

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS EXECUTIVE BOARD MEETING

Minutes — October 26, 2023

Transportation Council Room | 616 Six Flags Drive | Arlington, Texas

The NCTCOG Executive Board meeting was conducted as a videoconference meeting that was live broadcast at <https://nctcog.swagit.com/live>. The presiding officer, President Heidemann, was present at the physical location, 616 Six Flags Drive, Arlington, Texas, which was open to the public during all open portions of the meeting.

President Heidemann called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:34 pm on October 26, 2023. Mike Eastland took attendance and determined that a quorum was physically present.

Members of the Board Present:

- | | |
|---------------------|---------------------|
| 1. Bill Heidemann | 8. Jennifer Justice |
| 2. Chris Hill | 9. Todd Little |
| 3. Victoria Johnson | 10. Linda Martin |
| 4. Andrew Piel | 11. Cara Mendelsohn |
| 5. J.D. Clark | 12. Bobbie Mitchell |
| 6. Bowie Hogg | 13. Tim O'Hare |
| 7. Clay Jenkins | 14. Kameron Raburn |

Members of the Board Absent:

1. Jorja Clemson
2. Carlos Flores
3. Nick Stanley
4. Victoria Neave Criado

Members of the Staff Present:

Mike Eastland, Monte Mercer, Molly Rendon, Tim Barbee, Doni Green, Michael Morris, Susan Alvarez, Maribel Martinez, Phedra Redifer, Christy Williams, Jerri Watson, Ken Kirkpatrick, James Powell, Michael Bort, Tom McLain, Jon Blackman, Randy Richardson, Chris Klaus, Julie Anderson

Visitors Present:

Kelle O'Dom and Rob Barthen | Grant Works

REGULAR SESSION

PUBLIC COMMENT ON AGENDA ITEMS

President Heidemann announced the Pledge of Allegiance to the United States and Texas Flags. President Heidemann then opened the meeting for public comment and asked if there was anyone present wishing to speak. There being no one, he proceeded with the meeting.

EXECUTIVE SESSION

At 12:35 pm, President Heidemann convened the Executive Session pursuant to Open Meetings Act Section 551.074 to deliberate regarding personnel matters to conduct a Performance Review of Executive Director and Consideration of Compensation.

At 1:14 pm, President Heidemann closed the Executive Session and immediately reconvened the Regular Session of the Executive Board at 1:14 pm to consider action on the item discussed in Executive Session.

RECONVENE REGULAR SESSION

ACTION:

Item 1 Performance Review of Executive Director and Consideration of Compensation

Upon a Motion by Councilmember Mendelsohn (seconded by Judge Clark), that the Executive Director receive up to a 5% increase in his salary, and unanimous vote of all members present, the Board approved the motion as presented.

Item 2 Approval of Minutes

President Heidemann requested approval of the minutes from the September Board meeting.

Upon a Motion by Commissioner Mitchell (seconded by Councilmember Johnson), and unanimous vote of all members present, the Board approved the minutes of the September Executive Board meeting.

Item 3 Resolution to Review and Approve NCTCOG's Investment Policy

Molly Rendon, Director of Administration, presented the North Central Texas Council of Governments' Investment Policy, which includes a listing of authorized brokers. She explained that the Public Funds Investment Act (PFIA) requires a public entity's investment policy to be reviewed annually by its governing body. Additionally, staff recommended adding North Central Texas Council of Governments as an approved provider of Public Funds Investment Act training.

Exhibit: 2023-10-03-AA

Upon a Motion by Judge Hill (seconded by Judge O'Hare), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 4 Resolution to Accept and Approve the Quarterly Investment Report

Molly Rendon, Director of Administration, presented the Quarterly Investment Report, as required by the Investment Policy, which provides information on the investment activity for the quarter that ended September 30, 2023, and shows the average rate of return, cumulative transactions, and beginning and ending balances for the quarter. A supplementary schedule regarding the State's investment activity of the Regional Toll Revenue funds as well as the NTTA Hwy 161 funds was also provided.

Exhibit: 2023-10-04-AA

Upon a Motion by Judge Little (seconded by Judge Clark), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 5 Resolution Authorizing Contracts for Early Warning Flood Management Software, Hardware, and Related Services

Jon Blackman, Senior Business Solutions Manager, requested Board authorization to enter into contractual agreements with HydroLynx Systems, OneRain, Inc. and TriLynx Systems, LLC., for Early Warning Flood Management Software, Hardware and Related Services for maximum five (5) year terms utilizing the TXShare cooperative purchasing program. The contracts will retain the services of vendors and allow entities to maintain and manage their flood management software and hardware needs.

A Request for Proposals, (RFP) #2023-060, was issued and three responsive proposals were received. Upon evaluation by a committee comprised of external members and NCTCOG staff, contract awards are being recommended to HydroLynx Systems, OneRain, Inc. and TriLynx Systems, LLC.

Exhibit: 2023-10-05-AA

Upon a Motion by Commissioner Mitchell (seconded by Councilmember Mendelsohn), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 6 Resolution Authorizing Contracts for Office and Classroom Furniture with Installation and Related Services

Jon Blackman, Senior Business Solutions Manager, requested Board authorization to enter contractual agreements with K-Log, Inc. and Lakeshore Learning Services, LLC., for Office and Classroom Furniture with Installation and Related Services for maximum five (5) year terms utilizing the TXShare cooperative purchasing program. These contracts will retain the services of firms offering office and/or classroom furniture and allow entities to maintain and manage furniture-related needs.

A Request for Proposals, (RFP) #2023-074, was issued and two responsive proposals were received. Following the evaluation from an evaluation committee comprised of members of different departments within NCTCOG, the evaluation committee is recommending contract awards to K-Log, Inc. and Lakeshore Learning Services, LLC.

Exhibit: 2023-10-06-AA

Upon a Motion by Councilmember Justice (seconded by Mayor Martin), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 7 Resolution Approving the Fiscal Year 2024 and 2025 NCTCOG Regional Solid Waste Program Budget Application

Susan Alvarez, Director of Environment and Development, requested Board approval for the FY 2024 and FY 2025 Regional Solid Waste Program Budget Application and authorization for its submittal to the Texas Commission on Environmental Quality (TCEQ). She explained that the Regional Solid Waste Program Budget Application was developed and approved by the Resource Conservation Council, which serves as NCTCOG's solid waste advisory committee, on August 15, 2023. These funds will be used to conduct regional and local solid waste management activities, including a pass-through grant program that supports the implementation of solid waste management projects by local governments and other eligible entities to advance the goals of the regional solid waste management plan. Details of the Regional Solid Waste Program Budget Application can be viewed at <https://www.nctcog.org/envir/materials-management/grants>. The application will be forwarded to TCEQ for final approval.

Exhibit: 2023-10-07-ED

Upon a Motion by Councilmember Mendelsohn (seconded by Councilmember Johnson), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 8 Resolution Authorizing an Agreement and Amending Previous Authorizations for the Receipt of Funds for Planning and Implementation Programs from the Texas Department of Transportation

Michael Morris, Director of Transportation, requested Board authorization to receive approximately \$14,402,860 (\$1,280,000 Surface Transportation Block Grant Program funds + \$11,087,500 Congestion Mitigation and Air Quality Improvement Program funds + \$2,035,360 Regional Toll Revenue funds + 2,473,500 in RTC Transportation Development Credits in lieu of cash match), funds from the Texas Department of Transportation (TxDOT) as reflected in Attachment 1. NCTCOG is responsible for 100 percent of project costs in excess of the authorized federal funding amount for the individual projects in Attachment 1.

Program Title (Non-Construction Projects)	RTC Approval Date	Funding Source	Total Funding Amount (TDCs not included in total)	Federal/ Regional	Match Amount			Fiscal Year(s) ¹	Program Status
					State	Local	TDC ²		
Enhancing Mobility within the Southern Dallas Inland Port Project	10/12/2023	RTR	\$ 1,535,360	\$ 1,535,360	\$ -	\$ -	-	24	New
Las Colinas Automated Transportation System	10/12/2023	STBG	\$ 500,000	\$ 500,000	\$ -	\$ -	100,000	24	New
Love Field Surface Transportation Planning Study	10/12/2023	RTR	\$ 500,000	\$ 500,000	\$ -	\$ -	-	24	New
Regional Traffic Signal Retiming Project	10/12/2023	CMAQ	\$ 11,087,500	\$ 11,087,500	\$ -	\$ -	2,217,500	24-26	Ongoing
Travel Survey & Data Collection Program	10/12/2023	STBG	\$ 780,000	\$ 780,000	\$ -	\$ -	156,000	24	Ongoing
			\$14,402,860	\$ 14,402,860	\$0	\$0	2,473,500		

¹ Fiscal Year denotes year in which funds are programmed in the Transportation Improvement Program. However, funds may be spent over multiple years depending on project requirements and schedules, pursuant to this authorization.
² 2,473,500 of Transportation Development Credits utilized in lieu of a local cash match and are not calculated in funding total.

Prepared for presentation to NCTCOG Executive Board October 2023

At the request of the Regional Transportation Council (RTC), Mr. Morris requested revisions to projects previously approved by the Executive Board to include a net total of \$626,800 additional funds and 2,202,500 RTC Transportation Development Credits (TDCs). Additionally, \$500,000 in additional funds and 100,000 TDCs will be used for a new project. NCTCOG will coordinate with TxDOT to enter into agreements to receive these funds.

Revisions to Previous Executive Authorization for Receipt of Funds

Program Title (Non-Construction Projects)	RTC Approval Date	RTC Approved Revision	Funding Source	Total Funding Amount (TDCs not included in total)	Federal/ Regional	Match Amount			Fiscal Year(s) ¹	Program Status
						State	Local	TDC ²		
Enhancing Mobility within the Southern Dallas Inland Port Project	10/12/2023	Addition of Funding	RTR	\$ 1,333,560	\$ 1,333,560	\$ -	\$ -	-	24	New
			RTR	\$ 201,800	\$ 201,800	\$ -	\$ -	-	24	New
Southwest Airlines Surface Transportation Planning Study Love Field Surface Transportation Planning Study	10/12/2023	Change in Funding Source/Addition of Funding/Advance Funding Fiscal Year	STBG	\$ 75,000	\$ 75,000	\$ -	\$ -	15,000	25	New
			RTR	\$ 500,000	\$ 500,000	\$ -	\$ -	-	24	
Regional Traffic Signal Retiming Project	10/12/2023	Change to Match	CMAQ	\$ 11,087,500	\$ 8,870,000	\$ 4,108,750	\$ 1,108,750	-	24-26	Ongoing
			CMAQ	\$ -	\$ 2,217,500	\$ -	\$ -	2,217,500	24	
Travel Survey & Data Collection Program	10/12/2023	Advance Funding Fiscal Year	STBG	\$ 780,000	\$ 780,000	\$ -	\$ -	156,000	23 24	Ongoing
				\$13,902,860	\$ 13,902,860	\$0	\$0	2,373,500		
Previous Authorization				\$ 13,276,060						
Revised Authorization Requested				\$ 13,902,860						
Net Change				\$626,800						

¹ 2,373,500 of Transportation Development Credits utilized in lieu of a local cash match and are not calculated in funding total.
Projects in this table were previously approved by the Executive Board but funding, match type, and/or name changes make an updated Executive Board resolution necessary.

Executive Board Authorization for Receipt of Funds for New Project

Program Title (Non-Construction Projects)	RTC Approval Date	RTC Approved	Funding Source	Total Funding Amount (TDCs not included in total)	Federal/ Regional	Match Amount			Fiscal Year(s) ¹	Program Status
						State	Local	TDC ²		
Las Colinas Automated Transportation System	10/12/2023	New Project	STBG	\$ 500,000	\$ 500,000	\$ -	\$ -	100,000	24	New
				\$500,000	\$ 500,000	\$0	\$0	100,000		

¹ Fiscal Year denotes year in which funds are programmed in the Transportation Improvement Program. However, funds may be spent over multiple years depending on project requirements and schedules, pursuant to this authorization.
² 100,000 of Transportation Development Credits utilized in lieu of a local match and are not calculated in funding total.

Prepared for presentation to NCTCOG Executive Board October 2023

Exhibit: 2023-10-08-TR

Upon a Motion by Commissioner Raburn (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 9 Resolution Authorizing Use of RTC Local Funds for Regional Transit 2.0 Request for Proposals

Michael Morris, Director of Transportation, requested Board authorization for use of approximately \$1,000,000-\$2,000,000 in RTC Local funds for the Regional Transit 2.0 partnership initiative. He explained that the initiative will develop a more aggressive transit legislative program, increase membership in a transportation authority, bring collaboration between transportation authority systems, as well as other efforts to better understand and address transit needs in the region. The funds were approved by the RTC on October 12, 2023, to procure

consultant assistance to conduct a comprehensive regional transportation study. Approval of the selected consultant and specific contract amount will be requested at the January 2024 Executive Board meeting.

Exhibit: 2023-10-09-TR

Upon a Motion by Councilmember Mendelsohn (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 10 Resolution Authorizing a Contract with Nelson\Nygaard Consulting Associates, Inc. to Conduct the Silver Line Transit Oriented Development Parking Study

Michael Morris, Director of Transportation, requested Board authorization to enter into contractual agreement with Nelson\Nygaard Consulting Associates, Inc. to conduct a parking study of various developments in the Town of Addison, Cities of Dallas, Carrollton, Richardson, and Plano in an amount not to exceed \$250,000 (\$200,000 FTA TOD and \$50,000 Sustainable Development RTC Local funds). The parking study will focus on data and strategies to support the policies and practices of implementing Transit-Oriented Development (TOD) with appropriately managed parking in the Silver Line station areas of Dallas, Carrollton, Addison, Richardson, and Plano. This project is funded with a Federal Transit Administration (FTA) TOD Planning Grant, and Local Match is provided by Sustainable Development Regional Transportation Council (RTC) Local funds. The grant application was approved by the RTC at its June 10, 2021 meeting, following Board approval at the June 24, 2021 meeting.

A Request for Proposals (RFP) was issued soliciting consultant assistance for the project. Three proposals were received in response to the RFP. Upon evaluation by the Consultant Selection Committee (CSC), Nelson\Nygaard Consulting Associates, Inc. is being recommended for reward. Nelson\Nygaard Consulting Associates, Inc. is committed to meeting a minimum Disadvantaged Business Enterprise participation goal of 32.0 percent for this project.

Exhibit: 2023-10-10-TR

Upon a Motion by Councilmember Johnson (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 11 Resolution Authorizing the Execution of Necessary Agreements for Implementation of Transit Strategic Partnerships Projects through Various Federal Transit Administration Programs

Michael Morris, Director of Transportation, requested Board authorization to amend existing award agreements to receive approximately \$724,081 in Enhanced Mobility of Seniors and Individuals with Disabilities Program funds in the Dallas-Fort Worth-Arlington and Denton-Lewisville Urbanized Areas. He explained that a portion of the funding is awarded for eligible transit projects serving transit dependent individuals through the Transit Strategic Partnerships Program. Projects were reviewed in May 2023 with six projects being considered. With \$2,313,693 previously Federal Transit Administration (FTA) approved funding, staff requested approval to authorize agreements to support three projects: (1) the Denton County Transportation Authority (DCTA) for an amount not to exceed \$330,000 (\$264,000 Federal and \$66,000 Local) for mobility management services in Denton and Collin Counties, (2) Trinity Metro for an amount not to exceed \$575,102 (\$460,081 Federal and \$115,021 Local) to introduce on-demand transit services in the City of Forest Hill, and (3) including approximately \$1,408,591 to be administered directly by the City of Arlington.

Exhibit: 2023-10-11-TR

Upon a Motion by Commissioner Mitchell (seconded by Judge Jenkins), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 12 Resolution Authorizing Personal Services Agreement with Sandra Wesch to Expedite Environmental and Design Review for Surface Transportation Projects

Michael Morris, Director of Transportation, requested Board authorization to enter a personal services agreement between NCTCOG and Sandra Wesch for environmental clearance and design review support for surface transportation projects in an amount not to exceed \$300,000 for an expected two-year period. He explained that Ms. Wesch has over 30 years of experience in the environmental clearance of major transportation projects in both public and private sectors. Ms. Wesch's current agreement expires on December 31, 2023. Ms. Wesch will be assisting in the development of the environmental documentation for priority projects, including the Dallas to

Fort Worth High-Speed Rail and the Cottonbelt Trail funded with Regional Toll Revenue (RTR) funds. NCTCOG has entered into an agreement with the Texas Department of Transportation for these funds. There is no local match requirement.

Exhibit: 2023-10-12-TR

Upon a Motion by Mayor Martin (seconded by Councilmember Justice), the resolution was approved with Commissioner Raburn and Judge Little voting no.

APPOINTMENTS:

Item 13 Appointments to the Emergency Preparedness Planning Council (EPPC)

Maribel Martinez, Director of Emergency Preparedness, requested Board approval appointing the following to the Emergency Preparedness Planning Council (EPPC):

- 15,000 – 29,999: Callie Rigney, Mayor Pro Tem, City of Colleyville
- 30,000 – 49,999: Clark Wickliffe, Mayor Pro Tem, City of Midlothian
- 50,000 – 79,999: Crystal Chism, Councilmember, City of DeSoto
- 80,000 – 119,999: Partick Kelly, Councilmember, City of Lewisville (Mr. Kelly is replacing previously appointed member Brandon Jones as the Lewisville EPPC representative until August 2024)
- 120,000 – 169,999: Rusty Pendleton, Councilmember, City of Carrollton
- 170,000 – 249,999: Deborah Morris, Councilmember, City of Garland
- 750,000 – 999,999: Charles Lauersdorf, Councilmember, City of Fort Worth

Counties:

- Tim O'Hare, County Judge, Tarrant County

The EPPC is responsible for providing policy direction and oversight functions pertaining to the development and maintenance of a coordinated and integrated regional approach to emergency management planning and response systems and makes recommendations as to how the region can most efficiently and effectively utilize homeland security grant funds.

Exhibit: 2023-10-13-EP

Upon a Motion by Judge Little (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the appointments as presented.

MISCELLANEOUS:

Item 14 Old and New Business

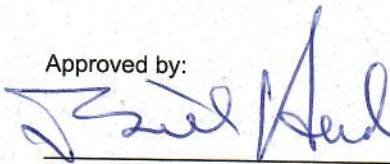
There was no old or new Business.

Item 15 Attendance and Calendar

The Board was provided with a Calendar of meeting and a record of Attendance.

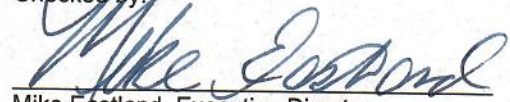
President Heidemann adjourned the meeting at 2:14 pm.

Approved by:



Bill Heidemann, President
North Central Texas Council of Governments
Mayor, City of Corinth

Checked by:



Mike Eastland, Executive Director
North Central Texas Council of Governments