



**Regional Emergency Preparedness Advisory Committee (REPAC) Meeting**

**Virtual Microsoft Teams Meeting**

**October 6, 2020 / 9:30 a.m. – 11:30 a.m.**

<b>Meeting Reminders</b>	Braydon Williams
<b>Opening Remarks</b>	Chairs
<b>Roll Call</b>	NCTCOG Staff
<b>Approval of Notes from Last Two Meetings</b>	Committee Members
<b>Action Items</b>	Committee Members
REPAC Handbook Recommendations	
SME Nominations	
<b>Discussion Items</b>	
Community Lifelines	Jeff Murray
National Critical Infrastructure Prioritization Program (NCIPP) Data Call	
Voting Results	Candice Forsyth
Nationwide Cybersecurity Review	Braydon Williams
Grant Timeline	
<b>Upcoming Dates</b>	
October 19, 2020	NCIPP Data Call Closes
December 14, 2020	eGrants Opens for Applications
December 31, 2020	NCSR Access Closes
February 11, 2021	eGrants Closes for Applications
<b>NCTCOG</b>	
NCTCOG Updates	Molly McFadden
<b>Committee/Public Comment</b>	

**Next Meeting:**

TBD

**Resources**

REPAC website: [www.nctcog.org/ep/REPAC](http://www.nctcog.org/ep/REPAC)

SHSP website: [www.nctcog.org/ep/SHSP](http://www.nctcog.org/ep/SHSP)

EPPC website: [www.nctcog.org/ep/EPPC](http://www.nctcog.org/ep/EPPC)



**Regional Emergency Preparedness Advisory Committee (REPAC) Meeting  
NCTCOG, William Pitstick Conference Room  
December 2, 2019 / 9:30 a.m.**

**Meeting Notes**

**Opening Remarks/EPPC Update**

**Chairs**

**Roll Call**

**NCTCOG Staff**

**Approval of Notes from Last Meeting**

**Committee Members**

**Motion:** Eric Gildersleeve, seconded by Sean Hughes to approve the August 6, 2019, meeting notes. The motion carried.

**Action Items**

**Committee Members**

REPAC Handbook

- Review Recommendations
  - Recommended to remove Public Health from Rural voting all together.
  - Irish Hancock recommended to vote individually on the REPAC Handbook Recommendations.

**Recommendation 1. Motion:** Cody Powell, seconded by Steve Howie to accept and approve # 1 of the REPAC Handbook Recommendations. The motion carried.

**Recommendation 2. Motion:** Eric Gildersleeve, to amend # 2 of the REPAC Handbook Recommendations to remove “their” and leave “working groups”, seconded by Cody Powel, then to accept and approve # 2 of the REPAC Handbook Recommendations. The motion carried.

**Recommendation 3. Motion:** Sean Hughes, seconded by Steve Howie to accept and approve # 3 of the REPAC Handbook Recommendations. The motion carried.

**Recommendation 4. Motion:** Randy Renois, seconded by Susan Driskell to accept and approve # 4 of the REPAC Handbook Recommendations. The motion carried.

**Recommendation 5. Motion:** Steve Howie, seconded by Elliott Reep to accept and approve # 5 of the REPAC Handbook Recommendations. The motion carried.

**Recommendation 6. Motion:** Susan Driskell, seconded by Sean Hughes to accept and approve # 6 of the REPAC Handbook Recommendations. The motion carried.

**Recommendation 7. Motion:** Steve Howie, seconded by Cody Powell to accept and approve # 7 of the REPAC Handbook Recommendations, as long Braydon Williams revise it to mention the SME seats. The motion carried.

**Recommendation 8. Motion:** Randy Renois, seconded by Steve Howie to accept and approve # 8 of the REPAC Handbook Recommendations. The motion carried.

**Recommendation 9. Motion:** Elliott Reep, to amend # 9 of the REPAC Handbook Recommendations to read “minimum requirements”, seconded by Susan Driskell, then to accept and approve # 9 of the REPAC Handbook Recommendations. The motion carried.

**Recommendation 10. Motion:** Eric Gildersleeve, seconded by Elliott Reep to accept and approve # 1 of the REPAC Handbook Recommendations. The motion carried.

**Recommendation 11. Motion:** Sean Hughes, to amend # 11 of the REPAC Handbook Recommendations to remove “presentation” and add “AAR”, seconded by Cody Powel, then to accept and approve # 11 of the REPAC Handbook Recommendations. The motion carried.

**Recommendation 12. Motion:** Steve Howie, seconded by Susan Driskell to accept and approve # 12 of the REPAC Handbook Recommendations. The motion carried.

### **Cybersecurity Working Group**

• Presentation for REPAC Recognition

- Surveys due December 31<sup>st</sup>
- You will have 45 days to accept the project awards
- Working groups do not need six meetings per calendar year
- They are in the process of trying to establish a Cyber Security working group
- There were purchases such as training (no hardware). This is a critical need

**Motion:** Steve Howie, seconded by Elliott Reep voted to allow to present based on old rules, but will need criteria, and to consider the creation of a Regional Public Safety focused Cyber working group. The motion carried.

**Mike Joy  
City of Grand Prairie**

### **THIRA/SPR Update**

- Executive Summary – focuses on high priorities
- Core Capabilities (See red areas on presentation)
- Gaps Focuses
  - o Planning
  - o Equipment
  - o Training
  - o Exercise

**Motion:** Randy Renois, seconded by Susan Driskill to allow REPAC to approve the THIRA/SPR. The motion carried.

- Justin Cox will send out the Executive Summary to the region. Please let Justin know if there are any edits needed. Edits to the Executive Summary are due Friday.

**Justin Cox  
City of Fort Worth**

### **Regional Priorities**

#### **2019 SHSP Regional Priorities**

- EOC Enhancements
- Regional Exercise AAR Capability Targets
- Special Response Teams and First Responder Capabilities
- Interoperable Communications
- Mass Fatality / MCI
- NIMS Training
- SME Training Fusion

#### **2020 SHSP Regional Priorities**

- Planning
- Public Information & Warning
- Operational Communication
- Operational Coordination
- Fire Management & Suppression
- Logistics & Supply Chain Management
- Mass Search & Rescue Operations
- Public Health, Healthcare, & Emergency Services
- Situational Assessment
- Health & Social Services
- Intelligence & Information Sharing

**NCTCOG Staff**

- Cybersecurity
- Community Resilience
- Interdiction & Disruption
- On-Scene Security, Protection, & Law Enforcement

**Motion:** Steve Howie, seconded by Elliott Reep to accept the 2020 Regional Priorities. The motion carried.

**FY19 Carveout Projects**

**NCTCOG Staff**

- Regional Planning
  - o Regional Planning provides staff support for planning activities. It also provides for limited stakeholder and staff travel to Homeland Security training workshops, conferences and events.
- CCP Coordinator, Training, and Equipment
  - o This project supports regional CCP training and exercises to test capabilities, integrate local team functions, and identify areas for further improvement to support regional needs.

**Motion:** Susan Driskill, seconded by Cody Powell to accept the FY19 Carveout Projects. The motion carried.

**Project Scoring Worksheets**

**NCTCOG Staff**

Under “Did the project identify the project as being regional in scope; benefiting the region as a whole and not a few or one jurisdiction?” Molly McFadden recommended to change #4 to read 4 “The project addressed the project as being regional in scope with **all** numerous jurisdictions.

**Motion:** Sean Hughes, seconded by Cody Powell to accept the Project Scoring Instructions with the change. The motion carried.

**Discussion Items**

FY19 Grant Update

**NCTCOG Staff**

- FY19 Grants are Active
- Cybersecurity Requirements are due by December 31<sup>st</sup>
- 45 Days to Accept your Award

FY 2020 SHSP Timeline

- See 2020 SHSP Timeline in REPAC Presentation

FY18 Reallocations

Not completed with the numbers yet

Total: \$107,000 (estimated)

- Final amount will be available around Dec. 15<sup>th</sup>

Reallocation will follow EPPC priority list

- EOC Enhancement Project
- Swat Night Vision Projects

**Emergency Management Professional Development**

**EMPD Working Group Members**

Legislature put two bills into effect; HB 2305, and SB 6. What these bills did was recommend that there be a working group made up of Emergency Management professionals around the state to obtain advance training of emergency managers.

- The working group has been formed
- The original invite list was more than 80 people
- We have met 6-7 time this year
- It has been paired down to apx. 30 active members

- The full presentation from the working group will be at REM this Friday
- This working group is chaired by Judge Jimmy Silvia, Chambers County
- Members: Kit Marshall, Parker Co., Maribel Martinez, Fort Worth, Carrie Reyes, Plano, David McCurdy, Tarrant Co., Irish Hancock, Arlington, Frank Patterson, McLennan, Juan Ortiz, Austin
- There are 3 levels of training that is required:
  - o Basic where you would achieve 40 hours of EM training in 12 months
  - o Intermediate where you would complete 200 hours of EM training in 5 years
  - o Advance where you would complete 400 hours of EM training in 10 years
- Also there is 8 hours of continued education that is required

**NCTCOG**

- Introduction – Donna Jackson, Training & Exercise Coordinator NCTCOG

**Grant Funded Event Updates**

HOTZONE Conference	October 18-21, 2019
SWAT X	November 9, 2019

**Important Dates**

Emergency Preparedness Planning Council (EPPC) Meeting	December 5, 2019
Recovery Summit and Training Exercise	January 15, 2020
REPAC Special Session	January 31, 2020
Texas Association of Regional Councils (TARC)	February 5 - 7, 2020

**Resources**

REPAC website: [www.nctcog.org/ep/REPAC](http://www.nctcog.org/ep/REPAC)  
 SHSP website: [www.nctcog.org/ep/SHSP](http://www.nctcog.org/ep/SHSP)  
 EPPC website: [www.nctcog.org/ep/EPPC](http://www.nctcog.org/ep/EPPC)

**Committee/Public Comment**

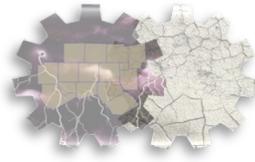
**Grant Funded Event Updates**

HOTZONE Conference	October 18 – 21, 2019
SWAT X	November 9, 2019
IAEM Conference	November 15 – 20, 2019

**Upcoming Events**

Emergency Preparedness Planning Council (EPPC) Meeting	December 5, 2019
Texas Association of Regional Councils (TARC)	February 5 - 7, 2020

**Next Meeting**  
**Tuesday, March 24, 2019**  
**NCTCOG**



**Regional Emergency Preparedness Advisory Committee (REPAC)  
Teams Meeting Notes  
August 12, 2020 / 10:00 a.m.**

**Opening Remarks/EPPC Update**

**Chairs**

**Roll Call**

**NCTCOG Staff**

**Approval of Notes from Last Meeting**

**Committee Members**

- August 6, 2019, REPAC meeting notes were submitted in error. The December 2nd, 2019, REPAC meeting notes will be submitted prior to the October 6th, 2020 REPAC meeting.

**Motion:** There was no motion.

**Action Items**

**Committee Members**

- REPAC SME seat nominations will be postponed until October 6th, 2020
- SME seat nominations will be accepted until September 25th, 2020
- Approval for Tonya Hunter to remain as an Emergency Management Subject Matter Expert (SME)

**Motion:** Sean Hughes, seconded by Nick Sloan motioned to approve Tonya Hunter to remain as one of the Emergency Manager Subject Matter Expert (SME). The motion carried.

- Designation of REPAC Higher Education Subject Matter Expert (SME) seat as a non-voting seat.
  - Nick Sloan recommended to postpone the vote until further discussion
  - Eric Gildersleeve tabled to amend this topic and send it to the REPAC Handbook committee for discussion, and bring it back to REPAC for voting
  - Braydon Williams will send out an invite seeking volunteers to be a part of the REPAC Handbook committee

**Discussion Items**

- FY18 SHSP Update
  - EOC Project
    - EOC Project's Period of Performance will be extended until January 2021
    - Project deliverables are due to be completed by December 2020
    - Innovative Emergency Management (IEM) is the selected vendor for the EOC project
    - There are 3 different model handbooks
    - There will be 3 small groups to work in each handbook model
    - Virtual EOC infant project rollout
    - Unable to do a tabletop due to COVID-19
    - If you want to be a part of the project, you can drop something in the chat or email Candice Forsyth at [cforsyth@nctcog.org](mailto:cforsyth@nctcog.org)
- FY19 SHSP Update

- Because a lot of the FY19 projects will not be completed, \$163,995 was reallocated to the HazMat project for the purchase of regional Personal Protective Equipment (PPE)
- Total amount in the HazMat project is \$251,947
- A survey will be sent to Fire, Police, and the Emergency Managers to develop specifications of what is needed for the region
- FY20 Regional Project Results
  - FY20 Regional Project Results that was approved was included in the slides
  - The submission of the projects was voted on by REPAC
  - Prior to the EPPC Funding meeting, the OOG gave us a better idea of what our allocation would be. This enabled us to structure our submission to the OOG to better align with what we were getting. There is some deviation on some of the planning costs due to M&A costs. These projects will become active October 1st, 2020
  - All projects have been approved
  - Projects will be active October 1st, 2020
- FY21 SHSP Program Changes
  - Beginning FY2021, the NCTCOG region will be required to set aside a minimum of 5% of funding towards each of the following national priority areas for a total of 20% overall allocation (25% for LETPA projects)
    - Enhancing Cybersecurity
    - Enhancing the protection of soft targets/crowded places
    - Enhancing information and intelligence sharing and cooperation with federal agencies, including DHS
    - Addressing emerging threats
- Creation of REPAC Cybersecurity (SME)
  - Received emails from members of REPAC and the region, suggesting that a seat is created
  - Will require REPAC Handbook change, as well as EPPC approval
  - It is a benefit and important that each Working Group have a seat at the table
  - Should consider having a rural and urban seat – take to the REPAC Handbook Committee
  - Recommending to allow a non-member from the Public sector to be seated
  - Recommending a government and a public sector seat be included
  - There are Cybersecurity requirements
  - Braydon will add this item to the REPAC Handbook agenda for further discussion
  - Add your name to the chat if you would like to be a part of that meeting
- Cybersecurity Requirements
  - National Cybersecurity review (NCSFR) – is required to be completed by any jurisdiction receiving grant funds
  - NCTCOG will facilitate the completion of the form
  - The guidance is not available yet
  - Cybersecurity Requirements will be posted in October 2020
  - NCSFR will need to be completed by December 2020

## **THIRA/SPR/RIP Update**

**NCTCOG Staff**

- REPAC AAR
  - No updates are needed to the THIRA this year, only to the SPR

- Braydon will be reaching out to the chairs to complete the SPR
- Due to people working remotely, there will be a limited amount of people to participate in the meeting
- Braydon is the contact for the THIRA/SPR. You may contact him should you have questions

### Special Events Data Call

- The HSIN database portal will be open until September 11th, 2020
- Event Year is from December 1st, 2020 – November 30th, 2021
- All 2021 spreadsheets will need to be returned to [cforsyth@nctcog.org](mailto:cforsyth@nctcog.org) and [apiasecki@nctcog.org](mailto:apiasecki@nctcog.org) to meet the September 11<sup>th</sup> upload deadline
- The more information that can be included, will be better

### REPAC AAR

- Areas of success
  - The inclusion of EPPC members during the scoring meeting was very beneficial
  - Finances were broken out clearly
- Areas for Improvement
  - Provide more clarity and have information available for project costs breakout
  - Would like to see all of COGs expenditures i.e, travel/what projects it came out of
  - Summary sheets are provided 1-2 weeks prior to meeting
  - Provide EPPC with both eGrants PDF'd documents and summary sheet
  - Provide region with a better understanding of how COG salaries are budgeted
  - Provide breakout for individual jurisdictions applying for the same project and a single example project detailing what they are applying for
  - Show how project costs and staff salaries were adjusted when the project amount is reduced
- Recommended Changes
  - Present projects as submitted to the OOG with the 5% M&A, which is a requirement
  - Present the regional planning project including all staff salaries with a breakout of costs per project to include travel, training, and fully loaded salaries with project staff hours spent
  - Provide PDF eGrants applications a minimum of 1 week prior to the scoring meeting
  - Provide Summary sheets to EPPC along with PDF applications if requested
  - Provide a breakout for all individual jurisdictions applying for the same project and provide a single example project detailing the singular project multiple jurisdictions are applying for
  - Provide a matrix to REPAC showing original submission vs. finalized EPPC approved amount with a breakout of changes

### Additional Information

- FEMA Prohibition on Covered Services and Equipment
  - Effective August 13th, 2020, FEMA recipients and subrecipients may not use any FEMA funds under open or new award to:

- Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system; or
- Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system
- Replacement Equipment and Services
  - FEMA grant funding may be permitted to procure replacement equipment and services impacted by this prohibition. Recipients and subrecipients should refer to applicable program guidance or contact the applicable program office to determine if replacement equipment or services is eligible under that program. Effective August 13th, 2020, FEMA recipients and subrecipients may not use any FEMA funds under open or new awards to:
    - Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities);
    - For the purpose of public safety, security of Government facilities, physical purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);
    - Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the People's Republic of China

## **NCTCOG Updates**

## **NCTCOG Staff**

- REM "Well Check Meeting"
- First REPAC meeting, there are a few bugs to workout
- Melanie Devine, EP Supervisor has retired
- Shad Lancaster has taken a job with FEMA
- Staff is reviewing all of the projects to ensure that we will be able to use all of the funds
- NCTCOG offices are closed, but there are minimum staff that goes into the office and host a couple of working group meetings
- REPAC Handbook conversation: Eric Gildersleeve, Chase Wheeler, Randall Gurney, Nick Sloan, Cody Powell

## **Upcoming Events**

- October 6th, 2020 – REPAC SME Nomination Approval
  - Nomination is extended until September 25th, 2020, to be sent into Braydon
- Tentatively – EPPC meeting is scheduled for October 29th, 2020

## **Committee/Public Comment**

- Chairs thanked everyone for participating in the virtual REPAC meeting

**Next Meeting**  
**Tuesday, October 6th, 2020**  
**9:30 – 11:30 AM**