



North Central Texas Council of Governments ▪ Emergency Preparedness Department

Regional Emergency Preparedness Advisory Committee (REPAC)
Transportation Council Room
August 7, 2024 / 10:00 AM – 12:00 PM
Meeting Notes

Opening Remarks

Chairs

Roll Call

NCTCOG Staff

Approval of Meeting Notes

Committee Members

- **February 2024**

- **Motion:** Donna Insixiengmay made a motion to approve the February 1, 2024, REPAC meeting notes, Tonya Hunter 2nd the motion. The motion carried.

- **May 2024**

- **Motion:** Chase Wheeler made a motion to approve the May 16, 2024, REPAC meeting notes, Samantha Taylor 2nd the motion. The motion carried.

Business Items

- **REPAC Handbook Update**

Justin Cox, NCTCOG

- After Action Review Committee (AARC) meeting held April 11. Recommended changes to the REPAC Handbook:
 - o Pages 14,17 - CCP is now Community Preparedness Program (CPP).
 - o Page 6, Section B - Allows County and urban area seats to be filled outside of the nomination period. It will still go through REPAC and EPPC for final approvals.
 - o Page 7, Section C – Ensures Urban area seat nominations are accepted from vacant Urban area city.
 - o Page 9, Section H – Ensures handbook aligns with the Open Meeting Acts.
 - o Page 12, Section G – Changes made to reflect current scoring process.
- **Motion:** Tonya Hunter made a motion to approve the REPAC Handbook changes, Antoine Dooley 2nd the motion. The motion carried.

- **2025 Potential SHSP Carve Out Projects**

- o **NCTCOG EP Planning Project**

Maribel Martinez, NCTCOG

- \$437,000 Regional Planning (Does not include 5% M&A)
- \$400,000 Staffing & Fringe (decrease ~\$55,000 from GY24)
- \$37,000 Other (total decrease of \$27,000 since GY23)
- \$15,000 COG Travel
- 2 NHSC (\$5000) / 1 EMAT (\$1000) / 3 TEMC (\$4500) / In region (\$500)
- CERT Conference, SWIC, THIRA, OOG Travel, Other as deemed appropriate
- \$10,000 Listservs & Computer Software
- \$5,000 Office Supplies & Printing
- \$4,000 Cell Phone
- 3 - 100% & MiFi (1)
- \$3,000 Meeting Space for Regional Workshops, Meetings, Trainings
- Irish commended COG for the progress it has made.
- Samantha hopes that the cost of living is considered with this budget proposal.
- **Motion:** Chase Wheeler made a motion to approve the NCTCOG EP Planning Project, Michaela Sandefer 2nd the motion. The motion carried.

- **2026 FIFA World Cup After Action Report (AAR)**

Irish Hancock, Arlington

- The goal is to have an AAR after the World Cup.
- This is something that we've done in the past as a region for the Superbowl where we've used SHSP funds to do a regional AAR for the commands. In the past, the EMWG submitted the AAR and were allowed to submit less projects on behalf of the region. Maybe we need to look at it a different way. We need a regional After-Action Report (AAR). We can do a carveout from the overall region.
- Estimated cost: \$250K.
- Cody would like to look at possibly contracting with universities as well as vendors.
- Travis wanted to know, was it valuable to have an AAR from the Superbowl? Cody replied yes.

- Bryan want to know will this be a part of the exercise. Irish replied yes.
- Kwa Heri stated that the Superbowl AAR was extremely beneficial.
- Chase wanted to know if there was a GY timeline. Justin replied yes there will be.
- Tonya wants to know how we know we are in the ballpark of cost to fund this project if a vendor has not been selected, and do we need to establish a ballpark figure. Justin replied that based on history, the \$250K should cover the vendor's expenses.
- Marcie wanted to know if Irish would be opposed to writing this project so that any remaining funds after the AAR is conducted could go toward filling gaps identified in the AAR. Irish agreed.
- Justin will meet with the RAC, FEMA, and vendors to have a better ballpark figure by October 30th meeting.
- Shawna wanted to know if we could seek additional funding from FEMA should we exceed the not to exceed amount? Irish replied there may be an opportunity to do so.
- Samantha wanted to know historically has it been seen successful to allocate unused AAR funds to fill the gaps from an AAR? Marcie said that they will let us use it for training.
- Chase recommends looking at other opportunities of funding such as the RAC.
- **Motion:** Scott Forster made a motion to approve the FIFA World Cup AAR as a Regional Carveout project and to include private vendors and universities, and any remaining funds will go toward filling the gaps identified in the AAR, not to exceed \$350K, Travis Houston 2nd the motion. The motion carried.
- **Other Ideas for Carve-out Projects for 2025**
 - None
- **REPAC Nominations**
 - Parker County - Michael Baldwin, City of Weatherford
 - Tarrant County - William Wessel
 - City of Arlington - Irish Hancock
 - CPP - Cassandra Wallace, City of Dallas
 - EGRT - David Allen, City of Roanoke
 - Pub Ed - Laura Sifuentes, City of Dallas
- **Motion:** Antoine Dooley made a motion to approve the REPAC Nominations, Tonya Hunter 2nd the motion. The motion carried.
- REPAC Vice Chair Vote
 - Samantha Taylor, Denton County
- **Motion:** Michaela Sandefer made a motion to approve Samantha Taylor as REPAC Vice Chair, Donna Insixiengmay 2nd the motion. The motion carried.
- **REPAC Proposed 2025 Meeting Dates**
 - February 6, 2025
 - May 8, 2025
 - August 7, 2025
 - October 30, 2025
- **Motion:** Travis Houston made a motion to approve the proposed REPAC meeting dates, Bryan Hatfield 2nd the motion. The motion carried.
- **Approval for REPAC Chairs to Approve the Regional THIRA/SPR on Behalf of REPAC**
 - Approval for REPAC Chairs to approve the THIRA & SPR on behalf of REPAC
- **Motion:** Bryan Hatfield made a motion to approve the REPAC chairs to approve the THIRA & SPR on behalf of REPAC, Samantha Taylor 2nd the motion. The motion carried.

Discussion Items

- Tentative GY25 SHSP Timeline
 - **August**
 - All Month - Working Groups meet
 - 8/7 - REPAC Meeting (Present & vote on carve out projects, present grant timeline, vote in new REPAC members)
 - **September**
 - All Month -Working Groups meet
 - 9/12 - EPPC Meeting (REPAC members approved & funding committee sign-up)
 - 9/25 - Project Assistance Workshop
 - **October**
 - 10/11 - Projects due in COG Portal
 - 10/16 – Homeland Security Grants 101 training
 - 10/18 - PowerPoints due to COG for the REPAC Scoring meeting
 - 10/25 - Project Packet sent out for REPAC scoring
 - 10/30 – REPAC Scoring Meeting – Tonya wanted to know if the working groups will submit their training projects or will T&EWG submit it for them.

- **November**
- 11/15 - EPPC Funding Meeting
- **December**
- 12/5 - EPPC Meeting (Approve Priority Funding List)
- 12/5 – Release Priority and Funding Allocations to region
- 12/9 - Egrants Opens
- **January**
- Second meeting with EPPC funding if we get grant guidance.
- **February**
- 2/6 - REPAC Meeting
- 2/6 - Egrants Close – Tentative
- 2/20 – Executive Board Meeting (Approve Priority Funding List)
- **Special Events Data Call**
 - Due date to Amanda Everly is August 30, 2024
 - All red columns must be completed.
 - There is a 30-minute Q&A session on Thursday, August 7 @9:30am via MS Team
 - Submit Events from Dec 1, 2024 – Nov 30, 2025
 - Under Contributing Agency Type, please choose the State/Territory in dropdown
 - We encourage you to turn in your Special Events for the year.
 - Chase wants to know can we hold the jurisdictions accountable for how they submit their Special Events. Cody replied that due to requirements, there are variables to make it unenforceable.
 - Amanda will provide a list of submittals.
- **TEMAC Updates**
 - No updates – there will be TDEM updates to come out of changes in the future.
- **Grant Dashboard & Project Update**
 - EMWG - Trailers have come in. – Making progress
 - Interop – RCIP Phase 2 almost complete. Conferences being identified for 2024 and 2025.
 - CCP – Equipment ordered and awaiting delivery.
 - Pub Ed – Granted an extension to utilize extra funding to sustain website for another year.
 - T&E – Submitting invoices as they are received
 - USAR – Trainings will happen in the next couple of months – more progress to come.
 - Fusion – CIKR analyst position completed. DVE equipment ordered.
 - EOD – Making progress
 - SWAT – Making progress
 - Hazmat – No issues – making progress.
 - PWERT – spent all of their funding. No issues.
 - Chase wants to add the SERI projects to the Dashboard
- **Cyber/EOC/Fusion Workshop & TTX Update**
 - Workshop:
 - August 15, 2024, 8:30 am – 4:30 pm, Ruthe Jackson Center, 3113 S. Carrier Pkwy, Grand Prairie, TX
 - **Tabletop**
 - Oct 8: 1-4 pm
 - Oct 9: 9 am-12 pm
 - Oct 10: 9 am-12 pm
- **Metro X Update**
 - FEMA National Exercise Program is on board
 - Current Timeline:
 - September 26: Concept & Objectives Meeting Part III
 - October 31: Initial Planning Meeting with FEMA NEP and Vendor
 - RFP will be completed and NLT the end of next week
 - Scoring and interviews in September
 - Final approval on October 24 Executive Board meeting
- **Recognition of Irish Hancock**

Upcoming Events

UAS Working Group Meeting	Aug 8, 2024
2025 Special Events Data Call Q&A (Hosted by COG)	Aug 8, 2024
Hazmat Working Group Meeting	Aug 13, 2024
Cyber/EOC/Fusion Workshop, Grand Prairie (Ruthe Jackson Center)	Aug 15, 2024
Community Preparedness Program (CPP) Working Group Meeting	Aug 21, 2024
SWAT Working Group Meeting	Sept 6, 2024
Emergency Preparedness Planning Council (EPPC) Meeting	Sept 12, 2024
Texas Association of Regional Councils (TARC)	Sept 18-19, 2024
Public Education Working Group	Sept 19, 2024
Metro X C&O Part III Meeting	Sept 26, 2024
Cyber/EOC/Fusion TTX	Oct 6, 7, 8, 2024
Metro X Initial Planning Meeting	Oct 31, 2024
IAEM Annual Conference, Colorado Springs, CO	Nov 15-21, 2024

NCTCOG Updates

Committee/Public Comment

Adjournment

Useful Links

[Regional Emergency Management Portal](#)

[Upcoming Regional Training & Exercises](#)

[Upcoming Meeting Calendar](#)

Next Meeting:

REPAC Scoring Meeting

October 30, 2024

9:00 AM – 12:00 PM

Transportation Council Room, NCTCOG