



North Central Texas Council of Governments

SUMMARY

Pollution Prevention Task Force

Wednesday, November 6th, 2019

9:30 a.m., Tejas Conference Room B

NCTCOG Offices, CPIII

600 Six Flags Drive, Arlington, TX 76011

1. **Welcome and Introductions.**

DISCUSSION

2. **FY17-18 Project Update.** NCTCOG will provide the group an update for each video along with a corresponding screening of the draft videos.

NCTCOG staff screened for the group the Pollution Prevention training videos that are completed, or near completion. This includes *Introduction: What Can We Do*, *Fleet Maintenance & Material Handling*, *Streets & Drainage Maintenance*, and *Construction Activities & Land Disturbances*. Following a screening of the videos and a discussion on suggested edits, the video scripts for *Construction Activities & Land Disturbances*, *Parks & Ground Maintenance*, and *Solid Waste Management* were reviewed for any final comments and edits. It was suggested that with some entities going paperless and towards digital records, it would be beneficial to capture in both the video script and footage electronic Safety Data Sheets. NCTCOG staff then provided the group with a list of all pending shots and scenes needed to finish producing the final videos and requested volunteers to assist in the collection of them.

3. **FY19 Project Update.** NCTCOG will provide a status update to the group on the project.

Brian Geck, NCTCOG, provided the group a demonstration of the new online training portal for the training videos that is in development and requested input from the group on any additional features they would like to see or need. A request that will be incorporated into the final design is to add the quiz *score* to the final step of the training before being submitted by the user. The anticipated completion date for the training portal to be live and ready for use is by mid-December. The training portal will be housed on the NCTCOG website and made available to the group by a direct link given to Regional Stormwater members. The remaining training videos will be added to the online training portal as they are completed.

4. **Site Tour/Mock Inspection.** The Task Force will discuss potential sites for a Site Tour/Mock Inspection for FY20.

NCTCOG requested a volunteer to host a Site Tour and Mock Inspection in 2020. Julie Winchell, City of Cleburne, volunteered to host at their transfer station pending approval from city staff and group willingness to drive to Cleburne. NCTCOG staff will work on coordinating details with Julie prior to the next meeting.

OTHER BUSINESS AND ROUNDTABLE DISCUSSION

5. **Roundtable.** Members share what is happening in their communities.

Cleburne: The Texas Department of State Health Services (TDSHS) is out doing audits. Even though in Texas, cities do not fall under OSHA regulations, they still came around to the City of Cleburne for an audit. Be sure that all safety training and documentation is updated, and all employees are trained should they continue to move around the region auditing at cities. The TCEQ Landfill Division is doing landfill audits now which appears to be a new initiative or, at the very least, something that has not been done in a very long time. Make sure that staff know where the books are and where appropriate documentation is located in the books. There is a new General Permit out for Water Treatment Plants so have been reading up on that and the water discharges from water treatment plants. There is a new chapter on sludge codes and rules that was written so have been reading up on those and they are worth everyone taking a look at.

Carrollton: Working on their annual report that is due to TCEQ soon.

Mansfield: Waiting on Phase 2 MS4 Permit to be approved by TCEQ.

6. **Next Meeting Date.** TBD

The next meeting will be held in the Spring of 2020, after the final two training videos are completed. An exact date will be determined later and communicated to the group.

7. **Adjournment.**

If you have questions regarding the meeting or agenda items, contact Crysta Guzman at (817) 695-9107 or cguzman@nctcog.org. Thank you!

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Barbara Bradford at (817) 695-9231 or bbradford@nctcog.org at least 72 hours in advance of the meeting. Reasonable accommodations will be made to assist your needs.



Stormwater Pollution Prevention Task Force

Wednesday, November 06, 2019
9:30 a.m., Tejas Conference Room B

MEMBER SIGN IN SHEET

NAME	SIGNATURE	REPRESENTS
Robert Berndt		Tarrant County
Paula Breysacher		City of Garland
Randy Bright	<i>Randy Bright</i>	City of Colleyville
Ross Brookbank		City of Bedford
Mitchell Carpenter		City of Burleson
Cale Chapman		City of Lewisville
Shawn Cheairs		Town of Addison
Esther Chitsinde		DFW Airport
Teressa Cooper	<i>Teressa Cooper</i>	City of Fort Worth
Gayle Copening		City of Richardson
Elijah Dorminy		City of Irving
Jimmy Duvall		City of Azle
Moss Fennell		NTTA
Heather Firn		City of Plano
Brigette Gibson		City of Arlington
Marissa Glass		City of White Settlement
Becca Grassl-Petersen	<i>Becca Grassl-Petersen</i>	Tarrant County
Gary Harsley	<i>Gary Harsley</i>	City of Dalworthington Gardens
Perry Harts		City of Frisco
Tad Heimburger	<i>Tad Heimburger</i>	DART
James House	<i>James House</i>	City of Prosper
Bennett Howell		City of Benbrook
Megan Iancu		City of Southlake
Devan Jones	<i>DEVAN JONES</i>	City of Carrollton
Jerry Joslin		City of Hurst
Gregg Kidd	<i>Gregg Kidd</i>	City of Cedar Hill

Tisha Lane		City of Richardson
Jodie Ledat		City of University Park
Eric Mason		City of Fort Worth
Teri McBride		City of Richardson
Cindy Mendez		City of Grand Prairie
Heather Merchant		City of Plano
Amitis Meshkani		NTTA
Gregory Moss		City of Grapevine
William Nahas		City of Allen
Krista Pender		City of Carrollton
Zach Peterson		City of Denton
Muhammad Rafique		DFW Airport
Chandani Rana		City of Grand Prairie
Brent Redd		City of Irving
Howard Redfearn		City of Mansfield
Echo Rexroad		City of Plano
Ryan Rives		City of Bedford
Rebecca Sales		City of Mansfield
Jeff Shiflet		City of Irving
Donny Shubert		Dallas Zoo Management Inc.
Karen Stafford-Brown		Town of Edgecliff Village
Ron Sullivan		City of Forney
Janice Tower		City of Richardson
Mendie White		City of Lewisville
Julie Winchell	present @h	City of Cleburne
Duy Vu		City of Cedar Hill

