Regional Emergency Preparedness Advisory Committee (REPAC) Meeting
Transportation Council Room
February 1, 2024 / 10:00 AM – 12:00 PM

Opening Remarks   Chairs

Roll Call   NCTCOG Staff

Approval of Meeting Notes   Committee Members
- August 2023
- November 2023

Business Items
- SERI Grant Prioritization
- REPAC Nominations

Discussion Items
- 2024 SHSP Projects
- AARC Meeting
- THIRA/SPR/RIP
- NSGP Scoring
- Regional Service Excellence Awards
- State and Local Cybersecurity Grant Program
- Grant Dashboard & Project Update

Upcoming Events

Urban Area Working Group Meeting	February 1, 2024
REM Meeting	February 2, 2024
Training & Exercise Working Group Meeting	February 12, 2024
CASA Meeting	February 14, 2024
Hazmat Working Group Meeting	February 15, 2024
Emergency Management Working Group Meeting	February 22, 2024
EMAT Symposium; San Marcos, TX	March 3-6, 2024
Active Shooter Response Summit; Dallas, TX	March 6-7, 2024
Texas Emergency Management Conference, Fort Worth, TX	May 28-31, 2024

NCTCOG Updates

Committee/Public Comment

Adjournment

Useful Links
[Regional Emergency Management Portal](#)
[Upcoming Regional Training & Exercises](#)
[Upcoming Meeting Calendar](#)

Next Meeting:
REPAC Meeting
May 9, 2024
10:00 AM – 12:00 PM
NCTCOG

Mission: Enhancing lasting partnerships and proactive Emergency Preparedness initiatives through advocacy, communication, and collaboration.

Regional Emergency Preparedness Advisory Committee (REPAC)
Meeting Transportation Council Room
August 3, 2023 / 10:00 AM – 12:00 PM
Meeting Notes

Opening Remarks   Chairs

Roll Call   NCTCOG Staff
Quorum was met.

Approval of Meeting Notes   Committee Members
> **Motion:** Sean Parker made a motion to approve the May 2023 meeting notes, Chase Wheeler 2nd the motion. The motion carried.

Business Item
- We are removing the SME seats and replacing them with working groups seats. The REPAC seats nominations are EOD, Fusion, UAS, and Training and Exercise. Palo Pinto Co. is a new representative and has nothing to do with the working groups.
Motion: Randy Renois made a motion to approve the new working group seats, Randall Gurney 2nd the motion. The motion carried.

  Introduction of the new working groups representation:
  - Malcolm McLaughlin from Collin County representing Fusion.
  - Brian Couture from the City of Hurst representing EOD.
  - Lee Richardson from the City of Sachse representing UAS.
  - Tonya Hunter from the City of Midlothian representing Training & Exercise.

- **Approve GY24 Timeline**
  - The timeline was moved up due to Christmas.
  - September 27th – Grant Assistance Workshop
  - October 13th – Enter projects into COG Portal.
  - October 25th - Pre-scoring packets sent out.
  - November 1st – REPAC Scoring meeting
  Motion: Robert Medford made a motion to approve the GY24 Timeline, Kwa Heri Harris 2nd the motion. The motion carried.

- **Approve GY24 NCTCOG Planning Project**
  - Carveout Projects
    - Regional Planning - asking for $498,000, (increase $33,000)
      - Staffing & Fringe - $455,000 (increase $55,000)
  - Other - $43,000 (decrease of $17,000)
    - COG Travel - $13,500 (cut $7,000)
    - Listserv and Computer Software - $10,000
    - Office Supplies and Printing - $5,500
    - Cell Phone - $5,000
    - Meeting Space for Regional Meetings, Workshops, and Trainings - $9,000 (cut $10,000)
  Motion: Randy Renois made a motion to accept as a Carve-out project, Sean Hughes 2nd the motion. The motion carried.

- **Approve Changes to REPAC Handbook**
  - Updates to the REPAC Handbook structure
  - Updates to the REPAC Scoring process
  - Delete the timeline and incorporate important dates throughout the document where needed.

  Motion: Michaela Sanderfer made a motion to approve the changes to the REPAC Handbook, Rodney Smith 2nd the motion. The motion carried.

- **Approve 2024 REPAC Meeting Dates**
  - Thursday, February 1, 2024, 10:00 am – 12:00 pm
  - Thursday, May 9, 2024, 10:00 – 12:00 pm
  - Thursday, August 8, 2024, 10:00 – 12:00 pm
  - REPAC Scoring Meeting - Wednesday, October 30, 2024, 9:00 am – 12:00 pm

  Motion: Sean Hughes made a motion to approve the changes to the REPAC Handbook, Michaela Sandefer 2nd the motion. The motion carried.

Discussion Items
- Grants Dashboard & Project Update
  - Each working group has access to their individual dashboard.
  - Working groups can see previous grants on their dashboard.
  - We no longer have the opportunity to move money from one project to another. We need to be sure to spend all of the money that is allocated. We can no longer sweep and reallocate. The OOG stopped sweeping last quarter.
  - OOG will reallocate as they see fit.
- GY23 SHSP Allocations
  - Actual amounts may vary.
  - Total 2023 SHSP Allocation Amount - (Requested Amount - $1,947,844) – OOG Allocation: $1,500,000. We received an additional $48,000 for the DVE project.
  - Some of the OOG rules changed; LE went from 30% to 35%. This was done after our scoring. We had to make some adjustments with getting Law Enforcement percentage up to 35%.
  - The National Priorities changed with the addition of the requirement. We had six priorities, five were required. The only one not required was Cyber Security.
  - The OOG collected DVE and Cyber Security projects as competitive at the state level. We had no control over how to rate them.
- DHS Special Events Data Call
  - We have a short turn-a-round.
  - Special Events Data Call officially opened August 1st and closes September 11th.
  - FEMA does not require any changes this year.
  - Events must occur between December 1, 2023, and November 30, 2024.
  - Amanda has downloaded last year's spreadsheet that includes bids and sent it out to the jurisdiction for updates. The EMC may need to send the spreadsheet to individuals for updates.
  - All spreadsheets must be submitted to Amanda Everly by August 28th. This gives us 2 weeks to compile all of the data and get it uploaded into the HSIN portal by September 11th.
  - There is no minimum criteria.
  - Submit as many events as possible.

- Pilot CI/KR Assessment Program
  - The State has been working on the Pilot CIKR Assessment Program for a year.
  - The State is trying to figure out a Tier system.
  - The State did a demo of the program they are trying to roll-out and is wanting to use a DHS gateway that CISA has developed.
  - They have developed a questionnaire that is submitted into the DHS gateway.
  - They would like us to submit a minimum of 10 sites in the system to provide feedback and experience how the questionnaire works.
  - They are looking for volunteers. We can work together to get the questionnaire submitted.
  - We will send out a sign-up sheet and schedule some virtual meetings.

Other Items
NTTRAC Updates – No one present to give updates.
TDEM – Sarah Haak provided updates.

NCTCOG Updates
Upcoming training courses are being posted on the listservs.
Candice Forsyth's position was posted, and we have made a selection. Justin Cox was selected as Emergency Preparedness Specialist for Emergency Preparedness

Committee/Public Comments

Irish Hancock – World Cup 2026 Updates

Adjournment

Useful Links
Regional Emergency Management Portal Upcoming Regional Training & Exercises Upcoming Meeting Calendar

Next Meeting:
REPAC Scoring Meeting
November 1, 2023
10:00 AM – 12:00 PM
NCTCOG

Regional Emergency Preparedness Advisory Committee (REPAC)
NCTCOG / Transportation Council Room
November 1, 2023 / 9:00 AM – 12:00 PM
Scoring Meeting Notes

Opening Remarks	Chairs

Roll Call	NCTCOG Staff

Conflict of Interest	NCTCOG Staff

SHSP Scoring Instructions and Guidelines   NCTCOG Staff
- Only Members and Alternates can rank the Scoring Ballot.
- There are 16 projects to rank.
- You can rank 1 – 16 (prioritizing).
- Working groups have 5 minutes per project to present. Ten minutes if you have 2 projects.
- Ballots were passed out.

Business Items
Approval of the SPR and RIP - GY2024 SHSP Projects
- **Motion:** Tonya Hunter made a motion for the REPAC Chairs to approve the SPR and RIP on behalf of REPAC - GY2024 SHSP Projects, Chase Wheeler 2nd the motion. The motion carried.

PROJECTS

- **Pub Ed**   Brad Kavanaugh, City of Garland
                                                                   Donna Insixiengmay, City of Waxahachie
    - PSA – Outdoor Warning Sirens Education (1) $25,000
    - Materials – Promotional Items: Emergency Supply Kit/Print $14,000
    - Website Maintenance – Hosting, Domain, Video Renewal $4,000
    - **Total Project Budget:**   **$43,000**

- **Training & Exercise**   Tonya Hunter, City of Midlothian
    - Training – Regional Training Courses (NIMS) $45,000
    - Planning – Stakeholder Travel for Training and Conferences $25,000
    - Training / Project Supplies – Instructor and Printing $5,000
    - **Total Project Budget:**   **$75,000**

- **Emergency Management (2 Projects)**   Eric Hutmacher, Denton County
    - Project 1 - FAC/FRC Trailer $110,000
    - Project 2 - Animal Shelter Trailer $95,000
    - **Total Project Budget:**   **$205,000**

- **SWAT**   Chris Bissonnette, SWAT
    - Communication Headsets, Push-to-Talk, and Other Needed Radio Accessories for the remaining of the jurisdictions that need to be funded:
      Mesquite $30,000
      Net Cast – HEB and Grapevine $50,000
      Irving $50,000
      Carrollton $50,000
      Waxahachie $50,000

Richardson $50,000
Total Project Budget: **$280,000**

- **EOD (2 Projects)**   Eddie Rose, Mesquite Fire
  - Project 1 - Slash and Go Training and Equipment $375,200
  - Project 2 – Pyrotechnic Training / Render Safe Course $52,500
    Total Project Budget: **$427,700**

- **Hazmat**   Lt. Cordona, Dallas Fire
  - Hotzone Conference (70) $57,470
  - CBRNe Summit USA (70) $81,410
    Total Project Budget: **$138,880**

- **Fusion/Intel**   Malcom McLaughlin, NTFC
  - CI/KR Analyst Salary $41,200
    Total Project Budget: **$72,484**

- **Interoperable Communications**   Matt Marolla, City of Midlothian
  - TXICC/TXMTUG/TXSWIC (Min 2 / Max 5) $1,800 / $4,500
  - TDEM/TXSWIC (Min 2) $2,200
  - National APCO/MTUG (Min 2 / Max 5) $4,200 / 10,500
  - COMEX/Central States Exercise (Min 2 / Max 5) $2,000 / $5,000
    Total Project Budget: **$10,200 / $22,200**

- **Regional Citizen Corp**   Cassandra Wallace, City of Dallas
  - Printing, Binding, and Storage $41,200
  - ICS/CERT Field Ops Guides Set-up and Shipping $7,500
  - Credentialing System $500
  - Basic Training Kits for Regional Check-out $3,000
  - Moulage Replenishment for Regional Team $2,000
  - Moulage for General Check-out (No training) $3,000
  - Bar-Code System $300
  - CERT National Conference $8,000
  - PPE for Volunteer Actors for FSE $700
    Total Project Budget: **$66,200**

- **USAR (METRO-X)**   Ed Saldivar, Arlington Fire
  - Conference/Training, Services Exercise/Training $26,450
  - Contractor/Consultant, Services (Exercise) $400,000
  - Project Supplies, Training Props & Other Supplies $129,000
    Total Project Budget: **$555,450**

- **Cyber**   Cody Powell, Wise County
  - Physical Hardware Key (Equipment) $89,250
    Total Project Budget: **$89,250**

- **PWERT**   Ed Balderas, City of Rowlett
  - Project One – Vehicle Interdiction Trailer (4) $68,816 / $275,264
  - Project Two Part One – Dynamic Message Board (2) $32,000 / $64,000
  - Project Two Part Two – Portable Light Tower (2) $20,000 / $40,000
    Total Project Budget: **$379,264**

Comments

- REPAC members listened to the project presentations, reviewed them, prioritized them, and submitted their ballots for scoring.

Adjournment