

**North Central Texas Council of Governments
North Texas Freight Terminal Electrification 2020 Call for Projects**

Application Instructions

Submission Instructions

Applications with altered language or forms will be void. Program requirements and eligibility criteria are explained in the North Texas Freight Terminal Electrification 2020 Call for Projects (CFP) Guidelines. Applicants should review this section before completing this application and will have to certify that they read and understand on the "Certifications and Assurances" portion of the application.

Submit a hard copy Application and all needed attachments by 5 p.m. on the deadline date. Applications received after that time will **be considered with applications submitted for the next application deadline.** **Applications received after 5 p.m. on the final deadline will not be considered and will be returned unopened.** **This hard copy submittal with original "wet" signatures will count as the official submittal and must be mailed or delivered to the following address by 5 p.m. Central Time on the appropriate deadline:**

**North Central Texas Council of Governments
Transportation Department
North Texas Freight Terminal Electrification 2020 Call For Projects
Attention: AQ Grants
616 Six Flags Drive
Arlington, TX 76011**

In addition to the hard copy submittal, NCTCOG is requesting electronic submission of the Application and all needed attachments to aggrants@nctcog.org. Electronic **only** submissions will **not** be evaluated. Faxed applications will **not** be accepted.

Applicants are strongly encouraged to also email online applications to AQGrants@nctcog.org in advance to facilitate preliminary review by NCTCOG staff.

Application Deadline: Rolling deadline with applications reviewed and evaluated on a competitive, first-come, first-served basis every three months. The first application deadline is January 8, 2021 with application deadlines continuing every three months until all funds awarded or until **February 1, 2023.** ~~Final application deadline reached. Final deadline for NCTCOG to have submitted applications "in hand" is 5 p.m. on April 9, 2021 October 8, 2021.~~

In accordance with Regional Transportation Council (RTC) bylaws, late applications will not be accepted. Applications must be received "in hand" by NCTCOG staff to be considered submitted. Supplemental information which is material to the application will not be accepted after the application deadline. All applicants are encouraged to submit in advance of the application deadline to allow time for NCTCOG staff to review for completeness. Non-material omissions will not constitute an incomplete application.

Staff Contact Information

Huong Duong
Air Quality Planner
Email: hduong@nctcog.org

Jason Brown
Principal Air Quality Planner
Email: jbrown@nctcog.org

Application Checklist

Please use the following steps to ensure that the application submittal process is complete. All documents are available online through www.nctcog.org/aqfunding.

- ☐ Step 1: Review Guidelines
- ☐ Step 2: Submit an Online Intent to Submit Form (optional)
- ☐ Step 3: Submit an Online Risk Assessment Questionnaire
- ☐ Step 4: Submit a completed and signed Application including Part 1, Part 2, and Part 3

Updated: **November 22, 2021**

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Part 1 – Applicant Information

Applicant Profile			
Applicant Legal Name <i>(for contracting purposes):</i>			
<i>First</i>	<i>Middle</i>	<i>Last</i>	
Mailing Address for Payments and Correspondence:			
<i>Street Address</i>			
<i>City</i>	<i>State</i>	<i>Zip Code</i>	
Physical Address:			
<i>Street Address</i>			
<i>City</i>	<i>State</i>	<i>Zip Code</i>	
Applicant DUNS Number:			
<i>This number will be required upon rebate award. If your entity does not already have a DUNS number, you can request one for free at http://fedgov.dnb.com/webform. If you have not yet received a DUNS number, enter the date the number was requested.</i>			
<i>DUNS Number</i>			
Official Address Associated with DUNS Number:			
<i>Street Address</i>			
<i>City</i>	<i>State</i>	<i>Zip Code</i>	
Entity's Employers Identification Number (EIN#)			
<i>If your entity does not have an EIN number, you can read about the process at www.irs.gov/business.</i>			
<i>EIN Number</i>			
Project Contact			
Project Contact Name <i>(the individual managing project implementation):</i>			
<i>First</i>	<i>Middle</i>	<i>Last</i>	
Title:			
Phone Number:		Email Address:	
Mailing Address:			
<i>Street Address</i>			
<i>City</i>	<i>State</i>	<i>Zip Code</i>	
Authorized Official			
Authorized Official Name <i>(must be an individual who is authorized to enter into an agreement with NCTCOG for project implementation):</i>			
<i>First</i>	<i>Middle</i>	<i>Last</i>	
Title:			
Phone Number:		Email Address:	
Mailing Address:			
<i>Street Address</i>			
<i>City</i>	<i>State</i>	<i>Zip Code</i>	

Private Sector Applicants Only

Is your entity certified as a Minority Owned Business Enterprise (MBE) or Woman Owned Business Enterprise (WBE)? (If yes, please attach documentation)

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Part 2 – Project Information

Project Summary		
Please indicate the number of each type of activity included in this application:	Electrified Parking Spaces (EPS): <i>(eligible for up to 30% federal funding)</i>	
	Electric Power Monitoring Equipment: <i>(one per applicant, eligible for up to 30% federal funding)</i>	
	Electric Power Kits: <i>(eligible for up to 30% federal funding)</i>	
Total number of activities submitted: _____		
Project Location: (Include full address)		
<i>Street Address</i> _____		
<i>City</i> _____	<i>State</i> _____	<i>Zip Code</i> _____
Location Description: _____		
Briefly described your entity's plan to implement your project activity. Include selection process, estimated timelines, and any other procedures used to ensure implementation of project activity.		
Name of EPA-verified EPS System Provider to be used: <i>(system provider must be from the list on https://www.epa.gov/verified-diesel-tech/smartway-verified-list-idling-reduction-technologies-irts-trucks-and-school to be eligible for funding, and must be used to reduce idling from refrigerated trucks and trailers used for freight purposes)</i> _____		
Estimated Annual Hours of Use for the System per truck <i>(include all connections/spaces to be installed; provide justification for estimate of use):</i> _____		
What is the average annual number of refrigerated trucks and trailers that use the facility? <i>(Provide documentation i.e. annual reports, activity logs, etc.)</i> _____		
Total project cost: <i>(include all Proposed Activities)</i> _____		
Total amount of rebate requested: _____		
What sources were used to develop the cost estimate for this project? <i>(at least one external source of information must be referenced)</i> _____		
Approximately how much time is needed to complete implementation of your project? _____		
Have any of the proposed activities already been completed?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Which proposed activities and how many have already been completed? _____		

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Feasibility

Describe your company's prior experience with EPS systems, including any prior installations owned/operated by your organization. _____

Describe your company's past experience utilizing grant funds, including funding source, awarding agency, and ultimate result of the project. _____

How will you optimize utilization of the installed EPS system? *(That is, how will you ensure that once installed, drivers will use the system to reduce idling?)* _____

How will you measure kilowatt/hours of use at the EPS system? *Note that kilowatt/hours of use must be reported to NCTCOG in order to ensure emissions reduction objectives are being met through idle reduction.* _____

As diesel prices fall, use of EPS systems typically falls as companies/drivers have less incentive to reduce idling to conserve fuel. How will you ensure that even during period of low diesel prices, the systems will be used? _____

Describe your entity's business model to ensure financial solvency and competitiveness of installed EPS facilities in the event of low diesel prices. _____

Do you have the authority to make modifications to this facility building and property? *If you do not own the facility building and property, please provide documentation that you have authorization to make modifications.*

- ☐ Yes
☐ No

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Part 3 – Certifications and Assurances

Certifications and Assurances

"I read, understand, and agree with the terms of the NCTCOG North Texas Freight Terminal Electrification 2020 Call for Projects Guidelines. I hereby certify that, to the best of my knowledge and belief, all information provided in this application and attachments is true and correct. I further certify that I have read the complete application after all forms and information were completed. I agree with the information provided, and the date provided below is the date I signed the form.

I understand that I am formally submitting an application on behalf of the applicant for rebate funding and am authorized to do so. I also understand that submission of an application is not a guarantee of funding and that rebate award are subject to the availability of funds.

In addition, I understand that prior to incorporating these forms and information into an agreement, the data and information may be revised by the NCTCOG for accuracy and that my acceptance of an agreement will constitute agreement with those revisions. In addition, I acknowledge that emissions reductions provided by each Activity shall be used by the NCTCOG to meet air quality requirements and goals, and that I may not utilize emissions reductions to satisfy other air quality commitments for the duration of the Activity Life unless otherwise agreed to by NCTCOG."

Signature: _____ Date: _____

Printed Name: _____

Title: _____

Third- Party Preparation

Was this application substantially completed or otherwise prepared by a third party, including a consultant, dealer, or other person not employed by the applicant? ☐ Yes ☐ No

If yes, I certify that I have read the complete application after all forms and information were completed. I agree with the information provided, and the date provided below is the date I signed the form. Failure to sign the application or signing it with a false statement may make the submitted offer or any resulting contracts voidable.

Applicant Signature: _____ Date: _____

Title: _____

Third- Party Preparer's Information

Name: _____

Title: _____

Company Name: _____

Phone Number: _____