



Emergency Preparedness Planning Council (EPPC) Meeting Minutes

NCTCOG / Transportation Council Room

September 21, 2023

9:30 PM – 11:30 PM

Pledge to United States and Texas Flags (9:35 AM)

EPPC Council

Roll Call (9:36 AM)

Vanessa Hooker, NCTCOG

- Quorum was met.

Introduction of Attendees (9:38 AM)

Welcome & Opening Remarks (9:39 AM)

Larry Woolley, EPPC Vice-Chair

Approval of December 2022 and May 2023 Meeting Minutes (9:40 AM)



EPPC Members

- Jim Olk made a motion to approve the December 2022 and May 2023, EPPC meeting minutes. The motion was seconded by Kyle Butler. The motion carried at 9:40 AM.

Business Items (9:40 AM)



EPPC Members

- Approval of GY24 REPAC Scoring Process, Criteria, and Priorities
 - Projects will be scored based on 6 criteria and ranked from highest priority to least priority.
 - Nexus to Terrorism
 - Regional in Scope
 - Ongoing Sustainment
 - Capability Gap
 - Reasonable Budget
 - Overall Quality
 - Steven Deffibaugh made a motion to approve the new 2024 REPAC Scoring Process, Criteria, and Priorities. The motion was seconded by Steven Harrison. The motion carried.
- Approval of New REPAC Seats
 - Working Group seats:
 - Fusion
 - EOD
 - UAS
 - County Seats
 - Palo Pinto
 - Kyle Butler made a motion to approve the new REPAC Seats. The motion was seconded by Jim Olk. The motion carried.

- Approval of REPAC Handbook Updates
 - Pages 6 & 7 – Updated some language from SME seats to Working Groups and added REPAC orientation for new members.
 - Pages 11 & 12 – Updated REPAC scoring process based on project prioritization.
 - Removed some timelines and dates.
- Carol Strain-Burk made a motion to approve the REPAC Handbook updates. The motion was seconded by Kyle Butler. The motion carried.

- Approval of 2024 EPPC Meeting Dates
 - March 21, 2024
 - June 13, 2024
 - September 12, 2024
 - December 5, 2024
 - EPPC Funding Committee – January (if needed), and November 7, 2024
- Jim Olk made a motion to approve the 2024 EPPC Meeting Dates. The motion was seconded by Steven Deffibaugh. The motion carried.

- Approval of GY24 NCTCOG Planning Project
 - Carveout Project
 - Regional Planning - \$498,000 (Does not include 5% M&A)
 - * \$455,000 Staffing and Fringe - COG Salaries, UASI Carveout Instead of SHSP Carveout
 - * \$43,000 Other – COG travel, Listservs & Computer Software, Office Supplies & Printing, Cell Phone, Meeting/Training Space, and Workshops for Regional
- Steven Deffibaugh made a motion to approve the GY24 NCTCOG Planning Project. The motion was seconded by Jim Olk. The motion carried.

- Approval of SPR / RIP by EPPC Chairs
 - Authority for EPPC Chairs to Approve the State Preparedness Report (SPR), and the Regional Implementation Plan (RIP) on behalf of EPPC.
 - EPPC will receive a copy once finalized.
- Kyle Butler made a motion to approve the SPR / RIP. The motion was seconded by Steven Deffibaugh. The motion carried.

Administrative Business (9:55 AM)

Justin Cox, NCTCOG

- EPPC Funding Committee Sign-up
 - The upcoming EPPC Funding Committee meeting is scheduled for November 15, 2023, from 9:00 a.m. – 12:00 p.m, at the NCTCOG, Fred Keithley Conference Room.
 - Depending on when Federal and State Grant Guidance is released, we may have to have another EPPC Funding Committee meeting in January or February.
 - An EPPC Funding Committee sign-up sheet was distributed for volunteers.

Information Items (9:58 AM)

Justin Cox, NCTCOG

- GY24 Timeline
 - September – Meet with Working Groups.
 - September 27, 2023 – Project Assistance Workshop for working groups.
 - October 13, 2023 – Projects are due in COG Portal.
 - November 1, 2023 – REPAC Scoring meeting.
 - November 15, 2023 – EPPC Funding meeting.
 - December 7, 2023 – Present Priorities at EPPC meeting.
 - January 2024 – 2nd Meeting with EPPC Funding Committee if needed.
 - February 8, 2024 – Egrants close tentative.

- Grant Dashboard & Project Updates Justin Cox, NCTCOG
 - Grants Dashboard will be presented at every meeting.
 - For the projects that have not been submitted, it will show that it has remaining funds (red).
- 2026 FIFA World Cup Update Irish Hancock, REPAC Chair
 - This will be the largest World Cup ever.
 - Sixty-four Teams
 - One-Hundred-four Games
 - Five weeks long
 - Split between 3 countries (USA, Mexico, Canada).
 - Sixteen host cities
 - Dallas in the running for the final
 - Area command setup similar to Super Bowl

COG Updates/ Announcements (10:55 AM)

NCTCOG Staff

- We've had some great working group meetings.
- EP101 will be held October 10th.
- The Project Assistance Workshop is September 27th.
- Grants 101 is October 13th.

Upcoming Events (10:57 AM)

REPAC Scoring Meeting
International Association of Emergency Managers (IAEM) Conference; Long Beach, CA
EPPC Funding Committee

November 1, 2023
November 3-9, 2023
November 15, 2023

Member Comments/ Public Comments Resources (10:58 AM)

December 2022 Meeting Minutes
May 2023 Meeting Minutes
REPAC Nominations
REPAC Roster
REPAC Handbook

Meeting Adjourn (11:00 AM)

Next EPPC Meeting

December 7, 2023

Transportation Council Room

Networking: 9:00 A.M. – 9:30 A.M.

EPPC Meeting: 9:30 A.M. – 11:30 A.M.