

**NCT Public Works Emergency Response Team
(PWERT) Working Group
Meeting Notes, March 1, 2018**

Opening Remarks/Welcome

- Manny Palacios gave opening remarks and welcomed all members.

Introductions

- Introductions from all PWERT members at meeting

Approval of Meeting Notes

- PWERT members unanimously approved December 20, 2017 minutes.

NCTCOG's 9-1-1 Department

- Clay Dilday asked PWERT group about possible assistance with portable generators at NCTCOG building in case of power failure or incident. PWERT group mentioned that the portable generators are not designed to power buildings or facilities. The portable generators are specified to be utilized on the field. PWERT group recommended that 9-1-1 look into portable generators that can power buildings or facilities.

Tabletop Exercise Update

- Tonya Hunter updated PWERT members about upcoming PWERT tabletop exercise.
- The exercise will be in August.
- Next planning meeting is in April.

Leadership Position Nominations-Manny Palacios

Nominations and elections for Vice Chair

- PWERT members voted Eduardo Balderas, Assistant Emergency Management Coordinator for City of Rowlett.
- The other nominee was Mistie Gardner.

Discussion of reelection date for Secretary

- PWERT members decided that elections for Secretary be at third quarter of election year instead of the first quarter. PWERT did not want two seats (Vice Chair and Secretary) be replaced at the same time.
- An election for Secretary will be held at the September 20, 2018 meeting.

Hurricane Harvey PWERT Response Brief

- Ronnie Bates briefed the PWERT members about a special meeting scheduled on an update on the Hurricane Harvey response. The scheduled meeting is to take place on

April 18, 2018. Ronnie asked that member cities attend so that they could brief PWERT members on the actions/response.

- State cannot clear debris unless it is on the road and impeding travel

Grant Funding Strategy Subcommittee

- Need to reestablish committee members and lead.
- Barry Fulfer (Grand Prairie) agreed to be lead. Marissa Paz (Addison) and Thomas Quinn (Lewisville) will also be on the subcommittee.

FY 18 Grant Update

- Currently no update.

Future Amendments to PWERT Bylaws

- Include: when elections will be held for Secretary, general job descriptions for leadership, past chair and vice chair positions in an advisory role.
- A draft will be sent out before next meeting; will be voted on next meeting.

Hot Phone for Next Quarter

- April: Balch Springs, Celina, Hickory Creek.
- May: Addison, Celina, Balch Springs.
- June: Balch Springs, Grand Prairie, Addison.

Group/Public Comment

- Next meeting is June 14th at NCTCOG.