

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS EXECUTIVE BOARD MEETING

Minutes — February 27, 2025

Transportation Council Room | 616 Six Flags Drive | Arlington, Texas

The NCTCOG Executive Board meeting was conducted as a videoconference meeting that was live broadcast at <https://nctcog.swagit.com/live>. The presiding officer, President Hill, was present at the physical location, 616 Six Flags Drive, Arlington, Texas, which was open to the public during all open portions of the meeting.

President Hill called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 1:00 pm on February 27, 2025. Mike Eastland took attendance and determined that a quorum was physically present.

Members of the Board Present:

- | | |
|---------------------|---------------------|
| 1. Chris Hill | 8. Rick Horne (V) |
| 2. Jennifer Justice | 9. Clay Jenkins |
| 3. Bill Heidemann | 10. Todd Little |
| 4. David Bristol | 11. Cara Mendelsohn |
| 5. Carlos Flores | 12. Bobbie Mitchell |
| 6. T.J. Gilmore (V) | 13. Tim O'Hare (V) |
| 7. Bowie Hogg | 14. Kameron Raburn |

Members of the Board Absent:

- 15. Victoria Johnson
- 16. Brandon J. Huckabee
- 17. Nick Stanley
- 18. Victoria Neave Criado

Members of the Staff Present:

Mike Eastland, Monte Mercer, Susan Alvarez, Tim Barbee, Doni Green, Michael Morris, Maribel Martinez, Phedra Redifer, Randy Richardson, Jerri Watson, Ken Kirkpatrick, James Powell, Michael Bort, Tom McLain, Lisa Sack, Maggie Lira, Richard Michael, Prit Patel, Emily Beckham, Justin Cox, Clay Dilday, Bobby Gomez

Visitors Present:

none

REGULAR SESSION

PUBLIC COMMENT ON AGENDA ITEMS

President Hill opened the meeting for public comment and asked if there was anyone present wishing to speak. There being no one, he proceeded with the meeting.

CONSENT AGENDA ITEMS:

Items 1 - 10 were posted on the agenda as Consent Items.

- Item 1 Approval of Minutes
- Item 2 Resolution Authorizing Contracts with Providers of Non-Emergency Transportation Services
Board authorization was requested to enter contractual agreements with Crown Shields Transport, Fort Worth Non-Emergency Transportation, Hilal Non-Emergency Transportation, Non-Emergency Transport, Inc., and the Joshua Agency for non-emergency transportation services. The scope of work will include arranging moving services to transport clients and their personal belongings from nursing facilities to their community-based residences. The contract term will be March 1, 2025 – February 28, 2027, with a three (3) year optional renewal period, for a maximum five (5) year terms and in a cumulative amount not to exceed \$400,000.

- Item 3** **Resolution Authorizing the Receipt of Additional FY2020 and FY2023 Federal Transit Administration Formula Funds**
 Board authorization was requested to amend the existing grant agreements with the Federal Transit Administration (FTA) to obligate the remaining regional balances. The first amendment is for an additional \$1,087,411 in FY 2020 Urbanized Area Formula Program funds from the FTA. These funds will be used to procure vehicles for transit subrecipients and to support transit planning efforts by NCTCOG staff. The second amendment is for an additional \$3,576,818 in FY 2023 Enhanced Mobility of Seniors and Individuals with Disabilities Program funds. These funds will be pass-through awards to support future transit projects in the region, administered through NCTCOG's Strategic Partnership program. Both amendments have been approved by the Regional Transportation Council. Executive Board approval will be requested to enter into agreements with specific subrecipients once projects have been identified.
- Item 4** **Resolution Authorizing Amendment to Contract with Model 1 Commercial Vehicles, Inc. for Purchase of Transit Vehicles for Small Transit Providers**
 Board authorization was requested to amend the current contract with Model 1 Commercial Vehicle, Inc. by increasing the amount by \$647,000. This additional funding includes \$647,000 in Federal Transit Administration (FTA) 5339 funds and \$97,050 in Transportation Development Credits (TDCs) in lieu of local match, for a new total contract amount not to exceed \$3,247,000. The original contract, approved by the Board in October 2024, was for the design, manufacture, and delivery of nineteen (19) Americans with Disabilities Act accessible light-duty cutaway transit vehicles, at a cost not to exceed \$2,600,000. The increase in funding will cover optional equipment requested by the transit providers to better meet the needs of their riders. This includes items to comply with the Americans with Disabilities Act, options to meet transit agency safety plans, and contingencies related to vehicle scheduling. These additional funds have been approved by the Regional Transportation Council through the Transportation Improvement Program.
- Item 5** **Resolution Authorizing Regional Transportation Council Local Backstop Funding for Small Transit Operators**
 Board authorization was requested to use up to \$200,000 in Regional Transportation Council (RTC) Local funds as a temporary backstop to ensure the continuation of urban transit services in the region, pending the execution of federal grant funds. The RTC approved these funds on February 13, 2025, and they are expected to be reimbursed since the Federal Transit Administration (FTA) has granted pre-award authority.
- Item 6** **Resolution Authorizing an Interlocal Agreement with the City of Everman for a Traffic Signal Project**
 Item 6 was pulled from the Consent Agenda Items by Mayor Bristol for Individual Consideration.
- Item 7** **Resolution Amending Contract Authorization with The Olson Group Ltd for Exercise Design Consulting Services**
 Item 7 was pulled from the Consent Agenda Items by Judge Hill for Individual Consideration.
- Item 8** **Resolution Authorizing Approval of the 2025 State Homeland Security Program (SHSP) Grant Project's Priority Listing**
 Item 8 was pulled from the Consent Agenda Items by Mayor Bristol for Individual Consideration.
- Item 9** **Appointments to the Emergency Preparedness Planning Council (EPPC)**
 Board approval was requested to appoint the following representatives at the next Emergency Preparedness Planning Council (EPPC) meeting on March 20, 2025, for a two-year term:
- 5,000 – 14,999
 - Dusty Kuykendall, Mayor, City of Lucas
 - 15,000 – 29,999
 - W. Scott Smith, Councilmember, City of Murphy
 - Phil Robison, Councilmember, City of Terrell
 - 400,000 – 799,999
 - Jim Ross, Mayor, City of Arlington

Item 10

Appointments to the North Central Texas Economic Development District Board (NCTEDD)

Board approval was requested to appoint the following individuals to the North Central Texas Economic Development District (NCTEDD) Board. The NCTEDD Board guides the work of the region's Economic Development District, which is managed and staffed by NCTCOG.

Three-Year Term Appointment Request	Board Category
Shea Hopkins, Director of Economic Development, City of Granbury	<30,000 Population
Jenny Mizutowicz, Director of Economic Development and Sustainability Liaison, University of Texas at Dallas	Education Sector
Dr. Jana Melsheimer, Executive Director, Region 10 Education Service Center	Education Sector

Upon a Motion by Mayor Heidemann (seconded by Commissioner Mitchell), the Board unanimously approved the Consent Agenda Items as posted with the exception of Items 6-8.

ITEMS FOR INDIVIDUAL CONSIDERATION:

Item 6 Resolution Authorizing an Interlocal Agreement with the City of Everman for a Traffic Signal Project

Item 6 was pulled from the Consent Agenda Items by Mayor Bristol for Individual Consideration.

Michael Morris, the Director of Transportation, requested the Board's authorization to enter an Interlocal Agreement with the City of Everman or its designee. The agreement would provide \$300,000 in Regional Transportation Council (RTC) Local funds for a Traffic Signal Project at the intersection of Race Street and Shelby Road. This project aims to manage congestion in the area near a school and a new retail food service establishment. The RTC had approved these funds in December 2024.

Mayor Bristol inquired about the procedures used for the program and requested information on how to implement a similar initiative in his community. Mr. Morris explained that the program consisted of four or five key components, and he offered to provide Mayor Bristol with the process details for his town.

Exhibit: 2025-02-06-TR

Upon a Motion by Commissioner Mitchell (seconded by Judge Jenkins), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 7 Resolution Amending Contract Authorization with The Olson Group Ltd for Exercise Design Consulting Services

Item 7 was pulled from the Consent Agenda Items by Judge Hill for Individual Consideration.

Maribel Martinez, Director of Emergency Preparedness, requested Board authorization to amend the contract with The Olson Group Ltd for Exercise Design Consulting Services. The amendment would increase the contract amount by 25% (\$116,250), utilizing homeland security grant program funding, for a revised total not to exceed amount of \$581,250. This additional funding will streamline the purchase and delivery of necessary exercise supplies. The contract will retain the services of a vendor to conduct a regional, multi-discipline, multi-day full-scale exercise on a Complex Coordinated Terrorist Attack scenario designed to test our regional resources and identify any potential gaps and improvement areas. Multiple disciplines will be involved including emergency management, transportation, fire, law enforcement, health/medical, communications, intelligence, volunteers, and other partners including state and federal entities. The three-day exercise will be conducted October 27-29, 2025 and take place at multiple locations in the region.

Judge Hill inquired about the increase in funds and whether that would reduce the original contract amount, in order to streamline the purchase of exercise supplies. Ms. Martinez explained that the additional funds were for

the difference in equipment needed for site exercises. However, she noted that in some instances, the vendor would have to purchase certain supplies beyond the contract. Justine Cox stated that the original contract did not include those additional supplies, and their magnitude had not been anticipated.

Exhibit: 2025-02-07-EP

Upon a Motion by Councilmember Justice (seconded by Councilmember Flores), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 8 Resolution Authorizing Approval of the 2025 State Homeland Security Program (SHSP) Grant Project's Priority Listing

Item 8 was pulled from the Consent Agenda Items by Mayor Bristol for Individual Consideration.

Maribel Martinez, Director of Emergency Preparedness, requested Board approval of the 2025 State Homeland Security Program (SHSP) Grant Project's Priority Listing as follows:

1. 2025 SHSP - NCTCOG - Regional Planning; \$458,850 (includes M&A)
2. 2025 SHSP - NCTCOG - FIFA World Cup After Action Review; \$131,250 (includes M&A)
3. 2025 SHSP LE- NCTCOG - FIFA World Cup After Action Review (LE); \$131,250 (including M&A)
4. 2025 SHSP - NCTCOG - Emergency Management and Training & Exercise Program; \$162,250 (includes M&A)
5. 2025 SHSP - NCTCOG - USAR - \$83,653.50 (includes M&A)
6. 2025 SHSP LE - City of Carrollton - Comms Project - Final Round; \$50,000
7. 2025 SHSP LE - City of Waxahachie - Comms Project - Final Round; \$21,000
8. 2025 SHSP LE - City of Irving - SWAT Communications Equipment; \$32,261
9. 2025 SHSP LE - DFW Airport EOC Bomb Unit - EOD Training; \$150,000
10. 2025 SHSP - City of Waxahachie - Variable Message Sign - \$21,000
11. 2025 SHSP - City of Plano - PWERT Variable Message Sign - \$21,000
12. 2025 SHSP - City of Irving - PWERT Variable Message Sign - \$21,000
13. 2025 SHSP - City of Lewisville - PWERT Variable Message Sign - \$21,000
14. 2025 SHSP - City of Plano - PWERT Vehicle Interdiction Trailer - \$61,000
15. 2025 SHSP - City of Irving - PWERT Light Tower - \$19,000
16. 2025 SHSP - City of Waxahachie - PWERT Light Tower - \$19,000
17. 2025 SHSP LE- City of Frisco - SWAT Thermal Project - \$30,000
18. 2025 SHSP LE- City of Mansfield - SWAT Thermal Project - \$30,000
19. 2025 SHSP LE- City of Prosper - SWAT Thermal Project - \$30,000
20. 2025 SHSP LE- City of Waxahachie - SWAT Thermal Project - \$30,000
21. 2025 SHSP LE - City of Grapevine - SWAT Thermal Project - \$30,000
22. 2025 SHSP - NCTCOG - Public Education Program Enhancement - \$52,500 (includes M&A)
23. 2025 SHSP - Regional Community Preparedness Programs - \$17,923.50
24. 2025 SHSP LE - IISC Fusion Center Analyst - \$75,702

The Department of Homeland Security SHSP provides funding for prevention, protection, mitigation, response, and recovery from acts of terrorism and other hazards and is a yearly requirement of the Office of the Governor.

Mayor Bristol stated that Item 19 in the listing needed to read Town of Prosper rather than City of Prosper.

Exhibit: 2025-02-08-EP

Upon a Motion by Mayor Bristol (seconded by Councilmember Justice), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 11 Resolution to Accept and Acknowledge Receipt of the Annual Comprehensive Financial Report for Fiscal Year 2024

Randy Richardson, Director of Administration, addressed the Board and explained that the Audit Committee met prior to the Executive Board meeting and reviewed the Annual Comprehensive Financial Report (ACFR) and single audit reports for the fiscal year that ended September 30, 2024. He stated that the committee had the opportunity to ask questions with the representatives of the auditing firm Pattillo, Brown & Hill, LLP. He then turned it over to Jennifer Justice, Chair of the Audit Committee, for comments. Ms. Justice commended the staff and audit team for their work and thoroughness and stated that it was a clean audit with no findings.

Judge Little asked if the entire Board received a copy of the report. Mr. Richardson explained that a link to the reports was included in the agenda packet. Judge Little then asked if there was an urgency to approve the reports today or if the item could be brought back next month after other members of the Board had a chance to review the documents. Monte Mercer explained that the report needs to be approved quickly but that it could be deferred until next month. President Hill deferred to the Board. Upon no objections, he then stated that no action would be taken on this item and that it would be brought back next month as a Consent Agenda item.

Exhibit: 2025-02-11-AA

Judge O'Hare entered the meeting.

No action was taken on this item.

Item 12 Resolution Endorsing Submittal of Fiscal Year 2025 Better Utilizing Investments to Leverage Development Discretionary Grant Program Applications to the United States Department of Transportation

Michael Morris, Director of Transportation, requested Board endorsement for the submittal of three applications to the United States Department of Transportation (USDOT) under the FY 2025 Better Utilizing Investments to Leverage Development (BUILD) Discretionary Grant Program in the amount of \$57,000,000, as detailed in Attachment 1.

Exhibit: 2025-02-12-TR
Attachment 1

**FY 25 Local & Regional Project Assistance (BUILD) Program
Candidate Project List & Details**

PROJECT				COST/FUNDING BREAKDOWN					
TITLE	DESCRIPTION/LIMITS	URBAN/ RURAL	E/W	NON-FEDERAL		FEDERAL		TOTAL COST	
						Other	BUILD Grant	%	
SH 183/SH 356/Belt Line	Reconstruct SH 356/Belt Line Rd interchange as an ultimate SH 183 breakout project.	URBAN	EAST	\$241,250,000 ¹	70%	\$80,000,000 ²	\$25,000,000	30%	\$346,250,000
SH 183/Pumphery	Rebuild SH 183 junction with Pumphery Dr & Roaring Springs Rd for improved multimodal capacity, safety & NAS JRB accessibility.	URBAN	WEST	\$7,200,000 ³	20%	\$16,800,000 ⁴	\$12,000,000	80%	\$36,000,000
Ennis Avenue/UPRR	Build grade separation for Business US 287 under UPRR corridor in Downtown Ennis.	RURAL	EAST	\$21,360,000 ⁵	33%	\$23,440,000 ⁶	\$20,000,000	67%	\$64,800,000

1. Non-Federal: \$15M (TxDOT PE) • \$15M (TxDOT ROW) • \$15M (TxDOT Utilities) • \$100M (TIFIA Loan) • \$70M (RTR - SH 183 Corridor) • \$26.25M (Category 2/CMAQ/STBG/BUILD Match)
2. Federal (Other): \$80M (Category 2/STBG/CMAQ)
3. Non-Federal: \$4.2M (TxDOT Category 2 Match - Construction) • \$3M (TxDOT BUILD Match - Construction)
4. Federal (Other): \$16.8M (TxDOT Category 2 - Construction)
5. Non-Federal: \$7M (City of Ennis: includes \$5M NCTCOG loan to be repaid by City, not counted in total) • \$12.36M (TxDOT - ROW & BUILD Match) • \$2M (UPRR)
6. Federal (Other): \$21.44M (RTC Category 2 & Surface Transportation Block Grant funds) • \$2M (TxDOT Category 11 - District Discretionary funds)

Upon a Motion by Councilmember Flores (seconded by Mayor Raburn), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 13 Resolution Authorizing Contract with The Meadows Mental Health Policy Institute to Develop and Implement a Program to Reduce Youth Fatalities Due to Motor Vehicle Crashes

Michael Morris, Director of Transportation, requested Board authorization to enter contractual agreements with the Meadows Mental Health Policy Institute to develop and implement a program to reduce youth fatalities due to motor vehicle crashes in an amount not to exceed \$3,200,000. This project is funded through Regional Toll Revenue (RTR) dollars, approved by the Regional Transportation Council (RTC) on December 14, 2023. This is part of the RTC Safety Program, totaling \$54,000,000. The Meadows Mental Health Policy Institute is committed to a Disadvantaged Business Enterprise (DBE) participation goal of 14.1 percent, which matches the DBE goal identified for this type of procurement.

Exhibit: 2025-02-13-TR

Upon a Motion by Judge Jenkins (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 14 Status Report on Metropolitan Planning Organization Revolver Funds and Regional Transportation Council Local Pool

Michael Morris, Director of Transportation, provided a status report on the Metropolitan Planning Organization (MPO) Revolver fund and the Regional Transportation Council (RTC) Local Pool as identified in Attachment 1 below.

Exhibit: 2025-02-14-TR
Attachment1

Permanent MPO Revolver Balance (as of 2/07/2025)	\$ 4,333,473
Permanent MPO Revolver	\$ 15,000,000
Permanent MPO Revolver Interest	\$ 399,186
Interest Earned (as of 12/31/2024)	\$ 399,186
Permanent MPO Revolver Utilization (as of 2/07/2025)	\$ 11,065,713
Temporary MPO Revolver Balance (as of 2/07/2025)	\$ 10,559,166
Temporary MPO Revolver Receipts	\$ 10,000,000
Temporary MPO Revolver Interest	\$ 559,166
Interest Earned (as of 12/31/2024)	\$ 559,166
Temporary MPO Revolver Utilization (as of 2/07/2025)	\$ -
RTC Local Fund Pool Balance (as of 2/10/2025)	\$ 109,333,934
RTC Local Fund Receipts	\$ 95,000,000
RTC Local Fund Interest	\$ 14,333,934
Interest Earned (as of 12/31/2024, includes interest earned from Historical RTC Local receipts)	\$ 14,333,934
Committed Funds	\$ -
Historical RTC Local Fund Pool Uncommitted Balance (as of 2/10/2025)	\$ 2,400,988
Historical RTC Local Fund Pool Receipts	\$ 131,115,435
Committed Funds	\$ 128,714,447
Completed Projects	\$ 99,076,899
Unused Funding from Complete Projects (pending closeout and decommitment)	\$ (7,128,886)
In Progress Projects	\$ 32,047,555
Committed for future SD/Landbanking Projects	\$ 4,718,879

This was an information item and did not require a vote.

Item 15 Report on progress in the search being conducted by SGR to secure an Executive Director for NCTCOG

Judge Hill announced that the Board will be going into Executive Session to discuss this item.

MISCELLANEOUS:

Item 16 Attendance and Calendar

The Board was provided with a Calendar of meeting and a record of Attendance.

EXECUTIVE SESSION:

President Hill called the Executive Session to order at 1:50 pm, pursuant to the Open Meetings Act, Section 551.074, to deliberate regarding personnel matters.

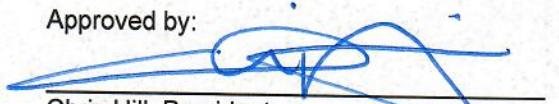
President Hill adjourned the Executive Session at 2:07 pm.

RECONVENE REGULAR SESSION:

President Hill announced that no action was taken in Executive Session.


President Hill adjourned the meeting at 2:10 pm.

Approved by:



Chris Hill, President
North Central Texas Council of Governments
County Judge, Collin County

Checked by:



Mike Eastland, Executive Director
North Central Texas Council of Governments