

# Summary

Flood Management Task Force  
Friday, August 16, 2024  
9:30 AM, Virtual Meeting via Microsoft Teams



[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YmViZTAzYjgtYWFmMy00NWFiLThhYWQ0tZTQ2M2mNGY1ODE3%40thread.v2/0?context=%7b%22Tid%22%3a%222f5e7ebc-22b0-4fbe-934c-aabddb4e29b1%22%2c%22Oid%22%3a%22fef9df7e-b27d-4225-9db6-9edfd4cbfb51%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YmViZTAzYjgtYWFmMy00NWFiLThhYWQ0tZTQ2M2mNGY1ODE3%40thread.v2/0?context=%7b%22Tid%22%3a%222f5e7ebc-22b0-4fbe-934c-aabddb4e29b1%22%2c%22Oid%22%3a%22fef9df7e-b27d-4225-9db6-9edfd4cbfb51%22%7d)

Meeting ID: 246 678 284 216  
Passcode: grTDsv

Or call in (audio only)  
+1 903-508-4574  
Phone Conference ID: 597 522 328#

## 1. **Welcome and Introductions.**

City of Arlington: Lee Jeffrey  
City of Coppell: Cole Baker  
City of Dallas: Tam Vu  
City of Farmers Branch: Ray Silva-Reyes  
City of Fort Worth: Lisa Biggs; Ben Thompson  
City of Grand Prairie: Kamal Sapkota  
City of Irving: Gary Fennell  
City of Lewisville: Jeff Kelly  
Dallas County: Lissa Sheppard; Noe Villareal  
Denton County: Stephen Belknap  
Tarrant County: Joseph Jackson; Maria Moreno  
TRWD: Craig Ottman; Ashley Lowrie; Zach Huff; Aaron Hoff  
TRA: Glenn Clingenpeel; Heather Firn  
USACE: Matt Lepinski, Bret Higginbotham

## DISCUSSION/PRESENTATION/ACTION ITEMS

2. **Meeting Summary.** The May 17, 2024, meeting summary is [available online](#) for review. Noe Villareal motioned to approve the May meeting summary. Lisa Biggs seconded it. The motion to approve the meeting summary was unanimous.
3. **FY 2024 Trinity River COMMON VISION Work Program Activities Discussion.**
  - a. **NFIP and CDC Model Consolidation Team.** USACE staff will update the FMTF on the scopes of work and the next steps related to the consolidated NFIP-CDC model and maintenance process. (Matt Lepinski)  
Matt Lepinski shares that the river alignment and reach lengths have been updated to improve Clear Fork river alignment. Updates to the model included modification of the geometry file, and G11 and P11. This pertains to the Clear Fork only and not the West Fork. The Clear Fork centerline and flow path have been modified upstream and

compared to current results and saw little to no changes. USACE will meet with FEMA in the next month or two to discuss edits to make sure the NFIP is incorporated.

The USACE is wrapping up the extension of the consolidated model to add in the East Fork. The remaining task to be completed is the Standard Project Flood and incorporate it into the flows. This should be complete by the end of September.

Lisa Biggs asked if the Clear Fork is available to be shared. Matt Lepinski will share it with Fort Worth and TRWD.

- b. **Update the CDC Manual to the 5<sup>th</sup> Edition.** The NFIP-CDC Model Consolidation Team will share progress on updates to the CDC Manual. (Lisa Biggs)  
Jai-W Hayes-Jackson shares that the NFIP-CDC Model Consolidation Team is waiting to reconvene to complete this. NCTCOG has developed a process to refund CDC checks that streamlines the payment process. Applicants will need to be set up as a vendor with NCTCOG and submit a W9 to be issued a refund.

Jai-W asks the Task Force if the new process should be added as a section to the manual. Lisa Biggs suggests noting it on the website as the process could change more often than the manual is updated.

Noe Villareal asked if there is any guidance for applicants sending CDC checks directly to NCTCOG instead of the payment being submitted to the local entity first. Jai-W shares that there is nothing in the manual that says the applicant cannot send checks directly to NCTCOG. The local entity will need to have the applicant include the review memo letter from the local entity along with the check.

- c. **East Fork/Denton Creek Update and Expansion of the CDC Program West.**  
NCTCOG staff will update the FMTF on the initiatives to bring additional communities into the Common Vision program. The FMTF will evaluate opportunities to expand the Corridor Development Certificate Program into the TSI Project area. (Jai-W Hayes-Jackson)  
NCTCOG and USACE have been working on a pilot study with the City of Weatherford to expand the CDC program farther west. Updates on the progress will be provided to the group at future meetings. As a part of the Transportation and Stormwater Infrastructure study, NCTCOG and USACE met with Wise County who have some interest in the CDC program.

NCTCOG is also revisiting efforts to engage cities along the East Fork and Denton Creek. The City of Mesquite is still working on getting consensus on incorporating the CDC process into their ordinances but has experienced staff turnover. Lissa Sheppard asked if the resolution to join had gone to the City of Mesquite's Council. Jai-W Hayes-Jackson confirms that the council approved the resolution, and a staff member was preparing a presentation to get concurrence for the department but has left the city.

Jai-W reminds the Task Force of the request for communities to send their regulatory zones in GIS layers to NCTCOG so that a boundary map can be posted online. Each

community can decide its limits for where it wants to require a permit. This resource will allow applicants to see if the location of their projects is in the regulatory zone. Lisa Biggs asks when NCTCOG needs it. Jai-W states by the next quarterly meeting. The team is flexible if more time is needed. The Task Force believes this is an adequate amount of time to submit this.

- d. **Update on Flood Warning Systems.** NCTCOG staff will give updates on efforts related to the TXShare contract for the Flood Warning Systems. (Jai-W Hayes-Jackson)  
Jai-W Hayes-Jackson shares that all three vendors for the TXShare Early Warning Flood Management Software, Hardware and Related Services contract are under agreement and posted on TXShare website. E&D staff will work on revamping FloodDataNTX website to ensure each vendor is promoted fairly. For anyone who has any questions for vendors, staff will try to have the vendors attend a future meeting to provide more information.
  
- e. **Steering Committee Meeting.** The FMTF members and NCTCOG staff will discuss updates to the Trinity Common Vision Steering Committee, in advance of the September 19th Steering Committee meeting. (Jai-W Hayes-Jackson)  
The Annual Steering Committee Meeting is scheduled for September 19 from 2-4 pm at NCTCOG offices. An email has been sent out to the elected officials and representatives. A couple of representatives have already confirmed they will attend. Jai-W Hayes-Jackson encourages the Task Force members to talk to their elected officials and attend in their stead if needed to reach quorum. This will be the first in-person Steering Committee Meeting for COMMON VISION in several years and NCTCOG wants to make sure the information presented is what elected officials want to hear. Jai-W requests topics for the meeting. Lissa Sheppard shares that they will want to hear more about grant opportunities that are out there as well as the State Flood Plan and hazard mitigation action plans. Jai-W invites everyone to share more ideas via email.
  
- f. **Voting Item: FY 2025 Trinity River Common Vision Work Program.** NCTCOG staff will present the final draft of our FY 2025 Work Program and cost share budget and seek approval from the Flood Management Task Force, including a recommendation of approval to the Trinity River Common Vision Steering Committee. (Jai-W Hayes-Jackson)  
After feedback from the last meeting, a new draft of the FY25 COMMON VISION Work Program was uploaded to the website. The primary change was amending the in-training section to include free online training from USACE and development of training on how to use the CDC model for city staff, developers, and applicants. Other new items such as drafting a legislative agenda, modeled after RTC's legislative program would require creating a list of things the Steering Committee cares about and is interested in and letters of support for those initiatives as well as migrating standalone website functionality to NCTCOG website.

Jai-W Hayes-Jackson provided overviews of the standing items and other continuing items. Jai-W states that there will be no change to the cost shares for FY25 and shares

the method for calculating the cost share rate for communities, which is based on acreage in floodplain.

Jeff Kelly motioned to approve the recommendation of the FY25 COMMON VISION Work Program. Noe Villareal seconded it. The motion to approve the FY25 COMMON VISION Work Program was unanimous.

## INFORMATION ITEMS

### 4. Other Program Related Efforts

- a. **29th Annual FEMA NFIP L-273 Course and CFM Exam.** The FEMA NFIP L0273 Course will be held September 30 – October 3, with the CFM Exam taking place October 4. (Jai-W Hayes-Jackson)

The L273 NFIP course will be held September 30 - October 3 with the CFM exam taking place October 4 at NCTCOG offices. Registration instructions can be found at: <https://www.nctcog.org/envir/watershed-management/trinity-river-common-vision/combined-l0273-course-and-cfm-exam>.

- b. **North Texas Floodplain Administrators/CRS Users Group.** NCTCOG will share updates for the next CRS Users Group Meeting. (Jai-W Hayes-Jackson)  
[Due to the room capacity of this year's Steering Committee Meeting, combining the Steering Committee Meeting and the Elected Officials Floodplain Seminar will take place FY25. This year, the Elected Officials Floodplain Seminar will take place on November 1 at NCTCOG offices.](#)

[NCTCOG plans to host a 4-day CRS training course in 2025 with FEMA. For more information, please reach out to Erin Blackman.](#)

- c. **Trinity River Paddling Trail.** NCTCOG will provide an update on the designation of the Trinity River in Dallas-Fort Worth as a National Water Trail and efforts to enhance the trail and maintain the National Park Service designation. (Jai-W Hayes-Jackson)  
[The Trinity River Paddling Trail Task Force met on August 14. NCTCOG's role ends at the end of FY24. The draft of the master plan will be close to completion at the end of August and will be posted online.](#)

- d. **Integration of Transportation and Stormwater Planning.** NCTCOG staff will provide an update on the scope and funding for the Integration of Transportation and Stormwater Planning Project. (Kate Zielke)  
[Kate Zielke provides an overview of the progress made on the TSI study. NCTCOG was awarded \\$4 million dollars by the Texas General Land Office for the North Study Area and is working on subconsultant contracts. The technical team is working on completing H&H pilot studies as well as an optimization study.](#)

[The TSI team will be hosting the next round of subarea meetings in Weatherford, Denton County, Decatur, and Burleson. At these meetings, the team will share a more in-depth overview of the work completed over the last year. In October, the TSI](#)

Technical Advisory Group will have their next meeting, for more information, please visit the E&D calendar: <https://www.nctcog.org/envir/events>.

- e. **Cooperating Technical Partnership.** NCTCOG staff will provide an update on the CTP projects that are ongoing. (Jai-W Hayes-Jackson)  
The last two RiskMAP projects are closing out this year. East Fork and Hog Branch will have their final resilience meeting in early September. Both studies are on track to be finished by the end of this fiscal year. The other NCTCOG CTP grants are for program management and TSI. Due to direction changes at FEMA, these will be the last RiskMAP projects NCTCOG will have for a while.
  
- f. **Integrated Stormwater Management (iSWM) Program.** An update on iSWM activities will be provided by NCTCOG staff including work on cumulative impact for areas less than an acre. (Kate Zielke)  
Kate Zielke provides an update on the work being done by the iSWM subcommittee and consultant. Halff Associates is completing work on cumulative impact on areas less than an acre and asks if the Task Force has any interest in this topic. Ben Thompson is not familiar with this task but states in Fort Worth they do not regulate stormwater for developments less than one acre. The city has been looking at it for urban infill developments trying to figure out ways to look at cumulative impact. He is curious about whether the work is related and may reach out to Halff Associates. Fort Worth just started regulating urban flood risk as a city flood risk area and those regulations went into effect July 15.

## OTHER BUSINESS AND ROUNDTABLE DISCUSSION

- 5. **CDC Applications.** NCTCOG staff will share CDC applications received since the last FMTF meeting and updates to the CDC process. (Jai-W Hayes-Jackson)  
Recently, NCTCOG has had some issues with payments. NCTCOG will now send payments electronically to USACE, hopefully speeding up the timeline of the application process. Jai-W Hayes-Jackson asks people to share whether they have new applications during the roundtable.
  
- 6. **Roundtable Topics/Other Business.** The FMTF members and NCTCOG staff may share additional items as time allows.  
City of Arlington: Lee Jeffrey shares that the city has a CDC application in the works that the USACE is reviewing for a landfill expansion.  
City of Fort Worth: Lisa Biggs shares the city may have a couple of applications coming in next quarter. One location may be in violation as it is an auto salvage shop.  
City of Irving: Garry Fennell is currently working on one.  
City of Lewisville: Jeff Kelly will have one maybe next quarter that may be an exemption.  
Dallas County: Lissa Sheppard shares that one of their CDC applications has moved onto USACE review recently.  
TRA: Heather Firn shares that the Texas Water Development Board approved the State Flood Plan and TRA is waiting for guidance on how to amend the regional flood plan. If you have any projects, strategies, or evaluations that you want to add to the regional flood plan, please have them ready so they can have them for the next FIF planning cycle. The next flood

meeting will be at TRA offices. Halff Associates is the subconsultant and the contract has been signed.

- Upcoming Meetings.** The Steering Committee meeting will be held on Thursday, September 19, 2024, at 2 PM. Meeting format is in-person. The next Flood Management Task Force meeting is scheduled to be held on Friday, November 15, 2024, at 9:30 AM. Meeting format is in-person.

Jai-W Hayes-Jackson shares upcoming events including the TFMA Technical Summit taking place August 27-30 in Dallas, the COMMON VISION Steering Committee and the next Flood Management Task Force Meeting in November which will be in person. Jai-W asks if the group is still amenable to the in-person meetings and asks if anyone has any topics, they would like to have a presentation on at future meetings, to let him know.

- Adjournment.**

If you have any questions regarding the meeting or agenda items, please contact Jai-W Hayes-Jackson by phone at (817) 695-9212, or by email at [JHayes-Jackson@nctcog.org](mailto:JHayes-Jackson@nctcog.org). Thank you.

Attendance List	
Jai-W Hayes-Jackson	NCTCOG
Tam Vu	City of Dallas
Kate Zielke	NCTCOG
Heather Firn	TRA
Joseph J. Jackson	Tarrant County
Ray Silva-Reyes	City of Farmers Branch
Cole Baker	City of Coppell
Jeff Kelly	City of Lewisville
Ashley Lowrie	TRWD
Glenn Clingenpeel	TRA
Zach Huff	TRWD
Garry Fennell	City of Irving
Carl Singleton	NCTCOG
Maria C. Moreno	Tarrant County
Lisa Biggs	City of Fort Worth
Aaron Hoff	TRWD
Kamal Sapkota	City of Grand Prairie
Jeff Ballew	Edgecliff Village
Matt Lepinski	USACE
Yeontae Jeong	Pape-Dawson
Thompson, Benjamin	City of Fort Worth
Lee Jeffrey	City of Arlington
Joetta Dailey	City of Denton
Lissa Shepard	Dallas County
Stephen Moore	Denton County
Craig Ottman	TRWD
Noe Villarreal	Dallas County
Jeremy Dixon	Freese and Nichols

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Taylor Hegemeyer	NCTCOG
Larissa Knapp-Scott	LJA Engineering
Stephanie Manry	VRX Global
Bret Higginbotham	USACE
Angela Davidson	Half Associates
Jacob Lesue	Dewberry
Julie Jones	NDMCE
Susan Alvarez	NCTCOG
Duane Hengst	City of Hurst

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