

**RESOLUTION TO ACCEPT AND APPROVE THE QUARTERLY INVESTMENT REPORT**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

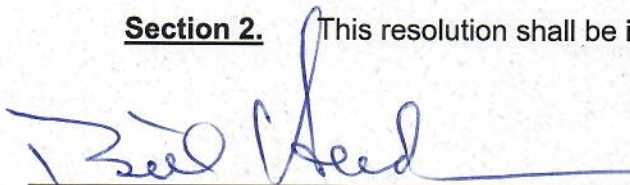
**WHEREAS**, the NCTCOG's Quarterly Investment Report for the quarter ended December 31, 2023, is hereby submitted in accordance with the Public Funds Investment Act; and,

**WHEREAS**, the Executive Board has reviewed the document and finds it to be in compliance with the Act.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

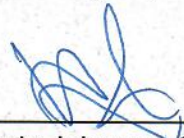
**Section 1.** The NCTCOG Executive Board accepts and approves the Quarterly Investment Report for the quarter ended December 31, 2023.

**Section 2.** This resolution shall be in effect immediately upon its adoption.



Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.



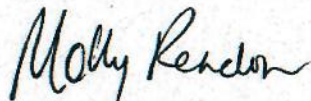
Victoria Johnson, Secretary/Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson

NCTCOG Quarterly Investment Report								
Fiscal Year 2024 Quarter 1								
Ended 12-31-2023								
Investment Portfolio Detail								
by Fund								
Description	Account #	Program	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
TexPool	2200400001	General Fund	\$ 6,917,269.06	\$ 4,319,297.71	\$ (9,050,000.00)	\$ 55,036.18	\$ 2,241,602.95	2.86%
Logic	6049012001	General Fund	496.62	-	-	7.20	503.82	0.00%
TexStar	2200411110	General Fund	12,336,208.61	10,000,000.00	(10,000,000.00)	166,483.28	12,502,691.89	15.98%
<b>General Fund</b>			<b>\$ 19,253,974.29</b>	<b>\$ 14,319,297.71</b>	<b>\$ (19,050,000.00)</b>	<b>\$ 221,526.66</b>	<b>\$ 14,744,798.66</b>	<b>18.84%</b>
TexPool	2200400002	Solid Waste	\$ 281,615.37	\$ -	\$ -	\$ 3,826.78	\$ 285,442.15	0.36%
TexPool	2200400003	Supplemental Environmental Projects	40,117.79	-	-	545.22	40,663.01	0.05%
TexPool	2200400005	9-1-1 Operating (1)	5,901,634.92	850,000.00	-	91,618.42	6,843,253.34	8.74%
TexPool	2200400007	Transportation Revenue Center 5 Funds	14,119,588.52	-	-	191,863.38	14,311,451.90	18.29%
TexStar	2200400009	TWDB Commit G1001314 NCTCOG Grant	3,160,804.80	-	(19,297.71)	42,862.40	3,184,369.49	4.07%
TexStar	2200411111	Transportation	152,763.49	10,000,000.00	-	132,611.99	10,285,375.48	13.14%
TexStar	2200421009	Exchange Funds Principal Pooled	20,761,591.99	-	(278,948.43)	278,948.43	20,761,591.99	26.53%
TexStar	2200431009	Exchange Funds Earnings Pooled	7,417,324.64	278,948.43	-	101,337.31	7,797,610.38	9.96%
<b>Special Revenue Fund</b>			<b>\$ 51,835,441.52</b>	<b>\$ 11,128,948.43</b>	<b>\$ (298,246.14)</b>	<b>\$ 843,613.93</b>	<b>\$ 63,509,757.74</b>	<b>81.16%</b>
<b>Total</b>			<b>\$ 71,089,415.81</b>	<b>\$ 25,448,246.14</b>	<b>\$ (19,348,246.14)</b>	<b>\$ 1,065,140.59</b>	<b>\$ 78,254,556.40</b>	<b>100.00%</b>
Investment Portfolio Detail								
by Investment Type								
Description	Account #	Program	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
TexPool	2200400001	General Fund	\$ 6,917,269.06	\$ 4,319,297.71	\$ (9,050,000.00)	\$ 55,036.18	\$ 2,241,602.95	2.86%
TexPool	2200400002	Solid Waste	281,615.37	-	-	3,826.78	285,442.15	0.36%
TexPool	2200400003	Supplemental Environmental Projects	40,117.79	-	-	545.22	40,663.01	0.05%
TexPool	2200400005	9-1-1 Operating <sup>(1)</sup>	5,901,634.92	850,000.00	-	91,618.42	6,843,253.34	8.74%
TexPool	2200400007	Transportation Revenue Center 5 Funds	14,119,588.52	-	-	191,863.38	14,311,451.90	18.29%
TexPool	2200400009	TWDB Commit G1001314 NCTCOG Grant	3,160,804.80	-	(19,297.71)	42,862.40	3,184,369.49	4.07%
<b>TexPool</b>			<b>\$ 30,421,030.46</b>	<b>\$ 5,169,297.71</b>	<b>\$ (9,069,297.71)</b>	<b>\$ 385,752.38</b>	<b>\$ 26,906,782.84</b>	<b>34.38%</b>
Logic	6049012001	General Fund	\$ 496.62	\$ -	\$ -	\$ 7.20	\$ 503.82	0.00%
TexStar	2200411110	General Fund	\$ 12,336,208.61	\$ 10,000,000.00	\$ (10,000,000.00)	\$ 166,483.28	\$ 12,502,691.89	15.98%
TexStar	2200411111	Transportation	152,763.49	10,000,000.00	-	132,611.99	10,285,375.48	13.14%
TexStar	2200421009	Exchange Funds Principal Pooled	20,761,591.99	-	(278,948.43)	278,948.43	20,761,591.99	26.53%
TexStar	2200431009	Exchange Funds Earnings Pooled	7,417,324.64	278,948.43	-	101,337.31	7,797,610.38	9.96%
<b>TexStar</b>			<b>\$ 40,667,888.73</b>	<b>\$ 20,278,948.43</b>	<b>\$ (10,278,948.43)</b>	<b>\$ 679,381.01</b>	<b>\$ 51,347,269.74</b>	<b>65.62%</b>
<b>Total</b>			<b>\$ 71,089,415.81</b>	<b>\$ 25,448,246.14</b>	<b>\$ (19,348,246.14)</b>	<b>\$ 1,065,140.59</b>	<b>\$ 78,254,556.40</b>	<b>100.00%</b>

<sup>(1)</sup> Used for the North Central Texas Emergency Communications District funds

NCTCOG Quarterly Investment Report							
Fiscal Year 2024 Quarter 1							
Ended 12-31-2023							
<b>Investment Portfolio Summary</b>							
Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total	
General Fund	\$ 19,253,974.29	\$ 14,319,297.71	\$ (19,050,000.00)	\$ 221,526.66	\$ 14,744,798.66	18.84%	
Special Revenue	51,835,441.52	11,128,948.43	(298,246.14)	843,613.93	63,509,757.74	81.16%	
<b>Total</b>	<b>\$ 71,089,415.81</b>	<b>\$ 25,448,246.14</b>	<b>\$ (19,348,246.14)</b>	<b>\$ 1,065,140.59</b>	<b>\$ 78,254,556.40</b>	<b>100.00%</b>	
<b>Fiscal Year 2024 to Date</b>							
Pool Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total	
TexPool	\$ 30,421,030.46	\$ 5,169,297.71	\$ (9,069,297.71)	\$ 385,752.38	\$ 26,906,782.84	34.38%	
Logic	496.62	-	-	7.20	503.82	0.00%	
TexStar	40,667,888.73	20,278,948.43	(10,278,948.43)	679,381.01	51,347,269.74	65.62%	
<b>Total</b>	<b>\$ 71,089,415.81</b>	<b>\$ 25,448,246.14</b>	<b>\$ (19,348,246.14)</b>	<b>\$ 1,065,140.59</b>	<b>\$ 78,254,556.40</b>	<b>100.00%</b>	
<b>Year to Date Interest</b>							
Pool Description	Fiscal Year 2024			Fiscal Year 2023			
	General Fund	Special Revenue	Total	General Fund	Special Revenue	Total	
TexPool	\$ 55,036.18	\$ 330,716.20	\$ 385,752.38	\$ 32,283.54	\$ 208,378.70	\$ 240,662.24	
Logic	7.20	-	7.20	4.51	-	4.51	
TexStar	166,483.28	512,897.73	679,381.01	79,640.13	277,213.31	356,853.44	
<b>Total</b>	<b>\$ 221,526.66</b>	<b>\$ 843,613.93</b>	<b>\$ 1,065,140.59</b>	<b>\$ 111,928.18</b>	<b>\$ 485,592.01</b>	<b>\$ 597,520.19</b>	
<b>Interest Rate Averages</b>							
Rate Description	December-2023	December-2022	FY 2024 Qtr 1	FY 2023 Qtr 1	FY 2024 thru December-2023	FY 2023 thru December-2022	
90 Day T-Bill	5.2400%	4.2500%	5.2833%	4.0400%	5.2833%	4.0400%	
TexPool	5.3694%	3.9799%	5.3669%	3.5082%	5.3669%	3.5082%	
Logic	5.5411%	4.3336%	5.5480%	3.7931%	5.5480%	3.7931%	
TexStar	5.3378%	3.9681%	5.3305%	3.4600%	5.3305%	3.4600%	

All funds are invested in investment pools whose book and market value are the same.



Director of Administration

**RESOLUTION AUTHORIZING PLACEMENT OF COG STAFF ON THE BALLOT FOR THE TX HEALTH BENEFITS POOL BOARD**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG seeks to submit Carmen Morones, Chief Human Resources Officer, to be placed on the ballot for the TX Health Benefits Pool Board of Trustees for Region 8; and,

**WHEREAS**, the TX Health Benefits Pool Board of Trustees carries out all duties required to operate and manage the Pool in the best interests of the Pool members and their employees; and,

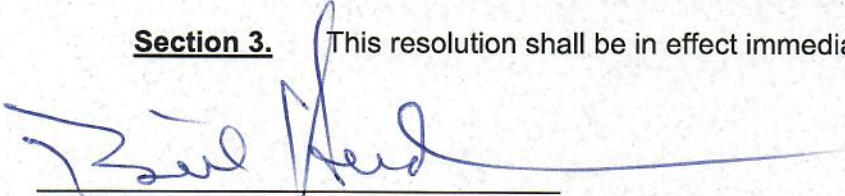
**WHEREAS**, a requirement for the submission of an employee to be qualified to serve on the TX Health Benefits Pool Board of Trustees is for the governing body to certify that the employee holds a position of Department Head or higher, works at least 20 hours per week for an Employer Member, is paid by Employer Member with public funds; and is hired and fired only by another official with the agency or the governing body.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**


**Section 1.** NCTCOG certifies that Carmen Morones, Chief Human Resources Officer, is a qualified person to be placed on the ballot for TX Health Benefits Pool Board of Trustees for Region 8.

**Section 2.** The Executive Director or designee is authorized to certify employment status and execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

  
\_\_\_\_\_  
Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

  
\_\_\_\_\_  
Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson

**RESOLUTION AUTHORIZING CONTRACTS FOR ADVANCED TRAFFIC CONTROLLER SYSTEMS**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, a Request for Proposals (RFP) #2023-092 for Advanced Traffic Controller Systems was advertised and proposals received on November 6, 2023; and,

**WHEREAS**, proposals were evaluated by a committee comprised of member government staff; and,

**WHEREAS**, following evaluation, it is recommended that contracts be awarded to Cubic ITS, Inc., Paradigm Traffic Systems, Inc., and Texas Highway Products, LTD; and,

**WHEREAS**, the contracts are intended to be utilized by NCTCOG, its member governments and other participating entities as part of NCTCOG's TXShare Cooperative Purchasing Program; and,

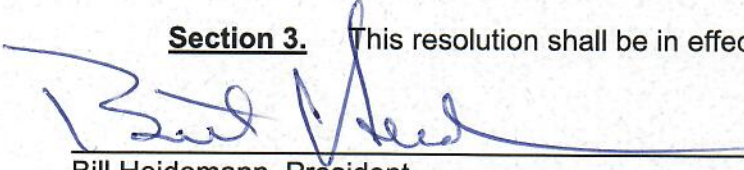
**WHEREAS**, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings for this Procurement #2023-092.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

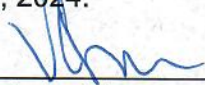
**Section 1.** Contracts between NCTCOG Cubic ITS, Inc., Paradigm Traffic Systems, Inc., and Texas Highway Products, LTD, for Advanced Traffic Controller Systems for maximum five (5) year terms, be and are hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, including agreements with member governments and other entities wishing to participate in NCTCOG's TXShare Cooperative Purchasing Program, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

  
Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

  
Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson

**RESOLUTION AUTHORIZING CONTRACTS FOR DELIVERABLES-BASED INFORMATION TECHNOLOGY SERVICES**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, a Request for Proposals (RFP) #2023-069 for Deliverables-Based Information Technology Services was advertised and proposals received on September 22, 2023; and,

**WHEREAS**, proposals were evaluated by a committee comprised of NCTCOG staff; and,

**WHEREAS**, following evaluation, it is recommended that contracts be awarded to 22<sup>nd</sup> Century Technologies, Inc., Agilify, LLC, AgreeYa Solutions, Inc., Akiva Technologies, LLC, Alliant Cybersecurity, LLC, Ardent Technologies, Inc., Arisma Group, LLC, Axim Geospatial, LLC, BlueModus, Inc., California Creative Solutions, Inc., Cherry Bekaert, LLC, Cogent Infotech Corporation, Comtech Global, Inc., Cultivate Geospatial Solutions, LLC, Data Agility Group, Inc., DAVTEQ, Inc., VP Imaging, Inc., dba DocuNav Solutions, Effervescent Consulting, LLC, Eixsys, LLC, Elegant Enterprise Wide Solutions, Inc., FreeAlliance, LLC, Fugro USA Land, Inc., Gartner, Inc., GNC Consulting, Inc., Infojini, Inc., Ivoyant, LLC, M2 Strategy, Inc., MCCI, LLC., Modified Logic, Inc., Niha Technologies, Inc., Oxcyon, Inc., Planet Technologies, Inc., RightIT Solution, LLC, SBase Technologies, Inc., Software Professionals, Inc., vTech Solution, Inc., Weaver and Tidwell, L.L.P., Web-Hed Technologies, Inc., and Windstream Holdings, LLC; and,

**WHEREAS**, the contracts are intended to be utilized by NCTCOG, its member governments and other participating entities as part of NCTCOG's TXShare Cooperative Purchasing Program; and,

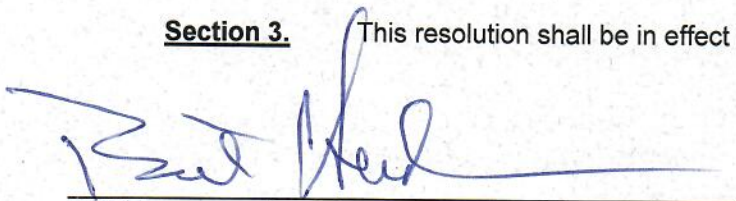
**WHEREAS**, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings for this Procurement #2023-069.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** Contracts between NCTCOG and 22<sup>nd</sup> Century Technologies, Inc., Agilify, LLC, AgreeYa Solutions, Inc., Akiva Technologies, LLC, Alliant Cybersecurity, LLC, Ardent Technologies, Inc., Arisma Group, LLC, Axim Geospatial, LLC, BlueModus, Inc., California Creative Solutions, Inc., Cherry Bekaert, LLC, Cogent Infotech Corporation, Comtech Global, Inc., Cultivate Geospatial Solutions, LLC, Data Agility Group, Inc., DAVTEQ, Inc., VP Imaging, Inc., dba DocuNav Solutions, Effervescent Consulting, LLC, Eixsys, LLC, Elegant Enterprise Wide Solutions, Inc., FreeAlliance, LLC, Fugro USA Land, Inc., Gartner, Inc., GNC Consulting, Inc., Infojini, Inc., Ivoyant, LLC, M2 Strategy, Inc., MCCI, LLC., Modified Logic, Inc., Niha Technologies, Inc., Oxcyon, Inc., Planet Technologies, Inc., RightIT Solution, LLC, SBase Technologies, Inc., Software Professionals, Inc., vTech Solution, Inc., Weaver and Tidwell, L.L.P., Web-Hed Technologies, Inc., and Windstream Holdings, LLC, for Deliverables-Based Information Technology Services for maximum five (5) year terms, be and are hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, including agreements with member governments and other entities wishing to participate in NCTCOG's TXShare Cooperative Purchasing Program, in the name of the North Central Texas Council of Governments.

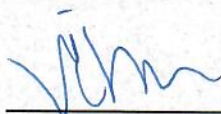
**Section 3.** This resolution shall be in effect immediately upon its adoption.



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Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.



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Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson

**RESOLUTION AUTHORIZING A CONTRACT FOR ELECTRONICS CONSOLE CLEANING AND PREVENTATIVE MAINTENANCE SERVICES**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, a Request for Proposals (RFP) #2024-011 for Electronics Console Cleaning and Preventative Maintenance Services was advertised and proposals received on December 1, 2023; and,

**WHEREAS**, proposals were evaluated by a committee comprised of NCT9-1-1 staff and a member agency; and,

**WHEREAS**, following evaluation, it is recommended that a contract be awarded to Console Cleaning Specialists dba Communication Center Specialists; and,

**WHEREAS**, the contract is intended to be utilized by NCTCOG, its member governments and other participating entities as part of NCTCOG's TXShare Cooperative Purchasing Program; and,

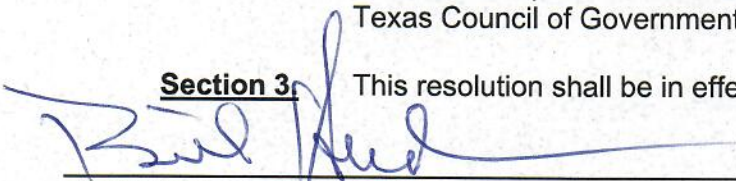
**WHEREAS**, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings for this Procurement #2024-011.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**


**Section 1.** A contract between NCTCOG and Console Cleaning Specialists dba Communication Center Specialists for Electronics Console Cleaning and Preventative Maintenance Services for a maximum five (5) year term, be and is hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute a contractual agreement necessary to carry out this program, including agreements with member governments and other entities wishing to participate in NCTCOG's TXShare Cooperative Purchasing Program, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

  
\_\_\_\_\_  
Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

  
\_\_\_\_\_  
Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson



**RESOLUTION AUTHORIZING CONTRACTS FOR AUDIENCE ENGAGEMENT AND MARKETING STRATEGY CONSULTING SERVICES**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, a Request for Proposals (RFP) #2024-002 for Audience Engagement and Marketing Strategy Consulting Services was advertised and proposals received on December 5, 2023; and,

**WHEREAS**, proposals were evaluated by a committee comprised of NCT9-1-1 and NCTCOG staff; and,

**WHEREAS**, following evaluation, it is recommended that contracts be awarded to Eddy Communications dba Eddy Alexander, K Strategies, Brunch and Slay dba BAS Media, and Milrose Consultants, LLC, dba Masterplan; and,

**WHEREAS**, the contracts are intended to be utilized by NCTCOG, its member governments and other participating entities as part of NCTCOG's TXShare Cooperative Purchasing Program; and,

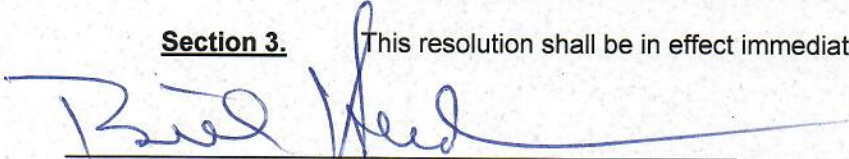
**WHEREAS**, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings for this Procurement #2024-002.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

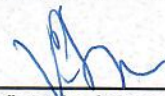
**Section 1.** Contracts between NCTCOG and Eddy Communications dba Eddy Alexander, K Strategies, Brunch and Slay dba BAS Media, and Milrose Consultants, LLC, dba Masterplan, for Audience Engagement and Marketing Strategy Consulting Services for maximum five (5) year terms, be and are hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, including agreements with member governments and other entities wishing to participate in NCTCOG's TXShare Cooperative Purchasing Program, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

  
\_\_\_\_\_  
Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

  
\_\_\_\_\_  
Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson

**RESOLUTION AUTHORIZING COOPERATIVE PURCHASING AGREEMENT FOR GOODS AND SERVICES WITH EQUALIS GROUP**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG utilizes various cooperative purchasing programs to secure goods and services when advantageous to issuance of a procurement; and,

**WHEREAS**, Equalis Group, LLC. has a cooperative purchasing program referred to as Equalis Group; and,

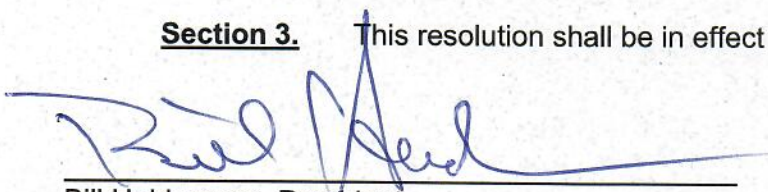
**WHEREAS**, NCTCOG desires to participate in this cooperative purchasing program in accordance with federal and state regulations regarding contract and procurement proceedings.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

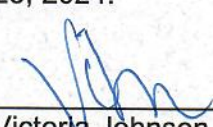
**Section 1.** An interlocal agreement between NCTCOG and Equalis Group, LLC., be and is hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute necessary agreements to carry out initiatives described herein, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

  
\_\_\_\_\_  
Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

  
\_\_\_\_\_  
Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson

**RESOLUTION AUTHORIZING A CONTRACT WITH EIXSYS LLC FOR PUBLIC EMPLOYEE BENEFITS COOPERATIVE (PEBC) SOFTWARE SYSTEM DEVELOPMENT AND SUPPORT**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG serves as the administrative entity for the Public Employee Benefits Cooperative (PEBC) and provides many services, including maintenance and development of the PEBC software system; and,

**WHEREAS**, TXShare is a cooperative purchasing program created by the North Central Texas Council of Governments (NCTCOG); and,

**WHEREAS**, NCTCOG is seeking authorization to purchase services from Eixsys, LLC, subject to PEBC Board funding approval, for PEBC Employee Benefits Enrollment Application and Database Software Maintenance and Support, utilizing Product Category #14 of the TXShare cooperative contract #2023-069; and,

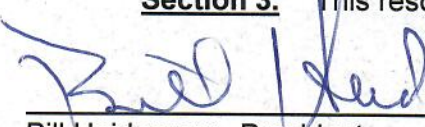
**WHEREAS**, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings for this Procurement #2023-069.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**


**Section 1.** A contract between NCTCOG and Eixsys, LLC, subject to PEBC Board funding approval, for maintenance and support of the PEBC software system for a maximum five (5) year term and in an amount not to exceed \$2,800,000, be and is hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute necessary agreements with Eixsys, LLC, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

  
\_\_\_\_\_  
Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

  
\_\_\_\_\_  
Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson

**RESOLUTION AUTHORIZING A CONTRACT EXTENSION WITH MASTEC NETWORK SOLUTIONS, LLC FOR REGISTERED APPRENTICESHIP TRAINING**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG, in its capacity as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board, was awarded funding under the Texas Workforce Commission Request for Applications (RFA) for the Apprenticeship Texas Expansion Grant; and,

**WHEREAS**, on September 22, 2022, the NCTCOG Executive Board authorized a contract with Velez, Inc., to provide apprenticeship training in the Telecommunications Industry Registered Apprenticeship Program (TIRAP), for an eighteen (18) month term which expires on February 9, 2024; and,

**WHEREAS**, the Texas Workforce Commission has extended the Apprenticeship Texas Expansion Grant Award Agreement for the North Central Texas Workforce Development Board until April 30, 2024; and,

**WHEREAS**, MasTec Network Solutions, LLC acquired the assets of Velez, Inc. on January 20, 2023; and,

**WHEREAS**, MasTec Network Solutions LLC has been providing the services and agreed to perform all duties and obligations under the Original Contract through the extension date; and,

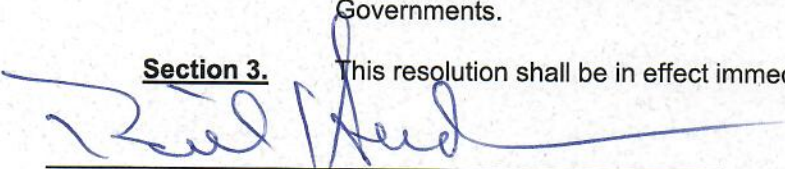
**WHEREAS**, NCTCOG staff recommends amending the existing contract authorization by extending the contract term to April 30, 2024, to align with the extension of the Apprenticeship Texas Expansion Grant Award Agreement.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

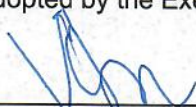
**Section 1.** An amendment to the contract authorization between NCTCOG and MasTec Network Solutions, LLC, extending the contract term through April 30, 2024, be and is hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute necessary agreements to carry out the initiatives described here, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

  
\_\_\_\_\_  
Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

  
\_\_\_\_\_  
Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson

**RESOLUTION APPROVING EMERGENCY PREPAREDNESS PLANNING COUNCIL (EPPC) BYLAWS UPDATE**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, the North Central Texas Council of Governments is working with local governments and others in building regional emergency preparedness capacity; and,

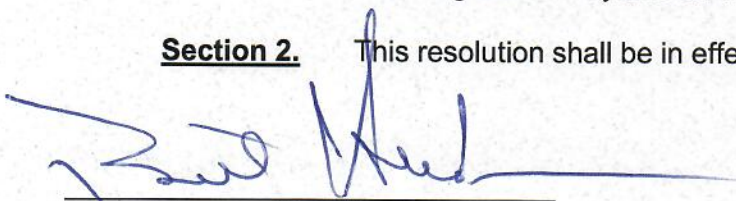
**WHEREAS**, the health, safety and welfare of citizens in North Central Texas is threatened by a variety of natural and technological hazards including terrorism; and,

**WHEREAS**, the Emergency Preparedness Planning Council (EPPC) is an advisory council to the NCTCOG Executive Board and is in favor of the proposed bylaws amendments and recommends approval by the Executive Board.


**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The NCTCOG Executive Board approves the amended Emergency Preparedness Planning Council Bylaws as reflected in Attachment 1.

**Section 2.** This resolution shall be in effect immediately upon its adoption.

  
\_\_\_\_\_  
Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

  
\_\_\_\_\_  
Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
EMERGENCY PREPAREDNESS PLANNING COUNCIL BYLAWS**

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**Primary Responsibility of the Council**

The EPPC serves in an advisory role to the North Central Texas Council of Governments (NCTCOG) Executive Board. The Council has the responsibility to provide policy direction and oversight for the development of regional emergency planning and response systems. The Council may also recommend how to best utilize financial assistance for regional emergency planning, mitigation, and recovery.

The Council will specifically devote its attention to the following functions:

1. Recommending priorities for regional homeland security resources.
2. Providing advocacy for legal, regulatory, and legislative actions needed to ensure the most effective response to a major incident/disaster.
3. Providing assistance in assuring interagency communication capabilities.
4. Providing assistance in assuring planning and training opportunities for various regional stakeholders.
5. Facilitating regional preparedness and multi-agency planning for stakeholders, including interagency agreements and mutual aid.
6. Supporting coordination between medical, public health, and public safety.
7. Supporting assets for regional response.
8. Assisting in securing grant assistance for emergency management planning, equipment, personnel, and training requirements identified by stakeholders.

**Recommendations of the Council**

Recommendations of the Council will be accepted by the Executive Board through a simple majority vote.

**Planning Area**

The planning area includes all participating counties and cities in the 16 county NCTCOG region.

**Eligibility to Participate**

A county or city within the designated planning area is eligible to participate in the Regional Emergency Preparedness (EP) Program and to have Council representation if it submits its "membership dues" payment to the NCTCOG EP department for the limited purpose of funding the program. The Executive Board establishes the annual dues amount.

Jurisdictions must also be a member of the EP program to participate in special projects such as (CASA, Mitigation Planning, etc.) or pay an additional fee for service.

**Council Membership**

A review of population breakdowns and representation on the Council will be reviewed annually. Population statistics will be gathered from NCTCOG's Regional Data Center population estimates data beginning January 1 of each year and generally approved by the Executive Board each Spring. This information will be used to determine which population range cities are classified by.

All members of the Council shall be elected officials who represent participating counties and cities within the designated planning area. Each participating county is entitled to one permanent Council seat.

Membership Population Range (Counties)	Annual Dues
750,000+	\$12,500
400,000-750,000	\$7,500
Less than 399,999	\$5,000

Participating cities within the planning area will be grouped according to population, and representation for cities within certain population ranges will be assigned as shown below.

Membership Population Range	Number of EPPC Representatives	Annual Dues
1,000,000 and above	1	\$15,000
750,000-999,999	1	\$12,000
400,000-749,999	1	\$10,500
250,000-399,999	1	\$9,000
170,000-249,999	2	\$8,000
120,000-169,999	2	\$7,000
80,000-119,999	1	\$6,000
50,000-79,999	2	\$5,000
30,000-49,999	3	\$4,000
15,000-29,999	4	\$3,000
5,000-14,999	4	\$2,000
1-4,999	1	\$1,000
*Special Districts / Universities	n/a	\$5,000
*DFW Airport	n/a	\$7,000

Special districts, universities, and airports are not currently eligible for EPPC representation; however, these entities are eligible for working group participation.

**Appointment of Council**

EPPC will approve and recommend nominees for the Council to the Executive Board for final approval. New Council members will serve an approximate two-year term of office beginning in August or as soon as possible thereafter. Council members will be appointed from nominations received from each eligible county and eligible cities within population range categories with open seats. Considerations for Council seat selection will include regional geographic balance, emergency preparedness related experience, and opportunity for different jurisdictions to represent their population category.

- **Officers**

- The Executive Board appoints the Chair and Vice-Chair biannually, considering staff recommendations.
- A Chair and Vice-Chair shall be the officers for the Council and serve approximately two-year terms. To allow for balanced regional representation, the Chair and Vice Chair shall consist of one Urban Representative and one Rural Representative.
- An Urban representative may be a county or city representative from within the four largest counties (Collin, Dallas, Denton, and Tarrant). A Rural representative may be a county or city representative from the smaller counties.
- The Chair and Vice-Chair must be the primary member on EPPC. At the end of a term, the Chair shall hold the position of Immediate Past Chair, a non-voting position **unless representing a permanent position on the Council**. In the event of a mid-term officer vacancy, a replacement shall be appointed to serve for the remainder of the replaced officer's term.

- **Duties of the Officers**

- The Chair shall lead Council meetings and meet as needed with various working groups, subcommittees, and regional partners to ensure excellence in all phases of regional emergency preparedness.
- The Vice-Chair shall be the appointed liaison of the Regional Emergency Preparedness Advisory Committee (REPAC). This duty may be delegated to another Council member or appointee should the Vice-Chair be unable to attend. The Vice-Chair shall take over Chair duties when the Chair is not available, and will also meet with the various working groups, subcommittees, and regional partners to ensure excellence in all phases of regional emergency preparedness.
- The Past Chair will perform the duties of the Chair or Vice Chair in conjunction with or in their absence.

- **Member Attendance**

- Regular meeting attendance is required of Members. Forms will be provided for Members to select another elected official as their Alternate. Alternates should attend meetings if Member attendance is not possible. Alternates meeting eligibility requirements may vote on behalf of the Member. Elected Alternates may be selected from interested nominees who were not appointed to the Council.
- In person attendance is preferred and recommended. In the event an in-person meeting cannot be held, Teleconference or video conference services will be held with the approval of EPPC Chairs and Director. Confirmed online attendance will count toward meeting attendance requirements.
- Member stand-ins, or non-elected alternates, will not count toward attendance and will not have voting privileges.
- Non-Attendance: Missing two consecutive meetings will result in a letter to the Member requesting that an alternate be sent. A carbon copy (CC) to the jurisdiction's secretary or equivalent will be included.
- Repeated non-attendance will result in a letter of inquiry as to the intent of the Member to remain on the Council.

- **Council Vacancies**

- Vacancies occurring during the regular term of a member will be filled for the remainder of the term by an elected official from the same jurisdiction. If the jurisdiction relinquishes the seat, a replacement will be chosen from another jurisdiction in the same population category to fill the unexpired term.



### **Quorum and Voting Procedures**

- A quorum is defined as a simple majority of the current committee membership.
- Action items requiring Council vote shall be decided through a simple majority of the quorum.
- Each member of the Emergency Preparedness Planning Council shall be entitled to one vote, except for the Chair who will only vote in the event of a tie. EPPC Members and alternate(s) may not share voting privileges simultaneously.
- If a teleconference or video conference is available, members are counted as present and may vote via teleconference or video conference.
- Electronic voting by email will be deemed binding if a remote decision is needed.

### **Conflict of interest**

- Any member or organization that has a conflict of interest concerning any matter before the committee shall inform the committee before participating in a discussion.
- A conflict of interest shall be defined as any issue in which there is a conflict between members or an organization's public obligation and private interests such as financial or other interests.

### **Compensation**

- EPPC members and alternates shall not be compensated in any way for the performance of their duties as members of EPPC.

### **Meetings**

- Council meetings are scheduled quarterly according to business needs. Emergency meetings may be required, and the council will be given ample notification.
- All meetings shall be held, and meeting notice provided, in accordance with Chapter 551 of the Texas Government Code.

### **Staff Support**

- Staff support for the Council will be provided by NCTCOG EP staff.

**RESOLUTION APPROVING GRANT APPLICATION TO THE UNITED STATES  
DEPARTMENT OF TRANSPORTATION UNDER THE ADVANCED TRANSPORTATION  
TECHNOLOGY AND INNOVATION GRANT PROGRAM**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

**WHEREAS**, the FY2022 and FY2023 Unified Planning Work Program Subtask 3.07 includes the development and implementation of congestion management strategies, transportation system management and operations projects and a regional data hub; and,

**WHEREAS**, in November 2023, the United States Department of Transportation (USDOT) announced availability of Fiscal Year (FY) 2022 funds for the Advanced Transportation Technology and Innovation (ATTAIN) Grant Program; and,

**WHEREAS**, on January 11, 2024, the RTC approved the submittal of a grant application for a total of \$16 million in funding under the ATTAIN Program, utilizing Regional Toll Revenue funds as match.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

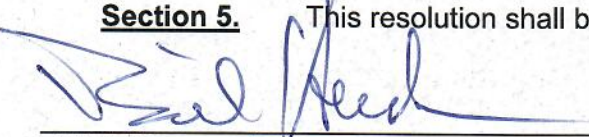
**Section 1.** The Executive Board authorizes submittal of a grant application to the USDOT under the ATTAIN Program in the amount of \$10 million, with up to \$6 million in Regional Toll Revenue funds as required local match for a total of \$16 million.

**Section 2.** NCTCOG is authorized to receive approximately \$10 million in ATTAIN Program funds.

**Section 3.** These funds shall be incorporated into the appropriate fiscal year budgets, Transportation Improvement Program, Unified Planning Work Program, and other planning/administrative documents.

**Section 4.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.


**Section 5.** This resolution shall be in effect immediately upon its adoption.



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Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.



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Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson

**RESOLUTION AUTHORIZING AMENDMENT TO THE CONTRACT WITH HNTB CORPORATION TO COMPLETE THE NATIONAL ENVIRONMENTAL POLICY ACT PROCESS FOR THE DALLAS TO FORT WORTH HIGH-SPEED TRANSPORTATION CONNECTIONS STUDY**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and nonprofit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by, and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

**WHEREAS**, Subtask 5.01 of the Fiscal Year (FY) 2024 and FY2025 Unified Planning Work Program for Regional Transportation Planning provides for conducting high-speed rail planning studies; and,

**WHEREAS**, NCTCOG initiated a Request for Proposals to hire a consultant to conduct a high-speed transportation connections planning study for the Dallas-Fort Worth region; and,

**WHEREAS**, the Executive Board authorized NCTCOG to enter into a contract with HNTB Corporation on April 23, 2020 in an amount not-to-exceed \$11,000,000 of Surface Transportation Block Grant Program (STBG) funds, and a contract was executed on May 13, 2020 to conduct a phased approach subject to the availability of programmed funding for the high-speed transportation connections planning study; and,

**WHEREAS**, HNTB Corporation needs additional funding to support tunneling expertise and development of alternative alignments in coordination with project stakeholders for the National Environmental Policy Act (NEPA) process in order to complete the required study per the contract within the allotted NEPA schedule and to maintain the targeted Disadvantaged Business Enterprise (DBE) participation rate per the contract; and,

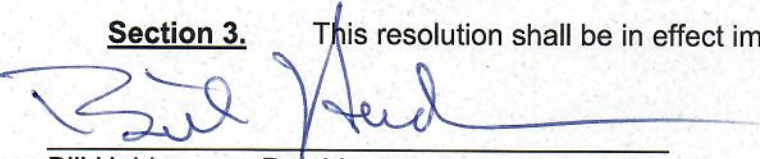
**WHEREAS**, on December 14, 2023, the RTC approved \$1,099,657 in Surface Transportation Block Grant Program funds to support the NEPA process.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

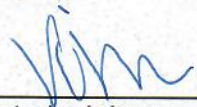
**Section 1.** An amendment to the contract between NCTCOG and HNTB Corporation to add additional \$1,099,657 STBG funds to the original not-to-exceed amount of \$11,000,000 for a new total contract not-to-exceed amount of \$12,099,657 (\$12,099,657 Surface Transportation Block Grant Program funds with 2,419,931 Regional Transportation Development Credits in lieu of local match), be and is hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute a contract amendment with HNTB Corporation in the name of the North Central Texas Council of Governments as described herein.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

  
\_\_\_\_\_  
Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

  
\_\_\_\_\_  
Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson

**RESOLUTION AUTHORIZING CONTRACTS WITH MCKINSEY AND COMPANY INC. AND  
INFRASTRATEGIES LLC TO CONDUCT THE REGIONAL TRANSIT 2.0 STUDY**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, on November 3, 2023, NCTCOG initiated a Request for Proposals to secure consultant assistance for the Regional Transit 2.0 Study; and,

**WHEREAS**, McKinsey and Company Inc. and InfraStrategies LLC has been recommended by the Consultant Selection Committee to implement the Regional Transit 2.0 Study; and,

**WHEREAS**, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

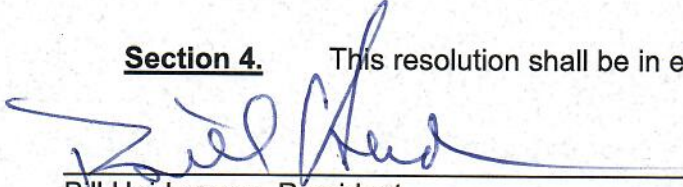
**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** A Contract between NCTCOG and McKinsey and Company Inc. in an amount of \$980,000, and a Contract between NCTCOG and InfraStrategies LLC in an amount of \$1,212,200, for a cumulative not to exceed amount of \$2,200,000 in RTC Local funds be and is hereby approved.

**Section 2.** NCTCOG is authorized to use \$100,000 in RTC Local funds for administration and oversight of project activities.

**Section 3.** The Executive Director or designee is authorized to execute necessary contracts in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 4.** This resolution shall be in effect immediately upon its adoption.



Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.



Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson

## Transit 2.0 Contract & Project Management

Task	InfraStrategies* DBE – Dikita, DBE - Intueor	McKinsey	NCTCOG
1 – Project Management	✓	✓	✓
2 – Develop Transit Legislative Program	✓		✓
3 – Develop Strategies to Increase Transit Authority Membership	✓		✓
4 – Develop Collaborations between Existing Transit Authorities	✓		✓
5 – Develop Strategies for Authority Board Partnerships & Teamwork		✓	✓
6 – Develop Strategies for In-Fill Development	✓		✓
7 – Review of Fare Collection Strategies	✓		✓
8 – Develop Recommendations for Transit Authority/Member City Paradox		✓	✓
9 – Final Report	✓	✓	✓
TOTAL Amount	\$1,212,200	\$980,000	\$100,000

\*11% Disadvantaged Business Enterprise goal, not including NCTCOG staff activities.



**RESOLUTION AUTHORIZING USE OF REGIONAL TRANSPORTATION COUNCIL LOCAL FUNDS FOR THE NAVAL AIR STATION JOINT RESERVE BASE FORT WORTH AIR SHOW**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS** on October 12, 2023, the RTC approved \$250,000 in RTC Local funds to support the Naval Air Station Joint Reserve Base Wings Over Cowtown Air Show.

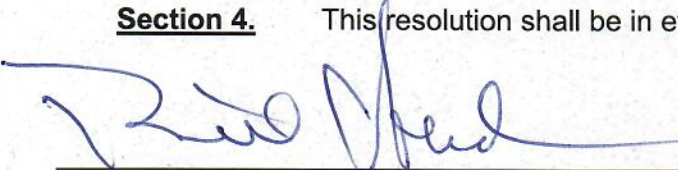
**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** Use of \$250,000 in RTC Local funds for the Wings Over Cowtown Air Show be and is hereby approved.

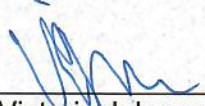
**Section 2.** These funds shall be incorporated into the applicable fiscal year budgets and Unified Planning Work Program as appropriate.

**Section 3.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 4.** This resolution shall be in effect immediately upon its adoption.

  
\_\_\_\_\_  
Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

  
\_\_\_\_\_  
Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson

**RESOLUTION ENDORSING THE 2023 TRANSPORTATION CONFORMITY DETERMINATION  
FOR THE DALLAS-FORT WORTH NONATTAINMENT AREA**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and nonprofit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, under 23 United States (USC) Code 134, the MPO is responsible for carrying out the metropolitan transportation planning process, in cooperation with the State and operators of publicly owned transit services; and,

**WHEREAS**, under 23 USC 134, the MPO is responsible for developing and maintaining the Metropolitan Transportation Plan (MTP) and metropolitan Transportation Improvement Program (TIP) and their periodic updates; and,

**WHEREAS**, under 23 USC 134, the Metropolitan Transportation Plan and metropolitan Transportation Improvement Program are required to include a financial plan to demonstrate how the MTP and TIP can be implemented; and,

**WHEREAS**, the Dallas-Fort Worth area is a federally designated nonattainment area for the pollutant ozone, and air quality conformity of the MTP and TIP shall be determined by the MPO as required by the Environmental Protection Agency's (EPA) Transportation Conformity Regulations found in 40 Code of Federal Register (CFR) 90; and,

**WHEREAS**, the EPA has designated the 10-county area of Collin, Dallas, Denton, Ellis, Johnson, Kaufman, Parker, Rockwall, Tarrant, and Wise counties as severe nonattainment under the 2008 8-hour ozone National Ambient Air Quality Standard (NAAQS) effective November 7, 2022; and designated the nine-county area of Collin, Dallas, Denton, Ellis, Johnson, Kaufman, Parker, Tarrant, and Wise counties as moderate nonattainment under the 2015 8-hour ozone NAAQS effective November 7, 2022; and,

**WHEREAS**, the EPA approved new Motor Vehicle Emissions Budgets for the purpose of transportation conformity on April 24, 2023, with an effective date of May 24, 2023; and,

**WHEREAS**, no changes were made to Mobility 2045: The Metropolitan Transportation Plan for North Central Texas – 2022 Update previously endorsed by the Executive Board June 23, 2022; and,

**WHEREAS**, the planning process used in development of the 2023 Transportation Conformity was conducted in accordance with NCTCOG's approved public involvement procedures required under 23 USC 134, and Transportation Conformity Regulations, including presentations at public meetings and the allowance of a 30-day public comment period prior to transportation conformity approval; and,

**WHEREAS**, the air quality 2023 Transportation Conformity review has indicated that Mobility 2045: The Metropolitan Transportation Plan for North Central Texas – 2022 Update meets the transportation conformity-related requirements of the State Implementation Plan, the Clean Air Act as amended on November 15, 1990, and the Transportation Conformity Regulations; and,

**WHEREAS**, the findings of the 2023 Transportation Conformity were adopted by the Regional Transportation Council on November 9, 2023, under Resolution R23-02.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

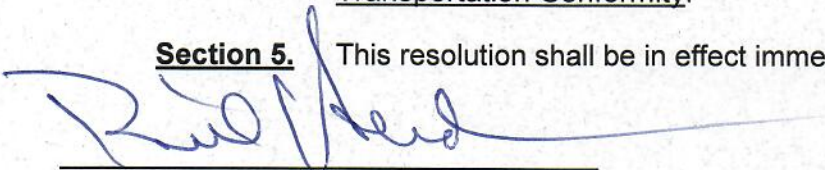
**Section 1.** The North Central Texas Council of Governments Executive Board endorses Mobility 2045: The Metropolitan Transportation Plan for North Central Texas – 2022 Update.

**Section 2.** The North Central Texas Council of Governments Executive Board endorses the findings of the 2023 Transportation Conformity which demonstrate that implementation of *Mobility 2045: The Metropolitan Transportation Plan for North Central Texas – 2022 Update* and the *2023-2026 Transportation Improvement Program for North Central Texas* will not cause any new violations of the 2008 and 2015 8-hour ozone NAAQS, increase the frequency or severity of violations of the standards, or delay timely attainment of the standards. This analysis uses the latest available information and an applicable EPA-approved emissions estimation model and demonstrates Transportation Control Measures in approved State Implementation Plans are implemented in a timely fashion.

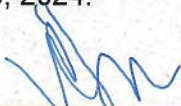
**Section 3.** Results of the 2023 Transportation Conformity fulfill the requirement that transportation conformity be performed within two years of the effective date for new Motor Vehicle Emissions Budgets.

**Section 4.** This resolution will be included in the final documentation of 2023 Transportation Conformity.

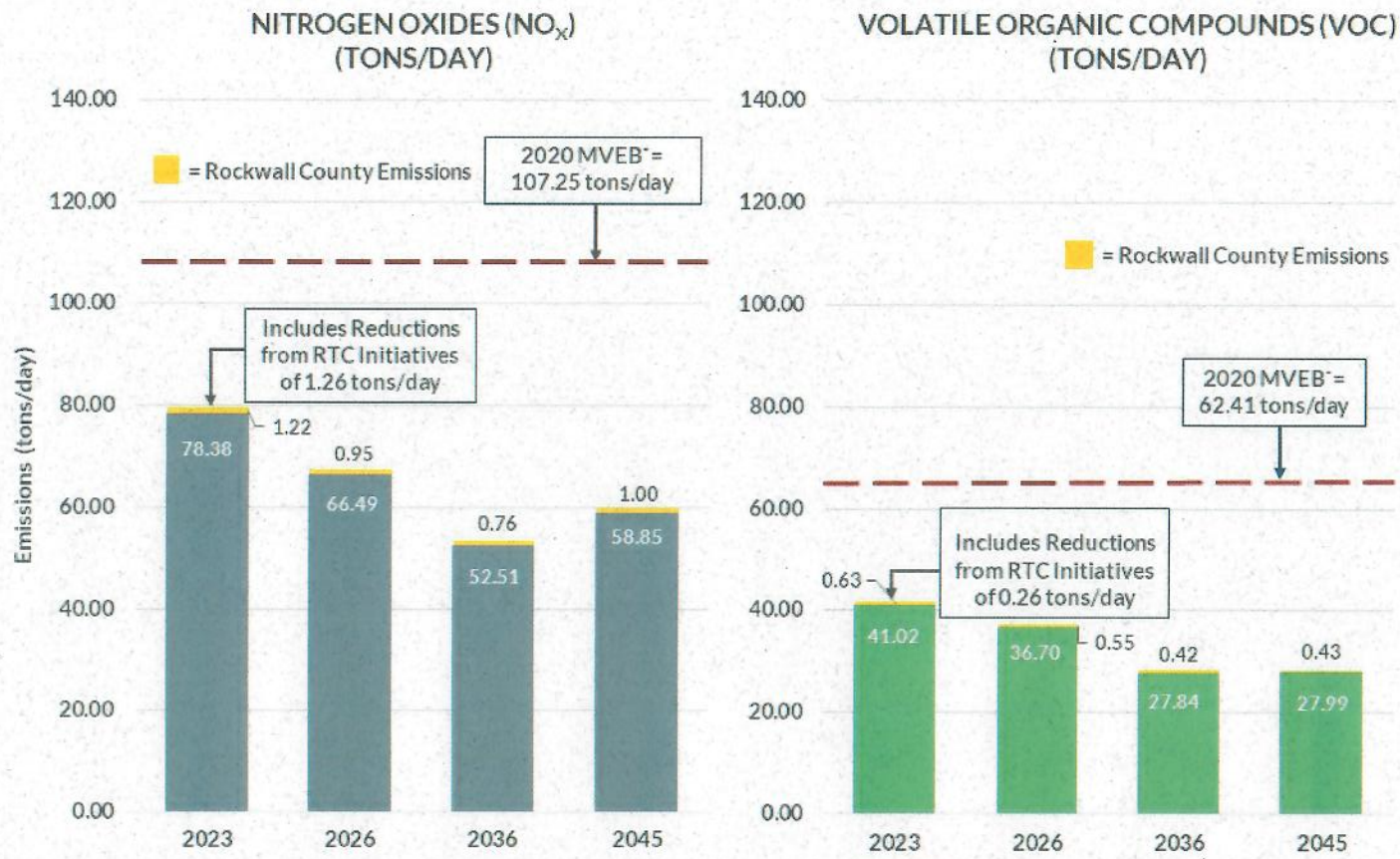
**Section 5.** This resolution shall be in effect immediately upon its adoption.

  
\_\_\_\_\_  
Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

  
\_\_\_\_\_  
Victory Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson

# 2023 TRANSPORTATION CONFORMITY RESULTS



<sup>1</sup>Air Plan Approval: Texas: Reasonable Further Progress Plan for the Dallas-Fort Worth Ozone Nonattainment Area. [68 FR 24493](#)

**RESOLUTION ACCEPTING THE AUDIT REPORT FROM WHITLEY PENN, LLP, FOR THE  
TRANSPORTATION DEPARTMENT'S AGREED UPON PROCEDURES**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, NCTCOG's Transportation Department utilizes contracting procurement procedures in the selection and contracting with consultants to perform these activities; and,

**WHEREAS**, NCTCOG's Transportation Department's contracting procurement procedures have been approved by the Texas Department of Transportation (TxDOT); and,

**WHEREAS**, NCTCOG's Transportation Department's contracting procurement procedures require an external audit of third-party contracts in excess of \$250,000; and,

**WHEREAS**, the accounting firm of Whitley Penn, LLP, performed an audit of the Transportation Department's consultant and subgrantee contracts in excess of \$250,000 that closed during Fiscal Years (FY) 2021 and 2022, to determine compliance with the department's contracting procedures; and,

**WHEREAS**, the audit consisted of a financial and non-financial review of a total of 10 contracts selected through a random sample of 27 contracts; and,

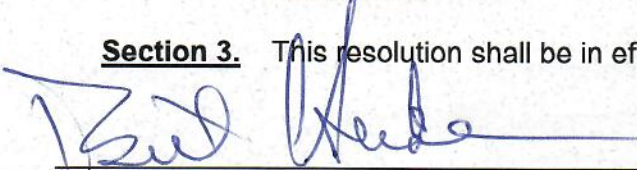
**WHEREAS**, Whitley Penn, LLP, found zero exceptions.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The Executive Board accepts the Agreed-Upon Procedures Audit Report communications, included as Attachment 1, prepared by Whitley Penn, LLP, on Transportation Department consultant and subgrantee contracts in excess of \$250,000 for FY2021 and FY2022.

**Section 2.** The report shall be transmitted to TxDOT and other funding agencies as appropriate.

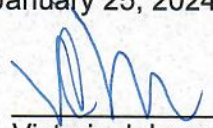
**Section 3.** This resolution shall be in effect immediately upon its adoption.



---

Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.



---

Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson



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**INDEPENDENT ACCOUNTANT'S REPORT  
ON APPLYING AGREED-UPON PROCEDURES**

Mr. Mike Eastland  
Executive Director  
North Central Texas Council of Governments

We have performed the procedures listed below, which were agreed to by North Central Texas Council of Governments (the "Council") in the engagement letter dated April 26, 2023, solely to assist the Council in evaluating the invoices related to the Transportation consultant contracts listed in Schedule B of this report, are in compliance with the requirements listed in the attached Schedule A. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

**Procedures Performed and Findings**

In accordance with your instructions, our procedures and findings on the vouchers selected from the selected contracts listed in Schedule B are as follows:

- A. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence that total profit paid did not exceed amount agreed upon in contract.

Results

No exceptions were found as a result of applying those procedures.

- B. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence of Disadvantaged Business Enterprises (DBE) participation substantially met or exceeded amount agreed upon in contracts and/or documentation of management decisions to approve activities with reduced DBE participation.

Results

No exceptions were found as a result of applying those procedures.

- C. We reviewed documentation of final work product and final Payment Authorization Forms (PAF) related to the consulting contracts listed in Schedule A to confirm that the process included proper verification from program management of project completion and/or product delivery to authorize final payment, including release of retainage when applicable.

Results

No exceptions were found as a result of applying those procedures.



Mr. Mike Eastland  
Executive Director  
North Central Texas Council of Governments

- D. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence that invoiced expenses agreed to Form 60 and/or other budget estimates.

Results

No exceptions were found as a result of applying those procedures.

- E. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for verification and calculation of overhead rates as agreed upon in the contract and/documentation of management decisions to approve activities inconsistent with contract budgets.

Results

No exceptions were found as a result of applying those procedures.

- F. We verified invoices related to the consulting contracts listed in Schedule A contain proper determination of allowable costs in accordance with 2 CFR Part 225, *Cost principles for State, Local, and Indian Tribe Governments*.

Results

No exceptions were found as a result of applying those procedures.

- G. We verified invoices had been paid timely and in accordance with prompt payment guidelines or documentation of delayed payment due to incomplete invoice submittal.

Results

No exceptions were found as a result of applying those procedures.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards applicable to attestation engagements contained in the Government Auditing Standards issued by the Comptroller General of the United States. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion, or conclusion, respectively, on compliance with specified requirements. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures; other matters might have come to our attention that would have been reported to you.

We are required to be independent of the Council and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the Council's Executive Director, the Transportation department, management, and the Funding Agency, and is not intended to be and should not be used by anyone other than these specified parties.

*Whitley Penn LLP*

Fort Worth, Texas  
October 27, 2023



**NORTH TEXAS COUNCIL OF GOVERNMENTS**  
**Schedule A - Procedures Performed**

A list of all Tier 1 and Tier 2 transportation contracts that closed as of September 30, 2021 was provided by the Council. A required minimum of 50% of the contracts for Tier 1 and Tier 2 were selected, and the procedures in Schedule A were applied to the selected contracts/vouchers. A minimum of 50% of the contracts in Schedule C were randomly selected. Those selections are included in Schedule B. If the contract had 5 or fewer total vouchers, then the procedures were applied to 100% of the vouchers. If the contract has more than 5 total vouchers, then 15% of the vouchers were randomly sampled and the procedures were applied to the vouchers selected. The Council requested that the final voucher for each contract be included in the 15%. The following procedures were applied to the contracts listed in Schedule B.

- A. Performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence that total profit paid did not exceed amount agreed upon in contract.
- B. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence of Disadvantaged Business Enterprises (DBE) participation substantially met or exceeded amount agreed upon in contracts and/or documentation of management decisions to approve activities with reduced DBE participation.
- C. We reviewed documentation of final work product and final Payment Authorization Forms (PAF) related to the consulting contracts listed in Schedule A to confirm that the process included proper verification from program management of project completion and/or product delivery to authorize final payment, including release of retainage when applicable.
- D. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence that invoiced expenses agreed to Form 60 and/or other budget estimates.
- E. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for verification and calculation of overhead rates as agreed upon in the contract and/or documentation of management decisions to approve activities inconsistent with contract budgets.
- F. We verified invoices related to the consulting contracts listed in Schedule A contain proper determination of allowable costs in accordance with 2 CFR Part 225, *Cost principles for State, Local, and Indian Tribe Governments*.
- G. We verified invoices had been paid timely and in accordance with prompt payment guidelines or documentation of delayed payment due to incomplete invoice submittal.



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**INDEPENDENT ACCOUNTANT'S REPORT  
ON APPLYING AGREED-UPON PROCEDURES**

Mr. Mike Eastland  
Executive Director  
North Central Texas Council of Governments Arlington, Texas

We have performed the procedures listed below, which were agreed to by North Central Texas Council of Governments (the "Council") in the engagement letter dated May 1, 2023, solely to assist the Council in evaluating the invoices related to the Transportation consultant contracts listed in Schedule B of this report, are in compliance with the requirements listed in the attached Schedule A. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

**Procedures Performed and Findings**

In accordance with your instructions, our procedures and findings on the vouchers selected from the selected contracts listed in Schedule B are as follows:

- A. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence that total profit paid did not exceed amount agreed upon in contract.

Results

No exceptions were found as a result of applying those procedures.

- B. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence of Disadvantaged Business Enterprises (DBE) participation substantially met or exceeded amount agreed upon in contracts and/or documentation of management decisions to approve activities with reduced DBE participation.

Results

No exceptions were found as a result of applying those procedures.

- C. We reviewed documentation of final work product and final Payment Authorization Forms (PAF) related to the consulting contracts listed in Schedule A to confirm that the process included proper verification from program management of project completion and/or product delivery to authorize final payment, including release of retainage when applicable.

Results

No exceptions were found as a result of applying those procedures.



Mr. Mike Eastland  
Executive Director  
North Central Texas Council of Governments Arlington, Texas

- D. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence that invoiced expenses agreed to Form 60 and/or other budget estimates.

Results

No exceptions were found as a result of applying those procedures.

- E. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for verification and calculation of overhead rates as agreed upon in the contract and/documentation of management decisions to approve activities inconsistent with contract budgets.

Results

No exceptions were found as a result of applying those procedures.

- F. We verified invoices related to the consulting contracts listed in Schedule A contain proper determination of allowable costs in accordance with 2 CFR Part 225, *Cost principles for State, Local, and Indian Tribe Governments*.

Results

No exceptions were found as a result of applying those procedures.

- G. We verified invoices had been paid timely and in accordance with prompt payment guidelines or documentation of delayed payment due to incomplete invoice submittal.

Results

No exceptions were found as a result of applying those procedures.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards applicable to attestation engagements contained in the Government Auditing Standards issued by the Comptroller General of the United States. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion, or conclusion, respectively, on compliance with specified requirements. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures; other matters might have come to our attention that would have been reported to you.

We are required to be independent of the Council and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the Council's Executive Director, the Transportation department, management, and the Funding Agency, and is not intended to be and should not be used by anyone other than these specified parties.

*Whitley Penn LLP*

Fort Worth, Texas  
October 27, 2023

**NORTH TEXAS COUNCIL OF GOVERNMENTS**  
**Schedule A - Procedures Performed**

A list of all Tier 1 and Tier 2 transportation contracts that closed as of September 30, 2022 was provided by the Council. A required minimum of 50% of the contracts for Tier 1 and Tier 2 were selected, and the procedures in Schedule A were applied to the selected contracts/vouchers. A minimum of 50% of the contracts in Schedule C were randomly selected. Those selections are included in Schedule B. If the contract had 5 or fewer total vouchers, then the procedures were applied to 100% of the vouchers. If the contract has more than 5 total vouchers, then 15% of the vouchers were randomly sampled and the procedures were applied to the vouchers selected. The Council requested that the final voucher for each contract be included in the 15%. The following procedures were applied to the contracts listed in Schedule B.

- A. Performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence that total profit paid did not exceed amount agreed upon in contract.
- B. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence of Disadvantaged Business Enterprises (DBE) participation substantially met or exceeded amount agreed upon in contracts and/or documentation of management decisions to approve activities with reduced DBE participation.
- C. We reviewed documentation of final work product and final Payment Authorization Forms (PAF) related to the consulting contracts listed in Schedule A to confirm that the process included proper verification from program management of project completion and/or product delivery to authorize final payment, including release of retainage when applicable.
- D. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence that invoiced expenses agreed to Form 60 and/or other budget estimates.
- E. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for verification and calculation of overhead rates as agreed upon in the contract and/or documentation of management decisions to approve activities inconsistent with contract budgets.
- F. We verified invoices related to the consulting contracts listed in Schedule A contain proper determination of allowable costs in accordance with 2 CFR Part 225, *Cost principles for State, Local, and Indian Tribe Governments*.
- G. We verified invoices had been paid timely and in accordance with prompt payment guidelines or documentation of delayed payment due to incomplete invoice submittal.

**RESOLUTION AUTHORIZING USE OF ADDITIONAL BACKSTOP FUNDING FOR THE  
AGILE CURRICULUM DEVELOPMENT PROGRAM**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the US Department of Defense Office of Local Defense Community Cooperation has indicated a strong interest in funding the development of an Agile Curriculum Development Program for Aerospace and Defense Manufacturing as part of the Industry Resiliency Program.

**WHEREAS**, Subtask 5.09 of the Fiscal Year (FY) 2024 and FY2025 Unified Planning Work Program for Regional Transportation Planning includes the planning and implementation of programs to support regional military and community coordination; and,

**WHEREAS**, on February 25, 2021, the Executive Board authorized receipt of funds from the Department of Defense for the Agile Curriculum program; and,

**WHEREAS**, on December 19, 2022, the Executive Board authorized NCTCOG to enter into interlocal agreements with subrecipients as part of the Agile Curriculum program; and,

**WHEREAS**, January 11, 2024, the Regional Transportation Council allocated an additional \$200,000 in RTC Local funds to support interim project activities for the Agile Curriculum program while the Department of Defense processes a grant amendment.

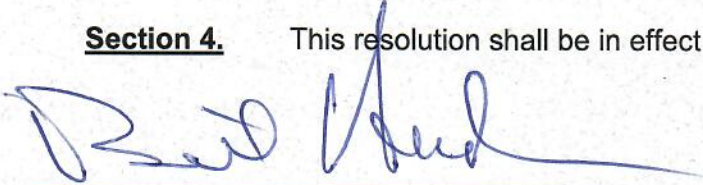
**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** NCTCOG is authorized to use \$200,000 in RTC Local funds in support of the Agile Curriculum Program, consistent with the RTC action on January 11, 2024.

**Section 2.** These funds shall be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program.

**Section 3.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

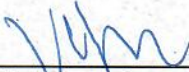
**Section 4.** This resolution shall be in effect immediately upon its adoption.



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Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.



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Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson

**RESOLUTION AUTHORIZING TRAVEL OUTSIDE NORTH AMERICA**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, the North Central Texas Emergency Communications District (NCT9-1-1), as an Emergency Communications District, is responsible for 40 plus Emergency Communication Centers (ECCs) in 13 counties and five municipalities surrounding the Dallas/Fort Worth; and,

**WHEREAS**, the North Central Texas Council of Governments, in its role as Administrative Entity for the North Central Texas Emergency Communications District (NCT9-1-1), is responsible for providing professional staff for NCT9-1-1; and,

**WHEREAS**, the North Central Texas Council of Governments' personnel policy requires explicit approval by the Executive Board for staff travel outside of North America; and,

**WHEREAS**, the European Emergency Number Association (EENA) is holding its annual conference in Valencia, Spain, in April 2024; and,

**WHEREAS**, Christy Williams, a NCTCOG staff member and Director of NCT9-1-1, has been invited to speak and participate in the conference; and,

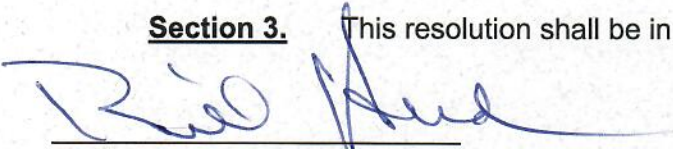
**WHEREAS**, this conference provides opportunities for exchanges of knowledge on subject matter of critical importance to 9-1-1 and emergency communications, and in turn will showcase NCT9-1-1's successful implementation of Real-Time Text (RTT) to 9-1-1.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

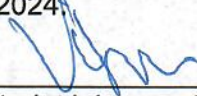
**Section 1.** In accordance with NCTCOG's personnel policy for travel, permission is granted for Christy Williams to travel outside of North America to the EENA Conference being held in Valencia, Spain during April 2024.

**Section 2.** The Executive Director or designee is authorized to execute all related travel documents, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

  
\_\_\_\_\_  
Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

  
\_\_\_\_\_  
Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson

**RESOLUTION ADOPTING FY 2025 CRIMINAL JUSTICE POLICIES AND PROCEDURES**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG is responsible for reviewing and scoring local agencies' criminal justice grant applications; and,

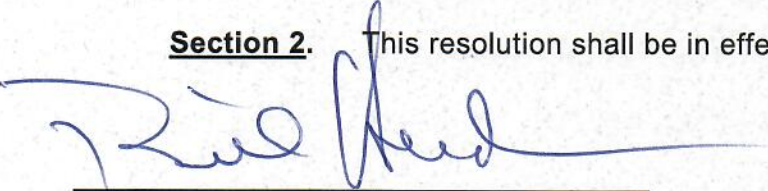
**WHEREAS**, the Office of the Governor's Public Safety Office's Interlocal Cooperation Agreement with NCTCOG requires Criminal Justice Program Policies and Procedures to be adopted by NCTCOG's Executive Board; and,

**WHEREAS**, the Criminal Justice Policy Development Committee (CJPDC), which is appointed by the Executive Board, reviewed, approved, and recommended Executive Board adoption of the Fiscal Year 2025 Criminal Justice Program Policies and Procedures on December 14, 2023.

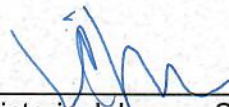
**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The NCTCOG Executive Board adopts the Fiscal Year 2025 Criminal Justice Program Policies and Procedures, included in Attachment 1.

**Section 2.** This resolution shall be in effect immediately upon its adoption.

  
\_\_\_\_\_  
Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that the Executive Board of the North Central Texas Council of Governments adopted this resolution on January 25, 2024.

  
\_\_\_\_\_  
Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson



# Criminal Justice Policy Development Committee Policies and Procedures

## INTRODUCTION

The following policies and procedures define rules and regulations governing certain application processes for the Office of the Governor's (OOG) Public Safety Office (PSO) programs. PSO has identified the following funding opportunities in which the North Central Texas Council of Governments (NCTCOG) will assist in the distribution of grant funds:

- Criminal Justice Program - Justice Assistance Grant (CJ-JAG)
- General Victim Assistance – Direct Services Program (GVA)
- Juvenile Justice and Delinquency Prevention Program (JJ)
- Truancy Prevention (TP)
- Violent Crimes Against Women Criminal Justice and Training Program – Domestic Violence, Sexual Assault, Dating Violence, and Stalking (VAW)

In addition, these policies and procedures govern the operation of NCTCOG's Criminal Justice Policy Development Committee (CJPDC) as outlined in the Interlocal Cooperation Agreement between PSO and NCTCOG.

NCTCOG shall provide general planning and coordination activities for issues related to criminal justice, juvenile justice, delinquency prevention, victims services, and related topics throughout the year. Such services may include providing feedback on, input to, or communicating PSO's real or proposed priorities.

## 1. COMPLIANCE WITH ADMINISTRATIVE RULES

- 1.1. All policies, rules, and regulations set forth in this document are in compliance with the Texas Administrative Code (TAC), Title 1, Part 1, Chapter 3.
- 1.2. Section 3.1 of the Texas Administrative Code; Applicability: Subchapters A through F of this chapter apply to all applications for funding and grants submitted to PSO. Subchapter A covers the general provisions for grant funding. Subchapter B addresses budget rules for grant funding. Subchapter D provides rules detailing the conditions PSO may place on grants. Subchapter E sets out the rules related to administering grants. Subchapter F specifies rules regarding program monitoring and audits.

## 2. NOTIFICATION OF FUNDING OPPORTUNITIES

OOG will post all Funding Announcements (FA) in the *Texas Register* and to the OOG eGrants Funding Schedule Calendar. PSO will notify the COGs when FAs are posted in the *Texas Register*. NCTCOG will post PSO funding opportunities to its website and will distribute a notification of funding availability to regional database contacts. The NCTCOG notification will contain mandatory grant application workshop information, including the schedule and registration details.

OOG posts all FAs in the *Texas Register*. It is the applicant agency's responsibility to identify funding opportunities in which to apply.

## 3. APPLICATION WORKSHOP REQUIREMENT

- 3.1. NCTCOG's Criminal Justice Program staff will conduct mandatory Grant Application Workshops. Workshop schedules and registration details will be posted on NCTCOG's Criminal Justice Program website.

NCTCOG shall make the following available to current grantees, potential applicants, and other requestors at least 30 days prior to the PSO eGrants application deadline: local priorities related to criminal justice issues; local policies and procedures; criteria used in the scoring of applications including a copy of the scoring instrument; other relevant materials that affect NCTCOG's scoring process; and information related to the availability of training materials or other documents regarding PSO grant application creation available on the eGrants website. NCTCOG will direct potential applicants to the eGrants website and shall inform applicants/grantees to contact PSO personnel and/or the eGrants Helpdesk for assistance.

### 3.2. MANDATORY ATTENDANCE:

3.2.1. Grant application workshop attendance is mandatory for all FY25 applicants wishing to submit a new application, renewal application and/or a non-competing continuation application in CJ-JAG, GVA, JJ, TP and VAW.

3.3. TECHNICAL ASSISTANCE: Applicants may request technical assistance from NCTCOG Criminal Justice Program staff during the development of applications prior to submission. PSO staff will also provide technical assistance on grant-related questions/issues. NCTCOG technical assistance is advisory in nature and is not intended to address all possible outcomes of the grant application process.

3.4. NCTCOG may require additional information be submitted directly to NCTCOG for scoring purposes. NCTCOG-required items may include but not be limited to the NCTCOG Addendum, applicable Cooperative Working Agreements and/or Letters of Intent.

Applications submitted on an incorrect NCTCOG Addendum will not be scored and will not be recommended for funding (for example: submitting a CJ-JAG project on a JJ addendum).

Applications submitted on an NCTCOG Addendum from prior grant cycles will not be scored and will not be recommended for funding.

3.5. DEADLINES: Application submission deadlines will be set by PSO and eGrants applications in all program categories will be submitted directly to PSO electronically.

eGrants submissions and all NCTCOG-required documents are due by the PSO-determined due date. Deadlines are final. No late eGrants applications or NCTCOG-required information will be accepted, without exceptions. There is no appeal process.

## 4. FUNDING GUIDELINES

### 4.1. LOCAL PRIORITIES AND STRATEGIC PLANNING:

4.1.1. Local needs and priorities will be identified through the strategic planning process, with guidelines set forth by PSO. The criminal justice needs relevant to the plan include but are not limited to criminal justice system improvements, juvenile justice system improvements, direct victim services, mental health, and substance abuse treatment. Local priorities will be presented to applicants during mandatory grant application workshops and will be incorporated into the scoring criteria.

Local needs and priorities for the strategic planning process may be gathered via electronic surveys, on-site meetings, or other reasonable methods.

For scoring purposes, CJPDC may identify specific issues related to the local priorities.

NCTCOG will evaluate, update and submit the Strategic Plan and an Executive Summary by a deadline set by PSO.

4.1.2. Grant application workshop attendees will be made aware of the importance of justice-related strategic planning. All strategic planning documents will be posted on NCTCOG's website.

- 4.2. APPLICANT ELIGIBILITY: Eligibility for funding is determined by PSO and applicant agencies must adhere to guidelines set forth by PSO in the FA as posted in the *Texas Register*. Funding allocated to NCTCOG's 16-county region may only serve the NCTCOG region. Therefore, applicants desiring to serve counties in other COG regions must submit a separate application to that COG and follow the policies and procedures set forth by each.
- 4.2.1. Agencies receiving funds directly from their state association, from a PSO-designated fiscal agent or directly from PSO for select programs must apply directly through their state association, designated fiscal agent, or PSO and may not apply for funds allocated to NCTCOG's region. Examples include but are not limited to: Children's Advocacy Centers and Court Appointed Special Advocates projects.
- 4.2.2. PSO will make the final determination as to which funding source is most appropriate for each application.
- 4.3. FUNDING LIMITATIONS: For the FY25 grant cycle, the following guidelines apply to program categories prioritized by NCTCOG:
- 4.3.1. Criminal Justice Program - Justice Assistance Grant (CJ-JAG):
- 4.3.1.1. Non-Profit Applicant Agencies (including hospitals and faith-based organizations): A suggested cap of \$50,000 has been placed on new and renewal CJ-JAG applications being scored and prioritized.
- 4.3.1.2. Units of Local Government, ISDs, Native American tribes, Councils of Governments, State Agencies, Colleges and Universities:
- 4.3.1.2.1. A suggested cap of \$100,000 has been placed on new and renewal CJ-JAG applications being scored and prioritized that benefit one service area/jurisdiction.
- 4.3.1.2.2. A suggested cap of \$160,000 has been placed on new and renewal CJ-JAG applications being scored and prioritized that benefit two service areas/jurisdictions.\*
- 4.3.1.2.3. A suggested cap of \$240,000 has been placed on new and renewal CJ-JAG applications being scored and prioritized that benefit three or more service areas/jurisdictions.\*
- \* CJ-JAG collaboration projects may be subject to additional supporting documentation at the time of grant submittal. Supporting documents may include items such as Letters of Intent from all collaborators and Cooperative Working Agreements. CJ-JAG collaboration documents are due by the PSO-determined due date (see Section 3.5).
- 4.3.2. Juvenile Justice & Delinquency Prevention Program: A suggested cap of \$100,000 has been placed on new and renewal applications being scored and prioritized.
- 4.3.3. Truancy Prevention Program: A suggested cap of \$100,000 has been placed on new and renewal applications being scored and prioritized.
- 4.3.4. Violence Against Women Justice and Training Program: A suggested cap of \$150,000 has been placed on new and renewal applications being scored and prioritized.
- 4.3.5. General Victim Assistance Grant Program (GVA): Funding limits do not apply for new and renewal applications submitted in GVA.

- 4.3.6. Non-competing continuation projects in CJ-JAG, JJ, TP, VAW and GVA in year two or three for FY25 may either continue in the cycle at the currently funded amount or submit the project as a "renewal", follow applicable funding limitations and enter back in the competition to be scored.
- 4.3.7. All Program Categories: The CJPDC has the discretion to recommend an application at a reduced amount.

#### 4.4. APPLICATION LIMITATIONS:

- 4.4.1. For the FY25 grant cycle, an agency may submit two new, or two renewals, or one new and one renewal distinctly different project(s) to be scored in the following categories:

- Juvenile Justice\*
- Truancy Prevention\*
- Violence Against Women Justice and Training Program\*

- 4.4.2. Criminal Justice Program - Justice Assistance Grant:

For the FY25 grant cycle, an agency may submit one new or one renewal non-collaborative CJ-JAG application to be scored and may also submit one new collaborative or one renewal collaborative CJ-JAG project to be scored. A *non-collaborative* project benefits a single entity or jurisdiction; a *collaborative* project benefits two or more entities or jurisdictions. Refer to Section 4.3.1 for suggested funding limit on collaborative projects.\*

\*EXCEPTION: The exception applies only to government entities. For cities and counties with distinct departments, each department may submit two new, or two renewals, or one new and renewal application(s) to be scored in Juvenile Justice and Violence Against Women. Distinct local government departments may submit one new OR one renewal AND one new collaborative or one renewal collaborative CJ-JAG application to be scored.

For example, a county's juvenile probation department, district attorney's office and sheriff's office may each submit up to two new, two renewals, or one new and renewal distinctly different application(s) in Juvenile Justice and Violence Against Women. These distinct departments may submit one new OR one renewal AND one collaborative CJ-JAG application to be scored.

A government entity is not limited in the number of their departments that apply.

- 4.4.3. General Victim Assistance Program: Per PSO, non-profit applicants are limited to a single application per agency, and all other eligible organizations are limited to one application per unit, district or division.

#### 4.5. APPLICATION CYCLES:

- 4.5.1. Criminal Justice Program - Justice Assistance Grant (CJ-JAG) projects:

- 4.5.1.1. A three-year prioritization cycle applies to all new and renewal FY25 CJ-JAG staffing-based projects.
- 4.5.1.2. A two-year prioritization cycle applies to all new and renewal FY25 CJ-JAG evaluation projects.
- 4.5.1.3. A one-year prioritization cycle applies to all new FY25 CJ-JAG equipment-only projects.
- 4.5.1.4. Agencies funded for a law enforcement patrol vehicle(s) in FY23 CJ-JAG may not apply for an additional patrol vehicle(s) in the FY24 and FY25 CJ-JAG grant cycles. Agencies funded for a law enforcement patrol vehicle(s) in FY24 CJ-JAG may not apply for an additional patrol vehicle(s) in the FY25 and FY26 CJ-JAG grant cycles.

- 4.5.1.5. An agency funded for equipment in FY24, including hardware and/or software, may not submit an application request for the same equipment in FY25.

Example 1: an agency funded for in-car computers in FY24 may not apply for additional in-car computers in FY25.

Example 2: an agency funded for technology and associated maintenance agreements in FY24 may not apply for funds to continue that technology in FY25.

- 4.5.1.6. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based CJ-JAG applications and a period of two years for CJ-JAG evaluation applications.
- 4.5.1.7. PSO will not make CJ-JAG funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.
- 4.5.1.8. For FY25, new and renewal CJ-JAG projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.

- 4.5.1.8.1. Staffing-based CJ-JAG projects only: PSO may award a lesser amount to a project due to depleted funding at the project's priority list position. In this case, the applicant may request the initial CJPDC-recommended amount when submitting that project's grant cycle two-of-three and grant cycle three-of-three applications. This policy will be applied to the CJ-JAG FY24 staffing-based new or renewal project that received a lesser amount, if applicable.

#### 4.5.2. Juvenile Justice & Delinquency Prevention (JJ) projects:

- 4.5.2.1. A three-year prioritization cycle applies to all new and renewal FY25 JJ staffing-based projects.
- 4.5.2.2. A two-year prioritization cycle applies to all new and renewal FY25 JJ evaluation projects.
- 4.5.2.3. A one-year prioritization cycle applies to all new FY25 JJ equipment-only projects.
- 4.5.2.4. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based JJ applications and a period of two years for JJ evaluation applications.
- 4.5.2.5. PSO will not make JJ funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.
- 4.5.2.6. For FY25, new and renewal JJ projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.

- 4.5.2.6.1. Staffing-based JJ projects only: PSO may award a lesser amount to a project due to depleted funding at the project's priority list position. In this case, the applicant may request the initial CJPDC-recommended amount when submitting that project's grant cycle two-of-three and grant cycle three-of-three applications. This policy will be applied to the JJ FY24 staffing-based new or renewal project that received a lesser amount, if applicable.

4.5.3. Truancy Prevention (TP) projects:

- 4.5.3.1. A three-year prioritization cycle applies to all new and renewal FY25 TP staffing-based projects.
- 4.5.3.2. A two-year prioritization cycle applies to all new and renewal FY25 TP evaluation projects.
- 4.5.3.3. A one-year prioritization cycle applies to all new FY25 TP equipment-only projects.
- 4.5.3.4. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based TP applications.
- 4.5.3.5. PSO will not make TP funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.
- 4.5.3.6. For FY25, new and renewal TP projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.
  - 4.5.3.6.1. Staffing-based TP projects only: PSO may award a lesser amount to a project due to depleted funding at the project's priority list position. In this case, the applicant may request the initial CJPDC-recommended amount when submitting that project's grant cycle two-of-three and grant cycle three-of-three applications. This policy will be applied to the TP FY24 staffing-based new or renewal project that received a lesser amount, if applicable.

4.5.4. Violence Against Women Justice and Training (VAW) projects:

- 4.5.4.1. A three-year prioritization cycle applies to all new and renewal FY25 VAW staffing-based projects.
- 4.5.4.2. A two-year prioritization cycle applies to all new and renewal FY25 VAW evaluation projects.
- 4.5.4.3. A one-year prioritization cycle applies to all new FY25 VAW equipment-only projects.
- 4.5.4.4. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based VAW applications and a period of two years for VAW evaluation applications.
- 4.5.4.5. PSO will not make VAW funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.
- 4.5.4.6. For FY25, new and renewal VAW projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.
  - 4.5.4.6.1. Staffing-based VAW projects only: PSO may award a lesser amount to a project due to depleted funding at the project's priority list position. In this case, the applicant may request the initial CJPDC-recommended amount when submitting that project's grant cycle two-of-three and grant cycle three-of-three applications. This policy will be applied to the VAW FY24 staffing-based new or renewal project that received a lesser amount, if applicable.

4.5.5. General Victim Assistance (GVA) projects:

- 4.5.5.1. A three-year prioritization cycle applies to all new and renewal FY25 GVA staffing-based projects.
- 4.5.5.2. A two-year prioritization cycle applies to all new and renewal FY25 GVA evaluation projects.
- 4.5.5.3. A one-year prioritization cycle applies to all new FY25 GVA equipment-only projects.
- 4.5.5.4. FY24 GVA applications containing a renewal component AND a non-competing continuation component will inherit the prioritization cycle status of the most recently-scored component.
- 4.5.5.5. An applicant with an FY25 GVA non-competing continuation component is allowed to submit for a new and distinctly different GVA component that is not currently funded. In this case, only the new component will be scored.
- 4.5.5.6. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based GVA applications and a period of two years for GVA evaluation applications.
- 4.5.5.7. PSO will not make GVA funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.
- 4.5.5.8. For FY25, new and renewal GVA projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.
  - 4.5.5.8.1. Staffing-based GVA projects only: PSO may award a lesser amount to a project due to depleted funding at the project's priority list position. In this case, the applicant may request the initial CJPDC-recommended amount when submitting that project's grant cycle two-of-three and grant cycle three-of-three applications. This policy will be applied to the GVA FY24 staffing-based new or renewal project that received a lesser amount, if applicable.

4.5.6. All Funding Categories:

- 4.5.6.1. All final funding decisions are made by PSO, and an NCTCOG recommendation is not a guarantee of funding.
- 4.5.6.2. Applications funded by PSO out of prioritization order will be one-grant period commitments.
- 4.5.6.3. Grant Adjustment Policy: An authorized person for a funded project will notify NCTCOG in writing prior to submitting a grant adjustment request through OOG's eGrants system. Should NCTCOG staff determine the adjustment results in a deviation from the scope of services presented in the original application, the grant adjustment request may be forwarded to CJPDC for review. If CJPDC determines the change in budget or scope of the funded project impacts how the project would have been prioritized, the prioritization may be withdrawn, and future recommendations may be affected.

## 5. APPLICATION REVIEW AND SCORING PROCESS

- 5.1. Applications will be scored by members of the CJPDC.
- 5.2. PROJECT SCORING CRITERIA: The CJPDC-approved scoring criteria will be used to evaluate each new and renewal application submitted for review.
- 5.3. MINIMUM SCORE: A minimum score of seventy (70) is required for a project to be recommended for funding in all program categories.
- 5.4. PROJECT SCORING PROCESS:
  - 5.4.1. Once PSO determines the eligibility of applications within a program category, applications will be forwarded to NCTCOG for scoring and prioritization.
  - 5.4.2. In the event in-person scoring sessions cannot be held, scoring will be conducted via a virtual platform. If a scoring session is held virtually, members are counted as present and may score applications via teleconference or video conference.
  - 5.4.3. In order to be able to score applications, each CJPDC member must participate in scoring training provided by NCTCOG Criminal Justice Program staff.
  - 5.4.4. When necessary, as a result of the number of submitted applications for review, scoring, and prioritization, NCTCOG staff will divide the CJPDC members into scoring teams. NCTCOG Criminal Justice program staff will attempt to divide members into teams with a system that maintains diversity of PSO multi-disciplinary representation of members and considers prior history of individual member's scoring average.
  - 5.4.5. Scores from each scoring team member will be recorded, totaled, and averaged with the other team member scores for each individual project. The average score for each application will be used to rank the applications from high to low which will determine the NCTCOG-recommended priority within each program category.
  - 5.4.6. In the event of a tie score when the projects are ranked, staff will delete a high score and a low score until the tie is broken. Projects will be placed on the priority list in the order of the tiebreaker score.  
  
For example: Project 1 and Project 2 both have an average of 85.0000. After removing the high and low individual scores from each project, Project 1 now has an average of 84.333333 and Project 2 has an average of 86.55555. Project 2 will be listed above Project 1 on the priority ranking list.
- 5.5. NCTCOG will provide Vendor Hold technical assistance to grantees. At time of scoring/prioritization, NCTCOG staff will notify CJPDC of agencies that appear to have persistent vendor hold issues.

## 6. NCTCOG RECOMMENDATIONS FOR FUNDING

- 6.1. The CJPDC must make funding recommendations on applications based upon local criminal justice priorities identified in the NCTCOG's most recently completed strategic plan; any PSO-identified state priorities, the eligibility, reasonableness, and cost-effectiveness of the proposed project; and current NCTCOG policies and procedures. The CJPDC has the discretion to recommend an application at a reduced amount.
  - 6.1.1. The CJPDC will make priority recommendations to NCTCOG's Executive Board. The Executive Board will make the final determination on the CJPDC priority lists.



- 6.1.2. Following Executive Board endorsement, applicants will be notified within fourteen (14) calendar days that their application was either "Recommended for Funding" or "Not Recommended for Funding" to PSO. Spreadsheets identifying the scores and priority ranking for each program category will be posted on the NCTCOG website, which will include the following statement:

"After the Criminal Justice Advisory Committee prioritizes the grant applications and the NCTCOG's governing body approves the priority listing, the NCTCOG submits the written priority listing to PSO. Based upon the NCTCOG's priority listing, PSO will verify the eligibility, reasonableness and cost-effectiveness strategy of the proposed project, and the availability of funding, and will render final funding decisions on these grant applications. The NCTCOG will notify grantees of any changes in the funding recommendations."

## 6.2. PRIORITY RANKING PROCEDURE:

- 6.2.1. NCTCOG staff will place all non-competing continuation projects in their priority ranking from the previous year in each program category. All applications will maintain their initial score until the prioritization period expires.
- 6.2.2. New and renewal projects will be placed in priority (according to score, high to low) immediately following non-competing continuation projects in each program category.
- 6.2.3. If a project is deemed ineligible by PSO, it will be noted as such on the priority ranking list. If a project is not recommended by CJPDC, it will be noted as such on the priority ranking list.
- 6.2.4. In the event more than one agency applies for identical services serving the same geographical area and each receives a "recommended for funding" score, the CJPDC will determine if the geographic area to be served is sufficient to support more than one program. If not, the organization receiving the highest score will be recommended for funding and the lower-scored application(s) will not be recommended for funding.
- 6.2.5. The CJPDC reserves the right not to recommend a project based upon chronic or egregious violations including but not limited to PSO monitoring reports verifying non-compliance, failure to complete PSO-required program progress reports and/or PSO-required financial reports, misuse of PSO funds, or at the discretion of the PSO.
- 6.2.6. In the event PSO provides NCTCOG with projected allocations for a project category, and if there are insufficient applications recommended for funding with a minimum score of 70 points to expend the allocation, the CJPDC may continue to recommend projects in ranking order until the funding is expended or a minimum score of 60 points is reached.
- 6.3. EX-PARTE CONTACT: Any form of contact between an applicant agency's representative, employee or contractor and a committee member in which the application or the scoring of the application is discussed is prohibited. Such contact should immediately be reported to NCTCOG's Criminal Justice Programs staff. Such contact may result in an applicant agency not being recommended for future funding consideration.

## 7. CRIMINAL JUSTICE POLICY DEVELOPMENT COMMITTEE

- 7.1. MEMBERSHIP: The CJPDC is a multi-disciplinary representation of members from the North Central Texas region.

- 7.1.1. The representation must include citizens or parents, substance abuse prevention, education, juvenile justice, law enforcement, mental health, non-profit organizations, municipalities, counties, prosecution or courts, and victim services. No single group may constitute more than one-third (1/3) of the Committee.
- 7.1.2. Membership shall roughly reflect a county's percentage of the region's population. Every attempt will be made to have at least one representative from each of the region's 16 counties.
- 7.1.3. NCTCOG's Executive Board will appoint new members, to serve staggered three-year terms, ending December 31<sup>st</sup> of each calendar year, with a maximum committee size of fifty members. Every effort will be made to balance committee representation based on county population.
- 7.1.4. The Committee includes a permanent representative for each of the following agencies: City of Dallas and City of Fort Worth Police Departments; Dallas County and Tarrant County Sheriff's Offices; Dallas County and Tarrant County District Attorney's Offices; Dallas County and Tarrant County Juvenile Probation Departments; Dallas County and Tarrant County Community Supervision and Corrections Department (Adult Probation).
  - 7.1.4.1. One alternate may be designated for the above referenced permanent representatives. If the designated alternate is scoring applications for a program category, the alternate must attend a CJPDC Scoring Training session and be present at the program category scoring review(s).
  - 7.1.4.2. The permanent representative and designated alternate(s) for agencies listed in Section 7.1.4 may not share voting privileges simultaneously.
- 7.1.5. New member nominations may be solicited from a variety of sources, including elected officials, current members, strategic planning participants, and community contacts. Members in good standing may serve two consecutive 3-year terms.
- 7.1.6. Appointed members are expected to participate in each meeting to carry out the grant review and prioritization process and other CJPDC business. Attendance issues may be grounds for removal. It is the responsibility of the member to notify NCTCOG staff in advance when unable to participate in CJPDC functions. NCTCOG staff will notify the Chair and Vice Chair of chronic non-participation issues. As directed, NCTCOG staff will contact the member regarding his/her intent to remain on CJPDC. Based on member's response to such inquiry, the member may be subject for removal from CJPDC.
- 7.1.7. Membership Ethics Subcommittee: NCTCOG Criminal Justice Program staff will assist the Chairperson in appointing no more than 10 current members to serve on this subcommittee. Each member of this subcommittee shall be familiar with best ethics practices and standards relating to moral turpitude. The subcommittee is responsible to assure that members of the CJPDC are ethically fit to serve. The subcommittee shall investigate and deliberate concerns regarding any members' fitness to serve from any source. The subcommittee shall make one of the following recommendations to the CJPDC if it finds grounds to sustain the ethical concern of the member: 1) censure of the member or 2) removal of the member from the CJPDC. The CJPDC shall approve, reject, or modify the subcommittee's recommendation.
- 7.1.8. A quorum is at least 50% of the Committee's active membership. A vote may be carried by a majority of those Committee members participating during a meeting at which a quorum is present.

## 7.2. OFFICERS & DUTIES:

- 7.2.1. During the last quarter of the calendar year, the Chairperson will appoint a Nominations Subcommittee to develop a list of candidates for the committee's consideration. This Subcommittee will include the Chair, or in the Chair's absence, the Vice-Chair and at least four (4) other Committee members.

- 7.2.2. The Chair will:
- Preside at all meetings of the CJPDC
  - Call regular and special meetings of the CJPDC
  - Appoint temporary sub-committees at his/her discretion to perform specific tasks related to the business of the CJPDC
  - Appoint special sub-committees at his/her discretion
- 7.2.3. The Vice-Chair will: Act as the presiding officer during the absence or incapacity of the Chair and shall have all the duties, responsibilities, powers, and privileges of the Chair
- 7.2.4. TERM OF OFFICE - Term of office for officers shall be limited to two one-year terms. He/she must be a Committee member and not a designated alternate and be recommended to NCTCOG's Executive Board for confirmation annually. A member elected to Chair or Vice Chair shall be allowed to remain on the committee in order to carry out the duties and term of the officer position.
- 7.2.5. VACANCY - In the event of a vacancy for the position of any officer, the Committee will recommend a replacement to the Executive Board no later than the next regular meeting following notification that such vacancy exists.
- 7.3. NCTCOG will ensure that all NCTCOG governing board meetings and meetings of the CJPDC (with a quorum present) at which PSO-related matters are discussed comply with the Texas Open Meetings Act, Texas Government Code Chapter 551.
- 7.4. Regular meetings will be held to review and modify the Policies and Procedures for a new grant cycle and to address other business the CJPDC deems necessary. Special sessions will be held for new member orientation, scoring training, and grant application team reviews.
- 7.5. In the event an in-person meeting cannot be held, meetings will be conducted via a virtual platform. If a meeting is held virtually, NCTCOG staff will conduct a roll call of members to track attendance and confirm a quorum. Participating members may vote via teleconference or video conference. Electronic voting by email will be deemed binding if a remote decision is needed.
- 7.6. NCTCOG will maintain a written record documenting all CJPDC proceedings related to PSO business. Processed minutes must be certified with the signature of a CJPDC member who attended the meeting.
- 7.7. NCTCOG shall retain the Records for a period of seven (7) years after the final payment by PSO under the terms of this Agreement with the following qualification: if any audit, claim, or litigation is initiated before the expiration of the seven-year period, the Records shall be retained until the audit, claim, or litigation is resolved or until the end of the regular seven-year period, whichever is later. At the end of the seven-year period, NCTCOG shall request disposition instructions for the Records from PSO and shall dispose of the Records in accordance with PSO's instructions.
- 7.8. CONFLICT OF INTEREST POLICY: NCTCOG shall ensure that members of NCTCOG's governing body, the CJPDC, and NCTCOG staff abstain from scoring and voting on any grant application, other than a grant application submitted by NCTCOG, during the prioritization process if the member or an individual related to the member within the third degree by consanguinity or within the second degree by affinity:
- Is employed by the applicant agency and works for the unit or division that would administer the grant, if awarded;
  - Serves on any governing board that oversees the unit or division that would administer the grant, if awarded;
  - Owns or controls any interest in a business entity or other non-governmental organization that benefits, directly or indirectly, from activities with the applicant agency; or
  - Receives any funds, or a substantial amount of tangible goods or routine services, from the applicant agency as a result of the grant, if awarded.

If a CJPDC member has a conflict of interest regarding a particular grant application, NCTCOG will ensure the committee member abstains from voting, commenting, or otherwise influencing the prioritization process for that application. A CJPDC member with a conflict of interest regarding a particular grant application must vacate the room\* whenever that application is presented to or reviewed by CJPDC, and the member must not take part in or be present for any discussion on the application with any other member of CJPDC.

\*In the event a scoring session is held virtually, a CJPDC member with a conflict must leave the teleconference or video conference whenever that application is presented to or reviewed by CJPDC.

If any applicant, CJPDC member, NCTCOG personnel or other individual has reason to believe that favoritism or inappropriate actions were displayed during the scoring or prioritization of projects, NCTCOG shall ensure that the concerns are shared with PSO as soon as possible.

## **8. PUBLIC INFORMATION ACT REQUESTS**

- 8.1. NCTCOG shall notify PSO of any Public Information Act or media request received by NCTCOG relating to any application for PSO funding or PSO funded grant program no later than one (1) business day after receiving the request. The notification shall include the name of the requestor, the date the request was received by NCTCOG, and a description of the information requested. NCTCOG shall give the PSO opportunity to review any OOG-originated materials and information prior to release, if requested by the PSO.
- 8.2. NCTCOG shall notify PSO as to its response to any Public Information Act or media request received by the NCTCOG relating to any application for PSO funding or PSO-related grant program no later than one (1) business day after providing its response to the requestor. The notification shall include a description of the response (or a copy of the response, if the request was made to the requestor in writing), the date the response was provided to the requestor, and the name of the NCTCOG staff person who responded to the request.

**RESOLUTION AUTHORIZING CONTRACT WITH LOOKUP PROPERTIES FOR RESIDENTIAL REPAIR SERVICE**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Area Agency on Aging for State Planning Region 4A by the Texas Health and Human Services Commission (HHSC); and,

**WHEREAS**, NCTCOG is strongly committed to helping older persons remain safely in their homes; and,

**WHEREAS**, NCTCOG receives funding from HHSC that may be used for residential repair services; and,

**WHEREAS**, NCTCOG staff wishes to add a second residential repair provider in order to maintain adequate coverage of its service area; and,

**WHEREAS**, LookUp Properties previously provided these services and is available on a cooperative contract through the City of Fort Worth; and,

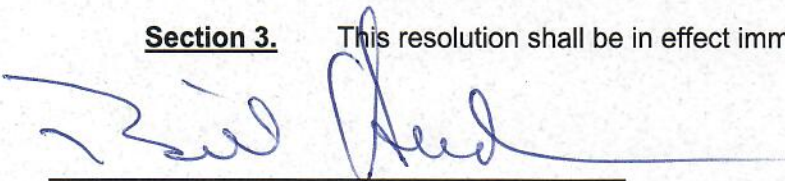
**WHEREAS**, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**


**Section 1.** A contract between NCTCOG and LookUp Properties, for residential repair services for a maximum four (4) year term and in a total amount not to exceed \$2 million, be and is hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute necessary agreements to carry out this program, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

  
\_\_\_\_\_  
Bill Heidemann, President  
North Central Texas Council of Government  
Mayor, City of Corinth

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

  
\_\_\_\_\_  
Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson

**RESOLUTION ENDORSING SUBMITTAL OF APPLICATION TO HHSC FOR AGING AND DISABILITY RESOURCE CENTER (ADRC) SERVICES AND ACCEPTANCE OF FUNDING**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operated under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in the planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG, in its capacity as the Area Agency on Aging (AAA), is a grantee agency of the Texas Health and Human Services Commission (HHSC); and,

**WHEREAS**, HHSC and the legacy Texas Department of Aging and Disability Services have funded NCTCOG since 2008 to administer Aging and Disability Resource Center (ADRC) services; and,

**WHEREAS**, HHSC recently re-procured contracts for ADRC services with proposals being due on or before January 18, 2024; and,

**WHEREAS**, NCTCOG staff submitted an application to HHSC to continue providing ADRC services prior to the afore-mentioned deadline; and,

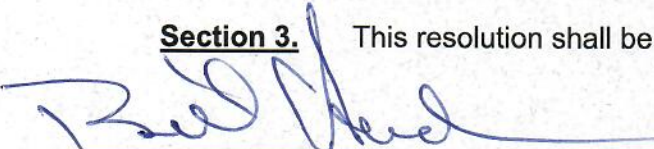
**WHEREAS**, it is recommended the Executive Board endorse the application and authorize receipt of funding and any necessary agreements for these services.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

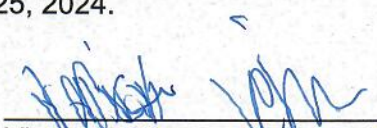
**Section 1.** The NCTCOG Executive Board endorses the application to HHSC for Aging and Disability Resource Services during Fiscal Years 2025-2029 and authorizes receipt of funds for these services, which shall be incorporated into the appropriate fiscal year budget.

**Section 2.** The Executive Director or designee is authorized to execute necessary agreements to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

  
\_\_\_\_\_  
Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

  
\_\_\_\_\_  
Victoria Johnson, Secretary/Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson

**RESOLUTION ENDORSING INCREASE TO CONTRACT AUTHORIZATION FOR IN-HOME CONTRACTORS**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Area Agency on Aging for State Planning Region 4A by the Texas Health and Human Services Commission (HHSC); and,

**WHEREAS**, NCTCOG receives federal and state funds that are designated for provision of in-home services—including homemaker, personal assistance and respite—for frail older adults; and,

**WHEREAS**, the NCTCOG Executive Board authorized contracts in March 2022 with six in-home services contractors, in a cumulative amount not to exceed \$800,000 and for maximum 42-month terms; and,

**WHEREAS**, market forces have dictated an increase to the contracted entities' rates so that they can successfully recruit and retain adequate staffing; and,

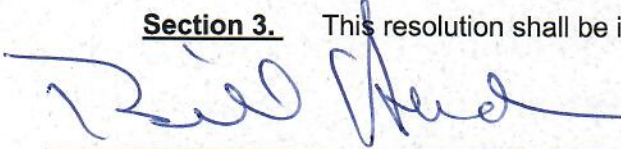
**WHEREAS**, staff recommend endorsing a \$200,000 (25%) increase to the cumulative not to exceed amount, from \$800,000 to \$1 million, for these contracts.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**


**Section 1.** The NCTCOG Executive Board endorses an increase of \$200,000 (25%) to the cumulative not to exceed amount for in-home services, from \$800,000 to \$1 million, for in-home services with the six previously awarded entities: 2Gether Resources Group, Desert Sky Holdings, J & L Innovations, K J Quality Care, Koroheke Care, and Support In Home Care.

**Section 2.** The Executive Director or designee is authorized to execute necessary agreements to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

  
\_\_\_\_\_  
Bill Heidemann, President  
North Central Texas Council of Government  
Mayor, City of Corinth

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

  
\_\_\_\_\_  
Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson