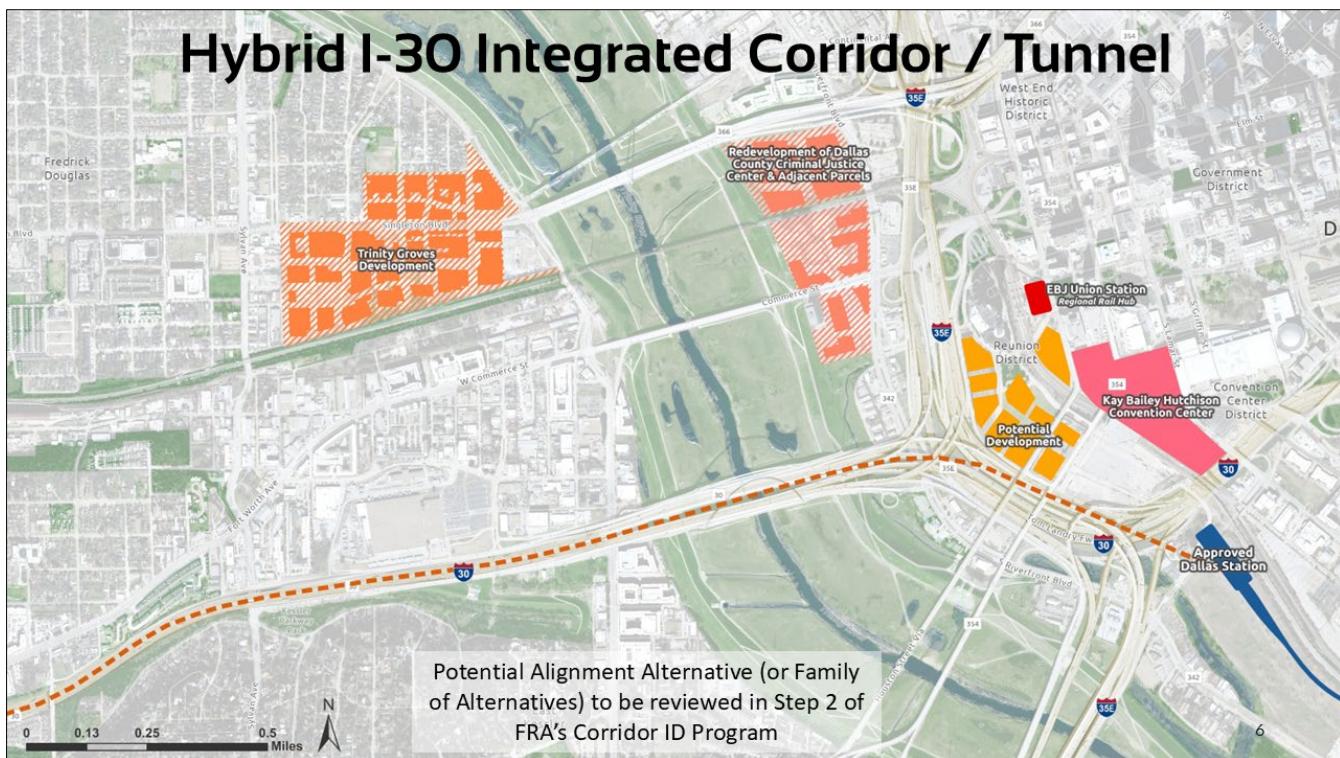
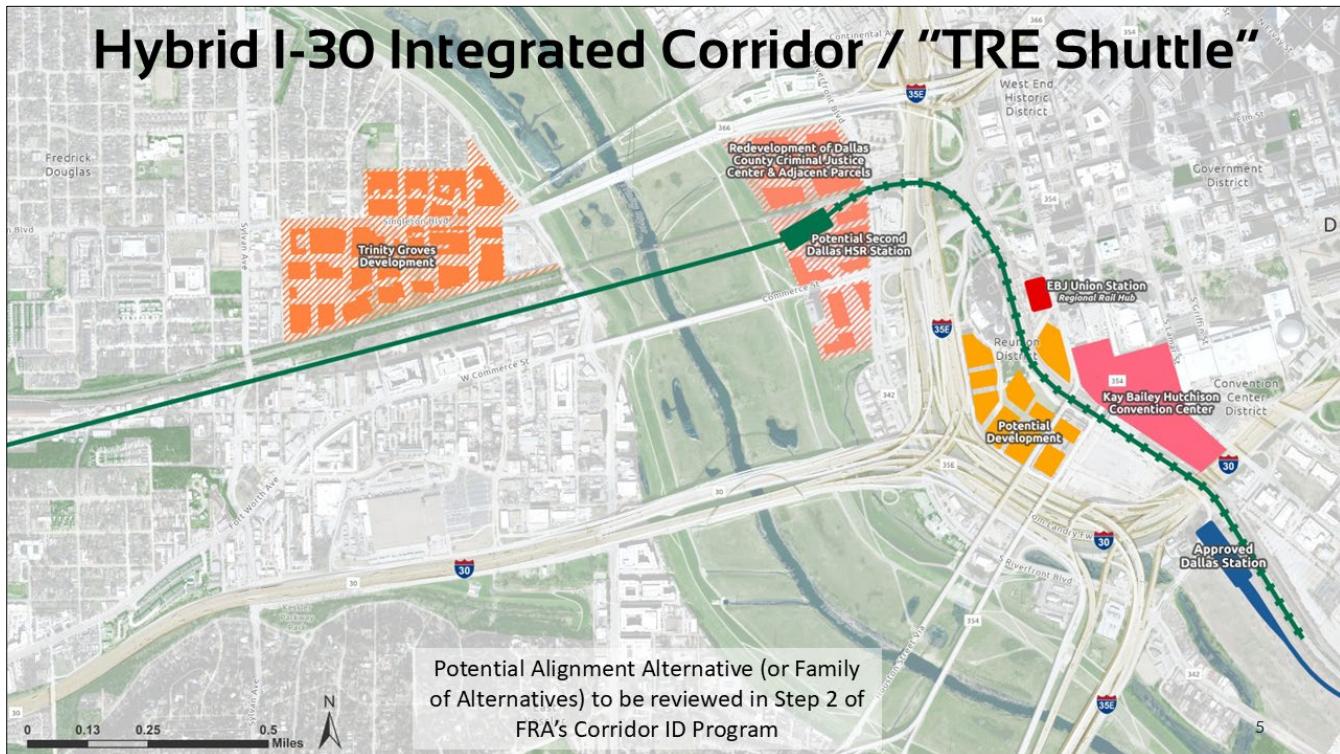
Brandon J. Huckabee, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Erath County

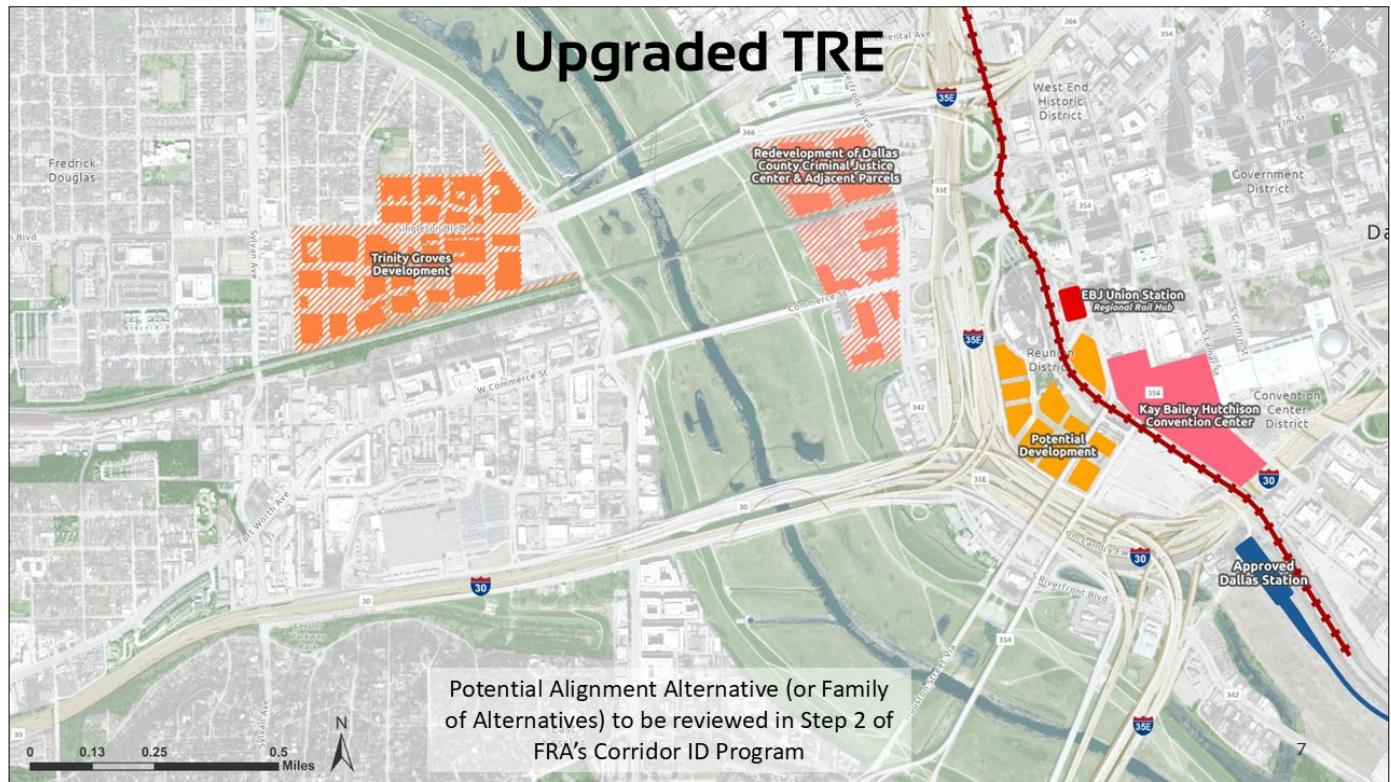




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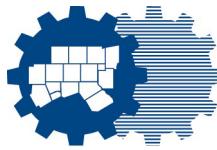






## NCTCOG EXECUTIVE BOARD ATTENDANCE

June 2025 - May 2026

**North Central Texas Council of Governments****2026 NCTCOG Executive Board Calendar**

Regular Meetings start at **1:00 pm** unless otherwise posted  
Meeting Location: CenterPoint II, 616 Six Flags Drive, Arlington, Texas

|                           |                                          |
|---------------------------|------------------------------------------|
| <b>January 22, 2026</b>   | Executive Board Meeting – NCTCOG Offices |
| <b>February 26, 2026</b>  | Executive Board Meeting – NCTCOG Offices |
| <b>March 26, 2026</b>     | Executive Board Meeting – NCTCOG Offices |
| <b>April 23, 2026</b>     | Executive Board Meeting – NCTCOG Offices |
| <b>May 28, 2026</b>       | Executive Board Meeting – NCTCOG Offices |
| <b>June 12, 2026</b>      | <i>General Assembly</i>                  |
| <b>June 25, 2026</b>      | Executive Board Meeting – NCTCOG Offices |
| <b>July 23, 2026</b>      | Executive Board Meeting – NCTCOG Offices |
| <b>August 27, 2026</b>    | Executive Board Meeting – NCTCOG Offices |
| <b>September 24, 2026</b> | Executive Board Meeting – NCTCOG Offices |
| <b>October 22, 2026</b>   | Executive Board Meeting – NCTCOG Offices |
| <b>November 19, 2026</b>  | Executive Board Meeting – NCTCOG Offices |
| <b>December 17, 2026</b>  | Executive Board Meeting – NCTCOG Offices |