

North Central Texas Council of Governments

TO: NCTCOG Executive Board **DATE:** February 16, 2023
FROM: Mike Eastland
Executive Director
SUBJECT: Executive Board Meeting

The next meeting of the **NCTCOG Executive Board** will be:

DATE: February 23, 2023

Please RSVP to the Executive Director's office as soon as possible by email or call (817) 695-9100.

AUDIT COMMITTEE MEETING

TIME: 11:15 a.m. – Chris Hill, Chair; Janet DePuy, Carlos Flores, Victoria Johnson, Todd Little, Cara Mendelsohn, Tim O'Hare (*Six Flags Conference Room*)

REGULAR BOARD MEETING

TIME: 12:00 noon – Lunch
12:45 p.m. – Executive Board Meeting

PLACE: NCTCOG Offices
Centerpoint II Conference Center
616 Six Flags Drive
Arlington, TX 76011
Transportation Council Room

President Piel hopes each of you will plan to attend this important meeting. I look forward to seeing you there!

ME:jw



North Central Texas Council of Governments

Meeting Date: February 23, 2023

Submitted By: Monte Mercer
Deputy Executive Director

Item Title: Audit Committee Memo

Attached to the Executive Board Item #3 are the Annual Comprehensive Financial Report (ACFR) and single audit reports for the fiscal year ended September 30, 2022.

Mr. Roger Tovar, CPA, Sr. Manager, WhitleyPenn, will be presenting to the Committee the final reports along with any audit findings and/or Management Letter Comments. At this time, staff is not aware of, nor expects, any findings or Management Letter comments to be presented. The Committee will have the opportunity to ask questions of Mr. Tovar or staff during the presentation as well as the opportunity to address the auditors independent of staffs' presence.

I will be available to answer any questions during the meeting.

MM
Attachment

North Central Texas Council of Governments

616 Six Flags Drive, Arlington, TX, 76011

EXECUTIVE BOARD AGENDA

February 23, 2023 | 12:45 pm

Executive Board

1. _____ Andrew Piel
2. _____ Bill Heidemann
3. _____ Chris Hill
4. _____ David Sweet
5. _____ Rick Carmona
6. _____ J.D. Clark
7. _____ Jorja Clemson
8. _____ Janet DePuy
9. _____ Carlos Flores

10. _____ Clyde Hairston
11. _____ Clay Jenkins
12. _____ Victoria Johnson
13. _____ Todd Little
14. _____ Linda Martin
15. _____ Cara Mendelsohn
16. _____ Bobbie Mitchell
17. _____ Tim O'Hare
18. _____ Glenn Rogers

Staff

- | | |
|------------------------|--------------------|
| _____ Mike Eastland | _____ Jerri Watson |
| _____ Monte Mercer | |
| _____ Tim Barbee | |
| _____ Doni Green | |
| _____ Edith Marvin | |
| _____ Maribel Martinez | |
| _____ Michael Morris | |
| _____ Phedra Redifer | |
| _____ Molly Rendon | |
| _____ Christy Williams | |

AUDIT COMMITTEE MEETING: 11:15 am

The Audit Committee will meet to discuss the Annual Comprehensive Financial Report for Fiscal Year 2022

REGULAR SESSION: 12:45 pm

Call to order time: _____

Pledge to the United States and Texas Flags

Public Comment on Agenda Items

Members of the public may comment on any item(s) on today's agenda at this time. If speaking, please announce your name, city of residence and the agenda item(s) on which you are commenting. A maximum three (3) minutes is permitted per speaker. At the conclusion of this item, no further opportunities for public comment will be provided for the duration of the meeting.

ACTION:

Motion/Second	Item #	Name of Item
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_____/____	1	Approval of Minutes
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_____/____	2	Resolution Authorizing Contract with Halff Associates, Inc. for the Integrated Stormwater Management Program - Edith Marvin
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_____/____	3	Resolution to Accept and Acknowledge Receipt of the Annual Comprehensive Financial Report for Fiscal Year 2022 - Monte Mercer
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_____/____	4	Resolution Authorizing Contract with Frost Bank for Depository Services - Molly Rendon
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- ____/____ 5 Resolution Authorizing Submittal of FY2023 RAISE Grant Applications to the United States Department of Transportation - Michael Morris
- ____/____ 6 Resolution Authorizing Agreements for the Receipt of Funds for Planning and Implementation Programs from the Texas Department of Transportation - Michael Morris
- ____/____ 7 Resolution Authorizing Agreement with SwagIt Productions, LLC, for Video Web Hosting Service and Equipment/Maintenance - Michael Morris
- ____/____ 8 Resolution Authorizing Purchase and Placement of Education Campaigns for Transportation Initiatives in Fiscal Year 2023: Phase 2 - Michael Morris
- ____/____ 9 Resolution Approving Modifications to the FY2022 and FY2023 Unified Planning Work Program for Regional Transportation Planning - Michael Morris
- ____/____ 10 Resolution Appointing a Legislator as an Ex-Officio Member of the North Central Texas Council of Governments Executive Board - Mike Eastland
- ____/____ 11 Resolution Adopting Executive Board Member Attendance Policy - Mike Eastland

MISCELLANEOUS:

- ____/____ 12 Old and New Business
- ____/____ 13 Future Calendar and Attendance

Adjournment: _____

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS EXECUTIVE BOARD MEETING

Minutes — January 26, 2023

Transportation Council Room | 616 Six Flags Drive | Arlington, Texas

Vice President Heidemann called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:45 pm on January 26, 2023.

Members of the Board Present:

- | | |
|-------------------|----------------------|
| 1. Bill Heidemann | 9. Clyde Hairston |
| 2. Chris Hill | 10. Victoria Johnson |
| 3. David Sweet | 11. Todd Little |
| 4. Rick Carmona | 12. Linda Martin |
| 5. J.D. Clark | 13. Cara Mendelsohn |
| 6. Jorja Clemson | 14. Bobbie Mitchell |
| 7. Janet DePuy | 15. Tim O'Hare |
| 8. Carlos Flores | 16. Glenn Rogers |

Members of the Board Absent:

1. Andrew Piel
2. Clay Jenkins

Members of the Staff Present:

Mike Eastland, Monte Mercer, Molly Rendon, Tim Barbee, Doni Green, Michael Morris, Edith Marvin, Maribel Martinez, Phedra Redifer, Jerri Watson, Ken Kirkpatrick, James Powell, Michael Bort, Dan Kessler, Randy Richardson, Debra Kosarek, Chris Klaus, Kelly Schmidt, Jonathan Blackman, Prit Patel, Brian Dell

Visitors Present:

Emily Collins, District Director | Representative Bhojani

REGULAR SESSION

PUBLIC COMMENT ON AGENDA ITEMS

With the absence of President Piel, Vice President Heidemann opened the meeting for public comment and asked if there was anyone present wishing to speak. There being no one, he proceeded with the meeting.

ACTION:

Item 1 Approval of Minutes

Vice President Heidemann stated that the first item on the agenda was approval of the minutes from the December Board meeting.

Upon a Motion by Commissioner Mitchell (seconded by Mayor Carmona), and unanimous vote of all members present, the Board approved the minutes of the December 1, 2022, Executive Board meeting.

Item 2 Resolution to Accept and Approve the Quarterly Investment Report

Molly Rendon, Director of Administration, asked the Board to approve the Quarterly Investment Report for the quarter that ended December 31, 2022, as required by the Investment Policy and the Public Funds Investment Act.

The report shows the average rate of return, cumulative transactions and beginning and ending balances for the quarter.

Exhibit: 2023-01-02-AA

Councilmember Mendelsohn entered the meeting.

Upon a Motion by Mayor Martin (seconded by Judge Little), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 3 Resolution Amending Contract Authorization for Temporary Staffing Services

Molly Rendon, Director of Administration, requested Board authorization amending the contracts for the nine (9) vendors contracted through TXShare cooperative contract #2021-005, increasing the cumulative amount by 25%, for a revised total to a not to exceed amount of \$937,500. She explained that the Board authorized the contracts with the vendors in July 2021 for maximum five (5) year terms and in a cumulative amount not to exceed \$750,000 for temporary staffing services utilizing its cooperative contracts available on TXShare. The requested increase is due to higher than projected utilization for temporary staffing services, due to myriad reasons being experienced industry-wide, including but not limited to, low unemployment rate of 3.5%, high turnover, and tight job market with higher pay/flexibility in hybrid accommodations.

Exhibit: 2023-01-03-AA

Mayor Pro Tem DePuy entered the meeting.

Upon a Motion by Mayor Hairston (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 4 Resolution Amending Contract Authorization for Retirement Consultant Services

Molly Rendon, Director of Administration, requested Board authorization amending the contract between AndCo Consulting, LLC., formerly known as The Bogdahn Group, LLC., extending the maximum term by one (1) year to a total of seven (7) years and increasing the not to exceed amount by 25% for a revised total not to exceed amount of \$187,500. She explained that NCTCOG utilizes AndCo Consulting, LLC., for services to include retirement policy management, investment analytics, project evaluation, audit compliance, and related services. The extension of one (1) year will assist in procurement of retirement consultant services over this fiscal year.

Exhibit: 2023-01-04-AA

Upon a Motion by Judge Hill (seconded by Councilmember Clemson), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 5 Resolution Amending Lease Authorization for NCTCOG Office Space

Randy Richardson, Assistant Director of Finance, requested Board approval for an amendment to increase the lease payment for office space at the NCTCOG headquarters by an amount of \$5,219,000. The additional space will accommodate RIS and Workforce staff. This additional payment will be added to the current lease obligation of \$46,440,618 for a total of \$51,659,618. The base lease originated in January 2017 for a 16-year term ending in March 2033. The additional lease amount of \$5,219,000 will be amortized over the remaining life of the original lease agreement.

Exhibit: 2023-01-05-AA

Upon a Motion by Judge Little (seconded by Councilmember Mendelsohn), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 6 Resolution Authorizing a Contract with The Olson Group Ltd. for Critical Infrastructure and Key Resources Strategic Plan Consulting Services

Maribel Martinez, Director of Emergency Preparedness, requested Board authorization to enter a contractual agreement with The Olson Group Ltd. to provide consulting services to develop a Critical Infrastructure and Key

Resources Strategic Plan for the region through funding provided by the Homeland Security Grant Program in an amount not to exceed \$152,000. The State Homeland Security Grant Program project is 100% funded with no local cost-share or match requirements. This project will utilize the cooperative purchasing HGAC-Buy Contract: HP08-21 All Hazards Preparedness, Planning, Consulting & Recovery Services.

Exhibit: 2023-01-06-EP

Upon a Motion by Mayor Hairston (seconded by Councilmember Clemson), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 7 Resolution Authorizing Submittal of a Consumer Recycling Education and Outreach Grant Application to the Environmental Protection Agency

Edith Marvin, Director of Environment & Development, requested Board authorization for submittal of a grant application to the Environmental Protection Agency's (EPA) Consumer Recycling Education and Outreach Grant Program in the amount of approximately \$2 million. She explained that the program was established through the Bipartisan Infrastructure Law and provides \$30 million for recycling education and outreach grants over the three-year period from 2023 - 2026. In response to this opportunity, NCTCOG's Environment and Development Department reached out to our membership with expertise in the solid waste field to gather and understand their input for the focus areas that best fit the needs of our region. Details of the proposed scope of work are still being explored, but the focus is on waste sectors other than the residential sector, such as schools and businesses. This funding opportunity supports efforts already underway with NCTCOG's regional materials management program with no cost sharing or matching funds required to be awarded.

Exhibit: 2023-01-07-ED

Upon a Motion by Councilmember Clemson (seconded by Mayor Hairston), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 8 Resolution Authorizing Agreement for the 2022 Regional Transportation Council/Dallas Area Rapid Transit Federal/Local Funding Partnership

Michael Morris, Director of Transportation, requested Board authorization to enter into an agreement with Dallas Area Rapid Transit (DART) to receive \$40,000,000 in local funds under the RTC/DART Federal/Local partnership, as approved by the Regional Transportation Council (RTC). He explained the RTC programmed \$44 million in federal transportation funds to the Silver Line Rail Project. In return, \$40 million of local funds will be received from DART and used to cash flow federal grant projects and replenish the RTC Local funding pool. The specific purpose of the funds will be provided in later Executive Board items.

Exhibit: 2023-01-08-TR

Upon a Motion by Mayor Hairston (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 9 Resolution Authorizing Financial Contribution to Medal of Honor Museum Foundation from NCTCOG for Leadership Initiatives

Michael Morris, Director of Transportation, requested Board authorization for the use of approximately \$1,895,000 in Regional Transportation Council (RTC) Local funds as a financial contribution to the Medal of Honor Museum Foundation for leadership initiatives on behalf of NCTCOG and consistent with RTC action on January 12, 2023, to support the Medal of Honor Institute. In recognition of this financial contribution, NCTCOG and the RTC will partner with the Leadership Institute on behalf of local governments across the Dallas-Fort Worth region to develop and participate in periodic public sector focused leadership forums and seminars to support the Museum's efforts on growing leadership. The contribution may apply towards transportation-related elements or where needed should other contributions or donations be received for the transportation components. He further stated that the RTC funds will be delivered to the museum accompanied by a letter signed by the RTC members. Judge Hill requested to add signatures of COG Board Members, and this was accepted.

Exhibit: 2023-01-09-TR

Upon a Motion by Judge Clark (seconded by Mayor Pro Tem DePuy), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 10 Resolution Authorizing Amendment to Contract with Alta Planning + Design, Inc. for the Fort Worth to Dallas Regional Trail Branding and Wayfinding Project

Michael Morris, Director of Transportation, requested Board authorization amending the contract with Alta Planning + Design, Inc. to revise the scope of work to add development of design intent drawings to assist with consistent implementation of wayfinding signage standards developed and add an additional \$15,000 Local funds to the original not-to-exceed amount of \$250,000 for a new total contract amount not-to-exceed \$265,000. The goal of the project is to develop a unified branding and marketing package for preparation and promotion of the Fort Worth to Dallas Regional Trail as a local, State, and national attraction and is a regional collaboration among the five cities of Fort Worth, Arlington, Grand Prairie, Irving, and Dallas. The project is funded by \$125,000 from the Regional Transportation Council Local Sustainable Development pool and \$25,000 match from each of the five cities, for a total of \$250,000.

Exhibit: 2023-01-10-TR

Judge Little left the meeting and did not return.

Upon a Motion by Mayor Pro Tem DePuy (seconded by Councilmember Mendelsohn), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 11 Resolution Authorizing Amendment to Contract with Forvis, LLC for Professional Services to Support Transit Accounting Models

Michael Morris, Director of Transportation, requested Board authorization amending the contract with Forvis, LLC (formerly known as BKD, LLP) to add an additional \$30,000 to the original not-to-exceed amount of \$250,000, for a new total contract amount not to exceed \$280,000 (\$280,000 Federal Transit Administration funds with 56,000 Transportation Development Credits in lieu of local match). The Board authorized the agreement in April 2021 for the performance of professional services for transit agencies that are subrecipients of NCTCOG in the Dallas-Fort Worth area. The addition of the \$30,000 (\$30,000 FTA and 6,000 in TDCs in lieu of local match) will allow Forvis to complete recommended improvements, that were identified during an initial assessment phase of the project, to transit agencies' financial systems and procedures. Forvis, LLC is committed to maintaining a 5 percent Disadvantaged Business Enterprise commitment.

Exhibit: 2023-01-11-TR

Upon a Motion by Mayor Carmona (seconded by Councilmember Clemson), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 12 Resolution Adopting FY 2024 Criminal Justice Program Policies and Procedures

Kelly Schmidt, Criminal Justice Program Administrator, asked the Board to approve the FY 2024 Policies and Procedures recommended by the Criminal Justice Policy Development Committee (CJPDC). She explained that the Statement of Work within the Interlocal Cooperation Agreement with the Criminal Justice Division of the Governor's Public Safety Office (PSO) specifies that NCTCOG is responsible for reviewing and scoring criminal justice grant applications from local agencies. In this capacity, NCTCOG is required to adopt Policies and Procedures that guide the application process and define committee responsibilities. The most significant changes include increasing the Violence Against Women funding category suggested cap from \$100,000 to \$150,000 and revising application limitations in the Criminal Justice Program-Justice Assistance Grant funding category (§§ 4.3.4., 4.4.2.1. and 4.5.1.4.). Other revisions include updates to grant period timeframes, minor sentence restructuring for clarity, and date revisions.

Exhibit: 2023-01-12-CJ

Upon a Motion by Mayor Hairston (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

APPOINTMENTS:

Item 13 Appointments to the Criminal Justice Policy Development Committee

Kelly Schmidt, Criminal Justice Program Administrator, asked the Board to appoint the following members to the Criminal Justice Policy Development Committee (CJPDC):

Proposed Officers

Name		Title	Agency	Committee Status / County
Mr. Robert	Severance III	Chief of Police	City of Cleburne	Chair – Johnson County
Mr. Tony	Simmons	Citizen-At-Large	N/A	Vice Chair – Denton County

Proposed New Members:

Name		Title	Agency	Committee Status / County
Ms. Farrah	Allen	Court Administrator	City of Allen	Proposed New Member – Collin County (Recommended by Julie Monge, Collin County Teen Court Administrator / Juvenile Case Manager and Lynn Hadnot, Director, Collin County Juvenile Services)
Mr. Shade	Boulware	Assistant Superintendent of Leadership	Corsicana ISD	Proposed New Member – Navarro County (Recommended by Diane Frost, Superintendent, Corsicana ISD)
Mr. Jon	Ciarletta	Lieutenant	Town of Trophy Club	Proposed New Member – Denton County (Self-nominated)
Ms. Marsha	Edwards	Director of Special Programs	Dallas County District Attorney's Office*	Proposed New Rep for Dallas County DA's Office
Mr. Dan	Harris Jr.	Chief of Police	City of Stephenville	Proposed New Member – Erath County (Self- nominated)
Ms. Jennifer	Leslie	Division Manager – Grant Writer / Program Development	Dallas County CSCD*	Proposed New Rep for Dallas County CSCD
Mr. Boston	Ross	Sergeant	Town of Fairview	Proposed New Member – Collin County (Self- nominated)
Mr. Phil	Sorrells+	Criminal District Attorney	Tarrant County District Attorney's Office*	Tarrant County
*Alternate for Mr. Sorrells: Lindy Borchardt, Assistant Criminal District Attorney (also served as Ms. Wilson's alternate)				
Mr. Patrick	Wiginton	Lieutenant	City of Granbury	Proposed New Member – Hood County (Nominated by Chief Mitch Galvan, City of Granbury)
Mr. Edward	Wright	Captain	City of North Richland Hills	Proposed New Member – Tarrant County (Nominated by Chief Jeff Williams, City of Bedford)
*Per CJPDC policies, these agencies shall have a permanent representative.				

Reappointments (3-year term)

Name		Title	Agency	County
Dr. Carlin	Caliman	Juvenile Case & Diversion Program Manager	City of Arlington	Tarrant County
Mr. H. Lynn	Hadnot	Director	Collin County Juvenile Services	Collin County
Ms. Jenny	Krueger	CEO	Boys & Girls Clubs of Northeast Texas	Hunt County
Ms. Ellyce	Lindberg	Division Chief of Grand Jury and Intake Division / Assistant District Attorney	Dallas County District Attorney's Office	Dallas County
Ms. Felicia	Oliphant	First Assistant District Attorney	Rockwall County District Attorney's Office	Rockwall County

The Criminal Justice Policy Development Committee (CJPDC) assists the Executive Board in establishing criminal justice planning policy and priorities, reviews and prioritizes local requests for criminal justice funding, and encourages public awareness of criminal justice matters. All nominations were reviewed by the CJPDC Nominations Subcommittee.

Exhibit: 2023-01-13-CJ

Upon a Motion by Mayor Hairston (seconded by Judge O'Hare), and unanimous vote of all members present, the Board approved the appointments as presented.

Item 14 Appointment to the North Central Texas Economic Development District Board (NCTEDD)

Prit Patel, Senior Economic Development Manager, asked the Board to appoint Maegan South to the North Central Texas Economic Development District (NCTEDD) Board to serve a three-year term and fill a vacant seat for a representative with Tarrant County. She explained that Ms. South is the Economic Development Manager for Tarrant County and is recommended by the Tarrant County Commissioners Court. The NCTEDD Board functions as an advisory board to the NCTCOG Executive Board and guides the work of the region's Economic Development District, which is managed and staffed by NCTCOG.

Exhibit: 2023-01-14-EDO

Upon a Motion by Commissioner Mitchell (seconded by Mayor Martin), and unanimous vote of all members present, the Board approved the appointment as presented.

Item 15 Appointments to the Regional Aging Advisory Committee (RAAC) and Election of Officers

Doni Green, Director of Area Agency on Aging (AAA), asked the Board to appoint the following members and officers during the Calendar Year 2023 to the Regional Aging Advisory Committee (RAAC):

- Johnson County: Whitney Clotfelter (first-time nominee)
- Kaufman County: Dr. Bruce Wood (re-nominee)
- Palo Pinto County: Allan Sparkman (first-time nominee)
- Wise County: Debbie Bounds (re-nominee)
- President: Dan Roberts of Palo Pinto County
- Vice-President: Debbie Bounds of Wise County
- Secretary: Dave Brown of Rockwall County

The RAAC is appointed by NCTCOG's Executive Board and assists the Executive Board in the development and implementation of the area agency on aging plan for persons sixty years old and over in the 14 counties adjacent to Dallas and Tarrant Counties. The Committee also reviews proposals for aging services through NCTCOG's Aging Program under Title III of the Older Americans Act.

Exhibit: 2023-01-15-AG

Upon a Motion by Mayor Carmona (seconded by Councilmember Clemson), and unanimous vote of all members present, the Board approved the appointments as presented.

STATUS REPORTS:

Item 16 Discussion on Executive Board Member Attendance Policies

Mike Eastland asked the Board if they wanted to move to hybrid meetings. Upon discussion, the consensus of the Board members was to allow a member to participate virtually in a meeting no more than two times in a calendar year. Also discussed was a requirement that in order for a Board member to be counted as present for a meeting, the member must vote on 75% of the agenda items. It was agreed that a resolution to adopt a policy regarding these requirements would be considered at the February Executive Board meeting.

MISCELLANEOUS:

Item 17 Old and New Business

Mike Eastland stated that notification was sent out to the region regarding Expression of Interest for the Ex-Officio Board seat and explained the process for selection.

Item 18 Attendance and Calendar

The Board was provided with a Calendar of meeting and a record of Attendance.

Item 19 Status Report and Discussion on Air Quality

Mike Eastland explained the history and importance of Air Quality. He stated that our agency got involved in Air Quality back in 1990 with the Clean Air Act (CAA) Amendment which standards are set and regulated by the Federal Government. Chris Klaus and Michael Morris gave a presentation identifying the activities, projects and programs that the Transportation department has undertaken to assist the region to achieve the Federal standard.

Judge Hill adjourned the meeting at 2:55 pm.

Approved by:

Checked by:

Bill Heidemann, Vice President
North Central Texas Council of Governments
Mayor, City of Corinth

Mike Eastland, Executive Director
North Central Texas Council of Governments



North Central Texas Council of Governments

Item 2

Exhibit: 2023-02-02-ED

Meeting Date: February 23, 2023

Submitted By: Edith Marvin, P.E.
Director, Environment & Development Department

Item Title: Resolution Authorizing Contract with Halff Associates, Inc. for the Integrated Stormwater Management Program

The North Central Texas Council of Governments serves more than 100 local governments in the region which have state stormwater discharge permits. In order to serve them effectively, NCTCOG maintains a set of *integrated* Storm Water Management (iSWM) design manuals and related materials addressing construction and post construction requirements. The iSWM program has assisted NCTCOG's local governments for more than 20 years in achieving their goals of water quality protection, streambank protection and flood control in addition to assisting communities with their stormwater discharge permits.

In 2002, the North Central Texas Council of Governments (NCTCOG) along with more than 60 local governments, developers, and engineers developed the iSWM Program to proactively address stormwater measures related to construction and post-construction minimum control measures, flooding, streambank erosion issues, and as a resource to help meet state permitting requirements. Since the release of the iSWM Manuals, NCTCOG has been promoting their adoption by cities and counties in the region. In 2014, NCTCOG, with the support of the iSWM Implementation Subcommittee and Public Works Council, developed a new implementation strategy for the use of iSWM by local governments.

The Public Works Council and iSWM Implementation Subcommittee provide oversight and policy guidance for this program, funding, and necessary updates. This subcommittee is comprised of local government and private sector professionals in the fields of public works, engineering, stormwater management, planning, and development.

The project consultant, chosen in 2016 to assist with this program, performed under a contract and contract extensions through April 2022. In order to ensure a competitive process and to continue providing projects desired by our member governments, NCTCOG initiated procurement of a professional services firm to assist with the Integrated Stormwater Management (iSWM) Projects. NCTCOG issued RFSQ #NCT-2022-018 on October 27, 2022, to receive qualified responses from engineering consulting firms. NCTCOG received one (1) response by the December 8, 2022, deadline.

The Evaluation Committee reviewed the proposal and is recommending Halff Associates, Inc. to perform the required services. This selection was recommended by the iSWM Implementation Subcommittee on January 11, 2023 to the Public Works Council and by the Public Works Council on February 16, 2023 to this Board. A draft resolution authorizing a contract with Halff Associates, Inc., for a maximum five (5) year term and in an amount not to exceed \$500,000, is attached for Executive Board consideration. The funding to perform the needed projects generally totals approximately \$80,000 annually.

I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

**RESOLUTION AUTHORIZING CONTRACT WITH HALFF ASSOCIATES, INC. FOR THE
INTEGRATED STORMWATER MANAGEMENT PROGRAM**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the integrated Stormwater Management (iSWM) Program was developed by NCTCOG and its member governments to provide assistance and guidance for development and redevelopment related to storm water initiatives in North Central Texas; and,

WHEREAS, iSWM is coordinated by NCTCOG with guidance from the Public Works Council, who is advised by the iSWM Implementation Subcommittee, comprised of local government officials and private industry representatives; and,

WHEREAS, NCTCOG issued RFSQ #2022-018 on October 27, 2022, to receive qualified responses from engineering consulting firms to assist with the program and, following evaluation, the Evaluation Committee is recommending Halff Associates, Inc; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** A contract between NCTCOG and Halff Associates, Inc., for the Integrated Stormwater Management (iSWM) Program, for a maximum five (5) year term and in an amount not to exceed \$500,000, be and is hereby approved.
- Section 2.** The Executive Director or designee is authorized to execute contractual agreements with Halff Associates, Inc., in the name of the North Central Texas Council of Governments.
- Section 3.** This resolution shall be in effect immediately upon its adoption.

Andrew Piel, President
North Central Texas Council of Governments
Councilmember, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 23, 2023.

Chris Hill, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Collin County



North Central Texas Council of Governments

Item 3

Exhibit: 2023-02-03-AA

Meeting Date: February 23, 2023

Submitted By: Monte Mercer
Deputy Executive Director

Item Title: Resolution to Accept and Acknowledge Receipt of the Annual Comprehensive Financial Report for Fiscal Year 2022

The ACFR and related reports are located at: <https://www.nctcog.org/edo/board>

The North Central Texas Council of Governments' (NCTCOG) Annual Comprehensive Financial Report (ACFR), single audit reports, and the accompanying independent auditor's report for fiscal year ended September 30, 2022, are presented for acceptance and acknowledgement to the Executive Board. Representatives from NCTCOGs' independent auditing firm, WhitleyPenn, will be available to review the reports with Board members.

The Executive Board Audit Committee will meet with NCTCOG staff and audit firm representatives prior to the Executive Board meeting to review the reports.

A draft resolution accepting and acknowledging receipt of the ACFR and single audit reports is attached for Executive Board consideration.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

MM

**RESOLUTION TO ACCEPT AND ACKNOWLEDGE RECEIPT OF THE ANNUAL COMPREHENSIVE
FINANCIAL REPORT FOR FISCAL YEAR 2022**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOGs' Annual Comprehensive Financial Report along with single audit reports for fiscal year ended September 30, 2022, are hereby submitted as audited by independent auditing firm WhitleyPenn; and,

WHEREAS, the Audit Committee of the Executive Board and the Executive Board have reviewed the documents.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board accepts and acknowledges receipt of the Annual Comprehensive Financial Report and single audit reports for fiscal year 2022.

Section 2. This resolution shall be in effect immediately upon its adoption.

Andrew Piel, President
North Central Texas Council of Governments
Councilmember, City of Arlington

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 23, 2023.

Chris Hill, Secretary/Treasurer
North Central Texas Council of Governments
County Judge, Collin County



North Central Texas Council of Governments

Item 4

Exhibit: 2023-02-04-AA

Meeting Date: February 23, 2023

Submitted By: Molly Rendon
Director of Administration

Item Title: Resolution Authorizing Contract with Frost Bank for Depository Services

The North Central Texas Council of Governments (NCTCOG) periodically contracts for a bank depository based upon competitive proposals received from eligible financial institutions. The current contract is with Frost Bank.

NCTCOG recently conducted a competitive procurement and received proposals from PlainsCapital Bank and Frost Bank in response. Following evaluation, staff is recommending a five (5) year contract be issued to Frost Bank.

A draft resolution authorizing a depository contract with Frost Bank for a five (5) year term is attached for Executive Board consideration. NCTCOG's budget is not affected for these required services.

I will be available at the Executive Board meeting should you have any questions.

MR

RESOLUTION AUTHORIZING CONTRACT WITH FROST BANK FOR DEPOSITORY SERVICES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG periodically contracts for depository services based upon competitive proposals received from eligible financial institutions; and,

WHEREAS, NCTCOG recently engaged in competitive procurement and, following evaluation, Frost Bank is being recommended to provide depository services; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contracting and procurement.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and Frost Bank for depository services, for a five (5) year term, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Andrew Piel, President
North Central Texas Council of Governments
Councilmember, City of Arlington

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 23, 2023.

Chris Hill, Secretary/Treasurer
North Central Texas Council of Governments
County Judge, Collin County



North Central Texas Council of Governments

Item 5

Exhibit: 2023-02-05-TR

Meeting Date: February 23, 2023

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing Submittal of FY2023 RAISE Grant Applications to the United States Department of Transportation

In December 2023, the United States Department of Transportation (USDOT) announced availability of Fiscal Year (FY) 2023 funds for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Discretionary Grant Program regarding strategic capital investments in surface transportation projects that will have significant local or regional impacts. The Notice of Funding Opportunity (NOFO) indicates availability of \$2.275 billion for the RAISE Grant Program in FY 2023, and final applications are due to the USDOT on February 28, 2023. The following projects will be submitted by NCTCOG for a total RAISE Grant request of \$74,968,890: Southern Gateway Deck Park – Phase 2, Klyde Warren Park – Phase 2, and East Lancaster Avenue Complete Streets and Transit Technology Project.

The Regional Transportation Council approved submission of the projects to USDOT under the RAISE Grant Discretionary Grant Program on February 9, 2023. Staff is requesting endorsement of the RAISE Grant applications. Staff will work with USDOT and partner agencies to determine the most efficient methods to bring the funds to the region and implement proposed projects.

A draft resolution authorizing submittal of the FY 2023 RAISE applications is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

JN:kw
Attachment

**RESOLUTION AUTHORIZING SUBMITTAL OF FY2023 RAISE GRANT APPLICATIONS TO
THE UNITED STATES DEPARTMENT OF TRANSPORTATION**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, the Fiscal Year (FY) 2022 and 2023 Unified Planning Work Program (UPWP) includes project development, technical support for transportation corridors, and surface access to aviation planning; and,

WHEREAS, in December 2022, the United States Department of Transportation (USDOT) announced the solicitation of projects for the FY 2023 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Discretionary Grant Program; and,

WHEREAS, on February 9, 2023, the RTC approved the submittal of three applications for a total of \$74,968,890 in funding under the FY 2023 RAISE Discretionary Grant Program.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board authorizes submittal of three applications to the USDOT under the FY 2023 RAISE Discretionary Grant Program in the amount of \$74,968,890, as detailed in Attachment 1.

Section 2. The Executive Board instructs staff to work with USDOT and partner agencies to determine the most efficient methods to bring the funds to the region and implement proposed projects.

Section 3. NCTCOG is authorized to receive approximately \$74,968,890 in FY 2023 RAISE Discretionary Grant Program funds, subject to Section 2.

Section 4. These funds shall be incorporated into the appropriate fiscal year budgets, Transportation Improvement Program, Unified Planning Work Program, and other planning/administrative documents.

Section 5. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 6. This resolution shall be in effect immediately upon its adoption.

Andrew Piel, President
North Central Texas Council of Governments
Councilmember, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 23, 2023.

Chris Hill, Secretary/Treasurer
North Central Texas Council of Governments
County Judge, Collin County

FY 23 RAISE GRANT – NCTCOG PROJECTS – COMPLETE LIST / ATTRIBUTES

PROJECT			COST / FUNDING STATUS						
TITLE	DESCRIPTION / LIMITS	E / W	NON-FEDERAL			FEDERAL			TOTAL COST
			NCTCOG / TxDOT	Local / Private	%	NCTCOG / TxDOT	RAISE Grant	%	
FY 23 RAISE CANDIDATE PROJECTS – NCTCOG									
Southern Gateway Deck Park – Phase 2	Construct foundational structural, safety, multimodal transportation, & hardscape elements to expand deck park over to Marsalis Avenue bridge.	EAST	N/A	\$20,000,000 ¹	30%	\$7,000,000 ²	\$40,000,000	70%	\$67,000,000
Klyde Warren Park – Phase 2	Construct foundational structural, safety, multimodal transportation, & hardscape elements for Pavilion Deck / 2 nd Level Plaza & West Lawn Deck.	EAST	N/A	\$18,045,600 ³	23%	\$36,800,000 ⁴	\$24,968,890	77%	\$79,814,490
East Lancaster Avenue Complete Streets & Transit Technology Project	Reconstruct aging East Lancaster Avenue (Pine Street – IH 820) into a context-sensitive multimodal corridor, with accommodations for an integrated high-capacity bus transit service, to revitalize a critical economic and socially significant asset for East Fort Worth.	WEST	\$44,713,968 ⁵	\$18,430,160 ⁶	35%	\$93,855,872 ⁷	\$25,000,000	65%	\$182,000,000
FY 23 RAISE CANDIDATE PROJECT – LOCAL/REGIONAL PARTNERS (with NCTCOG funding requests)									
Cotton Belt Trail – DART / NCTCOG Partnership ⁸	DART / NCTCOG partnership to construct Cotton Belt Trail segments in Richardson & Plano connecting to / from multiple DART Silver Line Rail stations.	EAST	N/A	\$10,480,000	26%	\$4,720,000	\$25,000,000	74%	\$40,200,000

1. **Construction:** Combined funds from City of Dallas, Dallas County, & Southern Gateway Public Green Foundation
2. **Engineering:** Surface Transportation Block Grant (STBG) + Transportation Development Credits (TDC) for match
3. **Construction:** \$7,899,100 – City of Dallas; \$1,300,900 – Dallas County; \$8,845,600 – Woodall Rodgers Park Foundation
4. **Construction:** \$36,800,000 STBG (includes \$10,000,000 of RTC's contribution to be paid back over time)

5. **Engineering (PE), Right-of-Way (ROW), & Federal Match:** \$14,475,000 Existing TxDOT funds (\$3,225,000 PE + \$1,250,000 ROW + \$10,000,000 Match) + \$30,238,968 New TxDOT funds (\$6,775,000 PE + \$3,750,000 ROW + \$19,713,968 Match)
6. **Utilities:** \$2,000,000 (Franchise); **Construction:** \$16,430,160 City of Fort Worth (2022 Bond Program / other City sources per Resolution 5568-05-2022)
7. **Construction:** \$40,000,000 Existing TxDOT Federal (Cat 2) + \$53,855,872 New TxDOT Federal (Cat 2) to be requested in Unified Transportation Program (UTP)/10-Year Plan
8. Per RTC Action – Item #5 (February 2023):
Cotton Belt: \$10,480,000 = \$1,950,000 local match + \$1,030,000 betterments + \$7,500,000 DART (exchanged for RTC Federal)
NCTCOG: \$4,720,000 = previously awarded Transportation Alternative (TA) Set-Aside funds



Executive Board Action Item – FY 2023 RAISE Grant



North Central Texas Council of Governments

Item 6

Exhibit: 2023-02-06-TR

Meeting Date: February 23, 2023

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing Agreements for the Receipt of Funds for Planning and Implementation Programs from the Texas Department of Transportation

The Executive Board has previously approved receipt of funding for continuation and enhancement of ongoing transportation and air quality initiatives and for new projects implemented and managed by North Central Texas Council of Governments (NCTCOG) staff. This item reaffirms previous Executive Board approvals and includes the newest Regional Transportation Council (RTC) requested projects. The resolution approving receipt of revenue and execution of necessary agreements is included in agreements with the Texas Department of Transportation (TxDOT). This item allows planning and implementation programs in the region to be administered and managed by NCTCOG that focus on efforts such as education, outreach, safety, congestion reduction, multi-modal transportation opportunities, and air quality.

The Regional Transportation Council approved the programming of funds for these projects at various times, and the approval dates are included in the attached table. In preparation for development and execution of FY2023 agreements and to advance some agreements in early FY2024/FY2025, staff requests Executive Board approval to receive approximately \$29,522,000 (\$25,939,500 STBG + \$2,510,000 CMAQ + \$445,000 RTR + \$313,750 local match, \$313,750 State match + 5,187,900 in RTC Transportation Development Credits in lieu of match). Attachment 1 contains a table detailing individual funding agreements. NCTCOG will coordinate with TxDOT to enter into agreements to receive these funds.

A draft resolution authorizing the receipt of funds for planning and implementation programs is attached for Executive Board consideration. Some redundancy will be included in the Unified Planning Work Program item later in the agenda. I will provide a brief presentation of this item and will be available to answer any questions.

AL:tmb
Attachments

**RESOLUTION AUTHORIZING AGREEMENTS FOR THE RECEIPT OF FUNDS FOR
PLANNING AND IMPLEMENTATION PROGRAMS FROM THE TEXAS DEPARTMENT OF
TRANSPORTATION**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, in May 2022, October 2022, and January 2023 the RTC authorized the programming of Surface Transportation Block Grant Program, Congestion Mitigation and Air Quality Improvement Program, and Regional Toll Revenue funds and associated match for planning and implementation programs to be administered and managed by NCTCOG.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** NCTCOG is authorized to receive Surface Transportation Block Grant Program, Congestion Mitigation and Air Quality Improvement Program, and Regional Toll Revenue funds and associated match in the amount of approximately \$29,522,000, as reflected in Attachment 1.
- Section 2.** These funds are programmed for multiple fiscal years and shall be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program.
- Section 3.** The Executive Board accepts the fiduciary responsibility to administer the planning and implementation programs carried out with these funds.
- Section 4.** The Executive Director or designee is authorized to enter into agreements with the Texas Department of Transportation for each project specified in Attachment 1.
- Section 5.** NCTCOG is authorized to expend funds for the projects and in the amounts specified in Attachment 1. NCTCOG is responsible for 100 percent of project costs in excess of the authorized federal funding amount for the individual projects in Attachment 1.

Section 6. The Executive Director or designee is authorized to enter into agreements with other partners to carry out these programs, including agreements for the receipt of local match.

Section 7. This resolution shall be in effect immediately upon its adoption.

Andrew Piel, President
North Central Texas Council of Governments
Councilmember, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 23, 2023.

Chris Hill, Secretary/Treasurer
North Central Texas Council of Governments
County Judge, Collin County

ATTACHMENT 1

Program Title (Non-Construction Projects)	RTC Approval Date	Funding Source	Total Funding Amount (TDCs are not included in the total)	Federal/ Regional	Match Amount				Fiscal Year(s)*	Program Status
					State	Local	RTR	TDC^		
Autonomous Mobile Vehicle to Residential Locations Pilot Project	5/12/2022	STBG	\$ 5,000,000	\$ 5,000,000	\$0	\$0	\$0	1,000,000	24	New
Develop, Test, and Implement Technology to Detect and Verify Auto Occupancy (Entire Managed Lane System)	10/13/2022	STBG	\$ 1,773,000	\$ 1,773,000	\$0	\$0	\$0	354,600	24	Ongoing
DFW Region: Management & Oversight of New Regional Safety Project Funding Program	10/13/2022	STBG	\$ 400,000	\$ 400,000	\$0	\$0	\$0	80,000	23	New
Input/Output Economic Model	10/13/2022	STBG	\$ 1,500,000	\$ 1,500,000	\$0	\$0	\$0	300,000	24	Ongoing
Management and Oversight of Regional Safety Program	10/13/2022	STBG	\$ 3,490,000	\$ 3,490,000	\$0	\$0	\$0	698,000	24	Ongoing
Pavement Condition on National Highway System Off System Roadways	1/12/2023	STBG	\$ 1,000,000	\$ 1,000,000	\$0	\$0	\$0	200,000	23	Ongoing
Planning Studies & Streamlined Project Delivery	1/12/2023	STBG	\$ 1,248,000	\$ 1,248,000	\$0	\$0	\$0	249,600	23	Ongoing
Region Wide Employer Trip Reduction	10/13/2022	STBG	\$ 2,569,500	\$ 2,569,500	\$0	\$0	\$0	513,900	24	Ongoing
Regional Goods Movement/Corridor Studies	10/13/2022	STBG	\$ 1,325,000	\$ 1,325,000	\$0	\$0	\$0	265,000	24	Ongoing
Regional Traffic Management Systems (Traveler Information System, Transportation System Management and Operations Data Engineer, Mobility Assistance Patrol, etc.)	10/13/2022	STBG	\$ 4,334,000	\$ 4,334,000	\$0	\$0	\$0	866,800	24-25	Ongoing
Regional Traffic Signal Retiming	10/13/2022	CMAQ	\$ 3,137,500	\$ 2,510,000	\$313,750	\$313,750	\$0	0	24	Ongoing
Special Events Management	10/13/2022	STBG	\$ 400,000	\$ 400,000	\$0	\$0	\$0	80,000	24	Ongoing
Technical and Legal Support for Innovative Finance on Transportation and Air Quality Projects in the Dallas-Fort Worth Region	10/13/2022	RTR	\$ 445,000	\$ 445,000	\$0	\$0	\$0	\$0	23	Ongoing
Technology and Innovation 3.0	10/13/2022	STBG	\$ 400,000	\$ 400,000	\$0	\$0	\$0	80,000	24	Ongoing
Travel Survey and Data Collection, Model Refinement Program	10/13/2022	STBG	\$ 2,500,000	\$ 2,500,000	\$0	\$0		500,000	24	Ongoing
			\$29,522,000	\$ 28,894,500	\$ 313,750	\$313,750	\$0	5,187,900		

* Fiscal Year denotes year in which funds are programmed in the Transportation Improvement Program. However, funds may be spent over multiple years depending on project requirements and schedules, pursuant to this authorization.

^5,107,900 of Transportation Development Credits utilized in lieu of a local match and are not calculated in funding total.



North Central Texas Council of Governments

Item 7

Exhibit: 2023-02-07-TR

Meeting Date: February 23, 2023

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing Agreement with Swagit Productions, LLC, for Video Web Hosting Service and Equipment/Maintenance

Per Chapter 472 of the Texas Transportation Code, a metropolitan planning organization that serves one or more counties with a population of 350,000 or more is required to broadcast over the Internet live video and audio of each open meeting held by the policy board. Subsequently, the videos must be archived and made available through a web site. The North Central Texas Council of Governments (NCTCOG) has purchased equipment and has been utilizing video web hosting services for the Regional Transportation Council meetings, as well as other Transportation Department and Agency meetings. Subtask 1.02 of the Unified Planning Work Program for Regional Transportation Planning, Program Administration, supports audio and visual activities for meetings including equipment/maintenance.

The current contract for this web hosting service expires in April 2023. NCTCOG proposes to utilize a cooperative contract under The Interlocal Purchasing System (TIPS) to continue video web hosting services and equipment/maintenance for various scheduled meetings held by NCTCOG. These include the meetings of the Executive Board, Regional Transportation Council, and the Workforce Development Board. Swagit Productions, LLC has been providing this service to NCTCOG for the past several years and will be the provider under this new cooperative contract. There is no Disadvantaged Business Enterprise (DBE) participation for this project.

A draft resolution authorizing execution of an agreement with Swagit Productions, LLC to provide video web hosting service and equipment/maintenance for various scheduled meetings, in an amount not to exceed \$115,000 up to a five-year period, is attached for Executive Board consideration. The initial annual cost is \$27,633 for equipment and services, and \$14,763 annually thereafter for continuation of services. In the event that a meeting needs to be held off-site from the NCTCOG offices, a per event cost of \$1,475 will be incurred. This amount could be slightly higher depending on the venue. Funding for the video web hosting service and equipment will be provided through a combination of local funds from the Transportation, Agency Administration, and Workforce Development Departments based on usage of services. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

va
Attachment

RESOLUTION AUTHORIZING AGREEMENT WITH SWAGIT PRODUCTIONS, LLC, FOR VIDEO WEB HOSTING SERVICE AND EQUIPMENT/MAINTENANCE

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, per Chapter 472 of the Texas Transportation Code, a metropolitan planning organization that serves one or more counties with a population of 350,000 or more is required to broadcast over the Internet live video and audio of each open meeting held by the policy board; and,

WHEREAS, Subtask 1.02 of the Fiscal Year (FY) 2022 and FY 2023 Unified Planning Work Program includes activities related to Program Administration, which supports audio and visual activities for meetings including equipment/maintenance; and,

WHEREAS, Swagit Productions, LLC is currently providing these web hosting services to NCTCOG, and the current agreement expires in April 2023; and

WHEREAS, NCTCOG proposes to utilize a cooperative contract with Swagit Productions, LLC under The Interlocal Purchasing System (TIPS) for video web hosting service and equipment/maintenance for various scheduled meetings held by NCTCOG; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. An agreement between NCTCOG and Swagit Productions, LLC for video web hosting service and the purchase, installation, and service of audio and video equipment, in an amount not to exceed \$115,000, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute an agreement with Swagit Productions, LLC to carry out this initiative in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Andrew Piel, President
North Central Texas Council of Governments
Councilmember, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 23, 2023.

Chris Hill, Secretary/Treasurer
North Central Texas Council of Governments
County Judge, Collin County



North Central Texas Council of Governments

Item 8

Exhibit: 2023-02-08-TR

Meeting Date: February 23, 2023

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing Purchase and Placement of Education Campaigns for Transportation Initiatives in Fiscal Year 2023: Phase 2

Since January 2014, the Executive Board has approved education campaign funding annually for various transportation programs. Fiscal Year (FY) 2023 Education Campaigns for Transportation Initiatives: Phase One was brought before the Executive Board and approved in November 2022. FY2023 Education Campaigns for Transportation Initiatives: Phase Two are ready to move forward and have been included in the FY2022 and FY2023 Unified Planning Work Program (UPWP), which was approved by the Regional Transportation Council (RTC) and Executive Board.

Combining education campaign efforts within the Transportation Department has resulted in increased website traffic, greater public participation, and lower costs. Additional benefits received include efficiencies with media outlets such as improved staff coordination; increased timeliness; a broader audience reach, including historically underserved populations; and cross-program communication. FY2023 education campaigns will be taken in phases so that we can be strategic in how the North Central Texas Council of Governments (NCTCOG) staff plans and implements messages. In Phase Two, education campaigns will be in multiple languages and may be presented through out-of-home advertising, print, screen, online, audio, and social media mediums. Phase Two will support the programs listed below:

- Care Care Awareness
- Drive Aware North Texas
- Engine Off North Texas
- Freight North Texas
- HOV 2+ Incentive (GoCarma)
- Know Before You Fly
- National Drive Electric Week
- Ozone Season Emissions Reduction Campaign (Air North Texas)
- Report Smoking Vehicles
- Saving Money and Reducing Truck Emissions
- Transit COVID Recovery Campaign
- Flexible Funding for Public Involvement/Notifications

Attachment 1 contains a summary of activities and description of each of the programs.
Attachment 2 contains the funding sources and amounts, including match. Staff is seeking

Executive Board approval to spend up to \$1,041,000 for the purchase and placement of department education campaigns that will initiate in FY2023 during our Phase Two approach.

Additional information and a draft resolution authorizing the purchase and placement of Transportation Department education campaigns is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

MHM:kw
Attachments

RESOLUTION AUTHORIZING PURCHASE AND PLACEMENT OF EDUCATION CAMPAIGNS FOR TRANSPORTATION INITIATIVES IN FISCAL YEAR 2023: PHASE 2

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, there has been significant regional interest to enhance coordination, communication, and awareness of various programs administered by NCTCOG; and,

WHEREAS, it has become beneficial for various NCTCOG Transportation Department program areas to administer and coordinate multimedia education campaigns in an effort to reach all audiences efficiently, effectively, and responsibly; and,

WHEREAS, the NCTCOG Executive Board approved a Resolution Authorizing Purchase and Placement of Education Campaigns for Transportation Initiatives in Fiscal Year 2023: Phase One on December 1, 2022 in an amount up to \$278,700.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. NCTCOG is authorized to enter into agreements with various multimedia outlets for the purchase and placement of education campaigns initiated in Fiscal Year 2023 for Transportation Department Initiatives: Phase Two in an amount up to \$1,041,000.

Section 2. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 3. This resolution shall be in effect immediately upon its adoption.

Andrew Piel, President
North Central Texas Council of Governments
Councilmember, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 23, 2023.

Chris Hill, Secretary/Treasurer
North Central Texas Council of Governments
County Judge, Collin County

Summary

Education Campaigns for Transportation Initiatives in Fiscal Year 2023: Phase Two

The Car Care Awareness Program aims to spread the message of proper vehicle maintenance to educate the public and give them the tools they need to be a part of the regional air quality solution by keeping their vehicles running cleanly and efficiently. NCTCOG partners with nonprofits, community organizations, chambers of commerce, and auto repair facilities at clinics, workshops, and events to educate North Texans about proper vehicle maintenance and what to do when the check engine light illuminates. NCTCOG staff provides information and resources related to keeping vehicles compliant with the State's vehicle inspection program and the importance of reducing emissions in the Dallas-Fort Worth (DFW) region. This effort will be funded with \$15,000 of Surface Transportation Block Grant Program (STBG) funds and RTC Transportation Development Credits (TDCs) in lieu of cash match.

The Drive Aware North Texas Campaign aims to provide driver safety awareness in the region. In North Texas between January to September 2020, there was an increase in fatal and serious injury crashes after the COVID-19 pandemic began. Speeding was by far the highest contributing factor for fatal and serious injury crashes. Male drivers between the ages of 18-24 were the most likely to be involved in a crash due to the speeding, and fatal and serious injury crashes in general. A regional campaign to educate young male drivers, as well as all North Texas drivers, about the importance of safe driving is integral to developing a culture of safety for shared roadways in the North Texas area. Messaging will emphasize the dangers of speeding and include other reckless road behaviors. All messaging will be aimed at educating and establishing respect between North Texas drivers. This effort will be funded with \$300,000 in STBD funds and RTC TDCs in lieu of cash match.

The Engine Off North Texas Campaign aims to provide outreach to enhance effectiveness of anti-idling efforts, which will help minimize the region's pollution related to mobile sources. This effort will be funded with \$21,000 in STBG funds and RTC TDCs in lieu of cash match.

The Freight North Texas Campaign aims to educate audiences on safety related to freight vehicles and railroad crossings and how to operate around these vehicles and infrastructure, as well as freight drivers to watch out for other motorists. This effort will be funded with \$150,000 in STBG funds and RTC TDCs in lieu of cash match.

The HOV 2+ Incentive Program promotes carpool discounts with GoCarma, which rewards HOV 2+ drivers on tolled managed lanes in the region during weekday peak periods. Messages will encourage users of those tolled managed corridors to carpool and receive rewards through the program. This effort will be funded with \$160,000 in STBG funds and \$40,000 in match funds from the Texas Department of Transportation (TxDOT) for a total project cost of \$200,000.

The Know Before You Fly Campaign provides education to the general public and Unmanned Aircraft Systems (UAS) recreational and commercial operators to promote UAS applications, careers, and safe use within the region. This effort will be funded with \$10,000 in RTC Local funds.

The National Drive Electric Week event is an outreach opportunity to educate attendees on vehicle technologies that aim to reduce vehicular emissions. Attendees get to speak with electric vehicle owners and vendors and see the latest technologies. The event held in the

Dallas-Fort Worth region is one of the largest events held for this effort annually. The outreach for this effort will be funded with \$10,000 in STBG funds and RTC TDCs in lieu of cash match.

The Ozone Season Emissions Reduction Campaign promotes transportation-related clean air strategies and activities in the Dallas-Fort Worth nonattainment area. Air North Texas is the ozone season emission reduction campaign and partnership that promotes a consistent and comprehensive message about the importance of clean air and is a resource for clean air issues and hosts an annual Clean Air Action Day to encourage North Texas to do at least one thing to improve air quality. This effort will be funded with \$205,000 in Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds and RTC TDCs in lieu of cash match.

The Report Smoking Vehicles Program is designed to inform vehicle owners their vehicle may be creating excessive smoke and emitting pollutants, which are harmful to our health and environment, and on ways to fix their vehicle. This effort will be funded with \$15,000 in STBG funds and RTC TDCs in lieu of cash match.

The Saving Money and Reducing Truck Emissions Program aims to provide outreach to small to medium sized trucking fleets and heavy-duty truck owners/operators on strategies focused on fuel savings and emissions reducing strategies. This effort will be promoting a series of webinars offered to this audience that address common interest topics in the trucking industry. This effort will be funded with \$5,000 in STBG funds and RTC TDCs in lieu of cash match.

The Transit COVID Recovery Campaign aims to educate North Texans that the transit agencies are here to serve riders as the riders are ready to come back to using transit or riding for the first time since North Texas' public transit experienced a significant decline in ridership during the COVID-19 pandemic. Transit is a good alternative to driving alone to work and can lower the amount you spend on gas and vehicle maintenance. Taking transit allows you to avoid the stress of driving and fighting traffic congestion by leaving the driving to the transits. Whether by bus, rail or rideshare, Dallas Area Rapid Transit, Denton County Transit Authority, and Trinity Metro are prepared to serve the needs of the North Texas Region and to get riders where they need to go. This effort will be targeted to Limited English Populations in transit service areas. This effort will be funded with \$100,000 in CMAQ funds and RTC TDCs in lieu of cash match.

The Flexible Funding Category is for Public Involvement/Notifications only if additional needs are not funded and approved under Phase One, in November 2022, should arise. Public Involvement, which focuses on notifications of public input/meetings, aims to provide reasonable opportunities for the public to learn about and comment on the region's transportation plans according to requirements of the Infrastructure Investment and Jobs Act. Funds in the amount of \$10,000 allocated for this category will be determined based on the program needing the support, but the majority of our funding for these efforts will come from Transportations Planning Funds (TPF), CMAQ, STBG, and TDCs utilized in lieu of match. Also, funding could potentially come from RTR and Regional Transportation Council Local Funds. All funding used is supported within the FY2022 and FY2023 UPWP.

Purchase and Placement of Education Campaigns for Transportation Initiatives for FY2023 - Phase 2					
Program Name	Funding Source	Funding Amount	Match Source	Match Total	Total
Car Care Awareness	STBG	\$ 15,000	TDCs	3,000	\$ 15,000
Drive Aware North Texas	STBG	\$ 300,000	TDCs	60,000	\$ 300,000
Engine Off North Texas	STBG	\$ 21,000	TDCs	4,200	\$ 21,000
Freight North Texas	STBG	\$ 150,000	TDCs	30,000	\$ 150,000
HOV 2+ Incentive Program (GoCarma)	STBG	\$ 160,000	TxDOT	\$ 40,000	\$ 200,000
Know Before You Fly	RTC Local	\$ 10,000	NA	0	\$ 10,000
National Drive Electric Week	STBG	\$ 10,000	TDCs	2,000	\$ 10,000
Ozone Season Emissions Reduction Campaign (Air North Texas)	CMAQ	\$ 205,000	TDCs	41,000	\$ 205,000
Report Smoking Vehicles Program	STBG	\$ 15,000	TDCs	3,000	\$ 15,000
Saving Money and Reducing Truck Emissions	STBG	\$ 5,000	TDCs	1,000	\$ 5,000
Transit COVID Recovery Campaign	CMAQ	\$ 100,000	TDCs	20,000	\$ 100,000
Flexible Funding*	STBG/CMAQ/ TPF/FTA/RTR/L OCAL	\$ 10,000	TDCs/TBD	2,000	\$ 10,000
OVERALL TOTAL		\$ 1,001,000		\$40,000 in cash match and 166,200 in TDCs	\$ 1,041,000

*Flexible Funding for Public Involvement/Notifications Only - Specific funding source, including match source, will be determined by the project(s) using the Flexible Category, and could also include RTC Local.



North Central Texas Council of Governments

Item 9

Exhibit: 2023-02-09-TR

Meeting Date: February 23, 2023

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Approving Modifications to the FY2022 and FY2023 Unified Planning Work Program for Regional Transportation Planning

The Unified Planning Work Program for Regional Transportation Planning (UPWP) is required by federal and State transportation planning regulations. This document provides a summary of the transportation and related air quality planning tasks to be conducted by Metropolitan Planning Organization (MPO) staff over a two-year period and identifies associated funding. The FY2022 and FY2023 UPWP was approved by the Regional Transportation Council and NCTCOG Executive Board in July 2021 and identifies the activities to be carried out between October 1, 2021, and September 30, 2023.

Listed below are proposed modifications to the FY2022 and FY2023 UPWP. Included in these amendments are a project scope update, two funding adjustments, and the creation of a new UPWP chapter to reflect transportation projects that are expected to be initiated by NCTCOG in FY2024 through FY2026. The projects in this new chapter have been approved by the Regional Transportation Council (RTC) for inclusion in the Transportation Improvement Program (TIP) and are outside of the timeframe of the current Work Program. The intent to reference these RTC-approved FY2024 through FY2026 projects now in the current FY2022 and FY2023 UPWP is to aid in the federal consistency review of the Transportation Improvement Program with the Unified Planning Work Program. The Regional Transportation Council approved the proposed modifications at its February 9, 2023, meeting.

The following modification reflects a new initiative proposed for inclusion in the Unified Planning Work Program that has not yet been approved by the Executive Board:

- X. NCTCOG Planning and Implementation Activities Beyond the FY2022 and FY2023 Unified Planning Work Program (add new chapter to reflect NCTCOG-implemented transportation projects for FY2024 through FY2026 approved by the Regional Transportation Council for inclusion in the Transportation Improvement Program)

The following modifications affect existing projects for which text updates and/or financial adjustments are being proposed:

- 5.08 Roadway and Railroad Safety – Transportation Safety Planning (add \$50,000 State Planning and Research funds and update text to reflect the development of an inventory and coordination of safety activities across the region, and the provision of a report on implemented activities to the Texas Department of Transportation)

- 3.03 Air Quality Management and Operations – Regional Energy Management (add \$100,000 Department of Energy funds and \$20,000 Regional Transportation Council Local funds to reflect receipt of a grant award to continue work activities)

Additional information and a draft resolution authorizing approval of the proposed UPWP modifications are attached for Executive Board consideration. Staff will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

va
Attachments

RESOLUTION APPROVING MODIFICATIONS TO THE FY2022 AND FY2023 UNIFIED PLANNING WORK PROGRAM FOR REGIONAL TRANSPORTATION PLANNING

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, federal law, the Infrastructure Investment and Jobs Act, assigns the MPO the responsibility for carrying out the metropolitan planning process, in cooperation with the State and operators of publicly owned transit services; and,

WHEREAS, the Infrastructure Investment and Jobs Act assigns the MPO the responsibility for development of a Unified Planning Work Program which addresses the planning priorities of the metropolitan area and describes the metropolitan transportation and related air quality planning activities to be undertaken and capital purchases to be made to support the planning process; and,

WHEREAS, the FY2022 and FY2023 Unified Planning Work Program for Regional Transportation Planning was approved by the Regional Transportation Council and NCTCOG Executive Board in July 2021; and,

WHEREAS, a new initiative, work scope update to an existing project, and two funding adjustments have resulted in the need to amend the FY2022 and FY2023 Unified Planning Work Program; and

WHEREAS, the proposed modifications to the FY2022 and FY2023 Unified Planning Work Program for Regional Transportation Planning were approved by the Regional Transportation Council on February 9, 2023.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** The Executive Board approves the February amendments to the FY2022 and FY2023 Unified Planning Work Program for Regional Transportation Planning.
- Section 2.** The appropriate fiscal year budgets are hereby amended to incorporate the resources associated with the approval of this resolution.
- Section 3.** This resolution shall be in effect immediately upon its adoption.

Andrew Piel, President
North Central Texas Council of Governments
Councilmember, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 23, 2023.

Chris Hill, Secretary/Treasurer
North Central Texas Council of Governments
County Judge, Collin County

Modifications to the FY2022 and FY2023 Unified Planning Work Program

NCTCOG Executive Board
February 23, 2023

Transportation Department
North Central Texas Council of Governments

Total Programming Increase in Other Funding Sources

UPWP Project	Funding Source	Additional UPWP Funding
Transportation Safety Planning	SPR - \$50,000	\$50,000
Regional Energy Management	DOE (SECO) - \$100,000 RTC Local - \$20,000	\$120,000*
Total Increase		\$170,000

*Funding previously included in the Environment and Development Department's FY2023 Budget approved by the Executive Board in September 2022



North Central Texas Council of Governments

Item 10

Exhibit: 2023-02-10-EDO

Meeting Date: February 23, 2023

Submitted By: Mike Eastland
Executive Director

Item Title: Resolution Appointing a Legislator as an Ex-Officio Member of the North Central Texas Council of Governments Executive Board

House Bill 2160 became law after the 82nd Session of the State Legislature. It requires Councils of Governments to offer an ex-officio, non-voting seat on each of their Executive Boards to a member of the legislature whose district is located wholly or partly within their region. The Executive Board, by resolution in January 2013, specified the process for choosing a legislator to fill this seat which includes transmitting letters to each of the eligible legislators asking them to acknowledge their interest in holding this seat, with the understanding that they will be placed in a lottery to assure an impartial selection. NCTCOG transmitted the letters and received ten (10) replies of interest. The lottery will be conducted when this item is considered, and the legislator chosen in this lottery will be appointed by a resolution of the Board to hold this seat through January 31, 2025. A listing of the legislators who expressed an interest in this seat is as follows:

Senators:

Senator Nathan Johnson
Senator Drew Springer

Representatives:

Representative Yvonne Davis
Representative Salman Bhojani
Representative Glenn Rogers
Representative Venton Jones
Representative Terry Meza
Representative Richard Hayes
Representative Victoria Neave
Representative Kronda Thimesch

**RESOLUTION APPOINTING A LEGISLATOR AS AN EX-OFFICIO MEMBER OF THE NORTH
CENTRAL TEXAS COUNCIL OF GOVERNMENTS EXECUTIVE BOARD**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, HB 2160 was passed during the 82nd Session of the Texas State Legislature and requires a Council of Governments to offer a legislator an ex-officio, non-voting seat on its Executive Board; and,

WHEREAS, a legislator eligible to hold said seat must represent a Legislative District that is located in-whole or in-part in a county holding membership in the North Central Texas Council of Governments; and,

WHEREAS, there is no provision for the assignment of this seat to another person or for an alternate to be named; and,

WHEREAS, the Executive Board has conducted an impartial lottery to determine the legislator to hold this seat, and,

WHEREAS, Senator/Representative _____ was selected through this lottery process.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. Senator/Representative _____ is appointed to be a member of the NCTCOG Executive Board in accordance with HB 2160.

Section 2. Senator/Representative _____ is to serve on the Executive Board until January 31, 2025.

Section 3. This resolution shall be in effect immediately upon its adoption.

Andrew Piel, President
North Central Texas Council of Governments
Councilmember, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 23, 2023.

Chris Hill, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Collin County



North Central Texas Council of Governments

Item 11

Exhibit: 2023-02-11-EDO

Meeting Date: February 23, 2023

Submitted By: Mike Eastland
Executive Director

Item Title: Resolution Adopting Executive Board Member Attendance Policy

Board Members,

Based on discussion at the January Executive Board meeting, a policy to be officially approved by adoption of a board resolution will be presented for your final consideration.

RESOLUTION ADOPTING EXECUTIVE BOARD MEMBER ATTENDANCE POLICY

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, in late 2022, the NCTCOG Executive Board expressed interest in reviewing its policies regarding attendance, particularly the flexibility to participate via videoconference in limited circumstances; and,

WHEREAS, during its January 2023 meeting, the Board discussed the topic in detail and instructed staff to craft a policy based upon the feedback for potential action in February 2023; and,

WHEREAS, a draft policy addressing these issues is enclosed as Attachment 1.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board adopts the Executive Board Member Attendance Policy as contained in Attachment 1.

Section 2. This resolution shall be in effect immediately upon its adoption.

Andrew Piel, President
North Central Texas Council of Governments
Councilmember, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 23, 2023.

Chris Hill, Secretary/Treasurer
North Central Texas Council of Governments
County Judge, Collin County

**North Central Texas Council of Governments
Executive Board Member Attendance Policy**

Section 1.

The North Central Texas Council of Governments (NCTCOG) Executive Board has historically conducted its meetings in-person at the NCTCOG business offices in Arlington, Texas. However, as a governmental body that extends into three or more counties, it is permitted to conduct open or closed meetings by videoconference call under Texas Government Code Section 551.127(c). The Executive Board continues to encourage in-person attendance but wishes to provide limited opportunity to members to participate remotely via videoconference call.

A member of the Executive Board may participate remotely via videoconference call no more than two (2) times per calendar year. Participation via videoconference call in excess of this limit will not be permitted and in such instance the member will be counted as absent with no opportunity to vote.

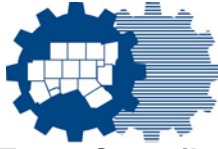
Notwithstanding anything to the contrary herein, NCTCOG reserves the right to conduct any open or closed meetings via videoconference call in the event business needs require. In these instances, all members are permitted to participate remotely via videoconference call, except the presiding officer, and it will not count toward the limit identified in the paragraph above.

Section 2.

An Executive Board member must be in attendance for at least seventy-five percent (75%) of the scheduled items on the posted agenda for a meeting in order to be recorded as present for that meeting.

June 2022 - May 2023

Attendance Code:	P=Present	A=Absent	NM=No meeting	*Check previous the posted attendance sheet for that month
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Calendar

North Central Texas Council of Governments

2023 NCTCOG Executive Board Calendar

Regular Meetings start at **12:45 pm** unless otherwise posted
Meeting Location: CenterPoint II, 616 Six Flags Drive, Arlington, Texas

March 23, 2023	Executive Board Meeting – NCTCOG Offices
April 27, 2023	Executive Board Meeting – NCTCOG Offices
May 25, 2023	Executive Board Meeting – NCTCOG Offices
June 22, 2023	Executive Board Meeting – NCTCOG Offices
June 30, 2023	<i>GENERAL ASSEMBLY</i>
July 27, 2023	Executive Board Meeting & NCTCOG Foundation Meeting – NCTCOG Offices
August 24, 2023	Executive Board Meeting – NCTCOG Offices
September 28, 2023	Executive Board Meeting – NCTCOG Offices
October 26, 2023	Executive Board Meeting – NCTCOG Offices
November 16, 2023	Executive Board Meeting – NCTCOG Offices
December 21, 2023	Executive Board Meeting – NCTCOG Offices