

## NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS EXECUTIVE BOARD MEETING

Minutes — June 26, 2025

Transportation Council Room | 616 Six Flags Drive | Arlington, Texas

The NCTCOG Executive Board meeting was conducted as a videoconference meeting that was live broadcast at <https://nctcog.swagit.com/live>. The presiding officer, President Johnson, was present at the physical location, 616 Six Flags Drive, Arlington, Texas, which was open to the public during all open portions of the meeting.

President Johnson called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 1:00 pm on June 26, 2025. Todd Little took attendance and determined that a quorum was physically present.

### **Members of the Board Present:**

- |                         |                     |
|-------------------------|---------------------|
| 1. Victoria Johnson     | 9. Gary Hulsey      |
| 2. Jennifer Justice     | 10. Clay Jenkins    |
| 3. Brandon J. Huckabee  | 11. Cara Mendelsohn |
| 4. Christopher Boedeker | 12. Bobbie Mitchell |
| 5. David Bristol (V)    | 13. Tim O'Hare      |
| 6. Carlos Flores        | 14. Kameron Raburn  |
| 7. T.J. Gilmore         |                     |
| 8. Rick Horne           |                     |

### **Members of the Board Absent:**

1. Chris Hill
2. Bowie Hogg
3. Mitch Little

### **Members of the Staff Present:**

Todd Little, Monte Mercer, Susan Alvarez, Tim Barbee, Doni Green, Michael Morris, Maribel Martinez, Phedra Redifer, Randy Richardson, Jerri Watson, Ken Kirkpatrick, James Powell, Michael Bort, Tom McLain, Dan Kessler, Emily Beckham, April Leger, Jennifer Oliver, Kelly Schmidt, Brendon Wheeler, Lori Clark, Jessie Shadowens-James, Glynnis Woolridge

### **Visitors Present:**

Rob Barthen, GrantWorks

### **REGULAR SESSION**

### **PUBLIC COMMENT ON AGENDA ITEMS**

President Johnson opened the meeting for public comment and asked if there was anyone present wishing to speak. There being no one, she proceeded with the meeting.



## **CONSENT AGENDA ITEMS:**

Items 1 - 8 were posted on the agenda as Consent Items.

**Item 1 Approval of Minutes**

**Item 2 Resolution Authorizing Contracts for Enterprise Resource Planning Consultancy Services**

Board authorization was requested to enter into contractual agreements with selected vendors for Enterprise Resource Planning (ERP) consultancy services through the North Central Texas Council of Governments' TXShare cooperative purchasing program. The contracts are set for a five-year term and will provide a range of services, including:

- Maintenance, repair, and modification of ERP infrastructure – Category 1
- Support for ERP system research and implementation preparation – Category 2
- Implementation or replacement of ERP systems - Category 3
- Review and documentation of business processes and process flows – Category 4
- ERP system upgrades and migrations (on-premises to cloud, and vice versa) – Category 5
- Consultancy services not originally outlined in the request for proposals (RFP) – Category 6

Vendors being recommended are:

- ALINEDS, LLC for Categories 1 & 4
- Avero Advisors LLC for Categories 2, 3, & 4
- BerryDunn, LLC for Categories 2, 3, 4, 5 & 6
- Cherry Bekaert Advisory LLC for All Categories
- Crowe LLP for All Categories
- ERP Analysts, Inc. for All Categories
- Gartner, Inc. for Categories 2, 3, 4 & 6
- GHD Inc. for Categories 2, 4 & 6
- GNC Consulting, Inc. for Categories 1, 3, 4, 5, & 6
- Kastech Solutions LLC for All Categories
- Plante & Moran, PLLC for Categories 1, 2, 3, 4 & 6
- Premier Consulting & Integration, LLC for Categories 1, 2, 3, 5 & 6
- Resource Integrators, LLC for All Categories
- Sciens LLC for Categories 1, 2, 3, 4 & 6

**Item 3 Resolution Authorizing Contract for Electronic Invoicing & Reporting Software**

Board authorization was requested to enter into a five-year contractual agreement with US Intellwake, LLC for Electronic Invoicing & Reporting Software services through the North Central Texas Council of Governments TXShare cooperative purchasing program. This new agreement replaces the current TXShare contract, which expires at the end of June, and will be available for use by all members of the TXShare cooperative. The contract ensures continuity of services and provides ongoing access to reliable invoicing and reporting solutions for participating entities.

**Item 4 Resolution Approving Emergency Preparedness Planning Council (EPPC) Bylaws Update**

This item was pulled from the Consent Agenda for Individual Consideration by Councilmember Justice.



- Item 5      Resolution Authorizing New Alliance Workforce Center Lease**  
 Board authorization was requested to execute a one-year lease agreement with Metroport Chamber for approximately 170 square feet of space for the property located at 381 W. Byron Nelson Blvd in Roanoke, Texas. The monthly lease cost, not to exceed \$915, includes base rent, utilities, janitorial services, Wi-Fi, access to building amenities, and fully furnished office spaces. This new location will serve as a replacement for the Workforce Solutions for Tarrant County (WSTC) Alliance Opportunity Center, which expired on May 31, 2025. NCTCOG's real estate broker, Avison Young, conducted a market analysis and confirmed that the proposed lease terms are consistent with current market rates. The location's proximity to the growing Alliance area, co-location with a Chamber partner, and short-term lease align with strategic efforts to modernize workforce center operations and maintain adaptability in response to federal funding dynamics. This lease was recommended for approval by the Executive Committee of the North Central Texas Workforce Development Board on June 17, 2025.
- Item 6      Resolution Authorizing Agreements with Denton County and Johnson County for the Maintenance Pilot Program for Safety**  
 This item was pulled from the Consent Agenda for Individual Consideration by Councilmember Horne.
- Item 7      Resolution Authorizing Agreement with PACCAR Leasing Company for the North Texas Diesel Emissions Reduction Project Call for Projects**  
 Board authorization was requested to enter into an agreement with PACCAR Leasing Company for participation in the North Texas Diesel Emissions Reduction (NTDER) Call for Projects. The agreement includes up to \$360,017 in Environmental Protection Agency (EPA) funds (not to exceed 45% of project costs) and approximately \$440,020 in local contributions (at least 55% of project costs). The project will support the replacement of one diesel vehicle with a zero-emission vehicle. PACCAR Leasing Company will provide the required local match. The initiative supports air quality improvement and noise reduction goals. The Regional Transportation Council approved funding for this project at its June 12, 2025, meeting. Approximately \$1.2 million in funding remains available for future NTDER projects.
- Item 8      Resolution Authorizing Regional Transportation Council Local Funds Backstop for Regional Air Quality Initiatives Program**  
 Board authorization was requested to utilize up to \$300,000 in Regional Transportation Council (RTC) Local funds as transitional bridge funding to support continued staff activities for the RTC's Regional Air Quality Initiatives Program. The funding is necessary due to a delay in executing a new agreement with the Texas Department of Transportation (TxDOT) for Transportation Improvement Program Project #11694.1. The RTC approved the use of these funds at its June 12, 2025, meeting to ensure uninterrupted program operations until the FY2025 agreement is finalized and funding is received.

Upon a Motion by Commissioner Mitchell (seconded by Councilmember Flores), the Board unanimously approved the Consent Agenda Items as posted with the exception of Items 4 and 6.

**ITEMS FOR INDIVIDUAL CONSIDERATION:**

- Item 4      Resolution Approving Emergency Preparedness Planning Council (EPPC) Bylaws Update**

This item was pulled from the Consent Agenda for Individual Consideration by Councilmember Justice.

Maribel Martinez, Director of Emergency Preparedness, presented the updated Emergency Preparedness Planning Council (EPPC) Bylaws for Board approval. The EPPC serves as an advisory to the NCTCOG Executive Board and is responsible for providing policy direction and oversight functions to enhance the development and maintenance of a coordinated, integrated regional approach to emergency management planning and response systems.

Councilmember Justice requested clarification regarding a section marked in red, questioning whether any participating counties had lost representation. Ms. Martinez confirmed that the red text was a formatting error and assured the Board that no counties lost any Council seats.



Exhibit: 2025-06-04-EP

Upon a Motion by Councilmember Justice (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 6 Resolution Authorizing Agreements with Denton County and Johnson County for the Maintenance Pilot Program for Safety**

This item was pulled from the Consent Agenda for Individual Consideration by Councilmember Horne.

Board authorization was requested to enter into contractual agreements with Denton and Johnson counties for participation in the Maintenance Pilot Program for Safety. Each county is eligible to receive up to \$1,500,000 in Regional Transportation Council (RTC) funds, with no local match required. The program is designed to accelerate roadway safety improvements in small cities, rural communities, and unincorporated areas. NCTCOG will serve as the fiscal agent and administer the program, assisting with the identification and prioritization of maintenance needs. Counties will be responsible for implementing the improvements, and NCTCOG will monitor outcomes to evaluate safety impacts. Expansion to additional counties may be considered based on program performance.

In response to a question from Councilmember Horn regarding mileage and life expectancy, Mr. Morris stated that the pilot program will cover a couple hundred miles and is expected to have a life cycle of less than two years. The pilot will serve as a study to collect data over this period, including fatality rate metrics. If successful, the program may evolve into a more traditional design-build approach.

Exhibit: 2025-06-06-TR

Upon a Motion by Commissioner Mitchell (seconded by Judge Jenkins), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 9 Resolution Endorsing *Mobility 2050: The Metropolitan Transportation Plan for North Central Texas* and Associated 2025 Transportation Conformity**

Michael Morris, Director of Transportation, requested Board endorsement of *Mobility 2050: The Metropolitan Transportation Plan for North Central Texas* (Mobility 2050), along with the *2025 Transportation Conformity*, both of which were approved by the Regional Transportation Council (RTC) on June 12, 2025. Mobility 2050 represents a financially constrained, long-range, multimodal strategy that guides the allocation of federal and state transportation funds across the region. The plan was developed through extensive collaboration with NCTCOG staff, transportation partners, elected officials, and the public, and adheres fully to federal nondiscrimination requirements to ensure equitable outcomes.

In accordance with NCTCOG's Public Participation Plan, draft recommendations and analytical findings were made publicly available prior to RTC adoption. The Executive Board's endorsement of the *2025 Transportation Conformity* analysis affirms that implementation of Mobility 2050 and the 2025–2028 Transportation Improvement Program will not result in new violations of the 2008 or 2015 8-Hour Ozone National Ambient Air Quality Standard (NAAQS), nor will it increase the frequency or severity of such violations or hinder timely achievement of the standards. The conformity determination is based on the most current Environmental Protection Agency (EPA) approved emissions estimation model and demonstrates consistency with both current and historical motor vehicle emissions budgets, as well as timely execution of Transportation Control Measures specified in the approved State Implementation Plans.

During the meeting, Councilmember Mendelsohn raised several pertinent questions regarding the responsiveness of the emissions modeling framework to technological advancements, such as the increasing prevalence of electric vehicles (EV). Mr. Morris acknowledged that the EPA's current model incorporates static assumptions about EV adoption rates, which may not reflect actual regional trends. He indicated that local EV usage is likely outpacing federal projections, potentially leading to overestimated emissions in future years. Accordingly, he plans to advocate for a revised EPA software system that allows for the integration of localized EV data into emissions modeling.

When asked about the model's capacity to forecast growth, Mr. Morris stated, "We're not able to adjust it," highlighting a limitation in the model's adaptability. Councilmember Mendelsohn also questioned the apparent



disconnect between reduced vehicular and aviation activity during the COVID-19 pandemic and the lack of corresponding improvements in air quality. Mr. Morris expressed concern over the state's inability to explain this phenomenon and noted that ozone levels remained largely unchanged despite significant reductions in travel. In response, he has requested that the Texas Commission on Environmental Quality re-evaluate its Air Chemistry Model to ensure that regional planning efforts more accurately reflect observed atmospheric conditions, particularly during ozone season.

Exhibit: 2025-06-09-TR

Upon a Motion by Councilmember Mendelsohn (seconded by Councilmember Flores), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 10 Resolution Approving the Metropolitan Planning Organization's Title VI Program Update**

Ken Kirkpatrick, General Counsel, requested Board approval of the updated Title VI Program for the Metropolitan Planning Organization (MPO). The Federal Transit Administration (FTA) requires MPOs to update their Title VI Programs every three years to ensure compliance with the Civil Rights Act of 1964. The program outlines actions taken by the Regional Transportation Council (RTC) and NCTCOG to prevent discrimination based on race, color, or national origin, and includes procedures for monitoring transit subrecipients. The update reflects current federal requirements, including the revocation of Presidential Executive Order 12898. The program underwent a public comment period, with supportive feedback, and was approved by the RTC on June 12, 2025. Board approval is requested as the Designated Recipient of FTA funds. The Title VI Program update is available at <https://nctcog.org/TitleVI>, including the Title VI Policy Statement.

Exhibit: 2025-06-10-TR

Upon a Motion by Councilmember Mendelsohn (seconded by Councilmember Flores), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 11 Appointment of Officers for the Surface Transportation Technical Committee and Notification of Regional Transportation Council Officers for the 2025-2026 Term**

Michael Morris, Director of Transportation, presented the recommended appointments for the Surface Transportation Technical Committee (STTC) officers for the 2025–2026 term, as required by the Regional Transportation Council (RTC) Bylaws. The Executive Board is responsible for designating STTC officers, who serve one-year terms beginning in June. The STTC provides technical review and guidance for the RTC and includes representatives from jurisdictions and agencies based on population and employment data.

The following individuals were recommended for STTC officers:

- **Chair:** Brian Shewski, P.E., PTOE, City of Plano
- **Vice Chair:** Kelly Porter, City of Fort Worth
- **Secretary:** Mark Nelson, City of Richardson

Additionally, Mr. Morris provided notification of the newly appointed RTC officers for the 2025–2026 term:

- **Chair:** Rick Bailey, Commissioner, Johnson County
- **Vice Chair:** Stephen Mason, Mayor, City of Cedar Hill
- **Secretary:** Jill Jester, Councilmember, City of Denton

Mayor Bristol relayed that the Mayor of Little Elm inquired about the process for filling a vacant seat on the STTC committee. Mr. Morris responded that he would provide the necessary information to assist with the appointment.

Exhibit: 2025-06-11-TR

Upon a Motion by Councilmember Horne (seconded by Councilmember Mendelsohn), and unanimous vote of all members present, the Board approved the appointment as presented.



### **INFORMATION ITEMS:**

**Item 12      Status Report on Charging and Fueling Infrastructure Community Electric Vehicle Charging Grant – Site Selection Criteria and Call for Projects**

Michael Morris, Director of Transportation, provided an update on the Charging and Fueling Infrastructure Community Electric Vehicle Charging Grant - Site Selection Criteria and Call for Projects (CFP). In response to guidance provided by the Board during the April 2025 meeting, NCTCOG staff pledged to present further details regarding the site selection methodology and the overall implementation framework. A competitive CFP is expected to be initiated to identify public sector properties suitable for electric vehicle (EV) charging station deployment. Eligible applicants will include public entities capable of proposing locations such as parks, sports complexes, municipal buildings, community centers, libraries, transit hubs, and public schools. To support applicants, the Deployment Dream Team consultant will be available to provide technical assistance and risk assessments. The CFP will allocate dedicated funding for rural counties located outside the metropolitan planning area boundary—specifically Navarro, Erath, Palo Pinto, and Somervell. Project eligibility will be assessed using screening criteria aligned with the Federal Highway Administration (FHWA) program requirements and components outlined in NCTCOG's original grant submission. Qualifying proposals will be ranked for funding consideration using a detailed scoring system to promote strategic regional site placement. The proposed framework was presented to the Regional Transportation Council (RTC) on June 12, 2025. Approval of the CFP will be sought from the RTC at its July 11 meeting, and Board authorization to formally open the CFP will also be requested at the July Board meeting. Final recommendations regarding site selection and EV charging station vendor(s) will be submitted for Board approval at a subsequent meeting.

Exhibit: 2025-06-12-TR

This was an informational item and did not require a vote.

**Item 13      Executive Director's Report**

Mr. Little presented the Executive Director's Report, announcing that the new member orientation is scheduled for July 24th at 9:00 a.m., and extended the invitation to all Board members. He also shared updated Committee Assignments for the Audit, Finance/Personnel, Bylaw Review, and Long-Range Planning committees. Additionally, he noted that the Board received an email containing follow-up information regarding daytime population, a topic raised during the previous month's meeting.

This was an informational item and did not require a vote.

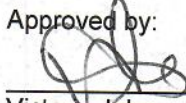
### **MISCELLANEOUS:**

**Item 14      Attendance and Calendar**

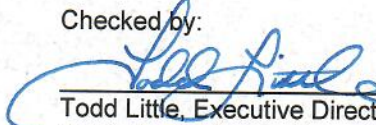
The Board was provided with a Calendar of meeting and a record of Attendance.

President Johnson adjourned the meeting at 2:01 pm.

Approved by:

  
\_\_\_\_\_  
Victoria Johnson, President  
North Central Texas Council of Governments  
Councilmember, City of Burleson

Checked by:

  
\_\_\_\_\_  
Todd Little, Executive Director  
North Central Texas Council of Governments