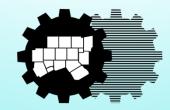
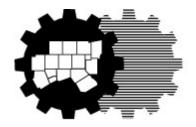
# **Annual Fiscal Program**Fiscal Year 2014-2015





**North Central Texas Council of Governments** 

### 2014 - 2015



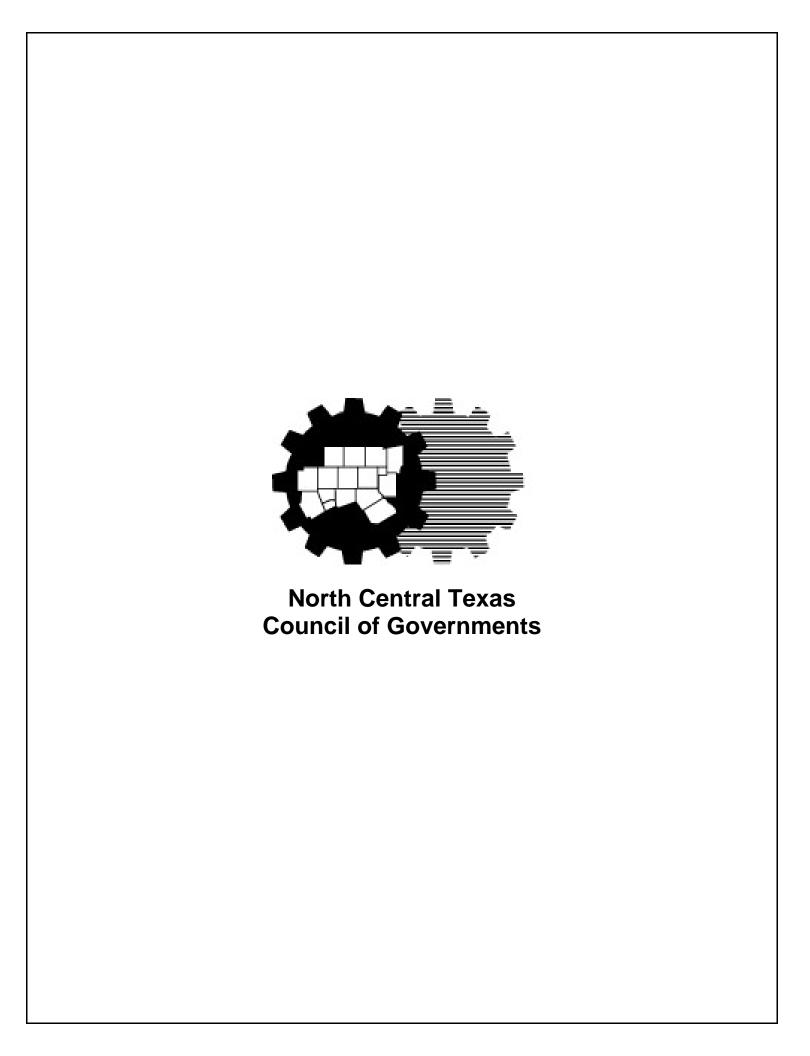
## **Annual Fiscal Program**

## North Central Texas Council of Governments

R. MICHAEL EASTLAND Executive Director

MONTE C. MERCER
Deputy Executive Director

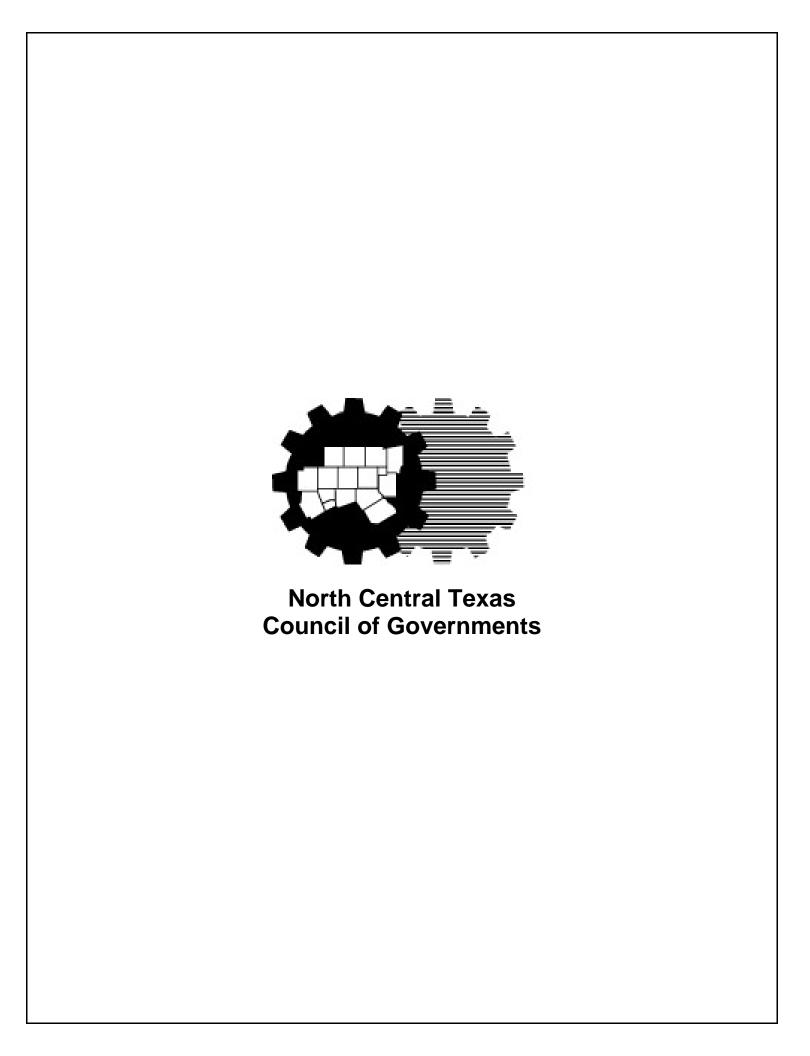
P.O. Box 5888 Arlington, TX 76005-5888 (817) 640-3300 (817) 640-7806 (fax) www.nctcog.org



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#### **Mission Statement**

We are an association of, by, and for local governments. We assist our members in planning for common needs, cooperating for mutual benefit, and recognizing regional opportunities for improving the quality of life in North Central Texas.

#### **North Central Texas Council of Governments**



#### Values:

REGIONALISM

We believe regionalism is the cornerstone of our existence, and that our unique regional perspective provides us the vantage point to address issues that extend beyond traditional boundaries. It is our goal to be the catalyst for building consensus from diverse viewpoints and maximizing regional unity.



We feel that policy decisions are best made by the level of government closest to the people. Therefore, we directly involve local governments in our decision-making process, which is made up of an executive board of local elected officials and regional citizens with support from numerous study, technical, and policy committees.



We seek to provide high quality service to our members. Our charge is to work with our local governments and other service providers to identify the most useful and beneficial plans, services, and products to satisfy their needs, and, then, to provide them in a courteous and timely manner.



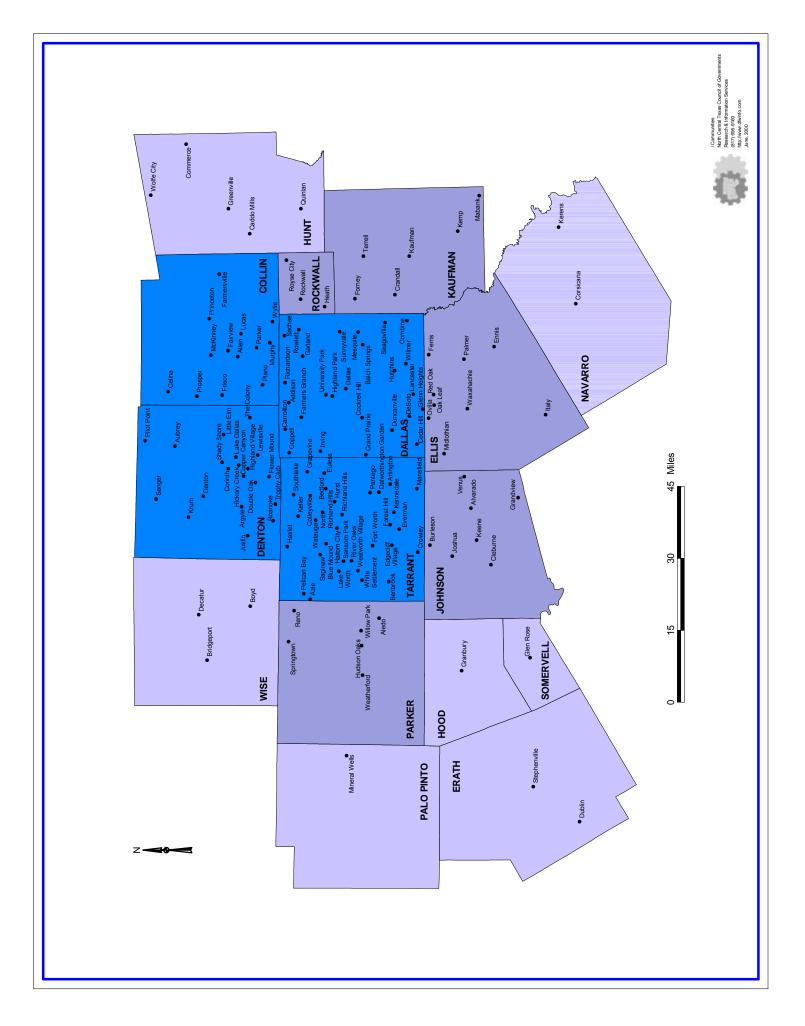
We value our employees and respect both individual excellence and dedicated teamwork. We support the principles of professional development, fair and consistent personnel practices, and competitive compensation.



We maintain the highest standards of professional integrity in providing competent, technically sound products and services. Honesty and impartiality are minimum standards for all our dealings with our members, the general public, other agencies, and each other.



We recognize that our members are best served by our ability to anticipate the consequences of dynamic change. We, therefore, will help local governments find innovative solutions to both existing and future challenges facing North Central Texas.



### NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS MEMBER GOVERNMENTS (238)

#### Counties (16)

Collin Hunt Rockwall **Dallas** Johnson Somervell Kaufman **Tarrant** Denton **Ellis** Navarro Wise **Erath Palo Pinto** Hood **Parker** 

#### **Cities (165)**

**DeSoto** Joshua Addison Aledo Dish **Justin Double Oak** Kaufman Allen **Alvarado** Dublin Keene **Duncanville** Keller **Alvord** Kemp Edgecliff Village **Anaus Anna Ennis** Kennedale **Annetta Euless** Kerens

Argyle Everman Lake Bridgeport
Arlington Fairview (Collin) Lake Dallas
Aubrey Farmers Branch Lake Worth

Aurora Farmersville Lakewood Village

**Ferris** Azle Lancaster Flower Mound **Balch Springs** Lavon **Bartonville Forest Hill** Lewisville **Bedford Forney** Little Elm **Fort Worth Benbrook** Lucas **Blooming Grove** Frisco Mabank

Blue Mound
Blue Ridge
Garland
Glenn Heights
Mansfield
McKinney

Bridgeport Glen Rose McLendon-Chisholm Burleson Gordon Melissa

Caddo MillsGrafordMesquiteCarrolltonGranburyMidlothianCedar HillGrand PrairieMilfordCelinaGrandviewMillsap

Cleburne Grapevine Mineral Wells

ColleyvilleGreenvilleMurphyCombineHackberryNewarkCommerceHaltom CityNew FairviewCoppellHasletNew Hope

Copper Canyon Heath Northlake
Corinth Hickory Creek North Richland Hills

Corsicana Highland Park Oak Point
Crandall Highland Village Ovilla
Cross Timbers Hudson Oaks Pantego

CrowleyHurstParadiseDallasHutchinsParkerDalworthington GardensIrvingPecan Hill

DecaturItalyPilot PointDentonJosephinePlano

### NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS MEMBER GOVERNMENTS (238)

#### Cities (165) - continued

Ponder
Princeton
Prosper
Quinlan
Red Oak
Reno
Rhome
Richardson
Richland Hills
Rio Vista
River Oaks
Roanoke
Rockwall
Rowlett

Royse City
Runaway Bay
Sachse
Saginaw
Sanger
Sansom Park
Scurry
Seagoville
Southlake
Springtown
Stephenville
Sunnyvale
Talty
Terrell

Trophy Club
University Park
Venus
Watauga
Waxahachie
Weatherford
West Tawakoni
Westworth Village
White Settlement
Willow Park
Wilmer
Wolfe City
Wylie

The Colony

#### **School Districts (24)**

Arlington ISD
Birdville ISD
Carrollton-Farmers Branch ISD
Cedar Hill ISD
Cleburne ISD
Denton ISD
Duncanville ISD
Farmersville ISD

Fort Worth ISD
Garland ISD
Grand Prairie ISD
Greenville ISD
Hurst-Euless-Bedford ISD
Irving ISD

Irving ISD
Kaufman ISD
Lewisville ISD

Mansfield ISD
Mesquite ISD
Midlothian ISD
Plano ISD
Richardson ISD
Rockwall ISD
Terrell ISD
Weatherford ISD

#### **Special Districts (33)**

Acton Municipal Utility District **Area Metropolitan Ambulance Authority Benbrook Water and Sewer** Authority **Central Appraisal District** of Johnson County **Collin County Central Appraisal District** Collin County Soil & Water Conservation District #535 Dallas Area Rapid Transit **Dallas County Community College District Dallas County Flood** Control District #1 **Dallas County Park Cities Municipal Utility District Dallas County Schools Dallas County Utility & Reclamation District** 

**Dallas County Water Control** & Improvement District #6 **Dalworth Soil & Water Conservation District Denton County Fresh Water** Supply District #1A **Denton County Fresh Water** Supply District #6/7 **Denton County Fresh Water Supply District #10 Denton County Transportation Authority** Fort Worth Transportation Authority **Hunt Memorial Hospital** District Johnson County Special **Utility District Lake Cities Municipal Utility** Authority

**Northeast Texas Rural Rail District North Texas Municipal Water** District **North Texas Tollway Authority Providence Village Water Control & Improvement District of Denton County Tarrant County Regional Water District** Trinity River Authority **Trinity River Vision Authority Trophy Club Municipal Utility** District #1 **Weatherford College Wise County Water Control** & Improvements District

MedStar Mobile Healthcare

## NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS 2014- 2015 EXECUTIVE BOARD

President

Kathryn Wilemon

Mayor Pro Tem

City of Arlington

Vice President John Horn County Judge Hunt County

Secretary-Treasurer
Daniel Scarth
Councilmember
City of Fort Worth

Past President Steve Terrell Mayor City of Allen

Director
Clay Jenkins
County Judge
Dallas County

Director

B. Glen Whitley
County Judge
Tarrant County

Director **Keith Self** County Judge Collin County

Director

Vonciel Jones Hill Councilmember City of Dallas

Director

**Dr. Larry Marshall**Councilmember
City of Benbrook

Director **Tom Lombard**Councilmember

City of North Richland Hills

Director

Laura Maczka

Mayor

City of Richardson

Director

**Kevin Strength** 

Mayor

City of Waxahachie

Director **Laura Wheat** Mayor

Town of Westlake

Ex Officio Member

Toni Rose

State Representative

Executive Director R. Michael Eastland

General Counsel
William P. Remington

#### ADMINISTRATIVE STAFF

Deputy Executive Director **Monte Mercer** 

Director of Transportation **Michael R. Morris** 

Director of Community Services **Vacant** 

Director of Emergency Preparedness **Molly Theerner** 

Director of Research and Information Services

Tim Barbee

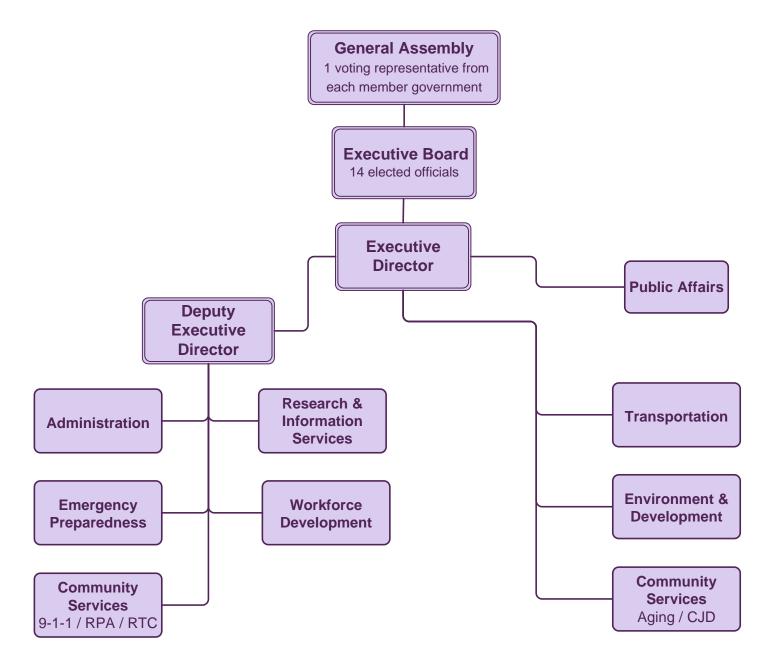
Director of Environment and Development

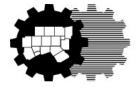
**Edith Marvin** 

Director of Workforce Development

**David Setzer** 

## Organizational Chart North Central Texas Council of Governments





#### North Central Texas Council of Governments

September 25, 2014

## THE HONORABLE PRESIDENT AND EXECUTIVE BOARD MEMBERS NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS

#### Dear Policy Leaders:

We are pleased to present the 2015 fiscal year budget for the North Central Texas Council of Governments. The program of work funded by this budget addresses our mission of providing timely and effective services to our membership. The budget documents the planned use of available funds during the fiscal year which is comprised mainly of grants and local contracts for services that may encompass multiple fiscal years. We believe the budget also makes the most efficient use possible of the available resources entrusted to this agency.

Total budgeted expenses for FY2015 are \$179.8 million of which \$93.2 million is classified as pass-through and \$11.9 million as in-kind funds. This leaves \$68.1 million after interdepartmental charges for agency operations, which have the purpose of providing direct services and project coordination for our membership. By comparison, the FY2014 budget had projected total expenses of \$183.6 million with pass-through funding of \$102.7 million and in-kind of \$11.1 million. The resulting FY2014 local operating budget after interdepartmental charges was \$63.6 million which is an increase of \$4.5 million. Program expenditure details are contained within the Work Program section of this document.

The following table provides a comparison of expenditures by department for FY2015 and FY2014:

	Fiscal Year	Fiscal Year	Amount	%
PROGRAM EXPENDITURES	2014-2015	2013-2014	Change	Change
	•	•	• /	
Transportation	\$ 73,426,000	\$ 76,104,000	\$ (2,678,000)	-3.5%
Workforce Development	59,552,000	60,367,000	(815,000)	-1.4%
Community Services	21,556,000	24,098,000	(2,542,000)	-10.5%
Agency Administration	7,286,000	6,858,000	428,000	6.2%
Research & Information Services	7,236,000	6,561,000	675,000	10.3%
Environment & Development	3,198,000	2,912,000	286,000	9.8%
Emergency Preparedness	6,372,000	5,731,000	641,000	11.2%
Agency Management & Public Affairs	1,137,000	973,000	164,000	16.9%
TOTAL EXPENDITURES	\$ 179,763,000	\$ 183,604,000	\$ (3,841,000)	-2.1%
Less: Interdepartmental Transfers for				
Direct Charges and Indirect Overhead	(6,599,000)	(6,222,000)	\$ (377,000)	-5.5%
TOTAL EXPENDITURES	\$ 173,164,000	\$ 177,382,000	\$ (4,218,000)	-2.4%
Less: Local Governments In-Kind Support				
& Program Income	(11,916,000)	(11,116,000)	\$ (800,000)	7.2%
NET EXPENDITURES	\$ 161,248,000	\$ 166,266,000	\$ (5,018,000)	-3.0%
Less: Pass-Through Funds	(93,166,000)	(102,666,000)	\$ 9,500,000	-9.3%
NET OPERATING EXPENDITURES	\$ 68,082,000	\$ 63,600,000	\$ 4,482,000	7.0%

#### REVENUES FOR PROGRAMS AND SERVICES

Sources of revenue for the North Central Texas Council of Governments budgeted for FY 2015 are: (1) **Local revenues** of \$29,771,000, which account for 17% of total revenues; (2) direct **State and State administered grants** of \$123,299,000 which account for 71% of total revenues; and (3) direct **Federal grants** of \$20,094,000, which account for 12% of total revenues.

1) Local Revenues: \$29,771,000

#### Local contracts: \$15,708,000

The Transportation department's budget includes a substantial amount of local funds for projects and grant matching requirements of approximately \$11.1 million. The remaining amount is reflected in fee-for-service contracts to local governments and the private sector by NCTCOG's Environment & Development department, the Research and Information Services department, and Emergency Preparedness department for such projects as Storm Water Management, I-Communities, and various emergency preparedness projects.

#### • Local Government Annual Dues: \$678,000

Dues for cities with populations under 2,000, school districts, and special districts are \$100 per year. Dues for cities between 2,000 and 5,000 in population are \$200 per year. Dues for cities over 5,000 in population are assessed on the basis of \$0.10 per capita in Dallas, Tarrant, Denton, and Collin Counties and \$0.08 per capita in the remaining counties. All counties are assessed on \$0.01 per capita (with a \$200 minimum). NCTCOG currently has 238 member governments consisting of 16 counties, 165 cities, 24 school districts and 33 special districts. The per capita rates remain unchanged from FY2014.

#### Emergency Preparedness Dues: \$858,000

This funding from member governments is entirely voluntary and is solely used for the operations of the Emergency Preparedness department. This department is responsible for the regional coordination of emergency planning.

- Regional Police Academy & Training Center tuitions: \$591,000
- Regional Information Center sales & Interest Income: \$20,000
- Local government In-kind: \$11,916,000

#### 2) State Administered Grants: \$123,299,000

Many federal agencies have allocated funds to state governments for further distribution to local governments. These funds are passed through to the State then to NCTCOG primarily from the Department of Labor, Department of Health and Human Services, Department of Transportation, and Environmental Protection Agency. Additionally, criminal justice planning funds, solid waste planning funds and 9-1-1 planning funds are received directly from the State.

#### 3) Direct Federal Grants: \$20,094,000

Funding from these grants includes \$18.7 million to the Transportation department for its continued development of transportation planning and air quality initiatives and the Workforce Development department of \$741 thousand for jobs training programs.

Pass through funds are not considered a part of NCTCOG's operating funds. They are defined as funds managed and administered by NCTCOG, but are passed through to local governments and community-based organizations. Total expenditures in 2014-2015, net of interdepartmental transfers, amount to \$173,164,000. Of this amount, \$93,166,000 is considered pass through funds as compared to \$102,666,000 for 2013-2014. These funds include support for selected programs such as Stormwater Management; Area Agency on Aging services; Workforce Development services; 9-1-1 services; and various transportation projects within the region.

#### **EXPENDITURES FOR PROGRAMS AND SERVICES**

A summary of work programs, special projects and services is outlined in detail for each department within the section of this publication entitled "The 2014-2015 Work Program." The following information summarizes expenditures for programs and services.

#### • <u>Transportation:</u> \$73,426,000

The Transportation Department provides technical planning services in support of development, project selection, and implementation of transportation projects in the Regional Transportation Plan and Transportation Improvement Program. The Department also provides regional planning, travel forecasting, air quality analysis, transit and traffic operations planning, airport planning, and technical assistance to local governments.

#### Workforce Development: \$59,552,000

Workforce Development administers publicly funded employment and training programs for Collin, Denton, Ellis, Erath, Hood, Hunt, Johnson, Kaufman, Navarro, Palo Pinto, Parker, Rockwall, Somervell, and Wise Counties. The department provides staff support to the North Central Texas Workforce Development Board by providing planning, coordination, management, and oversight services. Of the \$59.6 million in funding, \$54.2 million will be passed through to provide services for the region's citizens.

#### Community Services: \$21,556,000

#### o Area Agency on Aging: \$13,375,000

The Council of Governments and its Area Agency on Aging (AAA) will receive an estimated state allocation of \$7.1 million of which, approximately \$4.0 million or 56% will be passed through to community-based organizations within the region for services to persons age 60 and over and their family caregivers who live in Collin, Denton, Ellis, Erath, Hood, Hunt, Johnson, Kaufman, Navarro, Palo Pinto, Parker, Rockwall, Somervell and Wise counties. This budget also includes in-kind expenditures for grant matching requirements of approximately \$6.3 million.

#### o <u>9-1-1 Emergency Planning:</u> \$6,601,000

NCTCOG provides planning, implementation, management, as well as on-going administration of the regional network of 9-1-1 systems. NCTCOG serves thirteen counties in the North Central Texas Region and five cities in Dallas County (Balch Springs, Sachse, Wilmer, Seagoville, and Cockrell Hill).

#### o Regional Police Academy: \$1,110,000

This program offers basic peace officer instruction as well as advanced courses for law enforcement personnel. It is funded in part by tuitions and supplemented by a Criminal Justice Division grant of approximately \$752,000.

#### Regional Training Center: \$253,000

The Regional Training Center provides a variety of employee development training programs for government agencies located in the North Central Texas Region.

#### Criminal Justice Planning: \$217,000

NCTCOG's Criminal Justice Planning program assists local governments and non-profit entities with the development of programs and projects designed to address particular crime related community problems.

#### Research and Information Services: \$7,236,000

Research & Information Services provides general technical assistance; population and employment forecasts; annual population, housing and employment estimates; land use information; development announcement reports; and tabulation/analysis of Census data. Support is provided to a regional Geographic Information System (GIS) and NCTCOG's internal computer network. Custom data analyses and special products are also provided on a fee-for-service basis.

#### Agency Administration: \$7,286,000

Agency Administration is responsible for fiscal management, grants administration and budgeting; internal audit, administration of purchasing, human resources, insurance, the retirement system, records management, and office space; as well as operation of the supply/mail/copy center.

#### **Environment and Development: \$3,198,000**

The Department of Environment & Development supports numerous committees composed of local government officials and staff, representatives of business, industry, and nonprofit organizations, as well as private citizens to address a variety of projects and programs dealing with municipal solid waste, public works, building codes, storm water management, flooding, water quality, air quality, recycling, trails, and development.

#### **Emergency Preparedness: \$6,372,000**

The primary mission of the Emergency Preparedness department is to build a foundation for lasting partnerships and proactive emergency preparedness in North Central Texas through advocacy, information sharing, and collaboration. Then Emergency Preparedness program facilitates information sharing, collaboration, and cooperation between jurisdictions in a politically neutral and supportive environment. The resulting planning, projects and programs help build both local and regional capabilities, and enhance the protection of our North Central Texas populations and critical infrastructure.

#### Agency Management: \$933,000

Agency Management supervises the day-to-day operation of the agency; implements policy directives of the Executive Board; and maintains all records of the Board (official minutes, resolutions, bylaws, and appointments). This department also manages several local government professional roundtables.

#### Public Affairs: \$204,000

Public Affairs provides a variety of external services on behalf of the agency (news media/public relations; directories, newsletters, and special publications; presentations; and operation of the Regional Information Center) and certain internal services for all departments (meeting/workshop arrangements, graphic design and photography, switchboard, mailing lists, and special projects).

#### **SUMMARY**

This budget is consistent with those of past years in terms of structure. In fiscal year 2015, NCTCOG will continue to accept new opportunities to provide services to its member governments. This budget provides a basis for regional problem solving through effective planning and coordination. It is with great pleasure that we present this budget to you.

Respectfully Submitted,

R. Michael Eastland

Monte C. Mercer **Deputy Executive Director Executive Director** 

## **The Fiscal Program**



#### NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS SUMMARY OF FUND AVAILABILITY AND PROGRAM EXPENDITURES COMBINED SCHEDULE

FUND AVAILABILITY	Actual FY2012-13	Revised FY2013-14	Budget FY2014-15	Amount Change
Local Local Contracts NCTCOG Membership Dues NCTCOG Emergency Preparedness Membership Regional Training Center Regional Police Academy Regional Information Center Interest Income - Unrestricted Interest Income - Restricted Net Gain/(Loss) on Investments Local Governments In-Kind Support	\$ 13,621,458 657,054 658,581 254,951 263,226 17,882 10,660 51,387	\$ 19,420,660 665,212 1,079,716 241,085 394,365 10,000 10,000	\$ 15,707,762 678,492 857,516 213,106 377,748 10,000 10,000	\$ (3,712,898) 13,280 (222,200) (27,979) (16,617) - - -
& Program Income	<u>13,512,954</u> 29,048,153	<u>11,115,579</u> 32,936,617	<u>11,916,157</u> 29,770,781	800,578 (3,165,836)
State	105,208,041	125,210,607	123,299,031	(1,911,576)
Federal	20,631,697	19,235,170	20,093,967	858,797
TOTAL AVAILABLE FUNDS	154,887,891	177,382,394	173,163,779	(4,218,615)
Less: Local Governments In-Kind Support				
& Program Income	(13,512,954)	(11,115,579)	(11,916,157)	(800,578)
NET AVAILABLE FUNDS	141,374,937	166,266,815	161,247,622	(5,019,193)
Less: Pass-Through Funds Transfer from (to) Fund Balance	(71,158,874)	(102,665,686)	(93,166,176)	9,499,510
General Special Revenue	(249,435) 272,819	- -	- -	-
Proprietary	(183,663)	<del>-</del>		
NET OPERATING FUNDS	\$ 70,055,784	\$ 63,601,129	\$ 68,081,446	\$ 4,480,317
DEPARTMENTAL EXPENDITURES				
Agency Management Agency Administration Public Affairs Research & Information Services Community Services Environment & Development Transportation Workforce Development Emergency Preparedness	\$ 570,526 8,360,554 156,938 6,526,113 25,850,123 3,482,215 56,945,544 59,580,838 1,550,689	\$ 759,693 6,858,230 212,807 6,561,264 24,097,510 2,912,253 76,103,990 60,367,090 5,731,187	\$ 932,613 7,285,570 203,708 7,235,859 21,556,601 3,198,153 73,426,388 59,551,864 6,371,700	\$ 172,920 427,340 (9,099) 674,595 (2,540,909) 285,900 (2,677,602) (815,226) 640,513
TOTAL DEPARTMENTAL EXPENDITURES	163,023,540	183,604,024	179,762,456	(3,841,568)
Less: Interdepartmental Transfers for Direct Charges and Indirect Overhead	(8,295,928)	(6,221,630)	(6,598,677)	(377,047)
TOTAL EXPENDITURES Less: Local Governments In-Kind Support	154,727,612	177,382,394	173,163,779	(4,218,615)
& Program Income	(13,512,954)	(11,115,579)	(11,916,157)	(800,578)
NET EXPENDITURES	141,214,658	166,266,815	161,247,622	(5,019,193)
Less: Pass-Through Funds	(71,158,874)	(102,665,686)	(93,166,176)	9,499,510
NET OPERATING EXPENDITURES	\$ 70,055,784	\$ 63,601,129	\$ 68,081,446	\$ 4,480,317

#### NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS FUND AVAILABILITY BY SOURCE FOR FY 2014-2015

	•	In-Kind		Cash		Total
LOCAL						
Local Contracts NCTCOG Membership Dues Emergency Preparedness Assessment Regional Police Academy Regional Training Center Regional Information Center Interest Income	\$		\$	15,707,862 678,392 857,516 377,748 213,106 10,000 10,000		
In-Kind Contributions		11,916,157		-	-	
TOTAL LOCAL		11,916,157		17,854,624	\$	29,770,781
STATE						
Texas Workforce Commission (TWC) Texas Department of Transportation (TxDOT) Texas Department of Aging and Disability Services (DADS) Commission on State Emergency Communications (CSEC) Texas Commission on Environmental Quality (TCEQ) Texas Department of Public Safety (DPS) Governor's Office, Criminal Justice Division (CJD) Texas Department of Agriculture (TDA)			_	61,205,828 39,196,559 7,136,692 6,716,288 4,133,383 3,914,302 993,979 2,000	_	
TOTAL STATE						123,299,031
FEDERAL						
Federal Transit Authority (FTA) United States Department of Labor (US DOL) Federal Highway Administration (FHA) Federal Emergency Management Agency (FEMA) Environmental Protection Agency (EPA) United States Department of Energy (US DOE) United States Department of Commerce (US DOC)			_	17,735,291 740,913 616,308 593,000 213,661 134,794 60,000	_	
TOTAL FEDERAL					-	20,093,967
TOTAL AVAILABLE FUNDS					\$	173,163,779

#### NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS EXPENDITURES BY OBJECTIVE FOR FY 2014-2015

	Operations & Services	In-Kind	Pass- through	Total Budget
Agency Management	\$ 932,613	\$ -	\$ -	\$ 932,613
Agency Administration	7,285,570	-	-	7,285,570
Public Affairs	203,708	-	-	203,708
Research & Information Services	7,235,859	-	-	7,235,859
Community Services	9,494,224	6,270,788	5,791,589	21,556,601
Environment & Development	2,758,283	-	439,870	3,198,153
Transportation	36,711,329	3,930,487	32,784,572	73,426,388
Workforce Development	5,401,719	-	54,150,145	59,551,864
Emergency Preparedness	4,656,818	1,714,882		6,371,700
Subtotals Less: Transfers for Direct Charges	74,680,123	11,916,157	93,166,176	179,762,456
and Indirect Overhead	(6,598,677)			(6,598,677)
TOTALS	\$ 68,081,446	\$ 11,916,157	\$ 93,166,176	\$ 173,163,779

\$93,166,176 of NCTCOG's budget is passed through for the benefit of local governments and community-based organizations

**Pass-Through**: Funds administered by NCTCOG which are directly passed through to local governments and community-based organizations for their specific benefit along with funds for consulting services.

**In-Kind:** Contributed services provided primarily by community based organizations, such as local volunteer services. These "in-kind" contributions do not require the expenditure of cash by NCTCOG. They are, however, required as local match on grantor funds to carry out the basic work programs.

## NORTH CENTRAL TEXAS COUNCIL OF GOVERNEMNTS ACTUAL and ESTIMATED REVENUES INCLUDING PASS-THROUGH AND IN-KIND FUNDS

		Pass-		Net	Authorized
Fiscal	Total	Through	In-Kind	Operational	Full-time
Year	Revenues	Funds	Funds	Funds (1)	Positions
2006	93,265,943	52,930,289	5,050,182	28,361,220	259
2007	174,191,226	76,363,414	6,969,883	52,900,319	274
2008	161,458,160	63,276,124	11,329,506	75,722,556	319
2009	143,995,905	74,583,530	11,950,627	73,176,799	331
2010	161,946,012	70,990,604	15,397,309	86,317,967	325
2011	164,227,121	78,364,222	21,546,605	77,970,924	345
2012	137,551,086	67,696,007	20,131,976	57,397,951	326
2013	154,887,891	71,158,874	13,512,954	70,055,784	317
2014 (2)	177,382,394	102,665,686	11,115,579	63,601,129	325
2015 <sup>(3)</sup>	173,163,779	93,166,176	11,916,157	68,081,446	321

<sup>(1)</sup> Includes fund balance transfers

<sup>(2)</sup> Estimated

<sup>(3)</sup> Budgeted

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS LAST TEN FISCAL YEARS REVENUES BY SOURCE

Total	93,265,943	174,191,226	161,458,160	143,995,905	161,946,012	164,227,121	137,551,086	154,887,891	177,382,394	173,163,779
Local In-Kind Contributions	5,050,182	6,969,883	11,329,506	11,950,627	15,397,309	21,546,605	20,131,976	13,512,954	11,115,579	11,916,157
Federal Grants	695,214	2,131,357	4,796,333	3,391,827	12,842,964	12,979,111	10,839,413	20,631,697	19,235,170	20,093,967
State Administered Grants	73,654,735	100,276,082	113,251,893	115,462,277	122,911,572	118,674,595	97,922,702	105,208,041	125,210,607	123,299,031
State Financial Assistance		1	479,627	526,892	445,852	463,832	1	1	1	
Local Contracts	13,072,830	60,909,353	28,623,547	11,406,554	9,252,932	9,631,317	7,940,179	14,798,216	21,135,826	17,156,132
Other Income	197,404	3,287,048	2,345,039	612,209	440,548	268,570	65,277	79,929	20,000	20,000
Member Government Dues	595,578	617,503	632,215	645,519	654,835	663,091	651,539	657,054	665,212	678,492
Fiscal Year	2006	2007	2008	2009	2010	2011	2012	2013	2014 (1)	2015 (2)

<sup>(1)</sup> Estimated

<sup>(2)</sup> Budgeted

## NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS MEMBER CITY AND COUNTY DUES STRUCTURE SUMMARY $\underline{2014\text{-}2015}$

	COUNTY DUES		CITY DUES				TOTAL DUES			
COUNTIES		Amount	Percent	 Amount	Pe	rcent		Amount	Percent	
Collin	\$	8,469	1.2%	77,662	•	11.4%	\$	86,131	12.6%	
Dallas		24,353	3.6%	254,588	;	37.5%		278,941	41.1%	
Denton		7,132	1.1%	56,897		8.4%		64,029	9.5%	
Ellis		1,579	0.2%	7,325		1.1%		8,904	1.3%	
Erath		410	0.1%	1,753		0.3%		2,163	0.4%	
Hood		557	0.1%	694		0.1%		1,251	0.2%	
Hunt		890	0.1%	3,240		0.5%		4,130	0.6%	
Johnson		1,560	0.2%	7,202		1.1%		8,762	1.3%	
Kaufman		1,081	0.2%	4,065		0.6%		5,146	0.8%	
Navarro		485	0.1%	2,208		0.3%		2,693	0.4%	
Palo Pinto		286	0.0%	1,542		0.2%		1,828	0.2%	
Parker		1,218	0.2%	3,296		0.5%		4,514	0.7%	
Rockwall		844	0.1%	4,697		0.7%		5,541	0.8%	
Somervell		200	0.0%	200		0.0%		400	0.0%	
Tarrant		18,846	2.8%	177,106	:	26.1%		195,952	28.9%	
Wise		617	0.1%	 1,790		0.3%		2,407	0.4%	
Subtotal	\$	68,527	10.1%	\$ 604,265		89.1%	\$	672,792	99.2%	
School Districts and Sp	ecial D	istricts						5,700	0.8%	
TOTAL DUES							\$	678,492	100.0%	

The annual dues for cities under 2,000, school districts, and special districts are \$100 per year. Dues for cities between 2,000 and 5,000 are \$200 per year. Dues for cities over 5,000 are assessed on the basis of \$.10 per capita in Dallas, Tarrant, Denton, and Collin Counties, and \$.08 per capita in the remaining twelve counties. All counties are assessed on the basis of \$.01 per capita with a \$200 minimum. In accordance with the Bylaws of the North Central Texas Council of Governments, the local government membership dues are based on the population estimates as certified annually by the Council.

## NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS STAFFING SUMMARY

	Full Time				
Department	2013	2014	2015		
Agency Management	3	3	3		
Agency Administration	39	39	40		
Public Affairs	2	2	2		
Research & Information Services	26	27	27		
Community Services	41	47	48		
Environment & Development	15	12	11		
Transportation	151	149	148		
Workforce Development	29	34	32		
Emergency Preparedness	11	12	10		
Totals	317	325	321		

Department	2013	2014	2015
Agency Administration	2	3	4
Research & Information Services	8	9	9
Community Services	6	6	6
Environment & Development	1	1	4
Transportation	11	13	16
Workforce Development	1	1	1
Emergency Preparedness	4	3	3
Totals	33	36	43

### NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS BUDGET SUMMARY

	Fiscal Year 2013	Fiscal Year 2014	F	iscal Year 2015	
	Actual				Percentage of
Type of Expenditure	Expenditures	Budget	Budget	Change	Operations
Type of Experience		244901	<u> </u>	o nango	орогашото
COST OF OPERATIONS					
Salaries	16,852,894	19,555,662	20,362,277	806,615	27.27%
Fringe Benefits	6,931,870	8,547,963	8,755,781	207,818	11.72%
Indirect	3,799,839	4,477,161	4,712,671	235,510	6.31%
Occupancy	4,835,311	2,734,714	2,691,266	(43,448)	3.60%
Travel	450,377	682,277	682,085	(192)	0.91%
Capital Outlay	121,374	4,130,598	1,141,401	(2,989,197)	1.53%
Contract Services	38,106,244	12,662,985	22,171,846	9,508,861	29.69%
Other	7,371,273	17,031,399	14,162,796	(2,868,603)	18.96%
Total Cost of Operations	78,469,182	69,822,759	74,680,123	4,857,364	100.00%
Total Pass-Through	71,158,874	102,665,686	93,166,176	( 9,499,510)	
Total In-Kind	13,395,484	11,115,579	11,916,157	800,578	
Total Expenditures	163,023,540	183,604,024	179,762,456	( 3,841,568)	

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS FUNDING SUMMARY									
		Inter -		Local			State		
Funding Source	Indirect Charges & Billed Services	Departmental Transfers	General Fund	Governments (In-Kind)	Local Contracts & Services	TOTAL LOCAL FUNDS	Administered Grants	Federal Grants	TOTAL REVENUES
Agency Management	531,721	(430,000)	688,392		82,500	872,613		000'09	932,613
Agency Administration	3,737,805	2,187,462			1,360,303	7,285,570			7,285,570
Public Affairs	193,708				10,000	203,708			203,708
Research & Information Services	2,135,443	3,300,746			1,799,670	7,235,859			7,235,859
Community Services		(347,000)		6,270,788	785,854	6,709,642	14,846,959		21,556,601
Environment and Development		174,000			1,169,693	1,343,693	1,261,460	293,000	3,198,153
Transportation		(2,375,331)		3,930,487	11,100,696	12,655,852	42,070,482	18,700,054	73,426,388
Workforce Development		(2,394,877)				(2,394,877)	61,205,828	740,913	59,551,864
Emergency Preparedness		(115,000)		1,714,882	857,516	2,457,398	3,914,302		6,371,700
Total Available Revenue:	6,598,677		688,392	11,916,157	17,166,232	36,369,458	123,299,031	20,093,967	179,762,456
	Fis	Fiscal Year 2013 Actual	al	Fis	Fiscal Year 2014 Budget	jet	Fis	Fiscal Year 2015 Budget	jet
		Pass - Through /	TOTAL		Pass - Through /	TOTAL		Pass - Through /	TOTAL
Program Description	Operations	In-Kind	EXPENDITURES	Operations	In-Kind	EXPENDITURES	Operations	In-Kind	EXPENDITURES
Agency Management	570,526		570,526	759,693		759,693	932,613		932,613
Agency Administration	8,360,554		8,360,554	6,858,230		6,858,230	7,285,570		7,285,570
Public Affairs	156,938		156,938	212,807		212,807	203,708		203,708
Research & Information Services	6,526,113		6,526,113	6,561,264		6,561,264	7,235,859	-	7,235,859
Community Services	7,372,516	18,477,607	25,850,123	13,035,485	11,062,025	24,097,510	9,494,224	12,062,377	21,556,601
Environment and Development	2,006,981	1,475,234	3,482,215	2,368,773	543,480	2,912,253	2,758,283	439,870	3,198,153
Transportation	47,823,324	9,122,220	56,945,544	29,179,155	46,924,835	76,103,990	36,711,329	36,715,059	73,426,388
Workforce Development	4,152,765	55,428,073	59,580,838	5,402,978	54,964,112	60,367,090	5,401,719	54,150,145	59,551,864
Emergency Preparedness	1,499,465	51,224	1,550,689	5,444,374	286,813	5,731,187	4,656,818	1,714,882	6,371,700
Total Expenditures:	78,469,182	84,554,358	163,023,540	69,822,759	113,781,265	183,604,024	74,680,123	105,082,333	179,762,456

## **The Work Program**



## AGENCY MANAGEMENT PROGRAM SUMMARY

#### MISSION AND GOALS STATEMENT

Agency Management is the responsibility of the Executive Director's Office and includes providing staff support to the Executive Board. As the Chief Executive and Administrative Officer, the Executive Director's primary mission is to effectively and efficiently carry out the policies and directives of the Executive Board and supervise the day-to-day activities of the Agency. This office also maintains the official minutes, resolutions, bylaws and committee appointments records for the Board of Directors.

The goals and objectives for Fiscal Year 2013 - 2014 include:

#### **Executive Board Support**

- Coordinate the development and timely distribution of briefing and policy statements to assist the Board in making informed decisions at monthly Board meetings.
- Conduct a comprehensive orientation session for new Board members within one month of their election.
- Provide the Board adequate and timely opportunities to discuss policy issues related to the Annual Work Program and budget.

#### **Membership Outreach and Support**

- Conduct an annual meeting of the General Assembly.
- Conduct meetings for City Managers to provide opportunities to discuss common issues and problems, to relate new or innovative approaches for delivery of municipal programs and to explore cooperative approaches to service delivery.
- Speak to educational, civic or professional organizations six to twelve times annually to inform them on current regional issues and promote regionalism.
- Serve as secretariat to the North Texas City Management Association and assist them in the facilitation of meetings and programs.
- Serve as Treasury to the Urban Management Assistants of North Texas receiving and depositing their checks and assisting with the collection of membership dues.
- Staff the NCTCOG Clean Air Steering Committee and represent the region on air quality matters with the Texas Commission on Environmental Quality, Environmental Protection Agency, and with the Texas Clean Air Working Group.
- Conduct and publish two information surveys for the membership relative to tax rates and fees for services.
- Provide timely responses to requests for information received from member governments, state and federal officials and local businesses on topics such as grants-in-aid, finance, planning and zoning, state and federal laws, economic development and local government operating procedures.

#### **Staff Support and Development**

- Hold at least one meeting each month with department directors to discuss common issues, to foster teamwork, to determine the best approach to implementing Board policy directives and to discuss emerging issues or future needs.
- Allocate time each week to visit individually with each director to assure that they are receiving
  the proper direction, support and resources to carry out their mission, to receive status reports on
  projects and to help guide their efforts in delivering services to the membership.
- Assure that the entire agency is receiving proper training on new laws and regulations which
  affect the organization or the membership, concerning new or better techniques of providing
  services, best personnel practices, technical changes or advances in applicable career fields and
  improving customer service.
- Meet with individual employees on any work-related concerns or problems within one week after request is received.

#### **Special Projects**

- Provide leadership and facilitate the development of special projects, which benefit the membership by saving money and by increasing productivity and/or effectiveness.
- Review and promote opportunities for member local governments to conserve public resources through cooperative arrangements.
- Facilitate Executive Board and local government involvement in the effort to achieve attainment of The Federal Clean Air Act within affected counties.
- Continue to assist member governments to accommodate new responsibilities as the federal and state governments devolve programs to local governments.
- Provide leadership and support for the Vision North Texas Program.

#### **Economic Development**

- Administer the EDA Planning Grant to develop a Compehensive Economic Development Strategy for the North Central Texas Region.
- Facilatate and manage the regional production of a Comprehensive Economic Development Strategy.
- Provide leadership and facilitate the formulation and implemention of a regional economic development program.
- Hold monthly cluster meetings to discuss common and uncommon issues impacting economic development needs in the region.
- Hold quarterly strategy committee meetings to build the Comprehensive Economic Development Strategy document.
- Prepare and submit quarterly performance and progress reports to EDA on the progress

## NCTCOG DEPARTMENTAL STAFFING SUMMARY DEPARTMENT: AGENCY MANAGEMENT

			Full-Time	
Position Title	Grade	2013	2014	2015
Executive Director	B-35	1	1	1
Assistant to Executive Director	B-26	1	1	1
Administrative Assistant II	A-17	1	1	1
		·		·
	Totals	3	3	3

### NCTCOG DEPARTMENTAL BUDGET SUMMARY DEPARTMENT: AGENCY MANAGEMENT

	Fiscal Year 2013	Fiscal Year 2014	F	iscal Year 2015	
	Actual	11000110012014		10001 1001 2010	Percentage of
Type of Expenditure	Expenditures	Budget	Budget	Change	Operations
COST OF OPERATIONS					
Salaries	309,691	315,416	329,100	13,684	35.29%
Fringe Benefits	129,827	139,098	141,513	2,415	15.17%
Indirect	415	2,351	141,515	(2,351)	13.17 /0
Occupancy	21,733	21,437	20,863	(574)	2.24%
Travel	7,746	7,400	7,400	-	0.79%
Capital Outlay		-	-	_	-
Contract Services	_	-	-	_	_
Other	101,114	273,990	433,737	159,747	46.51%
Total Cost of Operations	570,526	759,693	932,613	172,920	100.00%
Total Pass-Through	-	-	-	-	
Total In-Kind	-	-	-	-	
Total Expenditures	570,526	759,693	932,613	172,920	

NCTCOG DEPARTMENTAL FUNDING SUMMARY DEPARTMENT: AGENCY MANAGEMENT									
		Inter -		Local			State		
	Indirect Charges	Departmental		Governments		TOTAL LOCAL	Administered		TOTAL
Funding Source	& Billed Services	Transfers	General Fund	(In-Kind)	Local Contracts	FUNDS	Grants	Federal Grants	REVENUES
North Central Texas Council of Governments	531,721		888'385			1,220,113			1,220,113
United States Department of Commerce					000'09	000'09		000'09	120,000
Local Governments					22,500	22,500			22,500
Transportation Department		(000'59)				(000;59)	-		(65,000)
Environment & Development Department		(140,000)				(140,000)	-		(140,000)
Research & Information Services Department	-	(225,000)				(225,000)	-		(225,000)
Total Available Revenue:	531,721	(430,000)	688,392	•	82,500	872,613	-	000'09	932,613
	Fis	Fiscal Year 2013 Actual	lar	Fis	Fiscal Year 2014 Budget	jet	Fis	Fiscal Year 2015 Budget	get
		Pass - Through /	TOTAL		Pass - Through /	TOTAL		Pass - Through /	TOTAL
Program Description	Operations	In-Kind	EXPENDITURES	Operations	In-Kind	EXPENDITURES	Operations	In-Kind	EXPENDITURES
Agency Management - Indirect	489,096	•	489,096	491,981	•	491,981	531,721		531,721
Non-Project Expenditures, Local	56,926	•	56,926	180,212		180,212	193,392		193,392
Economic Development	-	•	•	-	•		120,000		120,000
Regional Local Assistance	2,974	•	2,974	000'59	•	000'59	000'59	•	000'59
General Assembly	17,178	•	17,178	20,000	•	20,000	20,000		20,000
Urban Management Assistants of North Texas	-			1,000	•	1,000	1,000		1,000
North Texas City Manager's Association	4,352	-	4,352	1,500	•	1,500	1,500	-	1,500
Total Expenditures:	570,526	-	570,526	759,693	•	759,693	932,613		932,613

### AGENCY ADMINISTRATION PROGRAM SUMMARY

#### MISSION AND GOALS STATEMENT

Agency Administration provides the following services: purchasing, human resources, insurance, accounting, retirement system, budgeting and financial control, grant administration, internal audit, subcontractor fiscal monitoring, records management, office space, equipment management, centralized mail and office supply distribution and operation of the print shop.

The mission of this department is to provide administrative service for the functional departments within the agency, to develop an understanding of agency policy and operating procedures, to assist the functional departments with their financial management needs and to provide technical assistance to local governments in the area of current financial management practices.

The goals and objectives for Fiscal year 2014-2015 include:

- Preparation of the Comprehensive Annual Financial Report.
- Continue to address legislative changes within grant sources.
- Continued automation of budget preparation.
- Evaluate and update personnel policies and procedures in accordance with current regulations.
- Update guidelines for record retention procedures.
- Analysis and reporting of indirect costs and allocation.
- Analysis and reporting of fringe benefits costs and allocation.
- Continued compliance with requirements for ARRA Stimulus Reporting.
- Review and make recommendations for health care options.
- Provide supervisory and employee training for the agency.
- Provide support for GFOAT regional roundtables.
- Work with local governments to establish shared services plans.
- Continue to seek solutions to lower the operating costs of building leases.
- Continue development of management information services (Business Intelligence Reporting) to assist program managers in management of their respective areas.
- Implementation of Performance Management System.
- Evaluate and implement electronic purchasing workflow capabilities.
- Transportation RTR reporting Phase II web reports.
- Evaluate document imaging technology and develop implementation plan.
- Continue the process of centralizing the payment of Workforce operations.

## NCTCOG DEPARTMENTAL STAFFING SUMMARY DEPARTMENT: AGENCY ADMINISTRATION

			Full Time	
Position Title	Grade	2013	2014	2015
Deputy Executive Director	B-33	1	1	1
Executive Director of Public Employee Benefits Cooperative	B-32	1	1	1
Assistant Director of Public Employee Benefits Cooperative	B-29	-	-	1
Chief Human Resources Officer	B-29	1	1	1
Controller	B-29	1	1	1
Senior Fiscal Manager	B-28	1	1	1
Accounting Manager	B-26	1	1	1
Audit Manager	B-26	1	1	1
Budget & Financial Reporting Manager	B-26	1	1	1
Fiscal Manager	B-26	1	1	1
Human Resources Manager	B-26	-	1	1
Manager of Data Integrity	B-26	1	1	1
Accounting Services Supervisor	B-25	-	1	1
Human Resources Supervisor	B-25	1	-	-
Transportation Fiscal Operations Supervisor	B-25	1	1	1
Transportation Accounting & Reporting Supervisor	B-25	1	1	1
Solutions Analyst	B-24	1	1	1
Senior Fiscal Analyst	B-23	1	-	-
Senior Human Resources Generalist	B-23	-	1	1
Fiscal Project Coordinator	B-22	1	-	-
Procurement & Facilities Coordinator	B-22	1	1	1
Supervising Senior Accountant	B-22	1	-	-
Fiscal Analyst	B-21	2	2	2
Fiscal Data Analyst	B-21	1	1	1
Senior Accountant	B-21	4	5	5
Senior Auditor	B-21	2	2	2
Senior Plan Specialist	B-21	1	1	1
Auditor	B-19	1	1	1
Human Resources Generalist	B-19	2	1	1
Plan Specialist	B-19	1	1	1
Fiscal Project Analyst	B-18	1	1	1
Accountant	B-17	1	2	2
Accounts Payable Lead	B-14	1	1	1
Senior Administrative Assistant	A-17	1	1	1
Payroll Administrator	A-15	1	1	1
Administrative Assistant	A-13	1	1	1
Accounting Services Specialist	A-11	1	1	1
	Totals	39	39	40

			Part Time	
Position Title	Grade	2013	2014	2015
Fiscal Manager	B-26	1	-	-
Senior Fiscal Analyst	B-23	-	1	1
Fiscal Project Coordinator	B-22	-	1	1
Intern	A-09	1	1	2
	Totals	2	3	4

FY2015 includes 5 positions for Public Employee Benefits Cooperative

## NCTCOG DEPARTMENTAL BUDGET SUMMARY DEPARTMENT: AGENCY ADMINISTRATION

	Fiscal Year 2013	Fiscal Year 2014	F	iscal Year 2015	
	Actual				Percentage of
Type of Expenditure	Expenditures	Budget	Budget	Change	Operations
COST OF OPERATIONS					
Salaries	2,345,162	2,514,155	2,775,302	261,147	38.09%
Fringe Benefits	975,449	1,108,742	1,193,380	84,638	16.38%
Indirect	322,997	336,868	371,295	34,427	5.10%
Occupancy	2,792,909	487,095	487,095	-	6.69%
Travel	17,660	10,100	10,100	-	0.14%
Capital Outlay	-	-	-	-	-
Contract Services	922,549	843,460	814,778	( 28,682)	11.18%
Other	983,828	1,557,810	1,633,620	75,810	22.42%
Total Cost of Operations	8,360,554	6,858,230	7,285,570	427,340	100.00%
Total Pass-Through	-	-	-	-	
Total In-Kind	-	-	-	-	
Total Expenditures	8,360,554	6,858,230	7,285,570	427,340	

# PUBLIC AFFAIRS PROGRAM SUMMARY

### MISSION AND GOALS STATEMENT

The Public Affairs Division, under the direction of the Executive Director's Office, facilitates effective communication to promote coordination among and participation by local governments and their officials in North Central Texas. This division serves as a distribution point for NCTCOG related reports, maps, and information; provides information to media representatives across the region; and provides staff with public information tools, and graphics design services.

The goals and objectives for Fiscal Year 2014-2015 include:

### **Disseminate Public Information**

- Coordinate, provide graphics, edit and produce (a) It's Your Region, a monthly regional newsletter
  about NCTCOG activities and services; (b) the Insiders Newsletter, a monthly summary of the
  Executive Board agenda; and (c) a Regional Directory, an annual directory which lists elected and
  appointed officials in NCTCOG's 16-county region.
- Provide support to NCTCOG departments in the design and production of catalogs, brochures, fact sheets, newsletters, and other materials to market NCTCOG's services and activities.
- Serve as a distribution point for free information generated through regional planning activities and as a storefront for the sale of statistical data, maps, and publications.
- Provide receptionist to serve as the first point of contact and referral for telephone clients, in-house visitors, customers, and the general public.
- Provide a wide variety of internal services to the agency, including a monthly newsletter for NCTCOG employees; creative support (graphic design, page layout and editing, photography and scans, and printing specifications); routing of periodicals and other materials to staff; and maintenance of computerized mailing lists.
- Provide a wide variety of external services on behalf of the agency, including preparation and dissemination of news releases; major mailings to member governments; management of the central reception area, and response to telephone, visitor, and e-mail requests for assistance, information and referral.

# NCTCOG DEPARTMENTAL STAFFING SUMMARY DEPARTMENT: PUBLIC AFFAIRS

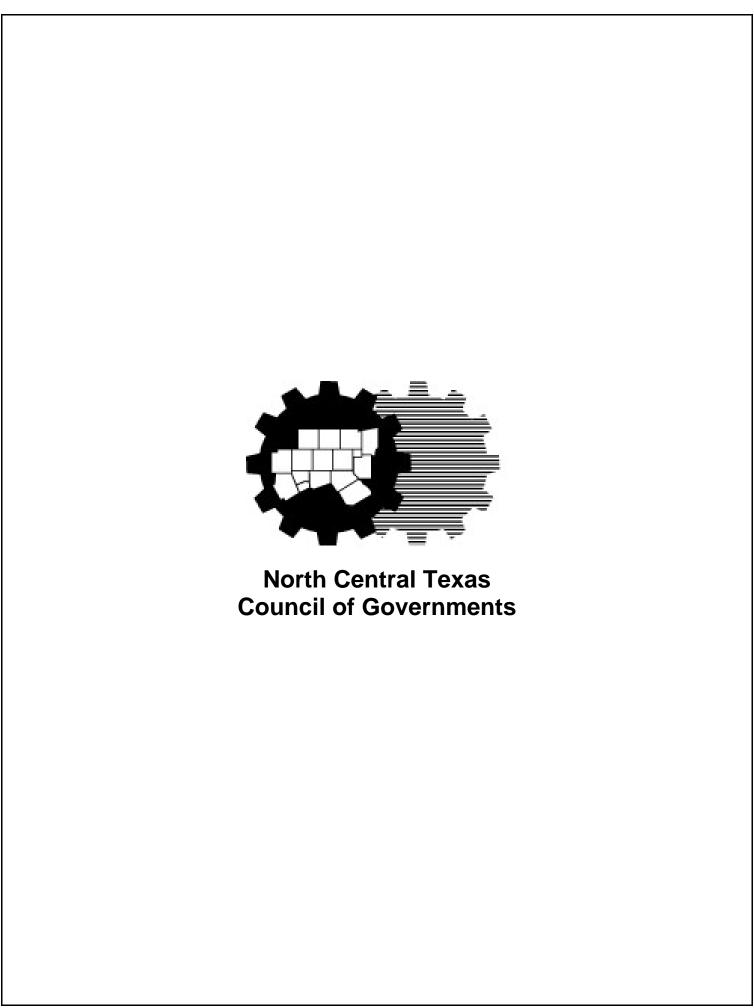
			Full Time	
Position Title	Grade	2013	2014	2015
Information Center Assistant	B-14	1	1	1
Receptionist	A-11	1	1	1
	Totals	2	2	2

The Assistant to the Executive Director is partially allocated to this program.

## NCTCOG DEPARTMENTAL BUDGET SUMMARY DEPARTMENT: PUBLIC AFFAIRS

	Fiscal Year 2013	Fiscal Year 2014	F	iscal Year 2015	
Type of Expenditure	Actual Expenditures	Budget	Budget	Change	Percentage of Operations
COST OF OPERATIONS					
Salaries	74 707	400 500	105 100	4.000	E4 740/
	71,767	103,503	105,402	1,899	51.74%
Fringe Benefits Indirect	30,086	45,645	45,323	( 322)	22.25%
	-	-	-	- ( 074)	-
Occupancy	25,260	25,085	24,414	( 671)	11.98%
Travel	22	-	-	-	-
Equipment	-	-	-	-	-
Contract Services	390	-	-	(40.005)	-
Other	29,413	38,574	28,569	( 10,005)	14.02%
Total Cost of Operations	156,938	212,807	203,708	( 9,099)	100.00%
Total Pass-Through	-	-	-	-	
Total In-Kind	-	-	-	-	
Total Expenditures	156,938	212,807	203,708	( 9,099)	

NCTCOG DEPARTMENTAL FUNDING SUMMARY DEPARTMENT: PUBLIC AFFAIRS									
Funding Source	Indirect Charges & Billed Services	Inter - Departmental Transfers	General Fund	Local Governments (In-Kind)	Local Contracts	TOTAL LOCAL FUNDS	State Administered Grants	Federal Grants	TOTAL
North Central Texas Council of Governments	193,708		•	,	•	193,708	•	•	193,708
Graphics Center Charges	•	•	•		•	•	•	•	•
Information Center Sales			•		10,000	10,000	•	•	10,000
									•
Total Available Revenue:	193,708		•		10,000	203,708		•	203,708
	Fis	Fiscal Year 2013 Actual	ual	14	Fiscal Year 2014 Budget	get	Fig	Fiscal Year 2015 Budget	lget
		Pass - Through /	TOTAL		Pass - Through /	TOTAL		Pass - Through /	TOTAL
Program Description	Operations	In-Kind	EXPENDITURES	Operations	In-Kind	EXPENDITURES	Operations	In-Kind	EXPENDITURES
Public Affairs	80,400		80,400	131,632	•	131,632	113,624		113,624
Information Center	76,469		76,469	81,175	•	81,175	90,084	•	90,084
Agency Management Department Support	69		69	-		1	•	1	•
Total Expenditures:	156,938		156,938	212,807	•	212,807	203,708	'	203,708
•	,								



# RESEARCH AND INFORMATION SERVICES PROGRAM SUMMARY

### MISSION AND GOALS STATEMENT

The mission of the North Central Texas Council of Governments' (NCTCOG) Research and Information Services (RIS) Department is four-fold:

- 1. To provide objective information and analysis on the development of the region for use in area planning and economic development activities
- 2. To support the information technology needs of NCTCOG
- 3. To assist local governments in the areas of information technology, and information analysis.
- 4. To offer shared service opportunities to the region where opportunities exist

### RIS develops and supports:

- Computer and Network Operations
- Information Security
- Regional Information
- Regional Geographic Information System (GIS) Coordination
- Application Development and Support Services
- Shared Services

Information on the region and RIS activities is provided to the public through a variety of publications and via the Internet.

### **COMPUTER AND NETWORK OPERATIONS**

The goal of the Computer Operations group is to provide the technological foundation upon which the majority of the Agency's programs depend. The group accomplishes its goal by designing, installing, and providing post-installation support of the Agency's:

- Centralized file storage and backup;
- Database servers;
- Web hosting servers;
- Desktop computers, printers, scanners;
- Local area network switching and connectivity;
- Local area network and desktop printing;
- Wide area network connectivity;
- Internet connectivity;
- E-mail services;
- Cloud Service management
- Vendor/Contract Management
- Network security and virus defense; and
- Remote access, virtual private networking, and terminal services.

### **INFORMATION SECURITY**

The Information Security Office works to safeguard the confidentiality, integrity, and availability of the Agency's information systems by implementing and maintaining network, application, and endpoint protection systems. The Office is also responsible for maintaining the Agency's Information Security Policy, providing Security Awareness Training to employees, and keeping them abreast of current security threats. In addition, the Office is responsible for assessing the risks associated with the implementation of new

technologies or applications, and for continually evaluating the risks associated with operating or updating current systems.

### **REGIONAL INFORMATION**

The RIS department supports a variety of demographic needs across North Central Texas. Data and analyses created through this program are used in regional planning, environmental analysis, area economic development, and other projects that require information on demographic and development patterns in North Central Texas.

- **DEVELOPMENT MONITORING:** Development information required for regional and local projects, including commercial structures, major employers, and multi-family residential is collected, maintained and organized.
- ANNUAL POPULATION AND HOUSING ESTIMATES: Surveys are sent to and received from local
  jurisdictions for residential building permit and completion information and demographic trends in
  area cities and counties are reviewed. Products resulting from these analyses include annual
  population and housing estimates by housing type for individual cities and counties.
- CENSUS SUPPORT: RIS provides local dissemination and technical support of census data. This
  includes adding value to census data by making it accessible in reports, in geographic data files,
  and as downloadable data. RIS also facilitates training regarding use of census data and develops
  tools that facilitate practical application of census data.
- DEMOGRAPHIC FORECASTS: The NCTCOG Demographic Forecast provides long-range, small-area
  population and employment projections. Forecasts are created about every five years, and typically
  forecast 30-35 years into the future. RIS works with the NCTCOG Transportation Department in
  development of these forecasts. Local governments participate by reviewing preliminary forecasts
  and by providing data to improve their accuracy. These forecasts are used in local and regional
  urban planning, economic development, homeland security, transportation planning, and various
  resource allocations.
- **SMALL-AREA ESTIMATES:** RIS applies a uniquely devised allocation method to federal data to develop employment estimates by major industry sector. These are available at the census tract, city, and county levels.
- LAND USE: Every five years, RIS develops an inventory of land use. This provides a consistent layer for regional analysis through the standardization of the use categories. Data is available in a digital format for use in Geographic Information Systems or as tabular data summarized by city or county.
- TECHNICAL ASSISTANCE AND SPECIALIZED ANALYSIS: RIS responds to a variety of request for general assistance both internally and externally. To respond to these requests, RIS staff endeavor to have a good understanding not just of NCTCOG data, but of data available from other sources as well. The assistance requests can vary from simply looking up a value in a table to providing a detailed explanation regarding the appropriate use of specific data. RIS also provides specialized analytical services. This is primarily internal, but is available on a fee-for-service basis for external customers as well when resources are available.
- RISN: The Research and Information Services Network (RISN) provides a framework for making
  data that is either processed or developed by RIS easily accessible to users. In addition to the data,
  RIS provides a variety of tools that enhance the user's ability to interact with the information. This
  includes the ability to display and overlay multiple layers, query data layers, produce attractive and
  meaningful reports, and share data over the Internet.

• **GEOGRAPHIC SYSTEM INFORMATION (GIS) DATA:** RIS supports the GIS efforts throughout the agency and region. In-house, this includes updating software, purchasing and installing new hardware, database management, updating and creating GIS layers, building automated tools and coordinating agency-wide GIS efforts. Technical support for this quickly changing technology is a core component of this service. Internally, GIS data is made available through a specialized toolbar. Externally, GIS data is accessible through the GIS Data Clearinghouse. Custom map development is available on a for-fee basis, resource permitting.

### **REGIONAL GIS COORDINATION**

Support for our region is realized through cooperative purchases of data such as aerial photography, elevation contours, and planimetrics; the coordinating of the regional GIS meetings and training; and support for cities establishing a GIS by providing technical assistance when resources are available.

- AERIAL PHOTOGRAPHY: The RIS department continues to provide high quality orthophotography for the entire NCTCOG Region. This involves coordinating the purchase and ongoing maintenance and support of orthophotography for over 100 members including counties, cities, local jurisdictions, state and federal agencies and creating a seamless aerial base map to be use in engineering and planning projects, as well as Emergency Preparedness and 9-1-1 applications. This cooperative purchase program allows members to realize significant savings.
- REGIONAL GIS COORDINATION: The RIS department holds regional GIS meetings for all interested GIS professionals. These meetings offer lectures and demonstrations by other GIS professionals on new technology and various GIS-related projects. They gives our members a chance to keep up with new developments in their profession, as well as improve communications between all members. Over 100 participants from all over the region have attended these meetings and in the past year, they have been attended by officials from state level agencies.
- PLANIMETRICS: The RIS department is coordinating the generation of Planimetrics (building footprints, parking lots, road edges, sidewalks, fences, lakes, ponds, creeks, bridges and tree canopies) for all interested members. By coordinating the project on a region-level, we are once again able to greatly reduce the acquisition cost for these types of data. This also assists our smaller entities with limited resources to benefit from this type of data that would not normally be available to them.

#### APPLICATION DEVELOPMENT AND SUPPORT SERVICES

This program provides on-going support to the Agency and member governments implementing GIS, custom data processing and analysis, and Internet technologies. In addition to assisting other NCTCOG departments and local governments in developing information standards, RIS also acts as an information clearinghouse to local governments in North Central Texas. The department also provides Internet resources to its member governments.

- WEB DEVELOPMENT: The RIS department is responsible for designing and administering the Agency
  web site. This includes developing custom web applications to deliver interactive queries of
  NCTCOG data. In addition, the RIS department develops custom web applications for local
  governments. Examples include development and maintenance of the Dallas County Elections web
  site, a local government performance measurement web site and an online municipal fee survey.
- **CUSTOM DEMOGRAPHIC ANALYSIS AND SUPPORT:** The RIS department serves as a technical support center for demographic information and analysis. This support includes custom demographic radius

reports, custom maps, and general demographic information assistance. Requests for support come from NCTCOG staff, the general public, and local, state, and federal governments.

- DATA APPLICATIONS: RIS is supporting multiple enterprise databases that address key functions as diverse as employee health-care eligibility, accounting, auto inspections, demographic forecasts, live data analysis, tornado damage impacts, and geographic information system implementation. The goal is to provide efficient operational procedures, application development, and data analysis to improve decision-making for the agency and region. Web and interactive tools provide a window to over 7 terabytes of managed digital data, and innovative techniques are developed to make the data most useful to operational users. RIS works to merge web, database, GIS, and data analysis technologies together into a robust set of tools that bring multiple data sources together. Applications include:
  - Entity insurance data processing
  - Toll Revenue Reporting Tools
  - Regional Asset Tracking Tools
  - Regional Hazard Analysis Tools
  - AirCheck Texas application database support
  - Agency database application development and support
  - · Severe weather data analysis for regional and federal programs
  - Transportation ITS database design, support and development

#### **SHARED SERVICES:**

This program consists of a series of initiatives coordinated by the Administration and RIS departments and designed to address the common needs of multiple local government agencies. These initiatives are defined entirely by member agencies to bring value through reduced cost, collaborative wisdom, consortium purchasing power, and reduced risk. Current initiatives coordinated by RIS include:

- Lawson ERP services
- Research and Information Services Network (RISN)
- Aerial Photography
- Planimetrics

New programs are reviewed when they are presented to determine if they are appropriate additions to the Shared Services Initiatives. Details about the last two items listed are provided under the Geographic Information Systems category above.

# NCTCOG DEPARTMENTAL STAFFING SUMMARY DEPARTMENT: RESEARCH & INFORMATION SERVICES

			Full Time	
Position Title	Grade	2013	2014	2015
Director of Research & Information Services/CIO	B-32	1	1	1
Chief Technology Officer	B-29	1	1	1
Data Applications Manager	B-27	1	1	1
Manager of Computer Operations	B-28	1	1	1
Manager of Research	B-28	1	1	1
Solutions Architect	B-28	1	1	1
Senior Sharepoint Administrator	B-26	-	-	1
Network (Systems) Engineer	B-26	1	1	1
Database Administrator	B-22	1	2	2
Information Security Officer	B-27	1	1	1
Network Administrator II	B-23	1	1	1
Senior Research Associate	B-23	1	1	1
Solutions Analyst	B-24	1	1	1
Web Developer	B-24	2	3	2
GIS Application Developer	B-23	1	1	1
Information Services Coordinator	B-22	1	1	1
Senior Network Administrator	B-24	-	1	1
Network Administrator I	B-22	2	1	1
GIS Technician II	B-20	_	-	1
Research Associate II	B-19	3	2	2
Network Specialist	B-20	-	1	1
Technology Support Specialist	B-19	4	3	2
Senior Administrative Assistant	A-15	1	1	-
Customer Service Representative	A-13	-	-	1
	Totals	26	27	27

			Part Time	
Position Title	Grade	2013	2014	2015
GIS Project Coordinator	B-22	ı	1	1
GIS Technician	B-20	1	1	-
Senior Administrative Assistant	A-15		1	1
Administrative Assistant	A-13	-	-	1
Intern	A-09	7	7	6
	Totals	8	9	9

# NCTCOG DEPARTMENTAL BUDGET SUMMARY DEPARTMENT: RESEARCH & INFORMATION SERVICES

	Fiscal Year 2013	Fiscal Year 2014	F	iscal Year 2015	
		10001100112011	-		Percentage
	Actual				of
Type of Expenditure	Expenditures	Budget	Budget	Change	Operations
71		J			
COST OF OPERATIONS					
Salaries	1,749,714	2,062,182	2,222,049	159,867	30.71%
Fringe Benefits	706,139	909,422	955,481	46,059	13.20%
Indirect	405,203	525,974	562,423	36,449	7.77%
Occupancy	167,896	195,300	190,469	(4,831)	2.63%
Travel	19,950	26,900	26,800	(100)	0.37%
Capital Outlay	25,478	45,000	45,000	-	0.62%
Contract Services	1,966,469	1,172,235	1,330,184	157,949	18.38%
Other	1,485,264	1,624,251	1,903,453	279,202	26.31%
<b>Total Cost of Operations</b>	6,526,113	6,561,264	7,235,859	674,595	100.00%
Total Pass-Through	-	-	-	-	
Total In-Kind	-	-	-	-	
Total Expenditures	6,526,113	6,561,264	7,235,859	674,595	

1,527,330 1,319,468 741,545 595,389 426,990 223,779 198,914 177,666 2,135,443 1,787,395 1,105,351 225,000 168,000 25,000 30,000 (40,000) TOTAL EXPENDITURES 92,495 7,235,859 7,235,859 TOTAL REVENUES Fiscal Year 2015 Budget Pass - Through / In-Kind Federal Grants 1,319,468 741,545 595,389 426,990 223,779 198,914 177,666 7,235,859 92,495 167,088 State Administered Grants 1,527,330 Operations 1,765, 1,662,262 1,464,358 1,254,966 326,375 469,423 293,327 223,474 154,165 427,605 1,799,670 2,135,443 1,787,395 1,105,351 225,000 168,000 25,000 30,000 (40,000) 90,493 27,722 ,235,859 TOTAL EXPENDITURES 6,561,264 TOTAL LOCAL FUNDS Fiscal Year 2014 Budge ,799,670 Pass - Through / In-Kind Local Contracts 1,254,966 326,375 469,423 293,357 223,474 154,165 427,605 167,064 90,493 6,561,264 ,464,358 ,662,262 Governments (In-Kind) Operations Local 1,479,766 293,886 414,137 237,518 32,328 1,746 2,279 232,400 TOTAL EXPENDITURES 893,061 173,165 6,526,113 1,488,103 **General Fund** Fiscal Year 2013 Actual Pass - Through / In-Kind 25,000 30,000 (40,000) ,787,395 ,105,351 225,000 168,000 3,300,746 Departmental Transfers Inter Indirect Charges & Billed Services 1,479,766 293,886 414,137 2,135,443 232,400 237,518 32,328 1,746 2,279 6,526,113 135,443 173,165 893,061 Operations 1,488,1 NCTCOG DEPARTMENTAL FUNDING SUMMARY DEPARTMENT: RESEARCH & INFORMATION SERVICES Total Available Revenue: Total Expenditures: Environment & Development Department Support **Employees Benefits Cooperative Support** Emergency Preparedness Department Support Community Services Department Support Fee for Service
North Central Texas Council of Governments
Workforce Development Department
Transportation Department /orkforce Development Department Support Program Description mergency Preparedness Department nvironment & Development Department **Employees Benefits Cooperative** Funding Source ransportation Department Support Administration Department Support dministration Department Demographic Forecasting ocal Government Support igital Aerial Photography Web Consulting Services gency Managen Network Support Fee for Service 31S Support ityNet



# COMMUNITY SERVICES PROGRAM SUMMARY

#### MISSION AND GOALS STATEMENT

The mission of Community Services is to provide assistance to disadvantaged elderly; planning, implementing, maintaining, and coordinating programs in criminal justice and public safety emergency communications; and offering training opportunities for law enforcement and other local government personnel. The functional program areas involved in carrying out this mission include: Aging, Criminal Justice, Regional Training (Law Enforcement and Local Governments), and 9-1-1 Emergency Number Administration.

### **Aging**

During FY 2015, the North Central Texas Area Agency on Aging (AAA), which provides aging and caregiver services within the 14 counties surrounding Dallas and Tarrant counties, will contract with community-based organizations to provide nutritionally balanced meals in congregate settings and to homebound older persons at least 250 days during the year. Demand-response transportation will assist older riders in accessing doctors' offices, senior centers, and other community sites.

The AAA will provide and/or administer the following services at the regional level: Information, Referral and Assistance; Care Coordination; Benefits Counseling; Money Management; Ombudsman; Respite; Homemaker; Caregiver Support Coordination; Caregiver Education and Training, and Nursing Home Relocation.

The Ombudsman Program will serve all 103 nursing facilities in the AAA service delivery region by relying on the services of both staff and certified volunteer ombudsman. In addition, it will advocate for the rights of persons who live in assisted living facilities, relying on a dedicated staff ombudsman.

Under the umbrella of its Aging and Disability Resource Center (ADRC), Aging will develop collaborative relationships with providers of human services in order to assist persons of all ages who have disabilities, are caregivers of persons who have disabilities, and/or wish to plan in advance of need for long-term supports and services. The ADRC will serve all 14 counties in the Aging service area, providing free and objective information to people at all income levels. In addition, it will serve as an entry point to Medicaid-funded long-term services and supports.

Aging will continue to promote independent living by helping nursing home residents who are funded by Medicaid to return to the community, in addition to assisting residents with all payer sources better understand their options for community-based services and access those services as needed.

### **Criminal Justice**

The Fiscal Year 2015 Annual Criminal Justice Budget for North Central Texas was developed to incorporate the needs of local governments and non-profit agencies, and to meet "Interlocal Agreement" requirements with the Criminal Justice Division (CJD), Office of the Governor.

Technical and operational assistance to more than 200 public and private agencies will be provided for the development and implementation of new and continuation criminal justice programs, grant application workshops, preparation of grant applications, and to meet the administrative requirements of the Criminal Justice Division.

Program support will be provided to the Criminal Justice Policy Development Committee (CJPDC), which sets policy consistent with the Criminal Justice Division's FY 2015 "Interlocal Agreement". The Committee will recommend program priorities to the Executive Board for approval before sending priority lists to CJD.

### **The Regional Training Program**

<u>Police Training:</u> The **Regional Police Academy** will conduct more than 115 law enforcement training courses during fiscal year 2015. Peace Officers must meet the Texas Commission on Law Enforcement Officer (TCOLE) requirements of forty hours of training in two, two-year training units, and a total of eighty-hours of

training for the four year training cycles, to include legislatively mandated training. An Off-Site Training Program conducted at local sites throughout the region allows officers in the outlying areas to receive that training, also. In addition, depending on demand, a minimum of five and possibly a maximum 8 Basic Peace Officer courses will be offered for approximately 120 to 150 new recruit officers.

<u>Local Government Training</u>: For the 2015 fiscal year, the **Regional Training Center (RTC)** will offer, co-host, host, and support a number of classes, workshops, programs, and other activities both onsite and offsite. Many of the courses offered by RTC are eligible for Texas Commission on Law Enforcement (TCOLE) and Code Enforcement credits through the Texas Health and Human Services Commission.

The Regional Training Center has begun an ongoing process improvement project to consider its goals, objectives, and processes in order to clarify, re-design, and assist in implementing a changed model which will meet organizational goals and objectives. Change is needed in order to maximize RTC's financial standing, provide a valuable service to member organizations and internal departments, execute processes in the most efficient means possible, and meet the expectations of the region.

The training center will continue to co-host Texas Commission on Environmental Quality Operator License test sessions and serve for its fourth year as host for the Texas Certified Public Manager Program. A total of 26 workshops are currently scheduled to be held at the RTC.

RTC will continue it collaborative efforts with NCTCOG's Environment & Development Department in offering Storm Water Pollution Prevention Practices During Construction.

RTC will also continue working collaboratively with the University of North Texas Center for Public Management to co-host the Public Funds Investment Act (PFIA) classes. Six general PFIA classes and one class specifically geared towards new investment officers will be offered for the upcoming fiscal year.

RTC, in collaboration with NCTCOG's Transportation Department, will again offer at least six *free* two-day classes on Freeway Incident Management (FIM)/ First Responder and Managers courses, as well as additional Transportation courses with topics to be determined based on need. Persons taking the FIM class will be eligible for 15 hours of Texas Commission on Law Enforcement (TCOLE), EMS or Fire Commission credits.

### 9-1-1 Emergency Number Planning

NCTCOG's 9-1-1 Program's service area includes 14 counties and five municipalities in Dallas County; Seagoville, Balch Springs, Cockrell Hill, Wilmer, and Sachse. The program provides 9-1-1 services to 44 Public Safety Answering Points (PSAPs). The Regional 9-1-1 Advisory Committee continues to provide oversight of 9-1-1 planning.

The 9-1-1 program will continue to administer the regional 9-1-1 system by managing existing projects and planning for the future of 9-1-1. In 2014, NCTCOG completed a virtual environment that will support several features of the NCTCOG Next Generation 9-1-1 environment. In addition, procurement was completed for a new GIS mapping system for the PSAPs. The program was recognized with two national awards for the Next Generation technology that has been implemented.

In 2015, NCTCOG 9-1-1 will implement the new GIS mapping system that was recently procured. In addition, security will be strengthened through assessments and added services. One of the 9-1-1 data centers will be moved to accommodate future growth and security will be strengthened in this area as well. Stage Two of the strategic planning process will be completed as soon as the allocations are announced by CES later this year. As technology changes, amending the 9-1-1 strategic plan will continue to provide system enhancements to local governments' communications centers based on the state's allocation of funds. The appropriation for the state 9-1-1 program was improved this biennium. The 9-1-1 Program continues to focus on Next Generation 9-1-1. The successful implementation of an Emergency Services IP network and the NG core services was another example of the innovation and forward thinking of NCTCOG. The NCTCOG 9-1-1 remains an early adopter in the 9-1-1 industry and is setting an example throughout the country. NCTCOG was the first 9-1-1 program in Texas to implement Text to 9-1-1 (and fifth in the nation). That implementation will continue in 2015 as additional carriers offer the service.

# NCTCOG DEPARTMENTAL STAFFING SUMMARY DEPARTMENT: COMMUNITY SERVICES

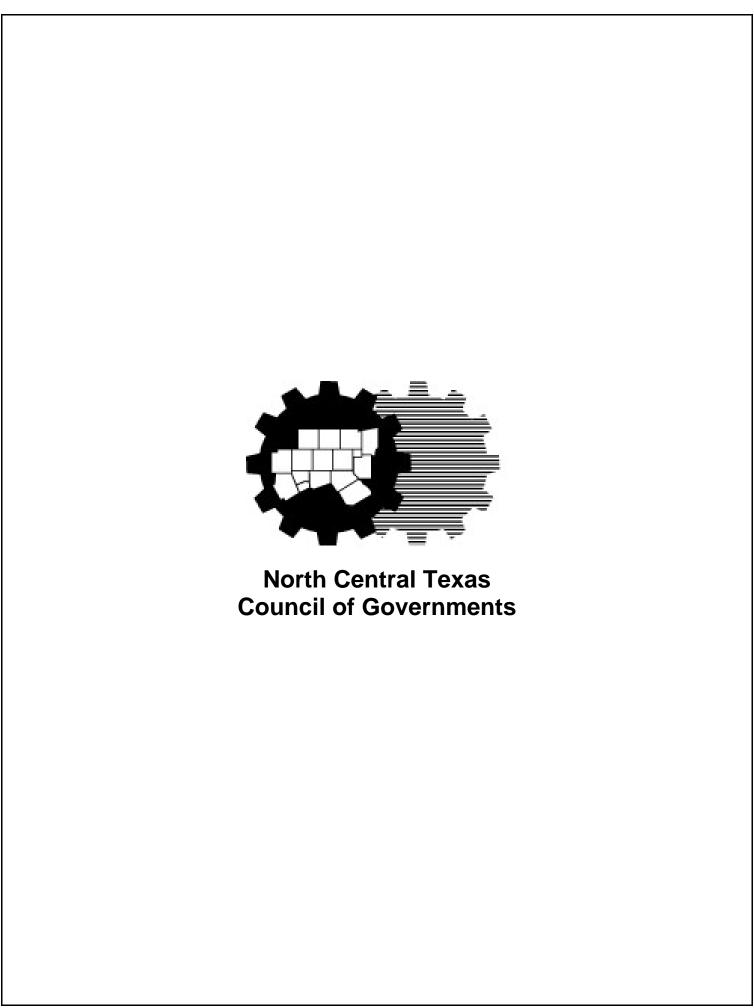
			Full Time	
Position Title	Grade	2013	2014	2015
Director of Community Services	B-32	1	1	1
Chief 9-1-1 Program Manager	B-29	1	1	1
Chief Aging Program Officer	B-29	1	1	1
9-1-1 Program Manager	B-26	-	-	1
Information Analyst Supervisor	B-26	1	1	1
Manager of Law Enforcement Training	B-26	1	1	1
9-1-1 Technical Program Supervisor	B-25	1	1	1
9-1-1 System Design Integration Administrator	B-24	-	1	1
911 Database Supervisor	B-23	1	1	1
9-1-1 Operations Supervisor	B-23	1	1	1
Regional Police Academy Supervisor	B-23	1	1	1
9-1-1 Technical Operations Specialist	B-22	5	1	1
9-1-1 Technician/Network Specialist	B-22	1	1	1
Aging Supervisor-Contract Services	B-22	1	1	1
Aging Supervisor-Direct Services	B-22	-	1	1
Benefits Counselor & Project Coordinator	B-22	1	-	-
Ombudsman Program Coordinator	B-22	1	1	1
Technicial Database/Security Specialist	B-22	-	1	1
Police Training Coordinator	B-21	2	2	2
Regional Training Center Supervisor	B-21	1	1	1
9-1-1 Technican	B-20	-	2	2
GIS Technician II	B-20	1	3	3
9-1-1 Operations Specialist	B-19	4	3	3
NG911 Implementation Manager	B-19	-	1	1
Regional Ombudsman	B-19	1	2	2
Benefits Counselor	B-18	3	3	3
Senior Case Manager	B-19	1	1	2
9-1-1 Program Coordinator	B-17	-	1	1
Administrative Assistant I	A-13	1	2	2
Training Support Specialist	B-17	1	1	1
Senior Criminal Justice Planner	B-21	1	1	1
Volunteer Coordinator	B-17	1	1	1
Case Manager	B-15	3	4	3
Administrative Assistant II	A-15	1	1	1
Administrative Assistant II	A-15	2	2	2
	Totals	41	47	48

			Part Time	
Position Title	Grade	2013	2014	2015
Senior Case Manager	B-19	1	1	1
Case Manager	B-15	1	1	2
Administrative Assistant I	A-13	1	1	-
Intern	A-09	3	3	3
	Totals	6	6	6

# NCTCOG DEPARTMENTAL BUDGET SUMMARY DEPARTMENT: COMMUNITY SERVICES

	Fiscal Year 2013	Fiscal Year 2014	F	iscal Year 2015	
	Actual				Percentage of
Type of Expenditure	Expenditures	Budget	Budget	Change	Operations
COST OF OPERATIONS					
Salaries	2,043,024	2,558,359	2,622,652	64,293	27.62%
Fringe Benefits	844,607	1,128,236	1,127,741	( 495)	11.88%
Indirect	513,037	652,528	663,820	11,292	6.99%
Occupancy	540,306	522,495	506,411	( 16,084)	5.33%
Travel	171,622	169,766	168,412	( 1,354)	1.77%
Capital Outlay	95,896	3,268,111	843,191	( 2,424,920)	8.88%
Contract Services	1,559,915	1,782,705	1,881,040	98,335	19.81%
Other	1,604,109	2,953,285	1,680,957	(1,272,328)	17.71%
Total Cost of Operations	7,372,516	13,035,485	9,494,224	( 3,541,261)	100.00%
Total Pass-Through	12,278,246	5,749,196	5,791,589	42,393	
Total In-Kind	6,199,361	5,312,829	6,270,788	957,959	
Total Expenditures	25,850,123	24,097,510	21,556,601	( 2,540,909)	

NCTCOG DEPARTMENTAL FUNDING SUMMARY DEPARTMENT: COMMUNITY SERVICES									
	Indirect Charges	Inter - Departmental		Local Governments	_	TOTAL LOCAL	State Administered		TOTAL
Funding Source	& Billed Services	Transfers	General Fund	(In-Kind)	Local Contracts	FUNDS	Grants	Federal Grants	REVENUES
Texas Department of Aging and Disability Services	•	1			-		7,136,692		7,136,692
Commission on State Emergency Communications				ı		•	6,716,288		6,716,288
Subcontractors - Aging				6,270,788		6,270,788			6,270,788
Governor's Office, Criminal Justice Division							626'866		993,979
Fee for Service					650,854	650,854			650,854
County Contributions - Aging program					135,000	135,000			135,000
Transportation Department (RTC)		000'59				000'59			65,000
Administration Department		(412,000)				(412,000)			(412,000)
Texas Department of Public Safety									•
Total Available Revenue:	•	(347,000)	•	6,270,788	785,854	6,709,642	14,846,959	•	21,556,601
	Fis	Fiscal Year 2013 Actua	nal	3H	Fiscal Year 2014 Budget	get	Fis	Fiscal Year 2015 Budget	Jet
		Through /	AFOT		/ dolload T	IATOT		Thursday	I V L
Program Description	Operations	In-Kind	EXPENDITIBES	Operations	In-Kind	EXPENDITIRES	Operations	In-Kind	EXPENDITURES
Area Agency on Aging	1.710.543	11.228.214	12.938.757	2.856.131	8,762.066	11.618.197	3.120.563	10.254.917	13,375,480
9-1-1 Planning	3,613,963	7,201,128	10,815,091	8,390,871	2,299,959	10,690,830	4,793,828	1,807,460	6,601,288
Regional Police Academy	799,624	-	799,624	1,103,970		1,103,970	1,109,720		1,109,720
Regional Training Center	277,744	765	278,509	282,065	•	285,065	253,106	•	253,106
Criminal Justice Planning	540,880	47,500	588,380	217,007	•	217,007	217,007	-	217,007
Public Safety Radio Communications	429,762	•	429,762	182,441	•	182,441		•	
Total Expenditures:	7.372.516	18.477.607	25.850.123	13.035.485	11,062,025	24.097.510	9.494.224	12.062.377	21.556.601





DEPARTMENT: COMMUNITY SERVICES DIVISION: AREA AGENCY ON AGING

			Full Time	
Position Title	Grade	2013	2014	2015
Chief Aging Program Officer	B-29	1	1	1
Aging Supervisor-Contract Services	B-22	1	1	1
Aging Supervisor-Direct Services	B-22	-	1	1
Benefits Counselor & Project Coordinator	B-22	1	-	-
Ombudsman Program Coordinator	B-22	1	1	1
Case Manager	B-15	3	4	3
Senior Case Manager	B-19	1	1	2
Volunteer Coordinator	B-17	1	1	1
Benefits Counselor	B-18	3	3	3
Regional Ombudsman	B-19	1	2	2
Administrative Assistant II	A-15	2	2	2
Administrative Assistant I	A-13	1	2	2
	_			
	Totals	16	19	19

			Part Time	
Position Title	Grade	2013	2014	2015
Senior Case Manager	B-19	1	1	1
Case Manager	B-15	1	1	2
Administrative Assistant I	A-13	1	1	-
	Totals	3	3	3

NCTCOG DEPARTMENTAL BUDGET SUMMARY DEPARTMENT: COMMUNITY SERVICES

DIVISION: AREA AGENCY ON AGING

	Figure Vege 2042	Figure Voca 2014	-	iscal Year 2015	
	Fiscal Year 2013	Fiscal Year 2014	г	iscai fear 2015	Percentage
	Actual				of
Type of Expenditure	Expenditures	Budget	Budget	Change	Operations
Type of Expenditure	Experiantics	Budget	Buaget	Onlange	Operations
COST OF OPERATIONS					
Salaries	807,884	930,933	940,902	9,969	30.15%
Fringe Benefits	335,694	410,541	404,588	(5,953)	12.97%
Indirect	201,077	237,441	238,152	711	7.63%
Occupancy	69,839	69,963	69,756	( 207)	2.24%
Travel	78,440	76,635	73,464	(3,171)	2.35%
Capital Outlay	-	-	-	-	-
Contract Services	46,192	993,856	1,195,491	201,635	38.31%
Other	171,417	136,762	198,210	61,448	6.35%
Total Cost of Operations	1,710,543	2,856,131	3,120,563	264,432	100.00%
Total Pass-Through	5,028,853	3,449,237	3,984,129	534,892	
Total In-Kind	6,199,361	5,312,829	6,270,788	957,959	
	. ,	. ,	- •	•	
Total Expenditures	12,938,757	11,618,197	13,375,480	1,757,283	

NCTCOG DEPARTMENTAL FUNDING SUMMARY DEPARTMENT: COMMUNITY SERVICES DIVISION: AREA AGENCY ON AGING									
		Inter -		Local			State		
	Indirect Charges	Departmental		Governments		TOTAL LOCAL	Administered		TOTAL
Funding Source	& Billed Services	Transfers	General Fund	(In-Kind)	Local Contracts	FUNDS	Grants	Federal Grants	REVENUES
Texas Department of Aging and Disability Services							7,136,692		7,136,692
Subcontractors				6,270,788		6,270,788			6,270,788
County Contributions					135,000	135,000			135,000
Administration Department		(167,000)	-		-	(167,000)	-		(167,000)
Total Available Revenue:		(167,000)	•	6,270,788	135,000	6,238,788	7,136,692		13,375,480
	Ë	Fiscal Year 2013 Actual	nal	Fis	Fiscal Year 2014 Budget	et	Fis	Fiscal Year 2015 Budget	get
		Pass - Through /	TOTAL		Pass - Through /	TOTAL		Pass - Through /	TOTAL
Program Description	Operations	In-Kind	EXPENDITURES	Operations	In-Kind	EXPENDITURES	Operations	In-Kind	EXPENDITURES
Area Agency on Aging	1,710,543	11,228,214	12,938,757	2,856,131	8,762,066	11,618,197	3,120,563	10,254,917	13,375,480
Total Expenditures:	1,710,543	11,228,214	12,938,757	2,856,131	8,762,066	11,618,197	3,120,563	10,254,917	13,375,480

DEPARTMENT: COMMUNITY SERVICES

**DIVISION: 9-1-1 PLANNING** 

			Full Time	
Position Title	Grade	2013	2014	2015
Chief 9-1-1 Program Manager	B-29	1	1	1
9-1-1 Program Manager	B-26	-	-	1
Information Analyst Supervisor	B-26	1	1	1
9-1-1 Technical Program Supervisor	B-25	1	1	1
9-1-1 System Design Integration Administrator	B-24	-	1	1
911 Database Supervisor	B-23	1	1	1
9-1-1 Operations Supervisor	B-23	1	1	1
9-1-1 Technical Operations Specialist	B-22	5	1	1
9-1-1 Technician/Network Specialist	B-22	1	1	1
Technicial Database/Security Specialist	B-22	-	1	1
9-1-1 Technican	B-20	-	2	2
GIS Technician II	B-20	1	3	3
9-1-1 Operations Specialist	B-19	4	3	3
NG911 Implementation Manager	B-19	-	1	1
9-1-1 Program Coordinator	B-17	-	1	1
Administrative Assistant II	A-15	1	1	1
	Totals	17	20	21

			Part Time	
Position Title	Grade	2013	2014	2015
Intern	A-09	3	3	3
	Totals	3	3	3

## NCTCOG DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT: COMMUNITY SERVICES

DIVISION: 9-1-1 PLANNING

	Fiscal Year 2013	Fiscal Year 2014	F	iscal Year 2015	
Type of Expenditure	Actual Expenditures	Budget	Budget	Change	Percentage of Operations
COST OF OPERATIONS					
Salaries	831,567	1,197,891	1,260,605	62,714	26.30%
Fringe Benefits	331,286	528,270	542,060	13,790	11.31%
Indirect	206,225	305,530	319,072	13,542	6.66%
Occupancy	183,555	176,296	174,777	(1,519)	
Travel	86,057	79,326	82,692	3,366	1.72%
Capital Outlay	95,896	3,268,111	823,191	(2,444,920)	
Contract Services	832,710	503,784	485,549	(18,235)	
Other	1,046,667	2,331,663	1,105,882	(1,225,781)	23.07%
Total Cost of Operations	3,613,963	8,390,871	4,793,828	(3,597,043)	100.00%
Total Pass-Through	7,201,128	2,299,959	1,807,460	(492,499)	
Total In-Kind	-	-	-	-	
Total Expenditures	10,815,091	10,690,830	6,601,288	(4,089,542)	

NCTCOG DEPARTMENTAL FUNDING SUMMARY DEPARTMENT: COMMUNITY SERVICES DIVISION: 9-1-1 PLANNING									
		Inter -		Local			State		
	Indirect Charges	Departmental		Governments		TOTAL LOCAL	Administered		TOTAL
Funding Source	& Billed Services	Transfers	General Fund	(In-Kind)	Local Contracts	FUNDS	Grants	Federal Grants	REVENUES
Commission on State Emergency Communications							6,716,288		6,716,288
Fee for Service	•	•			000'09	000'09	•		000'09
Administration Department		(175,000)				(175,000)	•		(175,000)
Total Available Revenue:	-	(175,000)	•	-	60,000	(115,000)	6,716,288	-	6,601,288
	H	Fiscal Year 2013 Actual	lar	Fis	Fiscal Year 2014 Budget	Jet	Fis	Fiscal Year 2015 Budget	jet
		Pass - Through /	TOTAL		Pass - Through /	TOTAL		Pass - Through /	TOTAL
Program Description	Operations	In-Kind	EXPENDITURES	Operations	In-Kind	EXPENDITURES	Operations	In-Kind	EXPENDITURES
9-1-1 Planning	3,573,923	7,199,209	10,773,132	8,360,871	2,299,959	10,660,830	4,733,828	1,807,460	6,541,288
9-1-1 Fee for Service	40,040	1,919	41,959	30,000		30,000	000'09		000'09
Total Expenditures:	3,613,963	7,201,128	10,815,091	8,390,871	2,299,959	10,690,830	4,793,828	1,807,460	6,601,288

DEPARTMENT: COMMUNITY SERVICES
DIVISION: REGIONAL POLICE ACADEMY

			Full Time	
Position Title	Grade	2013	2014	2015
Manager of Law Enforcement Training	B-26	1	1	1
Regional Police Academy Supervisor	B-23	1	1	1
Police Training Coordinator	B-21	2	2	2
Training Support Specialist	B-17	1	1	1
	Totals	5	5	5

## NCTCOG DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT: COMMUNITY SERVICES DIVISION: REGIONAL POLICE ACADEMY

			_		
	Fiscal Year 2013	Fiscal Year 2014	F	iscal Year 2015	
					Percentage
	Actual				of
Type of Expenditure	Expenditures	Budget	Budget	Change	Operations
COST OF OPERATIONS					
Salaries	207,472	230,853	292,423	61,570	26.35%
Fringe Benefits	86,975	101,806	125,742	23,936	11.33%
Indirect	51,773	58,881	74,015	15,134	6.67%
Occupancy	230,499	221,793	212,540	(9,253)	19.15%
Travel	4,668	10,000	10,000	-	0.90%
Capital Outlay	-	-	20,000	20,000	1.80%
Contract Services	152,797	145,000	125,000	(20,000)	11.26%
Other	65,440	335,637	250,000	(85,637)	22.53%
	·	,	,	, ,	
<b>Total Cost of Operations</b>	799,624	1,103,970	1,109,720	5,750	100.00%
	100,021	1,100,010	1,100,120	0,100	10010070
Total Daga Through					
Total Pass-Through	-	-	-	-	
Total In-Kind	-	-	-	-	
Total Expenditures	799,624	1,103,970	1,109,720	5,750	

NCTCOG DEPARTMENTAL FUNDING SUMMARY DEPARTMENT: COMMUNITY SERVICES DIVISION: REGIONAL POLICE ACADEMY									
		Inter -		Local			State		
	Indirect Charges	Departmental		Governments		TOTAL LOCAL	Administered		TOTAL
Funding Source	& Billed Services	Transfers	General Fund	(In-Kind)	Local Contracts	FUNDS	Grants	Federal Grants	REVENUES
Governor's Office, Criminal Justice Division							751,972		751,972
Fee for Service					377,748	377,748			377,748
Public Safety Radio Communications		-				•			•
Transportation Department		-							
Administration Department		(20,000)	1	-		(20,000)	-	i	(20,000)
Total Available Revenue:	•	(20,000)	•	-	377,748	357,748	751,972	•	1,109,720
	H.	Fiscal Year 2013 Actual	ral	Fis	Fiscal Year 2014 Budget	et	Fis	Fiscal Year 2015 Budget	get
		Pass - Through /	TOTAL		Pass - Through /	TOTAL		Pass - Through /	TOTAL
Program Description	Operations	In-Kind	EXPENDITURES	Operations	In-Kind	EXPENDITURES	Operations	In-Kind	EXPENDITURES
Regional Police Training	799,624	•	799,624	1,103,970		1,103,970	1,109,720	•	1,109,720
Total Expenditures:	799,624		799,624	1,103,970		1,103,970	1,109,720		1,109,720

DEPARTMENT: COMMUNITY SERVICES DIVISION: REGIONAL TRAINING CENTER

			Full Time	
Position Title	Grade	2013	2014	2015
Regional Training Center Supervisor	B-21	1	1	1
	Totals	1	1	1

### NCTCOG DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT: COMMUNITY SERVICES DIVISION: REGIONAL TRAINING CENTER

	Fig. 1 V 0040	Fig. 1. 1. Va. 2. 004.4	_	Secol Veer 2045	
	Fiscal Year 2013	Fiscal Year 2014		iscal Year 2015	Boroontogo
	Actual				Percentage of
Towns of Four an differen		Dudget	Dudast	Channa	
Type of Expenditure	Expenditures	Budget	Budget	Change	Operations
COST OF OPERATIONS					
Salaries	64,049	59,182	65,434	6,252	25.85%
Fringe Benefits	26,850	26,099	28,137	2,038	11.12%
Indirect	15,983	15,095	16,562	1,467	6.54%
Occupancy	31,096	31,381	29,792	(1,589)	11.77%
Travel	235	31,301	29,192	(1,509)	11.77 /0
Capital Outlay	233	_	-	-	-
Contract Services	136,372	65,000	75,000	10,000	29.63%
Other	· ·		,	·	15.08%
Other	3,159	88,308	38,181	(50,127)	13.06%
Total Cost of Operations	277,744	285,065	253,106	( 31,959)	100.00%
Total Pass-Through	765	-	-	-	
Total In-Kind	_	-	-	-	
Total Expenditures	278,509	285,065	253,106	( 31,959)	

NCTCOG DEPARTMENTAL FUNDING SUMMARY DEPARTMENT: COMMUNITY SERVICES DIVISION: REGIONAL TRAINING CENTER									
	Indirect Charges	Inter - Departmental	L	Local Governments		TOTAL LOCAL	State Administered	-	TOTAL
Funding Source Fee for Service	& Billed Services	ransrers	General Fund	(in-Kind)	Local Contracts	<b>FUNDS</b>	Grants	rederal Grants	213.106
Transportation Department		000'59				65,000			65,000
Administration Department		(25,000)				(25,000)			(25,000)
Total Available Revenue:		40,000			213,106	253,106			253,106
	i ii	Fiscal Year 2012 Actual	lai		Fiscal Year 2013 Budget	et		Fiscal Year 2014 Budget	get
		Pass - Through /	TOTAL		Total Pass - Through /	TOTAL		Pass - Through /	TOTAL
Program Description	Operations	In-Kind	EXPENDITURES	Operations	In-Kind	EXPENDITURES	Operations	In-Kind	EXPENDITURES
Local Government Training	230,451		230,451	216,175		216,175	188,106		188,106
Regional Training, Transportation Department	47,293	765	48,058	068'89		068'890	65,000		65,000
Total Expenditures:	277,744	765	278,509	285,065		285,065	253,106		253,106

DEPARTMENT: COMMUNITY SERVICES
DIVISION: CRIMINAL JUSTICE PLANNING

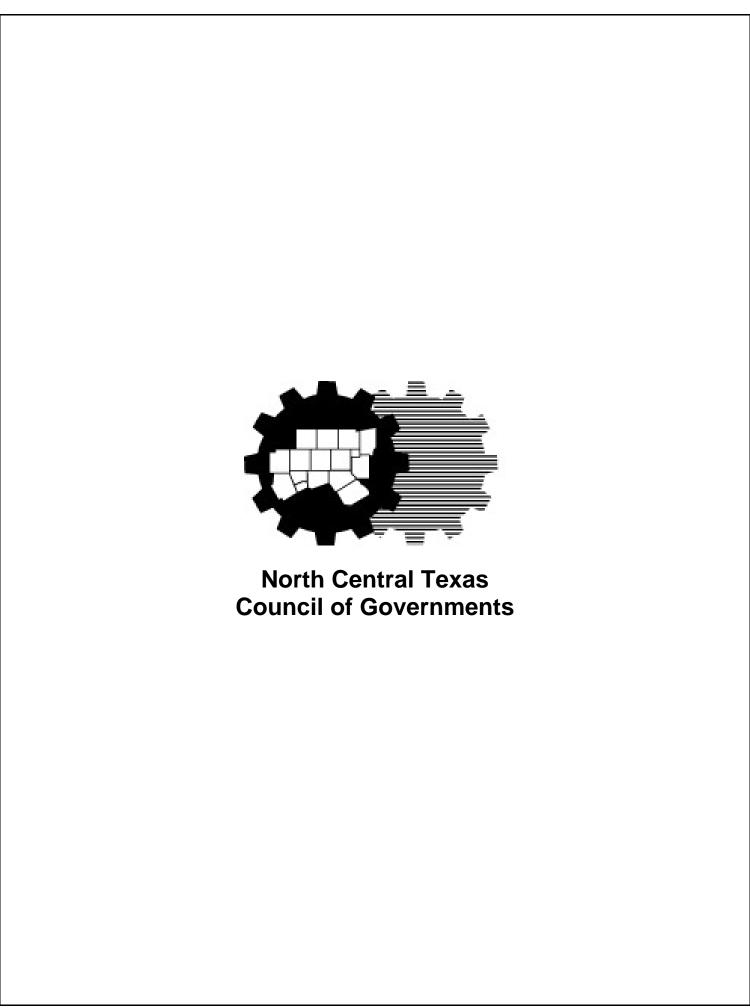
			Full Time	
Position Title	Grade	2013	2014	2015
Senior Criminal Justice Planner	B-21	1	1	1
_	Totals	1	1	1

## NCTCOG DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT: COMMUNITY SERVICES DIVISION: CRIMINAL JUSTICE PLANNING

	Fiscal Year 2013	Fiscal Year 2014	F	iscal Year 2015	
	11000110012010	1.0001.1001.2011		10001 1001 2010	Percentage
	Actual				of
Type of Expenditure	Expenditures	Budget	Budget	Change	Operations
COST OF OPERATIONS					
Salaries	56,021	83,353	63,288	(20,065)	29.16%
Fringe Benefits	31,929	36,759	27,214	( 9,545)	12.54%
Indirect	19,006	21,260	16,019	( 5,241)	7.38%
Occupancy	16,973	16,912	19,546	2,634	9.01%
Travel	529	2,256	2,256	-	1.04%
Capital Outlay	-	-	-	-	0.00%
Contract Services	378,807	-	-	-	0.00%
Other	37,615	56,467	88,684	32,217	40.87%
Total Cost of Operations	540,880	217,007	217,007	-	100.0%
Total Pass-Through	47,500	-	-	-	
Total In-Kind	-	-	-	-	
Total Expenditures	588,380	217,007	217,007	-	

NCTCOG DEPARTMENTAL FUNDING SUMMARY DEPARTMENT: COMMUNITY SERVICES DIVISION: CRIMINAL JUSTICE PLANNING									
	Indirect Charges	Inter - Departmental		Local Government		TOTAL LOCAL	State Administered		TOTAL
Funding Source	& Billed Services		General Fund	(In-Kind)	Local Contracts	FUNDS	Grants	Federal Grants	REVENUES
Governor's Office, Criminal Justice Division						•	242,007		242,007
Administration Department		(25,000)				(25,000)			(25,000)
Total Available Revenue:		(25,000)	•			(25,000)	242,007		217,007
	FI	Fiscal Year 2013 Actual	ual	Fis	Fiscal Year 2014 Budget	get	Fis	Fiscal Year 2015 Budget	get
		) 1	14101		) 1 mm 1	14101		/ 1-11-11	H
	Operations	rass - Imougn/	EXPENDITIBES	Onerations	rass - IIIIougii /	EXPENDITIBES	Onerations	rass - Imougn / In-Kind	EXPENDITIBES
riogiam Description	operations		באו בווסווסמ	operations	DIII	באו בויבון פוגבס	operations		
Criminal Justice Planning - 421	162,171		162,171	217,007		217,007	217,007	•	217,007
Project Safe Neighborhoods	234		234		•	•			
Law Enforcement Analysis Portal	378,475	47,500	425,975						
Knight Foundation	•	•	-			-	•	•	•
Total Expenditures:	540,880	47,500	588,380	217,007	•	217,007	217,007	•	217,007



# ENVIRONMENT & DEVELOPMENT PROGRAM SUMMARY

### MISSION AND GOALS STATEMENT

As one of the fastest-growing regions in the country, with a population larger than that of many U.S. states and a regional economy that generates the sixth-largest GDP in the nation, North Central Texas faces some of the most challenging environmental and development-related issues in the nation. In FY2015, the Department of Environment and Development will continue to take a leading role in advancing planning and practices that accommodate this growth while maintaining and improving environmental quality and overall quality of life in the region.

<u>SEE Less Trash</u> – Goals: Purchased materials are reused and recycled wherever possible, illegal dumping is significantly reduced, and remaining waste is handled in a safe manner at authorized facilities.

NCTCOG has adopted the state-approved SEE Less Trash long-range regional plan. For FY14 and FY15 approximately \$1.3 million has been made available to local governments for projects within the biennium that furthers the objectives of the regional plan. NCTCOG's Resource Conservation Council (RCC) and its subcommittees for the Time to Recycle (TTR), Stopping Illegal Dumping (SID), and Assuring Capacity for Trash (ACT) goal areas will continue efforts to update the regional plan. Offering training and educational opportunities to our local government staff will continue to be a priority in the TTR and SID goal areas, through recycling seminars and workshops offering training on aspects of criminal environmental enforcement. Under the ACT goal, staff will continue maintenance of the Closed Landfill Inventory database, with updates to the inventory as information becomes available.

<u>SEE Safe Clean & Green</u> – Goals: By 2025, North Texans will SEE SAFE waterways with CLEAN water within a regional ecosystem framework of GREEN watersheds.

NCTCOG has adopted the SEE Safe Clean & Green vision: SAFE waterways are ones where the risk of flooding is reduced and erosion of stream banks is stabilized. CLEAN water—in forms including rivers, streams, reservoirs, drinking water, and groundwater sources—meets desired goals for water quality and is available in sufficient quantity to support the needs of a growing population. GREEN watersheds are strategically planned and managed networks of natural lands, working landscapes and other open spaces, which protect, sustain or restore vital ecosystems, provide recreational and mobility opportunities, and contribute to the health and quality of life of people and communities.

We are continuing promotion of our theme, "Valuing Our Watersheds" in FY2015. The Trinity River COMMON VISON Program continues the development of the regional policy position for the Trinity River and its tributaries. We are strengthening partnerships with the US Army Corps of Engineers, state and our local governments as we move the COMMON VISION program towards the future. Environment and Development is also continuing collaborative efforts under the Cooperating Technical Partners program with FEMA and the Texas Water Development Board. Support to the more than 100 local governments with state stormwater discharge permits is a fundamental element as large and small cities fulfill their new permit cycles. We will continue our important work promoting adoption and implementation of the integrated Storm Water Management (iSWM) Program among our local governments through the iSWM Criteria Manual and resources such as Technical Manuals, Program Guidance and other tools.

For the water supply lakes and their tributaries, NCTCOG will continue initiatives to assess opportunities and challenges to watershed planning for lakes in a growing region, performing "greenprinting" with the Trust for Public Land for Lake Worth and any additional priority watersheds which may seek similar watershed analysis. We will also be working through the Water Resources Council to update and refine the long-range watershed protection strategy.

<u>Center of Development Excellence</u> – Goals: Promote quality growth that enhances the built environment, reduces vehicle miles of travel, uses water and energy resources effectively and efficiently, and helps advance environmental stewardship in order to ensure continued economic vitality and provide the highest attainable quality of life for all residents. We seek to have the North Texas region recognized as a center of development excellence.

NCTCOG's Executive Board has adopted a mission statement and 12 Principles of Development Excellence as a guide to local governments and the private sector as they plan and create future development/redevelopment in the region. During FY2015, NCTCOG will be continue a wide range of important activities under the following three broad headings:

- Sustainable Sites & Buildings, including building code review and adoption, establishment of a
  regional repository of best practices, promotion of Texas SmartScape for native & adaptive
  plantings, expanded attention to energy and water efficiency and effectiveness, consideration of
  "green building" policies, celebration and promotion of the recent 2013 biannual CLIDE award
  winners, previous recipients, and similar initiatives.
- Sustainable Public Rights-of-Way, with a continuing initiative under the guidance of NCTCOG's
  Public Works Council to assess the steps necessary to promote more sustainable Rights-of-Way
  in the region
- Sustainable Communities and Region, continuing to provide a wide-range of assistance to our local government members to pursue more effective comprehensive planning activities. We will continue our work to support the Center of Development Excellence, the twelve principles of development excellence and Vision North Texas as they promote regional consideration of the recommendations made in the "North Texas 2050" regional vision statement.

# NCTCOG DEPARTMENTAL STAFFING SUMMARY DEPARTMENT: ENVIRONMENT & DEVELOPMENT

			Full Time	
Position Title	Grade	2013	2014	2015
Director of Environment & Development	B-32	1	1	1
Manager of Environment & Development Programs	B-28	2	2	2
Senior Environment & Development Planner	B-23	1	-	1
Technology Coordinator	B-22	1	1	-
Environment & Development Planner III	B-21	6	5	1
Environment & Development Planner II	B-19	1	1	3
Environment & Development Planner I	B-17	-	-	1
Digital Media Specialist	B-16	1	1	1
Senior Administrative Assistant	A-17	2	1	1
	Totals	15	12	11

			Part Time	
Position Title	Grade	2013	2014	2015
Environment & Development Planner III	B-21	1	1	1
Intern	A-09	-	1	3
	Totals	1	1	4

# NCTCOG DEPARTMENTAL BUDGET SUMMARY DEPARTMENT: ENVIRONMENT & DEVELOPMENT

	Figure Very 2012	Figure Very 2044	-	:! V 204 <i>E</i>	
	Fiscal Year 2013	Fiscal Year 2014	Г	iscal Year 2015	Doroontogo
	Actual				Percentage of
Type of Expanditure	Expenditures	Budget	Budget	Change	Operations
Type of Expenditure	Experiolitures	Бийдег	Buugei	Change	Operations
COST OF OPERATIONS					
Salaries	678,758	744,464	709,013	(35,451)	25.70%
Fringe Benefits	284,544	328,309	304,876	(23,433)	11.05%
Indirect	169,379	189,881	179,458	(10,423)	6.51%
Occupancy	150,927	142,842	139,029	(3,813)	5.04%
Travel	4,949	10,000	11,500	1,500	0.42%
Capital Outlay	-	-	-	-	-
Contract Services	463,851	755,765	1,039,100	283,335	37.67%
Other	254,573	197,512	375,307	177,795	13.61%
Total Cost of Operations	2,006,981	2,368,773	2,758,283	389,510	100.00%
				(	
Total Pass-Through	1,475,234	543,480	439,870	(103,610)	
Total In-Kind	-	-	-	-	
Total Expenditures	3,482,215	2,912,253	3,198,153	285,900	

TOTAL REVENUES 1,259,460 1,169,693 593,000 140,000 1,000 (30,000) (51,000) TOTAL EXPENDITURES 846,863 708,144 587,911 319,438 212,806 110,525 110,525 67,554 67,554 25,877 24,455 1,839 3,198,153 3,198,153 Fiscal Year 2015 Budget 593,000 Pass - Through / 439,870 593 000 423,870 Federal Grants In-Kind State
Administered
Grants
1.259./ 212,806 161,723 131,018 110,525 67,554 9,877 24,455 1,839 587,911 319,438 2,000 708,144 2,758,283 1,261,460 422,993 Operations 16,257 218,256 129,015 (30,000) 194,118 135,403 130,000 72,538 26,342 140,000 1,343,693 845,100 672,279 110,257 362,688 2,912,253 ,169,693 TOTAL EXPENDITURES TOTAL LOCAL FUNDS Fiscal Year 2014 Budget 543,480 1,169,693 Pass - Through / 427,480 100.000 Local Contracts In-Kind Local Governments (In-Kind) 110,257 362,688 194,118 135,403 130,000 72,538 10,342 16,257 218,256 29,015 2,368,773 Operations 81,121 112,003 353 14,154 108,386 712,876 79,762 472,345 -76,320 8,216 3,482,215 1,816,679 TOTAL EXPENDITURES General Fund Fiscal Year 2013 Actual 140,000 (30,000) 174,000 1,475,234 Pass - Through / 1,334,628 50,000 82,606 Departmental Transfers In-Kind Inter 14,154 25,780 2,006,981 Indirect Charges & Billed Services 81,121 62,003 472,345 353 712,876 482,051 Operations Total Expenditures: Total Available Revenue: Solid Waste Regional Project Water Quality Management Planning/Resources (WQ&TMDL) TxDeptAg Community Development (TxCDBG)
Lake Worth Greenprinting
USACE Section 408 Permit Expediting
COP Technical Partners
COP Technical Partners NCTCOG DEPARTMENTAL FUNDING SUMMARY DEPARTMENT: ENVIRONMENT & DEVELOPMENT Texas Department of Agriculture Research and Informatioin Services Department Administration Department Norkforce Development Department Support Program Description Funding Source Environmental Qua ral Emergency Management Agency ormwater Management Program TP Mapping Statement (TWDB, FEMA) Local Planning & Assistance Transportation Department Support Agency Management Transportation Department Solid Waste Management

# TRANSPORTATION PROGRAM SUMMARY

### MISSION AND GOALS STATEMENT

The North Central Texas Council of Governments (NCTCOG) is the designated Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area. NCTCOG's Executive Board provides coordinated regional policy direction and fiduciary oversight to the MPO process. The metropolitan transportation planning process is guided by the Regional Transportation Council (RTC) which serves as the independent policy body for transportation decision making. The RTC is comprised of 44 local elected officials and transportation agency representatives.

In support of MPO functions, NCTCOG Transportation Department staff carries out planning, financial programming, and implementation activities utilizing multiple funding programs. The first of these programs is referred to as Transportation Planning Formula Funds. These Federal Highway Administration and Federal Transit Administration planning funds are received by NCTCOG annually through a formula allocation and are used to conduct regional transportation planning activities. This program is administered through the Texas Department of Transportation (TxDOT). The required 20 percent match for this program occurs through the use of Transportation Development Credits administered by TxDOT. Major tasks addressed with this funding include developing and maintaining the Metropolitan Transportation Plan and Transportation Improvement Program, and monitoring travel demand and transportation needs through a Congestion Management Process. The Transportation Department also conducts and supports corridor investment studies, as well as provides technical assistance to local governments, TxDOT, the North Texas Tollway Authority (NTTA), the Collin County Toll Road Authority (CCTRA), Dallas Area Rapid Transit (DART), the Fort Worth Transportation Authority (FWTA), Denton County Transportation Authority (DCTA) and other local transit service providers across the region.

The second funding program is Transportation Planning Non-Formula Funds which includes other types of planning resources such as federal and State funding to conduct special planning studies or contract services provided by NCTCOG staff. Examples of such service include work performed as a subcontractor to consultants providing travel forecasting assistance to transportation providers, technical assistance to the Texas Commission on Environmental Quality in addressing air quality issues, and use of Surface Transportation Program – Metropolitan Mobility category funding to perform large-scale planning and engineering feasibility studies.

The third funding program, Implementation Non-Formula Funds, supports programs that focus on the implementation of transportation and air quality strategies aimed at reducing traffic congestion and improving air quality. These programs, referred to as Management and Operations, are carried out in cooperation with the region's transportation providers and include air quality public information campaigns, the expansion of vanpool programs, and deployment of Intelligent Transportation Systems technology. Activities in the AirCheckTexas Program are also supported through this revenue center.

Funding provided by local governments for the implementation of transportation, sustainable development and air quality improvement projects represents the fourth category of funds used by the MPO, referred to as RTC Local Funds. Through an innovative partnership between the RTC and local governments, the RTC programs funds to construct regional transportation improvements for local governments. In many instances these projects are funded through a combination of federal, State and local funds assembled in partnership among agencies and local governments that allow for the expedited construction of projects that otherwise could not be built. As part of this program, local governments provide local funds that are used to streamline the delivery of transportation, sustainable development and air quality program projects. NCTCOG staff is responsible for the project selection recommendations to RTC, project monitoring and coordination, as well as management of the RTC Local Funds and accrued interest. During Fiscal Year (FY) 2015, NCTCOG staff will manage the RTC Local Funds, including utilization of funding to support local match requirements

for multiple State and federal grants. This funding is also utilized to support an RTC initiative to provide financial loans to local partners for innovative financing initiatives and priority transportation projects.

The fifth funding category is Regional Toll Revenue (RTR) funds. These funds are derived from approximately \$3.8 billion in concession payments paid by the North Texas Tollway Authority (NTTA) to TxDOT for the right to develop SH 121 in Collin, Dallas and Denton Counties and SH 161 in Dallas County. The funds are dedicated for the implementation of transportation and air quality projects as selected by the RTC in cooperation with local governments and transportation providers. The RTC has awarded approximately \$42.8 million in RTR funds for projects to be implemented by NCTCOG staff or passed through to local governments over a multi-year period.

All of these programs are outlined in the <u>Unified Planning Work Program for Regional Transportation Planning</u> (UPWP), prepared biennially, that provides a detailed summary of planning and implementation activities to be conducted over a two-year period. The following is a brief description of activities for FY2015.

### **Program Administration**

General coordination, communication, and management tasks are essential to maintaining the planning process. The preparation and circulation of information relevant to regional transportation policy are major activities of the department, including support to the NCTCOG Executive Board, Regional Transportation Council, and Surface Transportation Technical Committee. Also included is the development, monitoring, and modification of the Unified Planning Work Program, as well as the preparation of associated annual reports; personnel recruitment and maintenance activities; and professional development opportunities. Training opportunities for local governments, transportation providers, and planning agency staff relative to transportation and related air quality planning activities and applications are included as well. In addition, funding is included in this budget for coordination with Texas universities for various projects, peer review exchanges with other MPOs, and presentations to university students about transportation and MPO activities.

### **Fiscal Management**

The implementation of numerous programs supported through grants and contracts from multiple federal, State and local agencies, as well as the private sector, requires extensive knowledge and resources to manage the fiscal requirements of these programs. Tasks including the development of grant applications, consultant procurement, purchasing, contract development and monitoring, expenditure reporting, and auditing support the planning and implementation process. Development of the Transportation Department's annual budget is included, including all five funding programs described previously. The oversight of funds coming to NCTCOG through various innovative funding programs, many of which are directed toward expediting transportation improvements, is a critical function. In addition, funding is included in this budget for development and enhancement of procedures and tools for streamlining administration and management of grants and contracts.

### **Community Outreach**

A primary goal of the Transportation Department is to maintain public involvement throughout the regional transportation planning process, in conjunction with federal requirements for active and ongoing public participation. A number of tasks aimed at educating and informing the public, including member governments and local elected officials, are continually being pursued. Publications such as Mobility Matters, the MPO newsletter; Local Motion, a monthly newsletter for elected officials; transportation articles of interest published in It's Your Region, the agency's monthly newsletter; and the Regional Mobility Initiatives, a report series aimed at summarizing ongoing planning and construction activities, are examples of ongoing community outreach and education efforts. Progress North Texas, a state-of-the-region report on transportation system performance in North Texas, has been published annually since 2004. Increasing the communication among citizens, elected officials, and technical staff permits local entities to work together to achieve desired goals and objectives. Moving Ahead for Progress in the 21st Century (MAP-21), passed by Congress in 2012, placed continued emphasis on an MPO's efforts to engage the public in the transportation planning process. Elements of the Transportation Department's public outreach and education program include regular public meetings on regional transportation programs and topics, participation in various community events and forums, maintenance of the Transportation Internet site, use of social media, and fostering an open relationship with the news media. A comprehensive mailing list of agencies, neighborhood and advocacy groups, transportation stakeholders, and the general public is maintained and utilized to inform the public about transportation issues, as well as specific public meetings. The monitoring of federal, State, and local legislative initiatives are also conducted in this program area to assist local elected officials in ensuring that legislative actions at all levels of government contribute to improving the mobility and air quality of the region.

#### **Transportation Project Programming**

Authorizing legislation, Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP-21), reconfirmed the responsibility of the Metropolitan Planning Organization to work with the Texas Department of Transportation (TxDOT), local governments, and transportation authorities to identify, evaluate, and select transportation improvements. In FY2015, staff will coordinate with TxDOT and local agencies to implement projects selected with federal and state funds, along with Regional Toll Revenue (RTR) and Regional Transportation Council (RTC) local funding. Staff will coordinate with TxDOT on the completion of the FY2015 Unified Transportation Program (UTP) process and will monitor UTP updates as funding estimates are adjusted by TxDOT. Through this effort, staff will work with policy officials to revisit regional priorities and determine which projects will be funded in the FY2015-2025 timeframe.

The Transportation Improvement Program (TIP) serves as the mechanism for funding transportation improvements recommended in the Metropolitan Transportation Plan. All regionally significant surface transportation improvements, regardless of funding source, are inventoried in the TIP. Each year, NCTCOG Transportation Department staff engages in a number of activities related to the development and implementation of the TIP. The TIP is prepared on a biennial basis with quarterly updates. Staff will finalize implementation of the 2013-2016 TIP document and begin implementing the 2015-2018 TIP document in FY2015.

A significant, continuing emphasis for FY2015 will be the update of the transportation project information system database. The goal of this effort is to enable a more comprehensive tracking of projects including the cost, funding, start date, and completion date of each project phase. This project was created in response to the federally mandated year of expenditure/total project cost requirements, as well as the increased complexity involved with funding, tracking, and monitoring RTR-funded transportation projects. The project will eliminate redundant procedures and increase efficiency. Two modules of the new database were released in FY2014, and it is anticipated that additional modules will be developed in FY2015.

Staff will continue monitoring projects selected under the American Recovery and Reinvestment Act of 2009 funding program until the projects are completed in late calendar year 2014.

### Congestion Management and Innovative Project Delivery

MAP-21 requires that metropolitan areas with a population of greater than 200,000 develop and implement a Congestion Management Process (CMP). The CMP provides for the effective management of new and existing transportation facilities through development and implementation of travel demand, transportation system management and sustainable development strategies, and by providing information to decision makers on system performance and effectiveness of implemented strategies. The CMP seeks a "management" solution to a growing traffic problem by targeting resources to operational management and travel demand reduction strategies. The CMP is fully integrated into the region's transportation planning and programming process.

The CMP includes the development, implementation and monitoring of regional travel demand management strategies, including employee trip reduction, carpool/vanpool, park-and-ride, and transportation management associations. Transportation systems management (TSM) and intelligent transportation system (ITS) strategies are also part of this program. These strategies, which include intersection and signalization improvements, a freeway bottleneck removal program, intelligent transportation system projects, and special events management strategies, will be developed to reduce travel time and enhance system reliability. Transportation staff will also continue efforts to develop and implement congestion management strategies during the planning, engineering, construction and operation stages of corridor development. In addition, collection and analysis of traffic data in the Dallas-Fort Worth

region will continue to enhance the North Central Texas Council of Governments information system for monitoring transportation system infrastructure and performance as part of the CMP.

Sustainable development strategies also reduce the demand for single-occupant vehicle or drive-alone travel and are critical tools in the region's efforts to reduce congestion and improve mobility and air quality. In 2001, 2006, and 2010, the RTC funded a number of sustainable development projects which place a greater focus on the importance of coordinating land use and transportation investments in order to maximize the region's resources. Efforts in this program area will focus on monitoring progress toward implementation of these projects, as well as facilitating continued education and public outreach on sustainable development initiatives. Development of improved bicycle and pedestrian facilities with continued emphasis on safety and access to transit systems and commercial developments will also be a key aspect of this program area's activities. The Sustainable Development area will also provide support for Transit Oriented Development (TOD) in the region. The program will provide education and project development assistance to local governments that are looking to create TODs as methods of reducing congestion by developing near transit hubs.

Transportation Department staff will also conduct planning efforts to develop safety policies, programs, and projects. In an effort to improve regional transportation safety related to pedestrians, bicycling, transit, roadways and highways, staff will continue to evaluate crash data and continue the development of the Dallas-Fort Worth Regional Safety Information System. Coordinated efforts with NCTCOG's Emergency Preparedness Department will also continue to support local, State, and federal initiatives to address transportation system security and emergency preparedness planning. The North Central Texas Council of Governments continues a dialogue among local governments and transportation providers in North Central Texas regarding the regional coordination of response plans, response capabilities, and emergency medical services in the event of a major incident. Staff also provides technical transportation data needed to support these planning efforts as well as to facilitate the coordination of various transportation providers and planning agencies.

Congestion management strategies identified in the CMP are further supplemented by efforts to identify, analyze, and implement targeted improvements through the examination of transportation asset conditions and performance within various corridors. Relying on the business principles of maximizing life-cycle benefits and minimizing life-cycle costs, the Capital/Operations Asset Management System investigates the physical, operational, and transportation-land use characteristics of existing and proposed future corridor assets to determine their effects on mobility, safety, reliability, access/connectivity, and economic development. Initiation of pilot projects across the region will be used to demonstrate system interoperability and effectiveness; refine internal and external asset-oriented data collection, storage, and analysis efforts; and, enable greater integration of performance measures into traditional project and long-range planning decision-making and prioritization processes. The Capital/Operations Asset Management System will ultimately allow the North Central Texas region to both stretch and further balance investments between preserving and/or upgrading existing transportation assets, and efficiently replacing assets of greatest need.

#### **Model Development and Data Management**

The Transportation Department plays an important role in the development of travel forecasts that are used to support the planning of freeways, toll roads, managed high occupancy vehicle lanes, park-and-ride facilities, bus and passenger rail systems, and other transportation improvements. The continued development of travel models is coordinated with regional transportation and air quality planning activities in the Unified Planning Work Program. In addition to providing insight for policy decisions, the travel model is used for financial assessment of the projects for private investments and discretionary federal funding programs. The activities include major efforts in data collection, development of analytical tools, and conversion of data to information through production of reports, visualization of data, simulation, and quantification of the effects of the policies and projects. The travel model is a microcomputer-based travel forecasting tool that enables transportation planners to evaluate a wide range of future transportation projects.

Efforts during FY2015 will focus on the maintenance and improvement of the travel model, including the enhancement of modeling tools incorporating improved behavioral models, data collection, development of new travel models, and support for the land-use model maintenance and improvement efforts.

NCTCOG's Transportation staff will work with the Research and Information Services staff to develop forecasts of future population and employment through the year 2040. This process will include the enhancement of forecasting models and working closely with local governments to ensure the compatibility of future activity forecasts with the development plans of cities and counties throughout the Metropolitan Planning Area. These forecasts are used to support the metropolitan planning process as well as localized planning activities by cities and counties.

#### **Air Quality Planning and Operations**

The Clean Air Act Amendments of 1990 and MAP-21 call for the integration of transportation and air quality planning activities at local, State, and federal levels. The Dallas-Fort Worth area has been designated as nonattainment for ozone since 1991. Effective July 20, 2012, the Environmental Protection Agency classified Collin, Dallas, Denton, Ellis, Johnson, Kaufman, Parker, Rockwall, Tarrant, and Wise Counties as moderate nonattainment under the 2008 National Ambient Air Quality Standards (NAAQS) for 8-Hour ozone, which stipulates an attainment deadline of December 2018.

The Transportation Department continues to work with the Texas Commission on Environmental Quality (TCEQ) to identify emissions reduction strategies for inclusion in the applicable State Implementation Plan (SIP) aimed at improving air quality. During FY2015, efforts will continue to focus on the development and implementation of multi-pollutant reduction strategies across the ten-county nonattainment area. These strategies are designed to reduce travel demand and energy use, demonstrate new technologies through pilot and funding programs, increase enforcement of new and existing policies and rules, and inform the public regarding the importance of improving the region's air quality. Staff will conduct on-site monitoring of grant funded activities to ensure compliance. These programs will be pursued as part of a coordinated and comprehensive planning approach to the region's air quality efforts. In addition to other State and federal funding sources, the Regional Transportation Council has provided Surface Transportation Program--Metropolitan Mobility, Congestion Mitigation and Air Quality Improvement Program, and local funding to support NCTCOG's involvement in these efforts.

Major initiatives in FY2015 are to continue administration of the light-duty vehicle repair and replacement program funded through TCEQ, and other programs related to accelerated fleet replacement and advanced truck/equipment technologies, including idle-reduction; marketing, education, and assistance efforts to support programs designed to improve air quality and reduce energy use; implementation of other emissions-reduction programs that support the SIP, including partnerships, regional policies, demonstration programs, and enforcement initiatives; and providing technical assistance to other agencies, including studies used to assist in various air quality modeling procedures. NCTCOG staff regularly conducts an air quality conformity analysis in the nonattainment area, which is a quantitative assessment to ensure that the region's air quality is not worsened through the implementation of transportation projects and programs included in the Transportation Improvement Program and Metropolitan Transportation Plan.

#### Transportation Planning and Regional Transit Coordination and Operations

Federal planning regulations require that metropolitan areas have a Metropolitan Transportation Plan in place that identifies major long-range transportation improvements including freeways, toll roads, high-occupancy vehicle/managed lanes, rail facilities, bike and pedestrian facilities, and transportation programs such as sustainable development, congestion management, and safety and security. During FY2015, staff efforts will focus on development of a Metropolitan Transportation Plan Amendment that will incorporate recent planning efforts with an expected adoption in late calendar year 2014. Additionally, staff will work on a new Metropolitan Transportation Plan expected to be adopted in early 2016.

For projects identified in the Metropolitan Transportation Plan, NCTCOG Transportation Department staff works with the region's various transportation and resource agencies on detailed corridor studies to evaluate transportation alternatives and to address transportation-related issues such as local government land-use policies, neighborhood and community goals, and economic development. These detailed corridor studies

may be performed as part of the federal National Environmental Policy Act (NEPA) process or independently. In all of these studies, NCTCOG Transportation Department staff performs a variety of functions in support of the corridor study process ranging from the facilitation of meetings and consensus building to the development of detailed travel forecasts for the evaluation of alternatives, environmental justice analysis, and mobile source air toxics analysis.

Transportation planning also requires taking into account concerns for the social, cultural, and natural environment early in the transportation planning process. Initiatives will continue to identify potential environmental impacts and develop mitigation strategies that can be used to avoid, minimize, or mitigate these impacts. These efforts will result in the identification of strategies and the development of programs that will contribute to expediting the delivery of transportation projects and the implementation of transportation projects that are sensitive to natural resources in North Texas. This work will include additional consultation with agencies responsible for resource/conservation management, the comparison of the transportation plan with resource data and inventories, and the development of regional processes and programs that incorporate decisions in the planning process that can be carried through corridor- and project- level analyses. Transportation staff also monitors environmental justice issues to ensure the MPO meets all federal and State regulatory requirements for considering protected populations.

NCTCOG Transportation staff also provides support to local governments in the form of subarea studies, thoroughfare planning, and technical assistance. Each year, cities and counties in North Central Texas request assistance from NCTCOG for the development or update of thoroughfare plans, with staff efforts focusing on the preparation of travel forecasts to support local government efforts. NCTCOG's involvement ensures that plans are compatible and coordinated across jurisdictions. NCTCOG staff will also track and maintain the listing of Regionally Significant Arterials, revise the Federal Functional Classification System as needed, and work with county and local government representatives to develop and monitor county-wide thoroughfare needs assessments for the region.

Transportation staff also has the responsibility for public transit planning and coordination. This is a significant area of responsibility for NCTCOG staff involving assistance to transportation authorities, transit agencies, and local governments in the evaluation of opportunities for improving existing public transit services, as well as establishing transit service in locations where it currently does not exist in the region. Planning activities are carried out in cooperation with all existing public transit providers. Efforts include those necessary to implement the specific project recommendations contained in the Metropolitan Transportation Plan. Special attention will be placed on providing technical support in pursuing funding for the portion of the recommendations in areas not currently served by an existing transportation authority. Corridor studies, subarea studies, and needs assessments are conducted to identify appropriate public transportation solutions.

Public transportation coordination activities focus on identifying opportunities for increased transportation services in the region. Ensuring that transportation is available for individuals with disabilities, limitedincome individuals, and older adults is vital. Access North Texas, the regional public transportation coordination plan for North Central Texas, identifies strategies to move the region toward more seamless public transportation services over the next four years. Ongoing Access North Texas efforts include implementation of strategies in the plan, committees to assess transportation needs, transit system improvements, and improved efficiency in the use of transit capital resources in the region. Another major focus in FY2015 to improve transportation includes implementing a regional vehicle-for-hire program, initiating a vehicle lease program, and exploring options for service outside transit authority boundaries through a partnership with Dallas Area Rapid Transit, Fort Worth Transportation Authority, and the Denton County Transportation Authority. Additional projects include transit needs assessments and planning studies, technical assistance for small transit operators, a cooperative vehicle procurement and implementation of job access and reverse commute projects in non-urbanized areas through a partnership with the Texas Department of Transportation. In addition, this program area supports NCTCOG's administration and oversight responsibilities as a Designated Recipient for the Bus and Bus Facilities Program (Federal Transit Administration Section 5339), Enhanced Mobility for Seniors and Individuals with Disabilities Program (Federal Transit Administration Section 5310), Job Access/Reverse Commute Program (Federal Transit Administration Section 5316), New Freedom Program (Federal Transit Administration Section 5317) and Urbanized Area Formula Program (Federal Transit Administration Section 5307) grant funds.

#### **Aviation Planning and Education**

Aviation is an essential part of the North Central Texas economy and serves as a vital transportation option for the region. As the nation's largest inland port, and the fourth largest metropolitan area, there is a heavy dependence upon the success of the aviation system. To maintain a competitive/pivotal role in this international industry, it is vital to protect and maintain the existing airport system in North Central Texas.

NCTCOG aviation planning and education efforts focus on regional general aviation airports and heliports as well as the development of aviation education strategies. Work with new technology, such as unmanned aircraft systems, will be explored to as a cost-effective way to collect aerial imagery and data that will enhance transportation/aviation planning. In addition, the North Texas Aviation Education Implementation and Outreach efforts will focus on continued outreach events including working with students at local aviation programs using flight simulators and other tools. This includes high schools, colleges, and universities for the continued development of a dynamic and integrated aviation academic system in the region. Anticipated products will include a variety of outreach strategies to local students to promote clear aviation career pathways by utilizing and expanding <a href="https://www.NCTaviationcareers.com">www.NCTaviationcareers.com</a> to support existing academic programs. Reports on student enrollment, workforce needs, and program curriculum will be published. Separately, issues related to surface transportation access to the aviation system will require regular inventory, monitoring, and documentation of roadway, truck, and rail bottlenecks, as well as coordination of safety and security issues related to access and egress. Long-term aviation performance-measure tracking will continue to be conducted.

#### **Strategic Corridor Initiatives**

The continuing challenges of population growth, struggling economic markets and further reduced levels of funding from federal and State partners requires the North Texas region to develop an even greater focus on the need for innovative local funding and improved public-private partnerships. In FY2015, the Streamlined Project Delivery initiative will continue to assist local, regional, State, and federal partners to identify innovative funding strategies, analyze public-private partnership opportunities, and expedite implementation of major transportation projects, particularly those which deal with multiple transportation modes concurrently and/or enable flexibility for strategic phased construction. Included in this effort will be the continued evaluation of the Cotton Belt Corridor Innovative Finance Initiative to implement a 62-mile regional passenger rail corridor; evaluation of greater efficiencies for rail and truck goods movement throughout the North Texas region: advancement of the formal environmental evaluation of the Collin County Outer Loop and Dallas Southeast Loop 9; assistance towards the TIGER-funded Dallas-to-Oak Cliff Streetcar project; support of the Dallas Trinity Parkway; investigations of opportunities for people mover technologies; and investigation of opportunities for higher-speed rail (at-grade) and high-speed rail (grade separated) providing connections to mega-region partners. Staff will also assist the region's transportation providers with input on planning, design, engineering, public/agency involvement, and other streamlined delivery or performance evaluation functions for additional major multimodal projects as they are identified within the Metropolitan Transportation Plan or other various programs.

As the nation's largest inland port, the long-term growth and development of the region's freight industry is critical to the regional economy. The efficient movement of freight within and through the Dallas-Fort Worth Metropolitan Area is continuing to grow in importance as the region's population continues to grow and traffic congestion increases. During FY2015, efforts will continue to focus on intermodal and freight transportation issues, including maintaining and improving access to major intermodal facilities and planning for the increased flow of truck traffic and goods related to the IH 35 North America Free Trade Agreement (NAFTA) corridor and other major truck corridors in the region. Staff will continue work to expand left-lane truck restrictions throughout the region. Freight planning will also address at-grade railroad crossing safety, railroad quiet zone implementation, air quality impacts regarding freight movements, the creation of a freight information system, the creation of freight system plan follow-up studies, promoting freight-oriented developments, and reviewing the hazardous materials shipment routes.

The Transportation Department is responsible for the development, integration, maintenance, and dissemination of transportation data and information. This activity focuses specifically on the development of Web-based applications for use in the sharing and collecting of a variety of transportation and air quality data. This element includes both the improvement of existing Internet/Intranet applications and the creation of new ones. Another aspect of this program area is to manage and coordinate Geographic Information System (GIS) technologies so that they can be effectively utilized for transportation planning; this may include research, development, design, training, and maintenance activities.

### **Environmental Streamlining**

The environmental program area focuses on helping transportation providers expedite environmental clearances and permits to allow critical regional projects to advance through development, approval, and implementation as soon as possible. The goal of this program is to help reduce cost escalation due to inflation, alleviate congestion faster, and assist the region in meeting air quality goals.

Staff will be providing assistance and guidance in the development of National Environmental Policy Act (NEPA) and local environmental documents for various projects such as the IH 35E/US 67 Southern Gateway project, IH 635 East, Collin County Outer Loop, and off-system projects funded with Regional Toll Revenues. Efforts will include linking regional environmental, community, and economic goals from the MTP with project-level goals; assisting in the research, analysis, and development of new methodologies for resource studies/analyses for NEPA documents such as the regional tolling and MSAT analyses; providing research, analysis, and preparation of documents or sections for NEPA documents; and reviewing NEPA documents. With regards to expediting environmental permits, staff will continue to carry out activities associated with the Memorandum of Agreement between the United States Army Corps of Engineers (USACE) and NCTCOG to expedite the evaluation of Section 404 permits that are required for regional priority transportation projects. Staff will continue to monitor and provide oversight of USACE Section 408 activities related to the Trinity flood control project.

Also included is the management of computer resources and computer hardware requests necessary for transportation and air quality planning. The overall goal of this work is to provide NCTCOG staff with the tools and ongoing technical support needed to complete work tasks in an efficient and timely manner.

### **Legal Services**

The Legal Services Program Area provides legal advice on a wide range of topics regarding the Transportation Department's programs, projects, policies, and procedures. This includes advice with respect to NCTCOG authority and approvals, procurement-related activities, Public Information Act requests, Open Meetings Act requirements, enforcement of contractual obligations for sub-grantees and contractors, and interpretation of federal, State, and local laws and regulations impacting RTC and Departmental initiatives. Legal Services also conducts legal sufficiency reviews of agreements necessary to carry out RTC and Departmental initiatives.

### NCTCOG DEPARTMENTAL STAFFING SUMMARY DEPARTMENT: TRANSPORTATION

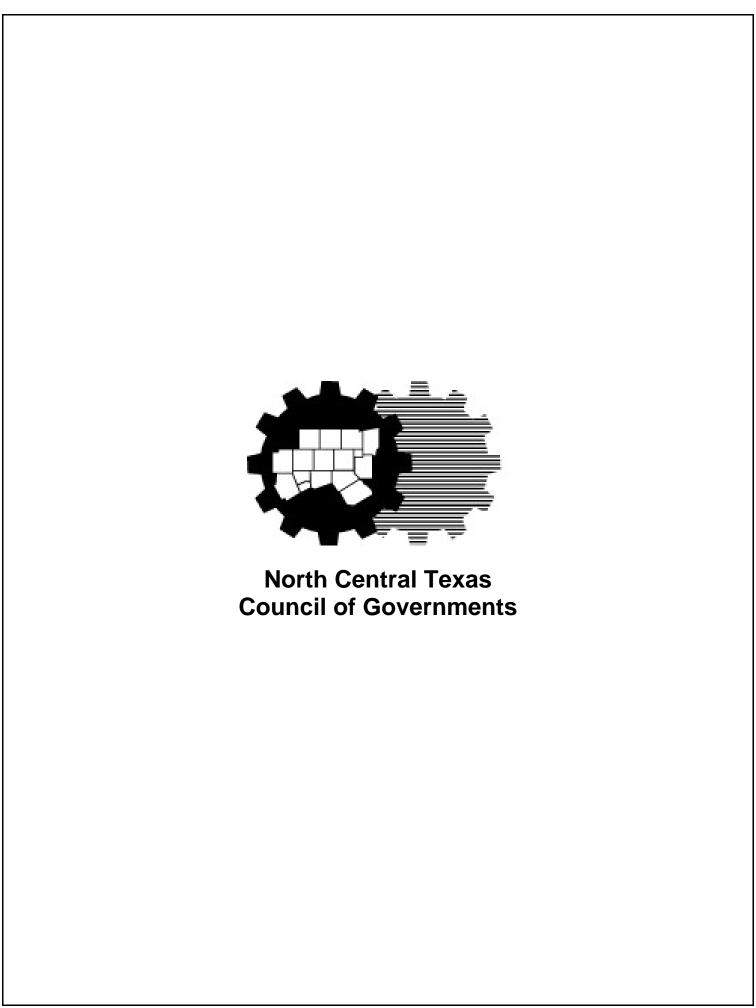
			Full Time	
Position Title	Grade	2013	2014	2015
Director of Transportation	B-33	1	1	1
Assistant Director of Transportation	B-32	1	1	1
Counsel for Transportation	B-31	-	1	1
Project Engineer	B-31	1	1	1
Senior Program Manager	B-31	7	6	6
Program Manager	B-28	8	9	9
Transportation System Modeling Manager	B-28	1	1	1
Grants and Contracts Manager	B-26	2	2	1
Information Analyst Supervisor	B-26	1	1	1
Public Involvement Manager	B-26	-	1	1
Administrative Program Supervisor	B-25	1	1	1
Air Quality Operations Manager	B-25	1	1	1
Assistant Counsel to Transportation	B-25	-	1	1
Principal Transportation/AQ Planner	B-25	10	11	9
Senior Transportation System Modeler	B-25	2	2	3
Transporation System Operations Supervisor	B-25	1	1	1
Grants and Contracts Supervisor	B-25	-	-	2
Communication Supervisor	B-23	1	2	2
Senior Transportation/AQ Planner	B-23	12	10	15
Senior Grants and Contract Coordinator	B-22	7	7	4
Senior Information Analyst	B-22	1	1	1
Transportation System Modeler II	B-22	2	2	1
Air Quality Operations Coordinator	B-21	1	1	1
Communication Coordinator	B-21	3	1	2
Transportation System Modeler I	B-21	1	2	2
Transportation/AQ Planner III	B-21	14	15	13
Grants and Contracts Coordinator II	B-20	3	5	3
Graphic Design Coordinator	B-20	1	1	1
Administrative Program Coordinator	B-19	1	1	1
Air Quality Operations Analyst III	B-19	3	-	-
Technology Support Specialist	B-19	1	1	1
Transportation/AQ Planner II	B-19	10	10	7
Air Quality Operations Analyst II	B-18	4	4	3
Grants and Contracts Coordinator I	B-18	5	2	6
Communications Specialist II	B-17	1	2	2
Transportation/AQ Planner I	B-17	21	19	22
Audio/Visual/computer Supoort Technician	B-15	1	1	1
Communications Specialist I	B-15	2	3	2
Computer Support Technician	B-15	1	1	1
Senior Administrative Assistant	A-15	11	12	12
Air Quality Operations Services Assistant II	A-15	4	2	2
Administrative Assistant	A-13	2	1	1
Air Quality Operations Services Assistant I	A-13	1	2	1
	Totals	151	149	148

			Part Time	
Position Title	Grade	2013	2014	2015
Intern	A-09	11	13	16
	Totals	11	13	16

### NCTCOG DEPARTMENTAL BUDGET SUMMARY DEPARTMENT: TRANSPORTATION

Fiscal Year 2013 Fiscal Year 2014 Fiscal Year 2015 Percentage Actual of Expenditures Type of Expenditure Budget **Budget** Change Operations **COST OF OPERATIONS** Salaries 7,559,844 8,832,389 9,017,729 185,340 24.56% Fringe Benefits 3,120,071 3,819,000 3,877,623 58,623 10.56% Indirect 1,872,552 2,150,996 2,282,390 131,394 6.22% Occupancy 891,566 865,647 843,529 (22,118)2.30% Travel 101,850 232,219 240,355 8,136 0.65% Capital Outlay 542,500 110,000 (432,500)0.30% **Contract Services** 32,646,535 5,970,250 8,445,266 39.27% 14,415,516 5,924,187 (841,967) 16.14% Other 1,630,906 6,766,154 **Total Cost of Operations** 47,823,324 29,179,155 36,711,329 7,532,174 100.00% **Total Pass-Through** 4,432,298 41,408,898 32,784,572 (8,624,326) **Total In-Kind** 4,689,922 5,515,937 3,930,487 (1,585,450)**Total Expenditures** 56,945,544 76,103,990 73,426,388 (2,677,602)

Inc.	Indirect Charges & Inte	Inter - Departmental	General Fund	Local Governments	- Contracte	Total Local Eunde	State Administered Grants	Godoral Grante	Total Boundary
					- בספון ססוון מפני	- Otal Eocal Hilds	39 196 559	- coolai Ciailis	39.196.559
Federal Transit Authority							-	17,735,291	17,735,291
Local				3,930,487	11,100,696	15,031,183		-	15,031,183
Texas Commission of Environmental Quality						•	2,873,923	•	2,873,923
Federal Highway Administration								616,308	616,308
Environmental Protection Agency						•	•	213,661	213,661
Department of Energy								134,794	134,794
Agency Management		000'59				65,000	•		65,000
Community Services Department		(000,59)				(65,000)	•		(65,000)
Environment & Development Department		(115,000)				(115,000)	•		(115,000)
Research & Information Service Department		(1,105,351)				(1,105,351)	•		(1,105,351)
Administration Department		(1,154,980)				(1,154,980)			(1,154,980)
Total Available Revenue:		(2,375,331)		3,930,487	11,100,696	12,655,852	42,070,482	18,700,054	73,426,388
	<b>I</b>	Fiscal Year 2013 Actual		Ë	Fiscal Year 2014 Budget	ət	<b>I</b>	Fiscal Year 2015 Budget	3t
Program Description		Total Pass - Through / In-	TOTAL		Pass - Through / In-	TOTAL		Pass - Through / In-	TOTAL
	Operations	Kind	EXPENDITURES	Operations	Kind	EXPENDITURES	Operations	Kind	EXPENDITURES
Planning and Implementation Programs Non-Formula Funded	39,320,710	9,122,182	48,442,892	20,414,712	46,924,835	67,339,547	28,491,062	36,715,059	65,206,121
Planning Studies Formula Funded (RC1)	8,450,067	38	8,450,105	8,764,443		8,764,443	8,220,267		8,220,267
Interdepartmental Support	52,547		52,547				•	•	•
Total Expenditures:	47.823.324	9.122.220	56.945.544	29.179.155	46.924.835	76.103.990	36.711.329	36.715.059	73.426.388



# WORKFORCE DEVELOPMENT PROGRAM SUMMARY

#### MISSION AND GOALS STATEMENT

The North Central Texas Workforce Development Area covers over 10,000 square miles and includes the fourteen counties of: Collin, Denton, Ellis, Erath, Hood, Hunt, Johnson, Kaufman, Navarro, Palo Pinto, Parker, Rockwall, Somervell, and Wise. These counties surround Dallas County and Tarrant County and most are either part of the Dallas Metropolitan Statistical Area (MSA) or the Fort Worth-Arlington MSA.

Our work is driven by the needs of our business community. Our mission is to advance an innovative workforce system, which fosters a competitive economy and improves the quality of life in North Central Texas through employment, education and economic development. Workforce Solutions for North Central Texas is dedicated to providing a seamless, efficient, and effective workforce system that connects businesses to skilled workers and citizens to jobs to improve quality of life and promote a healthy economy in the North Central Texas region.

Services provided in our workforce centers include the Workforce Investment Act (WIA) for Adults, Dislocated Workers and Youth, Employment Services (ES), Choices (Temporary Assistance to Needy Families recipients), Supplemental Nutrition Assistance Program Employment & Training (SNAP E&T), TAA (Trade Adjustment Act, Rapid Response Services, and the new Choices Non-Custodial Parent Program) and Child Care Services. Additional services may also include those that are funded through special projects or initiatives.

#### The Workforce Development Board

The Board consists of up to 38 volunteer members. Because businesses are the driving force within the economy, the Board is comprised largely of private business leaders. However, the Board includes representatives from the other key partners within the workforce system: economic development entities, chambers of commerce, labor, education, and community organizations.

The Workforce Development Board contracts with the North Central Texas Council of Governments to serve as its fiscal agent to provide staff support and administer the day-to-day operations of programs. Workforce Development is responsible for an approximate annual budget of \$62 million. Members of the Workforce Development boards are leaders within their communities and are appointed by the chief elected official of the county in which they reside or operate their business.

#### Texas Workforce Centers and Mobile Workforce Unit Services

The Board currently contracts with one community based organization (Workforce Network Inc., Corpus Christi, Texas) to operate our 11 Workforce Centers serving the 14 counties in the North Central Texas service area. In counties where a workforce center is not physically located services are provided on an itinerant basis using our Mobile Workforce Unit (MWU).

Our workforce centers provide services to the entire population which includes unemployed and under-employed individuals seeking a better career or interested in exploring other career options. This year, it is estimated that over 67,000 unique individuals will receive assistance through our workforce centers and we will provide child care services for more than 5,000 children every day.

In the past year, the MWU provided on-site services to employers and communities throughout the region at over 125 events that served a total of 2,465 customers. This includes 17 employer recruiting events that served close to 700 job seekers and 6 rapid response events that provided valuable re-employment information to nearly 600 people. Additionally, the MWU is also used as a valuable disaster recovery tool statewide.

Workforce Solutions for North Central Texas provides employers with recruitment assistance for job openings, labor market information, outplacement services for companies who are downsizing, skills assessment for current employees and assistance in meeting federal and state employment requirements. Job seekers can access labor market and workforce data, information regarding area education and training programs, and access to WorkInTexas.com, the statewide job matching system which connects job seekers to employers. Additionally, we offer workshops on various subjects from job search techniques to interviewing skills, as well as training for high growth occupations and support services such as child care and transportation.

# NCTCOG DEPARTMENTAL STAFFING SUMMARY DEPARTMENT: WORKFORCE DEVELOPMENT

			Full Time	
Position Title	Grade	2013	2014	2015
Director of Workforce Development	B-32	1	1	1
Operations Manager	B-28	1	1	1
Quality Assurance Manager	B-28	1	1	1
Workforce Development Manager	B-28	1	1	1
Business Development Manager	B-26	1	1	1
Manager of Workforce Development Information Systems	B-26	1	1	1
Grants and Contracts Administrator	B-25	1	1	1
Senior Operations Specialist Childcare4	B-23	-	1	1
Compliance Investigator	B-22	1	1	1
Senior Database Specialist	B-22	3	2	2
Senior Quality Assurance Specialist Reports	B-22	-	1	1
Senior Communications Specialist	B-21	1	1	1
Senior Operations Specialist	B-21	4	4	3
Senior Workforce Facilities Coordinator	B-21	-	1	1
Grants and Contracts Coordinator II	B-20	2	2	1
Senior Business Development Liaison	B-20		2	3
Senior Quality Assurance Specialist	B-20	5	4	3
Business Development Liaison	B-19	1	-	-
Research Associate II	B-19	-	1	1
Workforce Planner II	B-19	1	1	1
Early Childhood Specialist	B-18	-	4	4
Operations Specialist	B-18	1	-	-
Workforce Facilities Coordinator	B-17	2	1	1
Administrative Assistant II	A-17	1	1	1
	Totals	29	34	32

			Part Time	
Position Title	Grade	2013	2014	2015
Training and Development Coordinator	B-26	1	1	1
	Totals	1	1	1

# NCTCOG DEPARTMENTAL BUDGET SUMMARY DEPARTMENT: WORKFORCE DEVELOPMENT

	Fiscal Year 2013	Fiscal Year 2014	F	iscal Year 2015	
Type of Expanditure	Actual Expenditures	Budget	Budget	Change	Percentage of Operations
Type of Expenditure	Expenditures	Budget	Buugei	Change	Operations
COST OF OPERATIONS					
Salaries	1,595,057	1,888,659	1,904,366	15,707	35.25%
Fringe Benefits	639,569	832,899	818,878	(14,021)	15.16%
Indirect	392,918	481,716	482,014	298	8.92%
Occupancy	188,003	420,937	427,022	6,085	7.91%
Travel	106,802	203,892	196,518	(7,374)	3.64%
Capital Outlay	-	274,987	143,210	( 131,777)	2.65%
Contract Services	232,150	836,949	920,404	83,455	17.04%
Other	998,266	462,939	509,307	46,368	9.43%
Total Cost of Operations	4,152,765	5,402,978	5,401,719	(1,259)	100.00%
Total Pass-Through	52,973,096	54,964,112	54,150,145	( 813,967)	
Total In-Kind	2,454,977	-	-	-	
Total Expenditures	59,580,838	60,367,090	59,551,864	( 815,226)	

NCTCOG DEPARTMENTAL FUNDING SUMMARY DEPARTMENT: WORKFORCE DEVELOPMENT									
	:	Inter -		Local			State		
	Indirect Charges	Departmental		Governments	2,002,000	TOTAL LOCAL	Administered	Codoral Grants	TOTAL
Texas Workforce Commission	a Dilled Sel vices	- Idilisidis	Odlejai julia	,	- Code Collinatis		61.205.828	- edelal Glailis	61.205.828
United States Department Of Labor								740,913	740,913
Administration Department		(607,482)				(607,482)			(607,482)
Research & Information Services Department		(1,787,395)				(1,787,395)			(1,787,395)
Total Available Revenue:		(2,394,877)				(2,394,877)	61,205,828	740,913	59,551,864
		Fiscal Year 2013 Actual	tual	FI	Fiscal Year 2014 Budget	get	Ĭ	Fiscal Year 2015 Budget	let
		Pass - Through /	TOTAL		Pass - Through /	TOTAL		Pass - Through /	TOTAL
Program Description	Operations	In-Kind	EXPENDITURES	Operations	In-Kind	EXPENDITURES	Operations	In-Kind	EXPENDITURES
Child Care	1,506,081	36,617,077	38,123,158	2,512,280	36,245,405	38,757,685	2,768,544	37,522,358	40,290,902
Workforce Investment Act (WIA)	1,633,507	10,888,722	12,522,229	1,818,706	12,068,182	13,886,888	1,628,127	10,397,446	12,025,573
Temporary Assistance for Needy Families (TANF)	526,487	2,805,043	3,331,530	489,841	2,678,465	3,168,306	514,370	2,667,035	3,181,405
Department Of Labor H 1B Grant	135,464	1,769,712	1,905,176	168,688	000'006	1,068,688	140,162	290,000	730,162
Food Stamp Employment & Training	175,283	931,292	1,106,575	152,850	794,207	947,057	154,710	804,339	929,049
Trade Adjustment Assistance		1,196,844	1,196,844		1,447,064	1,447,064		1,303,017	1,303,017
Resource Administration Grant - Employment Services				176,572	576,883	753,455	127,389	528,838	656,227
Texas Veterans Commision	10,866	102,085	112,951	15,740	117,206	132,946	16,492	116,608	133,100
Department Of Labor Community Based Job Training	106,715	725,496	832,211	25,961	30,000	55,961			
Emergency Unemployment Compensation	46,736	222,415	269,151	7,717	36,659	44,376			
Resource Administrative Grant-ISAMS	11,604		11,604	24,527	(2,050)	19,477	19,432		19,432
Texas Back to Work		169,387	169,387				•		•
NCP			•	10,096	75,091	85,187	32,493	220,504	252,997
DOL Gold Standard Evaluation	22	-	22		•	-	•		
Total Expenditures:	4 152 765	55 428 073	59 580 838	5 402 978	54 964 112	060 367 090	5 401 719	54 150 145	59 551 864

# EMERGENCY PREPAREDNESS PROGRAM SUMMARY

#### MISSION AND GOALS STATEMENT

The primary mission of the Emergency Preparedness Department is to enhance lasting partnerships and proactive emergency preparedness initiatives through advocacy, communication and collaboration.

#### HOMELAND SECURITY FUNDING FOR THE NORTH CENTRAL TEXAS REGION

In FY2014, the Emergency Preparedness Department anticipates the region receiving \$14,725,000 for the FY2014 Urban Area Security Initiative (UASI) from the U.S. Department of Homeland Security. At least 25% of the funding award must be dedicated toward law enforcement activities for a total of \$3,875,000. Once funds are received, allocations are made to certain regional projects and distributed to the three UASI core cities, four metro counties, and jurisdictions with a population of 100,000 within those counties. The Urban Area Working Group utilizes regional working groups comprised of subject matter experts representing various disciplines to review discipline specific information and projects. The regional working groups include: Training & Exercise, Explosive Ordinance Disposal, Urban Search and Rescue, Hazardous Materials, Special Weapons and Tactics, Citizen Corps Programs, Public Education, Fusion Center, Interoperable Communications, Public Information, and Emergency Management.

Additionally, the region anticipates receiving \$1,396,385 for the FY2014 State Homeland Security Program (SHSP) grant from the U.S. Department of Homeland Security through the State of Texas. At least 25% of the funding award must be dedicated toward law enforcement activities for a total of \$349,096. Funding through FY14 SHSP supports the implementation of State Homeland Security Strategies to address the capability targets established in the regional Threat and Hazard Identification and Risk Assessment. The Regional Emergency Preparedness Advisory Committee (REPAC) utilized the regional working groups to create and submit projects to benefit the region. These projects will enhance citizen preparedness in disaster events, utilize the GAP Analysis funded in FY12 to improve jurisdiction's communications, and expand on the full scale exercise funded in FY12 by closing gaps and building capabilities. As a result of the funded projects, the capacity of local governments throughout the region to prevent, protect against, mitigate, respond to, and recover from a terrorist incident or other catastrophic event will be greatly enhanced.

#### **MITIGATION**

Mitigation efforts will continue to play a significant role in the Emergency Preparedness Department's (EP) regional goals for FY15. EP has received \$3,229,237.75 in federal mitigation funding through three Hazard Mitigation Grant Program (HMGP) awards and two Pre-Disaster Mitigation (PDM) Grant awards.

HMGP awards are competitive statewide and serve the purpose of funding projects that promote mitigation activities. Of the three HMGP awards to the North Central Texas Council of Governments, two fund planning projects to develop multijurisdictional hazard mitigation action plans (HazMAPs) for ten North Central Texas (NCT) counties. HazMAPs help communities identify their natural hazards and analyze the likelihood of occurrence and potential impact of those hazards. Based on the hazard analysis, communities identify strategies, goals, action items and projects that reduce the impact of identified hazards on their communities. When HazMAPs are approved by the Texas Division of Emergency Management (TDEM), the Federal Emergency Management Administration (FEMA), and adopted by each community participating, participants become eligible to apply for additional FEMA Hazard Mitigation Assistance (HMA) Grants to assist with the implementation of mitigation projects in their communities. The third HMGP award funds the North Central Texas Safe Room Rebate Program in all sixteen NCT counties. This grant provides funds to rebate 50% of eligible residential shelter and installation costs, up to \$3000, as available funding permits.

The PDM Grant awards, competitive nationwide, fund updates to the Dallas, Tarrant, Denton, and Collin county multijurisdictional HazMAPs, as is required every five years.

Federal mitigation grant funds in the amount of \$3,229,237.75 will be in use during FY15 for the following projects:

- HMGP DR1931: \$168,070.00, HazMAP development for Hood, Johnson, Parker, and Wise counties
- PDM-12: \$168,918.75, HazMAP update for Dallas and Tarrant counties
- HMGP DR1999-23: \$317,250.00, HazMAP development for Erath, Palo Pinto, Ellis, Hunt, Navarro and Somervell counties
- HMGP DR1999-02: \$2,325,000.00, North Central Texas Safe Room Rebate Program
- PDM-13: \$249,999.00, HazMAP updates for Collin and Denton counties

In addition to funding already awarded, the Emergency Preparedness Department will work to obtain additional HMA funding for the NCT Safe Room Rebate Program in all 16 NCT counties, and pursue opportunities to support flood inundation mapping in the region during FY15.

EP will also continue to collaborate with partners and stakeholders to increase the presence of mitigation planning, measures, grants, and projects in NCT, thereby helping to ensure the region is safer and residents are less vulnerable to local hazards.

#### **COLLABORATIVE ADAPTIVE SENSING OF THE ATMOSPHERE**

North Central Texas Council of Governments (NCTCOG) Emergency Preparedness Department is coordinating the Collaborative Adaptive Sensing of the Atmosphere (CASA WX) project.

The Emergency Preparedness Department anticipates it will receive approximately \$300,000 in CASA WX Program member dues for FY2015. CASA WX Membership dues are used to fund the operations of the CASA radar network as well as overarching organizational support. Organizational support includes coordination of the CASA WX Executive Council and collaboration with the CASA researchers at the University of Massachusetts. Using the CASA WX program member dues, NCTCOG will contract with the CASA WX partners for installation and operation of the CASA WX radars.

It is expected that the Emergency Preparedness department will receive approximately \$150,000 from private sector members and approximately \$150,000 from the Meadows Foundation to support CASA WX network operations and installation of the network of radars.

The Emergency Preparedness Department received an advancement of \$100,000 from the Emergency Preparedness deferred account. At this time \$71,234.18 has been spent from that account. The terms of the advancement are repayment at 3% over 5 years. The first repayment installation of \$15,814.02 was repaid in March 2014.

#### **LOCAL**

The Emergency Preparedness Department anticipates it will receive approximately \$400,000 in Regional Emergency Preparedness Program member dues for FY2015. The increase from FY14 projections centers on some jurisdiction's moving to different member brackets due to population increases. The Program is one of the largest and most effective emergency preparedness efforts in the United States. It facilitates collaborative planning, projects and programs that help to build both local and regional capabilities which in turn enhance the protection of our North Central Texas populations and critical infrastructure. Member dues are used to fund a diverse variety of services aimed at creating a stronger, safer region through lasting partnerships and proactive emergency preparedness initiatives. The overarching expense from this funding stream is organizational support. Deliverables are intended to

embrace the needs of a wide spectrum of disciplines associated with emergency preparedness and management, including public service, police, fire, emergency management, public works, transportation, special districts, and others. FY2015 Regional Emergency Preparedness Program dues will help address ever changing regional needs, facilitate regional meetings to seek collaborative solutions to common issues, support information technology to better enhance the safety of our region, and allow the Department to remain fluid in our response to emergency management needs. In 2014, member dues helped facilitate the Integrated Warning Team (IWT) workshop in conjunction with the National Weather Service, enhanced the Regional Public Works Emergency Response Team and Emergency Alert System initiatives. Dues also supported the continuation of the Regional Hazard Assessment Tool (RHAT).

FY2015 member dues will continue to support identified regional emergency preparedness goals, bring information and training to meet regional needs, and support standard functions such as regional trainings, exercise support, grant assistance and management, project facilitation and support; and advocacy services when appropriate. As a result of member support, the Emergency Preparedness Department is able provide these and other services, accomplishing regional goals and objectives that could not otherwise be met.

# NCTCOG DEPARTMENTAL STAFFING SUMMARY DEPARTMENT: EMERGENCY PREPAREDNESS

			Full Time	
Position Title	Grade	2013	2014	2015
Director of Emergency Preparedness	B-32	1	1	1
Emergency Preparedness Manager	B-26	1	1	1
Senior Emergency Preparedness Specialist	B-21	4	2	1
Senior Tech Specialist	B-20	1	1	1
Emergency Preparedness Spec	B-19	2	3	5
Emergency Preparedness Program Assistant II	B-18	-	-	-
Emergency Preparedness Program Assistant	B-17	1	3	-
Senior Administrative Assistant	A-17	-	-	1
Administrative Assistant	A-15	1	1	-
	Totals	11	12	10

			Part Time	
Position Title	Grade	2013	2014	2015
Senior Emergency Preparedness Specialist	B-21	1	-	-
Emergency Preparedness Spec	B-19	-	-	-
Emergency Preparedness Program Assistant	B-17	-	-	2
Intern	A-09	3	3	1
	Totals	4	3	3

NCTCOG DEPARTMENTAL BUDGET SUMMARY DEPARTMENT: EMERGENCY PREPAREDNESS

			_		
	Fiscal Year 2013	Fiscal Year 2014	F	iscal Year 2015	_
					Percentage
	Actual				of
Type of Expenditure	Expenditures	Budget	Budget	Change	Operations
COST OF OPERATIONS					
Salaries	499,877	536,535	676,664	140,129	14.53%
Fringe Benefits	201,578	236,612	290,966	54,354	6.25%
Indirect	123,338	136,847	171,271	34,424	3.68%
Occupancy	56,711	53,876	52,434	(1,442)	1.13%
Travel	19,776	22,000	21,000	(1,000)	0.45%
Capital Outlay	-	-	-	-	-
Contract Services	314,385	1,301,621	1,770,824	469,203	38.03%
Other	283,800	3,156,883	1,673,659	(1,483,224)	35.94%
<b>Total Cost of Operations</b>	1,499,465	5,444,374	4,656,818	(787,556)	100.00%
	, ,	, ,	, ,	, , ,	
Total Pass-Through	_	_	_	_	
Total Fass-Tillough	_	-	-	-	
Total In-Kind	51,224	286,813	1,714,882	1,428,069	
Total Expenditures	1,550,689	5,731,187	6,371,700	640,513	

NCTCOG DEPARTMENTAL FUNDING SUMMARY DEPARTMENT: EMERGENCY PREPAREDNESS									
		Inter -		Local			State		
:	Indirect Charges	Departmental		Governments	,	TOTAL LOCAL	Administered	,	TOTAL
Funding Source	& Billed Services	Transfers	General Fund	(In-Kind)	Local Contracts	FUNDS	Grants	Federal Grants	REVENUES
Texas Department of Public Safety	•	•	•	1,714,882	•	1,714,882	3,914,302	1	5,629,184
Local Contributions-Regional Membership					857,516	857,516			857,516
Research & Informations Services Department		(25,000)			•	(25,000)			(25,000)
Administration Department	1	(90,000)		1	1	(90,000)		•	(90,000)
Total Available Revenue:	•	(115,000)	•	1,714,882	857,516	2,457,398	3,914,302		6,371,700
	il H	Fiscal Year 2013 Actual	al	Fis	Fiscal Year 2014 Budget	jet jet	Fis	Fiscal Year 2015 Budget	et
		Pass - Through /	TOTAL		Pass - Through /	TOTAL		Pass - Through /	TOTAL
Program Description	Operations	In-Kind	EXPENDITURES	Operations	In-Kind	EXPENDITURES	Operations	In-Kind	EXPENDITURES
Urban Area Security Initiative (UASI)	238,939		238,939	298,442	•	298,442	943,162		943,162
State Homeland Security Grant Program (SHSGP)	320,574		320,574	705,010		705,010	1,164,555		1,164,555
Citizen Corp Program	14,482		14,482			•			•
CASA WX (Local)			•	659,171		659,171	20,000		20,000
Emergency Preparedness Membership (Local)	711,405	1	711,405	385,750		385,750	406,052		406,052
CASA WX (Regional Mitigation)			•	179,139	68,734	247,873			•
Regional Mitigation Strategies (RMS) Project			•	3,216,862	218,079	3,434,941			•
Hazard Mitigation Program	113,708	22,392	136,100	1		•	317,250	105,750	423,000
Pre Disaster Mitigation	93,266	28,832	122,098	-	-		250,000	83,333	333,333
Safe Room Rebate	7,091	-	7,091	-	•	-	1,525,799	1,525,799	3,051,598
Total Expenditures:	1,499,465	51,224	1,550,689	5,444,374	286,813	5,731,187	4,656,818	1,714,882	6,371,700