- Welcome and introductions
  - o Cindy Carlo, Chair
  - o Eric Hutmacher, EMC Southlake
  - o Introductions
- Brandon Barth (Flower Mound)
  - o Harvey Response
    - Deployed as part of TEMAT on August 24th.
    - Reported to DDC 20, set up in conference room.
    - Went to Ingleside, Aransas Pass, and Port Aransas.
    - Sent to Ingleside to convince them that they needed to evacuate the EOC.
      - Took essential staff to the County EOC and set up in a training room.
    - Ingleside Police Chief had been sworn in three days before.
    - Experienced 120 mph gusts during landfall.
    - August 25th-28th advised and assisted the local government and began to request resources
      - Received reports of middle school collapsed, several people trapped in houses.
      - No large-scale collapse, but power, cell service was out and lots of debris
      - Worked by candlelight at the EOC
    - Strike teams began to arrive to support operations
    - Local hospital was completely knocked out.
    - Initial MMU requests was type 3, ended up as a type 1
    - Communications were a problem. AT&T and Verizon set up mobile towers.
      - Ambulance strike team went to the wrong address and was there for a day and a half
    - Set up POD at Ingleside
      - Set up by VOAD
      - Diapers, food, basic necessities.
    - Rockport – August 26th tied in with another TEMAT
      - Extensive damage in Rockport over a large area
    - August 27th sent to Aransas Pass to help out.
      - Sent STARR by taking pictures of the paper form with cell phone
      - Call for multiple water rescues but this ended up being false alarm
    - August 29-30 – Port Aransas
      - Deployed after Ingleside
      - Widespread damage.
      - Lost all firetrucks and their fire station
      - It became evident that their presence was not necessary
      - Roads had already been cleared by the community

- DPS set up towers because radio communications were down
  - August 31st-September 7th – Port Arthur
    - Flown from Houston via helicopter due to flooding
    - Was told to be self-sufficient for three days
    - Massive flooding over IH10 and surrounding roads
    - Port Arthur is not a sheltering jurisdiction. Mayor started sheltering on the fly.
    - One shelter flooded, moved to a middle school with two gymnasiums.
    - Hundreds of individuals from Louisiana supported operations.
    - Port Arthur shelter was being run by two Red Cross volunteers and one local health person.
    - There was no accountability, lots of dark corners, infirmed people, aggressive dogs, mental health issues, drug withdrawals.
    - DMAT was deployed and offloaded patients, set up a hospital
      - Had to manage public perception of using Border Patrol and force protection.
  - Questions
    - What was the biggest take-away?
      - Communications and communicating self-sufficiency to the community.
    - How long were you there?
      - 10 days total. We flew back on a DPS helicopter.
    - What are the top two or three items that you brought back to your jurisdiction?
      - Have city staff familiarized with EOC operations.
- Maurice Murray, NCTTRAC.
  - CMS Facility Emergency Preparedness Mandate
    - New rules that went into effect on November 15th
    - Facilities that receive Medicaid and Medicare funds must participate in new preparedness activities
    - Effects all 17 different provider types. Hospitals have the most rules; other facilities requirements are more flexible.
    - Facilities must have an emergency plan based on a facility and community hazard vulnerability analysis, documentation that they have tried to contact and work with their local jurisdiction, must have procedures for sheltering-in-place and evacuation, must be able to track staff and patients.
      - Most facilities do a lot of these things already
    - They must have a communications plan
      - They need our contact information
        - Primary and secondary means of contact.
    - NCTTRAC can give local facilities access to WebEOC
    - They must have a means to provide information on occupancy, needs, and ability to provide resources to the incident commander.
    - NCTTRAC already has a means to do this called EMResource which is a state hosted system.
      - Lists all the facilities with their information.

- During an emergency this system can be used to share information about whether they are open or closed.
- Local jurisdictions can have access to this tool.
    - Facilities must have a training and testing program
        - One full scale community based exercise every year.
        - Also need to conduct another full-scale exercise or a table top exercise.
    - Some provider types must have information about emergency power.
    - Integrated healthcare systems
        - Technically can used a system-wide plan if there is participation from each facility.
    - NCTTRAC Resources
        - They can register with the local coalition (NCTTRAC) and ncttrac.org
            - They take a CMS emergency preparedness course and receive a certificate upon completion. (16-hour course)
        - We will see an influx of questions about this until probably March unless a small facility gets shut down for non-compliance.
        - NCTTRAC will create a list of all the websites and resources and send it out to the group.
    - Questions
        - When they register, does that give them access to plan templates and examples?
            - No, but they can access asprtracie.hhs.org to find that information.
        - For agencies that go and register on the NCTTRAC website, would that information be available to local jurisdictions?
            - If you call NCTTRAC they can tell you which facilities are registered in your jurisdiction.
        - Is there a database available to identify home health agencies?
            - There is not one that exists to the NCTTRAC's knowledge.
        - What can the State do to assist local jurisdictions?
            - Local jurisdictions need access to a list of these facilities so we can start making contact.
            - DSHS needs to provide guidance and assist in this effort.
            - We need a one stop shop that we can send these facilities to.
            - One tool to find licensees is on the DSHS website (www.dshs.texas.gov) . You can find the reports of licensees by facility type that can be sorted by city of county
- Election of new REM secretary
    - Shawna Lemley (City of Arlington) elected as REM Secretary.

REM Updates – December 1, 2017

- **EPPC**

    - The next EPPC meeting scheduled for December 7, 2017.
      http://www.nctcog.org/ep/EPPC/

HS Team:

- **SHSP**

  - The SHSP Request for Applications (RFA) will be released on December 15, 2017 and FY 18 projects may be submitted in eGrants. NCTCOG is required to conduct a Grants Workshop after the project submission period opens. The NCTCOG will host a grants workshop on December 19, 2017. All projects are due to the NCTCOG on January 26, 2018 (revised from the February deadline) to allow time for project scoring and further review.
  - Working Groups are encouraged to have draft projects ready and a grant writer identified when the when the RFA is released on December 15, 2017.

- **REPAC**

  - The next REPAC Meeting is on January 9, 2018, from 9:30 a.m. – 11:30 a.m. Contact Meredith Nurge for additional questions.

- **UASI**

  - The UASI Request for Applications (RFA) will be released by the OOG on March 7, 2018. E-Grants will open at this time for project entry. All projects must be entered into E-Grants and certified by your Authorized Official no later than April 13, 2018.

  - We anticipate grant guidance to be released sometime in May. That is when we will find out our allocation amounts.

  - Please plan to attend the December 19, 2017 grant work. You may have heard a lot of the information before, but we also include updates and requirements the OOG has recently updated. It could save you a lot of time and frustration on your project edits if you already know the format the OOG requires certain things to be entered.

  - All UASI projects will still have to be entered into the COG Grant Portal due to additional documentation and paperwork that has be completed in order to write Investment Justifications (IJs). Submission dates for the COG Portal submission have not been determined yet.

  - This year the OOG will only be publishing one UASI RFA instead of the two they have done in the past (UASI Regular and UASI Law Enforcement). We are still required to meet the 25% Law Enforcement Requirement, but this requirement will be tracked under the "Discipline" section of the budget in E-Grants this year. Please be aware of this change and ensure that your projects and equipment are categorized accordingly within your own accounting system and E-Grants so we do not have any issues with meeting the 25% requirement.

- **Emergency Management Working Group**
  - The next EMWG Meeting will be on December 14, 2017 in the Regional Forum Room at NCTCOG. The group will be finalizing the Outdoor Warning Siren Guidelines update and discussing FY18 SHSP grant projects.

- **Public Education**

  - Guidebooks in English and Spanish were updated and available for distribution in Dallas.
  - KnoWhat2Do website redesign: modern, interactive and mobile friendly. www.knowhat2do.com
  - Alyssa Gray with Miss Texas Teen of Tarrant County has been visiting schools and promoting the Knowhat2Do campaign with kids' activity books.
  - Social Media
    - Remember to follow us and use our social media accounts.
      - Twitter – KnoWhat2Do - @KnoWhat2Do
      - Facebook – KnoWhat2Do

- **Interop**

  - Motorola TDMA P-25 firmware updates will be purchased with FY 16 SHSP funds.

    - A survey regrading radio flash update needs was sent to the Public Safety Communication listserv to assess the needs of the region.

      - Out of the 26 jurisdictions that participated, 13 are eligible to receive the TDMA P-25 firmware upgrades. The price for the firmware upgrades has been confirmed. On October 26, 2017 the TDMA P-25 upgrades has been presented to the executive board to proceed with procurement.

    - The InterOp Working Group in conjunction with the NCTTRAC hosted a series of ComL/ComT courses.

      - FY 16 ComL and ComT courses have been scheduled and completed.

      - Interop 101 Train-the-Trainer course will be held in late January.

    - ComL and ComT courses for FY 17 are in the planning phase.

    - If you are interested in receiving communications-related information, you can request to be add to the Public Safety Communications listserv (publicsafetycomms@list.ncttrac.org. To have yourself, or a member of your agency added to the listserv, email vhooker@nctcog.org.

- **Training and Exercise:**

- The 2018-2022 Multi-Year Training and Exercise Plan (MYTEP) was finalized on November 28, 2017. The MYTEP Roll-Out will be on December 4, 2017 in the Transportation Council Room at the NCTCOG, 1:30 to 3:30.
- FEMA LsAAR Table Top Exercise January 5, 2018 at FEMA Region VI time TBD.
- There will be a series of exercises in early 2018.
  - Tech-X March 5-7 2018. USAR exercise with command and control component. Held at TCC, Dallas Fire Training Center, and Fort Worth Fire Training Center.
  - Interop-X August 2018
  - Haz-X November 2018 in the DART tunnel.
  - All exercises will address identified gaps from the Big-X AAR-IP.
- To be added to the Training and Exercise listserv

- **CCP:**
  - Over 20 north Central Texas CERTs responded to provide Harvey sheltering support, working thousands of hours in NCT shelters.
  - New training goals and objectives identified during the Harvey response will be coordinated in 2018 at the regional council level for those teams/jurisdictions interested.
    - Shelter roles, responsibilities
    - Leadership training

Mitigation:

- Information about mitigation funds and projects under Hurricane Harvey (DR-4432):
  - New applications are being created by TDEM.
  - Jurisdictions should begin collecting information for projects using an old application for guidance on required information.
  - Each application will need to reference where in your HazMAP the project is referenced.
  - DO NOT submit application until TDEM notifies that projects are being accepted.
- Hazard Mitigation Action Plans
  - Work has begun on the Tarrant County mitigation plan. It has 34 jurisdictions on it.
- North Central Texas Safe Room Rebate Program:
  - NCTCOG received $250,000 in federal grant funds from DR-4223 for continuation of the Safe Room Rebate Program.
  - DR-4223 will mark the implementation of new safe room guidance for Texas.
  - A special October rollout was implemented to ensure funds are allocated for grant expiration

TDEM Updates

- Week of February 5th through February 9th is a TDEM Region 1 roadshow. TDEM personnel from Austin will be brought up to each DDC and given a tour.

UAS Integration Program

Program Overview

The UAS Integration Pilot Program is an opportunity for state, local, and tribal governments to partner with private sector entities, such as UAS operators or manufacturers, to accelerate safe UAS integration. Entities that have expressed interest in being a Lead Applicant are forming teams and preparing proposals to the FAA to fly more advanced UAS operations, such as beyond visual line-of-sight or over people.

The Program is expected to provide immediate opportunities for new and expanded commercial UAS operations, foster a meaningful dialogue on the balance between local and national interests related to UAS integration, and provide actionable information to the Department of Transportation (DOT) on expanded and universal integration of UAS into the National Airspace System (NAS).

Who can Participate

There are two ways to take part in the program. As a Lead Applicant and/or an Interested Party.

Lead Applicants must be state, local, or tribal government entities. They will serve as the primary point of contact with the FAA from start to finish.

Interested Parties are prospective public and private sector applicants/partners OR Lead Applicants. They may submit a request to be on the Interested Parties List to facilitate the formation of Pilot Program teams. Interested parties can be private sector companies or organizations, UAS operators, other stakeholders, OR state/local/tribal government entities, including those that are designated Lead Applicants and those that are not.

How to Participate

Whether you're a lead applicant or an interested party the first step is to let the FAA know your interest via an email.

After the FAA has received your interest you'll be provided with information about next steps.

Lead Applicants

The deadline of 2:00 pm ET, November 28, 2017 for entities to submit a Notice of Intent to become a Lead Applicant has passed.

[Interested Parties](#)

Entities who wish to be listed on the FAA's contracting website (faaco.faa.gov/) as an Interested Party must submit a request by 2:00 pm ET, December 13, 2017.

Key Selection Dates/Milestones

All milestones are calculated in **calendar days** from the day the Federal Register Notice is published in the Federal Register:

- The deadline of 2:00 pm ET, November 28, 2017 to submit a Notice of Intent to become a Lead Applicant has passed.

- By 2:00 pm ET, December 13, 2017: Lead Applicants complete volumes I and II in the application portal

- By 2:00 pm ET, December 13, 2017: All interested entities can [request](#) to be included on the Interested Parties List

- By 2:00 pm ET, January 4, 2018: Lead Applicants complete volumes III, IV, V, and VI in the application portal