

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING
 Minutes — March 25, 2021

The NCTCOG Executive Board meeting was conducted as a videoconference meeting that was live broadcast at <https://nctcog.swagit.com/live>. Members of the public could provide comment on an Agenda item by calling a toll-free number.

President Smith called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 1:00 pm on March 25, 2021. Mike Eastland took attendance and determined there was a quorum of members present.

Members of the Board Present:

- | | |
|-----------------------|---------------------|
| 1. Ray Smith | 8. Chris Hill |
| 2. David Sweet | 9. Lee Kleinman |
| 3. Kelly Allen-Gray | 10. Bobbie Mitchell |
| 4. Rick Carmona | 11. Andrew Piel |
| 5. Tammy Dana-Bashian | 12. Kayci Prince |
| 6. Alfonso Campos | 13. John Ryan |
| 7. Bill Heideman | |

Members of the Board Absent:

- | |
|------------------|
| 14. J. D. Clark |
| 15. Clay Jenkins |
| 16. Glen Whitley |
| 17. Yvonne Davis |

Members of the Staff Present:

Mike Eastland, Monte Mercer, Tim Barbee, Doni Green, Edith Marvin, Michael Morris, Molly Rendon, David Setzer, Molly McFadden, Christy Williams, Lucille Johnson, Stephanie Cecil, Randy Richardson, Michael Bort, Chris Klaus, Charles Covert, Angela Alcedo, Tim Barbee, Rick Norman, Ken Kirkpatrick, James Powell

REGULAR SESSION

Public Comment on Agenda Items

The public telephone line was unmuted, and members of the public were invited to comment on any item on the agenda. No one requested to speak to the Board.

ACTION:

Item 1 Approval of Minutes

President Smith stated that the first item on the agenda was approval of the minutes from the February Board meeting.

Upon a Motion by Commissioner Mitchell (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the minutes of the February Executive Board meeting.

Item 2 Resolution Authorizing Agreements for the Receipt of Funds for Planning and Implementation Programs from the Texas Department of Transportation

Michael Morris, Director of Transportation, asked the Board to authorize the receipt of funds for specified planning and implementation programs funded through the Surface Transportation Block Grant (STBG) Program, and to authorize agreements with the Texas Department of Transportation for the programs, which will be administered and managed by NCTCOG. He explained that approximately \$19,150,000 in STBG program funds and associated matching funds in the amount \$3,830,000, using Regional Transportation Council Transportation Development Credits, will be used for the continuation and enhancement of ongoing

transportation and air quality initiatives and for implementing new projects approved by the Regional Transportation Council.

Exhibit: 2021-03-02-TR

Upon a Motion by Councilmember Ryan (seconded by Mayor Dana-Bashian), and unanimous vote of all members present, the Board approved the resolution as presented.

Mayor Pro Tem Prince joined the meeting.

Item 3 Resolution Endorsing INFRA Grant Applications Submitted to the United States Department of Transportation

Michael Morris, Director of Transportation, requested endorsement of grant applications for approximately \$243.7 million submitted to the United States Department of Transportation (USDOT) under the FY2021 Infrastructure for Rebuilding America (INFRA) Discretionary Grant Program (as specified in the Fixing America's Surface Transportation Act). Funding will be used for the following projects that have been approved by the Regional Transportation Council:

- East Lancaster Avenue Complete Streets and Transit Technology Project
- Enhancing Mobility Within the South Dallas Inland Port Project
- Interstate Highway (IH) 30 Downtown Dallas Canyon Project (NCTCOG is a cosponsor with the Texas Department of Transportation)

Exhibit: 2021-03-03-TR

Upon a Motion by Judge Sweet (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 4 Resolution Authorizing Agreements with Recipients for the Clean Fleets North Texas 2020 and the North Texas Emissions Reduction 2020 Calls for Projects

Michael Morris, Director of Transportation, asked the Board to authorize agreements for the North Texas Emissions Reduction Project and North Texas Freight Terminal Electrification programs that have been approved by the RTC under the Clean Fleets North Texas. The programs are funded by the Environmental Protection Agency (EPA) National Clean Diesel Funding Assistance Program to reduce emissions of ozone-forming nitrogen oxides from diesel-powered heavy-duty vehicles or equipment in the Dallas-Fort Worth 10-county ozone nonattainment area.

- The City of Kennedale for an amount not to exceed \$165,000 in EPA funds (no more than 25 percent of project costs) and approximately \$495,000 in a local contribution (at least 75 percent of project costs),
- Alliance Aviation Services for an amount not to exceed \$108,770 in EPA funds (no more than 45 percent of project costs) and approximately \$132,942 in local contributions (at least 55 percent of project costs),
- PACCAR Leasing Company for an amount not to exceed \$161,555 in EPA funds (no more than 45 percent of project costs) and approximately \$197,456 local contribution (at least 55 percent of project costs).

Exhibit: 2021-03-04-TR

Upon a Motion by Judge Sweet (seconded by Mayor Carmona), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 5 Resolution Authorizing a Contract with Railinc Corporation to Develop, Operate and Maintain a Regional Rail Information System for the Dallas-Fort Worth Region

Michael Morris, Director of Transportation, asked the Board to approve a consultant contract with Railinc, in an amount not to exceed \$13,000,000 (in two Phases) to develop, operate, and maintain a Regional Rail Information System (sometimes referred to as Clear Path technology) throughout the region. He explained that Phase II activities are contingent on additional RTC funding allocations, in an amount not to exceed 3,000,000. Phase I funding, in an amount not to exceed \$10,000,000, has been approved by the Regional Transportation Council (RTC), and US Department of Transportation using the following amounts and funding sources:

- \$400,000 in RTC Local funds
- \$7,100,000 in Surface Transportation Block Grant (STBG) Program funds
- \$2,500,000 Federal Transit Administration Better Utilizing Investments to Leverage Development grant funds
- \$1,420,000 in RTC Transportation Development Credits in lieu of local match

Exhibit: 2021-03-05-TR

Upon a Motion by Mayor Dana-Bashian (seconded by Councilmember Ryan), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 6 Resolution Authorizing an Amendment to the Contract with AECOM Technical Services, Inc. (AECOM) for Additional Funding for a Transit Planning Study in Southern Dallas County

Michael Morris, Director of Transportation, requested an additional \$35,000 (\$35,000 in Surface Transportation Block Grant Program funds and 7,000 in Transportation Development Credits in lieu of local match) through an amendment to the previously approved, not to exceed \$440,000, contract amount with AECOM Technical Services, Inc. The consultant contract is for the purpose of conducting a transit planning study in Southern Dallas County and the amended contract amount will not exceed \$475,000. He explained that the study is focused on developing a comprehensive approach to planning and implementing transit services outside of transit authority service areas that includes limited long-range considerations. The local governments participating in the study wish to expand the consultant’s scope of work to explore a wider array of long-range investment options including fixed guideway alternatives.

Exhibit: 2021-03-06-TR

Upon a Motion by Mayor Pro Tem Prince (seconded by Mayor Carmona), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 7 Resolution Approving Modifications to the FY2020 and FY2021 Unified Planning Work Program for Regional Transportation Planning

Dan Kessler, Assistant Director of Transportation, requested approval for modifications to the FY2020 and FY2021 Unified Planning Work Program for Regional Transportation Planning (UPWP), including new initiatives, project updates, funding adjustments, and an increase in the allocation of Federal Highway Administration PL 112 Funds for FY2021. He explained the proposed modifications, which have been approved by the Regional Transportation Council. The UPWP is required by federal and State transportation planning regulations and provides a summary of the transportation and related air quality planning tasks to be conducted by Metropolitan Planning Organization (MPO) staff.

Exhibit: 2021-03-07-TR

Upon a Motion by Judge Sweet (seconded by Judge Campos), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 8 Resolution Authorizing Supplemental Allocations for Nutrition Services

Doni Green, Director of Aging, asked the Board to authorize an approximately \$3 million supplemental allocation to nutrition subrecipients for nutrition services. She explained that in August 2019, the NCTCOG Executive Board authorized approximately \$3.7 million per annum in federal and state funding to its network of 13 competitively procured nutrition subrecipients. In June 2020, the Board approved increased subrecipients’ allocations by approximately \$4 million in Families First and CARES Act funds. Staff is now seeking authorization to make a \$3 million supplemental allocation to nutrition subrecipients, transferring up to \$2 million in unobligated CARES Act funds to nutrition services along with approximately \$1 million of anticipated COVID-19 Economic Relief Bill nutrition funds.

- | | |
|------------------------------------|-----------|
| • Collin County Committee on Aging | \$768,278 |
| • S.P.A.N. (Denton County) | \$342,989 |

• Erath County Senior Citizens, Inc.	\$109,735
• Meals on Wheels North Central Texas (Ellis, Johnson, and Navarro Counties)	\$622,837
• Hood County Committee on Aging	\$160,561
• Senior Center Resources and Public Transit (Hunt County)	\$296,516
• Senior Connect (Kaufman County)	\$201,872
• Meals on Wheels of Palo Pinto County	\$123,709
• Parker County Committee on Aging	\$138,618
• Meals on Wheels Senior Services (Rockwall County)	\$ 89,984
• Somervell County Committee on Aging	\$ 61,005
• Wise County Committee on Aging	<u>\$ 83,895</u>
TOTAL	\$3,000,000

Upon a Motion by Mayor Pro Tem Prince (seconded by Councilmember Piel), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 9 Resolution Authorizing a New Stephenville Workforce Center Lease Agreement

David Setzer, Director of Workforce Development, requested authorization of a 60-month lease for the Stephenville Workforce Center with Peacock Investments LLC, Donald G Peacock and Mary Peacock, at an average price per square foot not to exceed \$17.55 (excluding utilities and janitorial). He explained that NCTCOG currently has a lease agreement for 3,000 square feet of office space, located at 2165 West South Loop in Stephenville, Texas that has an end date of April 30, 2021. NCTCOG has been integrating the Vocational Rehabilitation (VR) staff within its workforce centers as space becomes available or as various leases expire. An additional 1,200 square feet of office space, sufficient to relocate the five VR staff, has become available adjacent to the current workforce center suite. The proposed rate for this facility is within the market price for the surrounding area and will add 1,200 square feet to the currently leased space.

Exhibit: 2021-03-09-WD

Upon a Motion by Judge Campos (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 10 Resolution Authorizing a Lease Extension for the Denton Workforce Center

David Setzer, Director of Workforce Development, asked the Board to authorize an extension of the current lease for the Denton Workforce Center with Shady Oaks Partnership Ltd., on a month-to-month basis, for an additional three months, at the current rent rate of \$18.25 per square foot (excluding janitorial and utilities). He explained that a new workforce center location was approved by the Board in March 2020. The construction for the new facility is anticipated to be completed in May 2021 but the current lease agreement ends on April 30, 2021. He reminded the Board that NCTCOG has been integrating Vocational Rehabilitation (VR) staff within its workforce centers as space becomes available or as various leases expire. The previous lease for this Center was scheduled to end on September 30, 2020 and was extended to allow for time to identify a new location that would accommodate the new VR staff.

Exhibit: 2021-03-10-WD

Upon a Motion by Councilmember Ryan (seconded by Mayor Carmona), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 11 Resolution Endorsing the Contract with Business Interiors for Purchase of Denton Workforce Center Furniture

David Setzer, Director of Workforce Development, asked the Board to endorse a Contract with Business Interiors to purchase furniture for the new Denton Workforce Center location. The construction is scheduled to be completed in May 2021 and to meet that deadline, staff initiated the purchase utilizing a cooperative purchasing contract for an amount not to exceed \$525,000. The purchase includes staff cubicles, customer workstations, tables, and guest chairs.

Exhibit: 2021-03-11-WD

Upon a Motion by Mayor Heidemann (seconded by Mayor Pro Tem Prince), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 12 Resolution Appointing a Legislator as an Ex-Officio Member of the North Central Texas Council of Governments Executive Board

Mike Eastland, Executive Director, asked the Board to approve a resolution appointing Representative Glenn Rogers as an ex-officio, non-voting member of the Legislature in compliance with House Bill 2160. He explained that HB 2160 requires Councils of Governments to offer an ex-officio, non-voting seat on their Executive Board to a member of the legislature whose district is located wholly or partly within their region. In accordance with the process adopted by the Board, staff mailed letters to each of the eligible legislators asking them to acknowledge their interest in holding this seat, with the understanding that they would be placed in a lottery to assure an impartial selection. In response, only one letter of interest was received: that of Representative Rogers. This Resolution appoints Representative Rogers as the Ex-Officio Member of the NCTCOG Executive Board.

Exhibit: 2021-03-12-EDO

Upon a Motion by Commissioner Mitchell (seconded by Judge Campos), and unanimous vote of all members present, the Board approved the resolution as presented.

STATUS REPORTS:

Item 13 Announcement of the President’s 2021 Executive Board Nominating Committee

President Smith presented a slate of past NCTCOG Presidents to serve as the 2021 Executive Board Nominating Committee. He explained that It has been customary for the current President to serve as Chairman of the Nominating Committee, along with several of NCTCOG's past presidents, in order to qualify prospective nominees and prepare a slate of Officers and Directors to be submitted to the General Assembly. The slate of Nominees for the 2021-2022 Executive Board will be submitted to the 2021 Annual General Assembly Meeting on Friday, June 4, 2021. The 2021 General Assembly Meeting will be held virtually, as it was in 2020.

MISCELLANEOUS:

Item 14 Old and New Business

Mike Eastland explained that the Agency was proceeding slowly and cautiously toward the next phase of transitioning employees back to the office. He noted that the General Assembly would be virtual again this year. He said that following CDC guidelines, the Agency will begin to work with President Smith on how the Board can resume having meetings at NCTCOG in RTC Council room.

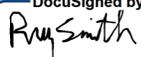
Item 15 Attendance and Calendar

The Board was provided with a Calendar of meetings and a record of Attendance.

President Smith adjourned the meeting at 1:46 pm.

Approved by:

Checked by:

DocuSigned by:

91E6348E1DC34E6
Ray Smith, President
North Central Texas Council of Governments
Mayor, Town of Prosper

DocuSigned by:

A4E72C18E0F428
Mike Eastland, Executive Director
North Central Texas Council of Governments