

## Pollution Prevention Roundtable – FY23 Special Project

**Description:** Templates for fun “reminder” messages for pollution prevention/good housekeeping facility supervisors, staff, and operations staff. These emails are suggested to be sent once per month as “keep it clean” reminders, pointing to general or specific good housekeeping items. Template messages to be short, succinct, and colorful or infographic in style.

### Potential Monthly Themes:

- Spill Cleanup
- Material storage
- Leaking vehicles or equipment
- Safety Data Sheets
- Vehicle Fueling and Washing
- Pesticide and Herbicide Application
- Floatable Controls (placement and collection of waste bins in public areas)
- Mowing and Debris Management
- Watering Best Practices
- Other:

**Draft Message:** Using one of the themes above, or a suggestion of your own, please draft a sample message to share with the group at the next meeting.

**Theme:**

**Message:**