



North Central Texas Council of Governments

TO: NCTCOG Executive Board **DATE:** January 21, 2016
FROM: Mike Eastland
 Executive Director
SUBJECT: Executive Board Meeting

The next regular meeting of the **NCTCOG Executive Board** will be:

DATE: January 28, 2016

Please RSVP to the Executive Director's office as soon as possible by email or call (817) 695-9100.

NCTCOG BOARD

TIME: 11:45 am Appointments Committee (Kathryn Wilemon, Chair; Bruce Archer; J.D. Clark; Michael Glaspie; Jeff Leach, Ex Officio; Laura Wheat
12:00 noon – Lunch
12:45 pm – Executive Board Meeting
Immediately following: NCTCOG Foundation Board Orientation and Meeting

PLACE: NCTCOG Offices
Centerpoint II Conference Center
616 Six Flags Drive
Arlington, TX 76011
Transportation Council Room

I hope each of you will plan to attend this important meeting. I look forward to seeing you there!

ME:sc

North Central Texas Council of Governments

616 Six Flags Drive, Arlington, TX, 76011

EXECUTIVE BOARD AGENDA

January 28, 2016

12:45 P.M.

Executive Board

_____ John Horn	_____ Michael Gaspie	_____ Bobbie Mitchell
_____ Lissa Smith	_____ Kelly Allen Gray	_____ Keith Self
_____ Tom Lombard	_____ Clay Jenkins	_____ Kevin Strength
_____ Kathryn Wilemon	_____ Lee Kleinman	_____ Chris Watts
_____ Bruce Archer	_____ Jeff Leach	_____ Laura Wheat
_____ J. D. Clark	_____ Dan McClendon	_____ Glen Whitley

Staff

_____ Mike Eastland	_____ Edith Marvin	_____ Christy Williams
_____ Monte Mercer	_____ Michael Morris	_____ Lucille Johnson
_____ Tim Barbee	_____ David Setzer	_____ Stephanie Cecil
_____ Doni Green	_____ Molly Thoerner	

REGULAR SESSION

Call to order time: _____

Pledges

ACTION:

Motion/ Second	Item #	Name of Item
_____/____	1	Approval of Minutes
_____/____	2	Resolution to Accept and Approve the Quarterly Investment Report - Monte Mercer
_____/____	3	Resolution Authorizing Contract with Cornerstone OnDemand for Services to Participating Governmental Entities - Monte Mercer
_____/____	4	Resolution Authorizing Contract with the Olsen Group for a Multi-Disciplinary, Multi-Jurisdictional Full-Scale Exercise - Molly McFadden

- ___/___ 5 Resolution Authorizing the Receipt of Surface Transportation Program - Metropolitan Mobility Funds for the Collin County Strategic Transportation Initiative - Michael Morris
- ___/___ 6 Resolution Authorizing Receipt of Funds for a Metropolitan Planning Organization Revolver Fund - Michael Morris
- ___/___ 7 Resolution Authorizing an Agreement with the City of Dallas and Dallas County Concerning the Fiscal Year 2016 Highway Traffic Patrol Program - Michael Morris
- ___/___ 8 Resolution Authorizing a Consultant Contract for the North Central Texas Regional Joint Land Use Study - Michael Morris
- ___/___ 9 Resolution Authorizing Agreement with Dennett Construction for 9-1-1 Offices and Lab Space - Christy Williams

APPOINTMENTS:

- ___/___ 10 Appointments to the 9-1-1 Regional Advisory Committee - Christy Williams
- ___/___ 11 Appointments to the 2016 Emergency Preparedness Planning Council (EPPC) - Molly McFadden
- ___/___ 12 Appointments to the Regional Aging Advisory Committee (RAAC) and Election of Officers - (Doni Green)

STATUS REPORTS:

- 13 Status Report on Region C Water Planning Group by Chair, Jody Puckett - Edith Marvin
- 14 Status Report on Regional Landscape Initiative for Water Efficiency - Edith Marvin
- 15 Annual Update on the Electronic Warrant Payments Shared Services Program - Monte Mercer

MISCELLANEOUS:

- 16 Old and New Business
- 17 Future Calendar and Attendance

Adjournment: _____

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING**

Minutes — December 17, 2015

Transportation Council Room

616 Six Flags Drive
Arlington, Texas

President Horn called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:49 pm on December 17, 2015.

Members of the Board Present:

John Horn – President, County Judge, Hunt County
Lissa Smith – Vice President, Mayor Pro Tem, City of Plano
Tom Lombard – Secretary/Treasurer, Councilmember, City of North Richland Hills
Kathryn Wilemon – Past President, Councilmember, City of Arlington
J.D. Clark, County Judge, Wise County
Michael Glaspie, Councilmember, City of Arlington
Kelly Allen Gray, Councilmember, City of Fort Worth
Dan McClendon, Mayor Pro Tem, City of Burleson
Bobbie Mitchell, Commissioner, Denton County
Keith Self, County Judge, Collin County
Kevin Strength, Mayor, City of Waxahachie
Laura Wheat, Mayor, Town of Westlake

Members of the Board Absent:

Bruce Archer, Deputy Mayor Pro Tem, City of Mesquite
Clay Jenkins, County Judge, Dallas County
Lee Kleinman, Councilmember, City of Dallas
Jeff Leach, State Representative
Chris Watts, Mayor, City of Denton
B. Glen Whitley, County Judge, Tarrant County

Members of the Staff Present:

Mike Eastland, Executive Director
Monte Mercer, Deputy Executive Director
Tim Barbee, Chief Information Officer, Research and Information Services
Doni Green, Director of Aging
Michael Morris, Director of Transportation
David Setzer, Director of Workforce Development
Edith Marvin, Director of Environment and Development
Molly Thoerner, Director of Emergency Preparedness
Christy Williams, Director of 9-1-1
Lucille Johnson, Assistant to the Executive Director
Stephanie Cecil, Administrative Assistant, EDO
Dan Kessler, Assistant Director of Transportation
Ken Kirkpatrick, Transportation Counsel
Karen Richard, Chief Human Resources Officer
Dana Buckholt, Operations Manager, Workforce Development
Kay O'Dell, Manager, Workforce Development
Vickie Alexander, Administrative Program Supervisor, Transportation
Vercie Pruitt-Jenkins, Administrative Program Coordinator, Transportation
Natalie Bettger, Senior Program Manager, Transportation
Cori Reaume, Administrator, NCTCOG Training and Development Institute

Laura Hillman, NCTCOG Training and Development Institute
Harrison Wicks, Management Analyst, Administration
Samantha Lamanna, Graduate Engineer, Environment and Development
Kenny Hafferkamp, Manager, Environment and Development
Amy Wasielewski, Air Quality Planner, Transportation
Cristina Medina, Grants and Contracts Administration, Workforce Development

Visitors Present:

Sara Harris, HR People Partners
Cody Betits, President, DocuNav Solutions

REGULAR SESSION

ACTION:

Item 1. Approval of Minutes

President Horn stated that the first item on the agenda was approval of the minutes from the October Board meeting.

Upon a Motion by Councilmember Wilemon (seconded by Mayor Pro Tem Smith), and unanimous vote of all members present, the Board approved the minutes of the October Executive Board meeting.

Item 2. Resolution Authorizing Contracts for Temporary Staffing Services as part of NCTCOG's Cooperative Purchasing Program

Monte Mercer, Deputy Executive Director, asked the Board to authorize agreements with temporary staffing agencies to provide services as part of NCTCOG's Cooperative Purchasing Program. The staffing agencies/providers listed below were evaluated and selected, from among those that submitted proposals, by a Committee composed of NCTCOG staff and member governments.

- o Administrative/Clerical: Apple One, Abacus, Superior Group
- o Customer/Community Service: Apple One, Robert Half, U.S. Technical Solutions
- o Financial/Accounting: Apple One, Abacus, U.S. Technical Solutions
- o General Labor/Maintenance: U.S. Technical Solutions, Ad-A-Staff
- o Technical: Abacus, Apple One, Matrix Resources

Upon a Motion by Councilmember Lombard (seconded by Mayor Pro Tem Smith), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-12-02

Item 3. Resolution Authorizing Contract with Cornerstone OnDemand for a Learning Management System

Monte Mercer, Deputy Executive Director, explained that NCTCOG desires to acquire a learning management system that will help the Human Resources Team implement a strategic plan that focuses on streamlining operations, meeting compliance requirements and ensuring supervisors, managers, new employees, and those entering the professional workforce for the first time are effectively equipped to meet agency goals. The system would be used for agency staff and provide an option to extend training content and services to NCTCOG members. He explained that Cornerstone OnDemand is a Learning Management System with scalability that can eventually be offered to members, stakeholders and citizens, as well as be used to meet educational requirements for grants and/or contract funding. He asked the Board to approve a maximum three year contract with Cornerstone OnDemand in an amount not to exceed \$250,000. This amount includes one-time service costs for implementation and an annual subscription rate of approximately \$50,000.

Upon a Motion by Councilmember Glaspie (seconded by Mayor Wheat), and unanimous vote of all members present, except Judge Self, who voted no, the Board approved the resolution as presented.

See Exhibit E15-12-03

Item 4. Resolution Authorizing Submittal of a Law Enforcement Training Grant Application to the Office of the Governor's Criminal Justice Division (CJD) (September 1, 2015 – August 31, 2017)

Monte Mercer, Deputy Executive Director, asked the Board to authorize the submittal of a Law Enforcement Training Grant Application, requesting approximately \$1,503,943, to the Office of the Governor's Criminal Justice Division (CJD) for the time period of September 1, 2015 – August 31, 2017; and to authorize NCTCOG to provide any required matching funds. He explained that NCTCOG currently administers a criminal justice grant project that provides a comprehensive law enforcement training program for the Regional Police Academy. The Academy has provided training for law enforcement officers and related criminal justice personnel from throughout the NCTCOG region since its inception in 1968.

Upon a Motion by Commissioner Mitchell (seconded by Mayor Strength), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-12-04

Item 5. Resolution Authorizing Contract with V.P. Imaging, Inc., d/b/a DocuNav Solutions, for a Document Management System, Software and Support Services

David Setzer, Director of Workforce Development, asked the Board to authorize a contract with V.P. Imaging, Inc., d/b/a DocuNav Solutions, for the provision of a document management system, software and support services. He explained that the Executive Committee of the Workforce Board endorsed the selection of DocuNav Solutions Inc., following evaluation of all proposals submitted from qualified vendors. The contract would begin in December 2015 and continue through October 2018, with two optional one year renewals. The Workforce Board has budgeted \$400,000 for FY 2016, much of which supports initial licensing and configuration costs of the system. Annual maintenance costs of approximately \$40,000 will be included within subsequent fiscal year's budgets. Compensation during the maximum five (5) year contractual term is not anticipated to exceed \$800,000. Staff anticipates other NCTCOG Departments may decide to utilize the system when operational and, should this occur, costs will increase based on the total number of system users.

Upon a Motion by Councilmember Lombard (seconded by Councilmember Glaspie), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-12-05

Item 6. Resolution Authorizing an Application to the Statewide Texas Department of Transportation Traffic Safety Program for FY2017 Request for Proposals

Michael Morris, Director of Transportation, asked the Board to authorize the submission of an application for the FY2017 TxDOT Traffic Safety Program in an amount of approximately \$225,000 to promote pedestrian and bicycle safety efforts. RTC local funds in the amount of \$75,000 will be used for the local match.

Upon a Motion by Councilmember Wilemon (seconded by Mayor Pro Tem Smith), and unanimous vote of all members present, except Judge Self, who voted no, the Board approved the resolution as presented.

See Exhibit E15-12-06

Item 7. Resolution Approving Modifications to the FY2016 and FY2017 Unified Planning Work Program for Regional Transportation Planning

Dan Kessler, Assistant Director of Transportation, presented an overview of the proposed changes to the FY2016 and FY2017 Unified Planning Work Program for Regional Transportation Planning (UPWP) that have been approved by the Regional Transportation Council. He explained that new initiatives, project modifications, and

funding adjustments have resulted in the need to amend the Work Program. He provided a detailed description of the changes to the Board as an attachment in the Agenda.

Upon a Motion by Mayor Strength (seconded by Mayor Wheat), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-12-07

Item 8. Resolution Authorizing Agreement with the University of Texas at Arlington to Develop Aviation Gamification Application

Michael Morris, Director of Transportation, reminded the Board that NCTCOG has been coordinating with aviation-related businesses to sponsor the North Texas Aviation Education Initiative and NCTaviationcareers.com. He asked the Board to authorize an agreement with the University of Texas at Arlington (UTA) for a new initiative to develop an aviation gamification application, and to approve the receipt of funds to support the initiative. The initial development of the gaming application is estimated to cost approximately \$15,000, which will be obtained from sponsorship funds (\$10,000 from Lockheed Martin and \$5,000 from Alliance Airport). If other sponsors propose additions to the program, the cost could go up to approximately \$30,000.

Upon a Motion by Councilmember Wilemon (seconded by Councilmember Glaspie), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-12-08

Item 9. Resolution Authorizing Contingency Emergency Supplemental Transit Options for Texoma Area Paratransit System Service

Michael Morris, Director of Transportation, told the Board that Texoma Area Paratransit System (TAPS) provides public transit in seven counties in northern Texas, including portions of Wise and Collin Counties, which are in the North Central Texas Region. He explained that recent financial issues at TAPS have challenged its ability to sustain transit service in those areas and have led to cities and counties seeking alternative providers for contingency emergency transit services. On December 10, the RTC approved a 90-120 day contingency plan for four geographic areas within the Metropolitan Planning Area boundaries (Southern Collin County, the McKinney Urban Area, Northern/Rural Collin County and Wise County); and up to \$675,000 in existing Regional Toll Revenue funding that is available for Transit Sustainability.

Upon a Motion by Councilmember Lombard (seconded by Judge Clark), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-12-09

Item 10. Resolution Authorizing Contract with Halff Associates, Inc., for the FEMA FY15 CTP Projects

Edith Marvin, Director of Environment and Development, explained that NCTCOG participates in the nationally recognized Cooperative Technical Partners (CTP) program with the Federal Emergency Management Agency (FEMA). The Board previously approved the submittal of grant applications to FEMA for FY15 CTP Projects. For the current fiscal year, NCTCOG was awarded a total of \$737,000. A Consultant Selection Committee recommended Halff Associates, Inc. as the Consultant for an amount not to exceed \$637,000.

Upon a Motion by Councilmember Wilemon (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-12-10

Item 11. Resolution Authorizing Submittal of the Fiscal Year 2016 Regional Implementation Plan to the State Office of Homeland Security

Molly McFadden, Director of Emergency Preparedness, explained that the FY2016 Regional Implementation Plan (RIP) identifies recent accomplishments and future priorities using Emergency Preparedness Department grant funds, including the State Homeland Security Program (SHSP) grant. Development of the RIP is an annual

requirement of the State of Texas. There are two attachments to the RIP. The Threat and Hazard Identification Risk Assessment (THIRA) identifies and assesses the region's threats and hazards. The State Preparedness Report (SPR) identifies the region's capabilities and gaps using the Department of Homeland Security's core capabilities list. These assessments are intended by the Federal Emergency Management Agency (FEMA) to compel the region to review hazards, determine capabilities and gaps, and focus funding to close any gaps. The Emergency Preparedness Department, in conjunction with the Regional Emergency Preparedness Advisory Committee (REPAC), the Emergency Preparedness Planning Council (EPPC), and the Regional Implementation Plan Subcommittee, have developed and recommended the RIP, the THIRA and the SPR for submittal to the Texas Department of Public Safety.

Upon a Motion by Mayor Pro Tem Smith (seconded by Councilmember Lombard), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-12-11

Item Old and New Business

There was no old or new Business.

Item Attendance and Calendar

The Board was provided with a Calendar of meetings and a record of Attendance.

There being no other business, President Horn adjourned the meeting.

Approved by:

Checked by:

John Horn
President, North Central Texas Council of Governments
County Judge, Hunt County

Mike Eastland, Executive Director
North Central Texas Council of Governments



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: January 20, 2016

FROM: Monte Mercer
Deputy Executive Director

SUBJECT: Resolution to Accept and Approve the Quarterly Investment Report

An Investment Report, as required by the Investment Policy, is submitted for management and Executive Board review. This Investment Report provides information on the investment activity for the quarter ended December 31, 2015.

The following schedule, which complies with the Public Funds Investment Act, shows the average rate of return, cumulative transactions, beginning and ending balances for this quarter.

In addition, a supplementary schedule regarding the State's investment activity of the Regional Toll Revenue funds as well as the NTTA Hwy 161 funds has been provided. I will be available at the Board meeting to answer any questions.

MM:rm

**RESOLUTION TO ACCEPT AND APPROVE
THE QUARTERLY INVESTMENT REPORT**

WHEREAS, the North Central Texas Council of Governments' Quarterly Investment Report for the quarter ended December 31, 2015 is hereby submitted in accordance with the Public Funds Investment Act; and,

WHEREAS, the Executive Board has reviewed the document and finds it to be in compliance with the Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The North Central Texas Council of Governments Executive Board hereby accepts the Quarterly Investment Report for the quarter ended December 31, 2015.

Section 2. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 28, 2016.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

NCTCOG Quarterly Investment Report

Fiscal Year 2016 Quarter 1

Ended 12-31-2015

**Investment Portfolio Detail
by Fund**

Description	Account #	Program	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
TexPool	2200400001	General Operating	\$ 1,573,082.64	\$ 26,169,140.28	\$ (25,021,787.24)	\$ 941.21	\$ 2,721,376.89	4.78%
Logic	756049012-001	General Operating	438.12	-	-	0.12	438.24	0.00%
TexStar	1111-000	General Operating	8,094,321.06	411,914.75	(2,500,000.00)	2,335.41	6,008,571.22	10.56%
General Fund			\$ 9,667,841.82	\$ 26,581,055.03	\$ (27,521,787.24)	\$ 3,276.74	\$ 8,730,386.35	15.35%
TexPool	2200400002	Solid Waste	\$ 307,870.42	188,314.68	(23,718.20)	130.81	\$ 472,597.71	0.83%
TexPool	2200400005	Air Check Texas	448,489.82	20,850,441.38	(355,635.98)	5,497.62	20,948,792.84	36.82%
TexPool	2200400005	9-1-1 Operating	2,902,468.17	824,476.27	(2,097,866.59)	633.71	1,629,711.56	2.86%
TexPool	2200400007	Transportation Revenue Center 5 Funds	8,896,557.27	1,158,554.91	(91,904.51)	3,124.28	9,966,331.95	17.52%
TexStar	1111001	Transportation	226,755.81	-	(226,831.47)	75.66	-	0.00%
TexStar	2100999	Exchange Funds Principal Pooled	10,495,840.93	-	(188,722.02)	3,638.74	10,310,757.65	18.12%
TexStar	3100999	Exchange Funds Earnings Pooled	4,823,918.41	3,638.74	-	1,674.03	4,829,231.18	8.49%
Special Revenue Fund			\$ 28,101,900.83	\$ 23,025,425.98	\$ (2,984,678.77)	\$ 14,774.85	\$ 48,157,422.89	84.65%
Total			\$ 37,769,742.65	\$ 49,606,481.01	\$ (30,506,466.01)	\$ 18,051.59	\$ 56,887,809.24	100.00%

**Investment Portfolio Detail
by Investment Type**

Description	Account #	Program	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
TexPool	2200400001	General Operating	\$ 1,573,082.64	\$ 26,169,140.28	\$ (25,021,787.24)	\$ 941.21	\$ 2,721,376.89	4.78%
TexPool	2200400002	Solid Waste	307,870.42	188,314.68	(23,718.20)	130.81	472,597.71	0.83%
TexPool	2200400004	Air Check Texas	448,489.82	20,850,441.38	(355,635.98)	5,497.62	20,948,792.84	36.82%
TexPool	2200400005	9-1-1 Operating	2,902,468.17	824,476.27	(2,097,866.59)	633.71	1,629,711.56	2.86%
TexPool	2200400007	Transportation Revenue Center 5 Funds	8,896,557.27	1,158,554.91	(91,904.51)	3,124.28	9,966,331.95	17.52%
TexPool			\$ 14,128,468.32	\$ 49,190,927.52	\$ (27,590,912.52)	\$ 10,327.63	\$ 35,738,810.95	62.82%
Logic	756049012001	General Operating	\$ 438.12	\$ -	\$ -	\$ 0.12	\$ 438.24	0.00%
TexStar	1111000	General Operating	\$ 8,094,321.06	411,914.75	(2,500,000.00)	2,335.41	\$ 6,008,571.22	10.56%
TexStar	1111001	Transportation	226,755.81	-	(226,831.47)	75.66	-	0.00%
TexStar	2100999	Exchange Funds Principal Pooled	10,495,840.93	-	(188,722.02)	3,638.74	10,310,757.65	18.12%
TexStar	3100999	Exchange Funds Earnings Pooled	4,823,918.41	3,638.74	-	1,674.03	4,829,231.18	8.49%
TexStar			\$ 23,640,836.21	\$ 415,553.49	\$ (2,915,553.49)	\$ 7,723.84	\$ 21,148,560.05	37.18%
Total			\$ 37,769,742.65	\$ 49,606,481.01	\$ (30,506,466.01)	\$ 18,051.59	\$ 56,887,809.24	100.00%

NCTCOG Quarterly Investment Report

Fiscal Year 2016 Quarter 1

Ended 12-31-2015

Investment Portfolio Summary

Description	Beginning		Withdrawals	Interest	Ending Balance	% of Total
	Balance	Deposits				
General Fund	\$ 9,667,841.82	\$ 26,581,055.03	\$ (27,521,787.24)	\$ 3,276.74	\$ 8,730,386.35	15.35%
Special Revenue	28,101,900.83	23,025,425.98	(2,984,678.77)	14,774.85	48,157,422.89	84.65%
Total	\$ 37,769,742.65	\$ 49,606,481.01	\$ (30,506,466.01)	\$ 18,051.59	\$ 56,887,809.24	100.00%

Fiscal Year 2016 to Date

Pool Description	Beginning		Withdrawals	Interest	Ending Balance	% of Total
	Balance	Deposits				
TexPool	\$ 14,128,468.32	\$ 49,190,927.52	\$ (27,590,912.52)	\$ 10,327.63	\$ 35,738,810.95	62.82%
Logic	438.12	-	-	0.12	438.24	0.00%
TexStar	23,640,836.21	415,553.49	(2,915,553.49)	7,723.84	21,148,560.05	37.18%
Total	\$ 37,769,742.65	\$ 49,606,481.01	\$ (30,506,466.01)	\$ 18,051.59	\$ 56,887,809.24	100.00%

Year to Date Interest

Pool Description	Fiscal Year 2016			Fiscal Year 2015		
	General Fund	Special Revenue	Total	General Fund	Special Revenue	Total
	TexPool	\$ 941.21	\$ 9,386.42	\$ 10,327.63	\$ 274.87	\$ 1,529.52
Logic	0.12	-	0.12	-	-	-
TexStar	2,335.41	5,388.43	7,723.84	327.41	2,456.61	2,784.02
Total	\$ 3,276.74	\$ 14,774.85	\$ 18,051.59	\$ 602.28	\$ 3,986.13	\$ 4,588.41

Interest Rate Averages

Rate Description	December-2015		December-2014		FY 2016 thru December-2015		FY 2015 thru December-2014	
	December-2015	December-2014	FY 2016 Qtr 1	FY 2015 Qtr 1	FY 2016 thru December-2015	FY 2015 thru December-2014	FY 2016 thru December-2015	FY 2015 thru December-2014
90 Day T-Bill	0.2300%	0.0300%	0.1233%	0.0233%	0.1233%	0.0233%	0.1233%	0.0233%
TexPool	0.1863%	0.0418%	0.1311%	0.0324%	0.1311%	0.0324%	0.1311%	0.0324%
Logic	0.2331%	0.0974%	0.1868%	0.0908%	0.1868%	0.0908%	0.1868%	0.0908%
TexStar	0.1868%	0.0501%	0.1374%	0.0424%	0.1374%	0.0424%	0.1374%	0.0424%

All funds are invested in investment pools whose book and market value are the same.

Regional Toll Revenue (RTR) Supplementary Report ⁽¹⁾

Fiscal Year 2016 Quarter 1

Thru 11-30-2015

Investment Balances Summary

This Month

Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
RTR	\$ 832,114,608.70	\$ -	\$ (23,607,373.18)	\$ 391,219.38	\$ 808,898,454.90	66.29%
RTR-REVOLVING FUND	337,672,141.85	578,475.66	(6,978,984.09)	157,800.72	331,429,434.14	27.16%
SH161 FUNDS	59,030,162.36	-	(79,042.01)	27,621.71	58,978,742.06	4.83%
SH162 FUNDS	20,930,735.76	-	-	9,790.18	20,940,525.94	1.72%
Total	\$ 1,249,747,648.67	\$ 578,475.66	\$ (30,665,399.28)	\$ 586,431.99	\$ 1,220,247,157.04	100.00%

This Quarter

Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
RTR	\$ 850,686,250.48	\$ -	\$ (42,532,933.70)	\$ 745,138.12	\$ 808,898,454.90	66.29%
RTR-REVOLVING FUND	337,260,507.20	1,238,940.83	(7,368,815.38)	298,801.49	331,429,434.14	27.16%
SH161 FUNDS	59,115,446.44	-	(188,925.66)	52,221.28	58,978,742.06	4.83%
SH162 FUNDS	20,922,029.49	-	-	18,496.45	20,940,525.94	1.72%
Total	\$ 1,267,984,233.61	\$ 1,238,940.83	\$ (50,090,674.74)	\$ 1,114,657.34	\$ 1,220,247,157.04	100.00%

Last Quarter

Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
RTR	\$ 913,872,583.43	\$ -	\$ (64,113,400.92)	\$ 927,067.97	\$ 850,686,250.48	67.09%
RTR-REVOLVING FUND	356,508,290.40	1,853,452.27	(21,460,675.30)	359,439.83	337,260,507.20	26.60%
SH161 FUNDS	81,056,991.01	-	(22,012,154.66)	70,610.09	59,115,446.44	4.66%
SH162 FUNDS	20,900,706.17	-	-	21,323.32	20,922,029.49	1.65%
Total	\$ 1,372,338,571.01	\$ 1,853,452.27	\$ (107,586,230.88)	\$ 1,378,441.21	\$ 1,267,984,233.61	100.00%

Fiscal Year 2016 to Date

Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
RTR	\$ 850,686,250.48	\$ -	\$ (42,532,933.70)	\$ 745,138.12	\$ 808,898,454.90	66.29%
RTR-REVOLVING FUND	337,260,507.20	1,238,940.83	(7,368,815.38)	298,801.49	331,429,434.14	27.16%
SH161 FUNDS	59,115,446.44	-	(188,925.66)	52,221.28	58,978,742.06	4.83%
SH162 FUNDS	20,922,029.49	-	-	18,496.45	20,940,525.94	1.72%
Total	\$ 1,267,984,233.61	\$ 1,238,940.83	\$ (50,090,674.74)	\$ 1,114,657.34	\$ 1,220,247,157.04	100.00%

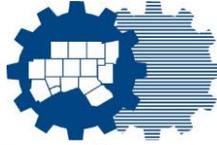
Inception to Date

Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
RTR	\$ -	\$ 2,517,540,060.13	\$ (1,901,872,439.66)	\$ 193,230,834.43	\$ 808,898,454.90	66.29%
RTR-REVOLVING FUND	-	1,028,614,477.21	(744,920,706.80)	47,735,663.73	331,429,434.14	27.16%
SH161 FUNDS	-	150,221,700.03	(93,668,947.94)	2,425,989.97	58,978,742.06	4.83%
SH162 FUNDS	-	50,073,900.01	(29,883,261.18)	749,887.11	20,940,525.94	1.72%
Total	\$ -	\$ 3,746,450,137.38	\$ (2,770,345,355.58)	\$ 244,142,375.24	\$ 1,220,247,157.04	100.00%

Interest Rate Averages

Rate Description	November-2015		November-2014		November-2015		November-2014	
	November-2015	November-2014	FY 2016 Qtr 1 thru November-2015	FY 2015 Qtr 1 thru November-2014	FY 2016 thru November-2015	FY 2015 thru November-2014	FY 2016 thru November-2015	FY 2015 thru November-2014
90 Day T-Bill	0.1200%	0.0200%	0.0700%	0.0200%	0.0700%	0.0200%	0.0700%	0.0200%
TexPool	0.1105%	0.0286%	0.1036%	0.0277%	0.1036%	0.0277%	0.1036%	0.0277%
Logic	0.1637%	0.0871%	0.1636%	0.0875%	0.1636%	0.0875%	0.1636%	0.0875%
TexStar	0.1155%	0.0387%	0.1127%	0.0386%	0.1127%	0.0386%	0.1127%	0.0386%
State Comptroller	0.6037%	0.3899%	0.5773%	0.4222%	0.5773%	0.4222%	0.5773%	0.4222%

⁽¹⁾ All funds are invested by the Texas Treasury Safekeeping Trust Company; interest earned in the current month is credited in the following month



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: January 20, 2016

FROM: Monte Mercer
Deputy Executive Director

SUBJECT: Resolution Authorizing Contract with Cornerstone OnDemand for Services to Participating Governmental Entities

In December of 2015, the Executive Board approved a contract with Cornerstone OnDemand for a Learning Management System (LMS). As mentioned then, Cornerstone is developed on a technology platform that allows for increased scalability. This allows NCTCOG's Training and Development Institute (TDI), formerly the Regional Training Center, the ability to provide other agencies with program-branded sites to offer training to employees, stakeholder, and/or citizens, without a complex implementation. This is a significant value-added tool for agencies in the region especially considering the continuous evolving educational requirements placed on our member governments. As agencies in the region evolve to the next phase of talent development, additional technology, tools and resources made available through Cornerstone, can enhance their capability to better serve their employees. In addition, participating agencies will be positively impacted due to the anticipated time and cost savings utilizing NCTCOG's infrastructure. In summary, this TDI service delivery method provides the opportunity for participating agencies to realize savings by purchasing in volume while utilizing a common approach.

Since the contract was signed, TDI has been in discussions with several member entities regarding the additional services. In particular, the City of Irving has expressed an interest in replacing their existing Training tool with Cornerstone to take advantage of its additional functionality. In order for TDI to provide this tool to the City of Irving's estimated 1,800 full-time employees, additional licenses must be purchased from Cornerstone. The contract before you today is the mechanism by which NCTCOG's TDI will purchase licenses to provide this service to the cities. Prior to the purchase of any licenses from Cornerstone, NCTCOG would have an executed Agreement with the city, therefore resulting in no net cost to NCTCOG.

A draft resolution authorizing a contract with Cornerstone OnDemand for goods and services in an amount not to exceed \$350,000 annually is attached for Executive Board consideration.

I will be available to respond to any questions the Board members may have.

**616 Six Flags Drive, Centerpoint Two
P.O. Box 5888, Arlington, Texas 76005-5888
(817) 640-3300 FAX: 817-608-2372
www.nctcog.org**

RESOLUTION AUTHORIZING CONTRACT WITH CORNERSTONE ONDEMAND FOR SERVICES TO PARTICIPATING GOVERNMENTAL ENTITIES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a voluntary association of, by and for governments organized under Chapter 391 of the Texas Local Government Code and was established to assist local governments in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has contracted Cornerstone OnDemand for its learning management system to train and develop agency staff, with the option to extend training content and services to participating governmental entities through NCTCOG's Training and Development Institute (TDI); and,

WHEREAS, several local governments are interested in pursuing this learning management system solution due to the anticipated time and cost savings utilizing NCTCOG's infrastructure; and,

WHEREAS, Cornerstone OnDemand is an approved contractor through the General Services Administration (GSA) Information Technology Schedule 70 which satisfies federal and State regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and Cornerstone OnDemand for learning management system goods and services, for up to three (3) years and in an amount not to exceed \$350,000 annually, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, including with participating governmental entities, in the name of the North Central Texas Council of Governments.

Section 3. The Executive Director or designee is authorized to receive local funds for this program from participating governmental entities.

Section 4. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 28, 2016.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: January 21, 2016

FROM: Molly McFadden
Director of Emergency Preparedness

SUBJECT: Resolution Authorizing Contract with the Olsen Group for a Multi-Disciplinary, Multi-Jurisdictional Full-Scale Exercise

The North Central Texas Council of Governments (NCTCOG) issued a Request for Proposals (RFP) on November 1, 2015, seeking assistance and collaboration with NCTCOG Emergency Preparedness staff and regional stakeholders to provide the necessary exercise design services to include planning, design, development, execution, and reporting of a Homeland Security Exercise and Evaluation Program (HSEEP) compliant, full-scale, 16-county regional exercise. Following review and evaluation, The Olsen Group, Ltd., is being recommended as the vendor to provide such services.

Funding for this effort is included in the 2015 State Homeland Security Grant Program, which is 100% funded with no local cost-share or match requirements. The goal of the exercise is to increase proficiency levels in identified core capabilities, enhance multiagency/multidisciplinary response to large-scale incidents throughout the region, and help NCTCOG member jurisdictions prepare for, respond to, and recover from the effects of natural and man-made emergencies and/or disasters.

A draft resolution authorizing a contract with The Olson Group, Ltd., in an amount not to exceed \$500,000 is attached for Executive Board consideration. Should either you or the Executive Board members have questions, staff and I will be present at the meeting to summarize and address any questions, or I may be contacted by phone at 817-608-2322 or by e-mail at mmcfadden@nctcog.org.

MMc:ba

**RESOLUTION AUTHORIZING CONTRACT WITH THE OLSEN GROUP FOR A
MULTI-DISCIPLINARY, MULTI-JURISDICTIONAL FULL-SCALE EXERCISE**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is working with local governments and others in building regional emergency preparedness capacity; and,

WHEREAS, the health, safety and welfare of citizens in North Central Texas is threatened by a variety of natural and technological hazards including terrorism; and,

WHEREAS, NCTCOG issued a Request for Proposals (RFP) on November 1, 2015, seeking assistance with the planning, design, development, execution, and reporting of a Homeland Security Exercise and Evaluation Program (HSEEP) compliant, full-scale, 16-county regional exercise; and,

WHEREAS, following review and evaluation The Olsen Group, Ltd., is being recommended as the vendor to provide such services; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and The Olson Group, Ltd., to provide a Multi-Disciplinary, Multi-Jurisdictional Full-Scale Exercise in North Central Texas, in an amount not to exceed \$500,000, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 28, 2016.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



January 28, 2016 – Item 5

North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: January 21, 2016

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing the Receipt of Surface Transportation Program – Metropolitan Mobility Funds for the Collin County Strategic Transportation Initiative

In April 2012, the Regional Transportation Council (RTC) programmed Surface Transportation Program – Metropolitan Mobility (STP-MM), Regional Toll Revenue (RTR), and local match funds totaling \$3 million for coordination of passenger rail and roadway planning related to the Northeast Texas Rural Rail Transportation District (NETEX) Corridor between Dallas County and Greenville. As part of the Mobility 2035 – 2013 Update, the RTC directed staff to conduct a feasibility study for the NETEX Corridor, subsequently referred to as the Blacklands Corridor. The final report for this study, completed in January 2015, highlighted the need for additional strategic analysis of transportation issues in Collin County. In August 2015, the RTC programmed approximately \$1.4 million to conduct a follow-up study for this area including Hunt County.

The RTC has directed staff to conduct a study of potential transportation alternatives in Collin County and to address interconnectivity issues between Collin County and western Hunt County on existing facilities. The study will identify potential projects to provide improved regional access and relieve anticipated overstressed portions of the transportation infrastructure within Collin County. The North Central Texas Council of Governments (NCTCOG) will coordinate with the Texas Department of Transportation (TxDOT) to enter into agreements to receive these funds.

A draft resolution is attached authorizing the receipt of funds and execution of necessary agreements to carry out this initiative. We will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

CR/DP:cmg
Attachments

**RESOLUTION AUTHORIZING THE RECEIPT OF SURFACE TRANSPORTATION
PROGRAM – METROPOLITAN MOBILITY FUNDS
FOR THE COLLIN COUNTY STRATEGIC TRANSPORTATION INITIATIVE**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is authorized by law to conduct such coordinating and technical studies as required to guide the unified development of the area, eliminate duplication, and promote economy and efficiency through area-wide planning; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standards and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, in April 2012, the RTC programmed \$2.4 million of Surface Transportation Program – Metropolitan Mobility, \$136,323 of Regional Toll Revenue, and \$463,677 of local match funds for the Northeast Texas Rural Rail District (NETEX) Study, subsequently known as the Blacklands Corridor Feasibility Study; and,

WHEREAS, the January 2015 final report from the Blacklands Corridor Feasibility Study recommended two new initiatives to provide strategic analysis of transportation needs within Collin County and between Collin County and Hunt County; and,

WHEREAS, in August 2015, the RTC received approximately \$1.4 million of Surface Transportation Program – Metropolitan Mobility and 280 Transportation Development Credits (TDC) as a local match for the Collin County Strategic Transportation Initiative,

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** The Executive Board authorizes the receipt of approximately \$1.4 million to conduct the Collin County Strategic Transportation Initiative.
- Section 2.** These funds are programmed for multiple years and shall be incorporated into the appropriate fiscal year budgets.
- Section 3.** The Executive Board directs staff to include this project and associated funds in the appropriate Unified Planning Work Program at the earliest possible time.
- Section 4.** The Executive Board accepts the fiduciary responsibility to administer the planning and implementation activities carried out with these funds.

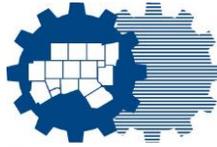
Section 5. The Executive Director or designee is authorized to enter into contractual agreements with the Texas Department of Transportation and other partners to carry out this project.

Section 6. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 28, 2016.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, North Richland Hills



January 28, 2016 – Item 6

North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: January 21, 2016

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing Receipt of Funds for a Metropolitan Planning
Organization Revolver Fund

The North Central Texas Council of Governments (NCTCOG) Executive Board will be asked to authorize the receipt of funds from Dallas County, the City of Dallas, and other local governments to establish the metropolitan planning organization (MPO) Revolver Fund. In October 2014, the Executive Board authorized the receipt of funds from the Texas Department of Transportation (TxDOT) to establish the MPO Revolver Fund in the amount of \$10 million. Under the original authorization, TxDOT would collect funds from local governments in the amount of \$10 million for specific projects, allocate \$10 million in state funds to those projects to replace the local funds, and send the local government contributions to NCTCOG for the purpose of establishing the MPO Revolver Fund. Now, funds to establish the MPO Revolver Fund will come directly to NCTCOG from participating local governments. The Executive Board will be asked to authorize receipt of funds up to \$10 million from Dallas County, the City of Dallas, and other local governments, if necessary, to establish the MPO Revolver. The Regional Transportation Council approved the programming of the projects for this purpose in September and December 2015.

The purpose of the MPO Revolver Fund is to establish a cash flow fund to enable NCTCOG to cash flow costs associated with federal and state programs administered by NCTCOG at the request of the Regional Transportation Council (RTC). Funds received will be segregated in an account specifically for the MPO Revolver. Payments made from the MPO Revolver will be limited to federal and state programs administered by NCTCOG at the request of RTC and will follow NCTCOG standard payment procedures. Reimbursements received as a result of payments from funds in the MPO Revolver will be credited back to the MPO Revolver upon receipt from the reimbursing entity. Interest on funds in the MPO Revolver will remain in the MPO Revolver unless authorized for another purpose by the RTC and the Executive Board.

A draft resolution authorizing receipt of approximately \$10,000,000 in funds from Dallas County, the City of Dallas, and other local governments, if necessary, to establish an MPO Revolver Fund is attached for Executive Board consideration.

KK:vpj
Attachment

**RESOLUTION AUTHORIZING RECEIPT OF FUNDS FOR A
METROPOLITAN PLANNING ORGANIZATION REVOLVER FUND**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Texas Department of Transportation (TxDOT) authorized a partnership program with select MPOs to develop an MPO Revolver Fund; and,

WHEREAS, in October 2014, the Executive Board authorized the receipt of funds from TxDOT to establish the MPO Revolver Fund; and,

WHEREAS, RTC, TxDOT, and local government staffs have determined that NCTCOG should receive funds directly from the participating local governments, in lieu of receipt from TxDOT, to establish the MPO Revolver Fund with those contributions being replaced by State funds; and,

WHEREAS, in September and December 2015, the RTC programmed necessary funds to permit the establishment of the MPO Revolver Fund through receipt of local contributions from Dallas County, the City of Dallas, and other local governments in the amount of \$10,000,000 with local government contributions being replaced by State funds; and,

WHEREAS, the purpose of the MPO Revolver Fund is to enable NCTCOG to cash flow costs associated with federal programs administered by NCTCOG at the request of the RTC pending reimbursement from the respective federal agency.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The North Central Texas Council of Governments is authorized to receive approximately \$10,000,000 from Dallas County, the City of Dallas, and other local governments, if necessary, to establish an MPO Revolver Fund to cash flow federal and State reimbursement programs administered by NCTCOG at the request of the Regional Transportation Council.

Section 2. Funds received from Dallas County, the City of Dallas, and other local governments, if necessary, for this purpose shall be segregated in an account specific to the MPO Revolver Fund.

Section 3. Payments for federal and State reimbursement programs administered by NCTCOG at the request of the RTC may be made from funds in the MPO Revolver Fund upon satisfaction of NCTCOG standard procedures related to payment of costs for such programs.

Section 4. Reimbursements received as a result of payments from funds in the MPO Revolver Fund shall be credited back to the MPO Revolver Fund upon receipt from the reimbursing agency.

Section 5. Interest on funds in the MPO Revolver Fund shall be retained in the MPO Revolver Fund, unless authorized for another purpose by the RTC and the Executive Board.

Section 6. The Executive Director or designee is authorized to execute agreements with Dallas County, the City of Dallas, and other local governments, if necessary, to carry out this program.

Section 7. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 28, 2016.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, North Richland Hills

January 28, 2016 – Item 7



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: January 21, 2016

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing an Agreement with the City of Dallas and Dallas County
Concerning the Fiscal Year 2016 Highway Traffic Patrol Program

The Dallas County Sherriff's Office operates a highway traffic program to patrol limited-access highways in a portion of Dallas County. Dallas County, the City of Dallas, and the Regional Transportation Council (RTC) have been working to develop a strategy to address a funding shortfall for Fiscal Year (FY) 2016 through a combination of financial contributions.

The Dallas County Highway Traffic Program for FY2016 has an estimated program shortfall of approximately \$1,600,000. The financial contributions from the partners include a \$1,000,000 commitment from RTC and a \$600,000 commitment from the City of Dallas. RTC will provide \$800,000 in Congestion Mitigation and Air Quality Improvement Program funds with a \$200,000 state match.

A draft resolution, authorizing the execution of necessary agreements to carry out this initiative, is attached. We will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

NB:lk
Attachment

**RESOLUTION AUTHORIZING AN AGREEMENT WITH THE CITY OF DALLAS
AND DALLAS COUNTY CONCERNING THE
FISCAL YEAR 2016 HIGHWAY TRAFFIC PATROL PROGRAM**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, Element 5.05 of the Fiscal Year (FY) 2016 and FY2017 Unified Planning Work Program provides for Congestion Management Operations, including implementation of the Texas Department of Transportation Partnership for Congestion Management to rapidly clear collisions and stalled vehicles; and,

WHEREAS, the highway traffic program for FY2016 in Dallas County serves as one of the initiatives to reduce congestion, and a funding shortfall for the operation of this program has been identified; and,

WHEREAS, Dallas County, the City of Dallas, and the Regional Transportation Council have developed a partnership funding strategy to address the funding shortfall through a mix of financial contributions and cost savings; and,

WHEREAS, under this partnership, the City of Dallas will contribute \$600,000 and RTC will contribute \$1,000,000; and,

WHEREAS, under this partnership, the contributions will be adjusted by additional revenues generated from: 1) increased collection of traffic court fees and 2) potential partnerships with tow truck operators or others; and,

WHEREAS, under this partnership, any additional revenues generated will reduce each partner's contribution to the program; and,

WHEREAS, RTC has programmed \$1,000,000 for the benefit of Dallas County for the RTC's financial contribution to the Dallas County Highway Traffic Program; and,

WHEREAS, Chapter 791 of the Government Code provides authority for NCTCOG and Local Governments to enter into Agreements for the provision of governmental functions and services of mutual interest.

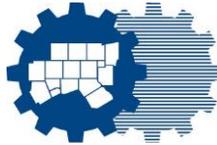
NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** NCTCOG is authorized to enter into an agreement with the City of Dallas and Dallas County to provide up to \$1,000,000 (Congestion Mitigation and Air Quality Improvement Program funds and associated state match) for Fiscal Year 2016 for the RTC contribution for the Dallas County Highway Traffic Program.
- Section 2.** The Executive Director or designee is authorized to execute this agreement on behalf of the North Central Texas Council of Governments.
- Section 3.** This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 28, 2016.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



January 28, 2016 – Item 8

North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: January 21, 2016

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing a Consultant Contract for the North Central Texas
Regional Joint Land Use Study

The North Central Texas Council of Governments (NCTCOG) served as the project sponsor for the 2008 Joint Land Use Study (JLUS) conducted for the Naval Air Station Fort Worth, Joint Reserve Base (NAS Fort Worth, JRB) and surrounding communities. The purpose of the study was to identify recommendations to promote compatible community growth that supports military training and operations. NCTCOG has recently received funding from the Department of Defense Office of Economic Adjustment to support an update of the 2008 JLUS and to include other significant military training facilities in the region. The Regional JLUS will seek to address encroachment issues and preserve capabilities of military operations at a number of military facilities across North Texas.

In November 2015, NCTCOG initiated procurement of a consultant to assist with the Regional JLUS. Two firms submitted proposals in response to the Request for Proposals. The Consultant Selection Committee (CSC) met on January 7, 2016 to review and evaluate the proposals. Based on the review and scoring of the proposals, the CSC felt comfortable making a recommendation without conducting interviews. Based on a review of the proposals, the CSC recommends AECOM to complete the scope of work for this project. NCTCOG will ensure that AECOM meets Disadvantaged Business Enterprise (DBE) participation goals. NCTCOG will ensure that AECOM is committed to an Affirmative Action program that meets all applicable federal, State, and local laws.

A draft resolution authorizing a consultant contract with AECOM in an amount not to exceed \$385,000 is attached for Executive Board consideration. We will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

KCW:tmb
Attachment

**RESOLUTION AUTHORIZING A CONSULTANT CONTRACT FOR THE
NORTH CENTRAL TEXAS REGIONAL JOINT LAND USE STUDY**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the FY2016 and FY2017 Unified Planning Work Program Element 5.10 provides support for regional military and community coordination activities; and,

WHEREAS, in February 2015, the Executive Board authorized receipt of Department of Defense Office of Economic Adjustment funds to conduct the Regional Joint Land Use Study; and,

WHEREAS, in November 2015, NCTCOG issued a Request for Proposals to hire a firm to assist with the Regional Joint Land Use Study; and,

WHEREAS, AECOM has been recommended by the Consultant Selection Committee to assist with the Regional Joint Land Use Study; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A Contract between NCTCOG and AECOM for a Regional Joint Land Use Study in an amount not to exceed \$385,000 be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 28, 2016.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



North Central Texas Council of Governments
Executive Board

Item 9

Exhibit: 911-2016-01-09

Meeting Date: January 28, 2016

Department: 911

Presenter: Christy Williams Director of 9-1-1

Subject: Resolution Authorizing Agreement with Dennett Construction for 9-1-1 Offices and Lab Space

The 9-1-1 Program moved its offices from 616 Six Flags CPII to 600 Six Flags CPIII in 2014. During the fourth quarter of 2014, NCTCOG procured Gensler Architects for the design, development, and project administration for the build out of the 9-1-1 offices and lab space in CPIII.

Last summer, the Board approved up to \$350,000 for construction based on preliminary price estimates staff received in late 2014. Since the initial price estimates were received, increases in construction costs have resulted in a revised cost of approximately \$515,490. NCTCOG issued a Request for Proposals (RFP) on Oct. 22, 2015 and, following evaluation, Dennett Construction is being recommended as the contractor.

A draft resolution authorizing a contract with Dennett Construction to build out the 9-1-1 offices and lab space, in an amount not to exceed \$515,490, is attached for Executive Board review and consideration. I will be available during the Executive Board meeting to respond to questions.

Resolution Authorizing Agreement with Dennett Construction for 9-1-1 Offices and Lab Space

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is engaged in the planning, implementation, and maintenance of a Next Generation 9-1-1 system for 44 Public Safety Answering Points (PSAPs) within a 14 county 9-1-1 service area; and,

WHEREAS, NCTCOG 9-1-1 moved its offices from 616 Six Flags CPII to 600 Six Flags CPIII in 2014; and,

WHEREAS, NCTCOG procured Gensler Architects to design new 9-1-1 offices and lab space; and,

WHEREAS, NCTCOG has finalized the design and wishes to proceed with construction of the new 9-1-1 offices and lab space; and,

WHEREAS, NCTCOG issued a Request for Proposals (RFP) for construction services on Oct. 22, 2015 and, following evaluation, Dennett Construction is being recommended as the contractor; and,

WHEREAS, the total cost of the project is not anticipated to exceed \$515,490.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A Contract between NCTCOG and Dennett Construction for the build out of 9-1-1 offices and lab space, in an amount not to exceed \$515,490, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute contractual agreements with Dennett Construction, in the name of the North Central Texas Council of Governments.

Section 3. This Resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 28, 2016.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



**North Central Texas Council of Governments
Executive Board**

Item 10

Meeting Date: January 28, 2016

Department: 911

Presenter: Christy Williams, Director of 9-1-1

Subject: **Appointments to the 9-1-1 Regional Advisory Committee**

The 9-1-1 Regional Advisory Committee serves in an advisory role to the NCTCOG Executive Board. Its primary purpose is to foster cooperation, collaboration, planning, development, and the implementation of regional 9-1-1 plans for the North Central Texas Council of Governments' region.

The 9-1-1 Regional Advisory Committee currently has four open seats and the NCTCOG 9-1-1 staff recommends the following appointments. The term of these committee appointments will be 3 years, expiring in 2019.

- Wise County Justice of the Peace #2 Craig Johnson
- Major Pam Palmisano for Collin County (reappointment)
- Captain Brett Latta for Navarro County (reappointment)
- Dublin Police Chief Michael Jennings for Erath County



North Central Texas Council of Governments
Executive Board

Item 11

Meeting Date: January 28, 2016

Department: Emergency Preparedness

Presenter: Molly McFadden, Emergency Preparedness Director

Subject: **Appointments to the 2016 Emergency Preparedness Planning Council (EPPC)**

The Emergency Preparedness Planning Council serves in an advisory role to the NCTCOG Executive Board. From a pool of nominations, the Board appoints qualified local elected officials to serve for a two-year term. The Council is responsible for providing policy direction and oversight functions pertaining to the development and maintenance of a coordinated and integrated regional approach to emergency management planning and response systems. The Council may also make recommendations as to how the region can most efficiently and effectively utilize state and/or federal financial assistance made available for emergency and disaster planning, mitigation, and recovery.

Due to end-of-term rotations and new EP membership, the EPPC currently has 11 population category positions, one county population position, and one vice-chair position open on the Council. To fill these vacancies staff requests approval to appoint representatives at the next EPPC meeting. Biographical information for Council nominees will be made available at the Appointments Committee meeting.

Should either you or the Executive Board members have questions, staff will be present at the meeting to address any questions, or I may be contacted by phone at 817-608-2322 or via e-mail at mmcfadden@nctcog.org.

MMc: cf



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: January 20, 2016

FROM: Doni Green
Aging Programs Director

SUBJECT: Appointments to the Regional Aging Advisory Committee (RAAC) and Election of Officers

The Regional Aging Advisory Committee assists the North Central Texas Area Agency on Aging (NCTAAA) in representing the interests of older persons. RAAC is comprised of 28 members, with two representatives from each county in the 14-county service area.

RAAC currently has 13 vacancies. To fill these vacancies the NCTAAA has solicited nominations from county judges and recruited individuals directly, if county judges have had no nominees. It has received nine nominations. Of these nine nominations, seven are first-time and two are reappointments. Nominees by county are:

- Denton: Edgar Pilkington (first time)
- Ellis: Nanette McNatt (first time)
- Hood: Patsy Newsom (first time)
- Hunt: Sheryl Zelhart (first time)
- Johnson: Martin Rechnitzer (reappointment)
- Parker: Shirley Leverett (first time)
- Rockwall: Gary Grant (first time)
- Somervell: Allen Sumners (reappointment)
- Wise: Kelly Jones (first time)

A brief outline of the Committee's responsibilities and a membership chart are attached.

During its November 10, 2015, RAAC moved that the following persons serve as officers during Calendar Year 2016.

- President: Ed Wilson of Kaufman County
- Vice-President: Stephen Straughan of Rockwall County
- Secretary: Berniece Reeves-Brown of Hunt County

We are seeking Board approval of RAAC nominees and officers.

Should you or the Executive Board have questions, I will be available to respond before or during the Board meeting. I may be contacted at 817-695-9193.

Thank you.

**616 Six Flags Drive, Centerpoint Two
P.O. Box 5888, Arlington, Texas 76005-5888
(817) 640-3300 FAX: 817-608-2372
www.nctcog.org**

REGIONAL AGING ADVISORY COMMITTEE

PRIMARY RESPONSIBILITY OF COMMITTEE

The Regional Aging Advisory Committee is appointed by and serves at the pleasure of NCTCOG's Executive Board. This Committee assists the Executive Board in the development and implementation of the area agency on aging plan for persons sixty years old and over in the 14 counties adjacent to Dallas and Tarrant Counties. The Committee also reviews proposals for aging services through NCTCOG's Aging Program under Title III of the Older Americans Act. This program does not serve Dallas or Tarrant Counties, which have their own Area Agencies on Aging.

NUMBER OF COMMITTEE MEMBERS

28

TERMS OF MEMBERSHIP

Terms of membership are based on staggered three-year terms with approximately one-third of the membership appointed each year.

STANDARD MEETING DATE

The Committee meets quarterly.

SPECIAL REQUIREMENTS

- The composition of the Committee, according to funding agency guidelines and Committee bylaws, should include the following.
- More than 50 percent of the Committee includes older persons, older persons with the greatest economic or social need, older minority persons and participants in programs funded by the Area Agency on Aging.
- Each of the fourteen counties served by the Area Agency is represented by two persons from each county and may include local elected and appointed officials, older citizens and representatives of older persons.
- Additional persons may serve as ex-officio members because of their special knowledge or experience with aging matters. These resource members may include representatives from the Veterans Administration, State Citizen Advisory Council, and the Texas Silver-Haired Legislature.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
AREA AGENCY ON AGING**

**PROPOSED REGIONAL AGING ADVISORY COMMITTEE
(Terms expiring December 31 of year indicated)**

COUNTY	2016	2017	2018
Collin		Sue Whitehurst	vacant
Denton		Dorothy Canon	Edgar Pilkington
Ellis		vacant	Nanette McNatt
Erath	Bailee McCauley	Linda Carlisle	
Hood		Evelyn Guerin	Patsy Newsom
Hunt	Berniece Reeves-Brown		Cheryl Zelhart
Johnson	Pat Bonds		Martin Rechnitzer
Kaufman	Homer Norville	Ed Wilson	
Navarro	vacant		vacant
Palo Pinto	Caye Mauney	vacant	
Parker	Shirley Leverett	Lee Ann Bruner	
Rockwall	Stephen Straughan		Gary Grant
Somervell	Laverne West	Allen Sumners	
Wise	Tim Woodruff		Kelly Jones

Shaded areas represent appointees. The names of new nominees appear in bold.



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: January 28, 2016

FROM: Edith Marvin, P.E.
Director of Environment and Development

SUBJECT: Status Report on Region C Water Planning Group by Chair, Jody Puckett

The Region C Water Planning Group (RCWPG) approved the 5-year 2016 Region C Water Plan, including recommended water management strategies, at a public meeting on November 9, 2015. This plan, along with others from regions across Texas will be reviewed and combined into the 2017 State Water Plan.

Jody Puckett, Chair of our Region C Water Planning Group will provide a briefing on the state of our water plan, long term objectives, challenges, relationships, and anticipated projects.

The development of a State Water Plan was called for in 1997 as the Texas Legislature enacted Senate Bill 1, in order to address Texas' growing water needs. The planning groups were selected by the Texas Water Development Board (TWDB) to help develop comprehensive state water plans for Texas through 2070.

One of 16 regional water planning groups in Texas, the RCWPG is the group responsible for development of long-range water plans for North Central Texas. The area of Region C includes all or parts of 16 counties which overlap much of the upper portion of the Trinity River Basin. Region C Counties include Collin, Cooke, Dallas, Denton, Ellis, Freestone, Fannin, Grayson, Henderson (partial), Jack, Kaufman, Navarro, Parker, Rockwall, Tarrant, and Wise.

January 28, 2016 – ITEM 14



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: January 28, 2016

FROM: Edith Marvin, P.E.
Director of Environment and Development

SUBJECT: Status Report on Regional Landscape Initiative for Water Efficiency

The North Central Texas Council of Governments (NCTCOG) has begun a regional landscape initiative with several major water providers, aiming to complement the 2016 Region C Water Plan's water management strategies as well as support local governments' related water-efficiency efforts.

Under a proposed contract with Dallas Water Utilities, North Texas Municipal Water District, Tarrant Regional Water District, and Upper Trinity Regional Water District, NCTCOG will work to develop a toolkit that could help municipalities increase outdoor water efficiency. The toolkit may include a voluntary and modular model water-efficient landscape ordinance and compilation of best management practices related to landscape standards for the region. This project's focus on water use in landscapes was chosen because landscape irrigation has a high potential for ongoing water savings.

In the future, Environment and Development staff plans to request Executive Board support of the regional water-efficient landscape toolkit via Resolution.

A brief presentation of this item will be provided, and I will be available to answer any questions.

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(817) 640-3300 FAX: 817-640-7806
www.nctcog.org**

January 28, 2016- Item 15



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: January 20, 2016

FROM: Monte Mercer
Deputy Executive Director

SUBJECT: Status Report on the Electronic Warrant Payments Shared Services Program

The Electronic Warrant Payments Program is a NCTCOG Shared Services Program which allows participating entities to electronically accept warrant payments, and in some circumstances other court related fees and payments, on behalf of other participating entities. Operations began in June of 2013 with five pilot entities: Arlington, Carrollton, Euless, Grand Prairie, and Plano. There are 16 entities currently participating and 12 more are anticipated to be added in 2016. The program has collected and distributed almost \$2,100,000 on over 3,900 transactions from June 2013-October 2015. This program is a prime example of working together to design and implement a common solution for the benefit of providing a streamlined approach for our local governments. The attached 2015 Annual Fiscal Year Report provides additional information on the progress of the program thus far.

I will be available to answer any questions at the Executive Board Meeting.

MM:mdm
Attachment

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www.nctcog.org**



ELECTRONIC WARRANT PAYMENTS SHARED SERVICES PROGRAM

2015 ANNUAL FISCAL YEAR REPORT

(For period ending October 2015)



**North Central Texas
Council of Governments**

Electronic Warrant Payments Shared Services Program Executive Summary

The Electronic Warrant Payments (EWP) Program is a NCTCOG Shared Services Program which allows participating entities to electronically accept warrant payments, and in some circumstances other court related payments, on behalf of other participating entities.

As with NCTCOG's other shared services, this program originated at the request of local government representatives. Throughout the life of the program, subject matter experts (SME's) have been utilized to develop and refine the program. The design and implementation incorporated the multidisciplinary perspectives required to meet the needs of police officers, municipal court administrators, municipal court judges, jailers, city marshals, dispatchers, and finance officers. The program has been operational since June 2013 with five (5) pilot entities: Arlington, Carrollton, Euless, Grand Prairie, and Plano. At the end of October 2015, a total of sixteen (16) agencies were active participants in this program, which covers approximately 2.5 million of the region's population. In addition to the original five (5) pilot agencies, the jurisdictions of Balch Springs, Cedar Hill, Denton, DeSoto, Fort Worth, Irving, Lancaster, Mansfield, North Richland Hills, Pantego, and Richland Hills are operational. Subsequent to October, Richardson became operational with Hurst and The Colony scheduled to be operational in January/February 2016.

The multi-jurisdictional approach of this program resulted in several, significant benefits for the participating entities. The program is provided at no cost to participants and the vendor payment system is flexible, allowing participants to keep their existing processes virtually unchanged. In addition, liability is reduced as a result of minimized jail time, which also reduces the cost and risk associated with prisoner detention/transfers. From June 2013 through October 2014 (17 month period), \$920,376 were collected and 1,724 transactions processed through this program. From November 2014 thru October 2015 (12 month period), this program collected and distributed \$1,186,726 on 2,227 transactions. Since launching the program in June 2013, total collections and distributed funds are \$2,107,102 on 3,951 transactions. As more participants sign on to the program, economies of scale and utilization will continue to increase.

The successful results achieved through the EWP are directly due to the tireless work of our pilot entities. Their involvement since the beginning has been the driving force behind this program. The SMEs took ownership in their role as implementation team members and their input was critical to structuring and implementing a successful program. The pilot cities have been advocates for the EWP program holding regional meetings, fielding questions from interested entities, and taking other steps to increase the visibility of the program. Their continued participation will be a vital component to our collective continued success.

2015 Annual Fiscal Year Report

The following information is provided as an overview and update on the Electronic Warrant Payments (EWP) Program being offered to all jails and courts within the North Central Texas region. This program is offered through the North Central Texas Council of Governments (NCTCOG) as a Shared Services initiative with services provided by Government Payment Service, Inc. (dba GovPayNet).

2015 (Year 3)

Four new jurisdictions began using the service with several cities preparing to move forward in 2016. Agencies added in the current year and operational as of October 31st, 2015 are:

- Balch Springs
- Mansfield
- North Richland Hills
- Richland Hills

2016 Expansion (Year 4)

Eight (8) agencies (see list below) have executed agreements and will be onboarded into the program in the first or second quarter of 2016. Additionally, four (4) entities are working on executing an Interlocal Agreement (ILA) and Letter of Engagement (LOE). It is anticipated these four (4) "agreement pending" entities will move forward in the first or second quarter of 2016 contingent upon review and approval by their respective Councils and/or administrators. While some agencies on this list may choose not to execute an agreement to participate, this information provides an indication of the potential expansion in 2016. Those entities with executed or pending agreements are:

Agreement Executed (8)

- Allen – awaiting meeting with new Municipal Court Administrator and others to schedule onboarding
- Coppell – awaiting consolidation of dispatch services with other cities
- Duncanville – onboarding to be scheduled
- Hurst – target onboarding date in late January or early February
- Little Elm – onboarding to be scheduled
- Richardson – Active Participant as of December
- The Colony – target onboarding late January or early February
- Westlake – awaiting follow up with Keller Jail where arrestees are held

Agreement Pending (4)

- Burleson – scheduled January 2016 review by Council
- Haltom City – legal review
- Kennedale – legal review
- Watauga – legal review

The NCTCOG, GovPayNet, and the pilot agencies will continue efforts to coordinate an additional awareness effort for entities that have not yet been approached or responded. This additional awareness campaign will include email and mail notifications regarding the program and sub-regional meetings, provide performance information contained within this report, and marketing efforts by GovPayNet to area court administrators, jail/detention supervisors, city administrators, and other stakeholders regarding this service.

Benefits of the Program

The program carries several benefits for participating entities. Some of these include:

- Provided at no cost to the participating entities;
- Minimized jail time, cost, and risk associated with prisoner transfers/detention;
- Minimized administrative costs to accept and administer the process;
- Reduction of city overhead concerning checks, envelopes, time and mailing, among other expenses;
- The process is “hands-off” for the participants;
- 24/7 customer services and support;
- Payments are made directly from the vendor to the entity;
- Easy to join the program through an Interlocal Agreement with NCTCOG;
- GovPayNet provides a certainty of payments – all chargebacks, frauds, and disputes are the responsibility and risk of GovPayNet and not the participating agency.

User Outcome

This program provides not only a benefit to participating entities, but also to end users, who have an added convenience that enables paying warrants and fees. With this program users will be able to:

- Pay outstanding warrants and fees for other entities, eliminating the need to be transferred;
- Utilize electronic payment via the website or 1-800 number with “live” Call Center Specialist assistance available;
- Pay using a credit card from one of the four major card types – VISA®, MasterCard®, Discover®, and American Express® - and/or a debit or pre-paid debit card with a service fee;
- Payments may be made on-site and/or remotely maximizing the ability of individuals detained to be released.

Participation

Participation in this program is a simple process and has been set up to make implementation uncomplicated. An entity must execute an Interlocal Agreement and standard engagement letter prior to participation. The terms and conditions of the master contract are reflected in the Interlocal Agreements. All documents for participation in the EWP program are available from either NCTCOG or GovPayNet.

Performance Data

With the initial launch of services in June 2013 through the end of October 2014, there were 1,724 transactions processed resulting in the collection and transfer to participating entities of over \$920,000.

From November 2014 thru October 2015, there were 2,230 transactions processed resulting in the collection and transfer to participating entities of over \$1,187,000. Since the launch of services in June 2013, participating agencies in this program have processed in excess of \$2.1 million dollars on nearly 4,000 transactions.

Below outlines summary data for transactions and funds transferred from the launch of this program through October 31st, 2015:

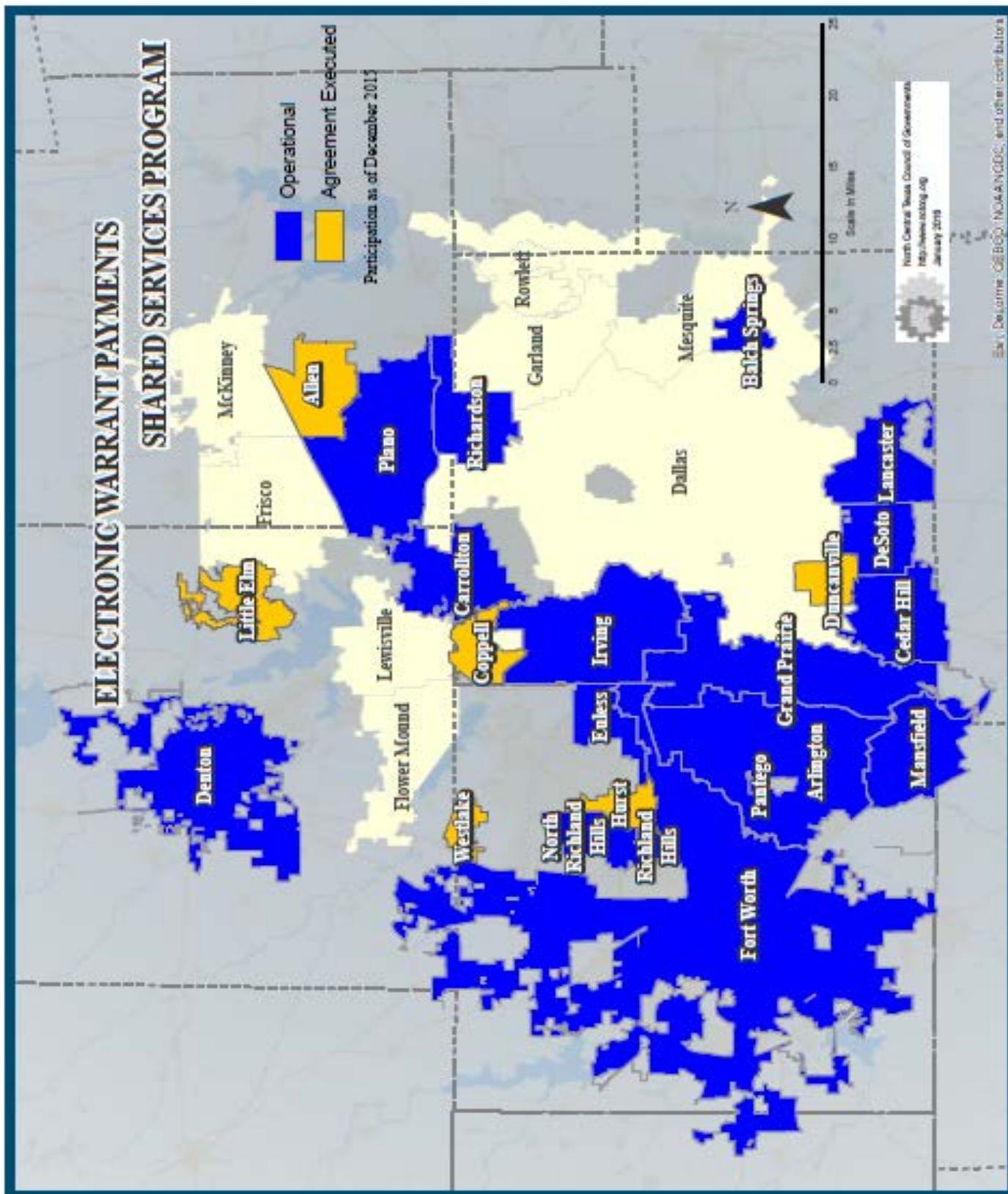
NCTCOG EWP Program Data: June 2013 - October 2015			
	<i>June 2013- October 2014 (17 months)</i>	<i>November 2014- October 2015 (12 months)</i>	<i>Cumulative Activity (29 months)</i>
Total Transaction by Participating Agencies	1,724	2,227	3,951
Transactions Agency to Agency	538	868	1,406
Transactions within Same City	1,186	1,362	2,548
Dollar Amount Received (Total)	\$920,376	\$1,187,726	\$2,107,122
Dollar Amount Received (Agency to Agency Total)	\$284,064	\$461,623	\$745,687
Dollar Amount Received (Within Same City)	\$636,312	\$726,123	\$1,362,435
Average Payment	\$533	\$533	\$533

Based on the above information, approximately one in three transactions are processed for another entity thereby maximizing this program's benefits by eliminating prisoner transfer costs, expanding payment options for the public, and forwarding funds for these payments directly to the entity issuing the warrant and not the entity detaining the defendant. As more participating agencies are added it is anticipated that this percentage of payments processed for entities other than where the defendant is held will continue to increase.

Conclusion

The EWP program has progressed steadily since its launch in June 2013. With more agencies participating and a longer history of performance, we expect significant growth during the coming year. Many of the larger entities in the greater Dallas-Fort Worth

region are currently participating or have indicated the intent to participate. However, it should be noted that all jurisdictions regardless of size may participate and will reap the benefits experienced by all current participants. As the number of participating agencies increases, the opportunity for the clearance of more warrants by payment through this program rises and the benefits offered through this program will become available to more entities.



ATTACHMENT 1- SUPPLEMENTARY INFORMATION

Background

During May 2012, NCTCOG was approached by local government representatives to host a meeting to gauge interest within the region for a Shared Services program to electronically accept warrant payments and possibly other court related fees and payments. This program would facilitate inter-governmental cooperation for the acceptance of warrant payments between entities using a private sector vendor to be selected through a competitive procurement. It was determined based on the initial meeting that there was significant interest in such an endeavor and it would be worthwhile for NCTCOG to facilitate it with local government subject matter experts (SMEs) participating in the procurement process.

A selection committee was established to develop and evaluate a Request for Proposals (RFP). The selection committee participants consisted of SMEs in jail and court administration and represented various sized entities from throughout the region. The selection committee along with NCTCOG staff drafted a RFP that addressed the needs for this program.

The EWP Services Program NCTCOG Selection Committee met on Wednesday, October 3, 2012 to make a recommendation on the service provider of choice for the RFP. Three proposals were received in response to the RFP. These three proposals were scored by the selection committee. After careful consideration, the selection committee was in agreement to recommend Government Payment Service, Inc. (GovPayNet) to be the service provider for the EWP Services Program. The selection committee recommendation to contract with GovPayNet was then approved by the NCTCOG Executive Board at the October 2012 Board meeting.

An agreement for service with GovPayNet was executed by the NCTCOG in January 2013 and program development began immediately thereafter.

Program Implementation

An implementation team was formed consisting of five (5) entities. This Pilot Group was comprised of representatives from the following:

- Arlington
- Carrollton
- Euless
- Grand Prairie
- Plano

Representatives from these entities included court and jail staff familiar with their respective operational needs, as well as best practices for their agencies. Meetings were held with Pilot Group representatives to keep the program on schedule and ensure that all of the operational needs of the group were met.

The Pilot Group, NCTCOG staff, and GovPayNet staff developed a simple, uniform payment process that facilitated the ability to accept payment for arrest warrants utilizing existing “best practices” for courts and law enforcement. This development stage took approximately six (6) months and included demonstration and testing of services at each of the five (5) pilot agencies. With the completion and testing of this payment process the Pilot Group set a launch date for service implementation (Phase I).

Year 1 - Phase I Implementation

The initial launch of services (Phase I) occurred on June 17th, 2013, with all five (5) pilot agencies going “live” simultaneously on that date. On-site and remote training was provided by GovPayNet staff during the two (2) weeks prior to the launch date at each of the five (5) entities. Training for jail staff, court staff, communications/dispatch staff, warrants division staff, financial services staff, and others at each of the Pilot Group entities was coordinated and provided to ensure that all parties involved in the payment process were fully engaged. The payment process developed by the Pilot Group allows each entity to continue to process payments, and communicate release authorization in the same fashion as previous utilized. The payment protocols developed do not require significant changes within each entity. The payment system developed and implemented by GovPayNet is flexible in communicating payment notifications and distributing pertinent payment information, thereby allowing the existing processes utilized by each entity to fundamentally remain the same. This flexibility facilitated ease of implementation at each pilot site and made the on-boarding process simpler for each entity.

Once the Pilot Group completed their respective implementation of GovPayNet for their jail and court operations and a period of time had elapsed to assess operations, the program was scheduled with a Phase II roll-out. The initial five (5) Pilot Group entities that participated in Phase I processed payments over a six (6) month period determined that the system was working as designed. Prior to Phase II, the Pilot Group worked to develop guidelines and prepare checklists for future participating agencies. In addition, a Universal Plea Form was created. This form was a collaborative effort that included several conversations with Judges and court personnel and resulted in a form suitable for all parties concerned.

Year 2 - Phase II Expansion

Phase II was launched in January 2014 and an effort to expand the EWP program beyond the original five (5) entities was undertaken. Initially, Phase II of this program involved each of the original pilot entities hosting a meeting for area entities interested in participating in the EWP program or those interested in learning more about the program. This awareness effort was successful and these meetings were well attended. A timeline for the expansion of agencies from the original five (5) pilot agencies through the Phase II launch appears below:

- Cedar Hill – January 2014
- DeSoto – January 2014
- Denton – March 2014
- Pantego – March 2014
- Lancaster – March 2014
- Irving – July 2014

- Fort Worth – July 2014
(Belknap facility only)

Some of the above on-boarded agencies chose to expand services for the payment of arrest warrants to include payments in the field thereby further avoiding jail arrests, reducing costs associated with incarceration, and increasing revenue collections for each respective entity. The agencies that have elected to expand services include the following:

- DeSoto – added field citation payments in February 2014
- Carrollton – added non-jail warrant payments in August 2014
- Pantego – added warrant payments in the field in January 2015
- Carrollton – added warrant payments in the field in January 2015

The expansion of services was requested due to the success experienced by each of the respective agencies with the payment services provided through this Shared Services program. Continued expansion of payment services among participating agencies is anticipated in 2016.

Participating Agency Observations/Comments

Please see below feedback received from participating agencies regarding benefits of the EWP program to date:

“In Carrollton this past year, there were over 70 prisoners that we did not have to go get from other jails and transport to our jail. There were 184 traffic stops where we did not have to arrest the driver for warrants because they paid on the side of the road, and drove away; 184 transports to jail were avoided. About 100 folks paid their warrants from home via telephone and avoided an arrest and a trip to jail. The exposure to danger, and the liability of arresting people, and transporting them to jail, is huge. There is also a liability of housing these fugitives in jail, and having the responsibility of covering their meals, medical needs, etc. All of this is avoided by using GovPayNet. I recommend that any city/county government take a serious look at using GovPayNet. These methods save the city/county hundreds of thousands of dollars, and greatly reduce liability exposure.”

Deryl Corley

Court Administrator
Carrollton Municipal Court

The City of Arlington has been an active participant in the Electronic Warrant Program from initiation and we have found that this program works well and is successful for our city. Some benefits of the program are the financial and time savings and the relationships built with other participating cities. All cities who wish to participate will receive the same benefits along with a

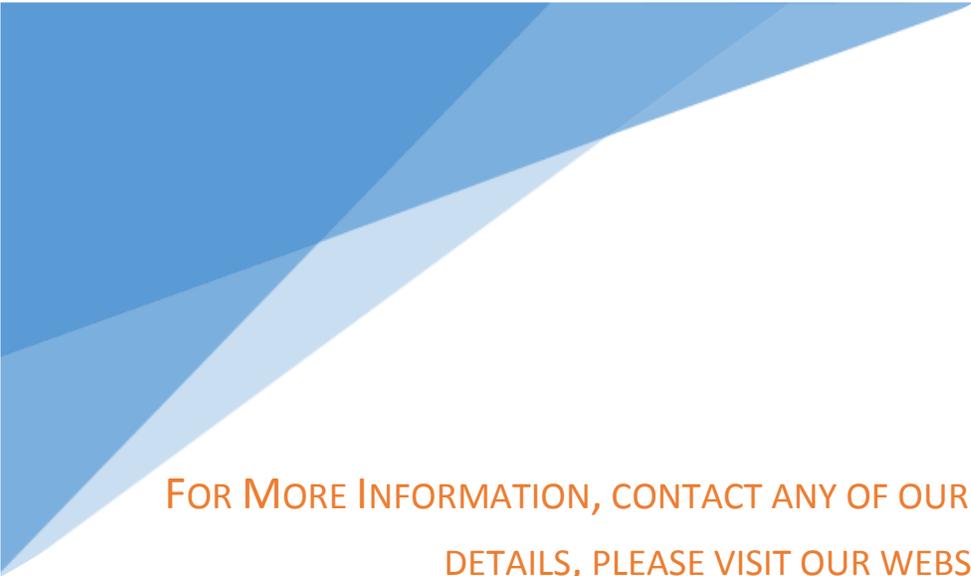
seamless transition with savings realized from improved processing for their court, jail, and finance departments. The greatest benefit is that it is at no cost to the individual city. The more cities involved, the bigger the savings will be for everyone. The City of Arlington looks forward to the continued growth and success from this program.

Melinda Richardson

Customer Service Supervisor
Arlington Municipal Court

Recognition

Two awards since 2013 have recognized the effectiveness of this program. The Pilot Group participants were awarded the Professionalism Award from the North Texas Court Clerks Association in 2013 for their participation in this effort. The pilot agencies were also awarded the 2014 Regional Cooperation Award from the North Central Texas Council of Governments members during their General Assembly.



FOR MORE INFORMATION, CONTACT ANY OF OUR PILOT ENTITIES. FOR
DETAILS, PLEASE VISIT OUR WEBSITE:

[HTTP://WWW.NCTCOG.ORG/AA/EWP.ASP](http://www.nctcog.org/aa/ewp.asp)

FOR TECHNICAL QUESTIONS AND REQUESTS TO PARTICIPATE, PLEASE
CONTACT:

TOM McCARTY

GOVERNMENT PAYMENT SERVICES

TMcCARTY@GOVPAYNET.COM

281-300-3426

FOR ADMINISTRATIVE QUESTIONS, PLEASE CONTACT:

JESSIE SHADOWENS-JAMES

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS

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817-704-2534



North Central Texas Council of Governments

2015-16 NCTCOG Executive Board Calendar

February 25, 2016	Executive Board Meeting – NCTCOG Offices
March 24, 2016	Executive Board Meeting – NCTCOG Offices
April 28, 2016	Executive Board Meeting – NCTCOG Offices
May 26, 2016	Executive Board Meeting – NCTCOG Offices
JUNE 17, 2016	GENERAL ASSEMBLY – 50th Anniversary
June 23, 2016	Executive Board Meeting – NCTCOG Offices
July 28, 2016	Executive Board Meeting – NCTCOG Offices
August 25, 2016	Executive Board Meeting – NCTCOG Offices
September 22, 2016	Executive Board Meeting – NCTCOG Offices
October 27, 2016	Executive Board Meeting – NCTCOG Offices
November 17, 2016	Executive Board Meeting – NCTCOG Offices
December 15, 2016	Executive Board Meeting – NCTCOG Offices

EXECUTIVE BOARD ATTENDANCE

June 2015 - May 2016

Name	June	July	August	September	October	November	December	January	February	March	April	May	TOTAL
John Horn President	P	P	P	P	P	NM	P						6
Lissa Smith Vice-President	P	P	P	P	P	NM	P						6
Tom Lombard Secretary/Treasurer	P	P	P	P	P	NM	P						6
Kathryn Wilemon Past President	P	P	A	P	P	NM	P						5
Bruce Archer	P	P	P	P	A	NM	A						4
J. D. Clark	P	P	A	A	P	NM	P						4
Michael Glaspie	P	P	P	P	P	NM	P						6
Kelly Gray	P	P	A	P	A	NM	P						4
Clay Jenkins	P	A	P	P	P	NM	A						4
Lee Kleinman	P	P	P	P	P	NM	A						5
Dan McClendon	P	A	P	P	P	NM	P						5
Bobbie Mitchell	A	P	A	P	P	NM	P						4
Keith Self	A	A	A	P	P	NM	P						3
Kevin Strength	P	P	P	P	P	NM	P						6
Chris Watts	P	P	P	P	A	NM	A						4
Laura Wheat	A	A	P	P	A	NM	P						3
Glen Whitley	P	P	A	A	P	NM	A						3
Jeff Leach - Ex Officio, Non-Voting Member	P	A	A	P	A	NM	A						2
TOTAL PRESENT	15	13	11	17	13	NM	12						
Attendance Code:	P=Present A=Absence NM=No meeting												