





**Emergency Preparedness Planning Council (EPPC) Meeting**  
**Minutes**  
**NCTCOG, Transportation Council Room**  
**August 15, 2019**  
**9:30 AM - 11:30 AM**

- Pledge to United States and Texas Flags (9:30 AM)** EPPC Council
- Opening Remarks (9:32 AM)** Rick Grady, EPPC  
Chair
- Welcoming of Members / Guests (9:35 AM)** Rick Grady, EPPC  
Chair
- Recognition of Past EPPC Member (9:36 AM)** NCTCOG Staff
- Regional Service Excellence Award (9:40 AM)** NCTCOG Staff
- The Regional Service Excellence Award is awarded to stakeholders in our region in recognition of extraordinary participation and efforts that go above and beyond regular duties in helping to build a strong and effective regional emergency preparedness capacity.
    - Lauren Sanchez, City of Farmers Branch
    - University of Texas at Dallas Emergency Management
    - Elliott Reep, City of Carrollton
- Approval of March Meeting Minutes  (9:43 AM)** EPPC Members
- The council will be requested to approve the March 7, 2019, meeting minutes.
- Motion:** Ivan Hughes made a motion to approve the minutes from the March 7, 2019, EPPC meeting. The motion was seconded by Martin Woodruff. The motion carried at 9:43 a.m.
- Administrative Business (9:44 AM)** NCTCOG Staff
- Alternates
    - Please fill out an alternate form and return it to Candice Forsyth to ensure quorum at each meeting.
- Business Items (9:44 AM)** Rick Grady, EPPC
- THIRA/SPR/RIP (Skipped and returned to later) Justin Cox, City of Fort Worth
    - Threat and Hazard Identification Risk Analysis / Stakeholder Preparedness Review / Regional Implementation Plan
  - **REPAC Nominations  (9:46 AM)** Braydon Williams, NCTCOG
    - Approval of David McCurdy and Irish Hancock as Chair and Vice-Chair of REPAC


**Motion:** Brownie Sherrill made a motion to approve David McCurdy as Chair, and Irish Hancock as Vice-Chair of REPAC. The motion was seconded by Kit Marshall. The motion carried at 9:46 a.m

- **Subject Matter Expert and County Seats (9:47 AM)**
  - Emergency Management – Elliott Reep, Jordan Wright, Kwa Heri Harris
    - Kwa Heri Harris – No longer eligible due to change in job
    - Elliott Reep and Jordan Wright both spoke on why they should hold this seat. A ballot vote was taken, and Elliott Reep was voted to hold the Emergency Management seat.
  - Fire – Nathan Mara, George Teague
  - Police – Delvon Campbell
  - Communications – Daniel Webb
  - Public Health – Mark Fulmer
  - County Seats
    - Sean Hughes -Parker County, Jarod Rosson - Rockwall County, Ciji Motemayor - Hood County

**Motion:** Jim Olk made a motion to accept and approve Subject Matter Expert (SME) and County Seats. The motion was seconded by Carol Strain-Burk. The motion carried at 9:47 a.m.

**Business Items (10:00 AM)**

Rick Grady, EPPC

- THIRA/SPR/RIP Justin Cox, City of Fort Worth
  - Threat and Hazard Identification Risk Analysis (THIRA) / Stakeholder Preparedness Review (SPR) / Regional Implementation Plan (RIP)
    - FEMA THIRA/SPR Timeline
    - New Requirements for this year
      - Prevention, Protection, and Mitigation Core capabilities
      - THIRA will be completed for all 32 core capabilities
    - New State Forms
    - Max.gov replaced with FEMA Prep Toolkit
  - Once completed the THIRA will be valid for three years and the SPR is valid for one year
  - The THIRA/SPR/RIP is due to the State on December 31
  - The THIRA/SPR/RIP executive summary will be sent to EPPC when available.
- **Approval of Authority Given to Chairs to Approve THIRA Documents (10:07 AM)** 
  - Due to schedule restrictions, staff requests that EPPC grants the chairs the authority to approve documents. This will allow staff to meet State deadlines.

**Motion:** Kit Marshall made a motion that EPPC grant the chairs authority to approve documents so that staff can meet State deadlines. The motion was seconded by Carol Strain-Burk. The motion carried at 10:08 a.m.

**SHSP Grant Updates (10:10 AM)**

Marcie Bruner, NCTCOG

- FY2019 Regional Project Results
  - Discuss final project funding allocations
    - Final allocation = \$1,715,104.09

- SHSP Regular Projects = \$1,236,310.21
- SHSP Law Enforcement Projects (28%) = \$478,793.88
- There is a new Cyber Security Requirement for all jurisdictions receiving grant funds.

**Special Events Data Call (10:22 AM)**

Candice Forsyth, NCTCOG

- The Special Events Data Call information is reviewed and given a Special Event Assessment Rating (SEAR) by the State and affects State and UASI funds.
- No event is too small, if an event is important to your jurisdiction then it is important to the State.
  - Portal Opens – August 1 – September 12, 2019
  - Event Year – December 1, 2019 – November 30, 2019
  - August 9 – Informational Email will go out to Emergency Managers
  - August 31 – Spreadsheets are due to Candice Forsyth
  - September 12 – Due to State

**TDEM Update (10:38 AM)**

Josh Roberts, TDEM

- Josh Roberts gave an update about the transition from the State to Texas A&M.
- Approximately 78 bills were passed in the last Legislative session pertaining to Emergency Management
- There were 44 recommendations from the Eye of the Storm report after Hurricane Harvey

**COG Updates / Announcements (11:01 AM)**

NCTCOG Staff

- Introduction – Braydon Williams, SHSP Grant Coordinator Molly McFadden, NCTCOG
- Emergency Response Guidebook Update Vanessa Hooker, NCTCOG
  - Numbers are due to the state by August 16<sup>th</sup> and ERG's will be available next spring.

**Member Comments/Public Comments (11:08 AM)**

**Motion:** Larry Woolley made a motion to adjourn the meeting. The motion was seconded by Tim Nelson. The motion carried at 11:12 a.m.

**Upcoming Events**

- Texas Association of Regional Councils (TARC) September 11-13, 2019
- HOTZONE Conference October 18-21, 2019
- Emergency Services Technology Summit November 5-6-, 2019
- SWAT X November 9, 2019
- International Association of Emergency Managers (IAEM) November 15-20, 2019

**Resources:**

March meeting minutes  
 Alternate nomination form  
 REPAC Nominations

Emergency Preparedness: [www.nctcog.org/ep/](http://www.nctcog.org/ep/)  
State Training Website: [www.preparingtexas.org](http://www.preparingtexas.org)  
NCTCOG Training Webpage: [www.nctcog.org/ep/training/](http://www.nctcog.org/ep/training/)

***Next Meeting***  
***December 5, 2019***  
***North Central Texas Council of Governments***  
***Transportation Council Room***  
***Networking: 9:00 AM***  
***Meeting: 9:30 AM – 11:30 AM***