



## **NCT Regional Citizen Corps Council**

### **AGENDA**

North Central Texas Council of Governments – Pitstick Conference Room  
May 3, 2023 / 9:30 AM – 11:30 AM

- I. Welcome/Introductions**
- II. February 1, 2023 Minutes**
- III. R3C Officer Elections**
- IV. National CERT Conference, San Francisco**
- V. CERT Team List & Listserv Updates**
- VI. Regional Supplies; Show & Tell**
- VII. How to Request Trainings**
- VIII. Other Business**
  - Candice Transition
  - Next Meeting – FEMA will be in attendance
  - Open Discussion
  - Updates / Announcements
  - Recent Incidents / Special Events

**Next Regional Council Meeting:**  
August 2, 2023

**NCT Regional Citizen Corps Council  
Teams Meeting  
Wednesday February 1, 2023**

Meeting began at 9:33

Motion to approve April and Sept by John Gantt, 2<sup>nd</sup> by Kit Marshall, motion carried.

**Bylaws Update** - changes were proposed and approved by Executive Board on Aug 25, 2022

Changes were effective immediately. Redline version is available. It had been since 2012 since Bylaws were updated.

**Officer positions**

Changed 1 year to 2 year terms.

Clarified the officers of the RCCC which were 2 chairs and a Vice Chair and a secretary, it was not in the previous versions of the guidelines. To be a voting member you must have attended 50% of the meetings in the past 12 months and removed the CCPS membership

Citizen Corps subcommittee and or working group

Reorganized flow of section and removed unnecessary items

Grant scoring is now done through the Regional Emergency Preparedness Advisory Committee (REPAC) All of our funding comes under REPAC.

This has been the practice since FEMA stopped giving money directly to Citizen Corps. We are guaranteed some funding, but no stable amount.

Leadership positions as follows as clarified by the Bylaws

- 1) Rural Chair
- 2) Urban Chair
- 3) Rural Vice Chair
- 4) Urban Vice Chair
- 5) Recording Secretary

Rural- 12 counties of North Central Texas Ellis, Erath, Hood, Hunt, Johnson, Kaufman, Navarro, Palo Pinto, Parker, Rockwall, Somervell, and Wise

Urban- 4 counties Collin, Dallas, Denton, Tarrant, and the cities within those counties.

The vice chair and chairs will be relied on more to spread out the workload, create PowerPoints for meetings, plan trainings, develop agendas. Vision moving forward is that these positions become more active in moving the council forward. More about representation for areas than moving into other positions.

### Eligibility and Term

- To run for chairs a person must have attended 2 of 3 meeting in the previous year
- Term is 2 years
- Simple majority present and voting for any position
- To vote must have attended 50% of meeting in past 12 months and be a Program Manager
- Official Notice is given that the R3C intends to hold an election for leadership at the May 3<sup>rd</sup> meeting. Nomination form will be emailed.

### **CERT team list update**

Melanie maintained a list of all active CERT teams back in 2012. FEMA CERT lists are not reliable.

Both lists are out of date. A program update form is to be send out for Program Managers to complete.

This will give a full record of local CERT teams. Failure to complete the form could lead to removal from the Listserv

### **Tactical Exercise**

Brought up at the December luncheon. Question was posed if a team had a good video of a tactical exercise. There are not many posted online and since every jurisdiction does things slightly differently, it makes them difficult to use as training in our area. Our area aims to have a regional exercise once every three years. Our region doesn't have funding to hire someone to come and film an exercise. Local programs could record their drills/exercises and share with RC3.

Regional Exercise- one of the projects that was put in for funding was a joint exercise between different groups like EM, EOC and CERT and create an exercise where all groups collaborate through a scenario.

### **GY23 Project**

New CCP total \$31,600

\$20,000 - 5 burn pans. The following jurisdictions have offered to host Fort Worth, Prosper, Euless, Burleson, Cedar Hill, and Kaufman.

\$1500 - Moulage Supplies for Regional Exercises- there are supplies that were purchased that still need to be distributed to the people

\$3000 - Printing and office supplies for regional trainings

\$5000 - Stakeholder travel to NCA Conference

\$2100 - CCP Coordinator travel to NCA Conference

### **Open Discussion**

22 people attended the Train the Trainer class over the weekend.

Ferrule brought up that it could benefit to have on the form to have an outline of what each program focuses on. This would give a resource directory of programs.

Cindy Troops asked how do we define our service area? Whitney responded whatever area you service the most.

Where do people go to find the Listserv? [cert@ep.nctcog.org](mailto:cert@ep.nctcog.org) and [citizen corps@ep.nctcog.org](mailto:citizen corps@ep.nctcog.org). If you want to send something to the Listserv than send to the above emails. There is a not just a way to pull up a list of who is part of these organizations. Something that can be looked at after the new list of put together. There is a question on the form about giving permission to share your information.

Brenda gave a big "Thank You" to Candice for putting the Train-the-Trainer class together.

Next meeting is May 3<sup>rd</sup> 2023  
9:30-11:30

Meeting adjourned at 10:30am

Tricia Lindsey  
Recording Secretary.