

North Central Texas Council of Governments

**TO:** NCTCOG Executive Board

**DATE:** November 9, 2023

**FROM:** Mike Eastland  
Executive Director

**SUBJECT:** Executive Board Meeting

The next meeting of the **NCTCOG Executive Board** will be:

**DATE:** November 16, 2023

Please RSVP to the Executive Director's office as soon as possible by email or call (817) 695-9100.

**REGULAR BOARD MEETING**

**TIME:** 12:00 noon – Lunch

12:45 p.m. – Executive Board Meeting

**PHYSICAL**

**LOCATION:** NCTCOG Offices  
Centerpoint II Conference Center  
616 Six Flags Drive, Arlington, TX 76011  
Transportation Council Room

Presiding officer will be physically present at this location, which shall be open to the public during open portions of the meeting.

**METHOD:** Via Videoconference

President Heidemann hopes each of you will plan to attend this important meeting. I look forward to seeing you there!

ME:jw

# North Central Texas Council of Governments

## EXECUTIVE BOARD AGENDA

November 16, 2023 | 12:45 pm

**Physical Location of Meeting:** NCTCOG Offices, Centerpoint II Conference Center  
616 Six Flags Drive, Arlington, TX 76011, Transportation Council Room

**Method of Meeting:** Via Videoconference

The NCTCOG Executive Board meeting is posted as a videoconference meeting. The presiding officer shall be present at the physical location, which shall be open to the public during open portions of the meeting. Members of the public may attend in person or view the livestream via <http://nctcog.swagit.com/live>. The meeting will be recorded and posted later on NCTCOG's website <http://nctcog.swagit.com/executive-board/>

### Executive Board

1. \_\_\_\_\_ Bill Heidemann
2. \_\_\_\_\_ Chris Hill
3. \_\_\_\_\_ Victoria Johnson
4. \_\_\_\_\_ Andrew Piel
5. \_\_\_\_\_ J.D. Clark
6. \_\_\_\_\_ Jorja Clemson
7. \_\_\_\_\_ Carlos Flores
8. \_\_\_\_\_ Bowie Hogg
9. \_\_\_\_\_ Clay Jenkins

10. \_\_\_\_\_ Jennifer Justice
11. \_\_\_\_\_ Todd Little
12. \_\_\_\_\_ Linda Martin
13. \_\_\_\_\_ Cara Mendelsohn
14. \_\_\_\_\_ Bobbie Mitchell
15. \_\_\_\_\_ Tim O'Hare
16. \_\_\_\_\_ Kameron Raburn
17. \_\_\_\_\_ Nick Stanley
18. \_\_\_\_\_ Victoria Neave Criado

### Staff

- |                        |                    |
|------------------------|--------------------|
| _____ Mike Eastland    | _____ Jerri Watson |
| _____ Monte Mercer     |                    |
| _____ Sue Alvarez      |                    |
| _____ Tim Barbee       |                    |
| _____ Doni Green       |                    |
| _____ Maribel Martinez |                    |
| _____ Michael Morris   |                    |
| _____ Phedra Redifer   |                    |
| _____ Molly Rendon     |                    |
| _____ Christy Williams |                    |

### **REGULAR SESSION: 12:45 pm**

Call to order time: \_\_\_\_\_

Pledge to the United States and Texas Flags

### **Public Comment on Agenda Items (Must be physically present)**

*Members of the public may comment on any item(s) on today's agenda at this time. If speaking, please announce your name, city of residence and the agenda item(s) on which you are commenting. A maximum three (3) minutes is permitted per speaker. At the conclusion of this item, no further opportunities for public comment will be provided for the duration of the meeting.*

### **ACTION:**

Motion/Second    Item #    Name of Item

\_\_\_\_\_/\_\_\_\_\_    **1    Approval of Minutes**

\_\_\_\_\_/\_\_\_\_\_    **2    Resolution Authorizing Contracts with In-Home Service Providers - Doni Green**

\_\_\_\_\_/\_\_\_\_\_    **3    Resolution Approving the Public Works Construction Standards North Central Texas, Amended Fifth Edition - Susan Alvarez**

\_\_\_\_\_/\_\_\_\_\_    **4    Resolution Authorizing Contracts for Ambulance Debt Collection Services - Molly Rendon**

- \_\_\_\_/\_\_\_\_ 5 Resolution Authorizing a Contract Extension for Electronics Console Cleaning Service - Molly Rendon
- \_\_\_\_/\_\_\_\_ 6 Resolution Authorizing Contracts for Temporary Staffing Services - Molly Rendon
- \_\_\_\_/\_\_\_\_ 7 Resolution Authorizing the Receipt of Fiscal Year 2023 Federal Transit Administration Formula Funds - Michael Morris
- \_\_\_\_/\_\_\_\_ 8 Resolution Authorizing Application to the Environmental Protection Agency Diesel Emissions Reduction Act Program - Michael Morris
- \_\_\_\_/\_\_\_\_ 9 Resolution Endorsing Application to Federal Highway Administration Electric Vehicle Charger Reliability and Accessibility Accelerator Program - Michael Morris
- \_\_\_\_/\_\_\_\_ 10 Resolution Authorizing Use of RTC Local Funds as Match for Energy Management Work through the Department of Energy - Michael Morris & Susan Alvarez
- \_\_\_\_/\_\_\_\_ 11 Resolution Authorizing Contract with INRIX, Inc. to Implement the Regional Traffic Signal Performance Measures Platform for Signalized Intersections in the 10-County Dallas-Fort Worth Non-Attainment Area (Response to Bid Protest) - Michael Morris
- \_\_\_\_/\_\_\_\_ 12 Resolution Authorizing an Interlocal Agreement with Collin County for a Federal/Local Partnership on US 380 - Michael Morris
- \_\_\_\_/\_\_\_\_ 13 Feedback from a Previous Executive Board Item: Resolution Authorizing Purchase and Placement of Education Campaigns for Transportation Initiatives in Fiscal Year 2024 and Status Report on Travel Demand Management Programs - Michael Morris

**STATUS REPORTS:**

- \_\_\_\_/\_\_\_\_ 14 Status Report on Fiscal Year 2021 – 2023 Program and Financial Reviews Conducted by the Federal Transit Administration - Michael Morris

**MISCELLANEOUS:**

- \_\_\_\_/\_\_\_\_ 15 Old and New Business
- \_\_\_\_/\_\_\_\_ 16 Future Calendar and Attendance

**Adjournment:** \_\_\_\_\_

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).

# NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS EXECUTIVE BOARD MEETING

Minutes — October 26, 2023

Transportation Council Room | 616 Six Flags Drive | Arlington, Texas

The NCTCOG Executive Board meeting was conducted as a videoconference meeting that was live broadcast at <https://nctcog.swagit.com/live>. The presiding officer, President Heidemann, was present at the physical location, 616 Six Flags Drive, Arlington, Texas, which was open to the public during all open portions of the meeting.

President Heidemann called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:34 pm on October 26, 2023. Mike Eastland took attendance and determined that a quorum was physically present.

## **Members of the Board Present:**

- |                     |                     |
|---------------------|---------------------|
| 1. Bill Heidemann   | 8. Jennifer Justice |
| 2. Chris Hill       | 9. Todd Little      |
| 3. Victoria Johnson | 10. Linda Martin    |
| 4. Andrew Piel      | 11. Cara Mendelsohn |
| 5. J.D. Clark       | 12. Bobbie Mitchell |
| 6. Bowie Hogg       | 13. Tim O'Hare      |
| 7. Clay Jenkins     | 14. Kameron Raburn  |

## **Members of the Board Absent:**

1. Jorja Clemson
2. Carlos Flores
3. Nick Stanley
4. Victoria Neave Criado

## **Members of the Staff Present:**

Mike Eastland, Monte Mercer, Molly Rendon, Tim Barbee, Doni Green, Michael Morris, Susan Alvarez, Maribel Martinez, Phedra Redifer, Christy Williams, Jerri Watson, Ken Kirkpatrick, James Powell, Michael Bort, Tom McLain, Jon Blackman, Randy Richardson, Chris Klaus, Julie Anderson

## **Visitors Present:**

Kelle O'Dom and Rob Barthen | Grant Works

## **REGULAR SESSION**

### **PUBLIC COMMENT ON AGENDA ITEMS**

President Heidemann announced the Pledge of Allegiance to the United States and Texas Flags. President Heidemann then opened the meeting for public comment and asked if there was anyone present wishing to speak. There being no one, he proceeded with the meeting.

## **EXECUTIVE SESSION**

At 12:35 pm, President Heidemann convened the Executive Session pursuant to Open Meetings Act Section 551.074 to deliberate regarding personnel matters to conduct a Performance Review of Executive Director and Consideration of Compensation.

At 1:14 pm, President Heidemann closed the Executive Session and immediately reconvened the Regular Session of the Executive Board at 1:14 pm to consider action on the item discussed in Executive Session.

## **RECONVENE REGULAR SESSION**

### **ACTION:**

#### **Item 1 Performance Review of Executive Director and Consideration of Compensation**

Upon a Motion by Councilmember Mendelsohn (seconded by Judge Clark), that the Executive Director receive up to a 5% increase in his salary, and unanimous vote of all members present, the Board approved the motion as presented.

#### **Item 2 Approval of Minutes**

President Heidemann requested approval of the minutes from the September Board meeting.

Upon a Motion by Commissioner Mitchell (seconded by Councilmember Johnson), and unanimous vote of all members present, the Board approved the minutes of the September Executive Board meeting.

#### **Item 3 Resolution to Review and Approve NCTCOG's Investment Policy**

Molly Rendon, Director of Administration, presented the North Central Texas Council of Governments' Investment Policy, which includes a listing of authorized brokers. She explained that the Public Funds Investment Act (PFIA) requires a public entity's investment policy to be reviewed annually by its governing body. Additionally, staff recommended adding North Central Texas Council of Governments as an approved provider of Public Funds Investment Act training.

Exhibit: 2023-10-03-AA

Upon a Motion by Judge Hill (seconded by Judge O'Hare), and unanimous vote of all members present, the Board approved the resolution as presented.

#### **Item 4 Resolution to Accept and Approve the Quarterly Investment Report**

Molly Rendon, Director of Administration, presented the Quarterly Investment Report, as required by the Investment Policy, which provides information on the investment activity for the quarter that ended September 30, 2023, and shows the average rate of return, cumulative transactions, and beginning and ending balances for the quarter. A supplementary schedule regarding the State's investment activity of the Regional Toll Revenue funds as well as the NTTA Hwy 161 funds was also provided.

Exhibit: 2023-10-04-AA

Upon a Motion by Judge Little (seconded by Judge Clark), and unanimous vote of all members present, the Board approved the resolution as presented.

#### **Item 5 Resolution Authorizing Contracts for Early Warning Flood Management Software, Hardware, and Related Services**

Jon Blackman, Senior Business Solutions Manager, requested Board authorization to enter into contractual agreements with HydroLynx Systems, OneRain, Inc. and TriLynx Systems, LLC., for Early Warning Flood Management Software, Hardware and Related Services for maximum five (5) year terms utilizing the TXShare cooperative purchasing program. The contracts will retain the services of vendors and allow entities to maintain and manage their flood management software and hardware needs.

A Request for Proposals, (RFP) #2023-060, was issued and three responsive proposals were received. Upon evaluation by a committee comprised of external members and NCTCOG staff, contract awards are being recommended to HydroLynx Systems, OneRain, Inc. and TriLynx Systems, LLC.

Exhibit: 2023-10-05-AA

Upon a Motion by Commissioner Mitchell (seconded by Councilmember Mendelsohn), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 6 Resolution Authorizing Contracts for Office and Classroom Furniture with Installation and Related Services**

Jon Blackman, Senior Business Solutions Manager, requested Board authorization to enter contractual agreements with K-Log, Inc. and Lakeshore Learning Services, LLC., for Office and Classroom Furniture with Installation and Related Services for maximum five (5) year terms utilizing the TXShare cooperative purchasing program. These contracts will retain the services of firms offering office and/or classroom furniture and allow entities to maintain and manage furniture-related needs.

A Request for Proposals, (RFP) #2023-074, was issued and two responsive proposals were received. Following the evaluation from an evaluation committee comprised of members of different departments within NCTCOG, the evaluation committee is recommending contract awards to K-Log, Inc. and Lakeshore Learning Services, LLC.

Exhibit: 2023-10-06-AA

Upon a Motion by Councilmember Justice (seconded by Mayor Martin), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 7 Resolution Approving the Fiscal Year 2024 and 2025 NCTCOG Regional Solid Waste Program Budget Application**

Susan Alvarez, Director of Environment and Development, requested Board approval for the FY 2024 and FY 2025 Regional Solid Waste Program Budget Application and authorization for its submittal to the Texas Commission on Environmental Quality (TCEQ). She explained that the Regional Solid Waste Program Budget Application was developed and approved by the Resource Conservation Council, which serves as NCTCOG's solid waste advisory committee, on August 15, 2023. These funds will be used to conduct regional and local solid waste management activities, including a pass-through grant program that supports the implementation of solid waste management projects by local governments and other eligible entities to advance the goals of the regional solid waste management plan. Details of the Regional Solid Waste Program Budget Application can be viewed at <https://www.nctcog.org/envir/materials-management/grants>. The application will be forwarded to TCEQ for final approval.

Exhibit: 2023-10-07-ED

Upon a Motion by Councilmember Mendelsohn (seconded by Councilmember Johnson), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 8 Resolution Authorizing an Agreement and Amending Previous Authorizations for the Receipt of Funds for Planning and Implementation Programs from the Texas Department of Transportation**

Michael Morris, Director of Transportation, requested Board authorization to receive approximately \$14,402,860 (\$1,280,000 Surface Transportation Block Grant Program funds + \$11,087,500 Congestion Mitigation and Air Quality Improvement Program funds + \$2,035,360 Regional Toll Revenue funds + 2,473,500 in RTC Transportation Development Credits in lieu of cash match), funds from the Texas Department of Transportation (TxDOT) as reflected in Attachment 1. NCTCOG is responsible for 100 percent of project costs in excess of the authorized federal funding amount for the individual projects in Attachment 1.

Program Title (Non-Construction Projects)	RTC Approval Date	Funding Source	Total Funding Amount (TDCs not included in total)	Federal/ Regional	Match Amount			Fiscal Year(s)*	Program Status
					State	Local	TDC^		
Enhancing Mobility within the Southern Dallas Inland Port Project	10/12/2023	RTR	\$ 1,535,360	\$ 1,535,360	\$ -	\$ -	-	24	New
Las Colinas Automated Transportation System	10/12/2023	STBG	\$ 500,000	\$ 500,000	\$ -	\$ -	100,000	24	New
Love Field Surface Transportation Planning Study	10/12/2023	RTR	\$ 500,000	\$ 500,000	\$ -	\$ -	-	24	New
Regional Traffic Signal Retiming Project	10/12/2023	CMAQ	\$ 11,087,500	\$ 11,087,500	\$ -	\$ -	2,217,500	24-26	Ongoing
Travel Survey & Data Collection Program	10/12/2023	STBG	\$ 780,000	\$ 780,000	\$ -	\$ -	156,000	24	Ongoing
					\$14,402,860	\$ 14,402,860	\$0	\$0	2,473,500

\* Fiscal Year denotes year in which funds are programmed in the Transportation Improvement Program. However, funds may be spent over multiple years depending on project requirements and schedules, pursuant to this authorization.  
^2,473,500 of Transportation Development Credits utilized in lieu of a local cash match and are not calculated in funding total.

Prepared for presentation to NCTCOG Executive Board October 2023

At the request of the Regional Transportation Council (RTC), Mr. Morris requested revisions to projects previously approved by the Executive Board to include a net total of \$626,800 additional funds and 2,202,500 RTC Transportation Development Credits (TDCs). Additionally, \$500,000 in additional funds and 100,000 TDCs will be used for a new project. NCTCOG will coordinate with TxDOT to enter into agreements to receive these funds.

Revisions to Previous Executive Authorization for Receipt of Funds

Program Title (Non-Construction Projects)	RTC Approval Date	RTC Approved Revision	Funding Source	Total Funding Amount (TDCs not included in total)	Federal/ Regional	Match Amount			Fiscal Year(s)*	Program Status
						State	Local	TDC^		
Enhancing Mobility within the Southern Dallas Inland Port Project	10/12/2023	Addition of Funding	RTR	\$ 1,333,560	\$ 1,333,560	\$ -	\$ -	-	24	New
			RTR	\$ 201,800	\$ 201,800	\$ -	\$ -	-	24	New
<del>Southwest Airlines Surface Transportation Planning Study</del> Love Field Surface Transportation Planning Study	10/12/2023	Change in Funding Source/Addition of Funding/Advance Funding Fiscal Year	STBG	\$ 75,000	\$ 75,000	\$ -	\$ -	15,000	25 24	New
			RTR	\$ 500,000	\$ 500,000	\$ -	\$ -	-		
Regional Traffic Signal Retiming Project	10/12/2023	Change to Match	CMAQ	\$ 8,870,000	\$ 1,108,750	\$ -	\$ -	-	24-26	Ongoing
			CMAQ	\$ 2,217,500	\$ 2,217,500	\$ -	\$ -	2,217,500		
Travel Survey & Data Collection Program	10/12/2023	Advance Funding Fiscal Year	STBG	\$ 780,000	\$ 780,000	\$ -	\$ -	156,000	23 24	Ongoing
				\$13,902,860	\$ 13,902,860	\$0	\$0	2,373,500		

Previous Authorization	\$ 13,276,060
Revised Authorization Requested	\$ 13,902,860
Net Change	\$626,800

^2,373,500 of Transportation Development Credits utilized in lieu of a local cash match and are not calculated in funding total.  
Projects in this table were previously approved by the Executive Board but funding, match type, and/or name changes make an updated Executive Board resolution necessary.

Executive Board Authorization for Receipt of Funds for New Project

Program Title (Non-Construction Projects)	RTC Approval Date	RTC Approved	Funding Source	Total Funding Amount (TDCs not included in total)	Federal/ Regional	Match Amount			Fiscal Year(s)*	Program Status
						State	Local	TDC^		
Las Colinas Automated Transportation System	10/12/2023	New Project	STBG	\$ 500,000	\$ 500,000	\$ -	\$ -	100,000	24	New
				\$500,000	\$ 500,000	\$0	\$0	100,000		

\* Fiscal Year denotes year in which funds are programmed in the Transportation Improvement Program. However, funds may be spent over multiple years depending on project requirements and schedules, pursuant to this authorization.  
^100,000 of Transportation Development Credits utilized in lieu of a local match and are not calculated in funding total.

Prepared for presentation to NCTCOG Executive Board October 2023

Exhibit: 2023-10-08-TR

Upon a Motion by Commissioner Raburn (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

## Item 9 Resolution Authorizing Use of RTC Local Funds for Regional Transit 2.0 Request for Proposals

Michael Morris, Director of Transportation, requested Board authorization for use of approximately \$1,000,000-\$2,000,000 in RTC Local funds for the Regional Transit 2.0 partnership initiative. He explained that the initiative will develop a more aggressive transit legislative program, increase membership in a transportation authority, bring collaboration between transportation authority systems, as well as other efforts to better understand and address transit needs in the region. The funds were approved by the RTC on October 12, 2023, to procure

consultant assistance to conduct a comprehensive regional transportation study. Approval of the selected consultant and specific contract amount will be requested at the January 2024 Executive Board meeting.

Exhibit: 2023-10-09-TR

Upon a Motion by Councilmember Mendelsohn (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 10 Resolution Authorizing a Contract with Nelson\Nygaard Consulting Associates, Inc. to Conduct the Silver Line Transit Oriented Development Parking Study**

Michael Morris, Director of Transportation, requested Board authorization to enter into contractual agreement with Nelson\Nygaard Consulting Associates, Inc. to conduct a parking study of various developments in the Town of Addison, Cities of Dallas, Carrollton, Richardson, and Plano in an amount not to exceed \$250,000 (\$200,000 FTA TOD and \$50,000 Sustainable Development RTC Local funds). The parking study will focus on data and strategies to support the policies and practices of implementing Transit-Oriented Development (TOD) with appropriately managed parking in the Silver Line station areas of Dallas, Carrollton, Addison, Richardson, and Plano. This project is funded with a Federal Transit Administration (FTA) TOD Planning Grant, and Local Match is provided by Sustainable Development Regional Transportation Council (RTC) Local funds. The grant application was approved by the RTC at its June 10, 2021 meeting, following Board approval at the June 24, 2021 meeting.

A Request for Proposals (RFP) was issued soliciting consultant assistance for the project. Three proposals were received in response to the RFP. Upon evaluation by the Consultant Selection Committee (CSC), Nelson\Nygaard Consulting Associates, Inc. is being recommended for reward. Nelson\Nygaard Consulting Associates, Inc. is committed to meeting a minimum Disadvantaged Business Enterprise participation goal of 32.0 percent for this project.

Exhibit: 2023-10-10-TR

Upon a Motion by Councilmember Johnson (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 11 Resolution Authorizing the Execution of Necessary Agreements for Implementation of Transit Strategic Partnerships Projects through Various Federal Transit Administration Programs**

Michael Morris, Director of Transportation, requested Board authorization to amend existing award agreements to receive approximately \$724,081 in Enhanced Mobility of Seniors and Individuals with Disabilities Program funds in the Dallas-Fort Worth-Arlington and Denton-Lewisville Urbanized Areas. He explained that a portion of the funding is awarded for eligible transit projects serving transit dependent individuals through the Transit Strategic Partnerships Program. Projects were reviewed in May 2023 with six projects being considered. With \$2,313,693 previously Federal Transit Administration (FTA) approved funding, staff requested approval to authorize agreements to support three projects: (1) the Denton County Transportation Authority (DCTA) for an amount not to exceed \$330,000 (\$264,000 Federal and \$66,000 Local) for mobility management services in Denton and Collin Counties, (2) Trinity Metro for an amount not to exceed \$575,102 (\$460,081 Federal and \$115,021 Local) to introduce on-demand transit services in the City of Forest Hill, and (3) including approximately \$1,408,591 to be administered directly by the City of Arlington.

Exhibit: 2023-10-11-TR

Upon a Motion by Commissioner Mitchell (seconded by Judge Jenkins), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 12 Resolution Authorizing Personal Services Agreement with Sandra Wesch to Expedite Environmental and Design Review for Surface Transportation Projects**

Michael Morris, Director of Transportation, requested Board authorization to enter a personal services agreement between NCTCOG and Sandra Wesch for environmental clearance and design review support for surface transportation projects in an amount not to exceed \$300,000 for an expected two-year period. He explained that Ms. Wesch has over 30 years of experience in the environmental clearance of major transportation projects in both public and private sectors. Ms. Wesch's current agreement expires on December 31, 2023. Ms. Wesch will be assisting in the development of the environmental documentation for priority projects, including the Dallas to



Fort Worth High-Speed Rail and the Cottonbelt Trail funded with Regional Toll Revenue (RTR) funds. NCTCOG has entered into an agreement with the Texas Department of Transportation for these funds. There is no local match requirement.

Exhibit: 2023-10-12-TR

Upon a Motion by Mayor Martin (seconded by Councilmember Justice), the resolution was approved with Commissioner Raburn and Judge Little voting no.

## **APPOINTMENTS:**

### **Item 13 Appointments to the Emergency Preparedness Planning Council (EPPC)**

Maribel Martinez, Director of Emergency Preparedness, requested Board approval appointing the following to the Emergency Preparedness Planning Council (EPPC):

- 15,000 – 29,999: Callie Rigney, Mayor Pro Tem, City of Colleyville
- 30,000 – 49,999: Clark Wickliffe, Mayor Pro Tem, City of Midlothian
- 50,000 – 79,999: Crystal Chism, Councilmember, City of DeSoto
- 80,000 – 119,999: Partick Kelly, Councilmember, City of Lewisville (Mr. Kelly is replacing previously appointed member Brandon Jones as the Lewisville EPPC representative until August 2024)
- 120,000 – 169,999: Rusty Pendleton, Councilmember, City of Carrollton
- 170,000 – 249,999: Deborah Morris, Councilmember, City of Garland
- 750,000 – 999,999: Charles Lauersdorf, Councilmember, City of Fort Worth

Counties:

- Tim O'Hare, County Judge, Tarrant County

The EPPC is responsible for providing policy direction and oversight functions pertaining to the development and maintenance of a coordinated and integrated regional approach to emergency management planning and response systems and makes recommendations as to how the region can most efficiently and effectively utilize homeland security grant funds.

Exhibit: 2023-10-13-EP

Upon a Motion by Judge Little (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the appointments as presented.

## **MISCELLANEOUS:**

### **Item 14 Old and New Business**

There was no old or new Business.

### **Item 15 Attendance and Calendar**

The Board was provided with a Calendar of meeting and a record of Attendance.

President Heidemann adjourned the meeting at 2:14 pm.

Approved by:

Checked by:

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Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

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Mike Eastland, Executive Director  
North Central Texas Council of Governments



## North Central Texas Council of Governments

### ***Item 2***

*Exhibit: 2023-11-02-AG*

Meeting Date: November 16, 2023

Submitted By: Doni Green  
Director of Aging Programs

Item Title: Resolution Authorizing Contracts with In-Home Service Providers

The North Central Texas Council of Governments (NCTCOG), in its capacity as the designated Area Agency on Aging (AAA), receives Title III funding through the Older Americans Act, a portion of which must be used to purchase in-home services for frail older adults. Specific in-home services funded by the AAA are homemaker, personal assistance, and agency-managed respite.

NCTCOG currently has contracts with six in-home service providers that were authorized by the Board in March 2022 and will terminate shortly. To ensure an adequate network of providers, NCTCOG's procurement team launched Request for Proposals #2023-079 in August 2023.

NCTCOG received nine applications and convened a review committee, comprised of NCTCOG staff. The review committee recommends that contracts be extended to all nine.

Under the contracts, in-home service providers are reimbursed on a unit rate basis for actual services rendered. Pending Board approval, in-home service contracts will be in effect from December 1, 2023, through September 30, 2025, with four (4) optional one-year renewals.

With this as background, staff recommends contract awards to Acadian Total Security; ADT, LLC; Amazing Hearts Homecare and Staffing, LLC; Caremate Wellness Solutions, LLC; Charity Comfort Care Services, LLC; DPP II Inc; Outreach Health Community Care Services, LP; Prestonwood Home Healthcare; and XO Healthcare Corporation for in-home services, thereby addressing the needs of frail older adults and their family caregivers.

A draft resolution authorizing contracts for in-home services with the aforementioned providers, for maximum 58-month terms and in a cumulative amount not to exceed \$3.5 million is attached for Executive Board consideration. I will provide a brief presentation and be available to respond to questions prior to seeking Board approval.

DG/ct

## **RESOLUTION AUTHORIZING CONTRACTS WITH IN-HOME SERVICE PROVIDERS**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Area Agency on Aging for State Planning Region 4A by the Texas Health and Human Services Commission (HHSC); and,

**WHEREAS**, NCTCOG receives federal and state funds that are designated for provision of in-home services—including homemaker, personal assistance and respite—for frail older adults; and,

**WHEREAS**, NCTCOG conducted competitive procurement for in-home services and received nine applications, which have been evaluated by a review committee; and,

**WHEREAS**, the review committee recommends that contracts be extended to all nine applicants; and,

**WHEREAS**, NCTCOG has complied with state regulations regarding contract and procurement proceedings.

### **NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** Contracts between NCTCOG and Acadian Total Security; ADT, LLC; Amazing Hearts Homecare and Staffing, LLC; Caremate Wellness Solutions, LLC; Charity Comfort Care Services, LLC; DPP II Inc; Outreach Health Community Care Services, LP; Prestonwood Home Healthcare; and XO Healthcare Corporation, for in-home services for maximum fifty-eight (58) month terms and in a cumulative amount not to exceed \$3,500,000, be and are hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

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Bill Heidemann, President  
North Central Texas Council of Government  
Mayor, City of Corinth

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on November 16, 2023.

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Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson



**North Central Texas Council of Governments**

***Item 3***

*Exhibit: 2023-11-03-ED*

Meeting Date: November 16, 2023

Submitted By: Susan Alvarez, P.E., CFM  
Director, Environment & Development Department

Item Title: Resolution Approving the Public Works Construction Standards North Central Texas, Amended Fifth Edition

The *Public Works Construction Standards North Central Texas, Amended Fifth Edition*, presents the culmination of an intensive comprehensive review and refinement process to update the 2004 Second Edition of the Standard Drawings for Public Works Construction. This version includes the 2017 Fifth Edition Standard Specifications for Public Works Construction.

The *Public Works Construction Standards* represents more than 45 years of regional cooperation and coordination between public works professionals from local government and private industry in the North Central Texas region. Produced through a public process, this document combines Standard Specifications and Standard Drawings in one volume through two sections. The North Central Texas Council of Governments (NCTCOG) Public Works Council (PWC), composed of public works directors, utilities directors, city/county engineers, engineering consultants, associations, and contractors, is charged with the oversight, management, and development of regional public works construction standards. Since 1977 they have endeavored to establish and promote consistent basic standards for public works construction throughout this region. Approved by the PWC on August 17, 2023, the *Public Works Construction Standards, Amended Fifth Edition* is another step toward that goal. To view the final draft document, please visit <https://www.nctcog.org/envir/public-works/public-works-program>.

Staff is seeking the Executive Board's approval and authorization to release the *Public Works Construction Standards North Central Texas, Amended Fifth Edition* in November 2023. If approved, NCTCOG's Environment and Development Department will provide information and outreach to local governments and the region as a result of the release of the Updated Public Works Construction Standards.

A brief presentation of this item will be provided, and I will be available to answer any questions prior to requesting Executive Board approval.

**RESOLUTION APPROVING THE PUBLIC WORKS CONSTRUCTION STANDARDS NORTH  
CENTRAL TEXAS, AMENDED FIFTH EDITION**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, governments exist to protect the health, safety, and welfare of residents. Public works is the foundation of a local government's responsibilities, whether it be providing roads for safe and efficient mobility, utilities for clean drinking water, removal of waste, parks for recreation, or stormwater management for protection from flooding; and,

**WHEREAS**, the mission of the NCTCOG Public Works Council (PWC) is to facilitate the delivery of innovative; cost effective public works services to jurisdictions in this region by providing a forum for exchanging ideas and initiating actions; pooling resources to address specific common needs; establishing uniform standards which produce better products at lower costs; and, encouraging the development of the public works profession in this region; and,

**WHEREAS**, NCTCOG's Public Works Council (PWC), initially established as the Standard Specifications Advisory Committee in 1977, provides expertise and support to the NCTCOG Executive Board and staff on a wide range of local public works topics; and,

**WHEREAS**, NCTCOG's Public Works Council (PWC), composed of public works directors, utilities directors, city/county engineers, engineering consultants, trade associations, and contractors, is charged with the oversight, management, and development of regional public works construction standards; and,

**WHEREAS**, NCTCOG's Public Works Construction Standards represents more than 40 years of regional cooperation and coordination between local government and private industry public works professionals in the North Central Texas region; and,

**WHEREAS**, the PWC assembled a Public Works Standard Drawings Subcommittee composed of NCTCOG member agencies, engineering consultants, and contractors who facilitated the update to the 2004 Second Edition of Standard Drawings; and,

**WHEREAS**, public comment periods took place in 2021 and 2023 to receive additional comments regarding PWC recommendations; and,

**WHEREAS**, the PWC formally endorsed the *Public Works Construction Standards North Central Texas, Amended Fifth Edition* on August 17, 2023 and recommends approval by the NCTCOG's Executive Board.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The NCTCOG Executive Board approves the *Public Works Construction Standards North Central Texas, Amended Fifth Edition August 2023* and authorizes the release of the document to be utilized by local governments and other organizations.

**Section 2.** This resolution shall be in effect immediately upon its adoption.

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Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on November 16, 2023.

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Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson



**North Central Texas Council of Governments**

***Item 4***

*Exhibit: 2023-11-04-AA*

Meeting Date: November 16, 2023

Submitted By: Molly Rendon  
Director of Administration

Item Title: Resolution Authorizing Contracts for Ambulance Debt Collection Services

This is a request to award contracts to Pendrick Capital Partners Asset Management LLC and RSI Enterprises, Inc. for Ambulance Debt Collection Services through the North Central Texas Council of Governments TX Share cooperative purchasing program. The contracts will be available for use by members of the TXShare cooperative.

The purpose of these contracts is to retain the services of firms that provide third-party debt collection and billing services via a cooperative contract in order to allow entities to manage, collect upon, and efficiently collect remuneration related to ambulance services.

NCTCOG prepared and issued a Request for Proposals (RFP) #2023-056 for Ambulance Billing and Debt Collection Services with proposals due on September 12, 2023. Two (2) proposals were received and publicly opened. The proposals were evaluated by a committee comprised of three (3) external NCTCOG members in Public Safety. Following evaluation, the Evaluation Committee is recommending contract awards to Pendrick Capital Partners Asset Management LLC, and RSI Enterprises, Inc.

A draft resolution authorizing contracts with Pendrick Capital Partners Asset Management LLC, and RSI Enterprises, Inc. for Ambulance Debt Collection Services for maximum five (5) year terms is attached for Executive Board consideration. If approved, these contracts will be available to agencies throughout the United States through the TXShare cooperative purchasing program.

I will be available at the Executive Board meeting should you have any questions.

MR

**RESOLUTION AUTHORIZING CONTRACTS FOR AMBULANCE DEBT COLLECTION SERVICES**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, a Request for Proposals (RFP) #2023-056 for Ambulance Billing and Debt Collection Services was advertised and proposals received on September 12, 2023; and,

**WHEREAS**, proposals were evaluated by a committee comprised of external Public Safety staff; and,

**WHEREAS**, following evaluation, it is recommended that contracts be awarded to Pendrick Capital Partners Asset Management LLC, and RSI Enterprises, Inc.; and,

**WHEREAS**, the contracts are intended to be utilized by NCTCOG, its member governments and other participating entities as part of NCTCOG's Cooperative Purchasing Program; and,

**WHEREAS**, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings for this Procurement #2023-056.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** Contracts between NCTCOG and Pendrick Capital Partners Asset Management LLC, and RSI Enterprises, Inc., for Ambulance Debt Collection Services for maximum five (5) year terms, be and are hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, including agreements with member governments and other entities wishing to participate in NCTCOG's Cooperative Purchasing Program, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

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Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on November 16, 2023.

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Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson



# Ambulance Debt Collection Services

TXSHARE COOPERATIVE PURCHASING PROGRAM  
RFP 2023 -056

- Purpose – Retain firms to assist member entities with the recovery of outstanding ambulance and medical services related receivables.
- TXShare Program – Cooperative Purchasing Program, available to public entities across Texas, as well as those NATIONWIDE, providing cooperative contracts and pricing for members with awarded vendors.

Ambulance  
Debt  
Collection  
Services

RFP 2023-056

- Published – August 2023; received two (2) responsive proposals.
- Evaluation Committee– Total of three (3) external TXShare members.

# Ambulance Debt Collection Services

RFP 2023-056

The Evaluation Committee recommends awarding contracts to the following two (2) vendors for maximum 5-year terms:

- Pendrick Capital Partners Asset Management, LLC.
- RSI Enterprises, Inc.

# Ambulance Debt Collection Services

RFP 2023-056



**North Central Texas Council of Governments**

***Item 5***

*Exhibit: 2023-11-05-AA*

Meeting Date: November 16, 2023

Submitted By: Molly Rendon  
Director of Administration

Item Title: Resolution Authorizing a Contract Extension for Electronics Console Cleaning Service

This is a request to extend the term of contract #2019-004 Electronics Console Cleaning Service with Console Cleaning Specialists dba Communication Center Specialists for the TXShare cooperative purchasing program.

The contract expires November 30, 2023, and has no options for further renewal. Staff is currently soliciting proposals for the purpose of awarding a new contract, however the new contract will not be ready for Executive Board consideration until early 2024.

A draft resolution authorizing the contract extension with Console Cleaning Specialists dba Communication Center Specialists for a three (3) month term is attached for Executive Board consideration. If approved, this contract will continue to be available to agencies throughout the United States through the TXShare cooperative purchasing program.

I will be available at the Executive Board meeting should you have any questions.

MR

**RESOLUTION AUTHORIZING A CONTRACT EXTENSION FOR ELECTRONICS CONSOLE  
CLEANING SERVICE**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, the NCTCOG Executive Board authorized an agreement with Console Cleaning Specialists dba Communication Center Specialist on November 15, 2018, for Electronics Console Cleaning Service for an initial term through November 30, 2019 and with the option to renew for up to four additional one-year terms; and,

**WHEREAS**, the contract will expire on November 30, 2023, and is currently available for utilization by NCTCOG, its member governments and other participating entities as part of NCTCOG's Cooperative Purchasing Program; and,

**WHEREAS**, a contract extension of three (3) additional months is necessary for continued utilization of the contract while staff finalizes a new procurement.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** A contract extension between NCTCOG and Console Cleaning Specialists dba Communication Center Specialist for Electronics Console Cleaning Service for a maximum three (3) month term, be and is hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, including agreements with member governments and other entities wishing to participate in NCTCOG's Cooperative Purchasing Program, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

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Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on November 16, 2023.

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Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson



## North Central Texas Council of Governments

### ***Item 6***

*Exhibit: 2023-11-06-AA*

Meeting Date: November 16, 2023

Submitted By: Molly Rendon  
Director of Administration

Item Title: Resolution Authorizing Contracts for Temporary Staffing Services

This is a request to award contracts to selected vendors for Temporary Staffing Services.

NCTCOG prepared and issued RFP #2024-010 for Temporary Staffing Services in October 2023, seeking to contract with qualified Temporary Staffing Agencies with expertise in expeditiously sourcing, screening, and providing quality candidates to fill temporary staffing needs for a diverse range of job categories, including:

- Administrative/Clerical
- Customer/Community Services
- Finance/Accounting
- General Labor/Maintenance
- Planning/Program/Project Management
- Professional/Management Services
- Technical/Information Technology

NCTCOG continues to experience needs for utilization of temporary staffing services, due to myriad reasons being experienced industry wide. Benefits of using temporary staffing services to meet the fluid needs of the agency, include, but are not limited to:

- Flexibility: Allows the agency's programs to adjust staff levels according to changing and fluid needs, to avoid overstaffing or understaffing.
- Expertise: Provides specialized, qualified, and experienced workers with the skills and knowledge required for specific tasks or roles, some of which may not be readily available within the organization.
- Opportunity: Benefits potential workers who are looking for temporary or part-time jobs that suit their preferences, availability, and goals. Additionally, this option provides the ability to experience the suitability of potential employees before hiring for permanent positions.

NCTCOG received forty (40) responses to this solicitation from the vendor community, significantly more than expected. The number of responses received provides the agency with more options and the flexibility to find the right resource based on needs. However, due to the large number of proposals received and the shortened timeline for review due to the early November meeting, as well as the absence of a December Board meeting, the Human Resources team is requesting additional time for a thorough evaluation to identify the most qualified vendors for award. The firms to be recommended for award will be finalized and presented at the November Executive Board meeting, with staff providing an updated resolution and PowerPoint presentation.

A draft resolution authorizing contracts with selected vendors for temporary staffing services for maximum three (3) year terms and in a cumulative amount not to exceed \$2,100,000 is attached for Executive Board consideration.

I will be available at the Executive Board meeting to discuss the resolution and review the presentation for consideration, should you have any questions.

MR

## RESOLUTION AUTHORIZING CONTRACTS FOR TEMPORARY STAFFING SERVICES

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, a Request for Proposals (RFP) #2024-010 for Temporary Staffing Services was advertised and proposals received on October 25, 2023; and,

**WHEREAS**, proposals were evaluated by a committee comprised of NCTCOG staff; and,

**WHEREAS**, following evaluation, it is recommended that contracts be awarded to \_\_\_\_\_; and,

**WHEREAS**, purchases will be made on an hourly-rate for a fixed unit price in a cumulative amount not to exceed \$2,100,000 for a three (3) year term; and,

**WHEREAS**, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings for this Procurement #2024-010.

### **NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** Contracts between NCTCOG and \_\_\_\_\_ for temporary staffing services for maximum three (3) year terms and in a cumulative amount not to exceed \$2,100,000, be and are hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute agreements necessary to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

\_\_\_\_\_  
Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on November 16, 2023.

\_\_\_\_\_  
Victoria Johnson, Secretary/Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Arlington



## North Central Texas Council of Governments

### ***Item 7***

*Exhibit: 2023-11-07-TR*

Meeting Date: November 16, 2023

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing the Receipt of Fiscal Year 2023 Federal Transit Administration Formula Funds

The North Central Texas Council of Governments (NCTCOG) is a designated recipient for Federal Transit Administration (FTA) funds for the following three programs: Urbanized Area Formula Program, Enhanced Mobility of Seniors and Individuals with Disabilities Program (Enhanced Mobility), and Bus and Bus Facilities Program. On January 27, 2023, the FTA published full Fiscal Year (FY) 2023 apportionments, which consisted of \$135.3 million for the region from these three programs. Consistent with the FY 2023–2026 Transportation Improvement Program approved by the Regional Transportation Council, \$8,900,258 of the regional total is available for NCTCOG to utilize and pass through for local public transit providers. Local funds from transit providers as well as Transportation Development Credits will be used as match for these federal funds.

The overall program is \$121.6 million for the region. NCTCOG will enter into a grant agreement with FTA for \$7,215,731 in FY 2023 Urbanized Area Formula Program funds. NCTCOG will retain \$3,649,728 of these funds for mobility management efforts, the purchase of vehicles on behalf of small transit providers, administration, and regional planning. The following transit providers will utilize the remainder of funds for service: City/County Transportation (Johnson County); Public Transit Services (Parker and Palo Pinto Counties); Span, Inc. (Denton and Collin Counties); and STAR Transit (Kaufman and Ellis Counties).

The overall program is \$6.2 million for the region. NCTCOG will enter into a grant agreement with FTA for \$1,101,265 in FY 2023 Enhanced Mobility of Seniors and Individuals with Disabilities Program funds. NCTCOG will retain \$616,193 for administration of the program, including the future award of funds through strategic partnerships yet to be determined. STAR Transit will utilize a portion of the funds for service. NCTCOG will seek Executive Board approval for future projects identified through the Transit Strategic Partnerships Program for the remaining funds.

The overall program is \$7.5 million for the region. NCTCOG will enter into a grant agreement with FTA for \$583,262 in FY 2023 Bus and Bus Facilities Program funds. NCTCOG will utilize \$512,000 to purchase vehicles on behalf of small transit providers and \$71,262 for administrative purposes.

All three programs contain more detail in Attachment 1. A draft resolution authorizing receipt of these program funds and the execution of necessary agreements with transit providers is attached for Executive Board consideration. These programs are made available to our citizens of greatest need and to our subrecipients who often struggle to meet local cash match responsibilities. I will be available to answer any questions prior to requesting Board approval.

AM:al  
Attachment



**RESOLUTION AUTHORIZING THE RECEIPT OF FISCAL YEAR 2023 FEDERAL TRANSIT  
ADMINISTRATION FORMULA FUNDS**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, NCTCOG is a Designated Recipient for Federal Transit Administration (FTA) Urbanized Area Formula Program, Enhanced Mobility of Seniors and Individuals with Disabilities Program, and Bus and Bus Facilities Program funds in the Dallas-Fort Worth-Arlington and Denton-Lewisville Urbanized Areas, as delegated by the Governor of the State of Texas; and,

**WHEREAS**, Subtask 3.05 of the Fiscal Year (FY) 2024 and FY 2025 Unified Planning Work Program provides for NCTCOG to serve as the federal grantee for local public transit providers operating service in the Dallas-Fort Worth-Arlington and Denton-Lewisville Urbanized Areas, with responsibilities of administration, grant management and compliance for FTA formula programs; and,

**WHEREAS**, Subtask 3.05 of the FY 2024 and FY 2025 Unified Planning Work Program supports the sustainability of transit services and solutions that move the region toward more comprehensive, coordinated, accessible, efficient, and effective public transit services; and,

**WHEREAS**, on October 12, 2023, the RTC approved for inclusion into the FY 2023-FY 2026 Transportation Improvement Program/Statewide Transportation Improvement Program the FY 2023 FTA formula program funds to local public transit providers operating service in the Dallas-Fort Worth-Arlington and Denton-Lewisville Urbanized Areas for implementation of transit projects through coordination with NCTCOG, as the federal grantee; and,

**WHEREAS**, local public transit providers receiving funding will provide a local match utilizing local funds or Transportation Development Credits.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The North Central Texas Council of Governments is authorized to submit grant applications to the Federal Transit Administration to receive approximately \$7,215,731 in FY 2023 Urbanized Area Formula Program funds and administer the program consistent with State and federal regulations.

- Section 2.** The North Central Texas Council of Governments is authorized to submit grant applications to the Federal Transit Administration to receive approximately \$1,101,265 in FY 2023 Enhanced Mobility of Seniors and Individuals with Disabilities Program funds and administer the program consistent with State and federal regulations.
- Section 3.** The North Central Texas Council of Governments is authorized to submit grant applications to the Federal Transit Administration to receive approximately \$583,262 in FY 2023 Bus and Bus Facilities Program funds and administer the program consistent with State and federal regulations.
- Section 4.** NCTCOG is authorized to receive the funds described in Sections 1-3.
- Section 5.** These funds and projects will be incorporated into the applicable fiscal year budgets and Unified Planning Work Program as appropriate.
- Section 6.** Agreements or Amendments between NCTCOG and subrecipients in the amounts outlined in Attachment 1, be and are hereby approved.
- Section 7.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.
- Section 8.** This motion shall be in effect immediately upon its adoption.

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Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on November 16, 2023.

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Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson

## FISCAL YEAR 2023 FEDERAL TRANSIT ADMINISTRATION (FTA) FORMULA FUNDING

### Urbanized Area Formula Program (Section 5307)

Dallas-Fort Worth-Arlington Urbanized Area			
Designated Recipient	Federal Funds <sup>1</sup>	TDCs <sup>2</sup>	Local Funds
North Central Texas Council of Governments	\$ 3,649,728	642,746	\$ -
Subrecipient	Federal Funds	TDCs	Local Funds
City/County Transportation (Johnson County)	\$ 177,718	18,905	\$ 83,194
Community Transit Services (Ellis and Navarro Counties)	\$ -	-	\$ -
Public Transit Services (Parker and Palo Pinto Counties)	\$ 391,135	58,200	\$ 100,135
Span, Inc. (Denton and Collin Counties)	\$ 145,000	29,000	\$ -
STAR Transit (Kaufman and Ellis Counties)	\$ 2,852,150	354,400	\$ 1,080,150
<b>TOTAL</b>	<b>\$ 7,215,731</b>	<b>1,103,251</b>	<b>\$ 1,263,479</b>

<sup>1</sup> Federal funds include both capital and operating projects, which have different match requirements

<sup>2</sup>Transportation Development Credits (TDCs) for "Strategic Awards to Small Transit Providers" are credits (not dollars) used to leverage federal funds in lieu of local cash match. The result is the capital portion of the project will be 100% federally funded

### Enhanced Mobility of Seniors and Individuals with Disabilities Program (Section 5310)

Designated Recipient	Federal Funds	TDCs	Local Funds
North Central Texas Council of Governments <sup>1</sup> : Dallas-Fort Worth-Arlington Urbanized Area	\$ 578,023	-	\$ -
North Central Texas Council of Governments <sup>1</sup> : Denton-Lewisville Urbanized Area	\$ 38,170	-	\$ -
Subtotal	\$ 616,193	-	\$ -
Dallas-Fort Worth-Arlington Urbanized Area			
Subrecipient	Federal Funds	TDCs	Local Funds
STAR Transit (Kaufman and Ellis Counties)	\$ 485,072	97,014	\$ -
<b>TOTAL</b>	<b>\$ 1,101,265</b>	<b>97,014</b>	<b>\$ -</b>

<sup>1</sup> Funding to be used for administration of Section 5310 program, which does not have a match requirement per *FTA Circular 9070.1G*

### Bus and Bus Facilities Program (Section 5339)

Dallas-Fort Worth-Arlington Urbanized Area			
Designated Recipient	Federal Funds <sup>1</sup>	TDCs <sup>2</sup>	Local Funds
North Central Texas Council of Governments: Administrative	\$ 71,262	14,252	\$ -
North Central Texas Council of Governments	\$ 512,000	76,800	\$ -
<b>TOTAL</b>	<b>\$ 583,262</b>	<b>91,502</b>	<b>\$ -</b>

<sup>1</sup> Funding to be used towards the purchase of vehicles on behalf of NCTCOG subrecipients

<sup>2</sup>Bus and Bus Facilities funds (Section 5339) require a 20% match for administration, but only a 15% match for the purchase of ADA-compliant vehicles

### Grand Total

Program	Federal Funds	TDCs	Local Funds
Urbanized Area Formula Program (Section 5307)	\$ 7,215,731	1,103,251	\$ 1,263,479
Enhanced Mobility of Seniors and Individuals with Disabilities Program (Section 5310)	\$ 1,101,265	97,014	\$ -
Bus and Bus Facilities Program (Section 5339)	\$ 583,262	91,502	\$ -
<b>TOTAL</b>	<b>\$ 8,900,258</b>	<b>1,291,767</b>	<b>\$ 1,263,479</b>



## North Central Texas Council of Governments

### ***Item 8***

*Exhibit: 2023-11-08-TR*

Meeting Date: November 16, 2023

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing Application to the Environmental Protection Agency  
Diesel Emissions Reduction Act Program

The Environmental Protection Agency (EPA) released the 2022-2023 Diesel Emission Reduction Act (DERA) National Grants Notice of Funding Opportunity (NOFO) to provide funding for projects that improve air quality by reducing emissions from heavy-duty diesel vehicles or equipment. The grant submittal deadline is December 1, 2023. North Central Texas Council of Governments (NCTCOG) staff requests authorization to submit one grant application on behalf of the region, in an amount of approximately \$3,000,000 in EPA funds. The project will provide rebate funding for replacing diesel vehicles, equipment or engines; installing electric recharging infrastructure if necessary; or installing idle-reduction technology. "Rebate funding" helps reduce risk in monitoring grant requirements over time.

Potential rebate recipients include both public-sector fleets and private-company fleets in goods movement and freight-oriented development areas with operations in the 10-county ozone nonattainment area. NCTCOG will serve as the prime recipient. This program will be administered as a rebate program, which is eligible under EPA rules, rather than a subgrant program. A "rebate" is defined as a one-time lump sum payment to a program beneficiary. EPA rebates will fund 25 to 100 percent of rebate project cost, depending on specific project category. The balance of project costs will be paid by the program beneficiary.

In preparation for developing the EPA proposal, NCTCOG administered an open and competitive Call for Partners to identify potential program beneficiaries. The City of Dallas submitted a project proposal to replace seven diesel onroad vehicles with seven newer, cleaner onroad vehicles. Staff recommends a rebate award to the City of Dallas of \$1.19 million in EPA funds and \$2.09 million program beneficiary leveraged funds, for a total project cost of \$3.28 million. This rebate award is contingent on EPA award of the NCTCOG proposal and execution of an agreement with EPA for project funding.

Upon award by the EPA, NCTCOG will administer an open, competitive Call for Projects to identify program beneficiaries for the remaining EPA awarded funds. Additional program beneficiaries will be brought to the Executive Board for approval.

Proposed work performed under this grant supports Subtask 3.03 of the Unified Planning Work Program for Regional Transportation Planning. Moreover, this project reduces ozone-forming emissions and aids in attaining the ozone standard by accelerating the turnover of older, high-emitting diesel engines.

A draft resolution authorizing submittal of a grant application to the EPA for the 2023 DERA National Grants NOFO is attached. I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

JB:so  
Attachment

**RESOLUTION AUTHORIZING APPLICATION TO THE ENVIRONMENTAL PROTECTION  
AGENCY DIESEL EMISSIONS REDUCTION ACT PROGRAM**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone, and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

**WHEREAS**, the RTC is committed to the development and implementation of policies, projects, and programs to improve air quality and reduce emissions that create ozone; and,

**WHEREAS**, Subtask 3.03 of the Fiscal Year (FY) 2024 and FY2025 Unified Planning Work Program for Regional Transportation Planning includes implementation of air quality initiatives; and,

**WHEREAS**, the Environmental Protection Agency has released the 2022-2023 Diesel Emissions Reduction Act (DERA) Request for Applications, providing funding to projects that reduce emissions from diesel vehicles and equipment.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The Executive Board authorizes submittal of a grant application in the amount of approximately \$3 million to the Environmental Protection Agency to implement projects to replace diesel vehicles, equipment or engines; install electric recharging infrastructure; and/or install idle-reduction technology.

**Section 2.** NCTCOG is authorized to receive approximately \$3 million from the Environmental Protection Agency.

- Section 3.** An agreement between NCTCOG and City of Dallas in an amount not to exceed \$1.19 million in EPA rebate funds and \$2.09 million program beneficiary contribution for a maximum project amount of up to \$3.28 million is hereby approved. This authorization is contingent upon EPA award of NCTCOG's proposal under Section 1.
- Section 4.** These funds shall be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program.
- Section 5.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.
- Section 6.** This resolution shall be in effect immediately upon its adoption.

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Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on November 16, 2023.

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Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson





## North Central Texas Council of Governments

### ***Item 9***

*Exhibit: 2023-11-09-TR*

Meeting Date: November 16, 2023

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Endorsing Application to Federal Highway Administration Electric Vehicle Charger Reliability and Accessibility Accelerator Program

The Federal Highway Administration (FHWA) released the Electric Vehicle Charger Reliability and Accessibility Accelerator (RAA) Program on September 11, 2023, as a set aside of the National Electric Vehicle Infrastructure (NEVI) Formula Program. The RAA program will provide grants to fund up to 80 percent of the total project cost to improve reliability of existing electric vehicle (EV) infrastructure by repairing and replacing existing chargers that are broken or non-operational. This program offers a total of \$100 million in available funding across the country. The FHWA published a list of all EV charging sites eligible for repair or upgrade under this program on October 11, 2023. Sites must be included on this list in order to receive FHWA funding under the RAA program. Eligible locations include 230 non-operational EV charging ports located at 124 sites.

The Texas Department of Transportation did not pursue this funding opportunity. In order to bring funding to the region in a streamlined manner, the North Central Texas Council of Governments (NCTCOG) coordinated with the charging station companies responsible for eligible sites and local governments in which eligible sites are located to coordinate a grant proposal on behalf of the region. Staff has begun coordinating with host cities, charging station networks, and site hosts to determine sites which warrant funding. This process will begin with confirmation of a non-working charging station. Sites to be repaired or upgraded will be finalized based on criteria including:

- Technical suitability as determined by the charging station network operator,
- Location value (e.g., those that fill gaps in infrastructure access or meet specific driver needs, such as those at multifamily properties),
- Site owner commitment to providing the minimum 20 percent non-federal match, and
- Balancing NCTCOG administrative burden to manage grant implementation.

Applications for this program are due to FHWA by November 13, 2023. NCTCOG submitted a proposal of up to \$4.5 million (\$3.66 million FHWA funds and \$840,000 of local match from subrecipients). Approximately \$4.2 million in funding is budgeted for implementation of repairs or upgrades at eligible locations, which will be reimbursed at 80 percent federal share with the required 20 percent non-federal match to be provided by subrecipients. Subrecipients are expected to include charging station networks and sites hosts of eligible charging stations. NCTCOG administrative expenses are expected to be approximately \$300,000 (FHWA funds). Non-federal match requirement will be provided through use of up to 60,000 regional Transportation Development Credits (TDCs).

The Regional Transportation Council is expected to consider approval of the submission of this grant application at the November 9, 2023, meeting. Staff will request Executive Board endorsement of the submittal of an application to FHWA's Electric Vehicle Charger Reliability and Accessibility Accelerator Program. If awarded, staff will return for approval of subrecipient agreements and collection of local match.

A draft resolution is attached. I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

MQ:so  
Attachments

**RESOLUTION ENDORSING APPLICATION TO FEDERAL HIGHWAY ADMINISTRATION  
ELECTRIC VEHICLE CHARGER RELIABILITY AND ACCESSIBILITY ACCELERATOR  
PROGRAM**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the Dallas-Fort Worth region is in nonattainment of federal air quality standards for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

**WHEREAS**, the RTC is committed to the development and implementation of policies, projects, and programs to improve air quality and reduce emissions that create ozone; and,

**WHEREAS**, Subtask 3.03 of the Fiscal Year (FY) 2024 and FY2025 Unified Planning Work Program for Regional Transportation Planning includes implementation of air quality initiatives, including implementation of vehicles powered by lower-emitting fuels; and,

**WHEREAS**, the Federal Highway Administration (FHWA) released the Electric Vehicle Charger Reliability and Accessibility Accelerator Program which provides funding to repair or replace existing but non-operational publicly accessible electric vehicle charging stations.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The NCTCOG Executive Board endorses an application to receive \$3.66 million in federal funding from FHWA for the repair and replacement of unavailable electric vehicle charging stations. Executive Board approval will be sought at a future meeting for necessary agreements and collection of local match to implement this program.

**Section 2.** These funds will be incorporated into the appropriate fiscal year budget(s) and Unified Planning Work Program.

**Section 3.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 4.** This resolution shall be in effect immediately upon its adoption.

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Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on November 16, 2023.

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Victoria Johnson, Secretary/Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson



**North Central Texas Council of Governments**

***Item 10***

*Exhibit: 2023-11-10-TR*

Meeting Date: November 16, 2023

Submitted By: Michael Morris, P.E.  
Director of Transportation

Susan Alvarez  
Director of Environment and Development

Item Title: Resolution Authorizing Use of RTC Local Funds as Match for Energy Management Work through the Department of Energy

The North Central Texas Council of Governments (NCTCOG) has been doing regional energy management work for the past five years under contract to the State Energy Conservation Office (SECO). The work is completed collaboratively by the NCTCOG Transportation and Environment & Development Departments. In May 2022, the NCTCOG Executive Board approved a resolution authorizing funding initiatives for the Environment and Development Department, including funding from the SECO. SECO awarded \$200,000 in funding to NCTCOG for fiscal year 2023. This funding agreement included an option to extend the agreement through the fiscal year 2024 with an additional allocation of \$200,000 in Department of Energy funding.

NCTCOG has exercised this agreement extension and will continue to divide the work between Transportation and Environment & Development Departments. The scope of work includes efforts to advance energy efficiency, energy conservation, and sustainability efforts in the region, which help to improve air quality and enhance grid reliability. The federal award of \$200,000 requires match of \$40,000. Both the award and match will be shared equally between the two departments.

Board approval is requested to use up to \$20,000 Regional Transportation Council (RTC) Local funds to provide the required match for Transportation Department activities. Use of this funding will be requested of the RTC on November 9, 2023. The Environment & Development Department will secure match from the Regional Integration of Sustainability Efforts (RISE) Coalition and other department programs.

LPC:so  
Attachment

**RESOLUTION AUTHORIZING USE OF RTC LOCAL FUNDS AS MATCH FOR ENERGY MANAGEMENT WORK THROUGH THE DEPARTMENT OF ENERGY**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the Dallas-Fort Worth region is in nonattainment of federal air quality standards for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

**WHEREAS**, the RTC is committed to the development and implementation of policies, projects, and programs to improve air quality and reduce emissions that create ozone; and,

**WHEREAS**, Subtask 3.03 of the Fiscal Year (FY) 2024 and FY2025 Unified Planning Work Program for Regional Transportation Planning includes implementation of air quality initiatives, including implementation of regional energy management efforts; and,

**WHEREAS**, the State Energy Conservation Office has provided \$200,000 in Department of Energy Funding to NCTCOG to continue regional energy management work through fiscal year 2024, which requires \$40,000 matching funds and will be shared between the Transportation and Environment and Development departments.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The NCTCOG Executive Board authorizes use of \$20,000 in Regional Transportation Council Local funds as non-federal match for the Transportation Department share of regional energy management work.

**Section 2.** These funds will be incorporated into the appropriate fiscal year budget(s) and Unified Planning Work Program.

**Section 3.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 4.** This resolution shall be in effect immediately upon its adoption.

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Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on November 16, 2023.

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Victoria Johnson, Secretary/Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson



## North Central Texas Council of Governments

### ***Item 11***

*Exhibit: 2023-11-11-TR*

Meeting Date: November 16, 2023

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing Contract with INRIX, Inc. to Implement the Regional Traffic Signal Performance Measures Platform for Signalized Intersections in the 10-County Dallas-Fort Worth Non-Attainment Area (Response to Bid Protest)

The North Central Texas Council of Governments (NCTCOG) previously issued a Request for Proposals for a Platform to Measure the Performance of the Traffic Signals in the Dallas-Fort Worth (DFW) Region (March RFP) on March 17, 2023. The NCTCOG Executive Board awarded a contract pursuant to the March RFP on June 22, 2023. Subsequent to the award, but prior to contract execution, NCTCOG received a formal bid protest raising concerns about the published budget relative to the ultimate contract award amount and the Disadvantage Business Enterprise (DBE) participation of the award. Pursuant to NCTCOG's Protest Procedures for transportation-related procurements, NCTCOG's Director of Transportation reviewed the concerns raised in the protest and determined that the RFP should be re-issued. On September 1, 2023, NCTCOG reissued a Request for Proposals (RFP) to secure firms for a platform with data available to measure the performance of traffic signals in the 10-county DFW Non-Attainment Area. NCTCOG received three proposals, and the Consultant Selection Committee recommended INRIX, Inc. for this project. The Consultant Selection Committee was replaced and INRIX, Inc. was selected a second time.

The region will benefit from the platform, which will be available to regional agencies to monitor their traffic signal performance. Among the many benefits, but not limited to, it will provide scalable and actionable signal performance measures, prioritize traffic signal improvement and investment, and rank and prioritize signal retiming and corridor synchronization. These results will be mapped against the Phase 1 Signal Needs Assessment, which surveyed 6,800 traffic signals. INRIX is a software-as-a-service company that provides a complete turnkey solution and has no subcontracting opportunities. Therefore, there will be no Disadvantaged Business Enterprise (DBE) Participation under this contract.

A draft resolution authorizing a consultant contract with INRIX, Inc. to Implement the Regional Traffic Signal Performance Measures Platform for Signalized Intersections in the 10-County Dallas-Fort Worth Non-Attainment Area, in an amount not to exceed \$7,500,000, over a six-year term (initial term of three years, with three one-year optional renewals), is attached for Executive Board consideration. The initial phase of the project will be funded with remaining FY2021 funding, \$1,287,000 (\$1,029,600 Congestion Mitigation and Air Quality Improvement Program



funds/\$257,400 State match in lieu of a local match), and approximately \$2,895,750 in FY2023 funds (\$2,316,600 Congestion Mitigation and Air Quality Improvement Program funds utilizing \$579,150 State match in lieu of a local match). Subsequent funding agreements between NCTCOG and the Texas Department of Transportation (TxDOT) will be executed to fulfill the total contract amount for the initial phase. Additional funding for the optional renewals will be sought from the Regional Transportation Council.

I will provide a summary of this item and be available to answer questions from the Board. The Executive Board will be requested to authorize the execution of a consultant contract with INRIX, Inc. to Implement the Regional Traffic Signal Performance Measures Platform for Signalized Intersections in the 10-County Dallas-Fort Worth Non-Attainment Area.

NB:cf  
Attachment

**RESOLUTION AUTHORIZING CONTRACT WITH INRIX, INC. TO IMPLEMENT THE REGIONAL TRAFFIC SIGNAL PERFORMANCE MEASURES PLATFORM FOR SIGNALIZED INTERSECTIONS IN THE 10-COUNTY DALLAS-FORT WORTH NON-ATTAINMENT AREA (RESPONSE TO BID PROTEST)**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and

**WHEREAS**, NCTCOG is a voluntary association of, by, and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the Regional Transportation Council is committed to the development and implementation of policies, projects, and programs to improve air quality and reduce emissions; and,

**WHEREAS**, Subtask 3.07 of the Fiscal Year (FY) 2024 and FY2025 Unified Planning Work Program for Regional Transportation Planning provides for consultant assistance to implement the Regional Traffic Signal Program; and,

**WHEREAS**, on June 11, 2020, the RTC allocated funds to support the Regional Traffic Signal Program, which includes the Development, Operations and Maintenance Support of the Regional Traffic Signal Performance Measures Platform for signalized intersections in the 10-county Non-Attainment Area; and,

**WHEREAS**, on March 17, 2023, NCTCOG initiated a Request for Proposals to secure consultant assistance for the Development, Operations and Maintenance Support of the Regional Traffic Signal Performance Measures Platform for signalized intersections in the 10-county Non-Attainment Area; and,

**WHEREAS**, on September 1, 2023, NCTCOG reissued a Request for Proposals to secure consultant assistance for the Development, Operations and Maintenance Support of the Regional Traffic Signal Performance Measures Platform for signalized intersections in the 10-county Non-Attainment Area as a result of a formal bid protest; and,

**WHEREAS**, INRIX, Inc. has been recommended by the Consultant Selection Committee to implement the Development, Operations and Maintenance Support of the Regional Traffic Signal Performance Measures Platform for signalized intersections in the 10-county Non-Attainment Area for NCTCOG; and,

**WHEREAS**, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

- Section 1.** A contract between NCTCOG and INRIX, Inc. for the Development, Operations and Maintenance Support of the Regional Traffic Signal Performance Measures Platform for signalized intersections in the 10-county Non-Attainment Area in an amount not to exceed \$7,500,000 over a six-year term (initial term of three years, with three one-year optional renewals), be and is hereby approved. Annual renewals are subject to the availability of funding as approved by the Regional Transportation Council.
- Section 2.** The Executive Director or designee is authorized to execute a contract with INRIX, Inc. in the name of the North Central Texas Council of Governments.
- Section 3.** This resolution shall be in effect immediately upon its adoption.

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Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on November 16, 2023.

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Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson



**North Central Texas Council of Governments**

***Item 12***

*Exhibit: 2023-11-12-TR*

Meeting Date: November 16, 2023

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing an Interlocal Agreement with Collin County for a Federal/Local Partnership on US 380

The Regional Transportation Council (RTC) recently took action to expand the pool of RTC Local funds available to the region. These funds allow the RTC to select projects that can be implemented outside of the longer federal process. In the fall of 2023, an agreement was reached on a partnership that will involve the exchange of federal transportation funds from the RTC for local funds from Collin County. The partnership will help fund construction of the US 380 corridor using federal/state funds, which will provide enhanced mobility through the county and region. Local funds will be received from Collin County and will be added to the RTC Local funding pool.

The RTC will consider approval of this partnership on November 9, 2023. The Collin County Commissioners Court provided initial approval of this partnership on March 27, 2023, with approval of the Interlocal Agreement anticipated in the coming months. This resolution will build on partnerships that the Executive Board approved in January 2023 and July 2023 to receive local funding from Dallas Area Rapid Transit (DART) and the City of Dallas. The North Central Texas Council of Governments (NCTCOG) Executive Board serves as the fiduciary agent for the RTC to manage RTC Local fund accounts. Staff will request Executive Board approval to enter into an agreement with Collin County to receive \$60 million to be added to the RTC Local funding pool. These RTC Local funds and associated interest earnings will be included in the semi-annual report to the Executive Board that tracks Metropolitan Planning Organization (MPO) Revolver and RTC Local funds. The RTC-approved construction commitments to US 380 are \$735 million from the RTC and \$150 million from Category 4.

Additional information is attached, as well as a draft resolution authorizing the receipt of \$60 million of local funds is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

CD:sas  
Attachment

**RESOLUTION AUTHORIZING AN INTERLOCAL AGREEMENT WITH COLLIN COUNTY  
FOR A FEDERAL/LOCAL PARTNERSHIP ON US 380**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the RTC recently expanded the pool of RTC Local funds available to implement projects outside of the federal process through a trade of federal and local funds; and,

**WHEREAS**, on March 27, 2023, the Collin County Commissioners Court provided initial approval on a funding partnership in which federal transportation funding will be provided to Collin County in exchange for local funding; and,

**WHEREAS**, on November 9, 2023, the RTC approved the funding partnership; and,

**WHEREAS**, under the funding partnership the RTC will contribute \$60,000,000 in federal transportation funds to Collin County to assist in funding the construction of the US 380 corridor in exchange for \$60,000,000 in local funds to be provided by Collin County to NCTCOG, as the RTC's fiduciary agent, to be used for RTC-related programs; and,

**WHEREAS**, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, provides authority for NCTCOG to enter into an agreement with Collin County for the provision of governmental functions and services of mutual interest.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** NCTCOG is authorized to enter into an agreement with Collin County as approved by the RTC at its November 9, 2023, meeting.

**Section 2.** NCTCOG is authorized to receive \$60,000,000 in local funds from Collin County under the Collin County funding partnership.

**Section 3.** These funds shall be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program.

**Section 4.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 5.** This resolution shall be in effect immediately upon its adoption.

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Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on November 16, 2023.

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Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson

# PURPOSE

- The North Central Texas Council of Governments (NCTCOG) would like to expand the pool of the Regional Transportation Council (RTC) Local funds available to implement projects outside of the longer federal process
- The RTC Local pool was previously expanded via federal/local exchanges with various local partners
- The latest example was a federal/local trade between the RTC and the City of Dallas (Five Mile Creek Trail Partnership) approved in June 2023, with the funds received in October 2023
- To further increase the amount of non-federal funding available to the RTC, staff proposes to build upon the original two-project partnership with Collin County that was approved in November 2020

# **CURRENT PROPOSED TRADE WITH COLLIN COUNTY**

- Collin County has already committed \$60 million in local bond program funds to US 380 to complete the existing partnership agreement
- The County is willing to send its \$60 million of local funds to the RTC instead if the RTC will place the same amount of new Category 2 funds on US 380
- The \$60 million of County funds would be added to the RTC Local pool





## North Central Texas Council of Governments

### ***Item 13***

*Exhibit: 2023-11-13-TR*

Meeting Date: November 16, 2023

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Feedback from a Previous Executive Board Item: Resolution Authorizing Purchase and Placement of Education Campaigns for Transportation Initiatives in Fiscal Year 2024 and Status Report on Travel Demand Management Programs

Since January 2014, the North Central Texas Council of Governments Executive Board has approved education campaign funding annually for various transportation programs. Fiscal Year (FY) 2024 Education Campaigns for Transportation Initiatives are ready to move forward and have been included in the FY2024 and FY2025 Unified Planning Work Program (UPWP), which was approved by the Regional Transportation Council (RTC) and Executive Board. In September 2023, the Executive Board approved funding for paid education campaigns for Public Involvement, Safety, and Contingency categories but asked staff and the RTC to review funding requests for the Congestion Relief and Air Quality categories.

Staff has evaluated the original funding request approved by the RTC based on discussion at the Executive Board meeting in September and requested revised funding amounts that balance paid and unpaid communications strategies and a risk assessment of commitments that include paid education strategies. The risk assessment included the following elements: Institutional/Relationship Risk; Contract Commitments; Congestion Management Process; Air Quality Conformity; State Implementation Plan/Weight of Evidence; Program Fatal Flaw; RTC/Executive Board Policy Risk; 23 USC 134 Requirements; and 23 CFR 450, Subpart C – Metropolitan Planning and Programming Regulations. The RTC will review the revised funding request on November 9, 2023 and respectfully requests the Executive Board to reconsider funding for education campaigns supporting Congestion Relief and Air Quality programs.

Combining education campaign efforts within the Transportation Department has resulted in increased website traffic, greater public participation, and lower costs. Additional benefits received include efficiencies with media outlets such as improved staff coordination; increased timeliness; a broader audience reach, including historically underserved populations; and cross-program communication. Education campaigns will be in multiple languages and may be presented through out-of-home advertising, print, screen, online, audio, and social media mediums. FY2024 education campaigns included in this request for reconsideration will support the activities listed below:

- Try Parking It
- HOV 2+ Incentive Program (GoCarma)
- Regional Smoking Vehicle Program
- Car Care Events

- Ozone Season Emissions Reduction Campaign (Air North Texas)
- Clean Cities
- National Drive Electric Week

Attachment 1 to the resolution contains the revised funding sources and amounts, including a match that the RTC is requesting the Executive Board to reconsider. Staff is seeking Executive Board approval to spend up to \$595,000 for the Congestion Relief and Air Quality programs for the purchase and placement of department education campaigns that will initiate in FY2024. This is a reduction of \$271,000 from the initial combined request presented in September 2023.

Additional information and a draft resolution authorizing the purchase and placement of Transportation Department education campaigns is attached for Executive Board consideration. I will provide a brief presentation on this item, which will include a status report requested by the Executive Board on Travel Demand Management Programs and will be available to answer any questions prior to requesting Board approval.

AW:kw  
Attachments

**RESOLUTION AUTHORIZING PURCHASE AND PLACEMENT OF EDUCATION  
CAMPAIGNS FOR TRANSPORTATION INITIATIVES IN FISCAL YEAR 2024**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

**WHEREAS**, there has been significant regional interest to enhance coordination, communication, and awareness of various programs administered by NCTCOG; and,

**WHEREAS**, it has become beneficial for various NCTCOG Transportation Department program areas to administer and coordinate multimedia education campaigns in an effort to reach all audiences efficiently, effectively, and responsibly; and,

**WHEREAS**, the NCTCOG Executive Board approved a Resolution Authorizing Purchase and Placement of Education Campaigns for Transportation Initiatives in Fiscal Year 2024 for Public Involvement, Safety, and Contingency efforts on September 28, 2023 in an amount up to \$674,700.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** NCTCOG is authorized to enter into agreements with various multimedia outlets for the purchase and placement of education campaigns initiated in Fiscal Year 2024 for Transportation Department Initiatives in an amount up to \$595,000 as reflected in Attachment 1.

**Section 2.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

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Bill Heidemann, President  
North Central Texas Council of Governments  
Mayor, City of Corinth

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on November 16, 2023.

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Victoria Johnson, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Burleson

Purchase and Placement of Education Campaigns for Transportation Initiatives for FY2024						
Specific Program Included in Original Funding Request	Original Funding Request	Funding Source	Revised Funding Request	Match Source	Revised Match Amount	RTC Request to Maintain, Reduce or Eliminate Funding
Congestion Relief						
Try Parking It	\$250,000	STBG	\$250,000	TDCs	\$50,000	\$250,000
One Day a Week	\$150,000					\$0
HOV 2+ Incentive Program (GoCarma)	\$75,000	STBG	\$60,000	TxDOT	\$15,000	\$75,000
Air Quality						
Regional Smoking Vehicle Program	\$30,000	STBG	\$15,000	TDCs	\$3,000	\$15,000
Car Care Events	\$25,000	STBG	\$25,000	TDCs	\$5,000	\$25,000
Local Air Quality Projects	\$1,000					\$0
Ozone Season Emissions Reduction Campaign (Air North Texas)	\$205,000	CMAQ/ STBG	\$180,000	TDCs	\$36,000	\$180,000
Clean Cities	\$100,000	STBG	\$20,000	TDCs	\$4,000	\$30,000
National Drive Electric Week	\$30,000	STBG	\$30,000	TDCs	\$6,000	\$20,000
OVERALL TOTAL	\$866,000		\$580,000		\$116,000	\$595,000

# TRANSPORTATION EDUCATION CAMPAIGN OVERVIEW AND STATUS

Education campaigns approved by the RTC on September 14, 2023. Status in table indicates the Executive Board action on September 28, 2023. Green check mark indicates Executive Board approval. Red X indicates programs to potentially be reconsidered.

Purchase and Placement of Education Campaigns for Transportation Initiatives for FY2024						
Status	Program Name	Funding Source	Funding Amount	Match Source	Match Total	Total
✓	Public Involvement	TPF/STBG/FTA/EPA/RTC Local	\$ 254,700	TDCs	45,940	\$ 254,700
✗	Congestion Management Program	STBG	\$ 400,000	TDCs	80,000	\$ 400,000
✓	Drive Aware North Texas	STBG	\$ 300,000	TDCs	60,000	\$ 300,000
✓	Bicycle/Pedestrian Safety (Look Out Texans)	STBG	\$ 80,000	TDCs	16,000	\$ 80,000
✗	RSVP, Car Care Events, Local Air Quality Projects	STBG	\$ 56,000	TDCs	11,200	\$ 56,000
✗	HOV 2+ Incentive Program (GoCarma)	STBG	\$ 60,000	TxDOT	\$15,000	\$ 75,000
✗	Ozone Season Emissions Reduction Campaign (Air North Texas)	CMAQ	\$ 205,000	TDCs	41,000	\$ 205,000
✗	Clean Cities/National Drive Electric Week	STBG	\$ 130,000	TDCs	26,000	\$ 130,000
✓	Flexible Funding*	STBG/CMAQ/TPF/FTA/RTR/LOCAL	\$ 40,000	TDCs/TBD	10,000	\$ 40,000
OVERALL TOTAL			\$ 1,525,700		290,140	\$ 1,540,700



\*Specific funding source, including match source, will be determined by the project(s) using the Flexible Category, and could also include RTC Local.

# STAFF REVIEW OF CAMPAIGNS/RISK

	Congestion Relief			Air Quality					
	Try Parking It	One Day A Week	HOV 2+ Incentive Program (GoCarma)	Regional Smoking Vehicle Program	Car Care Events	Local Air Quality Projects	Ozone Season Emissions Reduction Campaign (Air North Texas)	Clean Cities	National Drive Electric Week
<b>Specific Paid Education Included in Original Funding Request</b>	<b>\$250,000</b>	<b>\$150,000</b>	<b>\$75,000</b>	<b>\$30,000</b>	<b>\$25,000</b>	<b>\$1,000</b>	<b>\$205,000</b>	<b>\$100,000</b>	<b>\$30,000</b>
Institutional/Relationship Risk (Risk = damage to relationships with partner organizations)	✓	✓	✓	✓	✓	✓	✓	✓	✓
Contract Commitments (Risk = Funding Agreements or Consultant Agreements Include Paid Education Efforts)	✓	✓	✓	✓	✓	✓	✓	✓	✓
Congestion Management Process (Risk = Without Paid Education Efforts Other, Less Effective Congestion Management Strategies Will Need To Be Implemented)	✓	✓	✓	✓	✓	✓	✓	✓	✓
Air Quality Conformity (Risk = Without Paid Education Efforts Other, Less Effective Air Quality Improvement Strategies Will Be Implemented)	✓	✓	✓	✓	✓	✓	✓	✓	✓
State Implementation Plan/Weight of Evidence (Risk = Potential Sanctions for Not Achieving Air Quality Improvements)	✓	✓	✓	✓	✓	✓	✓	✓	✓
Program Effectiveness (Risk = Overall Program Not As Effective Without Paid Education of Program)	✓	✓	✓	✓	✓	✓	✓	✓	✓
RTC/Executive Board Policy (Risk = Not Able to Carry Out Policy Without Paid Education)	✓	✓	✓	✓	✓	✓	✓	✓	✓
<b>Staff Recommendation to Maintain, Reduce or Eliminate Funding Request</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$75,000</b>	<b>Lower \$15,000</b>	<b><sup>1</sup> \$25,000</b>	<b>\$0</b>	<b>Lower \$180,000</b>	<b>Lower \$30,000</b>	<b>Lower \$20,000</b>

✓	No Risk
✓	Significant Risk



<sup>1</sup> Pilot study will determine program effectiveness with lower paid education amount.

# TRANSPORTATION EDUCATION CAMPAIGN RECONSIDERATION REQUEST OVERVIEW

Purchase and Placement of Education Campaigns for Transportation Initiatives for FY2024						
Specific Program Included in Original Funding Request	Original Funding Request	Funding Source	Revised Funding Request	Match Source	Revised Match Amount	RTC Request to Maintain, Reduce or Eliminate Funding
<b>Congestion Relief</b>						
Try Parking It	\$250,000	STBG	\$250,000	TDCs	50,000	\$250,000
One Day a Week	\$150,000					\$0
HOV 2+ Incentive Program (GoCarma)	\$75,000	STBG	\$60,000	TxDOT	\$15,000	\$75,000
<b>Air Quality</b>						
Regional Smoking Vehicle Program	\$30,000	STBG	\$15,000	TDCs	3,000	\$15,000
Car Care Events	\$25,000	STBG	\$25,000	TDCs	5,000	\$25,000
Local Air Quality Projects	\$1,000					\$0
Ozone Season Emissions Reduction Campaign (Air North Texas)	\$205,000	CMAQ/ STBG	\$180,000	TDCs	36,000	\$180,000
Clean Cities	\$100,000	STBG	\$20,000	TDCs	4,000	\$30,000
National Drive Electric Week	\$30,000	STBG	\$30,000	TDCs	6,000	\$20,000
<b>OVERALL TOTAL</b>	<b>\$866,000</b>		<b>\$580,000</b>		<b>116,000</b>	<b>\$595,000</b>

Total up to \$595,000 to cover paid education campaign expenses for approval. Campaigns in the table above are included in the FY2024 and FY2025 Unified Planning Work Program, which was approved by the RTC and Executive Board.



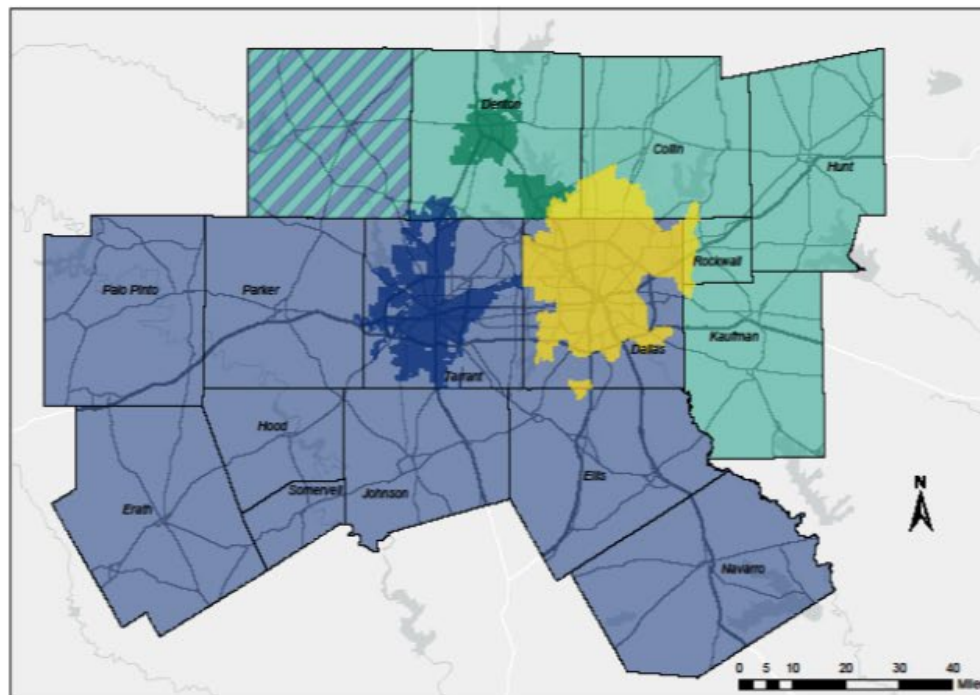


## TRY PARKING IT PROGRAM

TRY PARKING IT – RIDESHARE MATCHES			
Year	Inquiries	Potential Rideshare Matches (#)	Potential Rideshare Matches (%)
2021	5,587	3,747	67%
2022	5,259	3,429	65%
2023	5,982	3,914	65%
Note: Data includes potential carpool and vanpool matches.			



# North Central Texas Regional Vanpool Program



## Vanpool Service Areas

Baylor University, Texas Parks & Wildlife, CONANP, Esri, HERE, Garmin, FAO, NOAA, USGS, EPA, NPS

- CART
- DCTA
- Trinity Metro
- Trinity Metro Vanpool Service Area
- DCTA Vanpool Service Area
- Trinity Metro & DCTA Service Area



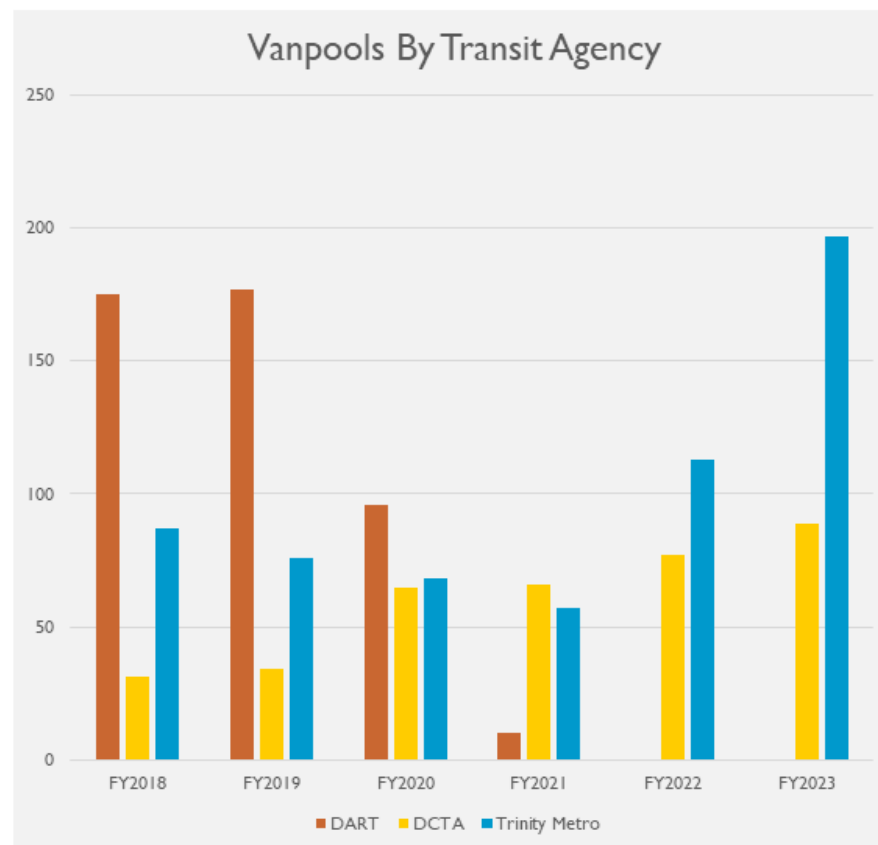
North Central Texas  
Council of Governments



## North Central Texas Regional Vanpool Program

Currently, over 285 active vanpools  
within the North Central Texas  
Region with nearly 2,000 riders  
(Average 7 Riders/Van)

In Fiscal Year 2022, DART dropped  
out of the Regional Vanpool  
Program due to their vendor not  
being able to provide vehicles





**North Central Texas Council of Governments**

***Item 14***

*Exhibit: 2023-11-14-TR*

Meeting Date: November 16, 2023

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Status Report on Fiscal Year 2021 – 2023 Program and Financial Reviews  
Conducted by the Federal Transit Administration

During Fiscal Years 2021-2023, the North Central Texas Council of Governments (NCTCOG) Transportation Department underwent three reviews by the Federal Transit Administration (FTA). In 2021, FTA conducted a review of COVID-19 Drawdowns through FTA's electronic payment system known as ECHO (Electronic Clearing House Operation) again in 2022, and in 2023, a Triennial Review was conducted. These evaluations assessed NCTCOG's financial procedures, programmatic oversight of subrecipients and adherence with federal guidelines. The Agency Administration Department provided significant assistance to ensure responsiveness to reviewer requests.

The COVID-19 ECHO Drawdowns were supplemental reviews that began in 2021 and continued in 2022, to ensure proper stewardship by recipients of emergency relief funds. FTA contractors conducted a virtual financial review focused on NCTCOG's oversight of transit subrecipient reimbursement requests and NCTCOG's drawdown procedures of COVID-19 Relief grants. During the Fiscal Year 2021 review, FTA identified one issue which was resolved prior to the issuance of the final report on December 3, 2021 (Attachment 1). No issues were identified in the Fiscal Year 2022 final report issued on December 7, 2022 (Attachment 2).

In Fiscal Year 2023, NCTCOG underwent a Triennial Review as a Designated Recipient of FTA funding in the Dallas-Fort Worth-Arlington and Denton-Lewisville Urbanized Areas. NCTCOG is subject to this review every three years, although this review was delayed by one year due to the COVID-19 pandemic. This Triennial Review focused on transit-related operations between Fiscal Years 2019 and 2022. FTA staff and their contractors conducted NCTCOG's Triennial Review through a desk review and virtual meeting, evaluating 23 compliance areas. The assessment also reviewed NCTCOG's oversight of approximately 13 subrecipients. FTA issued a final report on October 16, 2023, identifying zero deficiencies (Attachment 3).

Final Reports and NCTCOG's response to the issue from the Fiscal Year 2021 ECHO review are attached. I will be available to answer any questions.

MD:tmb  
Attachments



U.S. Department  
of Transportation

**Federal Transit  
Administration**

Federal Transit Administration  
Region 6

Arkansas, Louisiana,  
New Mexico, Oklahoma,  
Texas

819 Taylor St. Suite 14A02  
Fort Worth, TX 76102  
(817) 978-0550  
(817) 978-0575 (fax)

December 3, 2021

Mr. Michael Morris  
Director  
North Central Texas Council of Governments  
POB 5888  
Arlington TX 76011

**Re: Fiscal Year 2021 Federal Transit Administration (FTA) COVID-19 Relief ECHO Drawdown Review  
– Final Report**

Dear Mr. Morris:

I am pleased to provide you with a copy of this FTA oversight report. The enclosed final report documents the COVID-19 Relief ECHO Drawdown Review of North Central Texas Council of Governments (NCTCOG). This spot financial review is part of FTA's supplemental oversight for the funds that Congress appropriated to assist the transit industry with its COVID-19 response and recovery efforts. Although not an audit, this review provides an assessment of compliance with Federal requirements, determined by examining a sample of ECHO draws. As such, the review is not intended as, nor does it constitute, a comprehensive and final review of compliance with award requirements.

This final report documents one issue identified in the review and action taken to resolve this issue prior to the final report. NCTCOG provided a response that addressed the issue from this review.

FTA will examine this issue and the implementation status of corrective action in greater detail during the next oversight review opportunity. FTA may complete follow-up ECHO spot reviews in future years.

Thank you for your cooperation and assistance during this ECHO Drawdown Review. If you have any questions, please do not hesitate to contact Daniel "Dan" Peschell, FTA Transportation Program Specialist, by phone at 817-978-0563 or email at [daniel.peschell@dot.gov](mailto:daniel.peschell@dot.gov), or Dana Lucas of DMP by phone at 202-726-2630 or email at [dana.lucas@thedmpgroup.com](mailto:dana.lucas@thedmpgroup.com).

Sincerely,  
**DONALD R  
KOSKI**

Digitally signed by  
DONALD R KOSKI  
Date: 2021.12.03  
13:24:06 -06'00'

Donald R. Koski  
Acting Regional Administrator

cc: Daniel Peschell, FTA  
Dana Lucas, DMP

Attachment

# **FINAL REPORT**

**FISCAL YEAR 2022\***  
**COVID-19 RELIEF ECHO DRAWDOWN REVIEW**  
**of**  
**NORTH CENTRAL TEXAS COUNCIL of GOVERNMENTS**  
**NCTCOG**  
**ARLINGTON, TX**

**Recipient ID Number: 1588**

*Performed for:*  
**U.S. DEPARTMENT OF TRANSPORTATION**  
**FEDERAL TRANSIT ADMINISTRATION**  
**REGION 6**

*Prepared By:*  
**The DMP Group, LLC**  
**2233 Wisconsin Avenue, NW**  
**Suite 240**  
**Washington, DC 20007**

**Preliminary Report Date: December 3, 2021**

\*NCTCOG revision to report date. Report is mislabeled as Fiscal Year 2022. Correct label is Fiscal Year 2021 consistent with the letter and substance of the report.

## **Table of Contents**

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2.	Process .....	4
II.	Results of the Review .....	4
III.	Summary of Issues .....	5
IV.	Review Participants.....	6
V.	Appendix.....	6

## **I. Review Background and Process**

### **1. Background**

On March 13, 2020, the President of the United States declared a National Emergency due to the COVID-19 outbreak. The funding provided through the Coronavirus Aid, Relief, and Economic Security (CARES) Act; the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA); and the American Rescue Plan (ARP) allowed for changes in how recipients use Federal Transit Administration (FTA) funds. The most significant of these changes has been allowing all recipients, regardless of size or urbanized area population, to charge operating expenses to FTA grants at one hundred percent Federal share.

Because of the amount of FTA funding and the flexibilities provided to support transit systems through COVID-19, FTA is performing supplemental oversight of ECHO drawdowns. FTA's ECHO Drawdown Review focuses only on CARES, CRRSAA, and ARP funds.

This report documents the FTA COVID-19 Relief ECHO Drawdown Review of the North Central Texas Council of Governments (NCTCOG) of Arlington, TX. The review was performed by Dana Lucas and Gregory Campbell of The DMP Group, LLC.

### **2. Process**

The COVID-19 Relief ECHO Drawdown Review process includes an ECHO Information Request, documentation review, and recipient interview. The review period is from January 20, 2020, the date from which operating expenses were eligible under COVID-19 Relief funds, to the date of the review. An ECHO Information Request was sent to NCTCOG on July 28, 2021, indicating a review would be conducted during Fiscal Year 2022. Requested drawdown documentation was sent to the reviewer electronically.

The reviewer evaluated how NCTCOG has used CARES, CRRSAA, and ARP operating assistance funding through a sample of five ECHOs.

## **II. Results of the Review**

Basic Requirement: The recipient must calculate operating assistance drawdowns correctly, including charging only eligible and allowable costs to the award, calculating the correct federal share; documenting proper segregation of duties; and ensuring timely disbursement of funds.

During this review, one issue was found. The following table summarizes the ECHO drawdowns reviewed and the issue noted. A more detailed description of the issues is included below. The completed ECHO Review Tool spreadsheet is also included as an appendix to this report.



FTA Award Number	Financial Purpose Code	ECHO Transaction Date	ECHO Transaction Amount	Issues
TX-2020-087-01-00	04 - Operating	June 25, 2021	\$289,447	None noted
TX-2020-087-01-00	04 - Operating	September 23, 2020	\$798,898	None noted
TX-2020-087-01-00	04 - Operating	November 4, 2020	\$809,736	Duplicate payment to subrecipient
TX-2017-058-01-00	04 - Operating	June 5, 2020	\$7,434	None noted
TX-2019-034-01-00	04 - Operating	June 24, 2020	\$114,696	None noted

Issue 1: In the ECHO drawdown for award TX-2020-087-01-00, dated November 4, 2020, in the amount of \$809,736, NCTCOG identified a duplicate payment to a subrecipient in the amount of \$19,961.02 during a review of the subrecipient's A133 audit findings. NCTCOG planned to reduce future payments to the subrecipient (CTS) to correct the duplication. At the issuance of preliminary report, two of the payments had already been reduced.

Recommendation to address issue:

NCTCOG should ensure that all future payment requests from subrecipients are eligible for reimbursement under the FTA award.

Status update: Prior to the issuance of the final report, NCTCOG took corrective action to reduce future payments (for three invoices) to the subrecipient to correct for the full amount of the duplicate payment to the subrecipient. In addition, NCTCOG hired a consultant to conduct an assessment, provide recommendations, and assist select transit providers with development and implementation of cost allocation plans. CTS was one of the transit providers included in the scope of work for the consultant. This initiative also included education to staff at CTS and NCTCOG to help improve documentation and review of allocated costs. The project was just getting started in October 2022 and was anticipated to be substantially complete by March 2022.

### III. Summary of Issues

Issue Number	Issue Description	Recommendation	Status
1	In the ECHO drawdown for award TX-2020-087-01-00, dated November 4, 2020, in the amount of \$809,736, NCTCOG identified a duplicate payment to a subrecipient in the amount of \$19,961.02 during a review of the subrecipient's A133 audit findings	NCTCOG should ensure that all future payment requests from subrecipients are eligible for reimbursement under the FTA award.	Corrective action was taken to resolve the duplicate payment to the subrecipient and prevent future occurrences.

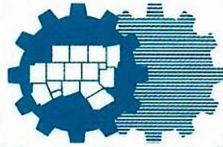
Mr. Morris  
Fiscal Year 2021 COVID-19 Relief ECHO Drawdown Review  
Page 6

#### IV. Review Participants

Name	Title	Phone Number	E-mail Address
<b><i>NCTCOG</i></b>			
Michael Morris	Director		
Dawn Dalrymple	Program Manager, Fiscal Management	817-608-2319	<a href="mailto:ddalrymple@nctcog.org">ddalrymple@nctcog.org</a>
Richard Matyiku	Fiscal Manager, Administration Department	682-433-0449	<a href="mailto:rmatyiku@nctcog.org">rmatyiku@nctcog.org</a>
<b><i>FTA – Region 6</i></b>			
David Peschell	Transportation Program Specialist	817-978-0563	<a href="mailto:Daniel.peschell@dot.gov">Daniel.peschell@dot.gov</a>
<b><i>The DMP Group, LLC</i></b>			
Dana Lucas	Lead Reviewer	202-726-2630	<a href="mailto:Dana.lucas@thedmpgroup.com">Dana.lucas@thedmpgroup.com</a>
Gregory Campbell	Associate Reviewer	202-726-2630	<a href="mailto:Gregory.campbell@thedmpgroup.com">Gregory.campbell@thedmpgroup.com</a>

#### V. Appendix

Refer to the ECHO Review Tool spreadsheet for details of each drawdown reviewed.



**North Central Texas Council of Governments**

March 25, 2022

Mr. Donald Koski  
Acting Regional Administrator  
Federal Transit Administration  
Region 6  
819 Taylor Street, Suite 14A02  
Fort Worth, Texas 76102

Dear Mr. Koski:

The North Central Texas Council of Governments (NCTCOG) is in receipt of the Final Report for the Fiscal Year 2021 Federal Transit Administration (FTA) COVID-19 Relief ECHO Drawdown Review. This letter is submitted to present NCTCOG disagreement with the issue and recommendation documented in the report. NCTCOG requests FTA to re-evaluate this assessment of NCTCOG oversight monitoring.

The report documents one issue regarding duplicate payment to a subrecipient, in the amount of \$19,961.02. Costs were incurred by the subrecipient and reimbursed by NCTCOG through the FTA grant during Fiscal Year 2020. During Fiscal Year 2021, the subrecipient received forgiveness on a Paycheck Protection Program Loan from the previous year. Coordination with public agency partners during review of preliminary audit discoveries identified the duplicate payment resulting from loan forgiveness. NCTCOG worked with the subrecipient to resolve the discrepancy, which was cleared within the first quarter of FY2022.

NCTCOG staff coordinated with FTA staff recently to discuss details of the report, and provided additional explanation regarding the documented issue and resulting recommendation from FTA. FTA provided an edited version of the report (attached), which incorporates additional explanation, but does not revise the issue or recommendation. The criticism of NCTCOG subrecipient oversight and the corrective recommendation are contrary to the situation presented in the report.

The report finds fault in NCTCOG oversight procedures for a subrecipient receiving payment from two federal sources. The recommendation to address the issue is for NCTCOG to ensure payment requests from subrecipients are eligible for reimbursement under the FTA award. NCTCOG maintains that the payment requests submitted by the subrecipient and paid by NCTCOG were eligible for reimbursement under the FTA award. The report includes a timeline that presents this to be true.

The report claims that NCTCOG did not provide oversight to ensure costs reimbursed to the subrecipient remained eligible and were not paid by other federal sources. NCTCOG maintains that the appropriate oversight was provided through NCTCOG review of the subrecipient's audit and

Mr. Donald Koski  
Page Two

March 25, 2022

coordination with other partner agencies. The oversight process was proven to be successful by the resulting coordination with the subrecipient to correct the accounting, which is documented in the report.

NCTCOG did an excellent job managing the dynamics of the issue discussed in the report. Multiple funding opportunities were rushed to recipients to address emergency needs amidst a pandemic. NCTCOG and other transportation partners worked together to ensure available funding was expedited through existing processes. When program expectations changed (e.g. a loan was changed to a grant), partners worked together to determine appropriate steps to ensure continued compliance with program rules. As the potential for overlapping funding opportunities continues through authorization of new funding programs, NCTCOG will continue to seek guidance from state and Federal partners regarding the impact of new programs. In order to adjust monitoring processes appropriately, NCTCOG relies on communication of program rules from partners. As a good government practice, and to avoid circumstances of duplicate payments in the future, notification from public agency partners regarding crossover potential within programs would be helpful.

If you would like additional details about the situation presented in the report, please contact Dawn Dalrymple, Senior Program Manager, at (817) 608-2319 or [ddalrymple@nctcog.org](mailto:ddalrymple@nctcog.org). I am available to meet for further discussion.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Morris", with a stylized flourish at the end.

Michael Morris, P.E.  
Director of Transportation

DD:aa  
Attachment

cc: Daniel Peschell, FTA  
Dana Lucas, DMP  
071C001 Grant File



U.S. Department  
of Transportation  
**Federal Transit  
Administration**

Federal Transit Administration  
Region VI

Arkansas, Louisiana,  
New Mexico, Oklahoma,  
Texas

819 Taylor St. Suite 14A02  
Fort Worth, TX 76102  
(817) 978-0550  
(817) 978-0575 (fax)

June 3, 2022

Mr. Michael Morris  
Director  
North Central Texas Council of Governments  
POB 5888  
Arlington TX 76011

**Re: Fiscal Year 2021 Federal Transit Administration (FTA) COVID-19 Relief ECHO  
Drawdown Review**

Dear Mr. Morris:

Thank you for your response of March 25, 2022 to our Final Report for the FY2021 Federal Transit Administration (FTA) COVID-19 Relief ECHO Drawdown Review. As noted in the final report, the deficiency was closed with the issuance of the final report. We thank you for resolution of the duplicate payment and your continued coordination and oversight of your subrecipients.

We look forward to working with you on your FY2022 ECHO Drawdown Review.

Sincerely,

Gail Lyssy  
Regional Administrator

**FINAL REPORT**

**FISCAL YEAR 2022**

**COVID-19 RELIEF ECHO DRAWDOWN REVIEW**

**of**

**North Central Texas Council of Governments (NCTCOG)**  
**Arlington, Texas**  
**Recipient ID Number: 1588**

*Performed for:*

**U.S. DEPARTMENT OF TRANSPORTATION**  
**FEDERAL TRANSIT ADMINISTRATION**  
**REGION VI**

*Prepared By:*

**TFC Consulting, Inc.**

**Final Report Date: December 7, 2022**

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I. Review Background and Process ..... 1

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II. Results of the Review ..... 2

III. Summary of Deficiencies ..... 3

IV. Review Participants ..... 4

V. Appendix ..... 5

## **I. Review Background and Process**

### **1. Background**

On March 13, 2020, the President of the United States declared a National Emergency due to the COVID-19 outbreak. The funding provided through the Coronavirus Aid, Relief, and Economic Security (CARES) Act; the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA); and the American Rescue Plan (ARP) allowed for changes in how recipients use Federal Transit Administration (FTA) funds. The most significant of these changes has been allowing all recipients, regardless of size or urbanized area population, to charge operating expenses to FTA grants at one hundred percent Federal share.

Because of the amount of FTA funding and the flexibilities provided to support transit systems through COVID-19, FTA is performing supplemental oversight of ECHO drawdowns. FTA's ECHO Drawdown Review focuses only on CARES, CRRSAA, and ARP funds.

This report documents the FTA COVID-19 Relief ECHO Drawdown Review of the North Central Texas Council of Governments of Arlington, Texas (NCTCOG). The review was performed by TFC Consulting, Inc.

### **2. Process**

The COVID-19 Relief ECHO Drawdown Review process includes an ECHO Information Request, documentation review, and recipient interview. The review period is from January 20, 2020, the date from which operating expenses were eligible under COVID-19 Relief funds, to the date of the review. An ECHO Information Request was sent to the NCTCOG on June 24, 2022, indicating a review would be conducted during Fiscal Year 2022. Requested drawdown documentation was sent to the reviewer electronically.

The reviewer evaluated how NCTCOG has used CARES, CRRSAA, and ARP operating assistance funding through a sample of six ECHOs. The reviewer used FTA's COVID-19 ECHO Drawdown Review guidance to complete an assessment of the recipient's financial management systems through interviews with the recipient and review of additional documentation.

There were no issues noted during this review of NCTCOG.



## II. Results of the Review

Basic Requirement: The recipient must calculate operating assistance drawdowns correctly, including charging only eligible and allowable costs to the award, calculating the correct federal share; documenting proper segregation of duties; and ensuring timely disbursement of funds.

During this review, no deficiencies were found. The following table summarizes the ECHO drawdowns reviewed and the deficiencies noted. A more detailed description of the deficiencies is included below. The completed ECHO Review Tool spreadsheet is included as an appendix to this report.

Award Number	Financial Purpose Code	Transaction Date	Drawdown Amount	Deficiencies
TX-2020-087	04	19-Apr-2022	\$ 169,498	No issues noted
TX-2020-087	04	25-Feb-2022	\$ 269,434	No issues noted
TX-2020-087	00	01-Dec-2021	\$ 48,118	No issues noted
TX-2020-087	04	01-Dec-2021	\$ 404,979	No issues noted
TX-2019-034	04	01-Dec-2021	\$ 700	No issues noted
TX-2020-087	04	08-Dec-2020	\$ 220,344	No issues noted

### III. Summary of Deficiencies

Deficiency Number	Deficiency Description	Recommendation	Status
1	Not Applicable – No issues noted	Not Applicable	Not Applicable

## IV. Review Participants

Name	Title	Phone Number	E-mail Address
<b><i>North Central Texas Council of Governments (NCTCOG)</i></b>			
Michael Morris	Director of Transportation	(817) 695-9241	<a href="mailto:mmorris@nctcog.org">mmorris@nctcog.org</a>
Dawn Dalrymple	Senior Program Manager, Fiscal Management	(817) 608-2319	<a href="mailto:ddalrymple@nctcog.org">ddalrymple@nctcog.org</a>
<b><i>FTA</i></b>			
Laura Wallace	Director, Program Management and Oversight	(817) 978-0561	<a href="mailto:Laura.Wallace@dot.gov">Laura.Wallace@dot.gov</a>
Dominic LoMurro	Financial Analyst	(817) 978-0568	<a href="mailto:Dominic.Lomurro@dot.gov">Dominic.Lomurro@dot.gov</a>
<b><i>TFC Consulting, Inc.</i></b>			
Tashu Trivedi	President/CEO	(301) 792-2401	<a href="mailto:ttrivedi@tfcci.net">ttrivedi@tfcci.net</a>
Jed Stancato	Senior Manager	(330) 958-1157	<a href="mailto:jstancato@tfcci.net">jstancato@tfcci.net</a>
Olga Babash	Senior Accountant	(718) 541-1371	<a href="mailto:obabash@tfcci.net">obabash@tfcci.net</a>

## **V. Appendix**

Refer to the ECHO Review Tool spreadsheet for details of each drawdown reviewed.



U.S. Department  
of Transportation  
**Federal Transit  
Administration**

Federal Transit Administration  
Region VI

Arkansas, Louisiana,  
New Mexico, Oklahoma,  
Texas

819 Taylor St. Suite 14A02  
Fort Worth, TX 76102  
(817) 978-0550  
(817) 978-0575 (fax)

October 16, 2023

Michael Morris  
Director  
North Central Texas Council of Governments  
P.O. Box 5888  
Arlington, TX 76005-5888

**Re: Fiscal Year 2023 Triennial Review –Final Report**

Dear Mr. Morris:

I am pleased to provide you with a copy of this Federal Transit Administration (FTA) report as required by 49 U.S.C. Chapter 53 and other Federal requirements. The enclosed final report documents the FTA's Fiscal Year (FY) 2023 Triennial Review of North Central Texas Council of Governments in Arlington, Texas. Although not an audit, the Triennial Review is the FTA's assessment of the North Central Texas Council of Governments' compliance with Federal requirements, determined by examining a sample of award management and program implementation practices. As such, the Triennial Review is not intended as, nor does it constitute, a comprehensive and final review of compliance with award requirements.


Due to the Coronavirus 2019 (COVID-19) Public Health Emergency, a virtual site visit was conducted for this Triennial Review. In addition, the review was expanded to address the North Central Texas Council of Governments' compliance with the administrative relief and flexibilities FTA granted and the requirements of the COVID-19 Relief funds received through the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) of 2021, and the American Rescue Plan (ARP) Act of 2021.

The Triennial Review focused on the North Central Texas Council of Governments compliance in 23 areas. No deficiencies were found with the FTA requirements in any of these areas. North Central Texas Council of Governments had no repeat deficiencies from the Fiscal Year 2019 Triennial Review.

Thank you for your cooperation and assistance during this Triennial Review. If you need any technical assistance or have any questions, please do not hesitate to contact Layana George, Financial Analyst, at 817-978-0555 or by email at [Layana.George@dot.gov](mailto:Layana.George@dot.gov).

Sincerely,

SHARON T  
COATS

 Digitally signed by  
SHARON T COATS  
Date: 2023.10.16  
15:17:03 -05'00'

for Gail Lyssy  
Regional Administrator

Enclosure

cc: Ketnah Parchment, Milligan Consulting

**FINAL REPORT**

**FISCAL YEAR 2023  
TRIENNIAL REVIEW**

**of**

**North Central Texas Council of Governments  
Arlington, Texas  
ID: 1588**

Performed for:

**U.S. DEPARTMENT OF TRANSPORTATION  
FEDERAL TRANSIT ADMINISTRATION  
REGION 6**

Prepared By:

**Milligan Consulting, LLC**

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## I. Executive Summary

This report documents the Federal Transit Administration's (FTA) Triennial Review of the North Central Texas Council of Governments of Arlington, Texas. The FTA wants to ensure that awards are administered in accordance with the requirements of Federal public transportation law 49 U.S.C. Chapter 53. The review was performed by Milligan Consulting. During the virtual site visit, the Reviewer discussed the administrative and statutory requirements and reviewed Recipient documents.

Due to the Coronavirus 2019 (COVID-19) Public Health Emergency, the FTA conducted a virtual site visit for this Triennial Review. In addition, the FTA expanded the review to address North Central Texas Council of Governments' compliance with the administrative relief and flexibilities that the FTA granted, and the requirements of the COVID-19 Relief funds received through the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) of 2021, and the American Rescue Plan (ARP) Act of 2021. The FTA also requested the North Central Texas Council of Governments share if and/or how it suspended, deviated from, or significantly updated or altered its transit program due to the public health emergency.

The FY2023 Triennial Review focused on North Central Texas Council of Governments' compliance in 23 areas. Deficiencies related to the COVID-19 Relief funds have been clearly identified as part of the deficiency description in the respective review area. There were no repeat deficiencies from the FY 2019 Triennial Review.

No deficiencies were found with the FTA requirement in any of these areas.

Review Area	Finding	Deficiency Code(s)		Corrective Action(s)	Response Due Date(s)	Date Closed
		Code	Description			
1. Legal	ND					
2. Financial Management and Capacity	ND					
3. Technical Capacity – Award Management	ND					
4. Technical Capacity – Program Management and Subrecipient Oversight	ND					
5. Technical Capacity – Project Management	ND					
6. Transit Asset Management	ND					

Review Area	Finding	Deficiency Code(s)		Corrective Action(s)	Response Due Date(s)	Date Closed
		Code	Description			
7. Satisfactory Continuing Control	ND					
8. Maintenance	ND					
9. Procurement	ND					
10. Disadvantaged Business Enterprise	ND					
11. Title VI	ND					
12. Americans with Disabilities Act (ADA) – General	ND					
13. ADA – Complementary Paratransit	ND					
14. Equal Employment Opportunity	ND					
15. School Bus	ND					
16. Charter Bus	ND					
17. Drug-Free Workplace	ND					
18. Drug and Alcohol Program	ND					
19. Section 5307 Program Requirements	ND					
20. Section 5310 Program Requirements	This section only applies to recipients that receive Section 5310 funds directly from FTA; therefore, the related requirements are not applicable to the review of North Central Texas Council of Governments Triennial Review.					
21. Section 5311 Program Requirements	This section only applies to recipients that receive Section 5311 funds directly from FTA; therefore, the related requirements are not applicable to the review of North Central Texas Council of Governments Triennial Review.					
22. Public Transportation Agency Safety Plan	ND					
23. Cybersecurity	This section only applies to recipients that operate rail fixed guideway public transportation systems; therefore, the related requirements are not applicable to the review of North Central Texas Council of Governments Triennial Review.					

The metrics used to evaluate whether a recipient is meeting the requirements for each of the areas reviewed are: Deficient (D)/Not Deficient (ND)/Not Applicable (NA)

## II. Review Background and Process

### 1. Background

The United States Code, Chapter 53 of Title 49 (49 U.S.C. 5307(f)(2)) requires that “At least once every 3 years, the Secretary shall review and evaluate completely the performance of a recipient in carrying out the recipient’s program, specifically referring to compliance with statutory and administrative requirements...” The FTA performs this Triennial Review in accordance with its procedures (published in FTA Order 9010.1B, April 5, 1993).

The Triennial Review includes a review of the recipient’s compliance in 23 areas. The basic requirements for each of these areas are summarized in Section IV. The FTA contracts with experienced Reviewers to lead and conduct the Triennial Reviews, in partnership with the staff of the regional office.

This report presents the findings from the Triennial Review of the recipient. The review concentrated on procedures and practices employed since the recipient’s previous Triennial Review in 2019; however, coverage was extended to earlier periods as needed to assess the policies in place and the management of award funds. The specific documents reviewed and referenced in this report are available at the FTA’s region 6 office or the recipient’s office.

### 2. Process

The Triennial Review includes a pre-review assessment, a desk review and scoping meeting with the FTA regional office, and a site visit to the recipient’s location. Due to the [COVID-19 relief funds](#) received through the Coronavirus Aid, Relief, and Economic Security Act of 2020 (CARES), Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA), and American Rescue Plan Act of 2021(ARP). The FTA also requested that the recipient share if and/or how it suspended, deviated from, or significantly updated or altered its transit program due to the public health emergency

The fiscal year (FY) 2023 process began with the regional office transmitting a notification of the review and a Recipient Information Request (RIR) to the recipient on December 2, 2022, indicating a review would be conducted. While the recipient prepared its response to the RIR, the regional office and review team conducted a scoping meeting on February 16, 2023. Regional office staff provided electronic files as necessary to the Reviewers who also accessed recipient information in the FTA electronic award management (TrAMS) and oversight (OTrak) systems. Following the desk review and scoping meeting, the reviewer(s) and the recipient corresponded and exchanged information and documentation in preparation for the virtual site visit. Prior to the virtual site visit, the Reviewer sent to the recipient on July 30, 2023 an agenda package indicating the issues that would be discussed, records to be reviewed, and interviews to be conducted. The virtual site visit to North Central Texas Council of Governments occurred from July 18, 2023 (entrance conference) to August 10, 2023 (exit conference).

The virtual site visit portion of the review began with an entrance conference, at which the

Reviewers and regional staff discussed the purpose of the Triennial Review and the review process. The Reviewers conducted additional interviews and reviewed documentation to evidence the recipient's compliance with FTA requirements.

### 3. Metrics

The metrics used to evaluate whether a recipient is meeting the requirements for each of the areas reviewed are:

- Not Deficient (ND): An area is considered not deficient if, during the review, nothing came to light that would indicate the requirements within the area reviewed were not met.
- Deficient (D): An area is considered deficient if any of the requirements within the area reviewed were not met.
- Not Applicable (NA): An area can be deemed not applicable if, after an initial assessment, the recipient does not conduct activities for which the requirements of the respective area would be applicable.

### **III. Recipient Description**

#### **1. Organization**

The North Central Texas Council of Governments (NCTCOG) has been a designated recipient of FTA funds since 2005. The NCTCOG is a voluntary association of, by, and for local governments; and was established to assist local governments in planning for common needs, cooperating for sound regional development. NCTCOG's purpose is to strengthen both the individual and collective power of local governments and to help them recognize regional opportunities, eliminate unnecessary duplication, and make joint decisions.

NCTCOG serves a 16-county region of North Central Texas, which is centered on the two urban centers of Dallas and Fort Worth. The population of the region is approximately 7 million persons. NCTCOG has over 236 member governments including 16 counties, numerous cities, school districts, and special districts.

NCTCOG's Executive Board, composed of 17 locally elected officials, and one ex-officio non-voting member of the legislature, is the policy-making body for all activities undertaken by the Council of Governments, including program activities and decisions, regional plans, and fiscal and budgetary policies. The Board is supported by technical, study, and policy development committees and a professional staff headed by the Executive Director. The Executive Board is the fiduciary agent to the MPO, while the Regional Transportation Council (RTC) is the policy body to the MPO.

NCTCOG does not operate transit service. However, the agency provides funding, manages procurement activities, and performs oversight for subrecipients that operate transit service.

NCTCOG is the designated recipient for federal transit funding in the Dallas-Fort Worth-Arlington (DFWA) and Denton-Lewisville (DL) Urbanized Areas (UZAs) for the Enhanced Mobility of Seniors and Individuals with Disabilities, New Freedom, Job Access Reverse Commute, and Urbanized Area Formula Programs not served by existing local transit authorities in Dallas, Fort Worth, and Denton, Texas. As the designated recipient, NCTCOG is responsible for coordinating and allocating federal funds to transit providers in the region, coordinating subrecipient transit providers' annual program of projects, conducting oversight and monitoring activities to ensure subrecipient compliance with federal requirements, and identifying strategic projects to implement based on the regional public transportation coordinated plan, Access North Texas. In this role, NCTCOG is also responsible for developing and sponsoring a group Transit Asset Management (TAM) plan for its subrecipients.

#### **2. Award and Project Activity**

Below is a list of North Central Texas Council of Governments' open awards at the time of the review.

Award Number	Award Amount	Year Executed	Description
TX-2016-034-00	\$1,387,735	2016	NCTCOG FY2016 Section 5339 Grant
TX-2017-068-00	\$400,442	2017	NCTCOG FY17 Section 5339 Grant
TX-2017-073-02	\$2,247,618	2019	NCTCOG FY 2017 Section 5310 Grant
TX-2019-027-01	\$1,934,844	2020	NCTCOG Partial FY18 Sec 5310 Grant
TX-2019-034-01	\$6,437,992	2020	NCTCOG FY 2018 Section 5307 Grant
TX-2020-051-00	\$1,581,000	2020	FY 19 STBG (FHWA Flex Fund Transfer) - NCTCOG - North Central Texas Regional Transit Travel Survey
TX-2020-080-01	\$2,989,588	2021	NCTCOG FY2019 Section 5310 Grant
TX-2020-086-01	\$11,000,000	2022	FY20 STBG (FHWA Flex Fund Transfer) - NCTCOG- Dallas to Fort Worth High Speed Transportation Connections Study
TX-2020-087-00	\$10,776,382	2020	NCTCOG FY 2020 Sec 5307 CARES Act Grant Operating & Mobility Management
TX-2021-036-01	\$3,174,618	2022	NCTCOG FY2020 Section 5310 Grant
TX-2021-051-00	\$3,238,188	2021	NCTCOG FY2020 Section 5307 Grant: Planning and Subrecipient Public Transportation - Capital and Operating
TX-2022-060-00	\$800,000	2022	NCTCOG FY2021 5309 TOD Pilot Program: DART Silver Line Regional Rail Stations Planning Study
TX-2022-073-00	\$25,000,000	2022	FY2020 BUILD (Lapsing Funds) - The North Texas Multimodal Operations, Velocity, Efficiency, and Safety Program
TX-2022-078-00	\$1,236,959	2022	NCTCOG FY2021 Section 5310 Grant Admin & 3rd Party Contract
TX-2023-018-01	\$635,549	2023	NCTCOG FY 2021 Sec 5307 ARP Act Grant Operating Assistance

North Central Texas Council of Governments received Supplemental Funds for operating assistance in award numbers TX-2020-087-00. This is not North Central Texas Council of Governments first time receiving operating assistance from the FTA.

### Projects Completed

In the past few years, North Central Texas Council of Governments completed the following noteworthy projects:

- Completed a comprehensive update to Access North Texas, the region's coordinated public transit-human services transportation plan. The updated plan included public outreach, involvement, and assessment of transportation needs in the 16-county region. (Non-FTA funded)

- Developed and implemented oversight and monitoring procedures for subrecipients receiving FTA program funds through NCTCOG (FTA funded)
- Completed the Cooperative Transit Vehicle Camera Systems Procurement on behalf of 4 Section 5307 subrecipients. Equipment was ordered, tested, and installed on subrecipient vehicles. (FTA funded)
- Implemented Strategic Partnerships Funding Program, formerly the call for Projects, that included the award of approximately \$1.26M in Enhanced Mobility of Seniors and Individuals with Disabilities Program to pilot services in Cedar Hill and Duncanville. (FTA funded)
- Completed pilot of the MyRide North Texas 2.0, a regional mobility management program to improve the coordination of transportation services and expand travel navigation as part of the Innovative Coordinated Access and Mobility 2018 Grant Program. (FTA funded)
- Completed three comprehensive transit planning and implementation plans for study areas in Southern Dallas County, Tarrant County and Collin County. Each of the studies performed an independent transit needs assessment and strategic implementation plan focused on areas not included in existing transit authority service areas. (FTA funded)
- Implemented regional Public Transportation Safety Plan safety performance measures. (FTA funded)
- Restructured North Central Texas Regional Vanpool Program to ensure consistency and minimize confusion across the region. (Non-FTA funded)
- Completed the DART Red and Blue Line Corridors Transit Oriented Development (TOD) Planning Study. The study provided recommendations for overcoming barriers to TOD in these DART corridors; evaluated TOD sidewalk and bicycle first/last mile needs; made TOD parking study findings and recommendations; and documented TOD resident, business, and employee survey findings and analysis. (FTA funded)
- Purchased two-Dodge minivans
- Installed 20 new bus shelters and benches to be placed at specified stops along the Hammond/Ponchatoula bus routes, along with trash receptacles for the Ponchatoula route.

### **Ongoing Projects**

North Central Texas Council of Governments is currently implementing the following noteworthy projects:

- Program administration, project implementation, grant management and program oversight for all subgrantees who receive funds through the Bus and Bus Facilities Program, Congestion Mitigation and air Quality Improvement Program, Enhanced Mobility of Seniors and Individuals with Disabilities Program, Job Access/Reverse Commute Program, New Freedom Program and the Urbanized Area Formula Program. (FTA funded)

- NCTCOG also performed above tasks with emergency assistance funding including the Coronavirus Aid, Relief, and Economic Security (CARES) Act and the American Rescue Plan (ARP) Act of 2021. (FTA funded)
- Issued the first three work orders of the 2021 Cooperative Vehicle Procurement. Thirty-four vehicles have been ordered and are expected to be delivered in Summer 2023. (FTA funded)
- Implementation of the FY21 Areas of Persistent Poverty Grant awarded to NCTCOG to engage residents and stakeholders in Fort Worth's 76104 zip code to identify transit solutions that connect residents to healthy food, healthcare, affordable housing, jobs, and other needs. (FTA funded)
- Execution of the FY21 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) discretionary grant awarded to NCTCOG to implement mobility enhancements to and within the Southern Dallas Inland Port. (FTA funded)
- Development of a comprehensive guide for planning and strategic implementation of mobility hubs at college and university campuses around the region. When concluded, the study will produce a regional mobility hub catalog, serving as a guiding document to regional campuses and produce a Mobility Hub report of one of the region's largest campuses to be adapted as a guide for other colleges and universities in the North Central Texas region. (Non-FTA funded)
- Development of a transit planning and implementation plan for Denton County. This study is performing an independent transit needs assessment and strategic implementation plan focused on areas not included in existing transit Denton County Transportation Authority service areas. (FTA funded)
- Development of a transit planning and implementation plan for a combined study area within Eastern Dallas County, Kaufman County and Rockwall County. Like previous studies, this study is also performing an independent transit needs assessment and strategic implementation plan focused on areas not included in existing transit Dallas Area Rapid Transit service areas. (Non-FTA funded)
- The 2020 North Central Texas Regional On-Board Survey, postponed to 2022-2023 by the Covid-19 Pandemic, is a project to collect travel pattern data, trip purpose and mode, fare information, and demographic data from transit users of fixed routes and on-demand service of Dallas Area Rapid Transit, Denton County Transportation Authority, Fort Worth Transportation Authority d/b/a Trinity Metro, and Arlington Via. FTA and local Funds are used for project management, survey instrument development, sampling plan development, pilot test, data collection, quality assurance/quality control, data expansion, and development of a final report and visualization. (FTA funded)
- The Dallas-Fort Worth High-Speed Transportation Connections Study, initiated in 2020, seeks to environmentally clear a high-speed transportation corridor between Fort Worth and Dallas to connect to other planned high-speed transportation systems in the state. This study is split into two phases. Phase 1 was an alternative analysis of high-speed modes and alignments between the two cities. Phase 2 efforts include conceptual and preliminary engineering of a preferred alignment and environmental analysis and



documentation through the National Environmental Policy Act (NEPA) process. (FTA funded)

- NCTCOG is conducting a comprehensive review and strategic assessment of its subrecipients transit accounting models including effectiveness of controls, compliance with policies and procedures and analysis of cost allocations plans. Results from the review will support investment in updated accounting software, additional staff resources and other needs as identified. (FTA funded)
- Implementation of the Transit Oriented Development (TOD) Silver Line Regional Rail Stations Planning Study to review existing conditions; conduct parking study of existing parking demand for station area neighborhoods; analyze bicycle and pedestrian first/last mile infrastructure need; and review land use build out. (FTA funded)
- Implementation of the North Texas Multimodal Operations, Velocity, Efficiency, and Safety (NT MOVES) Program under the Better Utilizing Investment to Leverage Development (BUILD) discretionary grant program. The project will enhance regional railroad capacity: double-track portions of the Trinity Railway Express (TRE) and implement ClearPath™ technology throughout the regional rail system. (FTA funded)

## **Future Projects**

North Central Texas Council of Governments plans to pursue the following noteworthy projects in the next three to five years:

- Conduct biannual cycles of Transit Strategic Partnership Program, consistent with RTC policies, to evaluate projects and award funds from two FTA programs: Urbanized Area Formula Program for Job Access/Reverse Commute projects and the Enhanced Mobility of Seniors and Individuals with Disabilities Program. (FTA funded)
- Will continue to assist regional transit authorities and our subrecipients with addressing service expansion as population growth continues by creatively utilizing existing federal funds and identifying additional sources of federal and non-federal funding sources. (FTA funded)
- Work orders 4 and 5 of the 2021 Cooperative Vehicle Procurement are expected to be issued in 2023. (FTA funded)
- NCTCOG will kick off two additional Cooperative Vehicle Procurements in 2024 and 2025. (FTA funded)
- NCTCOG will release a Request for Proposals in 2024 for a Cooperative Fuel Procurement for small transit providers. (FTA funded)
- The Improved Bicycle/ Pedestrian Routes to Rail & Transit Technology Upgrades will fund construction of approximately 30 miles of missing sidewalk in the half-mile radius of DART's 8th & Corinth, Morrell, Illinois, and Kiest Stations in south Dallas. It will also extend the Cedar Crest Trail approximately 1.5 miles, and improve transit

accommodations with new technology, upgrades, and safety features at nearby bus stops on DART bus routes and near light rail stations. (FTA funded)

## **IV. Results of the Review**

### **1. Legal**

Basic Requirement: The recipient must promptly notify the FTA of legal matters and additionally notify the USDOT Office of Inspector General (OIG) of any instances relating to false claims under the False Claims Act or fraud. Recipients must comply with restrictions on lobbying requirements.

Finding: During this Triennial Review of Triennial Review of North Central Texas Council of Governments, no deficiencies were found with the FTA requirements for Legal.

### **2. Financial Management and Capacity**

Basic Requirement: The recipient must have financial policies and procedures; an organizational structure that defines, assigns and delegates fiduciary authority; and financial management systems in place to manage, match, and charge only allowable costs to the award. The recipient must conduct required Single Audits, as required by 2 CFR part 200, and provide financial oversight of subrecipients.

Finding: During this Triennial Review of Triennial Review of North Central Texas Council of Governments, no deficiencies were found with the FTA requirements for Financial Management and Capacity.

### **3. Technical Capacity – Award Management**

Basic Requirement: The recipient must report progress of projects in awards to the Federal Transit Administration (FTA) and close awards timely.

Finding: During this Triennial Review of Triennial Review of North Central Texas Council of Governments, no deficiencies were found with the FTA requirements for Technical Capacity – Award Management.

### **4. Technical Capacity – Program Management & Subrecipient Oversight**

Basic Requirement: States must document and follow a public involvement process for the development of the long-range statewide transportation plan and State Transportation Improvement Program (STIP). Designated recipients of Sections 5310, 5311, and 5339 funds must develop and submit a State Management/Program Management Plan to the FTA for approval. Recipients must enter into an agreement with each subrecipient, obtain required certifications from subrecipients, report in the Federal Funding Accountability and Transparency Act Subaward Reporting System (FSRS) on subawards, and ensure subrecipients comply with the terms of the award.

Finding: During this Triennial Review of Triennial Review of North Central Texas Council of Governments, no deficiencies were found with the FTA requirements for Technical Capacity – Program Management & Subrecipient Oversight.

## **5. Technical Capacity – Project Management**

Basic Requirement: The recipient must implement the FTA-funded projects in accordance with the award application, the FTA Master Agreement, and applicable laws and regulations using sound management practices.

Finding: During this Triennial Review of Triennial Review of North Central Texas Council of Governments, no deficiencies were found with the FTA requirements for Technical Capacity – Project Management.

## **6. Transit Asset Management**

Basic Requirement: Recipients must comply with 49 CFR part 625 to ensure public transportation providers develop and implement transit asset management (TAM) plans.

Finding: During this Triennial Review of Triennial Review of North Central Texas Council of Governments, no deficiencies were found with the FTA requirements for Transit Asset Management.

## **7. Satisfactory Continuing Control**

Basic Requirement: The recipient must ensure that FTA-funded property will remain available and used for its originally authorized purpose throughout its useful life until disposition.

Finding: During this Triennial Review of Triennial Review of North Central Texas Council of Governments, no deficiencies were found with the FTA requirements for Satisfactory and Continuing Control.

## **8. Maintenance**

Basic Requirement: Recipients must keep federally-funded vehicles, equipment, and facilities in good operating condition. Recipients must keep Americans with Disabilities Act (ADA) accessibility features on all vehicles, equipment, and facilities in good operating order.

Finding: During this Triennial Review of Triennial Review of North Central Texas Council of Governments, no deficiencies were found with the FTA requirements for Maintenance.

## 9. Procurement

Basic Requirement: The non-Federal entity must use its own documented procurement procedures which reflect applicable State, local, and tribal laws and regulations, and conform to applicable Federal law and the standards identified in 2 CFR Part 200. State recipients can use the state's overall policies and procedures. When applied to Federal procurements, those policies and procedures must still be compliant with all Federal requirements as applied to non-state recipients. The flexibility afforded by 2 CFR Part 200 should not be misconstrued as absolving a state from Federal requirements. For example, the FTA does not require each State DOT to have policies and procedures separate from the state education department.

Finding: During this Triennial Review of Triennial Review of North Central Texas Council of Governments, no deficiencies were found with the FTA requirements for Procurement.

## 10. Disadvantaged Business Enterprise (DBE)

Basic Requirement: Recipients must comply with 49 CFR Part 26 to ensure nondiscrimination in the award and administration of USDOT-assisted contracts. Recipients also must create a level playing field on which DBEs can compete fairly for USDOT-assisted contracts.

Finding: During this Triennial Review of Triennial Review of North Central Texas Council of Governments, no deficiencies were found with the USDOT requirements for DBE.

## 11. Title VI

Basic Requirement: The recipient must ensure that no person shall, on the grounds of race, color, or national origin, be excluded from participating in, or be denied the benefits of, or be subject to discrimination under any program or activity receiving Federal financial assistance without regard to whether specific projects or services are federally funded. The recipient must ensure that all transit services and related benefits are distributed in an equitable manner.

Finding: During this Triennial Review of Triennial Review of North Central Texas Council of Governments, no deficiencies were found with the FTA requirements for Title VI.

## 12. Americans with Disabilities Act (ADA) – General

Basic Requirement: Titles II and III of the Americans with Disabilities Act of 1990 provide that no entity shall discriminate against an individual with a disability in connection with the provision of transportation service. The law sets forth specific requirements for vehicle and facility accessibility and the provision of service, including complementary paratransit service.

Finding: During this Triennial Review of Triennial Review of North Central Texas Council of Governments, no deficiencies were found with the USDOT requirements for ADA – General.

### 13. ADA – Complementary Paratransit

Basic Requirement: Under 49 CFR 37.121(a), each public entity operating a fixed-route system shall provide paratransit or other special service to individuals with disabilities that is comparable to the level of service provided to individuals without disabilities who use the fixed-route system. “Comparability” is determined by 49 CFR 37.123-37.133. Requirements for complementary paratransit do not apply to commuter bus, commuter rail, or intercity rail systems.

Finding: During this Triennial Review of Triennial Review of North Central Texas Council of Governments, no deficiencies were found with the USDOT requirements for ADA – Complementary Paratransit.

### 14. Equal Employment Opportunity

Basic Requirement: The recipient must ensure that no person in the United States shall on the grounds of race, color, religion, national origin, sex, age or disability be excluded from participating in, or denied the benefits of, or be subject to discrimination in employment under any project, program or activity receiving Federal financial assistance under the Federal transit laws.

Finding: During this Triennial Review of Triennial Review of North Central Texas Council of Governments, no deficiencies were found with the FTA requirements for Equal Employment Opportunity.

### 15. School Bus

Basic Requirement: Recipients are prohibited from providing school bus service in competition with private school bus operators unless the service qualifies and is approved by the FTA Administrator under an allowable exemption. Federally-funded equipment or facilities cannot be used to provide exclusive school bus service.

Finding: During this Triennial Review of Triennial Review of North Central Texas Council of Governments, no deficiencies were found with the FTA requirements for School Bus.

### 16. Charter Bus

Basic Requirement: Recipients are prohibited from using the FTA-funded equipment and facilities to provide charter service that unfairly competes with private charter operators. Recipients may operate charter only when the service meets a specified exception defined in rule.

Finding: During this Triennial Review of Triennial Review of North Central Texas Council of Governments, no deficiencies were found with the FTA requirements for Charter Bus.

## 17. Drug Free Workplace Act

Basic Requirement: Recipients are required to maintain a drug free workplace for all award-related employees; report any convictions occurring in the workplace timely; and have an ongoing drug free awareness program.

Finding: During this Triennial Review of Triennial Review of North Central Texas Council of Governments, no deficiencies were found with the FTA requirements for Drug-Free Workplace Act.

## 18. Drug and Alcohol Program

Basic Requirement: Recipients receiving Section 5307, 5309, 5311, or 5339 funds that have safety-sensitive employees must have a drug and alcohol testing program in place for such employees.

Finding: During this Triennial Review of Triennial Review of North Central Texas Council of Governments, no deficiencies were found with the FTA requirements for Drug and Alcohol Program.

## 19. Section 5307 Program Requirements

Basic Requirement: Recipients must participate in the transportation planning process in accordance with FTA requirements and the metropolitan and statewide planning regulations.

Recipients shall develop, publish, afford an opportunity for a public hearing on, and submit for approval, a program of projects (POP).

Recipients are expected to have a written, locally developed process for soliciting and considering public comment before raising a fare or carrying out a major transportation service reduction.

For fixed-route service supported with Section 5307 assistance, fares charged to seniors, persons with disabilities or an individual presenting a Medicare card during off peak hours will not be more than one half the peak hour fares.

Finding: During this Triennial Review of North Central Texas Council of Governments, no deficiencies were found with the FTA requirements for Section 5307 Program Requirements.

## 20. Section 5310 Program Requirements

Basic Requirement: Recipients must expend Section 5310 funds on eligible projects that meet the specific needs of seniors and individuals with disabilities. Projects selected for funding must be included in a locally developed, coordinated public transit-human services transportation plan. Recipients must approve all subrecipient leases of Section 5310-funded vehicles. Leases of

Section 5310-funded vehicles must include required terms and conditions. Either the recipient or subrecipient must hold the title to the leased vehicles.

This section only applies to recipients that receive Section 5310 funds directly from FTA; therefore, the related requirements are not applicable to the review of North Central Texas Council of Governments Triennial Review.

## **21. Section 5311 Program Requirements**

Basic Requirement: States must expend Section 5311 funds on eligible projects to support rural public transportation services and intercity bus transportation.

This section only applies to recipients that receive Section 5311 funds directly from FTA; therefore, the related requirements are not applicable to the review of North Central Texas Council of Governments Triennial Review.

## **22. Public Transportation Agency Safety Plan (PTASP)**

Basic Requirement: Recipients must comply with the Public Transportation Agency Safety Plan (PTASP) regulation (49 CFR Part 673) to ensure public transportation providers develop and implement an Agency Safety Plan (ASP).

Finding: During this Triennial Review of Triennial Review of North Central Texas Council of Governments, no deficiencies were found with the FTA requirements for PTASP Requirements.

## **23. Cybersecurity**

Basic Requirement: Recipients that operate rail fixed guideway public transportation systems must certify compliance with the requirements for establishing a cybersecurity process under 49 U.S.C. § 5323(v), a new subsection added by the National Defense Authorization Act for Fiscal Year 2020, Pub. L. 116-92, § 7613 (Dec. 20, 2019).

This section only applies to recipients that operate rail fixed guideway public transportation systems; therefore, the related requirements are not applicable to the review of North Central Texas Council of Governments Triennial Review.



## V. Summary of Findings

Review Area	Finding	Deficiency Code(s)		Corrective Action(s)	Response Due Date(s)	Date Closed
		Code	Description			
1. Legal	ND					
2. Financial Management and Capacity	ND					
3. Technical Capacity – Award Management	ND					
4. Technical Capacity – Program Management and Subrecipient Oversight	ND					
5. Technical Capacity – Project Management	ND					
6. Transit Asset Management	ND					
7. Satisfactory Continuing Control	ND					
8. Maintenance	ND					
9. Procurement	ND					
10. Disadvantaged Business Enterprise	ND					
11. Title VI	ND					
12. Americans with Disabilities Act (ADA) – General	ND					
13. ADA – Complementary Paratransit	ND					
14. Equal Employment Opportunity	ND					

Review Area	Finding	Deficiency Code(s)		Corrective Action(s)	Response Due Date(s)	Date Closed
		Code	Description			
15. School Bus	ND					
16. Charter Bus	ND					
17. Drug-Free Workplace	ND					
18. Drug and Alcohol Program	ND					
19. Section 5307 Program Requirements	ND					
20. Section 5310 Program Requirements	This section only applies to recipients that receive Section 5310 funds directly from FTA; therefore, the related requirements are not applicable to the review of North Central Texas Council of Governments Triennial Review.					
21. Section 5311 Program Requirements	This section only applies to recipients that receive Section 5311 funds directly from FTA; therefore, the related requirements are not applicable to the review of North Central Texas Council of Governments Triennial Review.					
22. Public Transportation Agency Safety Plan	ND					
23. Cybersecurity	This section only applies to recipients that operate rail fixed guideway public transportation systems; therefore, the related requirements are not applicable to the review of North Central Texas Council of Governments Triennial Review.					

The metrics used to evaluate whether a recipient is meeting the requirements for each of the areas reviewed are: Deficient (D)/Not Deficient (ND)/Not Applicable (NA)

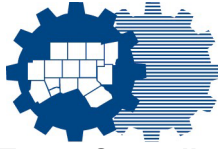
## VI. Attendees

Name	Title	Phone Number	E-mail Address
<b>North Central Texas Council of Governments</b>			
Shannon Steveson	Senior Program Manager, Transit Management & Planning	817-608-2304	sstevenson@nctcog.org
Michael Morris	Director	817-608-2304	mmorris@nctcog.org
<b>FTA</b>			
Chevonne Madison	Transportation Program Specialist	817-978-0550	chevonne.madison@dot.gov
Layana George	Financial Analyst	817-978-0555	layana.george@dot.gov
<b>Contractor</b>			
Ketnah Parchment	Reviewer	267-817-9113	kparchment@miconsult.net
Ayomide Komolafe	Reviewer	267-817-9127	akomolafe@miconsult.net

# NCTCOG EXECUTIVE BOARD ATTENDANCE

## June 2023 - May 2024

[illegible]



**North Central Texas Council of Governments**

**2023- 2024 NCTCOG Executive Board Calendar**

Regular Meetings start at **12:45 pm** unless otherwise posted  
Meeting Location: CenterPoint II, 616 Six Flags Drive, Arlington, Texas

<b>December 21, 2023</b>	<i>Cancelled</i>
<b>January 25, 2024</b>	Executive Board Meeting – NCTCOG Offices
<b>February 22, 2024</b>	Executive Board Meeting – NCTCOG Offices
<b>March 28, 2024</b>	Executive Board Meeting – NCTCOG Offices
<b>April 25, 2024</b>	Executive Board Meeting – NCTCOG Offices
<b>May 23, 2024</b>	Executive Board Meeting – NCTCOG Offices
<b>June 14, 2024</b>	<i>GENERAL ASSEMBLY</i>
<b>June 27, 2024</b>	Executive Board Meeting – NCTCOG Offices
<b>July 25, 2024</b>	Executive Board Meeting & NCTCOG Foundation Meeting – NCTCOG Offices
<b>August 22, 2024</b>	Executive Board Meeting – NCTCOG Offices
<b>September 26, 2024</b>	Executive Board Meeting – NCTCOG Offices
<b>October 24, 2024</b>	Executive Board Meeting – NCTCOG Offices
<b>November 21, 2024</b>	Executive Board Meeting – NCTCOG Offices
<b>December 19, 2024</b>	Executive Board Meeting – NCTCOG Offices