



North Central Texas Council of Governments

TO: NCTCOG Executive Board **DATE:** January 18, 2024
FROM: Mike Eastland
Executive Director
SUBJECT: Executive Board Meeting

The next meeting of the **NCTCOG Executive Board** will be:

DATE: January 25, 2024

Please RSVP to the Executive Director's office as soon as possible by email or call (817) 695-9100.

REGULAR BOARD MEETING

TIME: 12:00 noon – Lunch
12:45 p.m. – Executive Board Meeting

PHYSICAL

LOCATION: NCTCOG Offices
Centerpoint II Conference Center
616 Six Flags Drive, Arlington, TX 76011
Transportation Council Room

Presiding officer will be physically present at this location, which shall be open to the public during open portions of the meeting.

METHOD: Via Videoconference

President Heidemann hopes each of you will plan to attend this important meeting. I look forward to seeing you there!

ME:jw

North Central Texas Council of Governments

EXECUTIVE BOARD AGENDA

January 25, 2024 | 12:45 pm

Physical Location of Meeting: NCTCOG Offices, Centerpoint II Conference Center
616 Six Flags Drive, Arlington, TX 76011, Transportation Council Room

Method of Meeting: Via Videoconference

The NCTCOG Executive Board meeting is posted as a videoconference meeting. The presiding officer shall be present at the physical location, which shall be open to the public during open portions of the meeting. Members of the public may attend in person or view the livestream via <http://nctcog.swagit.com/live>. The meeting will be recorded and posted later on NCTCOG's website <http://nctcog.swagit.com/executive-board/>

Executive Board

1. _____ Bill Heidemann
2. _____ Chris Hill
3. _____ Victoria Johnson
4. _____ Andrew Piel
5. _____ J.D. Clark
6. _____ Jorja Clemson
7. _____ Carlos Flores
8. _____ Bowie Hogg
9. _____ Clay Jenkins

10. _____ Jennifer Justice
11. _____ Todd Little
12. _____ Linda Martin
13. _____ Cara Mendelsohn
14. _____ Bobbie Mitchell
15. _____ Tim O'Hare
16. _____ Kameron Raburn
17. _____ Nick Stanley
18. _____ Victoria Neave Criado

Staff

- | | |
|------------------------|--------------------|
| _____ Mike Eastland | _____ Jerri Watson |
| _____ Monte Mercer | |
| _____ Sue Alvarez | |
| _____ Tim Barbee | |
| _____ Doni Green | |
| _____ Maribel Martinez | |
| _____ Michael Morris | |
| _____ Phedra Redifer | |
| _____ Molly Rendon | |
| _____ Christy Williams | |

REGULAR SESSION: 12:45 pm

Call to order time: _____

Pledge to the United States and Texas Flags

Public Comment on Agenda Items (Must be physically present)

Members of the public may comment on any item(s) on today's agenda at this time. If speaking, please announce your name, city of residence and the agenda item(s) on which you are commenting. A maximum three (3) minutes is permitted per speaker. At the conclusion of this item, no further opportunities for public comment will be provided for the duration of the meeting.

ACTION:

Motion/Second Item # Name of Item

_____/_____ **1 Approval of Minutes**

_____/_____ **2 Resolution to Accept and Approve the Quarterly Investment Report - Monte Mercer**

_____/_____ **3 Resolution Authorizing Placement of COG Staff on the Ballot for the TX Health Benefits Pool Board - Monte Mercer**

_____/_____ **4 Resolution Authorizing Contracts for Advanced Traffic Controller Systems - Jon Blackman**

- ____/____ 5 Resolution Authorizing Contracts for Deliverables-Based Information Technology Services - Jon Blackman
- ____/____ 6 Resolution Authorizing a Contract for Electronics Console Cleaning and Preventative Maintenance Services - Jon Blackman
- ____/____ 7 Resolution Authorizing Contracts for Audience Engagement and Marketing Strategy Consulting Services - Jon Blackman
- ____/____ 8 Resolution Authorizing Cooperative Purchasing Agreement for Goods and Services with Equalis Group - Jon Blackman
- ____/____ 9 Resolution Authorizing a Contract with Eixsys LLC for Public Employee Benefits Cooperative (PEBC) Software System Development and Support - Tim Barbee
- ____/____ 10 Resolution Authorizing a Contract Extension with MasTec Network Solutions, LLC for Registered Apprenticeship Training - Phedra Redifer
- ____/____ 11 Resolution Approving Emergency Preparedness Planning Council (EPPC) Bylaws Update - Maribel Martinez
- ____/____ 12 Resolution Approving Grant Application to the United States Department of Transportation under the Advanced Transportation Technology and Innovation Grant Program - Michael Morris
- ____/____ 13 Resolution Authorizing Amendment to the Contract with HNTB Corporation to Complete the National Environmental Policy Act Process for the Dallas to Fort Worth High-Speed Transportation Connections Study - Michael Morris
- ____/____ 14 Resolution Authorizing Contracts with McKinsey and Company Inc. and InfraStrategies LLC to Conduct the Regional Transit 2.0 Study - Michael Morris
- ____/____ 15 Resolution Authorizing Use of Regional Transportation Council Local Funds for the Naval Air Station Joint Reserve Base Fort Worth Air Show - Michael Morris
- ____/____ 16 Resolution Endorsing the 2023 Transportation Conformity Determination for the Dallas-Fort Worth Nonattainment Area - Michael Morris

- ____/____ 17 Resolution Accepting the Audit Report from Whitley Penn, LLP, for the Transportation Department's Agreed Upon Procedures - Michael Morris
- ____/____ 18 Resolution Authorizing Use of Additional Backstop Funding for the Agile Curriculum Development Program - Michael Morris
- ____/____ 19 Resolution Authorizing Travel Outside North America - Christy Williams
- ____/____ 20 Resolution Adopting FY 2025 Criminal Justice Policies and Procedures - Kelly Schmidt
- ____/____ 21 Resolution Authorizing Contract with LookUp Properties for Residential Repair Service - Doni Green
- ____/____ 22 Resolution Endorsing Submittal of Application to HHSC for Aging and Disability Resource Center (ADRC) Services and Acceptance of Funding - Doni Green
- ____/____ 23 Resolution Endorsing Increase to Contract Authorization for In-Home Contractors - Doni Green

APPOINTMENTS:

- ____/____ 24 Appointments to the Regional Aging Advisory Committee (RAAC) - Doni Green
- ____/____ 25 Appointments to the Criminal Justice Policy Development Committee - Kelly Schmidt

STATUS REPORTS:

- ____/____ 26 Status Report on Metropolitan Planning Organization Revolver Funds and Regional Transportation Council Local Pool - Michael Morris

MISCELLANEOUS:

- ____/____ 27 Old and New Business
- ____/____ 28 Future Calendar and Attendance

Adjournment: _____

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS EXECUTIVE BOARD MEETING

Minutes — November 16, 2023

Transportation Council Room | 616 Six Flags Drive | Arlington, Texas

The NCTCOG Executive Board meeting was conducted as a videoconference meeting that was live broadcast at <https://nctcog.swagit.com/live>. The presiding officer, President Heidemann, was present at the physical location, 616 Six Flags Drive, Arlington, Texas, which was open to the public during all open portions of the meeting.

President Heidemann called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:50 pm on November 16, 2023. Mike Eastland took attendance and determined that a quorum was physically present.

Members of the Board Present:

- | | |
|---------------------|-------------------------|
| 1. Bill Heidemann | 7. Jennifer Justice (V) |
| 2. Victoria Johnson | 8. Todd Little |
| 3. Andrew Piel | 9. Cara Mendelsohn |
| 4. Jorja Clemson | 10. Kameron Raburn |
| 5. Bowie Hogg | 11. Nick Stanley (V) |
| 6. Clay Jenkins | |

Members of the Board Absent:

1. Chris Hill
2. J.D. Clark
3. Carlos Flores
4. Linda Martin
5. Bobbie Mitchell
6. Tim O'Hare
7. Victoria Neave Criado

Members of the Staff Present:

Mike Eastland, Molly Rendon, Tim Barbee, Doni Green, Michael Morris, Susan Alvarez, Maribel Martinez, Phedra Redifer, Jerri Watson, Ken Kirkpatrick, James Powell, Michael Bort, Tom McLain, Carmen Morones, Chris Klaus, Jessie Shadowens, Dan Kessler, Shannon Stevenson, Natalie Bettger, Irlenia Hermosillo, Christie Gotti, Kate Zielke, Amanda Wilson

Visitors Present:

Rob Barthen | GrantWorks

REGULAR SESSION

PUBLIC COMMENT ON AGENDA ITEMS

President Heidemann opened the meeting for public comment and asked if there was anyone present wishing to speak. There being no one, he proceeded with the meeting.

ACTION:

Item 1 Approval of Minutes

President Heidemann stated that the first item on the agenda was approval of the minutes from the October Board meeting.

Upon a Motion by Councilmember Hogg (seconded by Councilmember Piel), and unanimous vote of all members present, the Board approved the minutes of the October Executive Board meeting.

Item 2 Resolution Authorizing Contracts with In-Home Service Providers

Doni Green, Director of Area Agency on Aging, requested Board authorization to enter contractual agreements between NCTCOG and Acadian Total Security; ADT, LLC; Amazing Hearts Homecare and Staffing, LLC; Caremate Wellness Solutions, LLC; Charity Comfort Care Services, LLC; DPP II Inc; Outreach Health Community Care Services, LP; Prestonwood Home Healthcare; and XO Healthcare Corporation, for in-home services for maximum fifty-eight (58) month terms and in a cumulative amount not to exceed \$3,500,000. She explained that NCTCOG currently has six in-home contracts that were approved by the Board in March 2022 that will expire soon. To ensure an adequate network of providers, a Request for Proposals #2023-079 was issued and nine applications were received and reviewed by a committee comprised of NCTCOG staff. Upon evaluation from the committee, awards are being recommended to all nine applicants. The in-home service providers are reimbursed on a unit rate basis for actual services rendered and the period will be in effect from December 1, 2023, through September 30, 2025, with four (4) optional one-year renewals.

Exhibit: 2023-11-02-AG

Upon a Motion by Deputy Mayor Pro Tem Clemson (seconded by Councilmember Johnson), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 3 Resolution Approving the Public Works Construction Standards North Central Texas, Amended Fifth Edition

Susan Alvarez, Director of Environment and Development, requested Board approval for the *Public Works Construction Standards North Central Texas, Amended Fifth Edition*. This amended version is a comprehensive review and refinement process updating the 2004 Second Edition of the Standard Drawings for Public Works Construction and includes the 2017 Fifth Edition Standard Specifications for Public Works Construction. The *Public Works Construction Standards*, since its establishment in 1977, promotes consistent basic standards for public works construction throughout the region and represents more than 45 years of regional cooperation and coordination between public works professionals from local government and private industry in the North Central Texas region. The final draft document can be viewed at <https://www.nctcog.org/envir/public-works/public-works-program>.

Exhibit: 2023-11-03-ED

Upon a Motion by Commissioner Raburn (seconded by Councilmember Piel), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 4 Resolution Authorizing Contracts for Ambulance Debt Collection Services

Jon Blackman, Senior Operations Manager of Administration, requested Board authorization to enter contractual agreements with Pendrick Capital Partners Asset Management LLC and RSI Enterprises, Inc. for Ambulance Debt Collection Services through the North Central Texas Council of Governments TX Share cooperative purchasing program. A Request for Proposals (RFP) #2023-056 for Ambulance Billing and Debt Collection Services was issued and received two responsive proposals for Ambulance Debt Collection Services. No proposals were received for the Billing Services portion of the solicitation. Following evaluation, the evaluation committee recommended contract awards to Pendrick Capital Partners Asset Management LLC, and RSI Enterprises, Inc. for Ambulance Debt Collection Services for maximum five (5) year terms. These contracts will retain the services of firms that provide third-party debt collection via a cooperative contract and allow entities to manage, collect upon, and efficiently collect remuneration related to ambulance services.

Exhibit: 2023-11-04-AA

Upon a Motion by Judge Little (seconded by Councilmember Hogg), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 5 Resolution Authorizing a Contract Extension for Electronics Console Cleaning Service

Jon Blackman, Senior Operations Manager of Administration, requested Board authorization for a contract extension between NCTCOG and Console Cleaning Specialists dba Communication Center Specialist for Electronics Console Cleaning Service for a maximum three (3) month term through the TXShare cooperative purchasing program. The current contract expires November 30, 2023, and doesn't include options for further

renewal. He explained that the staff is in the process of soliciting proposals for the purpose of awarding a new contract, however the new contract will not be ready for Executive Board consideration until early 2024.

Exhibit: 2023-11-05-AA

Upon a Motion by Mayor Stanley (seconded by Councilmember Johnson), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 6 Resolution Authorizing Contracts for Temporary Staffing Services

Jon Blackman, Senior Operations Manager of Administration, requested Board authorization to enter contractual agreements between NCTCOG and 22nd Centuries Technologies, Inc., Abacus Service Corporation, Ad-A-Staff, Inc., AppleOne, Inc., California Creative Solutions, Inc., Compunnel Software Group, Inc., Diverse Staffing Services, Inc., GTS Technology Solutions, Inc., Infojini, Inc., Infostride, Inc., Internal Data Resources, Inc., Millennium Franchise Group, LLC., Octagon Consulting, LLC., Resource Logistics, Inc., and Tryfacta, Inc., for temporary staffing services for maximum three (3) year terms and in a cumulative amount not to exceed \$2,100,000.

A Request for Proposals (RFP) #2024-010 was issued seeking qualified Temporary Staffing Agencies with expertise in sourcing, screening, and providing quality candidates to fill temporary staffing needs for a diverse range of job categories. Forty responsive proposals were received. The benefits of using temporary staffing services include flexibility, expertise and opportunity for determining the suitability of employees filling permanent positions.

Exhibit: 2023-11-06-AA

Judge Jenkins entered the meeting.

Upon a Motion by Councilmember Hogg (seconded by Councilmember Piel), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 7 Resolution Authorizing the Receipt of Fiscal Year 2023 Federal Transit Administration Formula Funds

Michael Morris, Director of Transportation requested Board authorization for the receipt of Fiscal Year 2023 Federal Transit Administration (FTA) funds for the following three programs: Urbanized Area Formula Program - approximately \$7,215,731, Enhanced Mobility of Seniors and Individuals with Disabilities Program (Enhanced Mobility) - approximately \$1,101,265, and Bus and Bus Facilities Program - approximately \$583,262. Consistent with the FY 2023–2026 Transportation Improvement Program approved by the Regional Transportation Council, \$8,900,258 of the regional total is available for NCTCOG to utilize and pass through for local public transit providers. Local funds from transit providers as well as Transportation Development Credits will be used as match for these federal funds.

Details of each funding is identified in the table below:

Exhibit: 2023-11-07-TR
Attachment 1 Page 1

FISCAL YEAR 2023 FEDERAL TRANSIT ADMINISTRATION (FTA) FORMULA FUNDING

Urbanized Area Formula Program (Section 5307)

Dallas-Fort Worth-Arlington Urbanized Area			
Designated Recipient	Federal Funds ¹	TDCs ²	Local Funds
North Central Texas Council of Governments	\$ 3,649,728	642,746	\$ -
Subrecipient	Federal Funds	TDCs	Local Funds
City/County Transportation (Johnson County)	\$ 177,718	18,905	\$ 83,194
Community Transit Services (Ellis and Navarro Counties)	\$ -	-	\$ -
Public Transit Services (Parker and Palo Pinto Counties)	\$ 391,135	58,200	\$ 100,135
Span, Inc. (Denton and Collin Counties)	\$ 145,000	29,000	\$ -
STAR Transit (Kaufman and Ellis Counties)	\$ 2,852,150	354,400	\$ 1,080,150
TOTAL	\$ 7,215,731	1,103,251	\$ 1,263,479

¹ Federal funds include both capital and operating projects, which have different match requirements

²Transportation Development Credits (TDCs) for "Strategic Awards to Small Transit Providers" are credits (not dollars) used to leverage federal funds in lieu of local cash match. The result is the capital portion of the project will be 100% federally funded

Enhanced Mobility of Seniors and Individuals with Disabilities Program (Section 5310)

Designated Recipient	Federal Funds	TDCs	Local Funds
North Central Texas Council of Governments ¹ : Dallas-Fort Worth-Arlington Urbanized Area	\$ 578,023	-	\$ -
North Central Texas Council of Governments ¹ : Denton-Lewisville Urbanized Area	\$ 38,170	-	\$ -
Subtotal	\$ 616,193	-	\$ -
Dallas-Fort Worth-Arlington Urbanized Area			
Subrecipient	Federal Funds	TDCs	Local Funds
STAR Transit (Kaufman and Ellis Counties)	\$ 485,072	97,014	\$ -
TOTAL	\$ 1,101,265	97,014	\$ -

¹ Funding to be used for administration of Section 5310 program, which does not have a match requirement per FTA Circular 9070.1G

Bus and Bus Facilities Program (Section 5339)

Dallas-Fort Worth-Arlington Urbanized Area			
Designated Recipient	Federal Funds ¹	TDCs ²	Local Funds
North Central Texas Council of Governments: Administrative	\$ 71,262	14,252	\$ -
North Central Texas Council of Governments	\$ 512,000	76,800	\$ -
TOTAL	\$ 583,262	91,502	\$ -

¹ Funding to be used towards the purchase of vehicles on behalf of NCTCOG subrecipients

²Bus and Bus Facilities funds (Section 5339) require a 20% match for administration, but only a 15% match for the purchase of ADA-compliant vehicles

Grand Total

Program	Federal Funds	TDCs	Local Funds
Urbanized Area Formula Program (Section 5307)	\$ 7,215,731	1,103,251	\$ 1,263,479
Enhanced Mobility of Seniors and Individuals with Disabilities Program (Section 5310)	\$ 1,101,265	97,014	\$ -
Bus and Bus Facilities Program (Section 5339)	\$ 583,262	91,502	\$ -
TOTAL	\$ 8,900,258	1,291,767	\$ 1,263,479

Exhibit: 2023-11-07-TR

Councilmember Mendelsohn entered the meeting.

Upon a Motion by Councilmember Johnson (seconded by Deputy Mayor Pro Tem Clemson), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 8 Resolution Authorizing Application to the Environmental Protection Agency Diesel Emissions Reduction Act Program

Michael Morris, Director of Transportation, requested Board authorization for the submittal of a grant application in the amount of approximately \$3 million to the Environmental Protection Agency (EPA) under a rebate funding to implement projects to replace diesel vehicles, equipment or engines; install electric recharging infrastructure; and/or install idle-reduction technology. NCTCOG will serve as the prime recipient of the program. EPA rebates will fund 25 to 100 percent of project cost, depending on specific project category with any balance of project costs to be paid by the program beneficiary.

A competitive Call for Partners was administered to identify potential program beneficiaries. In response to the City of Dallas' proposal to replace seven diesel onroad vehicles with seven newer, cleaner onroad vehicles, staff recommends a rebate award of \$1.19 million in EPA funds and \$2.09 million program beneficiary leveraged funds, for a total project cost of \$3.28 million. This rebate award is contingent on EPA award of the NCTCOG proposal and execution of an agreement with EPA for project funding. Upon award by the EPA, an open, competitive Call for Projects will be administered to identify program beneficiaries for the remaining EPA awarded funds. Additional program beneficiaries will be brought to the Executive Board for approval.

Exhibit: 2023-11-08-TR

Upon a Motion by Councilmember Mendelsohn (seconded by Deputy Mayor Pro Tem Clemson), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 9 Resolution Endorsing Application to Federal Highway Administration Electric Vehicle Charger Reliability and Accessibility Accelerator Program

Michael Morris, Director of Transportation, requested Board endorsement for an application to receive \$3.66 million (\$840,000 of local match from subrecipients) in federal funding from the Federal Highway Administration (FHWA) under the Electric Vehicle Charger Reliability and Accessibility Accelerator (RAA) Program for the repair and replacement of unavailable electric vehicle charging stations. He explained that eligible electric vehicle (EV) charging stations include 230 non-operational EV charging ports located at 124 sites.

This opportunity wasn't pursued by the Texas Department of Transportation, therefore, NCTCOG coordinated with the charging companies responsible for eligible sites to coordinate a grant proposal on behalf of the region. Sites to be repaired or upgraded will be finalized based on certain criteria. Approximately \$4.2 million in funding is budgeted for implementation of repairs or upgrades at eligible locations, which will be reimbursed at 80 percent federal share with the required 20 percent non-federal match to be provided by subrecipients. Non-federal match requirement will be provided through use of up to 60,000 regional Transportation Development Credits (TDCs). Staff will return for approval of subrecipient agreements and collection of local match.

Exhibit: 2023-11-09-TR

Upon a Motion by Councilmember Johnson (seconded by Deputy Mayor Pro Tem Clemson), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 10 Resolution Authorizing Use of RTC Local Funds as Match for Energy Management Work through the Department of Energy

Michael Morris, Director of Transportation, requested Board authorization for use of \$20,000 in Regional Transportation Council (RTC) Local funds as non-federal match for the Transportation Department share of regional energy management work. He explained that NCTCOG has been under contract for the past five years with the State Energy Conservation Office (SECO) and was awarded \$200,000 in funding in 2023. The funding agreement included an option to extend the agreement through the fiscal year 2024 with an additional allocation of \$200,000 (match of \$40,000) in Department of Energy funding. The scope of work includes efforts to advance energy efficiency, energy conservation, and sustainability efforts in the region, which help to improve air quality and enhance grid reliability. The administration of this grant is shared between the Transportation and Environment & Development Departments. The Environment & Development Department will secure its \$20,000 match from the Regional Integration of Sustainability Efforts (RISE) Coalition and other department programs.

Exhibit: 2023-11-10-TR

Upon a Motion by Deputy Mayor Pro Tem Clemson (seconded by Councilmember Piel), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 11 Resolution Authorizing Contract with INRIX, Inc. to Implement the Regional Traffic Signal Performance Measures Platform for Signalized Intersections in the 10-County Dallas-Fort Worth Non-Attainment Area (Response to Bid Protest)

Michael Morris, Director of Transportation, requested board authorization to enter a contractual agreement between NCTCOG and INRIX, Inc. for the development, operations and maintenance support of the Regional Traffic Signal Performance Measures Platform for signalized intersections in the 10-county non-attainment area

in an amount not to exceed \$7,500,000 over a six-year term (initial term of three years, with three one-year optional renewals). He explained that a Request for Proposals for a platform to measure the performance of the traffic signals in the Dallas-Fort Worth (DFW) region was previously issued and awarded in June 2023. Subsequent to the award, but prior to contract execution, a formal bid protest was received that raised concerns about the published budget relative to the ultimate contract award amount and the Disadvantage Business Enterprise (DBE) participation of the award. Upon review of the concerns, a Request for Proposals (RFP) was reissued, returning three responsive proposals. The Consultant Selection Committee selected INRIX for the project a second time. INRIX is a software-as-a-service company that provides a complete turnkey solution and has no subcontracting opportunities. Therefore, there will be no Disadvantaged Business Enterprise (DBE) participation under this contract. The initial phase of the project will be funded with remaining FY2021 funding, \$1,287,000 (\$1,029,600 Congestion Mitigation and Air Quality Improvement Program funds/\$257,400 State match in lieu of a local match), and approximately \$2,895,750 in FY2023 funds (\$2,316,600 Congestion Mitigation and Air Quality Improvement Program funds utilizing \$579,150 State match in lieu of a local match).

Exhibit: 2023-11-11-TR

Upon a Motion by Commissioner Raburn (seconded by Councilmember Piel), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 12 Resolution Authorizing an Interlocal Agreement with Collin County for a Federal/Local Partnership on US 380

Michael Morris, Director of Transportation, requested Board authorization to enter into an agreement with Collin County to receive \$60 million in local funds to be added to the Regional Transportation Council (RTC) Local funding pool to assist in funding the construction of the US 380 corridor in exchange for \$60,000,000 in local funds to be provided by Collin County to NCTCOG, as the RTC's fiduciary agent, to be used for RTC-related programs. The partnership was approved by the Collin County Commissioners Court on March 27, 2023, and will build on partnerships that were previously approved by the Board in January 2023 and July 2023 for receipt of local funding from Dallas Area Rapid Transit (DART) and the City of Dallas. The expansion of the pool of RTC Local funds will allow selection of projects that can be implemented outside of the longer federal process. The RTC-approved construction commitments to US 380 are \$735 million from the RTC and \$150 million from Category 4.

Exhibit: 2023-11-12-TR

Upon a Motion by Judge Little (seconded by Councilmember Mendelsohn), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 13 Feedback from a Previous Executive Board Item: Resolution Authorizing Purchase and Placement of Education Campaigns for Transportation Initiatives in Fiscal Year 2024 and Status Report on Travel Demand Management Programs

Michael Morris, Director of Transportation, requested Board authorization to enter into contractual agreements with various multimedia outlets for the purchase and placement of education campaigns initiated in Fiscal Year 2024 for Transportation Department Initiatives in an amount up to \$595,000 as reflected in Attachment 1. He explained that in September 2023, the Board approved funding for paid education campaigns for Public Involvement, Safety, and Contingency categories but asked staff and the Regional Transportation Council (RTC) to review funding requests for the Congestion Relief and Air Quality categories. Attachment 1 contains the revised funding sources and amounts, including a match that the RTC is requesting the Executive Board to reconsider. This is a reduction of \$271,000 from the initial combined request presented in September 2023.

Purchase and Placement of Education Campaigns for Transportation Initiatives for FY2024						
Specific Program Included in Original Funding Request	Original Funding Request	Funding Source	Revised Funding Request	Match Source	Revised Match Amount	RTC Request to Maintain, Reduce or Eliminate Funding
Congestion Relief						
Try Parking It	\$250,000	STBG	\$250,000	TDCs	\$50,000	\$250,000
One Day a Week	\$150,000					\$0
HOV 2+ Incentive Program (GoCarma)	\$75,000	STBG	\$60,000	TxDOT	\$15,000	\$75,000
Air Quality						
Regional Smoking Vehicle Program	\$30,000	STBG	\$15,000	TDCs	\$3,000	\$15,000
Car Care Events	\$25,000	STBG	\$25,000	TDCs	\$5,000	\$25,000
Local Air Quality Projects	\$1,000					\$0
Ozone Season Emissions Reduction Campaign (Air North Texas)	\$205,000	CMAQ/STBG	\$180,000	TDCs	\$36,000	\$180,000
Clean Cities	\$100,000	STBG	\$20,000	TDCs	\$4,000	\$30,000
National Drive Electric Week	\$30,000	STBG	\$30,000	TDCs	\$6,000	\$20,000
OVERALL TOTAL	\$866,000		\$580,000		\$116,000	\$595,000

Exhibit: 2023-11-13-TR

Upon a Motion by Councilmember Mendelsohn (seconded by Deputy Mayor Pro Tem Clemson), and unanimous vote of all members present, the Board approved the resolution as presented.

STATUS REPORTS:

Item 14 Status Report on Fiscal Year 2021 – 2023 Program and Financial Reviews Conducted by the Federal Transit Administration

Michael Morris, Director of Transportation, provided a status report on Fiscal Year 2021 – 2023 program and financial reviews conducted by the Federal Transit Administration (FTA). He stated that NCTCOG underwent three reviews by the FTA during this period. A review of COVID-19 Drawdowns through FTA's electronic payment system known as ECHO (Electronic Clearing House Operation) was conducted in 2021 and 2022, following a Triennial Review in 2023. The COVID-19 ECHO Drawdowns were supplemental reviews that ensured proper stewardship by recipients of emergency relief funds. The review by the FTA focused on NCTCOG's oversight of transit subrecipient reimbursement requests and NCTCOG's drawdown procedures of COVID-19 Relief grants. The Triennial Review focused on transit-related operations between Fiscal Years 2019 and 2022. Twenty-Three compliance areas were evaluated, and the assessment also reviewed NCTCOG's oversight of approximately 13 subrecipients. A final report was issued by the FTA on October 16, 2023, identifying zero deficiencies.

Exhibit: 2023-11-14-TR

MISCELLANEOUS:

Item 15 Old and New Business

Mike Eastland commended the Texas Rangers for winning the World Series. He also mentioned that he would be sending information on the legal authority granted through federal legislation to Metropolitan Planning Organizations (MPO/RTC) and the authority of the Executive Board as it relates to its responsibility as the MPO's administrative and fiscal agent. He reminded the Board that there would not be a December meeting.

Item 16 Attendance and Calendar

The Board was provided with a Calendar of meeting and a record of Attendance.

President Heidemann adjourned the meeting at 1:44 pm.

Approved by:

Bill Heidemann, President
North Central Texas Council of Governments
Mayor, City of Corinth

Checked by:

Mike Eastland, Executive Director
North Central Texas Council of Governments



North Central Texas Council of Governments

Item 2

Exhibit: 2024-01-02-AA

Meeting Date: January 25, 2024

Submitted By: Monte Mercer
Deputy Executive Director

Item Title: Resolution to Accept and Approve the Quarterly Investment Report

An Investment Report, as required by the Investment Policy, is submitted for management and Executive Board review. This Investment Report provides information on the investment activity for the quarter ended December 31, 2023.

The following schedule, which complies with NCTCOG's Investment Policy and the Public Funds Investment Act, shows the average rate of return, cumulative transactions, beginning and ending balances for this quarter.

I will be available at the Board meeting to answer any questions.

MR

RESOLUTION TO ACCEPT AND APPROVE THE QUARTERLY INVESTMENT REPORT

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the NCTCOG's Quarterly Investment Report for the quarter ended December 31, 2023, is hereby submitted in accordance with the Public Funds Investment Act; and,

WHEREAS, the Executive Board has reviewed the document and finds it to be in compliance with the Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board accepts and approves the Quarterly Investment Report for the quarter ended December 31, 2023.

Section 2. This resolution shall be in effect immediately upon its adoption.

Bill Heidemann, President
North Central Texas Council of Governments
Mayor, City of Corinth

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

Victoria Johnson, Secretary/Treasurer
North Central Texas Council of Governments
Councilmember, City of Burleson

NCTCOG Quarterly Investment Report								
Fiscal Year 2024 Quarter 1								
Ended 12-31-2023								
Investment Portfolio Detail by Fund								
Description	Account #	Program	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
TexPool	2200400001	General Fund	\$ 6,917,269.06	\$ 4,319,297.71	\$ (9,050,000.00)	\$ 55,036.18	\$ 2,241,602.95	2.86%
Logic	6049012001	General Fund	496.62	-	-	7.20	503.82	0.00%
TexStar	2200411110	General Fund	12,336,208.61	10,000,000.00	(10,000,000.00)	166,483.28	12,502,691.89	15.98%
General Fund			\$ 19,253,974.29	\$ 14,319,297.71	\$ (19,050,000.00)	\$ 221,526.66	\$ 14,744,798.66	18.84%
TexPool	2200400002	Solid Waste	\$ 281,615.37	\$ -	\$ -	\$ 3,826.78	\$ 285,442.15	0.36%
TexPool	2200400003	Supplemental Environmental Projects	40,117.79	-	-	545.22	40,663.01	0.05%
TexPool	2200400005	9-1-1 Operating (1)	5,901,634.92	850,000.00	-	91,618.42	6,843,253.34	8.74%
TexPool	2200400007	Transportation Revenue Center 5 Funds	14,119,588.52	-	-	191,863.38	14,311,451.90	18.29%
TexStar	2200400009	TWDB Commit G1001314 NCTCOG Grant	3,160,804.80	-	(19,297.71)	42,862.40	3,184,369.49	4.07%
TexStar	2200411111	Transportation	152,763.49	10,000,000.00	-	132,611.99	10,285,375.48	13.14%
TexStar	2200421009	Exchange Funds Principal Pooled	20,761,591.99	-	(278,948.43)	278,948.43	20,761,591.99	26.53%
TexStar	2200431009	Exchange Funds Earnings Pooled	7,417,324.64	278,948.43	-	101,337.31	7,797,610.38	9.96%
Special Revenue Fund			\$ 51,835,441.52	\$ 11,128,948.43	\$ (298,246.14)	\$ 843,613.93	\$ 63,509,757.74	81.16%
Total			\$ 71,089,415.81	\$ 25,448,246.14	\$ (19,348,246.14)	\$ 1,065,140.59	\$ 78,254,556.40	100.00%
Investment Portfolio Detail by Investment Type								
Description	Account #	Program	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
TexPool	2200400001	General Fund	\$ 6,917,269.06	\$ 4,319,297.71	\$ (9,050,000.00)	\$ 55,036.18	\$ 2,241,602.95	2.86%
TexPool	2200400002	Solid Waste	281,615.37	-	-	3,826.78	285,442.15	0.36%
TexPool	2200400003	Supplemental Environmental Projects	40,117.79	-	-	545.22	40,663.01	0.05%
TexPool	2200400005	9-1-1 Operating ⁽¹⁾	5,901,634.92	850,000.00	-	91,618.42	6,843,253.34	8.74%
TexPool	2200400007	Transportation Revenue Center 5 Funds	14,119,588.52	-	-	191,863.38	14,311,451.90	18.29%
TexPool	2200400009	TWDB Commit G1001314 NCTCOG Grant	3,160,804.80	-	(19,297.71)	42,862.40	3,184,369.49	4.07%
TexPool			\$ 30,421,030.46	\$ 5,169,297.71	\$ (9,069,297.71)	\$ 385,752.38	\$ 26,906,782.84	34.38%
Logic	6049012001	General Fund	\$ 496.62	-	\$ -	\$ 7.20	\$ 503.82	0.00%
TexStar	2200411110	General Fund	\$ 12,336,208.61	\$ 10,000,000.00	\$ (10,000,000.00)	\$ 166,483.28	\$ 12,502,691.89	15.98%
TexStar	2200411111	Transportation	152,763.49	10,000,000.00	-	132,611.99	10,285,375.48	13.14%
TexStar	2200421009	Exchange Funds Principal Pooled	20,761,591.99	-	(278,948.43)	278,948.43	20,761,591.99	26.53%
TexStar	2200431009	Exchange Funds Earnings Pooled	7,417,324.64	278,948.43	-	101,337.31	7,797,610.38	9.96%
TexStar			\$ 40,667,888.73	\$ 20,278,948.43	\$ (10,278,948.43)	\$ 679,381.01	\$ 51,347,269.74	65.62%
Total			\$ 71,089,415.81	\$ 25,448,246.14	\$ (19,348,246.14)	\$ 1,065,140.59	\$ 78,254,556.40	100.00%

(1) Used for the North Central Texas Emergency Communications District funds

NCTCOG Quarterly Investment Report							
Fiscal Year 2024 Quarter 1 Ended 12-31-2023							
Investment Portfolio Summary							
Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total	
General Fund	\$ 19,253,974.29	\$ 14,319,297.71	\$ (19,050,000.00)	\$ 221,526.66	\$ 14,744,798.66	18.84%	
Special Revenue	51,835,441.52	11,128,948.43	(298,246.14)	843,613.93	63,509,757.74	81.16%	
Total	\$ 71,089,415.81	\$ 25,448,246.14	\$ (19,348,246.14)	\$ 1,065,140.59	\$ 78,254,556.40	100.00%	
Fiscal Year 2024 to Date							
Pool Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total	
TexPool	\$ 30,421,030.46	\$ 5,169,297.71	\$ (9,069,297.71)	\$ 385,752.38	\$ 26,906,782.84	34.38%	
Logic	496.62	-	-	7.20	503.82	0.00%	
TexStar	40,667,888.73	20,278,948.43	(10,278,948.43)	679,381.01	51,347,269.74	65.62%	
Total	\$ 71,089,415.81	\$ 25,448,246.14	\$ (19,348,246.14)	\$ 1,065,140.59	\$ 78,254,556.40	100.00%	
Year to Date Interest							
Pool Description	Fiscal Year 2024			Fiscal Year 2023			
	General Fund	Special Revenue	Total	General Fund	Special Revenue	Total	
	\$ 55,036.18	\$ 330,716.20	\$ 385,752.38	\$ 32,283.54	\$ 208,378.70	\$ 240,662.24	
	7.20	-	7.20	4.51	-	4.51	
	166,483.28	512,897.73	679,381.01	79,640.13	277,213.31	356,853.44	
	Total	\$ 221,526.66	\$ 843,613.93	\$ 1,065,140.59	\$ 111,928.18	\$ 485,592.01	\$ 597,520.19
Interest Rate Averages							
Rate Description	December-2023	December-2022	FY 2024 Qtr 1	FY 2023 Qtr 1	FY 2024 thru December-2023	FY 2023 thru December-2022	
90 Day T-Bill	5.2400%	4.2500%	5.2833%	4.0400%	5.2833%	4.0400%	
TexPool	5.3694%	3.9799%	5.3669%	3.5082%	5.3669%	3.5082%	
Logic	5.5411%	4.3336%	5.5480%	3.7931%	5.5480%	3.7931%	
TexStar	5.3378%	3.9681%	5.3305%	3.4600%	5.3305%	3.4600%	

All funds are invested in investment pools whose book and market value are the same.

Molly Rendon

Director of Administration

The background of the slide is a dense field of 3D-rendered numbers in various shades of blue and white. The numbers are of different sizes and are scattered across the entire page, creating a textured, data-oriented aesthetic. Some numbers are prominent in the foreground, while others recede into the background.

NCTCOG

Quarterly Investment

Period ending: December 31, 2023

Fiscal Year 2024

Quarter 1

Item #2

**Investment Portfolio by Fund
for period ending December 31, 2023**

**NCTCOG Portfolio Balance
\$78,254,556**

General Fund
Beginning Balance = \$19,253,974
Quarterly activity = (4,730,702)
Interest = 221,527
Ending Balance = \$14,744,798

Special Revenue Fund*
Beginning Balance = \$51,835,442
Quarterly activity = 10,830,702
Interest = 843,614
Ending Balance = \$63,509,758

TexStar average rate for the quarter = 5.3305%

TexPool average rate for the quarter = 5.3669%

- ❖ *Special Revenue are Program specific funds (Transportation 82%, E&D and 9-1-1)
- ❖ All elements necessary for compliance with the Investment reporting law are included in the attached report of this Board item.

The background of the slide is a dense, 3D-rendered field of numbers. The numbers are in various shades of blue and white, creating a sense of depth and movement. They are scattered across the entire frame, with some numbers appearing larger and more prominent than others. The overall effect is a complex, abstract pattern of digits.

Questions?



North Central Texas Council of Governments

Item 3

Exhibit: 2024-01-03-AA

Meeting Date: January 25, 2024

Submitted By: Monte Mercer
Deputy Executive Director

Item Title: Resolution Authorizing Placement of COG Staff on the Ballot for the TX Health Benefits Pool Board

The Board of Trustees for TX Health Benefits Pool carries out the duties required to operate and manage the Pool in the best interests of the Pool members and their employees, including but not limited to health benefits design, establishing benefit rates, and creating the Pool's budget. The Board of Trustees consists of twenty-one (21) positions, comprised of elected and appointed officials. There is currently a vacant position in the NCTCOG's Region, Region 8.

Carmen Morones as the Chief Human Resources Officer for the NCTCOG is tasked with developing and managing the areas of talent management; organizational and performance management; training and development; and compensation, to include medical and retirement benefits. Given the unique nature of the appointment with the Pool and that appointment opportunities do not open up very often, staff are recommending the submission of Ms. Morones' name for consideration as a Trustee with the TX Health Benefits Pool. With the goals and expectations of the Board of Trustees, the participation of a NCTCOG staff on the Board would benefit both the NCTCOG and the region.

To be a qualified person on the Board of Trustees, the individual must be either an elected or appointed official (employee that is a department head or higher) of a TX Health Benefits Pool member entity. The position has a term that expires on September 30, 2026, and the appointed Trustee is eligible to run for additional three-year terms. TX Health Benefits Pool provides all required training for Trustees. In addition, all travel, meals, and lodging expenses for Board meetings are paid by TX Health Benefits Pool.

Consideration for the Board of Trustees requires completion of the "Submission of Qualified Person" form, as well as certification by the organization's governing body that the employee:

- Holds a position of Department head or higher;
- Works at least 20 hours per week for an Employer Member;
- Is paid by the Employer Member with public funds; and,
- Is hired and fired only by another official of the organization or by the organization's governing body.

A draft resolution authorizing the certification of Carmen Morones as a qualified person to be placed on the ballot for TX Health Benefits Pool Board of Trustees for Region 8 is attached for Executive Board consideration.

I will be available at the Executive Board meeting should you have any questions.

MM

**RESOLUTION AUTHORIZING PLACEMENT OF COG STAFF ON THE BALLOT FOR THE TX
HEALTH BENEFITS POOL BOARD**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG seeks to submit Carmen Morones, Chief Human Resources Officer, to be placed on the ballot for the TX Health Benefits Pool Board of Trustees for Region 8; and,

WHEREAS, the TX Health Benefits Pool Board of Trustees carries out all duties required to operate and manage the Pool in the best interests of the Pool members and their employees; and,

WHEREAS, a requirement for the submission of an employee to be qualified to serve on the TX Health Benefits Pool Board of Trustees is for the governing body to certify that the employee holds a position of Department Head or higher, works at least 20 hours per week for an Employer Member, is paid by Employer Member with public funds; and is hired and fired only by another official with the agency or the governing body.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. NCTCOG certifies that Carmen Morones, Chief Human Resources Officer, is a qualified person to be placed on the ballot for TX Health Benefits Pool Board of Trustees for Region 8.

Section 2. The Executive Director or designee is authorized to certify employment status and execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 3. This resolution shall be in effect immediately upon its adoption.

Bill Heidemann, President
North Central Texas Council of Governments
Mayor, City of Corinth

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

Victoria Johnson, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Burleson



North Central Texas Council of Governments

Item 4

Exhibit: 2024-01-04-AA

Meeting Date: January 25, 2024

Submitted By: Molly Rendon
Director of Administration

Item Title: Resolution Authorizing Contracts for Advanced Traffic Controller Systems

This is a request to award contracts to Cubic ITS, Inc., Paradigm Traffic Systems, Inc., and Texas Highway Products, LTD for Advanced Traffic Controller Systems through the North Central Texas Council of Governments TXShare cooperative purchasing program. The contracts will be available for use by members of the TXShare cooperative.

The purpose of these contracts is to retain the services of firms that provide software services and maintenance to allow for the operation and maintenance of traffic controllers on the roads and highways of TXShare Entities. Originating as a request from the TXShare Advisory Committee, the solicitation was undertaken to provide services desired by the TXShare Member Entities.

NCTCOG prepared and issued a Request for Proposals (RFP) #2023-092 for Advanced Traffic Controller Systems with proposals due on November 6, 2023. Four (4) proposals were received and publicly opened. The three (3) responsive proposals were evaluated by a committee comprised of members from the Cities of Plano and Lewisville. Following evaluation, the Evaluation Committee is recommending contract awards to Cubic ITS, Inc., Paradigm Traffic Systems, Inc. and Texas Highway Products, LTD.

A draft resolution authorizing contracts for Advanced Traffic Controller Systems for maximum five (5) year terms is attached for Executive Board consideration. If approved, these contracts will be available to agencies throughout the United States through the TXShare cooperative purchasing program.

I will be available at the Executive Board meeting should you have any questions.

MR

RESOLUTION AUTHORIZING CONTRACTS FOR ADVANCED TRAFFIC CONTROLLER SYSTEMS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, a Request for Proposals (RFP) #2023-092 for Advanced Traffic Controller Systems was advertised and proposals received on November 6, 2023; and,

WHEREAS, proposals were evaluated by a committee comprised of member government staff; and,

WHEREAS, following evaluation, it is recommended that contracts be awarded to Cubic ITS, Inc., Paradigm Traffic Systems, Inc., and Texas Highway Products, LTD; and,

WHEREAS, the contracts are intended to be utilized by NCTCOG, its member governments and other participating entities as part of NCTCOG's TXShare Cooperative Purchasing Program; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings for this Procurement #2023-092.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. Contracts between NCTCOG Cubic ITS, Inc., Paradigm Traffic Systems, Inc., and Texas Highway Products, LTD, for Advanced Traffic Controller Systems for maximum five (5) year terms, be and are hereby approved.

Section 2. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, including agreements with member governments and other entities wishing to participate in NCTCOG's TXShare Cooperative Purchasing Program, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Bill Heidemann, President
North Central Texas Council of Governments
Mayor, City of Corinth

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

Victoria Johnson, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Burleson

Advanced Traffic Controller Systems

TXSHARE COOPERATIVE PURCHASING PROGRAM

RFP 2023 -092

- Purpose – Retain firms to assist member entities with advanced traffic signal controller software and hardware services.
- TXShare Program – Cooperative Purchasing Program, available to public entities across Texas, as well as those NATIONWIDE, providing cooperative contracts and pricing for members with awarded vendors.

Advanced Traffic Controller Systems

RFP 2023-092



- Published – October 2023; received three (3) responsive proposals.
- Evaluation Committee – Total of three (3) external TXShare members.

Advanced Traffic Controller Systems

RFP 2023-092



The Evaluation Committee recommends awarding contracts to the following three (3) vendors for maximum 5-year terms:

- Cubic ITS, Inc.
- Paradigm Traffic Systems, Inc.
- Texas Highway Products LTD

Advanced Traffic Controller Systems

RFP 2023-092





North Central Texas Council of Governments

Item 5

Exhibit: 2024-01-05-AA

Meeting Date: January 25, 2024

Submitted By: Molly Rendon
Director of Administration

Item Title: Resolution Authorizing Contracts for Deliverables-Based Information Technology Services

This is a request to award contracts to 22nd Century Technologies, Inc., Agilify, LLC, AgreeYa Solutions, Inc., Akiva Technologies, LLC, Alliant Cybersecurity, LLC, Ardent Technologies, Inc., Arisma Group, LLC, Axim Geospatial, LLC, BlueModus, Inc., California Creative Solutions, Inc., Cherry Bekaert, LLC, Cogent Infotech Corporation, Comtech Global, Inc., Cultivate Geospatial Solutions, LLC, Data Agility Group, Inc., DAVTEQ, Inc., VP Imaging, Inc., dba DocuNav Solutions, Effervescent Consulting, LLC, Eixsys, LLC, Elegant Enterprise Wide Solutions, Inc., FreeAlliance, LLC, Fugro USA Land, Inc., Gartner, Inc., GNC Consulting, Inc., Infojini, Inc., Ivoyant, LLC, M2 Strategy, Inc., MCCI, LLC., Modified Logic, Inc., Niha Technologies, Inc., Oxcyon, Inc., Planet Technologies, Inc., RightIT Solution, LLC, SBase Technologies, Inc., Software Professionals, Inc., vTech Solution, Inc., Weaver and Tidwell, L.L.P., Web-Hed Technologies, Inc., and Windstream Holdings, LLC for Deliverables-Based Information Technology Services through the North Central Texas Council of Governments TXShare cooperative purchasing program. The contracts will be available for use by members of the TXShare cooperative.

The purpose of these contracts is to retain the services of firms that provide digital solutions, software, software as a service, and other deliverables-based information technology services along with any associated peripheral equipment and accessories of each product family via a cooperative contract in order to allow entities greater selection of IT solutions and vendor choice.

NCTCOG prepared and issued a Request for Proposals (RFP) #2023-069 for Deliverables-Based Information Technology Services (DBITS) with proposals due on September 22, 2023. The RFP consisted of fourteen (14) product categories of information technology services. Firms were able to propose to any of the product categories for which they can provide services. Forty (40) proposals were received and publicly opened. The forty (40) responsive proposals were evaluated by a committee comprised of members from Research Information Services (RIS). Following evaluation, the Evaluation Committee is recommending contract awards to 22nd Century Technologies, Inc., Agilify, LLC, AgreeYa Solutions, Inc., Akiva Technologies, LLC, Alliant Cybersecurity, LLC, Ardent Technologies, Inc., Arisma Group, LLC, Axim Geospatial, LLC, BlueModus, Inc., California Creative Solutions, Inc., Cherry Bekaert, LLC, Cogent Infotech Corporation, Comtech Global, Inc., Cultivate Geospatial Solutions, LLC, Data Agility Group, Inc., DAVTEQ, Inc., VP Imaging, Inc., dba DocuNav Solutions, Effervescent Consulting, LLC, Eixsys, LLC, Elegant Enterprise Wide Solutions, Inc., FreeAlliance, LLC, Fugro USA Land, Inc., Gartner, Inc., GNC Consulting, Inc., Infojini, Inc., Ivoyant, LLC, M2 Strategy, Inc., MCCI, LLC., Modified Logic, Inc., Niha Technologies, Inc., Oxcyon, Inc., Planet Technologies, Inc., RightIT Solution, LLC, SBase Technologies, Inc., Software Professionals, Inc., vTech Solution, Inc., Weaver and Tidwell, L.L.P., Web-Hed Technologies, Inc., and Windstream Holdings, LLC.

A draft resolution authorizing contracts for the above recommended thirty-nine (39) firms for Deliverables-Based Information Technology Services for maximum five (5) year terms is attached for Executive Board consideration. If approved, these contracts will be available to agencies throughout the United States through the TXShare cooperative purchasing program.

Contract authorization for NCTCOG expenditures with these vendors will be sought at subsequent Executive Board meetings as needs arise. For example, later in the agenda staff is seeking authorization for contract expenditures with Eixsys, LLC, for the Public Employee Benefits Cooperative (PEBC) Software System Maintenance and Support utilizing this procurement award.

I will be available at the Executive Board meeting should you have any questions.

MR

RESOLUTION AUTHORIZING CONTRACTS FOR DELIVERABLES-BASED INFORMATION TECHNOLOGY SERVICES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, a Request for Proposals (RFP) #2023-069 for Deliverables-Based Information Technology Services was advertised and proposals received on September 22, 2023; and,

WHEREAS, proposals were evaluated by a committee comprised of NCTCOG staff; and,

WHEREAS, following evaluation, it is recommended that contracts be awarded to 22nd Century Technologies, Inc., Agilify, LLC, AgreeYa Solutions, Inc., Akiva Technologies, LLC, Alliant Cybersecurity, LLC, Ardent Technologies, Inc., Arisma Group, LLC, Axim Geospatial, LLC, BlueModus, Inc., California Creative Solutions, Inc., Cherry Bekaert, LLC, Cogent Infotech Corporation, Comtech Global, Inc., Cultivate Geospatial Solutions, LLC, Data Agility Group, Inc., DAVTEQ, Inc., VP Imaging, Inc., dba DocuNav Solutions, Effervescent Consulting, LLC, Eixsys, LLC, Elegant Enterprise Wide Solutions, Inc., FreeAlliance, LLC, Fugro USA Land, Inc., Gartner, Inc., GNC Consulting, Inc., Infojini, Inc., Ivoyant, LLC, M2 Strategy, Inc., MCCI, LLC, Modified Logic, Inc., Niha Technologies, Inc., Oxcyon, Inc., Planet Technologies, Inc., RightIT Solution, LLC, SBase Technologies, Inc., Software Professionals, Inc., vTech Solution, Inc., Weaver and Tidwell, L.L.P., Web-Hed Technologies, Inc., and Windstream Holdings, LLC; and,

WHEREAS, the contracts are intended to be utilized by NCTCOG, its member governments and other participating entities as part of NCTCOG's TXShare Cooperative Purchasing Program; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings for this Procurement #2023-069.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. Contracts between NCTCOG and 22nd Century Technologies, Inc., Agilify, LLC, AgreeYa Solutions, Inc., Akiva Technologies, LLC, Alliant Cybersecurity, LLC, Ardent Technologies, Inc., Arisma Group, LLC, Axim Geospatial, LLC, BlueModus, Inc., California Creative Solutions, Inc., Cherry Bekaert, LLC, Cogent Infotech dba Comtech Global, Inc., Cultivate Geospatial Solutions, LLC, Data Agility Group, Inc., DAVTEQ, Inc., VP Imaging, Inc., dba DocuNav Solutions, DPP II, Inc., Effervescent Consulting, LLC, Eixsys, LLC, Elegant Enterprise Wide Solutions, Inc., FreeAlliance, LLC, Fugro USA Land, Inc., Gartner, Inc., GNC Consulting, Inc., Infojini, Inc., Ivoyant, LLC, M2 Strategy, Inc., MCCI, LLC, Modified Logic, Inc., Niha Technologies, Inc., Oxcyon, Inc., Planet Technologies, Inc., RightIT Solution, LLC, SBase Technologies, Inc., Software Professionals, Inc., vTech Solution, Inc., Weaver and Tidwell, L.L.P., Web-Hed Technologies, Inc., and Windstream Holdings, LLC, for Deliverables-Based Information Technology Services for maximum five (5) year terms, be and are hereby approved.

Section 2. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, including agreements with member governments and other entities wishing to participate in NCTCOG's TXShare Cooperative Purchasing Program, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Bill Heidemann, President
North Central Texas Council of Governments
Mayor, City of Corinth

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

Victoria Johnson, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Burleson

Deliverables-Based Information Technology Services

TXSHARE COOPERATIVE PURCHASING PROGRAM
RFP 2023 -069

- Purpose – Retain firms to assist member entities with deliverables-based information technology services to include, but not be limited to, digital solutions, software, software as a service, and other software, equipment, and services.
- TXShare Program – Cooperative Purchasing Program, available to public entities across Texas, as well as those NATIONWIDE, providing cooperative contracts and pricing for members with awarded vendors.

Deliverables- Based Information Technology Services

RFP 2023-069

- Published – September 2023; received forty (40) responsive proposals.
- Evaluation Committee – Total of four (4) NCTCOG staff.

Deliverables- Based Information Technology Services

RFP 2023-069



Deliverables-Based Information Technology Services

The Evaluation Committee recommends awarding contracts to the following thirty-nine (39) vendors for maximum 5-year terms:

22nd Century Technologies, Inc.	Cherry Bekaert, LLC.	FreeAlliance, LLC.	Oxcyon, Inc.
Agilify, LLC.	Cogent Infotech Corporation	Fugro USA Land, Inc.	Planet Technologies, Inc.
AgreeYa Solutions, Inc.	Comtech Global, Inc.	Gartner, Inc.	RightIT Solution, LLC.
Akiva Technologies, LLC.	Cultivate Geospatial Solutions, LLC.	GNC Consulting, Inc.	SBase Technologies, Inc.
Alliant Cybersecurity, LLC.	Data Agility Group, Inc.	Infojini, Inc.	Software Professionals, Inc.
Ardent Technologies, Inc.	DAVTEQ, Inc.	Ivoyant, LLC.	vTech Solution, Inc.
Arisma Group, LLC.	VP Imaging, Inc. dba DocuNav Solutions	M2 Strategy, Inc.	Weaver and Tidwell, LLP.
Axim Geospatial, LLC.	Effervescent Consulting, LLC.	MCCI, LLC.	Web-Hed Technologies, Inc.
BlueModus, Inc.	Eixsys, LLC.	Modified Logic, Inc.	Windstream Holdings, LLC.
California Creative Solutions, Inc.	Elegant Enterprise Wide Solutions, Inc.	Niha Technologies, Inc.	



North Central Texas Council of Governments

Item 6

Exhibit: 2024-01-06-AA

Meeting Date: January 25, 2024

Submitted By: Molly Rendon
Director of Administration

Item Title: Resolution Authorizing a Contract for Electronics Console Cleaning and Preventative Maintenance Services

This is a request to award a contract to Console Cleaning Specialists dba Communication Center Specialists for Electronics Console Cleaning and Preventative Maintenance Services through the North Central Texas Council of Governments TXShare cooperative purchasing program. The contract will be available for use by members of the TXShare cooperative.

The purpose of the contract is to retain the services of firms that offer cleaning and preventative maintenance services in a secure communications environment via a cooperative contract in order to allow entities to maintain and manage their console management needs.

NCTCOG prepared and issued a Request for Proposals (RFP) #2024-011 for Electronics Console Cleaning and Preventative Maintenance Services with proposals due on December 1, 2023. Two (2) proposals were received and publicly opened. The proposals were evaluated by a committee comprised of staff from NCT9NCT9-1-1 and the City of Frisco. Following evaluation, a contract award is recommended to Console Cleaning Specialists dba Communication Center Specialists.

A draft resolution authorizing a contract with Console Cleaning Specialists dba Communication Center Specialists for Electronics Console Cleaning and Preventative Maintenance Services for a maximum five (5) year term is attached for Executive Board consideration. If approved, the contract will be available to agencies throughout the United States through the TXShare cooperative purchasing program.

I will be available at the Executive Board meeting should you have any questions.

MR

**RESOLUTION AUTHORIZING A CONTRACT FOR ELECTRONICS CONSOLE CLEANING AND
PREVENTATIVE MAINTENANCE SERVICES**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, a Request for Proposals (RFP) #2024-011 for Electronics Console Cleaning and Preventative Maintenance Services was advertised and proposals received on December 1, 2023; and,

WHEREAS, proposals were evaluated by a committee comprised of NCT9-1-1 staff and a member agency; and,

WHEREAS, following evaluation, it is recommended that a contract be awarded to Console Cleaning Specialists dba Communication Center Specialists; and,

WHEREAS, the contract is intended to be utilized by NCTCOG, its member governments and other participating entities as part of NCTCOG's TXShare Cooperative Purchasing Program; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings for this Procurement #2024-011.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and Console Cleaning Specialists dba Communication Center Specialists for Electronics Console Cleaning and Preventative Maintenance Services for a maximum five (5) year term, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute a contractual agreement necessary to carry out this program, including agreements with member governments and other entities wishing to participate in NCTCOG's TXShare Cooperative Purchasing Program, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Bill Heidemann, President
North Central Texas Council of Governments
Mayor, City of Corinth

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

Victoria Johnson, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Burleson

Electronics Console Cleaning and Preventative Maintenance Services

TXSHARE COOPERATIVE PURCHASING PROGRAM
RFP 2024 -011

- Purpose – Retain firms to assist member entities with electronics console cleaning and preventative maintenance services.
- TXShare Program – Cooperative Purchasing Program, available to public entities across Texas, as well as those NATIONWIDE, providing cooperative contracts and pricing for members with awarded vendors.

Electronics Console Cleaning and Preventative Maintenance Services

RFP 2024-011

- Published – November 2023; received one (1) responsive proposal.
- Evaluation Committee – Total of three (3) members.

Electronics Console Cleaning and Preventative Maintenance Services

RFP 2024-011

The Evaluation Committee recommends awarding contracts to the following vendor for a maximum 5-year term:

- Console Cleaning Specialists dba Communication Center Specialists

Electronics Console Cleaning and Preventative Maintenance Services

RFP 2024-011





North Central Texas Council of Governments

Item 7

Exhibit: 2024-01-07-AA

Meeting Date: January 25, 2024

Submitted By: Molly Rendon
Director of Administration

Item Title: Resolution Authorizing Contracts for Audience Engagement and Marketing Strategy Consulting Services

This is a request to award contracts to Eddy Communications dba Eddy Alexander, K Strategies, Brunch and Slay dba BAS Media, and Milrose Consultants, LLC, dba Masterplan, for Audience Engagement and Marketing Strategy Consulting Services through the North Central Texas Council of Governments TXShare cooperative purchasing program. The contracts will be available for use by members of the TXShare cooperative.

The purpose of these contracts is to retain the services of firms that offer comprehensive audience engagement and marketing strategy consulting services via a cooperative contract in order to allow entities to pursue their own projects directly with these awarded firms.

NCTCOG prepared and issued a Request for Proposals (RFP) #2024-002 for Audience Engagement and Marketing Strategy Consulting Services with proposals due on December 5, 2023. Seven (7) proposals were received and publicly opened. The proposals were evaluated by a committee comprised of NCT9-1-1 and NCTCOG staff. Following evaluation, contract awards are recommended to the following four (4) respondents: Eddy Communications dba Eddy Alexander, K Strategies, Brunch and Slay dba BAS Media, and Milrose Consultants, LLC, dba Masterplan.

A draft resolution authorizing contracts with Eddy Communications dba Eddy Alexander, K Strategies, Brunch and Slay dba BAS Media, and Milrose Consultants, LLC, dba Masterplan, for Audience Engagement and Marketing Strategy Consulting Services for maximum five (5) year terms is attached for Executive Board consideration. If approved, these contracts will be available to agencies throughout the United States through the TXShare cooperative purchasing program.

I will be available at the Executive Board meeting should you have any questions.

MR

**RESOLUTION AUTHORIZING CONTRACTS FOR AUDIENCE ENGAGEMENT AND MARKETING
STRATEGY CONSULTING SERVICES**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, a Request for Proposals (RFP) #2024-002 for Audience Engagement and Marketing Strategy Consulting Services was advertised and proposals received on December 5, 2023; and,

WHEREAS, proposals were evaluated by a committee comprised of NCT9-1-1 and NCTCOG staff; and,

WHEREAS, following evaluation, it is recommended that contracts be awarded to Eddy Communications dba Eddy Alexander, K Strategies, Brunch and Slay dba BAS Media, and Milrose Consultants, LLC, dba Masterplan; and,

WHEREAS, the contracts are intended to be utilized by NCTCOG, its member governments and other participating entities as part of NCTCOG's TXShare Cooperative Purchasing Program; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings for this Procurement #2024-002.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. Contracts between NCTCOG and Eddy Communications dba Eddy Alexander, K Strategies, Brunch and Slay dba BAS Media, and Milrose Consultants, LLC, dba Masterplan, for Audience Engagement and Marketing Strategy Consulting Services for maximum five (5) year terms, be and are hereby approved.

Section 2. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, including agreements with member governments and other entities wishing to participate in NCTCOG's TXShare Cooperative Purchasing Program, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Bill Heidemann, President
North Central Texas Council of Governments
Mayor, City of Corinth

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

Victoria Johnson, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Burleson

Audience Engagement and Marketing Strategy Consulting Services

TXSHARE COOPERATIVE PURCHASING PROGRAM

RFP 2024 -002

- Purpose – Retain firms to assist member entities with comprehensive audience engagement and marketing strategy consulting services.
- TXShare Program – Cooperative Purchasing Program, available to public entities across Texas, as well as those NATIONWIDE, providing cooperative contracts and pricing for members with awarded vendors.

Audience Engagement and Marketing Strategy Consulting Services

RFP 2024-002

- Published – October 2023; received seven (7) responsive proposals.
- Evaluation Committee – Total of four (4) NCTCOG and NCTCOG9-1-1 staff.

Audience Engagement and Marketing Strategy Consulting Services

RFP 2024-002

The Evaluation Committee recommends awarding contracts to the following four (4) vendors for maximum 5-year terms:

- Eddy Communications dba Eddy Alexander
- K Strategies
- Brunch and Slay dba BAS Media
- Milrose Consultants, LLC. dba Masterplan

Audience Engagement and Marketing Strategy Consulting Services

RFP 2024-002



North Central Texas Council of Governments

Item 8

Exhibit: 2024-01-08-AA

Meeting Date: January 25, 2024

Submitted By: Molly Rendon
Director of Administration

Item Title: Resolution Authorizing Cooperative Purchasing Agreement for Goods and Services with Equalis Group

The North Central Texas Council of Governments (NCTCOG) utilizes various cooperative purchasing programs to secure goods and services when advantageous to issuance of a procurement. NCTCOG reviews cooperatives to ensure compliance with applicable grant program requirements as well as federal, state, and local laws. In order to access many cooperative purchasing programs, an interlocal agreement is required. All such agreements must be authorized by the NCTCOG Executive Board. Equalis Group, LLC., has a cooperative purchasing program referred to as Equalis Group that staff wishes to join and is seeking Executive Board authorization for participation in accordance with Texas Government Code 791.011(d)(1).

A draft resolution authorizing an interlocal agreement with Equalis Group is attached for Executive Board consideration.

I will be available at the Executive Board meeting should you have any questions.

MR

RESOLUTION AUTHORIZING COOPERATIVE PURCHASING AGREEMENT FOR GOODS AND SERVICES WITH EQUALIS GROUP

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG utilizes various cooperative purchasing programs to secure goods and services when advantageous to issuance of a procurement; and,

WHEREAS, Equalis Group, LLC. has a cooperative purchasing program referred to as Equalis Group; and,

WHEREAS, NCTCOG desires to participate in this cooperative purchasing program in accordance with federal and state regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. An interlocal agreement between NCTCOG and Equalis Group, LLC., be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute necessary agreements to carry out initiatives described herein, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Bill Heidemann, President
North Central Texas Council of Governments
Mayor, City of Corinth

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

Victoria Johnson, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Burleson



North Central Texas Council of Governments

Item 9

Exhibit: 2024-01-09-RIS

Meeting Date: January 25, 2024

Submitted By: Tim Barbee
Director of Research and Information Services

Item Title: Resolution Authorizing a Contract with Eixsys LLC for Public Employee Benefits Cooperative (PEBC) Software System Development and Support

The North Central Texas Council of Governments (NCTCOG) is the administrative entity for the Public Employee Benefits Cooperative (PEBC). In this capacity, NCTCOG provides many services including maintenance and development services of the PEBC software system since 2001. NCTCOG and PEBC staff have determined those software-related services can best be provided through a contract. TXShare is a cooperative purchasing program created by the NCTCOG. TXShare issued a Request for Proposals (RFP) #2023-069 Deliverables-Based Information Technology Services and Eixsys, LLC, is an awarded vendor that provides PEBC Employee Benefits Enrollment Application and Database Software Maintenance and Support, under Product Category #14 of RFP #2023-069. One primary line of business for Eixsys is to provide similar services to other health insurance related entities. Eixsys is a minority-owned business located in Round Rock, Texas. The contract with Eixsys will provide software maintenance and support services in a base year amount of approximately \$459,000 with annual escalations. The remaining funds will be available for development activities as required. If no development occurs, additional funds would not be spent. The PEBC Board is scheduled to consider approval of funding for this engagement at its February 2024 meeting.

A draft resolution authorizing a contract with Eixsys, LLC, subject to PEBC Board funding approval, for the maintenance and support of the PEBC software system for a maximum five-year term and in an amount not to exceed \$2,800,000 is attached for Executive Board consideration.

I will be available to answer any questions prior to requesting Board approval.

RESOLUTION AUTHORIZING A CONTRACT WITH EIXSYS LLC FOR PUBLIC EMPLOYEE BENEFITS COOPERATIVE (PEBC) SOFTWARE SYSTEM DEVELOPMENT AND SUPPORT

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG serves as the administrative entity for the Public Employee Benefits Cooperative (PEBC) and provides many services, including maintenance and development of the PEBC software system; and,

WHEREAS, TXShare is a cooperative purchasing program created by the North Central Texas Council of Governments (NCTCOG); and,

WHEREAS, NCTCOG is seeking authorization to purchase services from Eixsys, LLC, subject to PEBC Board funding approval, for PEBC Employee Benefits Enrollment Application and Database Software Maintenance and Support, utilizing Product Category #14 of the TXShare cooperative contract #2023-069; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings for this Procurement #2023-069.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and Eixsys, LLC, subject to PEBC Board funding approval, for maintenance and support of the PEBC software system for a maximum five (5) year term and in an amount not to exceed \$2,800,000, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute necessary agreements with Eixsys, LLC, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Bill Heidemann, President
North Central Texas Council of Governments
Mayor, City of Corinth

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

Victoria Johnson, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Burleson



North Central Texas Council of Governments

Item 10

Exhibit: 2024-01-10-WD

Meeting Date: January 25, 2024

Submitted By: Phedra Redifer
Executive Director, Workforce Development

Item Title: Resolution Authorizing a Contract Extension with MasTec Network Solutions, LLC for Registered Apprenticeship Training

The North Central Texas Council of Governments (NCTCOG), in its capacity as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board, was awarded the Apprenticeship Texas Expansion Grant from the Texas Workforce Commission in July 2022.

On September 22, 2022, the NCTCOG Executive Board authorized a contract with Velez Inc. to provide apprenticeship training in the Telecommunications Industry Registered Apprenticeship Program (TIRAP), for an eighteen (18) month term which expires on February 9, 2024. The Apprenticeship Texas Expansion Grant Award Agreement for the North Central Texas Workforce Development Board has since been extended by the Texas Workforce Commission until April 30, 2024.

MasTec Network Solutions, LLC, which acquired the assets of Velez, Inc. on January 20, 2023, has been providing the services and agreed to fulfill all duties and obligations outlined in the Original Contract through the extension date.

NCTCOG staff recommends amending the existing contract authorization by extending the contract term to April 30, 2024, to align with the extension of the Apprenticeship Texas Expansion Grant Award Agreement.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

RESOLUTION AUTHORIZING A CONTRACT EXTENSION WITH MASTEC NETWORK SOLUTIONS, LLC FOR REGISTERED APPRENTICESHIP TRAINING

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG, in its capacity as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board, was awarded funding under the Texas Workforce Commission Request for Applications (RFA) for the Apprenticeship Texas Expansion Grant; and,

WHEREAS, on September 22, 2022, the NCTCOG Executive Board authorized a contract with Velez, Inc., to provide apprenticeship training in the Telecommunications Industry Registered Apprenticeship Program (TIRAP), for an eighteen (18) month term which expires on February 9, 2024; and,

WHEREAS, the Texas Workforce Commission has extended the Apprenticeship Texas Expansion Grant Award Agreement for the North Central Texas Workforce Development Board until April 30, 2024; and,

WHEREAS, MasTec Network Solutions, LLC acquired the assets of Velez, Inc. on January 20, 2023; and,

WHEREAS, MasTec Network Solutions LLC has been providing the services and agreed to perform all duties and obligations under the Original Contract through the extension date; and,

WHEREAS, NCTCOG staff recommends amending the existing contract authorization by extending the contract term to April 30, 2024, to align with the extension of the Apprenticeship Texas Expansion Grant Award Agreement.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. An amendment to the contract authorization between NCTCOG and MasTec Network Solutions, LLC, extending the contract term through April 30, 2024, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute necessary agreements to carry out the initiatives described here, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Bill Heidemann, President
North Central Texas Council of Governments
Mayor, City of Corinth

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

Victoria Johnson, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Burleson



North Central Texas Council of Governments

Item 11

Exhibit: 2024-01-11-EP

Meeting Date: January 25, 2024

Submitted By: Maribel Martinez
Director of Emergency Preparedness

Item Title: Resolution Approving Emergency Preparedness Planning Council (EPPC) Bylaws Update

The Emergency Preparedness Planning Council (EPPC) serves in an advisory role to the NCTCOG Executive Board. EPPC has responsibility for providing policy direction and oversight functions to enhance the development and maintenance of a coordinated, integrated regional approach to emergency management planning and response systems. EPPC may also make recommendations as to how the region can most efficiently and effectively utilize state and/or federal financial assistance made available for emergency and disaster preparedness, planning, mitigation, response, and recovery.

Staff, with support from the EPPC, recommend the following updates to the EPPC Bylaws. We believe this will improve the efficiency of the EPPC to help continue preparing the North Central Texas region for all types of disasters.

Summary of Changes:

1. Increased the number of seats for the population range of 120,000-169,999 due to number of jurisdictions now in the category.
2. EPPC will approve and recommend its nominees to the Executive Board for final approval.
3. The Immediate Past Chair is a non-voting position unless the Past Chair represents a permanent position on the EPPC.
4. All meetings shall be held, and meeting notice provided, in accordance with Chapter 551 of the Texas Government Code. (This was added due to a recent Office of the Governor monitoring visit.)

A copy of the proposed bylaws is attached with the recommended changes in **red**. Should either you or the Executive Board members have questions, staff and I will be present at the meeting to summarize and address any questions, or I may be contacted by phone at 817-704-5613 or by e-mail at mmartinez@nctcog.org.

MM:jc

**RESOLUTION APPROVING EMERGENCY PREPAREDNESS PLANNING COUNCIL (EPPC) BYLAWS
UPDATE**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the North Central Texas Council of Governments is working with local governments and others in building regional emergency preparedness capacity; and,

WHEREAS, the health, safety and welfare of citizens in North Central Texas is threatened by a variety of natural and technological hazards including terrorism; and,

WHEREAS, the Emergency Preparedness Planning Council (EPPC) is an advisory council to the NCTCOG Executive Board and is in favor of the proposed bylaws amendments and recommends approval by the Executive Board.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board approves the amended Emergency Preparedness Planning Council Bylaws as reflected in Attachment 1.

Section 2. This resolution shall be in effect immediately upon its adoption.

Bill Heidemann, President
North Central Texas Council of Governments
Mayor, City of Corinth

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

Victoria Johnson, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Burleson

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS EMERGENCY PREPAREDNESS PLANNING COUNCIL BYLAWS

Primary Responsibility of the Council

The EPPC serves in an advisory role to the North Central Texas Council of Governments (NCTCOG) Executive Board. The Council has the responsibility to provide policy direction and oversight for the development of regional emergency planning and response systems. The Council may also recommend how to best utilize financial assistance for regional emergency planning, mitigation, and recovery.

The Council will specifically devote its attention to the following functions:

1. Recommending priorities for regional homeland security resources.
2. Providing advocacy for legal, regulatory, and legislative actions needed to ensure the most effective response to a major incident/disaster.
3. Providing assistance in assuring interagency communication capabilities.
4. Providing assistance in assuring planning and training opportunities for various regional stakeholders.
5. Facilitating regional preparedness and multi-agency planning for stakeholders, including interagency agreements and mutual aid.
6. Supporting coordination between medical, public health, and public safety.
7. Supporting assets for regional response.
8. Assisting in securing grant assistance for emergency management planning, equipment, personnel, and training requirements identified by stakeholders.

Recommendations of the Council

Recommendations of the Council will be accepted by the Executive Board through a simple majority vote.

Planning Area

The planning area includes all participating counties and cities in the 16 county NCTCOG region.

Eligibility to Participate

A county or city within the designated planning area is eligible to participate in the Regional Emergency Preparedness (EP) Program and to have Council representation if it submits its "membership dues" payment to the NCTCOG EP department for the limited purpose of funding the program. The Executive Board establishes the annual dues amount.

Jurisdictions must also be a member of the EP program to participate in special projects such as (CASA, Mitigation Planning, etc.) or pay an additional fee for service.

Council Membership

A review of population breakdowns and representation on the Council will be reviewed annually. Population statistics will be gathered from NCTCOG's Regional Data Center population estimates data beginning January 1 of each year and generally approved by the Executive Board each Spring. This information will be used to determine which population range cities are classified by.

All members of the Council shall be elected officials who represent participating counties and cities within the designated planning area. Each participating county is entitled to one permanent Council seat.

Membership Population Range (Counties)	Annual Dues
750,000+	\$12,500
400,000-750,000	\$7,500
Less than 399,999	\$5,000

Participating cities within the planning area will be grouped according to population, and representation for cities within certain population ranges will be assigned as shown below.

Membership Population Range	Number of EPPC Representatives	Annual Dues
1,000,000 and above	1	\$15,000
750,000-999,999	1	\$12,000
400,000-749,999	1	\$10,500
250,000-399,999	1	\$9,000
170,000-249,999	2	\$8,000
120,000-169,999	2	\$7,000
80,000-119,999	1	\$6,000
50,000-79,999	2	\$5,000
30,000-49,999	3	\$4,000
15,000-29,999	4	\$3,000
5,000-14,999	4	\$2,000
1-4,999	1	\$1,000
*Special Districts / Universities	n/a	\$5,000
*DFW Airport	n/a	\$7,000

Special districts, universities, and airports are not currently eligible for EPPC representation; however, these entities are eligible for working group participation.

Appointment of Council

EPPC will approve and recommend nominees for the Council to the Executive Board for final approval. New Council members will serve an approximate two-year term of office beginning in August or as soon as possible thereafter. Council members will be appointed from nominations received from each eligible county and eligible cities within population range categories with open seats. Considerations for Council seat selection will include regional geographic balance, emergency preparedness related experience, and opportunity for different jurisdictions to represent their population category.

- **Officers**

- The Executive Board appoints the Chair and Vice-Chair biannually, considering staff recommendations.
- A Chair and Vice-Chair shall be the officers for the Council and serve approximately two- year terms. To allow for balanced regional representation, the Chair and Vice Chair shall consist of one Urban Representative and one Rural Representative.
- An Urban representative may be a county or city representative from within the four largest counties (Collin, Dallas, Denton, and Tarrant). A Rural representative may be a county or city representative from the smaller counties.
- The Chair and Vice-Chair must be the primary member on EPPC. At the end of a term, the Chair shall hold the position of Immediate Past Chair, a non-voting position **unless representing a permanent position on the Council**. In the event of a mid-term officer vacancy, a replacement shall be appointed to serve for the remainder of the replaced officer's term.

- **Duties of the Officers**

- The Chair shall lead Council meetings and meet as needed with various working groups, subcommittees, and regional partners to ensure excellence in all phases of regional emergency preparedness.
- The Vice-Chair shall be the appointed liaison of the Regional Emergency Preparedness Advisory Committee (REPAC). This duty may be delegated to another Council member or appointee should the Vice-Chair be unable to attend. The Vice-Chair shall take over Chair duties when the Chair is not available, and will also meet with the various working groups, subcommittees, and regional partners to ensure excellence in all phases of regional emergency preparedness.
- The Past Chair will perform the duties of the Chair or Vice Chair in conjunction with or in their absence.

- **Member Attendance**

- Regular meeting attendance is required of Members. Forms will be provided for Members to select another elected official as their Alternate. Alternates should attend meetings if Member attendance is not possible. Alternates meeting eligibility requirements may vote on behalf of the Member. Elected Alternates may be selected from interested nominees who were not appointed to the Council.
- In person attendance is preferred and recommended. In the event an in-person meeting cannot be held, Teleconference or video conference services will be held with the approval of EPPC Chairs and Director. Confirmed online attendance will count toward meeting attendance requirements.
- Member stand-ins, or non-elected alternates, will not count toward attendance and will not have voting privileges.
- Non-Attendance: Missing two consecutive meetings will result in a letter to the Member requesting that an alternate be sent. A carbon copy (CC) to the jurisdiction's secretary or equivalent will be included.
- Repeated non-attendance will result in a letter of inquiry as to the intent of the Member to remain on the Council.

- **Council Vacancies**

- Vacancies occurring during the regular term of a member will be filled for the remainder of the term by an elected official from the same jurisdiction. If the jurisdiction relinquishes the seat, a replacement will be chosen from another jurisdiction in the same population category to fill the unexpired term.

Quorum and Voting Procedures

- A quorum is defined as a simple majority of the current committee membership.
- Action items requiring Council vote shall be decided through a simple majority of the quorum.
- Each member of the Emergency Preparedness Planning Council shall be entitled to one vote, except for the Chair who will only vote in the event of a tie. EPPC Members and alternate(s) may not share voting privileges simultaneously.
- If a teleconference or video conference is available, members are counted as present and may vote via teleconference or video conference.
- Electronic voting by email will be deemed binding if a remote decision is needed.

Conflict of interest

- Any member or organization that has a conflict of interest concerning any matter before the committee shall inform the committee before participating in a discussion.
- A conflict of interest shall be defined as any issue in which there is a conflict between members or an organization's public obligation and private interests such as financial or other interests.

Compensation

- EPPC members and alternates shall not be compensated in any way for the performance of their duties as members of EPPC.

Meetings

- Council meetings are scheduled quarterly according to business needs. Emergency meetings may be required, and the council will be given ample notification.
- All meetings shall be held, and meeting notice provided, in accordance with Chapter 551 of the Texas Government Code.

Staff Support

- Staff support for the Council will be provided by NCTCOG EP staff.



North Central Texas Council of Governments

Item 12

Exhibit: 2024-01-12-TR

Meeting Date: January 25, 2024

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Approving Grant Application to the United States Department of Transportation under the Advanced Transportation Technology and Innovation Grant Program

The Advanced Transportation Technology and Innovation (ATTAIN) program is funding projects that deploy, install, and operate advanced transportation technologies to improve safety, mobility, efficiency, system performance, intermodal connectivity, and infrastructure return on investment. The United States Department of Transportation (USDOT) will provide funding of up to \$12 million per grant. A 20 percent local match is required. Staff is preparing an ATTAIN grant application for the NCTCOG System of Systems – Phase 1, IH 30 Digital Corridor. This project will implement a transportation data aggregation and sharing platform as part of an effort to standardize data sharing formats and aggregate useful data for Departments of Transportation (DOTs), travel navigation services, and the public with Phase 1 focusing on the IH 30 corridor between Dallas and Fort Worth. Applications are due February 2, 2024.

At its January 11, 2024, meeting, the Regional Transportation Council approved the submission of the project grant application described above to USDOT in the amount of \$10 million and the use of up to \$6 million in Regional Toll Revenue funds as the local match, for a total amount of \$16 million. Private sector partners may also contribute to the local match.

A draft resolution authorizing staff to submit a grant proposal under the ATTAIN funding opportunity and to receive funding of \$16 million is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval. Also attached is a short presentation with more detail.

nb
Attachment

**RESOLUTION APPROVING GRANT APPLICATION TO THE UNITED STATES
DEPARTMENT OF TRANSPORTATION UNDER THE ADVANCED TRANSPORTATION
TECHNOLOGY AND INNOVATION GRANT PROGRAM**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, the FY2022 and FY2023 Unified Planning Work Program Subtask 3.07 includes the development and implementation of congestion management strategies, transportation system management and operations projects and a regional data hub; and,

WHEREAS, in November 2023, the United States Department of Transportation (USDOT) announced availability of Fiscal Year (FY) 2022 funds for the Advanced Transportation Technology and Innovation (ATTAIN) Grant Program; and,

WHEREAS, on January 11, 2024, the RTC approved the submittal of a grant application for a total of \$16 million in funding under the ATTAIN Program, utilizing Regional Toll Revenue funds as match.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** The Executive Board authorizes submittal of a grant application to the USDOT under the ATTAIN Program in the amount of \$10 million, with up to \$6 million in Regional Toll Revenue funds as required local match for a total of \$16 million.
- Section 2.** NCTCOG is authorized to receive approximately \$10 million in ATTAIN Program funds.
- Section 3.** These funds shall be incorporated into the appropriate fiscal year budgets, Transportation Improvement Program, Unified Planning Work Program, and other planning/administrative documents.

Section 4. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 5. This resolution shall be in effect immediately upon its adoption.

Bill Heidemann, President
North Central Texas Council of Governments
Mayor, City of Corinth

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

Victoria Johnson, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Burleson

NCTCOG System of Systems Phase 1, IH 30 Digital Corridor

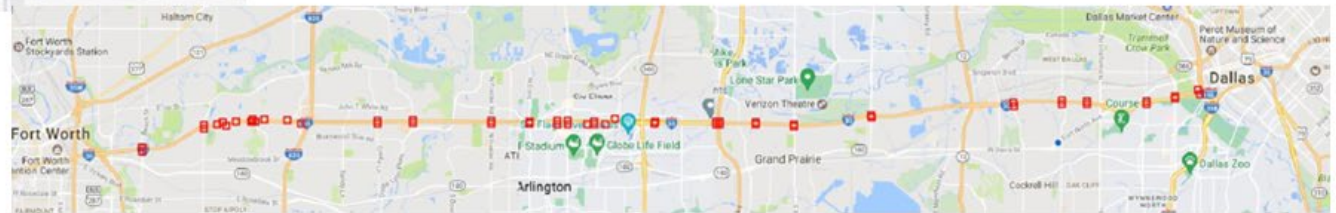
Project Area:

- I-30 from Dallas to Fort Worth
 - Mainline freeway, frontage roads, managed lanes, and 56 intersections
 - Cities of Dallas, Grand Prairie, Arlington, and Fort Worth
 - TxDOT Dallas and Fort Worth Districts

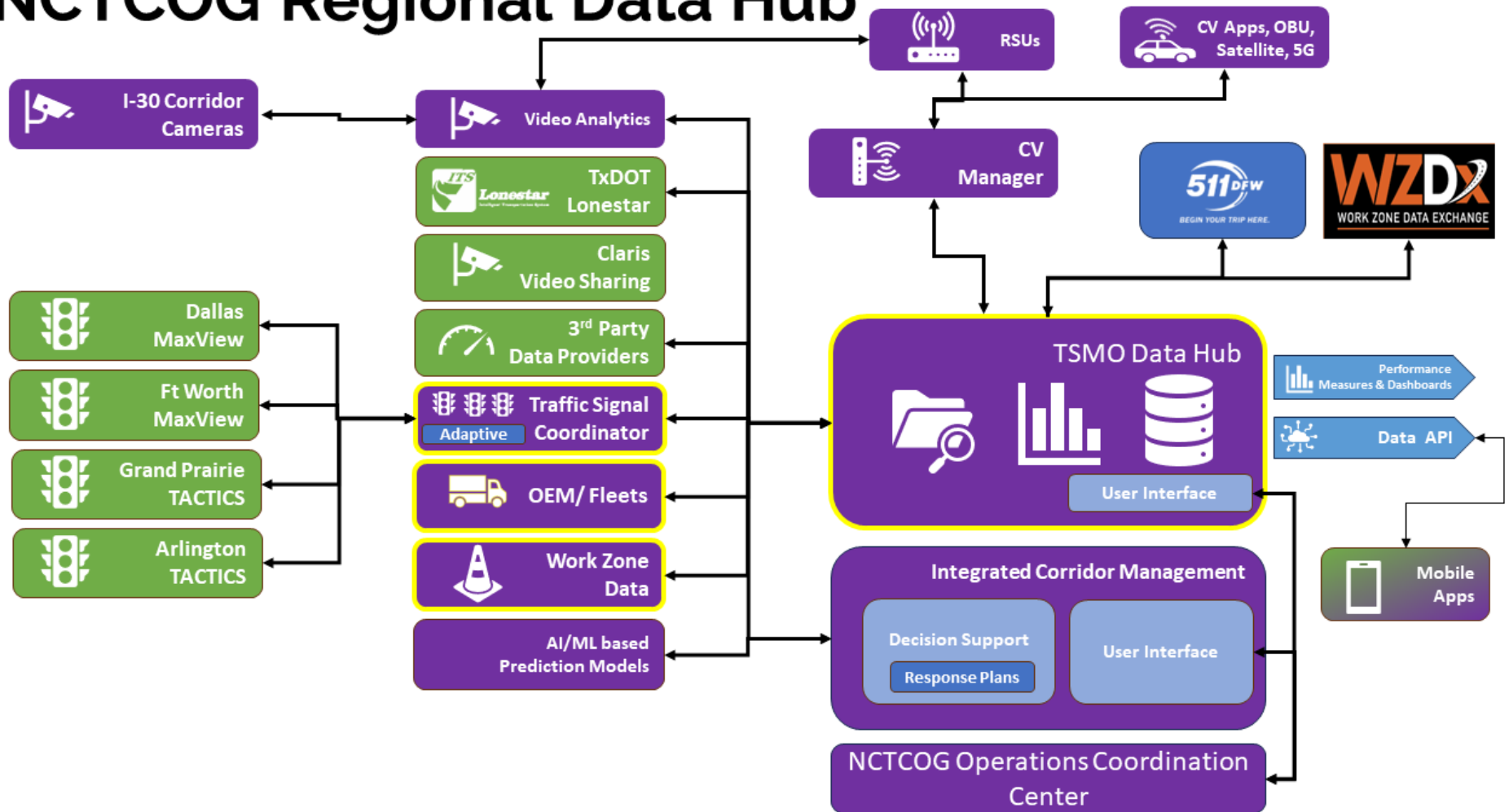


Bigger Picture:

- Regional perspective with corridor focus
- Innovative regional operations
- Proactive management -digital infrastructure (Forecasting / AI / ML)
- Open architecture concept
- Standards compliance
- Inter-operability
- End user connectivity
- No more pilots, operational system



NCTCOG Regional Data Hub





North Central Texas Council of Governments

Item 13

Exhibit: 2024-01-13-TR

Meeting Date: January 25, 2024

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing Amendment to the Contract with HNTB Corporation to Complete the National Environmental Policy Act Process for the Dallas to Fort Worth High-Speed Transportation Connections Study

On April 23, 2020, the North Central Texas Council of Governments Executive Board approved the execution of a contract with HNTB Corporation for an amount not to exceed \$11,000,000 to advance a high-speed transportation corridor between Fort Worth and Dallas in a two-phase study. The first phase was an alternatives analysis of high-speed modes and corridors that was completed in late 2022. The second phase includes conceptual and preliminary engineering with environmental analysis and documentation as a part of an official National Environmental Policy Act (NEPA) process resulting in a federal government action identifying the project's next steps; this phase is expected to be complete in late 2024.

Public and stakeholder input through various public meetings and open houses, as well as various constraints identified through conceptual engineering analysis, has required the development of additional alignment alternatives than originally anticipated. Additionally, stakeholder input and the dense urban fabric near stations and along the selected Interstate Highway (IH) 30 corridor (as selected in Phase 1), has identified the need to include tunneling expertise for certain segments of the alignment to support advancement of the preferred alignment through the NEPA process. At its December 14, 2023, meeting the Regional Transportation Council approved an additional \$1,099,657 in Surface Transportation Block Grant Program (STBG) funds to support the NEPA process. These funds will be administered through the Federal Transit Administration consistent with the existing funding.

A draft resolution has been prepared authorizing an amendment to the consultant contract with HNTB Corporation to add an additional \$1,099,657 in STBG funds to the original not-to-exceed amount of \$11,000,000 for a new total contract not-to-exceed amount of \$12,099,657 of STBG funds (with 2,419,931 Regional Transportation Development Credits in lieu of local match). These additional funds will ensure sufficient resources are available in NCTCOG's contract with HNTB to complete the NEPA process for a high-speed rail corridor between Fort Worth and Dallas. HNTB is committed to maintaining a 31.3 percent Disadvantaged Business Enterprise (DBE) goal. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

BMW: cmg
Attachment

RESOLUTION AUTHORIZING AMENDMENT TO THE CONTRACT WITH HNTB CORPORATION TO COMPLETE THE NATIONAL ENVIRONMENTAL POLICY ACT PROCESS FOR THE DALLAS TO FORT WORTH HIGH-SPEED TRANSPORTATION CONNECTIONS STUDY

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and nonprofit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by, and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, Subtask 5.01 of the Fiscal Year (FY) 2024 and FY2025 Unified Planning Work Program for Regional Transportation Planning provides for conducting high-speed rail planning studies; and,

WHEREAS, NCTCOG initiated a Request for Proposals to hire a consultant to conduct a high-speed transportation connections planning study for the Dallas-Fort Worth region; and,

WHEREAS, the Executive Board authorized NCTCOG to enter into a contract with HNTB Corporation on April 23, 2020 in an amount not-to-exceed \$11,000,000 of Surface Transportation Block Grant Program (STBG) funds, and a contract was executed on May 13, 2020 to conduct a phased approach subject to the availability of programmed funding for the high-speed transportation connections planning study; and,

WHEREAS, HNTB Corporation needs additional funding to support tunneling expertise and development of alternative alignments in coordination with project stakeholders for the National Environmental Policy Act (NEPA) process in order to complete the required study per the contract within the allotted NEPA schedule and to maintain the targeted Disadvantaged Business Enterprise (DBE) participation rate per the contract; and,

WHEREAS, on December 14, 2023, the RTC approved \$1,099,657 in Surface Transportation Block Grant Program funds to support the NEPA process.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** An amendment to the contract between NCTCOG and HNTB Corporation to add additional \$1,099,657 STBG funds to the original not-to-exceed amount of \$11,000,000 for a new total contract not-to-exceed amount of \$12,099,657 (\$12,099,657 Surface Transportation Block Grant Program funds with 2,419,931 Regional Transportation Development Credits in lieu of local match), be and is hereby approved.
- Section 2.** The Executive Director or designee is authorized to execute a contract amendment with HNTB Corporation in the name of the North Central Texas Council of Governments as described herein.
- Section 3.** This resolution shall be in effect immediately upon its adoption.

Bill Heidemann, President
North Central Texas Council of Governments
Mayor, City of Corinth

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

Victoria Johnson, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Burleson



North Central Texas Council of Governments

Item 14

Exhibit: 2024-01-14-TR

Meeting Date: January 25, 2024

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing Contracts with McKinsey and Company Inc. and
InfraStrategies LLC to Conduct the Regional Transit 2.0 Study

North Central Texas Council of Governments (NCTCOG) staff is working with transportation authorities in the region to increase communication and collaboration among agencies to address expanding transit services to areas with transit needs. A comprehensive transportation partnership initiative, "Regional Transit 2.0," in the region will be created to promote increased membership in a transportation authority and collaboration between transportation authority systems, as well as other efforts to better understand and address transit needs in the region.

At the request of local governments and the Regional Transportation Council (RTC), NCTCOG issued a Request for Proposals (RFP) to solicit consultant assistance for the project on November 3, 2023. Two proposals were received in response to the RFP. The Consultant Selection Committee (CSC) met on December 15, 2023, to review and evaluate proposals. Based on the review and scoring of the proposals the CSC recommended two contract awards to one proposer, McKinsey and Company Inc. and InfraStrategies LLC, to complete the study. Executive Board approval will be requested to enter into a consultant contract with McKinsey and Company Inc. in an amount of \$980,000 (Regional Transportation Council [RTC] Local funds) and with InfraStrategies LLC in an amount of \$1,212,200 (RTC Local funds) for a cumulative not-to-exceed amount of \$2,200,000 in RTC Local funds. NCTCOG staff will utilize \$100,000 in RTC local funds for oversight and administration of the project. On October 26, 2023, the Executive Board approved approximately \$1-2 million to conduct the comprehensive regional transportation study. Staff will present to the Regional Transportation Council the final agreed-upon costs for the consultants as well as the name of the consultants at a future meeting. The consultant team is committed to maintaining an 11 percent Disadvantaged Business Enterprise participation goal.

A draft resolution authorizing NCTCOG to enter into consultant contracts with McKinsey and Company Inc. in an amount of \$980,000 and with InfraStrategies LLC in an amount of \$1,212,200 for a cumulative not to exceed of \$2,200,000 to conduct the Regional Transit 2.0 Study is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

AL:tmb
Attachment

**RESOLUTION AUTHORIZING CONTRACTS WITH MCKINSEY AND COMPANY INC. AND
INFRASTRATEGIES LLC TO CONDUCT THE REGIONAL TRANSIT 2.0 STUDY**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, on November 3, 2023, NCTCOG initiated a Request for Proposals to secure consultant assistance for the Regional Transit 2.0 Study; and,

WHEREAS, McKinsey and Company Inc. and InfraStrategies LLC has been recommended by the Consultant Selection Committee to implement the Regional Transit 2.0 Study; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A Contract between NCTCOG and McKinsey and Company Inc. in an amount of \$980,000, and a Contract between NCTCOG and InfraStrategies LLC in an amount of \$1,212,200, for a cumulative not to exceed amount of \$2,200,000 in RTC Local funds be and is hereby approved.

Section 2. NCTCOG is authorized to use \$100,000 in RTC Local funds for administration and oversight of project activities.

Section 3. The Executive Director or designee is authorized to execute necessary contracts in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 4. This resolution shall be in effect immediately upon its adoption.

Bill Heidemann, President
North Central Texas Council of Governments
Mayor, City of Corinth

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

Victoria Johnson, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Burleson

Transit 2.0 Contract & Project Management

Task	InfraStrategies* DBE – Dikita, DBE - Intueor	McKinsey	NCTCOG
1 – Project Management	✓	✓	✓
2 – Develop Transit Legislative Program	✓		✓
3 – Develop Strategies to Increase Transit Authority Membership	✓		✓
4 – Develop Collaborations between Existing Transit Authorities	✓		✓
5 – Develop Strategies for Authority Board Partnerships & Teamwork		✓	✓
6 – Develop Strategies for In-Fill Development	✓		✓
7 – Review of Fare Collection Strategies	✓		✓
8 – Develop Recommendations for Transit Authority/Member City Paradox		✓	✓
9 – Final Report	✓	✓	✓
TOTAL Amount	\$1,212,200	\$980,000	\$100,000

*11% Disadvantaged Business Enterprise goal, not including NCTCOG staff activities.



North Central Texas Council of Governments

Item 15

Exhibit: 2024-01-15-TR

Meeting Date: January 25, 2024

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing Use of Regional Transportation Council Local Funds
for the Naval Air Station Joint Reserve Base Fort Worth Air Show

The Naval Air Station Joint Reserve Base (NAS JRB) Fort Worth is hosting a “Wings Over Cowtown” Air Show April 13-14, 2024. The show will be hosting the Blue Angels and is expected to draw over 150,000 visitors within the two-day event. The Base is located off State Highway 183 in Fort Worth and there are transportation challenges related to access for such a large regional event.

The Base is a strong partner with the North Central Texas Council of Governments (NCTCOG) and they reached out to request assistance in overall transportation and special events planning. The Regional Transportation Council (RTC) took action at its October 12, 2023, meeting to award \$250,000 in RTC Local funds to assist with the event. Funds are identified to assist specifically in areas related to: parking plans and facility coordination with nearby Ridgmar Mall, traffic circulation and event management planning and operations, and increased transit support.

Attached for Executive Board consideration is a draft resolution authorizing the use of \$250,000 in RTC Local funds for the NAS JRB Fort Worth Air Show. Recommended consultants for event parking management services and bus charter services to facilitate attendees between the base event and off-site parking will be brought back to the Board for approval at a future meeting.

KW:bw

Attachments

**RESOLUTION AUTHORIZING USE OF REGIONAL TRANSPORTATION COUNCIL LOCAL FUNDS
FOR THE NAVAL AIR STATION JOINT RESERVE BASE FORT WORTH AIR SHOW**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS on October 12, 2023, the RTC approved \$250,000 in RTC Local funds to support the Naval Air Station Joint Reserve Base Wings Over Cowtown Air Show.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. Use of \$250,000 in RTC Local funds for the Wings Over Cowtown Air Show be and is hereby approved.

Section 2. These funds shall be incorporated into the applicable fiscal year budgets and Unified Planning Work Program as appropriate.

Section 3. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 4. This resolution shall be in effect immediately upon its adoption.

Bill Heidemann, President
North Central Texas Council of Governments
Mayor, City of Corinth

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

Victoria Johnson, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Burleson



North Central Texas Council of Governments

Item 16

Exhibit: 2024-01-16-TR

Meeting Date: January 25, 2024

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Endorsing the 2023 Transportation Conformity Determination
for the Dallas-Fort Worth Nonattainment Area

The 2023 Transportation Conformity was developed in accordance with the North Central Texas Council of Governments approved Public Participation Plan, including presentation of draft recommendations and analysis results prior to Regional Transportation Council adoption. The Regional Transportation Council approved the 2023 Transportation Conformity on November 9, 2023.

On April 24, 2023, the Environmental Protection Agency (EPA) published a Notice of Adequacy for the 2020 Motor Vehicle Emissions Budgets for the purpose of transportation conformity, with an effective date of May 24, 2023. This adequacy determination requires transportation conformity to be performed within two years of the effective date. Additionally, the 2023 Transportation Conformity results demonstrate successful passing of the motor vehicle emissions budgets test and meet the transportation conformity-related requirements of the State Implementation Plan, the Clean Air Act as amended on November 15, 1990, and the Transportation Conformity Regulations.

A resolution endorsing the 2023 Transportation Conformity is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval. Additional information is also attached.

JN:so
Attachment

**RESOLUTION ENDORSING THE 2023 TRANSPORTATION CONFORMITY DETERMINATION
FOR THE DALLAS-FORT WORTH NONATTAINMENT AREA**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and nonprofit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, under 23 United States (USC) Code 134, the MPO is responsible for carrying out the metropolitan transportation planning process, in cooperation with the State and operators of publicly owned transit services; and,

WHEREAS, under 23 USC 134, the MPO is responsible for developing and maintaining the Metropolitan Transportation Plan (MTP) and metropolitan Transportation Improvement Program (TIP) and their periodic updates; and,

WHEREAS, under 23 USC 134, the Metropolitan Transportation Plan and metropolitan Transportation Improvement Program are required to include a financial plan to demonstrate how the MTP and TIP can be implemented; and,

WHEREAS, the Dallas-Fort Worth area is a federally designated nonattainment area for the pollutant ozone, and air quality conformity of the MTP and TIP shall be determined by the MPO as required by the Environmental Protection Agency's (EPA) Transportation Conformity Regulations found in 40 Code of Federal Register (CFR) 90; and,

WHEREAS, the EPA has designated the 10-county area of Collin, Dallas, Denton, Ellis, Johnson, Kaufman, Parker, Rockwall, Tarrant, and Wise counties as severe nonattainment under the 2008 8-hour ozone National Ambient Air Quality Standard (NAAQS) effective November 7, 2022; and designated the nine-county area of Collin, Dallas, Denton, Ellis, Johnson, Kaufman, Parker, Tarrant, and Wise counties as moderate nonattainment under the 2015 8-hour ozone NAAQS effective November 7, 2022; and,

WHEREAS, the EPA approved new Motor Vehicle Emissions Budgets for the purpose of transportation conformity on April 24, 2023, with an effective date of May 24, 2023; and,

WHEREAS, no changes were made to Mobility 2045: The Metropolitan Transportation Plan for North Central Texas – 2022 Update previously endorsed by the Executive Board June 23, 2022; and,

WHEREAS, the planning process used in development of the 2023 Transportation Conformity was conducted in accordance with NCTCOG's approved public involvement procedures required under 23 USC 134, and Transportation Conformity Regulations, including presentations at public meetings and the allowance of a 30-day public comment period prior to transportation conformity approval; and,

WHEREAS, the air quality 2023 Transportation Conformity review has indicated that Mobility 2045: The Metropolitan Transportation Plan for North Central Texas – 2022 Update meets the transportation conformity-related requirements of the State Implementation Plan, the Clean Air Act as amended on November 15, 1990, and the Transportation Conformity Regulations; and,

WHEREAS, the findings of the 2023 Transportation Conformity were adopted by the Regional Transportation Council on November 9, 2023, under Resolution R23-02.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The North Central Texas Council of Governments Executive Board endorses Mobility 2045: The Metropolitan Transportation Plan for North Central Texas – 2022 Update.

Section 2. The North Central Texas Council of Governments Executive Board endorses the findings of the 2023 Transportation Conformity which demonstrate that implementation of *Mobility 2045: The Metropolitan Transportation Plan for North Central Texas – 2022 Update* and the *2023-2026 Transportation Improvement Program for North Central Texas* will not cause any new violations of the 2008 and 2015 8-hour ozone NAAQS, increase the frequency or severity of violations of the standards, or delay timely attainment of the standards. This analysis uses the latest available information and an applicable EPA-approved emissions estimation model and demonstrates Transportation Control Measures in approved State Implementation Plans are implemented in a timely fashion.

Section 3. Results of the 2023 Transportation Conformity fulfill the requirement that transportation conformity be performed within two years of the effective date for new Motor Vehicle Emissions Budgets.

Section 4. This resolution will be included in the final documentation of 2023 Transportation Conformity.

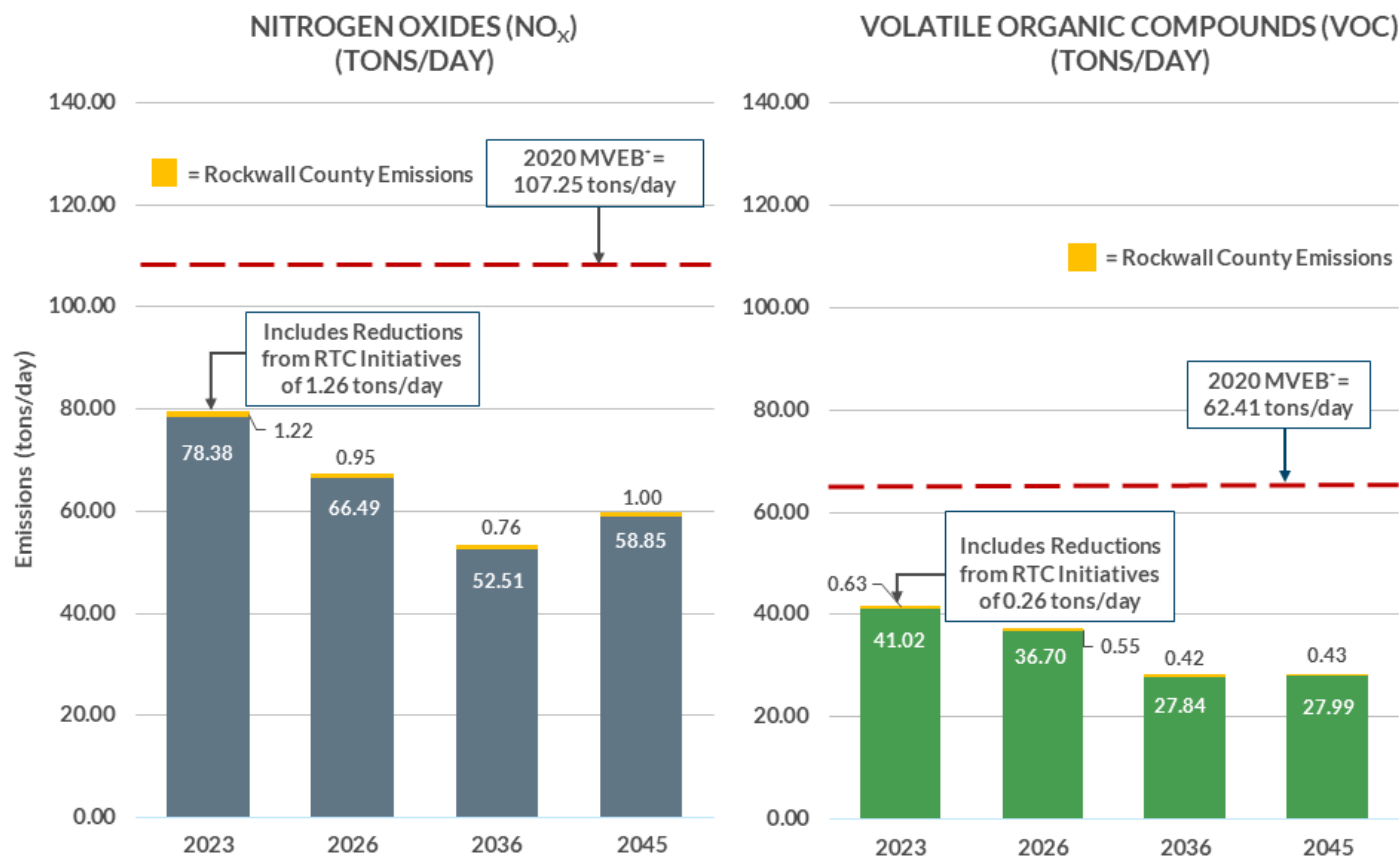
Section 5. This resolution shall be in effect immediately upon its adoption.

Bill Heidemann, President
North Central Texas Council of Governments
Mayor, City of Corinth

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

Victory Johnson, Secretary-Treasurer
North Central Texas Council of Governments
Council Member, City of Burleson

2023 TRANSPORTATION CONFORMITY RESULTS



¹Air Plan Approval; Texas; Reasonable Further Progress Plan for the Dallas-Fort Worth Ozone Nonattainment Area, [88 FR 24693](#)



North Central Texas Council of Governments

Item 17

Exhibit: 2024-01-17-TR

Meeting Date: January 25, 2024

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Accepting the Audit Report from Whitley Penn, LLP, for the Transportation Department's Agreed Upon Procedures

In April and May 2023, the accounting firm of Whitley Penn, LLP, conducted an external audit of Transportation Department consultant and subgrantee contracts in excess of \$250,000 that closed during Fiscal Years 2021 and 2022. This review is a requirement of the Transportation Department's Contractor Procurement Procedures, which serve as the Metropolitan Planning Organization's procurement policies. These policies have been approved by the Texas Department of Transportation (TxDOT) to support compliance with regulations guiding the use of federal funds.

The audit consisted of a financial and non-financial review of Transportation Department consultant and subgrantee contracts to verify adherence with invoice and contract compliance procedures. A total of 10 contracts were selected through a random sample of contracts that were closed during Fiscal Years 2021 and 2022. Five contracts selected were funded in whole or in part through agreements with TxDOT, three contracts were funded through the Federal Transit Administration (FTA) and two contracts were funded through the Environmental Protection Agency (EPA).

NCTCOG staff developed the list of seven procedural areas that the auditors were asked to test. Specifically, auditors reviewed the following:

- A. Evidence of verification and calculation of allowable profit;
- B. Evidence of Disadvantaged Business Enterprise (DBE) participation;
- C. Proper verification of review of final work product to authorize final payment;
- D. Proper documentation and review of expenditures compared to agreed-upon budgets;
- E. Evidence of verification and calculation of overhead rates;
- F. Proper determination of allowable costs; and
- G. Verification of timely payment

Communications from the auditor's reports are included as Attachment 1 to the resolution. The reports indicate there were no exceptions in all seven of the procedural areas for Fiscal Years 2021 and 2022. The draft resolution accepting and approving the audit reports is attached for Executive Board consideration. I will be available to answer any questions prior to requesting Board approval.

md
Attachments

**RESOLUTION ACCEPTING THE AUDIT REPORT FROM WHITLEY PENN, LLP, FOR THE
TRANSPORTATION DEPARTMENT'S AGREED UPON PROCEDURES**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, NCTCOG's Transportation Department utilizes contracting procurement procedures in the selection and contracting with consultants to perform these activities; and,

WHEREAS, NCTCOG's Transportation Department's contracting procurement procedures have been approved by the Texas Department of Transportation (TxDOT); and,

WHEREAS, NCTCOG's Transportation Department's contracting procurement procedures require an external audit of third-party contracts in excess of \$250,000; and,

WHEREAS, the accounting firm of Whitley Penn, LLP, performed an audit of the Transportation Department's consultant and subgrantee contracts in excess of \$250,000 that closed during Fiscal Years (FY) 2021 and 2022, to determine compliance with the department's contracting procedures; and,

WHEREAS, the audit consisted of a financial and non-financial review of a total of 10 contracts selected through a random sample of 27 contracts; and,

WHEREAS, Whitley Penn, LLP, found zero exceptions.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The Executive Board accepts the Agreed-Upon Procedures Audit Report communications, included as Attachment 1, prepared by Whitley Penn, LLP, on Transportation Department consultant and subgrantee contracts in excess of \$250,000 for FY2021 and FY2022.

Section 2. The report shall be transmitted to TxDOT and other funding agencies as appropriate.

Section 3. This resolution shall be in effect immediately upon its adoption.

Bill Heidemann, President
North Central Texas Council of Governments
Mayor, City of Corinth

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

Victoria Johnson, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Burleson



Fort Worth Office
640 Taylor Street
Suite 2200
Fort Worth, Texas 76102
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whitleypenn.com

**INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES**

Mr. Mike Eastland
Executive Director
North Central Texas Council of Governments

We have performed the procedures listed below, which were agreed to by North Central Texas Council of Governments (the "Council") in the engagement letter dated April 26, 2023, solely to assist the Council in evaluating the invoices related to the Transportation consultant contracts listed in Schedule B of this report, are in compliance with the requirements listed in the attached Schedule A. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

Procedures Performed and Findings

In accordance with your instructions, our procedures and findings on the vouchers selected from the selected contracts listed in Schedule B are as follows:

- A. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence that total profit paid did not exceed amount agreed upon in contract.

Results

No exceptions were found as a result of applying those procedures.

- B. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence of Disadvantaged Business Enterprises (DBE) participation substantially met or exceeded amount agreed upon in contracts and/or documentation of management decisions to approve activities with reduced DBE participation.

Results

No exceptions were found as a result of applying those procedures.

- C. We reviewed documentation of final work product and final Payment Authorization Forms (PAF) related to the consulting contracts listed in Schedule A to confirm that the process included proper verification from program management of project completion and/or product delivery to authorize final payment, including release of retainage when applicable.

Results

No exceptions were found as a result of applying those procedures.

Mr. Mike Eastland
Executive Director
North Central Texas Council of Governments

- D. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence that invoiced expenses agreed to Form 60 and/or other budget estimates.

Results

No exceptions were found as a result of applying those procedures.

- E. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for verification and calculation of overhead rates as agreed upon in the contract and/documentation of management decisions to approve activities inconsistent with contract budgets.

Results

No exceptions were found as a result of applying those procedures.

- F. We verified invoices related to the consulting contracts listed in Schedule A contain proper determination of allowable costs in accordance with 2 CFR Part 225, *Cost principles for State, Local, and Indian Tribe Governments*.

Results

No exceptions were found as a result of applying those procedures.

- G. We verified invoices had been paid timely and in accordance with prompt payment guidelines or documentation of delayed payment due to incomplete invoice submittal.

Results

No exceptions were found as a result of applying those procedures.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards applicable to attestation engagements contained in the Government Auditing Standards issued by the Comptroller General of the United States. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion, or conclusion, respectively, on compliance with specified requirements. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures; other matters might have come to our attention that would have been reported to you.

We are required to be independent of the Council and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the Council's Executive Director, the Transportation department, management, and the Funding Agency, and is not intended to be and should not be used by anyone other than these specified parties.

Whitley Penn LLP

Fort Worth, Texas
October 27, 2023

NORTH TEXAS COUNCIL OF GOVERNMENTS
Schedule A - Procedures Performed

A list of all Tier 1 and Tier 2 transportation contracts that closed as of September 30, 2021 was provided by the Council. A required minimum of 50% of the contracts for Tier 1 and Tier 2 were selected, and the procedures in Schedule A were applied to the selected contracts/vouchers. A minimum of 50% of the contracts in Schedule C were randomly selected. Those selections are included in Schedule B. If the contract had 5 or fewer total vouchers, then the procedures were applied to 100% of the vouchers. If the contract has more than 5 total vouchers, then 15% of the vouchers were randomly sampled and the procedures were applied to the vouchers selected. The Council requested that the final voucher for each contract be included in the 15%. The following procedures were applied to the contracts listed in Schedule B.

- A. Performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence that total profit paid did not exceed amount agreed upon in contract.
- B. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence of Disadvantaged Business Enterprises (DBE) participation substantially met or exceeded amount agreed upon in contracts and/or documentation of management decisions to approve activities with reduced DBE participation.
- C. We reviewed documentation of final work product and final Payment Authorization Forms (PAF) related to the consulting contracts listed in Schedule A to confirm that the process included proper verification from program management of project completion and/or product delivery to authorize final payment, including release of retainage when applicable.
- D. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence that invoiced expenses agreed to Form 60 and/or other budget estimates.
- E. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for verification and calculation of overhead rates as agreed upon in the contract and/or documentation of management decisions to approve activities inconsistent with contract budgets.
- F. We verified invoices related to the consulting contracts listed in Schedule A contain proper determination of allowable costs in accordance with 2 CFR Part 225, *Cost principles for State, Local, and Indian Tribe Governments*.
- G. We verified invoices had been paid timely and in accordance with prompt payment guidelines or documentation of delayed payment due to incomplete invoice submittal.



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**INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES**

Mr. Mike Eastland
Executive Director
North Central Texas Council of Governments Arlington, Texas

We have performed the procedures listed below, which were agreed to by North Central Texas Council of Governments (the "Council") in the engagement letter dated May 1, 2023, solely to assist the Council in evaluating the invoices related to the Transportation consultant contracts listed in Schedule B of this report, are in compliance with the requirements listed in the attached Schedule A. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

Procedures Performed and Findings

In accordance with your instructions, our procedures and findings on the vouchers selected from the selected contracts listed in Schedule B are as follows:

- A. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence that total profit paid did not exceed amount agreed upon in contract.

Results

No exceptions were found as a result of applying those procedures.

- B. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence of Disadvantaged Business Enterprises (DBE) participation substantially met or exceeded amount agreed upon in contracts and/or documentation of management decisions to approve activities with reduced DBE participation.

Results

No exceptions were found as a result of applying those procedures.

- C. We reviewed documentation of final work product and final Payment Authorization Forms (PAF) related to the consulting contracts listed in Schedule A to confirm that the process included proper verification from program management of project completion and/or product delivery to authorize final payment, including release of retainage when applicable.

Results

No exceptions were found as a result of applying those procedures.



Mr. Mike Eastland
Executive Director
North Central Texas Council of Governments Arlington, Texas

- D. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence that invoiced expenses agreed to Form 60 and/or other budget estimates.

Results

No exceptions were found as a result of applying those procedures.

- E. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for verification and calculation of overhead rates as agreed upon in the contract and/documentation of management decisions to approve activities inconsistent with contract budgets.

Results

No exceptions were found as a result of applying those procedures.

- F. We verified invoices related to the consulting contracts listed in Schedule A contain proper determination of allowable costs in accordance with 2 CFR Part 225, *Cost principles for State, Local, and Indian Tribe Governments*.

Results

No exceptions were found as a result of applying those procedures.

- G. We verified invoices had been paid timely and in accordance with prompt payment guidelines or documentation of delayed payment due to incomplete invoice submittal.

Results

No exceptions were found as a result of applying those procedures.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards applicable to attestation engagements contained in the Government Auditing Standards issued by the Comptroller General of the United States. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion, or conclusion, respectively, on compliance with specified requirements. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures; other matters might have come to our attention that would have been reported to you.

We are required to be independent of the Council and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the Council's Executive Director, the Transportation department, management, and the Funding Agency, and is not intended to be and should not be used by anyone other than these specified parties.

Whitley Penn LLP

Fort Worth, Texas
October 27, 2023

NORTH TEXAS COUNCIL OF GOVERNMENTS
Schedule A - Procedures Performed

A list of all Tier 1 and Tier 2 transportation contracts that closed as of September 30, 2022 was provided by the Council. A required minimum of 50% of the contracts for Tier 1 and Tier 2 were selected, and the procedures in Schedule A were applied to the selected contracts/vouchers. A minimum of 50% of the contracts in Schedule C were randomly selected. Those selections are included in Schedule B. If the contract had 5 or fewer total vouchers, then the procedures were applied to 100% of the vouchers. If the contract has more than 5 total vouchers, then 15% of the vouchers were randomly sampled and the procedures were applied to the vouchers selected. The Council requested that the final voucher for each contract be included in the 15%. The following procedures were applied to the contracts listed in Schedule B.

- A. Performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence that total profit paid did not exceed amount agreed upon in contract.
- B. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence of Disadvantaged Business Enterprises (DBE) participation substantially met or exceeded amount agreed upon in contracts and/or documentation of management decisions to approve activities with reduced DBE participation.
- C. We reviewed documentation of final work product and final Payment Authorization Forms (PAF) related to the consulting contracts listed in Schedule A to confirm that the process included proper verification from program management of project completion and/or product delivery to authorize final payment, including release of retainage when applicable.
- D. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence that invoiced expenses agreed to Form 60 and/or other budget estimates.
- E. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for verification and calculation of overhead rates as agreed upon in the contract and/or documentation of management decisions to approve activities inconsistent with contract budgets.
- F. We verified invoices related to the consulting contracts listed in Schedule A contain proper determination of allowable costs in accordance with 2 CFR Part 225, *Cost principles for State, Local, and Indian Tribe Governments*.
- G. We verified invoices had been paid timely and in accordance with prompt payment guidelines or documentation of delayed payment due to incomplete invoice submittal.



North Central Texas Council of Governments

Item 18

Exhibit: 2024-01-18-TR

Meeting Date: January 25, 2024

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing Use of Additional Backstop Funding for the Agile Curriculum Development Program

In September 2021, the North Central Texas Council of Governments (NCTCOG) accepted a grant award from the Department of Defense (DOD) for the Agile Curriculum Development Program in the amount of \$880,000 (\$800,000 federal funds and \$80,000 local match provided through Regional Transportation Council [RTC] Local funds). The grant terminated on November 30, 2023, and NCTCOG has been working with DOD on a time extension to the grant. It is anticipated that DOD will grant an extension in the next few months. In the interim, DOD has communicated its desire to avoid project implementation delays and has requested NCTCOG and subrecipient partners to continue with project activities. NCTCOG has coordinated with the University of Texas at Arlington (UTA) and Dallas College to keep their agreements active during this time.

Staff requests authorization to use the additional RTC Local funds in an amount not to exceed \$200,000 as backstop to fund ongoing staff and subrecipient efforts as the DOD grant amendment is being processed or in the event DOD does not approve an extension. The Regional Transportation Council approved use of the funds at the January 11, 2024, meeting. RTC Local funds will be returned upon execution of the grant extension by DOD.

A draft resolution authorizing NCTCOG to use additional RTC local funds to fund ongoing staff and subrecipient efforts in an amount not to exceed \$200,000 is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

md

**RESOLUTION AUTHORIZING USE OF ADDITIONAL BACKSTOP FUNDING FOR THE
AGILE CURRICULUM DEVELOPMENT PROGRAM**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the US Department of Defense Office of Local Defense Community Cooperation has indicated a strong interest in funding the development of an Agile Curriculum Development Program for Aerospace and Defense Manufacturing as part of the Industry Resiliency Program.

WHEREAS, Subtask 5.09 of the Fiscal Year (FY) 2024 and FY2025 Unified Planning Work Program for Regional Transportation Planning includes the planning and implementation of programs to support regional military and community coordination; and,

WHEREAS, on February 25, 2021, the Executive Board authorized receipt of funds from the Department of Defense for the Agile Curriculum program; and,

WHEREAS, on December 19, 2022, the Executive Board authorized NCTCOG to enter into interlocal agreements with subrecipients as part of the Agile Curriculum program; and,

WHEREAS, January 11, 2024, the Regional Transportation Council allocated an additional \$200,000 in RTC Local funds to support interim project activities for the Agile Curriculum program while the Department of Defense processes a grant amendment.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. NCTCOG is authorized to use \$200,000 in RTC Local funds in support of the Agile Curriculum Program, consistent with the RTC action on January 11, 2024.

Section 2. These funds shall be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program.

Section 3. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 4. This resolution shall be in effect immediately upon its adoption.

Bill Heidemann, President
North Central Texas Council of Governments
Mayor, City of Corinth

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

Victoria Johnson, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Burleson



North Central Texas Council of Governments

Item 19

Exhibit: 2024-01-19-911

Meeting Date: January 25, 2024

Submitted By: Christy Williams
Director of NCT9-1-1

Item Title: Resolution Authorizing Travel Outside North America

NCT9-1-1 is seeking board authorization for Christy Williams, Director of NCT9-1-1, to attend the European Emergency Number Association (EENA) 2024 Conference in Valencia, Spain. Christy has been invited by EENA to speak about NCT9-1-1's groundbreaking implementation of Real-Time Text (RTT) to 9-1-1, the first of its kind in the world. The organizers of the event would like Christy to discuss our innovative approach, share our experiences, and contribute to the advancement of emergency response systems in Europe, where they have a national mandate to implement RTT services by 2025.

Being recognized by EENA, the leading organization in the field of emergency services, is a testament to the impact NCT9-1-1's work has on public safety. By attending the conference, Christy will not only be able to share our success story and represent NCT9-1-1 and NCTCOG, but also gain invaluable insights from other international experts in the field. For example, EENA is at the forefront in the development and utilization of remote 9-1-1 call handling and video technologies. They are also active with the International Critical Control Room Alliance, which brings together public and private call centers to enhance services. This presents a unique learning opportunity for us, as Europe is leading the United States in these critical aspects of emergency services. Attending EENA 2024 will allow NCT9-1-1 to learn from their experiences in areas we have yet to realize, understand best practices, and explore potential collaborations to further enhance our capabilities.

Furthermore, the conference will provide a platform for networking with top public safety professionals from over 50 countries in Europe and beyond. This opportunity to connect with experts and counterparts in the field will undoubtedly contribute to our knowledge base and foster partnerships that can benefit our ongoing and future projects.

EENA 2024 promises to be a dynamic event, featuring insightful sessions from 100+ leading international experts on cutting-edge technologies. With every passing year, EENA raises the bar higher, and by participating in this conference, we align ourselves with the global standards and best practices in emergency response. Christy's participation in this conference will bring significant benefits to our organization, and she is committed to sharing the knowledge and insights gained with our team upon her return and applying the knowledge to enhance our regional 9-1-1 system.

NCTCOG, in its role as administrative entity for the NCT9-1-1, is responsible for providing professional staff for NCT9-1-1, therefore the request is being brought to you for consideration. However, NCT9-1-1 is governed by its own Board of Managers, who at its December 2023 meeting recommended approval of the travel request. A draft resolution authorizing foreign travel for Christy Williams is attached for Executive Board consideration.

I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

RESOLUTION AUTHORIZING TRAVEL OUTSIDE NORTH AMERICA

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the North Central Texas Emergency Communications District (NCT9-1-1), as an Emergency Communications District, is responsible for 40 plus Emergency Communication Centers (ECCs) in 13 counties and five municipalities surrounding the Dallas/Fort Worth; and,

WHEREAS, the North Central Texas Council of Governments, in its role as Administrative Entity for the North Central Texas Emergency Communications District (NCT9-1-1), is responsible for providing professional staff for NCT9-1-1; and,

WHEREAS, the North Central Texas Council of Governments' personnel policy requires explicit approval by the Executive Board for staff travel outside of North America; and,

WHEREAS, the European Emergency Number Association (EENA) is holding its annual conference in Valencia, Spain, in April 2024; and,

WHEREAS, Christy Williams, a NCTCOG staff member and Director of NCT9-1-1, has been invited to speak and participate in the conference; and,

WHEREAS, this conference provides opportunities for exchanges of knowledge on subject matter of critical importance to 9-1-1 and emergency communications, and in turn will showcase NCT9-1-1's successful implementation of Real-Time Text (RTT) to 9-1-1.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. In accordance with NCTCOG's personnel policy for travel, permission is granted for Christy Williams to travel outside of North America to the EENA Conference being held in Valencia, Spain during April 2024.

Section 2. The Executive Director or designee is authorized to execute all related travel documents, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Bill Heidemann, President
North Central Texas Council of Governments
Mayor, City of Corinth

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

Victoria Johnson, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Burleson



North Central Texas Council of Governments

Item 20

Exhibit: 2024-01-20-CJ

Meeting Date: January 25, 2024

Submitted By: Kelly Schmidt
Criminal Justice Program Administrator

Item Title: Resolution Adopting FY 2025 Criminal Justice Policies and Procedures

The Office of the Governor's Public Safety Office (PSO) and the North Central Texas Council of Governments (NCTCOG) have an Interlocal Cooperation Agreement that includes a Statement of Work (SOW) specific to PSO's Criminal Justice Services. The SOW deliverables outline NCTCOG's Criminal Justice services provided to units of local government, school districts, colleges and universities, and non-profit agencies.

Among many services, NCTCOG is responsible for reviewing and scoring local agencies' criminal justice grant applications. In this capacity, NCTCOG is required to adopt Policies and Procedures that guide the application process and define committee responsibilities. This document is attached for Executive Board review and approval.

On December 14th the Criminal Justice Policy Development Committee (CJPDC), appointed by the NCTCOG Executive Board, reviewed and approved the FY 2025 Policies and Procedures and recommends Executive Board adoption.

The most significant change includes revising application limitations in the Criminal Justice Program-Justice Assistance Grant funding category (§4.5.1.5.). Other revisions include updates to grant period timeframes, minor sentence restructuring for clarity, and date revisions.

A draft resolution adopting the FY 2025 Criminal Justice Program Policies and Procedures is attached for Executive Board consideration.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

RESOLUTION ADOPTING FY 2025 CRIMINAL JUSTICE POLICIES AND PROCEDURES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG is responsible for reviewing and scoring local agencies' criminal justice grant applications; and,

WHEREAS, the Office of the Governor's Public Safety Office's Interlocal Cooperation Agreement with NCTCOG requires Criminal Justice Program Policies and Procedures to be adopted by NCTCOG's Executive Board; and,

WHEREAS, the Criminal Justice Policy Development Committee (CJPDC), which is appointed by the Executive Board, reviewed, approved, and recommended Executive Board adoption of the Fiscal Year 2025 Criminal Justice Program Policies and Procedures on December 14, 2023.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board adopts the Fiscal Year 2025 Criminal Justice Program Policies and Procedures, included in Attachment 1.

Section 2. This resolution shall be in effect immediately upon its adoption.

Bill Heidemann, President
North Central Texas Council of Governments
Mayor, City of Corinth

I hereby certify that the Executive Board of the North Central Texas Council of Governments adopted this resolution on January 25, 2024.

Victoria Johnson, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Burleson

Criminal Justice Policy Development Committee

Policies and Procedures

INTRODUCTION

The following policies and procedures define rules and regulations governing certain application processes for the Office of the Governor's (OOG) Public Safety Office (PSO) programs. PSO has identified the following funding opportunities in which the North Central Texas Council of Governments (NCTCOG) will assist in the distribution of grant funds:

- Criminal Justice Program - Justice Assistance Grant (CJ-JAG)
- General Victim Assistance – Direct Services Program (GVA)
- Juvenile Justice and Delinquency Prevention Program (JJ)
- Truancy Prevention (TP)
- Violent Crimes Against Women Criminal Justice and Training Program – Domestic Violence, Sexual Assault, Dating Violence, and Stalking (VAW)

In addition, these policies and procedures govern the operation of NCTCOG's Criminal Justice Policy Development Committee (CJPDC) as outlined in the Interlocal Cooperation Agreement between PSO and NCTCOG.

NCTCOG shall provide general planning and coordination activities for issues related to criminal justice, juvenile justice, delinquency prevention, victims services, and related topics throughout the year. Such services may include providing feedback on, input to, or communicating PSO's real or proposed priorities.

1. COMPLIANCE WITH ADMINISTRATIVE RULES

- 1.1. All policies, rules, and regulations set forth in this document are in compliance with the Texas Administrative Code (TAC), Title 1, Part 1, Chapter 3.
- 1.2. Section 3.1 of the Texas Administrative Code; Applicability: Subchapters A through F of this chapter apply to all applications for funding and grants submitted to PSO. Subchapter A covers the general provisions for grant funding. Subchapter B addresses budget rules for grant funding. Subchapter D provides rules detailing the conditions PSO may place on grants. Subchapter E sets out the rules related to administering grants. Subchapter F specifies rules regarding program monitoring and audits.

2. NOTIFICATION OF FUNDING OPPORTUNITIES

OOG will post all Funding Announcements (FA) in the *Texas Register* and to the OOG eGrants Funding Schedule Calendar. PSO will notify the COGs when FAs are posted in the *Texas Register*. NCTCOG will post PSO funding opportunities to its website and will distribute a notification of funding availability to regional database contacts. The NCTCOG notification will contain mandatory grant application workshop information, including the schedule and registration details.

OOG posts all FAs in the *Texas Register*. It is the applicant agency's responsibility to identify funding opportunities in which to apply.

3. APPLICATION WORKSHOP REQUIREMENT

- 3.1. NCTCOG's Criminal Justice Program staff will conduct mandatory Grant Application Workshops. Workshop schedules and registration details will be posted on NCTCOG's Criminal Justice Program website.

NCTCOG shall make the following available to current grantees, potential applicants, and other requestors at least 30 days prior to the PSO eGrants application deadline: local priorities related to criminal justice issues; local policies and procedures; criteria used in the scoring of applications including a copy of the scoring instrument; other relevant materials that affect NCTCOG's scoring process; and information related to the availability of training materials or other documents regarding PSO grant application creation available on the eGrants website. NCTCOG will direct potential applicants to the eGrants website and shall inform applicants/grantees to contact PSO personnel and/or the eGrants Helpdesk for assistance.

3.2. MANDATORY ATTENDANCE:

3.2.1. Grant application workshop attendance is mandatory for all FY25 applicants wishing to submit a new application, renewal application and/or a non-competing continuation application in CJ-JAG, GVA, JJ, TP and VAW.

3.3. TECHNICAL ASSISTANCE: Applicants may request technical assistance from NCTCOG Criminal Justice Program staff during the development of applications prior to submission. PSO staff will also provide technical assistance on grant-related questions/issues. NCTCOG technical assistance is advisory in nature and is not intended to address all possible outcomes of the grant application process.

3.4. NCTCOG may require additional information be submitted directly to NCTCOG for scoring purposes. NCTCOG-required items may include but not be limited to the NCTCOG Addendum, applicable Cooperative Working Agreements and/or Letters of Intent.

Applications submitted on an incorrect NCTCOG Addendum will not be scored and will not be recommended for funding (for example: submitting a CJ-JAG project on a JJ addendum).

Applications submitted on an NCTCOG Addendum from prior grant cycles will not be scored and will not be recommended for funding.

3.5. DEADLINES: Application submission deadlines will be set by PSO and eGrants applications in all program categories will be submitted directly to PSO electronically.

eGrants submissions and all NCTCOG-required documents are due by the PSO-determined due date. Deadlines are final. No late eGrants applications or NCTCOG-required information will be accepted, without exceptions. There is no appeal process.

4. FUNDING GUIDELINES

4.1. LOCAL PRIORITIES AND STRATEGIC PLANNING:

4.1.1. Local needs and priorities will be identified through the strategic planning process, with guidelines set forth by PSO. The criminal justice needs relevant to the plan include but are not limited to criminal justice system improvements, juvenile justice system improvements, direct victim services, mental health, and substance abuse treatment. Local priorities will be presented to applicants during mandatory grant application workshops and will be incorporated into the scoring criteria.

Local needs and priorities for the strategic planning process may be gathered via electronic surveys, on-site meetings, or other reasonable methods.

For scoring purposes, CJPDC may identify specific issues related to the local priorities.

NCTCOG will evaluate, update and submit the Strategic Plan and an Executive Summary by a deadline set by PSO.

4.1.2. Grant application workshop attendees will be made aware of the importance of justice-related strategic planning. All strategic planning documents will be posted on NCTCOG's website.

4.2. APPLICANT ELIGIBILITY: Eligibility for funding is determined by PSO and applicant agencies must adhere to guidelines set forth by PSO in the FA as posted in the *Texas Register*. Funding allocated to NCTCOG's 16-county region may only serve the NCTCOG region. Therefore, applicants desiring to serve counties in other COG regions must submit a separate application to that COG and follow the policies and procedures set forth by each.

4.2.1. Agencies receiving funds directly from their state association, from a PSO-designated fiscal agent or directly from PSO for select programs must apply directly through their state association, designated fiscal agent, or PSO and may not apply for funds allocated to NCTCOG's region. Examples include but are not limited to: Children's Advocacy Centers and Court Appointed Special Advocates projects.

4.2.2. PSO will make the final determination as to which funding source is most appropriate for each application.

4.3. FUNDING LIMITATIONS: For the FY25 grant cycle, the following guidelines apply to program categories prioritized by NCTCOG:

4.3.1. Criminal Justice Program - Justice Assistance Grant (CJ-JAG):

4.3.1.1. Non-Profit Applicant Agencies (including hospitals and faith-based organizations): A suggested cap of \$50,000 has been placed on new and renewal CJ-JAG applications being scored and prioritized.

4.3.1.2. Units of Local Government, ISDs, Native American tribes, Councils of Governments, State Agencies, Colleges and Universities:

4.3.1.2.1. A suggested cap of \$100,000 has been placed on new and renewal CJ-JAG applications being scored and prioritized that benefit one service area/jurisdiction.

4.3.1.2.2. A suggested cap of \$160,000 has been placed on new and renewal CJ-JAG applications being scored and prioritized that benefit two service areas/jurisdictions.*

4.3.1.2.3. A suggested cap of \$240,000 has been placed on new and renewal CJ-JAG applications being scored and prioritized that benefit three or more service areas/jurisdictions.*

* CJ-JAG collaboration projects may be subject to additional supporting documentation at the time of grant submittal. Supporting documents may include items such as Letters of Intent from all collaborators and Cooperative Working Agreements. CJ-JAG collaboration documents are due by the PSO-determined due date (see Section 3.5).

4.3.2. Juvenile Justice & Delinquency Prevention Program: A suggested cap of \$100,000 has been placed on new and renewal applications being scored and prioritized.

4.3.3. Truancy Prevention Program: A suggested cap of \$100,000 has been placed on new and renewal applications being scored and prioritized.

4.3.4. Violence Against Women Justice and Training Program: A suggested cap of \$150,000 has been placed on new and renewal applications being scored and prioritized.

4.3.5. General Victim Assistance Grant Program (GVA): Funding limits do not apply for new and renewal applications submitted in GVA.

- 4.3.6. Non-competing continuation projects in CJ-JAG, JJ, TP, VAW and GVA in year two or three for FY25 may either continue in the cycle at the currently funded amount or submit the project as a “renewal”, follow applicable funding limitations and enter back in the competition to be scored.
- 4.3.7. All Program Categories: The CJPDC has the discretion to recommend an application at a reduced amount.

4.4. APPLICATION LIMITATIONS:

- 4.4.1. For the FY25 grant cycle, an agency may submit two new, or two renewals, or one new and one renewal distinctly different project(s) to be scored in the following categories:

Juvenile Justice*
Truancy Prevention*
Violence Against Women Justice and Training Program*

- 4.4.2. Criminal Justice Program - Justice Assistance Grant:

For the FY25 grant cycle, an agency may submit one new or one renewal non-collaborative CJ-JAG application to be scored and may also submit one new collaborative or one renewal collaborative CJ-JAG project to be scored. A *non-collaborative* project benefits a single entity or jurisdiction; a *collaborative* project benefits two or more entities or jurisdictions. Refer to Section 4.3.1 for suggested funding limit on collaborative projects.*

*EXCEPTION: The exception applies only to government entities. For cities and counties with distinct departments, each department may submit two new, or two renewals, or one new and renewal application(s) to be scored in Juvenile Justice and Violence Against Women. Distinct local government departments may submit one new OR one renewal AND one new collaborative or one renewal collaborative CJ-JAG application to be scored.

For example, a county’s juvenile probation department, district attorney’s office and sheriff’s office may each submit up to two new, two renewals, or one new and renewal distinctly different application(s) in Juvenile Justice and Violence Against Women. These distinct departments may submit one new OR one renewal AND one collaborative CJ-JAG application to be scored.

A government entity is not limited in the number of their departments that apply.

- 4.4.3. General Victim Assistance Program: Per PSO, non-profit applicants are limited to a single application per agency, and all other eligible organizations are limited to one application per unit, district or division.

4.5. APPLICATION CYCLES:

- 4.5.1. Criminal Justice Program - Justice Assistance Grant (CJ-JAG) projects:

- 4.5.1.1. A three-year prioritization cycle applies to all new and renewal FY25 CJ-JAG staffing-based projects.
- 4.5.1.2. A two-year prioritization cycle applies to all new and renewal FY25 CJ-JAG evaluation projects.
- 4.5.1.3. A one-year prioritization cycle applies to all new FY25 CJ-JAG equipment-only projects.
- 4.5.1.4. Agencies funded for a law enforcement patrol vehicle(s) in FY23 CJ-JAG may not apply for an additional patrol vehicle(s) in the FY24 and FY25 CJ-JAG grant cycles. Agencies funded for a law enforcement patrol vehicle(s) in FY24 CJ-JAG may not apply for an additional patrol vehicle(s) in the FY25 and FY26 CJ-JAG grant cycles.

- 4.5.1.5. An agency funded for equipment in FY24, including hardware and/or software, may not submit an application request for the same equipment in FY25.

Example 1: an agency funded for in-car computers in FY24 may not apply for additional in-car computers in FY25.

Example 2: an agency funded for technology and associated maintenance agreements in FY24 may not apply for funds to continue that technology in FY25.

- 4.5.1.6. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based CJ-JAG applications and a period of two years for CJ-JAG evaluation applications.

- 4.5.1.7. PSO will not make CJ-JAG funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.

- 4.5.1.8. For FY25, new and renewal CJ-JAG projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.

- 4.5.1.8.1. Staffing-based CJ-JAG projects only: PSO may award a lesser amount to a project due to depleted funding at the project's priority list position. In this case, the applicant may request the initial CJPDC-recommended amount when submitting that project's grant cycle two-of-three and grant cycle three-of-three applications. This policy will be applied to the CJ-JAG FY24 staffing-based new or renewal project that received a lesser amount, if applicable.

4.5.2. Juvenile Justice & Delinquency Prevention (JJ) projects:

- 4.5.2.1. A three-year prioritization cycle applies to all new and renewal FY25 JJ staffing-based projects.

- 4.5.2.2. A two-year prioritization cycle applies to all new and renewal FY25 JJ evaluation projects.

- 4.5.2.3. A one-year prioritization cycle applies to all new FY25 JJ equipment-only projects.

- 4.5.2.4. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based JJ applications and a period of two years for JJ evaluation applications.

- 4.5.2.5. PSO will not make JJ funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.

- 4.5.2.6. For FY25, new and renewal JJ projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.

- 4.5.2.6.1. Staffing-based JJ projects only: PSO may award a lesser amount to a project due to depleted funding at the project's priority list position. In this case, the applicant may request the initial CJPDC-recommended amount when submitting that project's grant cycle two-of-three and grant cycle three-of-three applications. This policy will be applied to the JJ FY24 staffing-based new or renewal project that received a lesser amount, if applicable.

4.5.3. Truancy Prevention (TP) projects:

- 4.5.3.1. A three-year prioritization cycle applies to all new and renewal FY25 TP staffing-based projects.
- 4.5.3.2. A two-year prioritization cycle applies to all new and renewal FY25 TP evaluation projects.
- 4.5.3.3. A one-year prioritization cycle applies to all new FY25 TP equipment-only projects.
- 4.5.3.4. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based TP applications.
- 4.5.3.5. PSO will not make TP funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.
- 4.5.3.6. For FY25, new and renewal TP projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.
 - 4.5.3.6.1. Staffing-based TP projects only: PSO may award a lesser amount to a project due to depleted funding at the project's priority list position. In this case, the applicant may request the initial CJPDC-recommended amount when submitting that project's grant cycle two-of-three and grant cycle three-of-three applications. This policy will be applied to the TP FY24 staffing-based new or renewal project that received a lesser amount, if applicable.

4.5.4. Violence Against Women Justice and Training (VAW) projects:

- 4.5.4.1. A three-year prioritization cycle applies to all new and renewal FY25 VAW staffing-based projects.
- 4.5.4.2. A two-year prioritization cycle applies to all new and renewal FY25 VAW evaluation projects.
- 4.5.4.3. A one-year prioritization cycle applies to all new FY25 VAW equipment-only projects.
- 4.5.4.4. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based VAW applications and a period of two years for VAW evaluation applications.
- 4.5.4.5. PSO will not make VAW funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.
- 4.5.4.6. For FY25, new and renewal VAW projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.
 - 4.5.4.6.1. Staffing-based VAW projects only: PSO may award a lesser amount to a project due to depleted funding at the project's priority list position. In this case, the applicant may request the initial CJPDC-recommended amount when submitting that project's grant cycle two-of-three and grant cycle three-of-three applications. This policy will be applied to the VAW FY24 staffing-based new or renewal project that received a lesser amount, if applicable.

4.5.5. General Victim Assistance (GVA) projects:

- 4.5.5.1. A three-year prioritization cycle applies to all new and renewal FY25 GVA staffing-based projects.
- 4.5.5.2. A two-year prioritization cycle applies to all new and renewal FY25 GVA evaluation projects.
- 4.5.5.3. A one-year prioritization cycle applies to all new FY25 GVA equipment-only projects.
- 4.5.5.4. FY24 GVA applications containing a renewal component AND a non-competing continuation component will inherit the prioritization cycle status of the most recently-scored component.
- 4.5.5.5. An applicant with an FY25 GVA non-competing continuation component is allowed to submit for a new and distinctly different GVA component that is not currently funded. In this case, only the new component will be scored.
- 4.5.5.6. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based GVA applications and a period of two years for GVA evaluation applications.
- 4.5.5.7. PSO will not make GVA funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.
- 4.5.5.8. For FY25, new and renewal GVA projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.
 - 4.5.5.8.1. Staffing-based GVA projects only: PSO may award a lesser amount to a project due to depleted funding at the project's priority list position. In this case, the applicant may request the initial CJPDC-recommended amount when submitting that project's grant cycle two-of-three and grant cycle three-of-three applications. This policy will be applied to the GVA FY24 staffing-based new or renewal project that received a lesser amount, if applicable.

4.5.6. All Funding Categories:

- 4.5.6.1. All final funding decisions are made by PSO, and an NCTCOG recommendation is not a guarantee of funding.
- 4.5.6.2. Applications funded by PSO out of prioritization order will be one-grant period commitments.
- 4.5.6.3. Grant Adjustment Policy: An authorized person for a funded project will notify NCTCOG in writing prior to submitting a grant adjustment request through OOG's eGrants system. Should NCTCOG staff determine the adjustment results in a deviation from the scope of services presented in the original application, the grant adjustment request may be forwarded to CJPDC for review. If CJPDC determines the change in budget or scope of the funded project impacts how the project would have been prioritized, the prioritization may be withdrawn, and future recommendations may be affected.

5. APPLICATION REVIEW AND SCORING PROCESS

- 5.1. Applications will be scored by members of the CJPDC.
- 5.2. PROJECT SCORING CRITERIA: The CJPDC-approved scoring criteria will be used to evaluate each new and renewal application submitted for review.
- 5.3. MINIMUM SCORE: A minimum score of seventy (70) is required for a project to be recommended for funding in all program categories.
- 5.4. PROJECT SCORING PROCESS:
 - 5.4.1. Once PSO determines the eligibility of applications within a program category, applications will be forwarded to NCTCOG for scoring and prioritization.
 - 5.4.2. In the event in-person scoring sessions cannot be held, scoring will be conducted via a virtual platform. If a scoring session is held virtually, members are counted as present and may score applications via teleconference or video conference.
 - 5.4.3. In order to be able to score applications, each CJPDC member must participate in scoring training provided by NCTCOG Criminal Justice Program staff.
 - 5.4.4. When necessary, as a result of the number of submitted applications for review, scoring, and prioritization, NCTCOG staff will divide the CJPDC members into scoring teams. NCTCOG Criminal Justice program staff will attempt to divide members into teams with a system that maintains diversity of PSO multi-disciplinary representation of members and considers prior history of individual member's scoring average.
 - 5.4.5. Scores from each scoring team member will be recorded, totaled, and averaged with the other team member scores for each individual project. The average score for each application will be used to rank the applications from high to low which will determine the NCTCOG-recommended priority within each program category.
 - 5.4.6. In the event of a tie score when the projects are ranked, staff will delete a high score and a low score until the tie is broken. Projects will be placed on the priority list in the order of the tiebreaker score.

For example: Project 1 and Project 2 both have an average of 85.0000. After removing the high and low individual scores from each project, Project 1 now has an average of 84.333333 and Project 2 has an average of 86.55555. Project 2 will be listed above Project 1 on the priority ranking list.
- 5.5. NCTCOG will provide Vendor Hold technical assistance to grantees. At time of scoring/prioritization, NCTCOG staff will notify CJPDC of agencies that appear to have persistent vendor hold issues.

6. NCTCOG RECOMMENDATIONS FOR FUNDING

- 6.1. The CJPDC must make funding recommendations on applications based upon local criminal justice priorities identified in the NCTCOG's most recently completed strategic plan; any PSO-identified state priorities, the eligibility, reasonableness, and cost-effectiveness of the proposed project; and current NCTCOG policies and procedures. The CJPDC has the discretion to recommend an application at a reduced amount.
 - 6.1.1. The CJPDC will make priority recommendations to NCTCOG's Executive Board. The Executive Board will make the final determination on the CJPDC priority lists.

- 6.1.2. Following Executive Board endorsement, applicants will be notified within fourteen (14) calendar days that their application was either “Recommended for Funding” or “Not Recommended for Funding” to PSO. Spreadsheets identifying the scores and priority ranking for each program category will be posted on the NCTCOG website, which will include the following statement:

“After the Criminal Justice Advisory Committee prioritizes the grant applications and the NCTCOG’s governing body approves the priority listing, the NCTCOG submits the written priority listing to PSO. Based upon the NCTCOG’s priority listing, PSO will verify the eligibility, reasonableness and cost-effectiveness strategy of the proposed project, and the availability of funding, and will render final funding decisions on these grant applications. The NCTCOG will notify grantees of any changes in the funding recommendations.”

6.2. PRIORITY RANKING PROCEDURE:

- 6.2.1. NCTCOG staff will place all non-competing continuation projects in their priority ranking from the previous year in each program category. All applications will maintain their initial score until the prioritization period expires.
- 6.2.2. New and renewal projects will be placed in priority (according to score, high to low) immediately following non-competing continuation projects in each program category.
- 6.2.3. If a project is deemed ineligible by PSO, it will be noted as such on the priority ranking list. If a project is not recommended by CJPDC, it will be noted as such on the priority ranking list.

6.2.4. In the event more than one agency applies for identical services serving the same geographical area and each receives a “recommended for funding” score, the CJPDC will determine if the geographic area to be served is sufficient to support more than one program. If not, the organization receiving the highest score will be recommended for funding and the lower-scored application(s) will not be recommended for funding.

6.2.5. The CJPDC reserves the right not to recommend a project based upon chronic or egregious violations including but not limited to PSO monitoring reports verifying non-compliance, failure to complete PSO-required program progress reports and/or PSO-required financial reports, misuse of PSO funds, or at the discretion of the PSO.

6.2.6. In the event PSO provides NCTCOG with projected allocations for a project category, and if there are insufficient applications recommended for funding with a minimum score of 70 points to expend the allocation, the CJPDC may continue to recommend projects in ranking order until the funding is expended or a minimum score of 60 points is reached.

- 6.3. EX-PARTE CONTACT: Any form of contact between an applicant agency’s representative, employee or contractor and a committee member in which the application or the scoring of the application is discussed is prohibited. Such contact should immediately be reported to NCTCOG’s Criminal Justice Programs staff. Such contact may result in an applicant agency not being recommended for future funding consideration.

7. CRIMINAL JUSTICE POLICY DEVELOPMENT COMMITTEE

- 7.1. MEMBERSHIP: The CJPDC is a multi-disciplinary representation of members from the North Central Texas region.

- 7.1.1. The representation must include citizens or parents, substance abuse prevention, education, juvenile justice, law enforcement, mental health, non-profit organizations, municipalities, counties, prosecution or courts, and victim services. No single group may constitute more than one-third (1/3) of the Committee.
- 7.1.2. Membership shall roughly reflect a county's percentage of the region's population. Every attempt will be made to have at least one representative from each of the region's 16 counties.
- 7.1.3. NCTCOG's Executive Board will appoint new members, to serve staggered three-year terms, ending December 31st of each calendar year, with a maximum committee size of fifty members. Every effort will be made to balance committee representation based on county population.
- 7.1.4. The Committee includes a permanent representative for each of the following agencies: City of Dallas and City of Fort Worth Police Departments; Dallas County and Tarrant County Sheriff's Offices; Dallas County and Tarrant County District Attorney's Offices; Dallas County and Tarrant County Juvenile Probation Departments; Dallas County and Tarrant County Community Supervision and Corrections Department (Adult Probation).
 - 7.1.4.1. One alternate may be designated for the above referenced permanent representatives. If the designated alternate is scoring applications for a program category, the alternate must attend a CJPDC Scoring Training session and be present at the program category scoring review(s).
 - 7.1.4.2. The permanent representative and designated alternate(s) for agencies listed in Section 7.1.4 may not share voting privileges simultaneously.
- 7.1.5. New member nominations may be solicited from a variety of sources, including elected officials, current members, strategic planning participants, and community contacts. Members in good standing may serve two consecutive 3-year terms.
- 7.1.6. Appointed members are expected to participate in each meeting to carry out the grant review and prioritization process and other CJPDC business. Attendance issues may be grounds for removal. It is the responsibility of the member to notify NCTCOG staff in advance when unable to participate in CJPDC functions. NCTCOG staff will notify the Chair and Vice Chair of chronic non-participation issues. As directed, NCTCOG staff will contact the member regarding his/her intent to remain on CJPDC. Based on member's response to such inquiry, the member may be subject for removal from CJPDC.
- 7.1.7. Membership Ethics Subcommittee: NCTCOG Criminal Justice Program staff will assist the Chairperson in appointing no more than 10 current members to serve on this subcommittee. Each member of this subcommittee shall be familiar with best ethics practices and standards relating to moral turpitude. The subcommittee is responsible to assure that members of the CJPDC are ethically fit to serve. The subcommittee shall investigate and deliberate concerns regarding any members' fitness to serve from any source. The subcommittee shall make one of the following recommendations to the CJPDC if it finds grounds to sustain the ethical concern of the member: 1) censure of the member or 2) removal of the member from the CJPDC. The CJPDC shall approve, reject, or modify the subcommittee's recommendation.
- 7.1.8. A quorum is at least 50% of the Committee's active membership. A vote may be carried by a majority of those Committee members participating during a meeting at which a quorum is present.

7.2. OFFICERS & DUTIES:

- 7.2.1. During the last quarter of the calendar year, the Chairperson will appoint a Nominations Subcommittee to develop a list of candidates for the committee's consideration. This Subcommittee will include the Chair, or in the Chair's absence, the Vice-Chair and at least four (4) other Committee members.

7.2.2. The Chair will:

- Preside at all meetings of the CJPDC
- Call regular and special meetings of the CJPDC
- Appoint temporary sub-committees at his/her discretion to perform specific tasks related to the business of the CJPDC
- Appoint special sub-committees at his/her discretion

7.2.3. The Vice-Chair will: Act as the presiding officer during the absence or incapacity of the Chair and shall have all the duties, responsibilities, powers, and privileges of the Chair

7.2.4. TERM OF OFFICE - Term of office for officers shall be limited to two one-year terms. He/she must be a Committee member and not a designated alternate and be recommended to NCTCOG's Executive Board for confirmation annually. A member elected to Chair or Vice Chair shall be allowed to remain on the committee in order to carry out the duties and term of the officer position.

7.2.5. VACANCY - In the event of a vacancy for the position of any officer, the Committee will recommend a replacement to the Executive Board no later than the next regular meeting following notification that such vacancy exists.

7.3. NCTCOG will ensure that all NCTCOG governing board meetings and meetings of the CJPDC (with a quorum present) at which PSO-related matters are discussed comply with the Texas Open Meetings Act, Texas Government Code Chapter 551.

7.4. Regular meetings will be held to review and modify the Policies and Procedures for a new grant cycle and to address other business the CJPDC deems necessary. Special sessions will be held for new member orientation, scoring training, and grant application team reviews.

7.5. In the event an in-person meeting cannot be held, meetings will be conducted via a virtual platform. If a meeting is held virtually, NCTCOG staff will conduct a roll call of members to track attendance and confirm a quorum. Participating members may vote via teleconference or video conference. Electronic voting by email will be deemed binding if a remote decision is needed.

7.6. NCTCOG will maintain a written record documenting all CJPDC proceedings related to PSO business. Processed minutes must be certified with the signature of a CJPDC member who attended the meeting.

7.7. NCTCOG shall retain the Records for a period of seven (7) years after the final payment by PSO under the terms of this Agreement with the following qualification: if any audit, claim, or litigation is initiated before the expiration of the seven-year period, the Records shall be retained until the audit, claim, or litigation is resolved or until the end of the regular seven-year period, whichever is later. At the end of the seven-year period, NCTCOG shall request disposition instructions for the Records from PSO and shall dispose of the Records in accordance with PSO's instructions.

7.8. CONFLICT OF INTEREST POLICY: NCTCOG shall ensure that members of NCTCOG's governing body, the CJPDC, and NCTCOG staff abstain from scoring and voting on any grant application, other than a grant application submitted by NCTCOG, during the prioritization process if the member or an individual related to the member within the third degree by consanguinity or within the second degree by affinity:

- Is employed by the applicant agency and works for the unit or division that would administer the grant, if awarded;
- Serves on any governing board that oversees the unit or division that would administer the grant, if awarded;
- Owns or controls any interest in a business entity or other non-governmental organization that benefits, directly or indirectly, from activities with the applicant agency; or
- Receives any funds, or a substantial amount of tangible goods or routine services, from the applicant agency as a result of the grant, if awarded.

If a CJPDC member has a conflict of interest regarding a particular grant application, NCTCOG will ensure the committee member abstains from voting, commenting, or otherwise influencing the prioritization process for that application. A CJPDC member with a conflict of interest regarding a particular grant application must vacate the room* whenever that application is presented to or reviewed by CJPDC, and the member must not take part in or be present for any discussion on the application with any other member of CJPDC.

*In the event a scoring session is held virtually, a CJPDC member with a conflict must leave the teleconference or video conference whenever that application is presented to or reviewed by CJPDC.

If any applicant, CJPDC member, NCTCOG personnel or other individual has reason to believe that favoritism or inappropriate actions were displayed during the scoring or prioritization of projects, NCTCOG shall ensure that the concerns are shared with PSO as soon as possible.

8. PUBLIC INFORMATION ACT REQUESTS

- 8.1. NCTCOG shall notify PSO of any Public Information Act or media request received by NCTCOG relating to any application for PSO funding or PSO funded grant program no later than one (1) business day after receiving the request. The notification shall include the name of the requestor, the date the request was received by NCTCOG, and a description of the information requested. NCTCOG shall give the PSO opportunity to review any OOG-originated materials and information prior to release, if requested by the PSO.
- 8.2. NCTCOG shall notify PSO as to its response to any Public Information Act or media request received by the NCTCOG relating to any application for PSO funding or PSO-related grant program no later than one (1) business day after providing its response to the requestor. The notification shall include a description of the response (or a copy of the response, if the request was made to the requestor in writing), the date the response was provided to the requestor, and the name of the NCTCOG staff person who responded to the request.



North Central Texas Council of Governments

Item 21

Exhibit: 2024-01-21-AG

Meeting Date: January 25, 2024

Submitted By: Doni Green
Director of Aging Programs

Item Title: Resolution Authorizing Contract with LookUp Properties for Residential Repair Service

The North Central Texas Council of Governments (NCTCOG), in its capacity as the 14-county Area Agency on Aging (AAA), administers a residential repair program through which it makes minor home modifications that are essential for older residents' health and safety. The most commonly authorized repairs include construction of wheelchair ramps and handrails and installation of grab bars.

NCTCOG currently has a contract with a single residential repair provider, Concord Commercial Services, which the Executive Board authorized in July 2023.

In the interest of ensuring adequate coverage of its service area, NCTCOG wishes to add a second residential repair contractor with demonstrated capacity to meet the AAA's needs. LookUp Properties had been under contract with NCTCOG until September 2023, when its previous contract expired. LookUp is currently under contract with the City of Fort Worth to provide residential repair services, and that contract allows other local governments to utilize it pursuant to Texas Local Government Code Chapter 791.

With this as background, a draft resolution authorizing a contract with LookUp Properties for residential repair services, for a maximum four-year term and in a cumulative amount not to exceed \$2.0 million, is attached for Executive Board consideration.

I will be available January 25th should you or the Board have any questions.

Thank you.

**RESOLUTION AUTHORIZING CONTRACT WITH LOOKUP PROPERTIES FOR RESIDENTIAL
REPAIR SERVICE**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Area Agency on Aging for State Planning Region 4A by the Texas Health and Human Services Commission (HHSC); and,

WHEREAS, NCTCOG is strongly committed to helping older persons remain safely in their homes; and,

WHEREAS, NCTCOG receives funding from HHSC that may be used for residential repair services; and,

WHEREAS, NCTCOG staff wishes to add a second residential repair provider in order to maintain adequate coverage of its service area; and,

WHEREAS, LookUp Properties previously provided these services and is available on a cooperative contract through the City of Fort Worth; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and LookUp Properties, for residential repair services for a maximum four (4) year term and in a total amount not to exceed \$2 million, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute necessary agreements to carry out this program, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Bill Heidemann, President
North Central Texas Council of Government
Mayor, City of Corinth

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

Victoria Johnson, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Burleson



North Central Texas Council of Governments

Item 22

Exhibit: 2024-01-22-AG

Meeting Date: January 25, 2024

Submitted By: Doni Green
Director of Aging Programs

Item Title: Resolution Endorsing Submittal of Application to HHSC for Aging and Disability Resource Center (ADRC) Services and Acceptance of Funding

Since 2007, NCTCOG has administered an Aging and Disability Resource Center (NCT-ADRC) through its Aging Program. The ADRC is funded through a competitive procurement process by the Texas Health and Human Services Commission (HHSC). In late November 2023, HHSC re-procured Aging and Disability Resource Center (ADRC) services for Fiscal Years 2025-2027, with an option to extend for two additional years. Proposals were due January 18, 2024, and staff submitted NCTCOG's proposal and is now seeking Executive Board endorsement.

Through the NCT-ADRC, three Aging benefits specialists assist persons of all ages with disabilities and their family caregivers in accessing long-term services and support that promote independent living. Required services include Information, Referral and Assistance; Lifespan Respite Care; Options Counseling for nursing home residents who wish to return to the community; community education; and Housing Navigation.

Funding received under the ADRC contract is projected to be \$419,381 during Fiscal Year 2025.

A draft resolution endorsing the application to HHSC and authorizing the receipt of funds in the amounts determined by HHSC as well as any necessary agreements is attached for Executive Board consideration.

I will be present at the January 25th Board meeting, should you or Board members have questions.

Thank you.

RESOLUTION ENDORSING SUBMITTAL OF APPLICATION TO HHSC FOR AGING AND DISABILITY RESOURCE CENTER (ADRC) SERVICES AND ACCEPTANCE OF FUNDING

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operated under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in the planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG, in its capacity as the Area Agency on Aging (AAA), is a grantee agency of the Texas Health and Human Services Commission (HHSC); and,

WHEREAS, HHSC and the legacy Texas Department of Aging and Disability Services have funded NCTCOG since 2008 to administer Aging and Disability Resource Center (ADRC) services; and,

WHEREAS, HHSC recently re-procured contracts for ADRC services with proposals being due on or before January 18, 2024; and,

WHEREAS, NCTCOG staff submitted an application to HHSC to continue providing ADRC services prior to the afore-mentioned deadline; and,

WHEREAS, it is recommended the Executive Board endorse the application and authorize receipt of funding and any necessary agreements for these services.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board endorses the application to HHSC for Aging and Disability Resource Services during Fiscal Years 2025-2029 and authorizes receipt of funds for these services, which shall be incorporated into the appropriate fiscal year budget.

Section 2. The Executive Director or designee is authorized to execute necessary agreements to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Bill Heidemann, President
North Central Texas Council of Governments
Mayor, City of Corinth

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

Victoria Johnson, Secretary/Treasurer
North Central Texas Council of Governments
Councilmember, City of Burleson



North Central Texas Council of Governments

Item 23

Exhibit: 2024-01-23-AG

Meeting Date: January 25, 2024

Submitted By: Doni Green
Director of Aging

Item Title: Resolution Endorsing Increase to Contract Authorization for In-Home Contractors

The North Central Texas Council of Governments (NCTCOG), in its capacity as the designated Area Agency on Aging (AAA), receives Title III funding through the Older Americans Act, a portion of which must be used to purchase in-home services for frail older adults. Specific in-home services funded by the AAA are homemaker, personal assistance, and agency-managed respite.

In March 2022, the Executive Board authorized contracts with six entities (2Gether Resources Group, Desert Sky Holdings, J & L Innovations, K J Quality Care, Koroheke Care, and Supportive In Home Care) for the provision of homemaker, personal assistance, and/or respite services, in a cumulative amount not to exceed \$800,000 and for maximum 42 month terms. AAA funding pays for homemaker and personal assistance services for older adults with low incomes who are experiencing recent changes in health status usually associated with a hospitalization and/or a disability. Many of these clients have little or no family support. Contract agencies perform critical tasks that include shopping for and preparing food, doing laundry, and assisting with bathing and other personal care issues.

Due to market forces, NCTCOG increased contract agencies' rates in order for them to be able to successfully recruit and retain staff. As a result of the higher wages, the contractors' expenses are expected to surpass the \$800,000 limit prior to the January Board meeting.

Although NCTCOG has contracts with other in-home agencies, they have not demonstrated sufficient capacity to absorb all of the clients who are currently being served by the agencies listed above, which necessitates increasing the cumulative not to exceed for these contracts by \$200,000 (25%), for a revised not to exceed amount of \$1 million. staff intends to issue a new procurement for in-home services later this year.

A draft resolution endorsing an increase in the cumulative not to exceed amount by \$200,000 (25%), from \$800,000 to \$1 million, for the following entities: 2Gether Resources Group, Desert Sky Holdings, J & L Innovations, K J Quality Care, Koroheke Care, and Support In Home Care, is attached for Executive Board consideration.

I will be present at the January 25th Board meeting, should you or Board members have questions.

Thank you.

RESOLUTION ENDORSING INCREASE TO CONTRACT AUTHORIZATION FOR IN-HOME CONTRACTORS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Area Agency on Aging for State Planning Region 4A by the Texas Health and Human Services Commission (HHSC); and,

WHEREAS, NCTCOG receives federal and state funds that are designated for provision of in-home services—including homemaker, personal assistance and respite—for frail older adults; and,

WHEREAS, the NCTCOG Executive Board authorized contracts in March 2022 with six in-home services contractors, in a cumulative amount not to exceed \$800,000 and for maximum 42-month terms; and,

WHEREAS, market forces have dictated an increase to the contracted entities' rates so that they can successfully recruit and retain adequate staffing; and,

WHEREAS, staff recommend endorsing a \$200,000 (25%) increase to the cumulative not to exceed amount, from \$800,000 to \$1 million, for these contracts.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board endorses an increase of \$200,000 (25%) to the cumulative not to exceed amount for in-home services, from \$800,000 to \$1 million, for in-home services with the six previously awarded entities: 2Gether Resources Group, Desert Sky Holdings, J & L Innovations, K J Quality Care, Koroheke Care, and Support In Home Care.

Section 2. The Executive Director or designee is authorized to execute necessary agreements to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Bill Heidemann, President
North Central Texas Council of Government
Mayor, City of Corinth

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 25, 2024.

Victoria Johnson, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Burleson



North Central Texas Council of Governments

Item 24 - Revised

Exhibit: 2024-01-24-AG

Meeting Date: January 25, 2024

Submitted By: Doni Green
Aging Program Director

Item Title: Appointments to the Regional Aging Advisory Committee (RAAC)

The Regional Aging Advisory Committee assists the North Central Texas Council of Governments (NCTCOG), in its capacity as the Area Agency on Aging (AAA), in representing the interests of older persons. RAAC is comprised of 28 members, with two representatives from each county in the 14-county service area.

RAAC currently has 11 vacancies. To fill these vacancies, NCTCOG solicited nominations and/or renominations from county judges.

NCTCOG has received five (5) first-time nominations:

- Debbie Temple of Granbury
- Dale H. Hannah of Cleburne
- Paula Baucum of Midlothian
- Dr. Leonard "Bruce" Hargrave of Quinlan
- Amy Pegues of Decatur

In addition, we are presenting a slate of officers for the Board's approval. They are:

- Chair Dan Roberts of Palo Pinto County
- Vice-Chair Debbie Bounds of Wise County
- Secretary Lynda Sloan of Navarro County

A brief outline of the Committee's responsibilities and a membership chart are attached.

Should you or the Executive Board have questions, I will be available to respond before or during the Board meeting. I may be contacted at 817-695-9193.

Thank you.

DG:ct

REGIONAL AGING ADVISORY COMMITTEE

PRIMARY RESPONSIBILITY OF COMMITTEE

The Regional Aging Advisory Committee is appointed by and serves at the pleasure of NCTCOG's Executive Board. This Committee assists the Executive Board in the development and implementation of the area agency on aging plan for persons sixty years old and over in the 14 counties adjacent to Dallas and Tarrant Counties. The Committee also reviews proposals for aging services through NCTCOG's Aging Program under Title III of the Older Americans Act. This program does not serve Dallas or Tarrant Counties, which have their own Area Agencies on Aging.

NUMBER OF COMMITTEE MEMBERS

28

TERMS OF MEMBERSHIP

Terms of membership are based on staggered three-year terms with approximately one-third of the membership appointed each year.

STANDARD MEETING DATE

The Committee meets quarterly.

SPECIAL REQUIREMENTS

- The composition of the Committee, according to funding agency guidelines and Committee bylaws, should include the following.
- More than 50 percent of the Committee includes older persons, older persons with the greatest economic or social need, older minority persons and participants in programs funded by the Area Agency on Aging.
- Each of the fourteen counties served by the Area Agency is represented by two persons from each county and may include local elected and appointed officials, older citizens and representatives of older persons.
- Additional persons may serve as ex-officio members because of their special knowledge or experience with aging matters. These resource members may include representatives from the Veterans Administration, State Citizen Advisory Council, and the Texas Silver-Haired Legislature.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
AREA AGENCY ON AGING**

**PROPOSED REGIONAL AGING ADVISORY COMMITTEE
(Terms expiring December 31 of year indicated)**

COUNTY	2024	2025	2026
Collin		vacant	Dan Bollner
Denton	Fred Rogers	vacant	
Ellis	Diana “Dani” Muckleroy	Paula Baucum	
Erath	Leeann Hook	Dana Worrell	
Hood	John Campbell	Debbie Temple	
Hunt		vacant	Dr. Leonard “Bruce” Hargrave
Johnson	Dale H. Hannah	Whitney Clotfelter	
Kaufman		vacant	Pam Corder
Navarro	Lynda Sloan		Chelsea Couch
Palo Pinto		Allan Sparkman	Dan Roberts
Parker	vacant	vacant	
Rockwall	Sherry Hamm	Karen Kiser	
Somervell	vacant		vacant
Wise	Amy Pegues	Debbie Bounds	

All appointees appear in bold type. First-time appointees appear in shaded background.



North Central Texas Council of Governments

Item 25

Exhibit: 2024-01-25-CJ

Meeting Date: January 25, 2024

Submitted By: Kelly Schmidt
Criminal Justice Program Administrator

Item Title: Appointments to the Criminal Justice Policy Development Committee

The Criminal Justice Policy Development Committee (CJPDC) assists the Executive Board in establishing criminal justice planning policy and priorities, reviews and prioritizes local requests for criminal justice funding, and encourages public awareness of criminal justice matters.

The Office of the Governor's Public Safety Office (PSO) and the North Central Texas Council of Governments (NCTCOG) have an Interlocal Cooperation Agreement that includes a Statement of Work (SOW) specific to PSO's Criminal Justice Division. The SOW deliverables state committee membership must include representatives from the following areas: citizens or parents, substance abuse prevention, education, juvenile justice, law enforcement, mental health, counties, municipalities, nonprofit organizations, prosecution or courts, and victim services. In addition, the SOW requires that no one category exceed one-third (1/3) of the total membership.

Per the CJPDC's approved Policies and Procedures, membership reflects each county's percentage of the region's population. Every attempt has been made to have at least one representative from each of this region's 16 counties.

The CJPDC Nominations Subcommittee reviewed all nominations and presents for Executive Board approval 14 new appointment recommendations. Additionally, of the continuing members, four are recommended to be reappointed to another three-year term.

Also, per the Policies and Procedures, Committee officers include a Chair and Vice-Chair. With that in mind, the CJPDC recommends for Chair and Vice-Chair Mr. Tony Simmons, Citizen-At-Large – Denton County, and Ms. Felicia Oliphant, First Assistant District Attorney, Rockwall County District Attorney's Office, respectively.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

PRIMARY RESPONSIBILITY OF COMMITTEE

The Criminal Justice Policy Development Committee is appointed by and serves at the pleasure of NCTCOG's Executive Board. This Committee assists the Executive Board in establishing criminal justice planning policy and priorities, reviews requests for criminal justice funding, and encourages public awareness of criminal justice matters.

NUMBER OF COMMITTEE MEMBERS

Not more than 50

TERMS OF MEMBERSHIP

Terms of membership are based on three-year terms with approximately one-third of the membership appointed each year. There may be years when the one-third provision does not work because of early retirements from the Committee, reappointments, and members fulfilling one of the ten permanent positions.

STANDARD MEETING DATE

The Committee meets as needed, usually no more than six times a year.

SPECIAL REQUIREMENTS

The composition of the Committee includes representation from the following sectors, per NCTCOG's Interlocal Agreement with the Office of the Governor's Public Safety Office:

- Citizens or Parents
- Counties
- Municipalities
- Substance Abuse Prevention
- Education
- Juvenile Justice
- Law Enforcement
- Mental Health
- Nonprofit Organizations
- Prosecution or Courts
- Victim Services

Proposed Officers

Name		Title	Agency	Committee Status / County
Mr. Tony	Simmons	Citizen-At-Large	N/A	Chair – Denton County
Ms. Felicia	Oliphant	First Assistant District Attorney	Rockwall County District Attorney's Office	Vice Chair – Rockwall County

Proposed New Members:

Name		Title	Agency	Committee Status / County
Ms. Shelley	Aquirre	Deputy Assistant Director of Administrative Services	Tarrant County Juvenile Services*	Proposed New Rep for Tarrant County Juvenile Service
Mr. Trey	Brown	County Attorney	Somervell County	Proposed New Member – Somervell County (Nominated by Judge Danny Chambers and Sheriff Alan West – Somervell County)
Mr. Robert (Bob)	Dubey	Mayor	City of Richardson	Proposed New Member – Dallas County (Nominated by Don Magner, City of Richardson)
Mr. Shawn	Fullagar	Commander	City of Joshua	Proposed New Member – Johnson County (Nominated by Chief David Gelsthorpe, City of Joshua)
Ms. Sara	Kochmann	Grant Manager / Writer	Dallas County District Attorney's Office*	Proposed New Rep for Dallas County District Attorney's Office
Mr. Michael	Laughlin	Lieutenant	Dallas County Sheriff's Office*	Proposed New Rep for Dallas County Sheriff's Office
Ms. Megan	Mattison	Executive Director	Johnson County Family Crisis Center	Proposed New Member – Johnson County (Nominated by DeAnne Polk – former CJPDC member)
Ms. Jessica	Redding	Records Manager	Tarrant County Sheriff's Office*	Proposed New Rep for Tarrant County Sheriff's Office
Dr. Mike	Tapia	Associate Professor – Department of Sociology and Criminal Justice	Texas A&M University – Commerce	Proposed New Member – Hunt County (Nominated by Dr. Willie Edwards, Texas A&M University – Commerce)
Ms. Kathryn	Thompson	Executive Director	Children's Advocacy Center of Parker County	Proposed New Member – Parker County (Nominated by Chief Michael Baldwin, City of Hudson Oaks and Chief Lance Arnold, City of Weatherford)
Ms. Rainey	Webb	Criminal Magistrate Judge	Tarrant County	Proposed New Member – Tarrant County (Nominated by Ellyce Lindberg, Dallas County District Attorney's Office)
Ms. Carrie	White	Chief of Police	City of Forney	Proposed New Member – Kaufman County (Self-nominated)
Dr. Richard	Williams	Accreditation and Compliance Specialist	City of Denton	Proposed New Member – Denton County (Nominated by Chief Doug Shoemaker, City of Denton)
Mr. Kurtis	Young	Vice President of Specialty Healthcare	Meadows Mental Health Policy Institute	Proposed New Member – Dallas County (Nominated by Marsha Edwards, Dallas County District Attorney's Office)

*Per CJPDC policies, these agencies shall have a permanent representative.

Reappointments

Name		Title	Agency	County
Ms. Kriste	Burnett	29 th District Attorney	Palo Pinto County	Palo Pinto County
Mr. David	Golden	Citizen-At-Large	N/A	Collin County
Mr. Jeff	Segura	Assistant Director	Dallas County Pretrial Services	Dallas County
Mr. Steve	Stanford	Chief of Police	City of Bridgeport	Wise County

Continuing Members

Name		Title	Agency	County
Ms. Farrah	Allen	Citizen-At-Large	N/A	Collin County
Mr. Lance	Arnold	Assistant City Manager / Chief of Police	City of Weatherford	Parker County
Ms. Betty	Arvin	Attorney, Tarrant County Magistrate	Tarrant County	Tarrant County
Ms. Lindy	Borchardt	Assistant Criminal District Attorney	Tarrant County District Attorney's Office	Tarrant County
Mr. Shade	Boulware	Assistant Superintendent of Leadership	Corsicana ISD	Navarro County
Ms. Sharon	Bradley	Director of Family and Social Services	Plano ISD	Collin County
Mr. Joey	Cagle	Sergeant / CID Investigator	Kaufman County Sheriff's Office	Kaufman County
Dr. Carlin	Caliman	Citizen-At-Large	N/A	Tarrant County
Dr. Julie	Childers	Deputy Director of Executive and Administrative Services	Dallas County Juvenile Department	Dallas County
Mr. Jon	Ciarletta	Lieutenant	Town of Trophy Club	Denton County
Ms. Carnesha	Collins	Victim Services Coordinator	City of Arlington	Tarrant County
Mr. Julio	Gonzalez	Lieutenant	City of Dallas	Dallas County
Mr. H. Lynn	Hadnot	Director	Collin County Juvenile Services	Collin County
Mr. Dan	Harris Jr.	Chief of Police	City of Stephenville	Erath County
Ms. Shelby	Hopson	Victim Assistance Coordinator	City of Fort Worth	Tarrant County
Mr. Earnest	Jenkins Jr.	Lieutenant	University of North Texas at Dallas Police Department	Dallas County
Ms. Jenny	Krueger	CEO	Boys & Girls Clubs of Northeast Texas	Hunt County
Ms. Jan	Langbein	CEO	Genesis Women's Shelter & Support	Dallas County
Ms. Jennifer	Leslie	Division Manager – Grant Writer / Program Evaluator	Dallas County CSCD	Dallas County
Ms. Ellyce	Lindberg	Division Chief of Grand Jury and Intake Division / Assistant District Attorney	Dallas County District Attorney's Office	Dallas County
Dr. Jill	Johansson-Love	Associate Professor	The Chicago School of Professional Psychology – Dallas Campus	Dallas County
Ms. Angela	Love	Grants Specialist	City of Fort Worth	Tarrant County
Ms. Ann	Montgomery	County and District Attorney	Ellis County & District Attorney's Office	Ellis County
Ms. Felicia	Oliphant	First Assistant District Attorney	Rockwall County District Attorney's Office	Rockwall County
Ms. Kelly	Pickens	Councilmember	City of Corinth	Denton County
Dr. Boston	Ross	Sergeant	Town of Fairview	Collin County
Mr. Stephen	Sanders	Lieutenant	City of Waxahachie	Ellis County
Ms. Disa	Shady	Budget & Programming Data Supervisor	Tarrant County CSCD	Tarrant County
Mr. Tony	Simmons	Citizen-At-Large	N/A	Denton County
Mr. Patrick	Wiginton	Lieutenant	City of Granbury	Hood County
Mr. David	Williams*	Lieutenant	City of Ennis	Ellis County
*Lt. Williams was with DeSoto PD (Dallas County) when appointed in 2022; changed employment to Ellis County agency in mid-2022. 2024 will be year three of three-year term.				
Mr. Edward	Wright	Captain	City of North Richland Hills	Tarrant County

Leaving Committee:

Name		Title	Entity	County
Ms. Heather	Bachhofer	Chief Juvenile Probation Officer	Somervell County Juvenile Probation	Somervell County
Ms. Shay	Cathy	Senior Policy Advisor	Dallas County Judge's Office	Dallas County
Dr. Robert	Duckworth	Director of Counseling	Dallas Theological Seminary	Hunt County
Ms. Marsha	Edwards	Director of Special Programs	Dallas County District Attorney's Office	Dallas County
Ms. Carrie	Ellis	Chief of Police	City of Willow Park	Parker County
Ms. Virginia	Hoft	Executive Director	Mental Health Connection of Tarrant County	Tarrant County
Ms. Kristen	Howell	Chief Executive Officer	Children's Advocacy Center for North Texas	Denton County
Ms. Gina	Kennedy	Citizen-At-Large	N/A	Dallas County
Ms. Luann	Pelletier	Community Resources and Development Unit Supervisor	Tarrant County Juvenile Services	Tarrant County
Mr. Danny	Plumer	Captain	Dallas County Sheriff's Office	Dallas County
Ms. DeAnne	Polk	Program Director	Johnson County Family Crisis Center	Johnson County
Mr. Jerry	Rucker	Records Manager	Tarrant County Sheriff's Office	Tarrant County
Mr. Robert	Severance III	Chief of Police	City of Cleburne	Johnson County
Ms. Erleigh	Norville Wiley	District Attorney	Kaufman County Criminal District Attorney's Office	Kaufman County



North Central Texas Council of Governments

Item 26

Exhibit: 2024-01-26-TR

Meeting Date: January 25, 2024

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Status Report on Metropolitan Planning Organization Revolver Funds and
Regional Transportation Council Local Pool

The North Central Texas Council of Governments (NCTCOG) is required to pay for expenses associated with projects and programs it implements before federal reimbursement can be requested. To do this, the Metropolitan Planning Organization (MPO) Revolver Fund was created to hold local funds that pay these invoices. In September and December 2015, the Regional Transportation Council (RTC) approved the programming of projects to establish the MPO Revolver Fund, and in January 2016 the NCTCOG Executive Board authorized the receipt of local contributions from Dallas County, the City of Dallas, and other local governments in the amount of \$10 million for this purpose. The MPO Revolver Fund is reimbursed as federal/State reimbursements are received. This memo refers to this fund as the “Permanent MPO Revolver Fund.”

On July 27, 2023, the Executive Board authorized receipts of \$10 million from Dallas Area Rapid Transit (DART) (via the City of Dallas) which, combined with a previously authorized receipt of \$40 million from DART, would be used to increase the Permanent MPO Revolver by \$5 million (to a total of \$15 million), add a Temporary MPO Revolver of \$10 million to serve as a capital fund and “emergency relief” for the Permanent MPO Revolver, and add \$35 million to the RTC Local Fund Pool. The Executive Board also authorized the Transportation Director to move interest between the Permanent MPO Revolver Fund, the Temporary MPO Revolver Fund, and the RTC Local Fund Pool based on need. This action also requires staff provide a semi-annual report to the Executive Board on the status of the MPO Revolver Funds and RTC Local Pool including interest transferred, if any, between funds.

On October 3, 2023, NCTCOG received \$10 million from DART; \$5 million was recorded in the Permanent MPO Revolver, and \$5 million was recorded in the Temporary MPO Revolver. On January 2, 2024, the Federal Highway Administration authorized a transfer of funds to the Federal Transit Administration, which initiates a 60-day timeframe for DART to transfer the remaining \$40 million to NCTCOG.

Attachment 1 is a summary of the status of the Permanent MPO Revolver, the Temporary MPO Revolver, and the RTC Local Fund Pool. Also included is a summary presentation. I will provide a brief presentation on this item and be available to answer questions from the Board.

bm
Attachment

Permanent MPO Revolver Balance (as of 1/12/2024)	\$ 1,191,190
Permanent MPO Revolver	\$ 15,000,000
From Dallas County	\$ 5,623,000
From City of Dallas	\$ 4,377,000
From DART Funding Partnership (\$10M total, split between Primary and Temporary MPO Revolver)	\$ 5,000,000
Permanent MPO Revolver Interest	\$ 210,463
Interest Earned	\$ 210,463
Permanent MPO Revolver Utilization (as of 1/12/2024)	\$ 14,019,273
Temporary MPO Revolver Balance (as of 1/12/2024)	\$ 5,000,000
Temporary MPO Revolver Receipts	\$ 5,000,000
DART Funding Partnership (\$10M total, split between Primary and Temporary MPO Revolver)	\$ 5,000,000
Pending DART Funding (Federal Transfer 1/2/2024), expected by 3/2/2024 -- \$5,000,000	\$ -
Temporary MPO Revolver Interest	\$ -
Temporary MPO Revolver Utilization	\$ -
RTC Local Fund Pool Balance (as of 1/12/2024)	\$ -
RTC Local Fund Receipts	\$ -
Pending DART Funding (Federal Transfer 1/2/2024), expected by 3/2/2024 -- \$35 million	
Pending Collin County Funding, expected by December 2025 -- \$60 million	
Historical RTC Local Fund Pool Uncommitted Balance (as of 1/12/2024)	\$ 11,870,977
Historical RTC Local Fund Pool Receipts	\$ 129,044,604
Receipts	\$ 129,044,604
Historical RTC Local Fund Pool Interest	\$ 7,536,280
Interest Earned	\$ 7,536,280
Committed Funds	\$ 124,709,907
Completed Projects	\$ 92,309,786
In Progress Projects	\$ 21,165,764
Committed for future SD/Landbanking Projects	\$ 4,718,890
Pending De-Commitment and Return to Pool	\$ 6,515,467

RTC LOCAL ACCOUNTS (January 12, 2024)

Permanent MPO Revolver Balance (as of 1/12/2024)	\$ 1,191,190	
Permanent MPO Revolver	\$ 15,000,000	¹
Permanent MPO Revolver Interest	\$ 210,463	
Permanent MPO Revolver Utilization (as of 1/12/2024)	\$ 14,019,273	
Temporary MPO Revolver Balance (as of 1/12/2024)	\$ 5,000,000	
Temporary MPO Revolver Receipts	\$ 5,000,000	²
RTC Local Fund Pool Balance (as of 1/12/2024)	\$ -	
RTC Local Fund Receipts	\$ -	³
Historical RTC Local Fund Pool Uncommitted Balance (as of 1/12/2024) \$ 11,870,977		

¹ Includes DART Funding Partnership (\$10M total, split between Primary and Temporary MPO Revolver)

DART Funding Partnership (\$10M total, split between Primary and Temporary MPO Revolver)

² Pending DART Funding (Federal Transfer 1/2/2024), expected by 3/2/2024 -- \$5,000,000

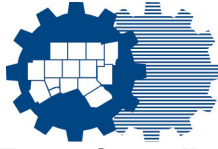
Pending DART Funding (Federal Transfer 1/2/2024), expected by 3/2/2024 -- \$35 million

³ Pending Collin County Funding, expected by December 2025 -- \$60 million

NCTCOG EXECUTIVE BOARD ATTENDANCE

June 2023 - May 2024

[illegible]



Calendar

North Central Texas Council of Governments

2024 NCTCOG Executive Board Calendar

Regular Meetings start at **12:45 pm** unless otherwise posted
Meeting Location: CenterPoint II, 616 Six Flags Drive, Arlington, Texas

February 22, 2024	Executive Board Meeting – NCTCOG Offices
March 28, 2024	Executive Board Meeting – NCTCOG Offices
April 25, 2024	Executive Board Meeting – NCTCOG Offices
May 23, 2024	Executive Board Meeting – NCTCOG Offices
June 14, 2024	<i>GENERAL ASSEMBLY</i>
June 27, 2024	Executive Board Meeting – NCTCOG Offices
July 25, 2024	Executive Board Meeting & NCTCOG Foundation Meeting – NCTCOG Offices
August 22, 2024	Executive Board Meeting – NCTCOG Offices
September 26, 2024	Executive Board Meeting – NCTCOG Offices
October 24, 2024	Executive Board Meeting – NCTCOG Offices
November 21, 2024	Executive Board Meeting – NCTCOG Offices
December 19, 2024	Executive Board Meeting – NCTCOG Offices