



North Central Texas Council of Governments

TO: NCTCOG Executive Board **DATE:** December 19, 2019
FROM: Mike Eastland
Executive Director
SUBJECT: Executive Board Meeting

The next meeting of the **NCTCOG Executive Board** will be:

DATE: December 19, 2019

PLEASE NOTE: THE ORDER OF THE MEETING HAS CHANGED. THE MEETING WILL START WITH AN AT 11:45 AM EXECUTIVE SESSION WHERE LUNCH WILL BE SERVED.

Please RSVP to the Executive Director's office as soon as possible by email or call (817) 695-9100.

REGULAR BOARD MEETING

TIME: **11:45 AM** – Regular Session called to order and immediately convened into Executive Session for a performance review of the Executive Director (Lunch will be served).

After closing the Executive Session, the Board will immediately reconvene in regular session to consider action on the performance review of the Executive Director. Following the regular session, if necessary, the Board will recess until 12:45 PM.

12:45 PM – Reconvene Regular Session of Executive Board Meeting

PLACE: NCTCOG Offices
Centerpoint II Conference Center
616 Six Flags Drive
Arlington, TX 76011
Transportation Council Room

President J.C. Clark hopes each of you will plan to attend this important meeting. I look forward to seeing you there!

ME:sc

North Central Texas Council of Governments

616 Six Flags Drive, Arlington, TX, 76011

EXECUTIVE BOARD AGENDA

December 19, 2019 | 11:45 am

Executive Board

Staff

- | | | | |
|---------------------------|-------------------------|----------------------|---------------------|
| 1. ___ J. D. Clark | 10. ___ Clay Jenkins | ___ Mike Eastland | ___ Dan Kessler |
| 2. ___ Ray Smith | 11. ___ Lee Kleinman | ___ Monte Mercer | ___ Lucille Johnson |
| 3. ___ Kevin Strength | 12. ___ Bobbie Mitchell | ___ Tim Barbee | ___ Karen Richard |
| 4. ___ Curtistene McCowan | 13. ___ Andrew Piel | ___ Doni Green | ___ Ken Kirkpatrick |
| 5. ___ Kelly Allen Gray | 14. ___ Tito Rodriguez | ___ Edith Marvin | ___ Stephanie Cecil |
| 6. ___ Gary Caplinger | 15. ___ Ken Shetter | ___ Michael Morris | |
| 7. ___ Yvonne Davis | 16. ___ Richard Stopfer | ___ Molly Rendon | |
| 8. ___ Chris Hill | 17. ___ David Sweet | ___ David Setzer | |
| 9. ___ Bill Heidemann | 18. ___ Glen Whitley | ___ Molly McFadden | |
| | | ___ Christy Williams | |

11:45 am:

REGULAR SESSION Call to Order Time: _____

Public Comment on Agenda Items

EXECUTIVE SESSION Time: _____

- The Regular Session will immediately convene to Executive Session, where lunch will be served.
- The Executive Board will convene in Executive Session pursuant to Open Meetings Act Section 551.074 to deliberate regarding personnel matters:

Performance Review of Executive Director and Consideration of Compensation

- Close Executive Session Time: _____

RECONVENE REGULAR SESSION Time: _____

ACTION:

___/___ **Item 1. Performance Review of Executive Director and Consideration of Compensation**

RECESS until 12:45 pm

12:45 pm:

RECONVENE REGULAR SESSION

Call to order time: _____

Pledge to the United States and Texas Flags

ACTION:

Motion/Second	Item #	Name of Item
____/____	2	Approval of Minutes
____/____	3	Resolution Authorizing Cooperative Purchasing Agreements for Goods and Services - Molly Rendon
____/____	4	Resolution Authorizing Receipt of Revenue and Continuation of North Central Texas Clean School Bus Program Supplemental Environmental Project - Michael Morris
____/____	5	Resolution Authorizing Agreements for the Receipt of Funds for Planning and Implementation Programs from the Texas Department of Transportation - Michael Morris
____/____	6	Resolution Approving Modifications to Federal Transit Administration Transit Projects in the Southern Dallas Inland Port Area and Execution of Necessary Agreements - Michael Morris
____/____	7	Resolution Authorizing Amendment to Consultant Contract with National Research Center, Inc. for the DART Red and Blue Line Corridors Transit-Oriented Development Survey - Michael Morris
____/____	8	Resolution Authorizing a Contract with ETC Institute for the 2020 North Central Texas Regional Transit On-Board Survey - Michael Morris
____/____	9	Resolution Authorizing Execution of Agreements with Subrecipients of the Clean Fleets North Texas 2019 Call for Projects - Michael Morris
____/____	10	Resolution Authorizing Amendment to Consultant Contract with Burns & McDonnell Engineering Co., Inc., for Environmental Assistance on the Collin County Outer Loop Segment 3 - Michael Morris
____/____	11	Resolution Authorizing a Lease Extension for the Plano Workforce Center - David Setzer
____/____	12	Resolution Endorsing the Submittal of a Grant Application to the Environmental Protection Agency's Trash Free Waters Grant Program - Edith Marvin

- ____/____ 13 Resolution Authorizing Contracts with In-Home Service Providers - Doni Green
- ____/____ 14 Resolution Authorizing Transfer of Navarro County Nutrition and Transportation Services to Meals on Wheels of Johnson and Ellis Counties and Star Transit - Doni Green

STATUS REPORTS:

- ____/____ 15 Status Report on 2019 Texas Energy Summit Outstanding Government Organization Award to NCTCOG - Michael Morris and Edith Marvin
- ____/____ 16 Status Report on Living Wage – Mike Eastland

MISCELLANEOUS:

- ____/____ 17 Old and New Business
- ____/____ 18 Future Calendar and Attendance

Adjournment: _____

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING**

Minutes — October 24, 2019

Transportation Council Room

616 Six Flags Drive | Arlington, Texas

President Clark called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:45 pm on October 24, 2019.

Members of the Board Present:

1. J. D. Clark
2. Ray Smith
3. Curtistene McCowan
4. Gary Caplinger
5. Yvonne Davis
6. Chris Hill
7. Bill Heidemann

8. Lee Kleinman
9. Bobbie Mitchell
10. Tito Rodriguez
11. Ken Shetter
12. David Sweet
13. Glen Whitley

Members of the Board Absent:

14. Kevin Strength
15. Kelly Allen Gray
16. Clay Jenkins
17. Andrew Piel
18. Richard Stopfer

Members of the Staff Present:

Mike Eastland, Monte Mercer, Tim Barbee, Doni Green, Michael Morris, Edith Marvin, Molly McFadden, Molly Rendon, David Setzer, Christy Williams, Stephanie Cecil, Dan Kessler, Ken Kirkpatrick, Karen Richard, James Powell, Chris Klaus, Debra Kosarek, Heather Mazac, Carmen Morones

Visitors:

Clay Phillips, Transportation Project Manager, Lamb-Star Engineering

REGULAR SESSION

ACTION:

Public Comment on Agenda Items

President Clark opened the meeting for public comment and asked if there was anyone present wishing to speak. There being no one, he proceeded with the meeting.

Item 1 Approval of Minutes

President Clark stated that the first item on the agenda was approval of the minutes from the September Executive Board meeting.

Upon a Motion by Judge Whitley (seconded by Councilmember Rodriguez), and unanimous vote of all members present, the Board approved the minutes of the September Executive Board meeting.

Item 2 Resolution to Accept and Approve the Quarterly Investment Report

Molly Rendon, Director of Administration, submitted and discussed the Investment Report, which shows the average rate of return, cumulative transactions and beginning and ending balances on the investment activity for the quarter that ended September 30, 2019. She also submitted a supplementary schedule regarding the State's investment activity for the Regional Toll Revenue funds as well as the NTTA Hwy 161 funds.

Exhibit: 2019-10-02-AA

Upon a Motion by Commissioner Mitchell (seconded by Mayor Heidemann), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 3 Resolution to Review and Approve NCTCOG's Investment Policy

Molly Rendon, Director of Administration, explained that the Public Funds Investment Act (PFIA) requires public entities to develop written investment policies and strategies, which must be reviewed annually by the governing body. PFIA also requires the governing body or designated investment committee of public entities to review and adopt annually a list of qualified brokers authorized to engage in investment transactions with the entity. This list is based on the City of Arlington and City of Carrollton respective lists and has not been changed. She said that the Scope of the policy has been updated to reflect the inclusion of North Central Texas Emergency Communications District funds and that the Director of Administration has been designated as NCTCOG's investment officer.

Exhibit: 2019-10-03-AA

Upon a Motion by Judge Whitley (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 4 Resolution Authorizing Contracts for Temporary Staffing Services

Molly Rendon, Director of Administration, explained that temporary staffing services, which are available through the SHARE purchasing cooperative, are utilized primarily for technology and accounting services and defined and/or special projects. She asked the Board to authorize contracts with Abacus Service Corp., Ad-A-Staff, Apple One, Matrix Resources, ACARA (formerly Superior Group) and U.S. Technical Solutions, in a cumulative amount not to exceed \$500,000, for the period through December 31, 2020.

Exhibit: 2019-10-04-AA

Upon a Motion by Councilmember Rodriguez (seconded by Mayor Heidemann), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 5 Resolution Authorizing the Receipt of Fiscal Year 2019 Federal Transit Administration Formula Funds

Michael Morris, Director of Transportation, asked the Board to authorize the submission of grant applications for Fiscal Year (FY) 2019 Federal Transit Administration (FTA) formula program funds. These funds will be used for implementation of transit projects through coordination of local public transit providers operating in the Dallas-Fort Worth-Arlington and Denton-Lewisville Urbanized Areas. The full Fiscal Year (FY) 2019 apportionments from the FTA consist of \$100.6 million for the region. Approximately \$6,003,907 of the regional total is available for NCTCOG to utilize through execution of necessary agreements with local public transit providers for the following three programs.

Urbanized Area Formula Program

NCTCOG will enter into a grant agreement with FTA for approximately \$4,309,475 and will retain approximately \$898,792 for administration, general regional planning, and mobility management efforts on behalf of transit providers. The following transit providers will utilize the remainder of funds for service: City/County Transportation; Community Transit Services; Public Transit Services; Span, Inc.; and STAR Transit.

Enhanced Mobility of Seniors and Individuals with Disabilities Program (Enhanced Mobility)

NCTCOG will enter into a grant agreement with FTA for approximately \$1,021,832. NCTCOG will retain approximately \$386,760 for administration of the program, including the future award of funds through strategic partnerships yet to be determined. The following transit providers will utilize the funds for service: Public Transit Services; Span, Inc.; and STAR Transit. NCTCOG will seek Executive Board approval for future strategic partnership funds once projects have been identified.

Bus and Bus Facilities Program

NCTCOG will enter into a grant agreement with FTA for approximately \$672,600 and will retain approximately \$72,245 for administrative purposes and to purchase vehicles on behalf of transit providers.

Local and State funds from transit providers as well as Transportation Development Credits will be used as match for these federal funds.

Exhibit: 2019-10-05-TR

Upon a Motion by Mayor Heidemann (seconded by Mayor Shetter), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 6 Resolution Approving Modifications to the FY2020 and FY2021 Unified Planning Work Program for Regional Transportation Planning

Dan Kessler, Assistant Director of Transportation, discussed proposed modifications to the previously approved FY2020 and FY2021 Unified Planning Work Program for Regional Transportation Planning (UPWP). He explained that the UPWP is required by federal and State transportation planning regulations and provides a summary of the transportation and related air quality planning tasks to be conducted by staff. Listed in these amendments are project updates and funding adjustments that were approved by the Regional Transportation Council on October 10, 2019.

Exhibit: 2019-10-06-TR

Upon a Motion by Mayor McCowan (seconded by Mayor Heidemann), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 7 Resolution Authorizing Grant Application to the Department of Defense for the Joining Forces Compatible Use Implementation Grant

Dan Kessler, Assistant Director of Transportation, explained that, under this grant application, NCTCOG will receive approximately \$500,000 in federal Department of Defense (DOD) funds. The funding is available through the Office of Economic Adjustment for the Compatible Use Program (formerly known as the Joint Land Use Study Program). Regional Transportation Council Local funds in the amount of \$300,000 have also been identified, a portion of which will be used as match for the DOD funds. He reminded the Board that in 2018 NCTCOG completed a Regional Joint Land Use Study for the Naval Air Station Fort Worth Joint Reserve Base and Texas Military Department facilities in North Texas. The study identified compatible development activities that can help communities near military installations address quality-of-life issues. This funding will be used to implement the studies recommendations, including community/military coordination, local planning initiatives, economic development, infrastructure planning, and public information.

Exhibit: 2019-10-07-TR

Judge Sweet entered the meeting.

Upon a Motion by Judge Whitley (seconded by Mayor Shetter), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 8 Resolution Authorizing an Agreement with the Red River Authority of Texas for a Red River Navigation System Feasibility Study

Michael Morris, Director of Transportation, asked the Board to authorize an agreement with the Red River Authority of Texas, in an amount not to exceed \$450,000 in Regional Transportation Council (RTC) Local Funds, to support study/studies of a Red River Navigation System. \$50,000 in RTC Local Funds will support staff time for the study. Both the Regional Transportation Council and the Texas Legislature have authorized the study, which intends to address the feasibility of increasing navigation on the Red River between Texarkana and Denison.

Exhibit: 2019-10-08-TR

Upon a Motion by Mayor Heidemann (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 9 Resolution Authorizing Purchase of a Transportation Department Vehicle

Michael Morris, Director of Transportation, explained that Regional Transportation Council local funds in an amount not to exceed \$40,000 would be used to purchase a Transportation Department vehicle to replace the Department's 2008 Ford Escape. A more durable and functional vehicle is needed to assist with department

business such as attendance at outreach events, meetings, and site visits, and to monitor roadway signage and roadway features.

Exhibit: 2019-10-09-TR

Upon a Motion by Councilmember Rodriguez (seconded by Mayor Heidemann), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 10 Resolution Authorizing FY2020 Purchase of Computer Hardware, Software, and Information Technology Contract Services for the Agency

Tim Barbee, Director of Research & Information Services, requested authorization to purchase computer hardware, software, and information technology (IT) contract services for the Agency, in the amount of \$3,200,000. This amount includes the cost of contract services, maintenance and licensing for existing hardware, software and network infrastructure. He explained that the total purchase is determined by information provided by each NCTCOG department pertaining to their anticipated IT needs for the next 12 months. He told the Board that the NCTCOG Enterprise Information Technology environment includes 22 locations, over 2,100 devices, over 350 applications and over 300 terabytes of electronic data.

Exhibit: 2019-10-10-RIS

Upon a Motion by Judge Whitley (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 11 Resolution Authorizing a Lease Extension for the McKinney Workforce Center

David Setzer, Director of Workforce Development, asked the Board for a three-month lease extension for the current McKinney workforce center. He explained that as a result of construction delays, the occupancy date for the new Workforce Center (which is being constructed at 301 W. Eldorado Parkway in McKinney) has been revised to January 2020. He informed the Board that the lease rate with McRoy Corporation, at the current workforce center is \$23.92 per square foot. The landlord is requesting \$35.88 per square foot - a 150% increase - for the three-month extension. Due to the construction delays, DFA, LTD, the landlord of the new workforce facility, has agreed to reimburse 100% of this rate increase.

Exhibit: 2019-10-11-WF

Upon a Motion by Mayor McCowan (seconded by Judge Hill), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 12 Resolution Authorizing an Increase to the Contract to ResCare Workforce Services for Delivery of Child Care Services

David Setzer, Director of Workforce Development, requested an increase to the ResCare Workforce Services FY 2020 contract for the delivery of childcare services in an amount of \$20 million, resulting in a modified total not to exceed amount of \$60 million. He explained that the Board authorized the current contract in May 2015 for a maximum five-year term, in an amount not to exceed \$40 million annually. Due to additional new funding for the delivery of childcare services, staff recommends increasing the FY 2020 contract amount.

Exhibit: 2019-10-12-WF

Upon a Motion by Judge Whitley (seconded by Mayor Shetter), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 13 Resolution Authorizing Intergovernmental Cooperative Purchasing Agreement and Contract for Medical Equipment, Supplies and Services

Doni Green, Director of Aging, asked the Board to authorize a Master Intergovernmental Cooperative Purchasing Agreement with the OMNIA Partners purchasing cooperative, and a contract with McKesson Medical-Surgical Minnesota Supply, Inc. (an authorized supplier to OMNIA Partners participant Premier Healthcare Alliance, LP) for medical equipment, supplies and services, for a term ending December 31, 2020, in an amount not to exceed

\$100,000. She explained that NCTCOG is designated as an Area Agency on Aging (AAA) for State Planning Region 4A by the Texas Health and Human Services Commission (HHSC) and receives funding from HHSC to purchase medical equipment and supplies on behalf of older persons. The current agreement with Minnesota Supply, Inc., expires November 20, 2019.

Exhibit: 2019-10-13-AG

Upon a Motion by Mayor McCowan (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 14 Resolution Authorizing Supplemental Allocations for Title III Nutrition and Transportation Services

Doni Green, Director of Aging, requested authorization to distribute supplemental allocations for nutrition and transportation services totaling \$292,570 for Fiscal Year 2019. She explained that NCTCOG is designated as the Area Agency on Aging (AAA) for State Planning Region 4A and receives federal and state funding through Title III of the Older Americans Act to provide nutrition and transportation services to older persons who live in the region. During Fiscal Year 2019 NCTCOG received an increase in funding for two programs:

1. Title III-C nutrition services - \$155,070 in Title III-C funds are available for supplemental allocation based on grant increases and the inability of some providers to fully expend previously awarded funds.
2. Title III-B supportive services for transportation services - \$137,500 of prior year carryover funds are available for supplemental allocation. Supplemental allocations will be distributed to nutrition and transportation subrecipients which exceeded the terms of their performance-based agreements and rendered eligible services that were not reimbursed by other federal, state, or local grants.

Exhibit: 2019-10-14-AG

Upon a Motion by Councilmember Rodriguez (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

STATUS REPORTS:

Item 15 Status Report on Fiscal Year 2019 Program Reviews and Audits Conducted by Transportation Funding Partners

Michael Morris, Director of Transportation, briefed the Board and provided final reports and responses to two major program reviews by funding partners: The Federal Transit Administration (FTA) and The Texas Department of Transportation (TxDOT). These evaluations assessed NCTCOG project management, financial procedures, and adherence with federal and State guidelines, including procurement standards and oversight of subrecipients.

THE FEDERAL TRANSIT ADMINISTRATION (FTA) 2019 TRIENNIAL REVIEW

As a Designated Recipient of FTA funding in the Dallas-Fort Worth-Arlington and Denton-Lewisville Urbanized Areas, NCTCOG is subject to this review every three years. The review evaluated 21 compliance areas through a desk review and on-site visit, including NCTCOG's oversight of approximately 19 subrecipients. The final report, issued on August 27, 2019 identified four areas with deficiencies, one of which was resolved prior to issuance of the Final Report. The other three deficiencies were addressed by staff and documented in a corrective action plan submitted to FTA.

THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) COMPLIANCE AUDIT

The TxDOT Compliance Audit was conducted by TxDOT's External Audit Division, to assess NCTCOG's management of TxDOT funds and compliance with agreement terms. The Final Report was issued on August 21, 2019. Overall, TxDOT concluded that NCTCOG has implemented necessary financial controls to adequately manage TxDOT funds and identified six areas for improvement, including recommendations. These recommendations included improved administration of Regional Toll Revenue funds, documentation of subrecipient monitoring procedures, timely submittal of expenditures for reimbursement, documentation and

reconciliation of allocations, consistent and timely suspension and debarment verification for procurements, and additional training for Transportation Department managers. Staff responses were submitted on September 30, 2019.

Exhibit: 2019-10-15-TR

Item 16 Status Report on the Living Wage

Mike Eastland, Executive Director, explained that this item was requested by Judge Jenkins during the September 2019 meeting. He said that staff was prepared to address the Living Wage issue and to give an overview in response to the request. But, he added that he had received a call from Judge Jenkins asking him to postpone the presentation because the Judge was not able to attend this month's meeting. He requested that the Board decide if they wanted to go forward at this time or delay the report. The Board discussed the alternatives and decided to postpone the item upon the request of Judge Jenkins. Mr. Eastland said that he would provide written information to the Board in advance of its next meeting.

MISCELLANEOUS:

Item 17 Old and New Business

Mike Eastland explained that he would like the Board to consider if they wanted to have both a November and a December meeting. After discussion, he said that he would poll the Board and then respond based upon their projected attendance plans.

Item 18 Future Calendar and Attendance

The Board was provided with a record of attendance and a future calendar of scheduled meetings.

EXECUTIVE SESSION

At 2:04 pm, President Clark closed the Regular Meeting of the Executive Board and convened into Executive Session pursuant to Open Meetings Act Section 551.071 for consultant with attorney regarding the following pending litigation: Stevenson v. NCTCOG, Civil Action No. 3:19-CV-951-L, U.S. District Court, Northern District-Dallas Division

At 3:09 pm, President Clark closed the Executive Session of the Executive Board and reconvened the Regular Meeting of the Board.

Item 19 Resolution Approving Settlement Agreement and Release of All Claims

President Clark asked for a motion on a Resolution for a *Settlement Agreement and Release of All Claims* to resolve pending litigation in Stevenson v. NCTCOG; Civil Action No. 3:19-CV-951-L in the U.S. District Court for the Northern District of Texas-Dallas Division. The Resolution proposed a compromise of a disputed claim and denied admission concerning any violation of law by NCTCOG, its employee or agents. The Resolution authorized the Executive Director to execute the settlement on behalf of NCTCOG in accordance with the terms and conditions presented to and approved by the Board.

Exhibit: 2019-10-19-EDO

Mayor Shetter proposed Approval of a Resolution concerning Stevenson v. NCTCOG, Civil Action No. 3:19-CV-951-L, U.S. District Court, Northern District-Dallas Division. Judge Sweet seconded the motion and upon unanimous agreement of all members present, except Judge Hill and Judge Sweet, who voted no, the Board adopted the proposed Resolution.

There being no other business, President Clark adjourned the meeting at 3:13 pm.

Approved by:

Checked by:

J. D. Clark, President
North Central Texas Council of Governments
Judge, Wise County

Mike Eastland, Executive Director
North Central Texas Council of Governments



North Central Texas Council of Governments

Item 3

Exhibit: 2019-12-03-AA

Meeting Date: December 19, 2019

Submitted By: Molly Rendon
Director of Administration

Item Title: Resolution Authorizing Cooperative Purchasing Agreements for Goods and Services

The North Central Texas Council of Governments (NCTCOG) utilizes various cooperative purchasing programs to secure goods and services when advantageous to issuance of a procurement. NCTCOG reviews cooperatives to ensure compliance with applicable grant program requirements as well as federal, state and local laws. In order to access many cooperative purchasing programs an interlocal agreement is required. All such agreements must be authorized by the NCTCOG Executive Board. Staff recently reviewed the status of all cooperative purchasing interlocal agreements and recommends Executive Board authorization for participation in accordance with Texas Government Code 791.011(d)(1).

A draft resolution authorizing cooperative purchasing agreements with the Local Government Purchasing Cooperative ("Buyboard"), The Interlocal Purchasing System ("TIPS") and the Purchasing Association of Cooperative Entities ("PACE") is attached for Executive Board consideration.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

RESOLUTION AUTHORIZING COOPERATIVE PURCHASING AGREEMENTS FOR GOODS AND SERVICES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG utilizes various cooperative purchasing programs to secure goods and services when advantageous to issuance of a procurement; and,

WHEREAS, The Local Government Purchasing Cooperative has a cooperative purchasing program referred to as Buyboard; and,

WHEREAS, the Texas Education Service Center Region 8 has a cooperative purchasing program referred to as The Interlocal Purchasing System ("TIPS"); and,

WHEREAS, the Purchasing Association of Cooperative Entities has a cooperative purchasing program referred to as PACE; and,

WHEREAS, NCTCOG desires to participate in these cooperative purchasing programs in accordance with federal and state regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. Agreements between NCTCOG and The Local Government Purchasing Cooperative, Texas Education Service Center Region 8, and the Purchasing Association of Cooperative Entities, be and are hereby approved.

Section 2. The Executive Director or designee is authorized to execute agreements necessary to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 19, 2019.

Curtistene McCowan, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto



North Central Texas Council of Governments

Item 4

Exhibit: 2019-12-04-TR

Meeting Date: December 19, 2019

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing Receipt of Revenue and Continuation of North Central Texas Clean School Bus Program Supplemental Environmental Project

The Texas Commission on Environmental Quality (TCEQ) oversees implementation of Supplemental Environmental Projects (SEP), which are environmentally beneficial projects that entities implement in settlement of an enforcement action. As part of this program, TCEQ maintains a list of “pre-approved” SEPs, which are administered by various third-party organizations. The North Central Texas Council of Governments (NCTCOG) has been a third-party administrator of a pre-approved SEP called the North Central Texas Clean School Bus Program. Through this project, NCTCOG receives funding that is used to replace older diesel school buses with newer buses.

NCTCOG first entered into a SEP agreement with TCEQ in September 2008 for the North Central Texas Clean School Bus Program. A new SEP agreement to continue this program was authorized by the Executive Board in July 2011 and became effective in March 2012. A summary of SEP contributions under NCTCOG’s current SEP agreement is included as Attachment 1.

In addition to school bus replacements, staff wishes to expand project eligibility to include school bus engine replacements and alternative fuel conversions. This change will allow NCTCOG to fund the type of projects requested by school districts as future SEP funds are received. All projects would be designed to reduce ozone-forming emissions in the nonattainment area. No matching funds are required by the TCEQ under the SEP program. However, NCTCOG typically imposes requirements for match to be provided by the recipient school district.

A draft resolution authorizing NCTCOG to continue to receive revenue from the TCEQ as a third-party administrator for the North Central Texas Clean School Bus Program SEP to fund school bus replacements, engine replacements, and alternative fuel conversions is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

AH:ch
Attachments

**RESOLUTION AUTHORIZING RECEIPT OF REVENUE AND CONTINUATION OF NORTH
CENTRAL TEXAS CLEAN SCHOOL BUS PROGRAM SUPPLEMENTAL ENVIRONMENTAL
PROJECT**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, the Texas Commission on Environmental Quality (TCEQ) oversees implementation of Supplemental Environmental Projects (SEPs), which are environmentally beneficial projects that entities implement in settlement of an enforcement action; and,

WHEREAS, organizations may request to be third-party administrators of SEPs and receive funding for projects which have been selected by TCEQ for inclusion on a pre-approved SEP list; and,

WHEREAS, the Executive Board has previously authorized receipt of TCEQ SEP funds to support the North Central Texas Clean School Bus Program SEP; and,

WHEREAS, staff has identified the need to revise the existing Agreement with the TCEQ.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The Executive Board approves the expansion of the North Central Texas Council of Governments Clean School Bus Program to include school bus engine replacements and alternative fuel conversions.

Section 2. NCTCOG is authorized to receive revenue from the TCEQ, as a third-party administrator for this Program.

Section 3. These funds shall be incorporated into the appropriate fiscal year budget and Unified Planning Work Program.

Section 4. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 5. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 19, 2019.

Curtistene McCowan, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto

**Summary of North Central Texas Clean School Bus Program
Supplemental Environmental Project Funding
Agreement No. 2011-07**

Funds Received		
Effective Order Date	Respondent	SEP Contribution Amount
2/12/2014	Owens Corning Insulating Systems, LLC.	\$6,630.00
11/22/2014	James Hardie Building Products, Inc.	\$13,500.00
4/4/2015	Martin Marietta Company	\$1,125.00
6/22/2016	Targa Midstream Services, LLC	\$5,719.00
7/6/2016	Martin Marietta Company	\$9,075.00
8/22/2016	Targa Midstream Services, LLC	\$9,555.00
12/5/2017	L3 Communications Integrated Systems	\$2,010.00
3/7/2018	Targa Midstream Services, LLC	\$7,000.93
4/4/2018	Targa Midstream Services, LLC	\$5,665.00
5/23/2018	Sherwin-Williams	\$48,225.00
1/15/2019	Holcim Limited Partnership	\$2,935.00
4/26/2019	Nustar Logistics	\$3,855.00
6/18/2019	Ball Metal Beverage Container Corporation	\$39,470.00
6/26/2019	Oldcastle Materials Texas, Inc.	\$1,875.00
N/A	Total Interest Accrued to Date	\$3,606.29
Total		\$160,246.22

Funds Pending Receipt		
Effective Order Date	Respondent	SEP Contribution Amount
11/18/2019	Woot Services LLC	\$121,350.00
Total		\$121,350.00

SEP Awards	
Garner ISD (reimbursed July 2019)	\$70,020.00
Denton ISD (expected to be reimbursed by December 31, 2019)	\$53,346.00
Total	\$123,366.00

Forecasted Balance on 12/31/2019	\$158,230.22
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North Central Texas Council of Governments

Item 5

Exhibit: 2019-12-05-TR

Meeting Date: December 19, 2019

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing Agreements for the Receipt of Funds for Planning and Implementation Programs from the Texas Department of Transportation

The Executive Board has previously approved receipt of funding for continuation and enhancement of ongoing transportation and air quality initiatives and for new projects implemented and managed by the North Central Texas Council of Governments (NCTCOG) staff. The resolution approving receipt of revenue and execution of necessary agreements is included in the agreements with the Texas Department of Transportation (TxDOT).

The Regional Transportation Council (RTC) approved the programming of funds for these projects at various times. This information is included in the attached table. In preparation for development and execution of FY2020 agreements, staff is requesting Executive Board approval to receive approximately \$49.65 million (\$40,196,600 Surface Transportation Block Grant Program funds, \$4,208,000 million Congestion Mitigation and Air Quality Improvement Program funds, \$4,000,000 Regional Toll Revenue funds, \$406,750 State Match, \$835,750 local participation + 7,886,920 in Transportation Development Credits in lieu of local match). Local participation will be provided by partner agencies. Attachment 1 contains a table detailing individual funding agreements. NCTCOG will coordinate with TxDOT to enter into agreements to receive these funds. A significant portion of these funds are pass-through revenues.

A draft resolution authorizing the receipt of funds for planning and implementation programs is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions.

EB:tmb

Attachments

**RESOLUTION AUTHORIZING AGREEMENTS FOR THE RECEIPT OF FUNDS FOR
PLANNING AND IMPLEMENTATION PROGRAMS FROM THE TEXAS DEPARTMENT OF
TRANSPORTATION**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, in October 2018, April 2019, July 2019, and October 2019 the RTC authorized the programming of Surface Transportation Block Grant Program, Congestion Mitigation and Air Quality Improvement Program, and Regional Toll Revenue funds and associated match for planning and implementation programs to be administered and managed by NCTCOG.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** NCTCOG is authorized to receive Surface Transportation Block Grant Program, Congestion Mitigation and Air Quality Improvement Program, and Regional Toll Revenue funds and associated match in the amount of approximately \$49.65 million, as reflected in Attachment 1.
- Section 2.** These funds are programmed for multiple fiscal years and shall be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program.
- Section 3.** The Executive Board accepts the fiduciary responsibility to administer the planning and implementation programs carried out with these funds.
- Section 4.** The Executive Director or designee is authorized to enter into agreements with the Texas Department of Transportation for each project specified in Attachment 1.
- Section 5.** NCTCOG is authorized to expend funds for the projects and in the amounts specified in Attachment 1.

Section 6. The Executive Director or designee is authorized to enter into agreements with other partners to carry out these programs, including agreements for the receipt of local match.

Section 7. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 19, 2019.

Curtistene McCowan, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto

Program Title	RTC Approval Date	Funding Source	Match Source	Total Funding Amount (TDCs are not included in the total)	Federal Amount	Match Amount (TDCs are not represented in the match amount ^A)	Fiscal Year(s)*	Program Status
Project to Provide Planning Assistance to Local Partners with Automated Vehicle Development	10/11/2018	STBG	TDC	\$1,700,000	\$1,700,000	\$0	2020-2021	New
Assistance to Local Partners for Implementation of Automated Vehicle Deployments by Providing Funding for Costs related to Deployment	10/11/2018	STBG	TDC	\$10,600,000	\$10,600,000	\$0	2020-2024	New
Dallas-Fort Worth Automated Vehicle Proving Grounds	10/24/2019	STBG	TDC	\$250,000	\$250,000	\$0	2020	Ongoing
Equitable Transit Fare Demonstration Program	10/24/2019	RTR	N/A	\$1,000,000	\$1,000,000	\$0	2020	New
People Mover Test Track	4/11/2019	STBG	TDC	\$902,000	\$902,000	\$0	2020-2022	Ongoing
Employer Trip Reduction Program	4/11/2019	STBG	TDC	\$2,275,000	\$2,275,000	\$0	2020-2022	Ongoing
Regional Goods Movement & Corridor Studies	4/11/2019	STBG	TDC	\$1,945,000	\$1,945,000	\$0	2020-2022	Ongoing
Planning Studies & Streamlined Project Delivery	4/11/2019	STBG	TDC	\$3,496,000	\$3,496,000	\$0	2020-2022	Ongoing
Land Use Transportation & Bike/Pedestrian Initiatives	4/11/2019	STBG	TDC	\$3,776,000	\$3,776,000	\$0	2020-2022	Ongoing
DART Vanpool Program	4/11/2019	STBG	Local	\$4,178,750	\$3,343,000	\$835,750	2020-2022	Ongoing
Corridor Studies & Capital Asset Management	4/11/2019	STBG	TDC	\$697,000	\$697,000	\$0	2020-2022	Ongoing
Technical & Legal Support for Innovative Financing on Transportation and Air Quality Projects in the Dallas-Fort Worth Region	4/11/2019	RTR	N/A	\$450,000	\$450,000	\$0	2020-2022	Ongoing
Revenue & Project Tracking System	4/11/2019	STBG	TDC	\$1,237,600	\$1,237,600	\$0	2020-2022	Ongoing
Air Quality Public Education & Outreach Program	4/11/2019	CMAQ	TDC	\$4,208,000	\$4,208,000	\$0	2020-2022	Ongoing
Congestion Management Asset Information Planning Tool	4/11/2019	STBG	TDC	\$409,000	\$409,000	\$0	2020	New
Regional Parking Management Tools & Strategies Program	4/11/2019	STBG	TDC	\$520,000	\$520,000	\$0	2020	New
Smart Transit Corridors & Walkable Places	4/11/2019	STBG	TDC	\$1,144,000	\$1,144,000	\$0	2020-2022	New
Regional Air Quality Initiatives	4/11/2019	STBG	TDC	\$5,137,000	\$5,137,000	\$0	2020-2022	Ongoing
Intermodal Transportation HUB Planning Study	7/11/2019	STBG	TDC	\$500,000	\$500,000	\$0	2020	New
511 Traveler Information System	4/11/2019	STBG	State	\$2,033,750	\$1,627,000	\$406,750	2020-2022	Ongoing
Management & Oversight of New Regional Safety Program	7/11/2019	STBG	TDC	\$638,000	\$638,000	\$0	2020	New
Sustainability for Transit	4/11/2019	RTR	N/A	\$2,250,000	\$2,250,000	\$0	2020-2022	Ongoing
Wetlands/Tree Mitigation Project	4/11/2019	RTR	N/A	\$300,000	\$300,000	\$0	2020-2022	Ongoing
TOTAL				\$49,647,100	\$48,404,600	\$1,242,500		

* Fiscal Year denotes year in which funds are programmed in the Transportation Improvement Program. However, funds may be spent over multiple years depending on project requirements and schedules, pursuant to this authorization.

^A7,886,920 of Transportation Development Credits utilized in lieu of a local match and are not calculated in funding total.



North Central Texas Council of Governments

Item 6

Exhibit: 2019-12-06-TR

Meeting Date: December 19, 2019

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Approving Modifications to Federal Transit Administration Transit Projects in the Southern Dallas Inland Port Area and Execution of Necessary Agreements

The North Central Texas Council of Governments (NCTCOG) is a designated recipient for Federal Transit Administration (FTA) Urbanized Area Formula Program funds for Job Access Reverse Commute (JA/RC) projects and Enhanced Mobility of Seniors and Individuals with Disabilities Program funds in the Dallas-Fort Worth-Arlington Urbanized Area. On October 26, 2017, the Executive Board approved the receipt and execution of necessary agreements of approximately \$708,645 in FTA funds awarded through a competitive Call for Projects to Workforce Solutions of Greater Dallas (WFSD) and the City of DeSoto.

WFSD was awarded \$210,000 for a Southern Dallas Inland Port Job Access Transportation Planning Study and \$180,045 for transit service in the Inland Port area. After coordination with WFSD, it was determined that NCTCOG will incorporate the Job Access Transportation Planning Study into a larger transit study being implemented region-wide and the transit service would be best served directly implemented by Dallas Area Rapid Transit (DART). NCTCOG will procure a consultant to complete the transit study and will seek Executive Board approval prior to entering into a contract.

The City of Desoto was also awarded \$318,600 for transit service for elderly and disabled residents in Desoto. After coordination with the City of Desoto, it was determined that this project would be best served if the service was directly implemented by STAR Transit. All of these changes are summarized in Attachment 1.

The Regional Transportation Council approved the project modifications to the implementing agencies on January 10, 2019. These modifications will leverage transit resources, lower costs through economies of scale, and create a more seamless transportation network by partnering with existing transit providers of service.

A draft resolution authorizing the modification to the subrecipients from WFSD to DART and from the City of Desoto to STAR Transit; and to authorize execution of necessary agreements is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

EH: tmb
Attachment

**RESOLUTION APPROVING MODIFICATIONS TO FEDERAL TRANSIT ADMINISTRATION
TRANSIT PROJECTS IN THE SOUTHERN DALLAS INLAND PORT AREA AND
EXECUTION OF NECESSARY AGREEMENTS**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, NCTCOG is a Designated Recipient for the Federal Transit Administration (FTA) Urbanized Area Formula Program for Job Access/Reverse Commute (JA/RC) projects and Enhanced Mobility of Seniors and Individuals with Disabilities Program for the Dallas-Fort Worth-Arlington Urbanized Area, as delegated by the Governor of the State of Texas; and,

WHEREAS, Subtask 3.05 of the Fiscal Year (FY) 2020 and FY 2021 Unified Planning Work Program provides for grant management and oversight for JA/RC projects under the Urbanized Area Formula Program and Enhanced Mobility of Seniors and Individuals with Disabilities Program as applicable; and,

WHEREAS, on October 26, 2017, the Executive Board approved the receipt and execution of necessary agreements of approximately \$708,645 in FTA funds for JA/RC and Enhanced Mobility of Seniors and Individuals with Disabilities transit projects in the Dallas-Fort Worth-Arlington Urbanized Area, awarded through a competitive Call for Projects to Workforce Solutions of Greater Dallas (WFSD) and the City of DeSoto; and,

WHEREAS, project modifications to the implementing agencies resulted in the need for reapproval by the Executive Board; and,

WHEREAS, on January 10, 2019, the Regional Transportation Council approved the project modifications for the following: WFSD to DART and City of DeSoto to STAR; to leverage transit resources, lower costs through economies of scale, and create a more seamless transportation network by partnering with existing transit providers; and,

WHEREAS, local public transit providers receiving funding will provide the local match utilizing local funds, State funds, or Transportation Development Credits; and,

WHEREAS, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, provides authority for NCTCOG to enter into an agreement with the Dallas Area Rapid Transit and STAR Transit, for the provision of governmental functions and services of mutual interest.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** The Executive Board approves the modifications to Federal Transit Administration transit projects in the Southern Dallas Inland Port Area, outlined in Attachment 1. This includes \$210,000 being moved to a broader transit study.
- Section 2.** An Agreement between NCTCOG and Dallas Area Rapid Transit in an amount not to exceed \$180,045, be and is hereby approved.
- Section 3.** An Agreement between NCTCOG and STAR Transit in an amount not to exceed \$318,600, be and is hereby approved.
- Section 4.** These funds shall be incorporated into the appropriate fiscal year budget.
- Section 5.** The Executive Director or designee is authorized to execute agreements necessary to carry out this program.
- Section 6.** This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 19, 2019.

Curtistene McCowan, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto

**Modifications to Federal Transit Administration (FTA) Transit Projects
in the Southern Dallas Inland Port Area Recommendations**

Project	Original Implementing Subrecipient	Original FTA Funding Awarded	Modified Implementing Subrecipient/Agency	Modified FTA Funding Recommendation
Job Access Planning Study	Workforce Solutions of Greater Dallas	\$210,000	NCTCOG	\$210,000
Transit Service (Vanpool)	Workforce Solutions of Greater Dallas	\$180,045	DART	\$180,045
Transit Service for Elderly & Disabled in DeSoto	City of DeSoto	\$318,600	STAR Transit	\$318,600
TOTALS		\$708,645		\$708,645



North Central Texas Council of Governments

Item 7

Exhibit: 2019-12-07-TR

Meeting Date: December 19, 2019

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing Amendment to Consultant Contract with National Research Center, Inc. for the DART Red and Blue Line Corridors Transit-Oriented Development Survey

The North Central Texas Council of Governments (NCTCOG) is developing recommendations for improved policies and practices for the implementation of Transit-Oriented Development (TOD) and increased transit ridership around 28 Dallas Area Rapid Transit (DART) Red and Blue Line stations. To support this effort, a survey of residents, employers, and employees in the approximate one-mile radius around 28 DART Red and Blue Line stations is being conducted. This project is funded by a portion of the Federal Transit Administration (FTA) Planning Pilot for TOD grant awarded to NCTCOG in October 2016. Executive Board approved a consultant contract with National Research Center, Inc. for an amount not to exceed \$250,000 (\$200,000 FTA funds and \$50,000 RTC Local funds) on January 24, 2019.

After initial data collection, launched in July of 2019, resident response rates have been lower than expected. To ensure the statistical validity and ability of the survey to provide insight into resident travel decisions and preferences, additional surveying is recommended. National Research Center, Inc. remains committed to a Disadvantaged Business Enterprise participation goal of 33.5 percent for this project.

A draft resolution authorizing NCTCOG to amend the contract with National Research Center, Inc., by an additional \$25,500 for a revised not to exceed amount of \$275,500, to complete the DART Red and Blue Line Corridors TOD Survey is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

TL: tmb
Attachment

**RESOLUTION AUTHORIZING AMENDMENT TO CONSULTANT CONTRACT WITH
NATIONAL RESEARCH CENTER, INC. FOR THE DART RED AND BLUE LINE CORRIDORS
TRANSIT-ORIENTED DEVELOPMENT SURVEY**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, the Fiscal Year (FY) 2020 and FY 2021 Unified Planning Work Program Subtask 5.03 includes Transit-Oriented Development (TOD) survey data collection; and,

WHEREAS, on May 26, 2016, the Executive Board approved the submittal of a grant application for a total of approximately \$1.4 million in funding under the Federal Transit Administration (FTA) Planning Pilot for TOD Grant Program; and,

WHEREAS, in October of 2016, NCTCOG was awarded \$1.4 million in funding under the FTA Planning Pilot for TOD Grant Program to match \$50,000 from local partners and \$325,000 of RTC Local for contribution of local matching funds; and,

WHEREAS, NCTCOG initiated a Request for Proposals to hire a consultant to complete the TOD Survey as part of the FTA Planning Pilot for TOD Grant; and,

WHEREAS, National Research Center, Inc. was awarded the contract not to exceed \$250,000 on January 24, 2019 to complete the TOD Survey; and,

WHEREAS, after initial data collection, launched in July of 2019, the number of resident responses has been lower than expected and to ensure the statistical validity and ability of the survey to provide insight into resident travel decisions and preferences, additional surveying is recommended, requiring an amendment to the contract; and,

WHEREAS, under Local Government Code Chapter 252, the Executive Board has authority to amend contracts by up to 25 percent without undergoing additional procurement activities.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract amendment between NCTCOG and National Research Center, Inc. to conduct a TOD Survey in an amount of \$25,500, for a revised not to exceed amount of \$275,500 be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute a contract amendment with National Research Center, Inc. in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 3. This resolution shall be in effect immediately upon its adoption.

J. D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 19, 2019.

Curtistene McCowan, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto



North Central Texas Council of Governments

Item 8

Exhibit: 2019-12-08-TR

Meeting Date: December 19, 2019

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing a Contract with ETC Institute for the 2020 North Central Texas Regional Transit On-Board Survey

On September 6, 2019, the North Central Texas Council of Governments (NCTCOG) issued a Request for Proposals (RFP) to solicit consultant assistance for the 2020 North Central Texas Transit On-Board Survey. Three firms submitted proposals for the Data Collection project portion, and three firms submitted proposals for the Data Analysis project portion in response to the RFP. The Consultant Selection Committee met on October 17, 2019, to review and evaluate the proposals. The Consultant Selection Committee recommended the ETC Institute to carry out the entire project. ETC Institute is committed to a 31.92 percent Disadvantaged Business Enterprise participation goal for this project.

The 2020 North Central Texas On-Board Survey is a collaborative effort between NCTCOG and Dallas Area Rapid Transit (DART), Denton County Transportation Authority (DCTA), and Fort Worth Transportation Authority d/b/a Trinity Metro. The goal of the survey project is to conduct a full transit travel survey on bus, streetcars, GoLink, light rail, and commuter rail lines of DART, DCTA, and Trinity Metro during 2020. Data collected during the survey will include trip information, fare and payment details, and socio-economic data.

A draft resolution authorizing a contract with ETC Institute, in an amount not to exceed \$1,750,000, is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

KY:bw
Attachment

RESOLUTION AUTHORIZING A CONTRACT WITH ETC INSTITUTE FOR THE 2020 NORTH CENTRAL TEXAS REGIONAL TRANSIT ON-BOARD SURVEY

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone, and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, the Fiscal Year (FY) 2020 and FY2021 Unified Planning Work Program Subtask 2.01 provides for consultant assistance to implement a regional transit on-board survey; and,

WHEREAS, on September 6, 2019, NCTCOG initiated a Request for Proposals to secure consultant assistance for the 2020 North Central Texas Regional On-Board Survey; and,

WHEREAS, ETC Institute has been recommended by the Consultant Selection Committee to implement the 2020 North Central Texas Regional On-Board Survey; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and ETC Institute to implement a 2020 North Central Texas Regional On-Board Survey in an amount not to exceed \$1,750,000 be and is hereby approved.

Section 2. The Executive Director or designee of NCTCOG is authorized to execute a contract with ETC Institute in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 19, 2019.

Curtistene McCowan, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto



North Central Texas Council of Governments

Item 9

Exhibit: 2019-12-09-TR

Meeting Date: December 19, 2019

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing Execution of Agreements with Subrecipients of the
Clean Fleets North Texas 2019 Call for Projects

The Regional Transportation Council (RTC) opened the Clean Fleets North Texas 2019 Call for Projects on June 14, 2019. The primary goal of this program is to reduce emissions of ozone-forming nitrogen oxides (NO_x) from diesel-powered heavy-duty vehicles or equipment in the Dallas-Fort Worth 10-county ozone nonattainment area by replacing older, high-emitting vehicles or equipment with new, low-emitting vehicles or equipment. This initiative is funded with approximately \$1.9 million from the Environmental Protection Agency (EPA) National Clean Diesel Funding Assistance Program.

Eligible applicants include local governments and private companies with a contract with a local government who own heavy-duty diesel vehicles or equipment operating in the nonattainment area and who have adopted the RTC Clean Fleet Policy. A list of entities who have adopted the RTC Clean Fleet Policy is available at www.nctcog.org/fleetpolicy. Applications were accepted until September 6, 2019 and reviewed on a competitive basis.

Two applications were received from the City of Dallas and City of Benbrook. Staff recommends subawards as detailed in Attachment 1 for these two entities to replace 11 older diesel vehicles and equipment with newer, lower-emitting vehicles and equipment. Subrecipients will provide local contributions in amounts required by EPA according to project type; all local contributions will be tracked and documented. The RTC approved these awards on November 14, 2019.

A draft resolution authorizing execution of agreements, not to exceed \$1,254,608 EPA funds and \$3,631,822 local contributions, with the subrecipients identified in Attachment 1 is attached for Executive Board consideration. Staff will re-open the Call for Projects to accept applications for remaining funds and will bring additional recommendations to the Executive Board in future months. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

NL:ch
Attachments

**RESOLUTION AUTHORIZING EXECUTION OF AGREEMENTS WITH SUBRECIPIENTS OF
THE CLEAN FLEETS NORTH TEXAS 2019 CALL FOR PROJECTS**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, the Clean Fleets North Texas 2019 Call for Projects is funded by the Environmental Protection Agency (EPA) National Clean Diesel Funding Assistance Program; and,

WHEREAS, on June 14, 2019, the RTC announced the Clean Fleets North Texas 2019 Call for Projects in the 10-county ozone nonattainment area for the implementation of projects that reduce nitrogen oxide emissions; and,

WHEREAS, on November 14, 2019, the RTC approved projects for the Clean Fleets North Texas 2019 Call for Projects, which included projects submitted by entities on the attached funding table; and,

WHEREAS, NCTCOG has complied with RTC procedures for Calls for Projects/Funding Initiatives.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. An agreement between NCTCOG and the City of Dallas in an amount not to exceed \$929,608 in EPA funds, as detailed in Attachment 1, is hereby approved.

Section 2. An agreement between NCTCOG and the City of Benbrook in an amount not to exceed \$325,000 in EPA funds, as detailed in Attachment 1, is hereby approved.

Section 3. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 4. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 19, 2019.

Curtistene McCowan, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto

**Clean Fleets North Texas 2019 Call for Projects
December 19, 2019 Executive Board**

Subrecipients Recommended for Funding

Subrecipient		Project Description	Total Project Cost	EPA*	Local Contribution
1	City of Dallas	Replace 6 Vehicles and 4 Equipment	\$3,586,430	\$929,608	\$2,656,822
2	City of Benbrook	Replace 1 Firetruck	\$1,300,000	\$325,000	\$975,000
Total			\$4,886,430	\$1,254,608	\$3,631,822

*EPA=Environmental Protection Agency National Clean Diesel Funding Assistance Program



North Central Texas Council of Governments

Item 10

Exhibit: 2019-12-10-TR

Meeting Date: December 19, 2019

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing Amendment to Consultant Contract with Burns & McDonnell Engineering Co., Inc., for Environmental Assistance on the Collin County Outer Loop Segment 3

On April 2018, the North Central Texas Council of Governments (NCTCOG) entered into a consultant contract with Burns & McDonnell Engineering Co., Inc. (Burns & McDonnell) to assist NCTCOG with preparing a local environmental document for the Collin County Outer Loop (CCOL) Segment 3, for \$150,000 in Regional Toll Revenue (RTR) funds. A local match was not required for these funds. NCTCOG has taken the lead on all studies, field investigations, and preparations of the environment document for CCOL Segment 3. Burns & McDonnell has provided unique professional skills in cultural resources (archeological and historical) and mussel surveys that are unavailable at NCTCOG and required for the environmental investigations.

NCTCOG will use the additional funding to extend the consultant contract with Burns & McDonnell to perform additional archeological and mussel work at the request of Collin County and due to unforeseen legal and weather-related issues. The additional efforts by Burns & McDonnell will provide improved results for the environmental investigations and will not delay the current environmental document and study by NCTCOG. Executive Board approval will be requested to increase the contract value by \$25,000 in RTR funds for continued environmental studies. Burns & McDonnell is committed to maintain a 25 percent Disadvantaged Business Enterprise participation goal.

A draft resolution authorizing NCTCOG to amend the contract with Burns & McDonnell by an additional \$25,000 for a revised not to exceed amount of \$175,000, to complete additional archeological and mussel work, is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

ND:lk
Attachment

RESOLUTION AUTHORIZING AMENDMENT TO CONSULTANT CONTRACT WITH BURNS & MCDONNELL ENGINEERING CO., INC., FOR ENVIRONMENTAL ASSISTANCE ON THE COLLIN COUNTY OUTER LOOP SEGMENT 3

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by, and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, in June 2010, the Executive Board authorized the receipt of Regional Toll Revenue funds from the Texas Department of Transportation for activities related to environmental review and coordination; and

WHEREAS, Subtask 5.02 of the Fiscal Year (FY) 2020 and FY 2021 Unified Planning Work Program includes activities related to Subarea Studies and Local Government Assistance; and

WHEREAS, on December 21, 2017, the Executive Board authorized a consultant contract with Burns & McDonnell, Co., Inc. for a not to exceed amount of \$150,000 to provide environmental services for the Collin County Outer Loop Segment 3; and,

WHEREAS, there is a need to provide additional environmental services for the Collin County Outer Loop Segment 3; and,

WHEREAS, under Local Government Code Chapter 252, the Executive Board has authority to amend contracts by up to 25 percent without undergoing additional procurement activities.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract amendment between NCTCOG and Burns & McDonnell, Co., Inc., to provide additional environmental services for Collin County Outer Loop Segment 3 in an amount of \$25,000, for a revised not to exceed amount of \$175,000 be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute a contract amendment in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 3. This resolution shall be in effect immediately upon its adoption.

J. D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 19, 2019.

Curtistene McCowan, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto



North Central Texas Council of Governments

Item 11

Exhibit: 2019-12-11-WD

Meeting Date: December 19, 2019

Submitted By: David Setzer
Director of Workforce Development

Item Title: Resolution Authorizing a Lease Extension for the Plano Workforce Center

The North Central Texas Council of Governments (NCTCOG), in its capacity as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board, currently operates a workforce center located at 1101 Resource Drive, Suite 100, in Plano Texas. The following information pertains to the current lease:

- Owned by Property Reserve, Inc.
- Contains 13,194 square feet of space
- Price per square foot totals \$11.19 (excluding janitorial and utilities)
- Lease Expires on July 31, 2020

NCTCOG staff propose renewing the lease for this location for a period of five (5) years beginning August 1, 2020 due to the following:

- Good Location-It is within a close proximity to public transportation and major roads and highways (Within one (1) mile of both Jupiter Road and President George Bush Highway).
- Price-Price per square foot equals a five (5) year average of \$12.40 (excluding lease operating costs increases over the base year amounts, janitorial, and utilities,). This is considered within the local market rate according to the market comparison completed by the NCTCOG's real estate broker, Avison Young (See Exhibit A).
- Parking-This facility contains adequate parking spaces

A draft resolution authorizing a five (5) year lease extension with Property Reserve Inc. for the current Plano workforce center is attached for Executive Board consideration.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

RESOLUTION AUTHORIZING A LEASE EXTENSION FOR THE PLANO WORKFORCE CENTER

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG, in its capacity as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board, currently has a lease agreement for 13,194 square feet of office space for the operation of a Workforce Center located at 1101 Resource Drive, Suite 100, in Plano, Texas, expiring July 31, 2020; and,

WHEREAS, NCTCOG staff recommend extending the lease for a period of five (5) years at an average price per square foot equaling 12.40 (excluding lease operating costs increases over the base year amounts, janitorial, and utilities) primarily due to its favorable location compared to major roads and highways, competitive price, and adequate parking.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board authorizes a five (5) year lease extension for the current Plano workforce center with Property Reserve Inc. at an average price of \$12.40 per square foot (excluding lease operating costs increases over the base year amounts, janitorial, and utilities).

Section 2. The Executive Director or designee is authorized to execute a contract with Property Reserve Inc. in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 24, 2019.

Curtistene McCowan, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto

RESOLUTION AUTHORIZING A LEASE EXTENSION FOR THE PLANO WORKFORCE CENTER

Exhibit A

Comparison Chart - Plano						
October 2019						

Building Address	Building Name	Yr 1 Rate*	Rate Type	Operating Cost	Rental Rate Industrial Gross	Year Built
3310 Matrix Dr	Renner Business Park	\$12.00	NNN	\$4.50	\$16.50	2001
1850 N Greenville Ave	Campbell Square I	\$14.00	IG	\$0.00	\$14.00	1980
1651 N Glenville Dr	Counterpoint at Central Park I	\$13.00	IG	\$0.00	\$13.00	1984
600 Data Dr	Westridge Place	\$12.00	IG	\$0.00	\$12.00	1986
1101 Resource Dr**	Jupiter North Technology Park	\$7.97	NNN	\$3.93	\$11.90	1986
1300 E Arapaho Rd	Arapaho Business Park - Bldg 300	\$5.50	NNN	\$3.84	\$9.34	1979
805 Alpha Dr	Bowser Business Park - Bldg 2	\$8.50	IG	\$0.00	\$8.50	1984

* Year one rates are subject to annual increases which vary from \$0.25 per square foot to 3%.

** Current Location - Negotiated Terms (average rental rate over 5 year period totals \$12.4\square ft.)



North Central Texas Council of Governments

Item 12

Exhibit: 2019-12-12-ED

Meeting Date: December 19, 2019

Submitted By: Edith Marvin, P.E.
Director of Environment & Development

Item Title: Resolution Endorsing the Submittal of a Grant Application to the Environmental Protection Agency's Trash Free Waters Grant Program

On September 23, 2019, the Environmental Protection Agency's (EPA) Gulf of Mexico Division announced the availability of approximately \$5 million for projects in the five gulf states (Texas, Louisiana, Mississippi, Alabama, and Florida) that improve water quality and water habitat by removing and reducing the amount of trash that ends up in these state's waterways and the ocean. All projects must engage the local community in outreach and education and include working relationships with a variety of stakeholders. No cost sharing or matching funds are required in order to be awarded. In response to this opportunity, the North Central Texas Council of Governments' (NCTCOG) Environment and Development Department submitted an application on November 22, 2019. If awarded, NCTCOG proposes to partner with the Houston Galveston Area Council (HGAC) to implement a variety of projects in the Trinity River basin along with multiple watersheds in the HGAC region in a 3-year effort that could be duplicated in other areas of the state and nation. NCTCOG proposes to augment the Trash Free Texas website with additional Adopt-A-Spot locations; implement regional public engagement elements, develop a Community Trash Reduction and Educational Toolkit for use by local governments; and, engage the restaurant/fast-food industry in development of a Restaurant Plastic Reduction Toolkit.

NCTCOG received a commitment letter from HGAC and 15 letters supporting the application from the following entities: the Texas Association of Regional Councils, the Meadows Center for Water and the Environment at Texas State University, the Trinity River Authority, the Dallas-Fort Worth International Airport, the cities of Dallas, Fort Worth, Plano, and Euless, the Tarrant Regional Water District, the Houston Advanced Research Center (HARC), the Bayou Preservation Association, the Trinity Coalition, Keep Grapevine Beautiful, Keep Mesquite Beautiful, and the University of Texas at Arlington's Office of Sustainability.

If the application is selected, NCTCOG requests authorization to receive awarded funds, in an amount of approximately \$500,000. A draft resolution endorsing submittal of the grant application to the EPA's Trash Free Waters grant program is attached for Executive Board consideration. EPA plans to notify selected applicants in late February 2020.

I will be available to answer any questions prior to requesting Board approval.

RESOLUTION ENDORSING THE SUBMITTAL OF A GRANT APPLICATION TO THE ENVIRONMENTAL PROTECTION AGENCY'S TRASH FREE WATERS GRANT PROGRAM

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG is the region's water quality management planning agency as designated by the Governor, Texas Commission on Environmental Quality (TCEQ), and US Environmental Protection Agency (EPA); and,

WHEREAS, NCTCOG is the designated regional solid waste management planning agency for the North Central Texas 16-county region; and,

WHEREAS, NCTCOG has been active for the last 50 years in promoting multiple programs and planning efforts related to watershed management throughout the region; and,

WHEREAS, the removal and reduction of trash in waterways is consistent with and complements regional waste management and water quality improvement goals; and,

WHEREAS, the EPA Gulf of Mexico Division issued a request for applications for organizations to develop innovative, holistic approaches to the reduction and removal of trash from waterways while also engaging the community in education and outreach; and,

WHEREAS, NCTCOG received a commitment to partner from the Houston Galveston Area Council and support letters from fifteen stakeholders; and,

WHEREAS, NCTCOG submitted an application to the Trash Free Waters Grant Program on November 22, 2019 in collaboration with the Houston Galveston Area Council.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board endorses submittal of the grant application to the EPA's Trash Free Waters Grant Program.

Section 2. NCTCOG is authorized to receive grant funds, if awarded, in an amount of approximately \$500,000, from EPA. Local match is not required for this grant opportunity.

Section 3. If awarded, these funds shall be incorporated into the appropriate fiscal year budget.

Section 4. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.

Section 5. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 19, 2019.

Curtistene McCowan, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto



North Central Texas Council of Governments

Item 13

Exhibit: 2019-12-13-AG

Meeting Date: December 19, 2019

Submitted By: Doni Green
Director of Aging Programs

Item Title: Resolution Authorizing Contracts with In-Home Service Providers

The North Central Texas Council of Governments (NCTCOG), in its capacity as the designated Area Agency on Aging (AAA), receives Title III-B funding through the Older Americans Act, a portion of which must be used to purchase in-home services for frail older adults. Specific in-home services funded by the AAA are emergency response, homemaker, personal assistance, and agency-managed respite. NCTCOG currently has contracts in effect with 15 in-home service providers.

In October 2019, NCTCOG launched a competitive procurement for in-home services and received eight applications in response—one of which was non-responsive. It formed a review committee, which reviewed and scored the seven responsive applications.

The review committee is recommending NCTCOG contract with ADT for emergency response services, and with Outreach Home Health, Aunt Mae's and Clear Path for homemaker, personal assistance, and respite services.

Under the contracts, in-home service providers are reimbursed on a unit rate basis for actual services rendered. During Fiscal Year 2020, NCTCOG has budgeted approximately \$30,000 for emergency response services, \$37,000 for homemaker, \$6,000 for personal assistance, and \$40,000 for agency-managed respite.

Pending Board approval, in-home service contracts will be in effect from January 1 through September 30, 2020, with the option to extend with both parties' consent for up to three consecutive years. Total compensation under these contracts will not exceed \$600,000 cumulatively during the contract period ending September 30, 2023.

A draft resolution authorizing contracts with ADT, Outreach Health, Aunt Mae's, and Clear Path for in-home services is attached for Executive Board consideration.

I will provide a brief presentation and be available to respond to questions prior to requesting Board approval.

RESOLUTION AUTHORIZING CONTRACTS WITH IN-HOME SERVICE PROVIDERS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Area Agency on Aging for State Planning Region 4A by the Texas Health and Human Services Commission (HHSC) and in that capacity receives funding to provide in-home services; and,

WHEREAS, NCTCOG is strongly committed to utilizing these funds to help frail older adults remain safely in their homes; and,

WHEREAS, NCTCOG conducted a competitive procurement process for emergency response, homemaker, personal assistance, and agency-managed respite services and, following evaluation, is recommending contracts with ADT, Outreach Health, Aunt Mae's, and Clear Path; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. Contracts between NCTCOG and ADT, Outreach Health, Aunt Mae's, and Clear Path for in-home services, for a maximum four-year term and in a cumulative amount not to exceed \$600,000, be and are hereby approved.

Section 2. The Executive Director or designee is authorized to execute contracts necessary to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Judge J. D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 19th, 2019.

Curtistene McCowan, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto



North Central Texas Council of Governments

Item 14

Exhibit: 2019-12-14-AG

Meeting Date: December 19, 2019

Submitted By: Doni Green
Director of Aging Programs

Item Title: Resolution Authorizing Transfer of Navarro County Nutrition and Transportation Services to Meals on Wheels of Johnson and Ellis Counties and Star Transit

The North Central Texas Council of Governments (NCTCOG), in its capacity as the designated Area Agency on Aging (AAA), receives Title III funding through the Older Americans Act. Title III-C funding is earmarked for provision of nutrition services, including home-delivered meals and congregate meals, and Title III-B funding is dedicated to provision of supportive services, including transportation.

The AAA considers nutrition and transportation as “core” services that must be available in all portions of its 14-county service area. It relies on a competitively procured network of 13 community-based subrecipients (most commonly committees on aging) to provide nutrition services and a competitively procured network of 11 committees on aging and public transit authorities to provide demand-response transportation.

Since 1999 Senior Connect has been providing nutrition and transportation services to older residents of Navarro County. Its board has directed it to increase emphasis on services for Kaufman County residents and transition services for Navarro County residents to alternative providers as soon as they can be secured by NCTCOG.

The AAA has identified a current subrecipient in good standing, Meals on Wheels of Johnson and Ellis Counties, that is willing to provide nutrition services to Navarro County residents as of January 1, 2020. In addition, the AAA has identified a public transit provider, Star Transit, that is willing to provide Title III-B transportation services to Navarro County residents as of January 1, 2020. Star Transit is already transporting Navarro County residents as a subrecipient of Senior Connect and is familiar with Title III-B regulations.

Since the AAA conducted procurement for nutrition and transportation services a few months ago, Legal has advised that it is not necessary to undergo re-procurement. Meals on Wheels of Johnson and Ellis Counties submitted an application and was awarded a subrecipient agreement for nutrition services that took effect October 1, 2020. Although Star Transit did not respond to the procurement, NCTCOG can execute an interlocal agreement with it as a public entity.

Pending Board approval, Senior Connects’ agreement for nutrition and transportation services will be amended to remove Navarro County from its service area. Conversely, Meals on Wheels of Johnson and Ellis Counties’ agreement for nutrition services will be amended to add Navarro County to its service area. The AAA estimates Navarro County nutrition funding to be \$205,487 during Federal Fiscal Year 2020, and projects that 75% of this total, or \$154,115, will be transferred from Senior Connect to Meals on Wheels of Johnson and Ellis Counties. The AAA estimates FFY 20 Navarro County transportation funding to be \$10,246, and projects that 75% of this total, or \$7,684, will be transferred to Star Transit.

With this as background, we are requesting Board authorization to increase Meals on Wheels of Johnson and Ellis Counties’ service area and funding to benefit older Navarro County residents in need of nutrition services, and to execute an agreement with Star Transit to benefit older Navarro County residents in need of transportation services.

**RESOLUTION AUTHORIZING TRANSFER OF NAVARRO COUNTY NUTRITION AND
TRANSPORTATION SERVICES TO MEALS ON WHEELS OF JOHNSON AND ELLIS COUNTIES
AND STAR TRANSIT**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Area Agency on Aging (AAA) for State Planning Region 4A by Texas Health and Human Services (HHS); and,

WHEREAS, the North Central Texas Council of Governments is entrusted to allocate federal and state funds distributed through HHS for transportation and nutrition services; and,

WHEREAS, the AAA is committed to making nutrition and transportation services available to older individuals in the entirety of its 14-county service area; and

WHEREAS, Senior Connect, the AAA's provider of nutrition and transportation services in Navarro County, has provided notice of intent to discontinue serving Navarro County;

NOW, THEREFORE, BE IT HEREBY RESOLVED:

Section 1. That the Senior Connect subrecipient agreement for nutrition and transportation services be amended to remove Navarro County from its service area, effective January 1, 2020.

Section 2. That the Meals on Wheels of Johnson and Ellis Counties subrecipient agreement be amended to add Navarro County to its service area and receive unexpended Navarro County nutrition funds from Senior Connect, effective January 1, 2020.

Section 3. That the NCTCOG Executive Director be authorized to execute an agreement with Star Transit for Title III-B transportation in Navarro County, effective January 1, 2020.

Section 4. That this resolution shall be in effect immediately upon its adoption.

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 19th, 2019.

Judge J. D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

Curtistene McCowan, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto



North Central Texas Council of Governments

Item 15

2019-12-15-TR

Meeting Date: December 19, 2019

Submitted By: Michael Morris, P.E.
Director of Transportation

Edith Marvin
Director of Environment and Development

Item Title: Status Report on 2019 Texas Energy Summit Outstanding Government
Organization Award to NCTCOG

The 2019 Texas Energy Summit was held November 12 through November 14 in Austin, Texas. Hosted by the Energy Systems Laboratory, this annual conference and business exposition provided attendees the opportunity to interact with industry professionals, state and local policy makers, researchers, and utility and energy service providers to discuss clean air initiatives, improvements to the built environment, and the future energy economy. This year, staff from the North Central Texas Council of Governments (NCTCOG) served on the conference steering committee, assisting with several sessions related to the Texas Emissions Reduction Plan and transportation electrification.

As part of the conference, the Texas Energy Summit recognized individuals, organizations, and companies who demonstrated outstanding contributions to cleaner air and environmental quality through energy efficiency and other related programs. NCTCOG was recognized with the Outstanding Government Organization award for leadership in clean air and clean energy initiatives including the ability to create clean air solutions. NCTCOG also received this award in 2005, and conference organizers noted that no organization has been recognized twice until now.

Examples of clean air and clean energy projects include the Go Solar Texas and Conserve North Texas collaborative initiatives between the Environment and Development and Transportation departments. The Go Solar Texas website provides Texas-specific resources and best management practices for entities interested in solar adoption. The Conserve North Texas website provides local governments and other users a comprehensive inventory of programs, tools, case studies, and other resources that address water, energy, and transportation topics.

We often talk about the importance of "silo busting." Here it is recognized by others.

DG:ch



North Central Texas Council of Governments

Item 16

2019-12-16-EDO

Meeting Date: December 19 , 2019

Submitted By: Mike Eastland
Executive Director

Item Title: Status Report on Living Wage

Staff will provide an overview of living wages in response to the Executive Board's request during its September 2019 meeting.

June 2019 - May 2020

[illegible]



North Central Texas Council of Governments

2019-20 NCTCOG Executive Board Calendar

Regular Meetings start at 12:45 pm unless otherwise posted
Meeting Location: CenterPoint II, 616 Six Flags Drive, Arlington, Texas

January 23, 2020	Executive Board Meeting – NCTCOG Offices
February 27, 2020	Executive Board Meeting – NCTCOG Offices
March 26, 2020	Executive Board Meeting – NCTCOG Offices
April 23, 2020	Executive Board Meeting – NCTCOG Offices
May 28, 2020	Executive Board Meeting – NCTCOG Offices
JUNE 2020	GENERAL ASSEMBLY
June 25, 2020	Executive Board Meeting – NCTCOG Offices
July 23, 2020	Executive Board Meeting & NCTCOG Foundation Meeting – NCTCOG Offices
August 27, 2020	Executive Board Meeting – NCTCOG Offices
September 24, 2020	Executive Board Meeting – NCTCOG Offices
October 22, 2020	Executive Board Meeting – NCTCOG Offices
November 19, 2020	Executive Board Meeting – NCTCOG Offices
December 17, 2020	Executive Board Meeting – NCTCOG Offices