

North Central Texas Council of Governments

616 Six Flags Drive, Arlington, TX, 76011

The NCTCOG Executive Board meeting on March 26, 2020, will be conducted as a telephonic/audio meeting. Members of the public wishing to participate may do so by dialing toll free **1-855-965-2480** and entering access ID # **532 645 714** when prompted. Alternatively, the meeting will be recorded and later posted on the website at <https://www.nctcog.org/executive-director/nctcog-executive-board>.

EXECUTIVE BOARD AGENDA

March 26, 2020 | 1:00 pm

Executive Board

- | | |
|---------------------------|-------------------------|
| 1. ___ J. D. Clark | 10. ___ Clay Jenkins |
| 2. ___ Ray Smith | 11. ___ Lee Kleinman |
| 3. ___ Kevin Strength | 12. ___ Bobbie Mitchell |
| 4. ___ Curtistene McCowan | 13. ___ Andrew Piel |
| 5. ___ Kelly Allen Gray | 14. ___ Tito Rodriguez |
| 6. ___ Gary Caplinger | 15. ___ Ken Shetter |
| 7. ___ Yvonne Davis | 16. ___ Richard Stopfer |
| 8. ___ Chris Hill | 17. ___ David Sweet |
| 9. ___ Bill Heidemann | 18. ___ Glen Whitley |

Staff

- ___ Mike Eastland
- ___ Monte Mercer
- ___ Tim Barbee
- ___ Doni Green
- ___ Edith Marvin
- ___ Michael Morris
- ___ Molly Rendon
- ___ David Setzer
- ___ Molly McFadden
- ___ Christy Williams
- ___ Lucille Johnson
- ___ Stephanie Cecil

REGULAR SESSION

Call to order time: _____

Public Comment on Agenda Items

At this time, the public telephone line will be unmuted and members of the public may comment on any item on today's agenda. If you wish to do so, please announce your name, city of residence and the agenda item(s) on which you are speaking. A maximum three (3) minutes is permitted per speaker. At the conclusion of this opportunity, the public telephone line will be muted for the duration of the meeting.

ACTION:

Motion/Second	Item #	Name of Item
___/___	1	Approval of Minutes
___/___	2	Resolution Amending NCTCOG Authorized Representatives for the Texas Local Government Investment Pool ("TexPool") - Molly Rendon
___/___	3	Resolution Adopting Rules to Ensure the Identification, Security, and Confidentiality of Electronic Bids or Proposals - Molly Rendon
___/___	4	Resolution Authorizing Contracts with Residential Repair Providers - Doni Green

- ___/___ 5 **Resolution Authorizing Agreements for the Receipt of Funds for Planning and Implementation Programs from the Texas Department of Transportation - Michael Morris**
- ___/___ 6 **Resolution Endorsing INFRA Grant Applications Submitted to the United States Department of Transportation - Michael Morris**
- ___/___ 7 **Resolution Authorizing a Contract with AECOM Technical Services, Inc. (AECOM) to Conduct a Transit Planning Study in Southern Dallas County - Michael Morris**
- ___/___ 8 **Resolution Authorizing a Contract with Cambridge Systematics, Inc. to Conduct a Transit Planning Study in Tarrant County - Michael Morris**
- ___/___ 9 **Resolution Authorizing a Contract with HDR Engineering, Inc. to Conduct a Transit Planning and Passenger Rail Corridor Study in Collin County - Michael Morris**
- ___/___ 10 **Resolution Authorizing an Agreement with McKinney Avenue Transit Authority for Transit Service between Uptown and Downtown Dallas - Michael Morris**
- ___/___ 11 **Resolution Authorizing a Contract with Intercomp Corporation for Commercial Vehicle Enforcement Portable Weighing Scales and Scale Training - Michael Morris**
- ___/___ 12 **Resolution Authorizing Personal Services Agreement with Sandra Wesch to Expedite Environmental and Design Review for Surface Transportation Projects - Michael Morris**
- ___/___ 13 **Resolution Authorizing a Denton Workforce Center Lease - David Setzer**
- ___/___ 14 **Resolution Approving Materials Management Call for Projects Funding Recommendations and Authorizing Agreements with Subrecipients**
- ___/___ 15 **Resolution Increasing Delegated Authority of the Executive Director to Ensure Continuity of NCTCOG Operations - Mike Eastland**

STATUS REPORTS:

- ___/___ 16 **Status Report on NCTCOG Regional SolSmart Designation Application Submittal - Edith Marvin**

___/___ 17 **Announcement of the President's 2020 Executive Board Nominating Committee - J.D. Clark**

MISCELLANEOUS:

___/___ 18 **Old and New Business**

___/___ 19 **Future Calendar and Attendance**

Adjournment: _____

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS EXECUTIVE BOARD MEETING

Minutes — February 27, 2020

616 Six Flags Drive | Arlington, Texas | Transportation Council Room

President Clark called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:51 pm.

Members of the Board Present:

1. J. D. Clark
2. Ray Smith
3. Curtistene McCowan
4. Gary Caplinger
5. Yvonne Davis
6. Chris Hill
7. Bill Heidemann
8. Clay Jenkins
9. Lee Kleinman
10. Bobbie Mitchell
11. Ken Shetter
12. Richard Stopfer
13. David Sweet
14. Glen Whitley

Members of the Board Absent:

15. Kevin Strength
16. Kelly Allen Gray
17. Andrew Piel
18. Tito Rodriguez

Members of the Staff Present:

Mike Eastland, Monte Mercer, Doni Green, Michael Morris, Edith Marvin, Molly McFadden, Molly Rendon, David Setzer, Christy Williams, Stephanie Cecil, Dan Kessler, Ken Kirkpatrick, Karen Richard, Emily Beckham, Lori Clark, Donna Coggeshall, Carmen Morones, Karen Richard, Kelly Schmidt, Candice Forsyth, Alex Clark, Donna Jackson

REGULAR SESSION

ACTION:

Item 1 Approval of Minutes

President Clark asked if there was anyone present who wanted to speak to an item on the agenda. There being no one present requesting to speak, he stated that the first item on the agenda was approval of the minutes from the January Board meeting.

Upon a Motion by Judge Jenkins (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the minutes of the January Executive Board meeting.

Item 2 Resolution to Accept and Approve the Comprehensive Annual Financial Report for Fiscal Year 2019

Monte Mercer, Deputy Executive Director, requested acceptance and approval of the NCTCOG Comprehensive Annual Financial Report (CAFR) and single audit reports for the fiscal year that ended on September 30, 2019. NCTCOG also completed the Annual Financial Report for the NCT 9-1-1 District. He explained that the Audit Committee, NCTCOG staff and audit firm representatives met to discuss the CAFR and related reports as presented by Mr. Christopher Breaux, Partner, WhitleyPenn. There were no findings or Management Letter comments on the audit. He recognized the members of the Audit Committee for comments. Judge Whitley made an informational remark to remind the Board that he is no longer associated with the firm WhitleyPenn. Mayor Smith said the auditors were very complimentary of the responsiveness of the staff and the audit and the committee was pleased with the audit.

Upon a Motion by Mayor McCowan (seconded by Mayor Shetter), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 3 Resolution Authorizing Contracts with Dickinson Fleet Services, LLC and TDI Fleet Services for Fleet and Fire Apparatus Service and Repair

Molly Rendon, Director of Administration, requested authorization of contracts with Dickinson Fleet Services, LLC and Trailer Doctor, Inc., dba TDI Fleet Services, for Fleet and Fire Apparatus service and repair through the North Central Texas Council of Governments SHARE cooperative purchasing program. She explained that following review and evaluation by a committee, these providers were selected to provide mobile maintenance and repair services for fleet and fire apparatus at any of the Fort Worth Fire Department's 44 sub-stations. The services will also be available to all NCTCOG members and participating entities through the SHARE program.

Exhibit: 2020-02-03-AA

Upon a Motion by Judge Whitley (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Representative Davis entered the meeting.

Item 4 Resolution Approving the North Central Texas Area Plan Federal Fiscal Years 2021-2022

Doni Green, Director of Aging, asked the Board for approval of the North Central Texas Area Plan for Federal Fiscal Years 2021-2022. She explained that NCTCOG, in its role as the designated Area Agency on Aging (AAA), is required by the Older Americans Act of 1965, as amended, to develop multi-year area plans for its service area. The Texas Health and Human Services Commission (HHSC) similarly requires AAAs to develop multi-year plans. The Regional Aging Advisory Committee reviewed and approved the Plan and recommends it for approval.

Exhibit: 2020-02-04-AG

Upon a Motion by Mayor Heidemann (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 5 Resolution Authorizing a Contract with Innovative Emergency Management, Inc. for Emergency Operations Checklist Enhancement Services for Emergency Operations Centers

Molly McFadden, Director of Emergency Preparedness, asked the Board to authorize a contract with Innovative Emergency Management, Inc. for Emergency Operations Checklist Enhancement consulting services for an initial term through January 30, 2021, with the option to renew for up to four additional one-year terms. This contract will be available for use by members the North Central Texas Council of Governments SHARE cooperative purchasing program. She explained that these services will enhance the capabilities of regional Emergency Operations Centers (EOC's) to respond to gaps in identified hazards faced by the North Central Texas region and develop templates for efficient integration of the regional EOC Support Team (EST) personnel impacted by specific threats.

Exhibit: 2020-02-05-EP

Upon a Motion by Commissioner Mitchell (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 6 Resolution Endorsing an Agreement with Tarrant County College District for Urban Search and Rescue Training and Exercises

Molly McFadden, Director of Emergency Preparedness, requested endorsement of an agreement with the Tarrant County College District to provide Urban Search and Rescue training and exercises in an amount not to exceed \$200,000. She explained that the region has identified a need for urban search and rescue training and exercises and has FY2019 Homeland Security Grant Program funds available for these activities. Tarrant County College District is qualified and has the necessary facilities to provide such services. She told the Board that the availability of resources and scheduling necessitated proceeding with this agreement to ensure courses could take place beginning in March 2020.

Exhibit: 2020-02-06-EP

Upon a Motion by Judge Sweet (seconded by Mayor Heidemann), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 7 Resolution Authorizing Grant Submittal to the Texas Office of the Governor for Statewide Emergency Radio Infrastructure

Molly McFadden, Director of Emergency Preparedness, requested authorization to submit a grant application to the Office of the Governor, under the 2020 Statewide Emergency Radio Infrastructure Grant, in an approximate amount of \$750,000, to conduct planning activities related to development, enhancement, operation and maintenance of regional interoperability communications infrastructure. She explained these funds must be used to enhance current capabilities or address capability gaps identified by the Texas Department of Public Safety (DPS) or the Texas Interoperable Communications Coalition (TxICC) in either the Texas Statewide Communications Interoperability Plan (SCIP) or the DPS Report on Interoperable Communications to the Texas Legislature.

Exhibit: 2020-02-07-EP

Upon a Motion by Mayor Shetter (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 8 Resolution Approving Modifications to the FY2020 and FY2021 Unified Planning Work Program for Regional Transportation Planning

Dan Kessler, Assistant Director of Transportation, asked for approval of proposed modifications to the Unified Planning Work Program for Regional Transportation Planning (UPWP), which is required by federal and State transportation planning regulations and provides a summary of transportation and related air quality planning tasks. He reviewed the modifications, which included new initiatives, updates to existing projects, funding adjustments and an increase in NCTCOG's allocation of Federal Highway Administration PL-112 Transportation Planning Funds for FY2020.

Exhibit: 2020-02-08-TR

Upon a Motion by Judge Whitley (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Councilmember Kleinman left the meeting.

Item 9 Resolution Authorizing an Agreement with the Texas A&M Transportation Institute for Technical Assistance to the Texas Department of Transportation Dallas District

Michael Morris, Director of Transportation, asked for authorization of an agreement with the Texas A&M Transportation Institute for various NCTCOG technical assistance activities, in the amount of approximately \$200,000. He explained that at TxDOT's request, NCTCOG will continue to act as a subcontractor to the Texas A&M Transportation Institute to provide travel modeling technical assistance for the TxDOT Dallas District, through May 31, 2021.

Exhibit: 2020-02-09-TR

Upon a Motion by Commissioner Mitchell (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 10 Resolution Endorsing Grant Application to the Environmental Protection Agency

Michael Morris, Director of Transportation, asked the Board to endorse submittal of a grant application, in the amount of \$2.5 million, to the Environmental Protection Agency to implement projects to replace diesel vehicles, equipment, or engines; install electric recharging infrastructure; and/or install idle-reduction technology. He explained that the grant submittal deadline for funds available under the 2020 Diesel Emissions Reduction Act (DERA) was February 26, 2020. The project will provide rebate funding for replacing diesel vehicles, equipment or engines; installing electric recharging infrastructure if necessary; or installing idle-reduction technology.

Exhibit: 2020-02-10-TR

Upon a Motion by Judge Jenkins (seconded by Councilmember Caplinger), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 11 Resolution Adopting FY 2021 Criminal Justice Program Policies and Procedures

Mayor Shetter announced that he would abstain from this vote and the next to avoid the appearance of a conflict of interest because he serves as President of an organization that regularly applies for funds that are available through the Criminal Justice Program. Mayor Shetter left the room.

Kelly Schmidt, Criminal Justice Program Administrator, asked the Board to adopt the Fiscal Year 2021 Criminal Justice Program Policies and Procedures, which are required by an Interlocal Cooperation Agreement with the Governor's Public Safety Office (PSO). She explained that under the agreement, the policies and procedures guide the review and scoring of criminal justice grant applications submitted by local agencies. The Criminal Justice Policy Development Committee has approved and recommends the adoption of the Policies and Procedures.

Exhibit: 2020-02-11-CJ

Upon a Motion by Councilmember Caplinger (seconded by Commissioner Mitchell), and unanimous vote of all members present, except for Mayor Shetter, the Board approved the resolution as presented.

APPOINTMENTS:

Item 12 Appointments to the Criminal Justice Policy Development Committee

Kelly Schmidt, Criminal Justice Program Administrator, asked the Board to approve seven new proposed appointments and to reappoint seven existing members to a three-year term on the Criminal Justice Policy Development Committee (CJPDC). The CJPDC Nominations Subcommittee reviewed and is recommending the nominations for appointment, as well as recommendations for Chair and Vice-Chair. She explained that the CJPDC assists the Board in establishing criminal justice planning policies and priorities; reviews and prioritizes local requests for criminal justice funding; and encourages public awareness of criminal justice matters.

Recommendations:

Chair: Ms. Julie Monge, Collin County Teen Court Coordinator/Juvenile Case Manager

Vice-Chair: Chief Robert Severance III, Cleburne Police Department

Proposed New Members:

Ms. Katherine Boswell, Denton County Friends of the Family

Ms. Brynn Bruno, Emily's Place

Dr. Carlin Caliman, City of Arlington

Mr. H. Lynn Hadnot, Collin County Juvenile Services

Ms. Jenny Krueger, Boys & Girls Clubs of Northeast Texas

Ms. Ellyce Lindberg, Dallas County District Attorney's Office

Ms. Felicia Oliphant, Rockwall County District Attorney's Office

Reappointments:

Judge Cody Beauchamp, City of Corsicana

Mr. Mitch Galvan, City of Granbury

Mr. Dwayne Griffin, Somervell County Sheriff's Office

Ms. Julie Monge, Collin County

Mr. Toby Ross, Denton County CSCD

Mr. Tony Simmons, Town of Trophy Club

Mr. Jeff Williams, City of North Richland Hills

Upon a Motion by Judge Jenkins (seconded by Judge Sweet), and unanimous vote of all members present, except for Mayor Shetter, the Board approved the appointments as presented.

MISCELLANEOUS:

Item 15 Old and New Business

There was no old or new Business.

Item 16 Attendance and Calendar

The Board was provided with a Calendar of meeting and a record of Attendance.

President Clark adjourned the meeting at 1:50 pm.

Approved by:

Checked by:

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

Mike Eastland, Executive Director
North Central Texas Council of Governments



North Central Texas Council of Governments

Item 2

Exhibit: 2020-03-02-AA

Meeting Date: March 26, 2020

Submitted By: Molly Rendon
Director of Administration

Item Title: Resolution Amending NCTCOG Authorized Representatives for the Texas Local Government Investment Pool ("TexPool")

The North Central Texas Council of Governments (NCTCOG), as a local government of the State of Texas, is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds. NCTCOG is a current participant in the Texas Local Government Investment Pool ("TexPool") and desires to amend its authorized representatives to TexPool.

A draft resolution amending NCTCOG authorized representatives to TexPool is attached for Executive Board consideration. The form and manner designated by TexPool to submit such changes is included as Attachment 1.

I will provide a brief presentation of this item and be available to answer any questions prior to requesting Board approval.

RESOLUTION AMENDING NCTCOG AUTHORIZED REPRESENTATIVES FOR THE TEXAS LOCAL GOVERNMENT INVESTMENT POOL ("TEXPOOL")

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG, as a local government of the State of Texas, is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and,

WHEREAS, NCTCOG participates in the Texas Local Government Investment Pool ("TexPool"), which was created on behalf of entities whose investment objectives in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and,

WHEREAS, the NCTCOG Executive Board, as the governing body, desires to amend its authorized representatives for TexPool.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board amends the authorized representatives to TexPool by adding the following named individuals: Mike Eastland, Executive Director and Molly Rendon, Director of Administration. Existing authorized representatives remain unchanged.

Section 2. The representatives named herein shall be submitted in the form and manner required by TexPool, which is included as Attachment 1.

Section 3. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 26, 2019.

Curtistene McCowan, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto



Resolution Amending Authorized Representatives

Please use this form to amend or designate Authorized Representatives.

This document supersedes all prior Authorized Representative forms.

* Required Fields

1. Resolution

WHEREAS,

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS

7 8 1 9 6

Participant Name*

Location Number*

("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("TexPool/ Texpool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- A. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
- B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and
- C. That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representative(s) of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1. MIKE EASTLAND EXECUTIVE DIRECTOR

Name Title

8 1 7 6 9 5 9 1 0 1 8 1 7 6 4 0 7 8 0 6 meastland@nctcog.org

Phone Fax Email

Signature

2. MONTE MERCER DEPUTY EXECUTIVE DIRECTOR

Name Title

8 1 7 6 9 5 9 1 2 1 8 1 7 6 4 0 7 8 0 6 mmercerc@nctcog.org

Phone Fax Email

Signature

3. MOLLY RENDON DIRECTOR OF ADMINISTRATION

Name Title

8 1 7 6 9 5 9 1 3 1 8 1 7 6 4 0 7 8 0 6 mrendon@nctcog.org

Phone Fax Email

Signature

1. Resolution (continued)

4. RICHARD W. MICHAEL BUDGET & FINANCIAL REPORTING MANAGER
 Name Title
8 1 7 6 9 5 9 1 2 5 8 1 7 6 4 0 7 8 0 6 rmichael@nctcog.org
 Phone Fax Email

 Signature

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

RICHARD W. MICHAEL
 Name

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. This limited representative cannot perform transactions. If the Participant desires to designate a representative with inquiry rights only, complete the following information.

 Name Title

 Phone Fax Email

D. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the 2 6 day of MARCH, 2 0 2 0.

Note: Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
 Name of Participant*

SIGNED

 Signature*
J.D. CLARK
 Printed Name*
PRESIDENT
 Title*

ATTEST

 Signature*
CURTISTENE MCCOWAN
 Printed Name*
SECRETARY/TREASURER
 Title*

2. Mailing Instructions

The completed Resolution Amending Authorized Representatives can be faxed to TexPool Participant Services at 1-866-839-3291, and mailed to:
TexPool Participant Services
1001 Texas Avenue, Suite 1150
Houston, TX 77002



North Central Texas Council of Governments

Item 3

Exhibit: 2020-03-03-AA

Meeting Date: March 26, 2020

Submitted By: Molly Rendon
Director of Administration

Item Title: Resolution Adopting Rules to Ensure the Identification, Security, and Confidentiality of Electronic Bids or Proposals

NCTCOG staff has identified electronic bid and proposal submission as a means to increase process efficiencies and encourage greater vendor participation in NCTCOG solicitations. Presently, NCTCOG requires that vendors submit physical proposals by courier or mail to the Purchasing Office, thus having vendors absorb the costs of printing and expedited shipping fees. Received proposals are required to be time-stamped and routed appropriately to ensure they are documented as received before the bid closing time. Purchasing staff then copies these files to distribute among NCTCOG bid evaluation committees, which is a time and labor-intensive effort.

In addition, the ability of the NCTCOG Purchasing team to verify timestamping and to adhere to time specific functions in a solicitation cycle has increased dramatically, as it pertains to auditing. Electronic delivery of bids captures important data relevant to each function of the bid process, increasing staff's ability to provide transparent information for auditing purposes.

To provide an electronic means of receiving and securing bids and proposals, the Executive Board must adopt the required rules by resolution. Local Government Code Chapter 252.0415 states, "A municipality may receive bids or proposals under this chapter through electronic transmission if the governing body adopt rules to ensure the identification, security and confidentiality of electronic bids or proposals remain effectively unopened until the proper time." The draft rules are provided in Exhibit A.

A draft resolution adopting rules to ensure the identification, security, and confidentiality of electronic bids or proposals is attached for Executive Board consideration.

I will be available at the Executive Board meeting should you have any questions.

RESOLUTION ADOPTING RULES TO ENSURE THE IDENTIFICATION, SECURITY, AND CONFIDENTIALITY OF ELECTRONIC BIDS OR PROPOSALS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, it is necessary for NCTCOG to make purchases of supplies, equipment, materials, services and other items requisite for public purposes; and,

WHEREAS, in order to receive bids or proposals in a more timely and efficient manner, NCTCOG desires to accept bids or proposals through electronic transmission; and,

WHEREAS, pursuant to Texas Local Government Code Chapter 391.0115(d), NCTCOG may purchase goods or a service only if it complies with the same provisions for purchasing goods or a service equivalent to the provisions, including Texas Local Government Code Chapter 252, applying to a local government; and,

WHEREAS, Texas Local Government Code Section 252.0415 authorizes receipt of bids or proposals through electronic transmission, provided the governing body first adopts rules to ensure the identification, security, and confidentiality of electronic bids or proposals and to ensure that the electronic bids or proposals remain effectively unopened until the proper time; and,

WHEREAS, the NCTCOG Executive Board deems it necessary to adopt rules to ensure the identification, security, and confidentiality of electronic bids or proposals.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The North Central Texas Council of Governments Executive Board adopts electronic bidding rules to ensure the identification, security, and confidentiality of electronic bids or proposals, which are attached hereto as Exhibit A.

Section 2. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 26, 2020.

Curtistene McCowan, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto

EXHIBIT A
RULES ENSURING THE IDENTIFICATION, SECURITY, AND CONFIDENTIALITY OF ELECTRONIC BIDS OR PROPOSALS

When entering into an agreement with a third-party provider (“Provider”) to assist the NCTCOG with electronic bidding services, such Provider must agree to provide a system that meets the following standards:

- All logins and registered use of the system are required to be performed via a Secure Socket Layer (SSL) which ensures 256-bit encryption to and from individual user’s computers.
- The SSL should be a cryptographic protocol that provides communication security over the Internet, encrypting the segments of network connections above the Transport Layer, using asymmetric cryptography for key exchange, symmetric encryption for privacy, and message authentication codes for message integrity. This protocol allows client-server applications to communicate across a network in a way designed to prevent eavesdropping and tampering.
- The SSL Certificate of the system should encrypt all information moving to and from the website. This means no exchange between the Provider and its visitors can be intentionally or accidentally “overheard” or tampered with by a third party, regardless of whether the visitor is uploading, submitting, or downloading documents, including the viewing of submitted bids and proposals. The SSL Certificate should not only confirm the identity of the Provider to the visitor’s browser, but also should encrypt information sent and received by the Provider.
- The system must utilize a high-grade 256-bit SSL encryption to protect online transactions and use of the system. The coding and encryption of the system must prevent the opening and access of bids and proposals by any user other than the vendor who submitted documents through the Provider’s website. A “security curtain” should be encoded into the system that prevents NCTCOG staff from viewing the source of vendor submitted bids and proposals and the actual submitted documents until the designated bid closing date and time has passed. With the release of the access and information restriction to the NCTCOG at the bid closing time, the security curtain instantly falls in place for vendors so they can no longer access the documents they have submitted. This code for the security curtain must be written and password protected within the administrator panel of the system so it is not accessible to either NCTCOG or vendor users at any time.



North Central Texas Council of Governments

Item 4

Exhibit: 2020-03-04-AG

Meeting Date: March 26, 2020

Submitted By: Doni Green
Director of Aging Programs

Item Title: Resolution Authorizing Contracts with Residential Repair Providers

The North Central Texas Council of Governments (NCTCOG), in its capacity as the 14-county Area Agency on Aging (AAA), administers a residential repair through which it makes minor home modifications that are essential for residents' health and safety. Most commonly authorized repairs include construction of wheelchair ramps and handrails and installation of grab bars.

NCTCOG has approximately \$300,000 budgeted in FY 2020 for AAA residential repair services. It controls expenses by serving as a payer of last resort (i.e., avoiding paying for repairs that are available through other programs) and requiring that its case managers authorize each repair job on the basis of available funds.

In order to obtain best value and highest quality for residential repair services, NCTCOG recently conducted a competitive procurement. It received two applications which were evaluated by a review committee consisting of NCTCOG staff. The review committee recommends contracting with both respondents, with Lookup Properties, Inc. as the primary contractor and Golden Years Renovations, LLC as the secondary contractor. The contracts would be in effect for Federal Fiscal Year 2020, ending September 30, 2020, with an option to extend for up to three consecutive years with both parties' consent.

A draft resolution authorizing contracts with Lookup Properties, Inc. and Golden Years Renovations, LLC for a maximum four-year term and in a cumulative amount not to exceed \$1,000,000, is attached for Executive Board consideration.

I will be available March 26th should you or the Board have any questions.

Thank you.

DG/ct

RESOLUTION AUTHORIZING CONTRACTS WITH RESIDENTIAL REPAIR PROVIDERS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Area Agency on Aging for State Planning Region 4A by Texas Health and Human Services (HHS); and,

WHEREAS, NCTCOG is strongly committed to helping older persons remain safely in their homes; and,

WHEREAS, NCTCOG receives funding from HHS that may be used for Residential Repair services; and,

WHEREAS, NCTCOG Request for Proposals (RFP) #2019-050 for Residential Repair services was advertised and proposals received were opened on January 13, 2020; and,

WHEREAS, following evaluation, contracts are recommended for award to Lookup Properties, Inc. and Golden Years Renovations, LLC; and

WHEREAS, NCTCOG has complied with Federal and State regulations regarding contract and procurement proceedings for this procurement # 2019-050.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board hereby authorizes contracts with Lookup Properties, Inc. and Golden Years Renovations, LLC for residential repair services, for maximum four (4) year terms and in a cumulative amount not to exceed \$1,000,000.

Section 2. The Executive Director or designee is authorized to execute agreements necessary to carry out this program, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

J. D. Clark, President
North Central Texas Council of Government
County Judge, Wise County

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 26th, 2020.

Curtistene McCowan, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto



North Central Texas Council of Governments

Item 5

Exhibit: 2020-03-05-TR

Meeting Date: March 26, 2020

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing Agreements for the Receipt of Funds for Planning and Implementation Programs from the Texas Department of Transportation

The Executive Board has previously approved funding for continuation and enhancement of ongoing transportation and air quality initiatives and for new projects implemented and managed by the North Central Texas Council of Governments (NCTCOG) staff for Fiscal Year (FY) 2020 activities. The resolution approving receipt of revenue and execution of necessary agreements is included in the agreements with the Texas Department of Transportation (TxDOT).

The Regional Transportation Council (RTC) approved the programming of funds for these projects at various times, including two additional FY2020 agreements. This information is included in the attached table. Additionally, the Executive Board previously approved submittal of a grant application and execution of an Agreement with the Federal Highway Administration (FHWA) for the IH45 Zero Emission Vehicle Corridor Plan. However, FHWA requested NCTCOG to work with TxDOT to administer awarded funding. In preparation for development and execution of FY2020 agreements, staff is requesting Executive Board approval to receive approximately \$5.1 million (\$4,000,000 STBG + \$80,000 Category 10 + \$1,000,000 State match + \$20,000 RTC Local). Attachment 1 contains a table detailing individual funding agreements. NCTCOG will coordinate with TxDOT to enter into agreements to receive these funds.

A draft resolution authorizing the receipt of funds for planning and implementation programs is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions.

EB:tmb

Attachments

RESOLUTION AUTHORIZING AGREEMENTS FOR THE RECEIPT OF FUNDS FOR PLANNING AND IMPLEMENTATION PROGRAMS FROM THE TEXAS DEPARTMENT OF TRANSPORTATION

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, in October 2018 and September 2019, the RTC authorized the programming of Surface Transportation Block Grant Program, Category 10, and associated match for planning and implementation programs to be administered and managed by NCTCOG.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. NCTCOG is authorized to receive Surface Transportation Block Grant Program, Category 10, and associated match in the amount of approximately \$5.1 million, as reflected in Attachment 1.

Section 2. These funds are programmed for multiple fiscal years and shall be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program.

Section 3. The Executive Board accepts the fiduciary responsibility to administer the planning and implementation programs carried out with these funds.

Section 4. The Executive Director or designee is authorized to enter into agreements with the Texas Department of Transportation for each project specified in Attachment 1.

Section 5. NCTCOG is authorized to expend funds for the projects and in the amounts specified in Attachment 1.

Section 6. The Executive Director or designee is authorized to enter into agreements with other partners to carry out these programs, including agreements for the receipt of local match.

Section 7. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 26, 2020.

Curtistene McCowan, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto

Program Title	RTC Approval Date	Funding Source	Match Source	Total Funding Amount	Federal/ State Amount	Match Amount	Fiscal Year(s)*	Program Status
IH 45 Zero Emission Vehicle Corridor Plan	9/12/2019	Category 10	Local	\$100,000	\$80,000	\$20,000	2020	New
Auto Occupancy Implementation - Entire System	10/11/2018	STBG	State	\$5,000,000	\$4,000,000	\$1,000,000	2020	Ongoing
TOTAL				\$5,100,000	\$4,080,000	\$1,020,000		

** Fiscal Year denotes year in which funds are programmed in the Transportation Improvement Program. However, funds may be spent over multiple years depending on project requirements and schedules, pursuant to this authorization.*

Prepared for presentation to NCTCOG Executive Board March 2020



North Central Texas Council of Governments

Item 6

Exhibit: 2020-03-06-TR

Meeting Date: March 26, 2020

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Endorsing INFRA Grant Applications Submitted to the United States Department of Transportation

In January 2020, the United States Department of Transportation (USDOT) announced availability of Fiscal Year (FY) 2020 funds for the Infrastructure for Rebuilding America (INFRA) Discretionary Grant Program. As specified in the Fixing America's Surface Transportation (FAST) Act, the INFRA Discretionary Grant Program is dedicated for surface transportation projects expected to have a significant impact on the nation, a region, or a metropolitan area. The Notice of Funding Opportunity (NOFO) indicated availability of \$906 million nationwide for the INFRA Discretionary Grant Program in 2020, and final applications were due to USDOT on February 25, 2020. The following projects were submitted: North Texas Multimodal Operations, Velocity, Efficiency, and Safety (MOVES) Program, and the Hyperloop Certification Center.

The North Texas MOVES Program had been previously submitted through the INFRA Program, and was revised to include construction of rail capacity and operations improvements along the Trinity Railway Express (TRE) corridor in Dallas, Fort Worth, Hurst, and Richland Hills, as well as implementation of an inter-carrier operations information system called ClearPath Technology. The Hyperloop Certification Center would comprise development of a six-mile domestic test corridor for hyperloop technology on public rights-of-way either between Arlington and Dallas Fort Worth International Airport along the current State Highway (SH) 360 alignment, or between the SH 121 and President George Bush Turnpike (PGBT) interchanges in Irving and Coppell along the current Interstate Highway (IH) 635 alignment. The INFRA application for the Hyperloop Certification Center represented support of USDOT's Non-Traditional and Emerging Transportation Technology (NETT) Charter to facilitate rapid testing and deployment of such innovative technologies to improve the nation's surface transportation network.

The Regional Transportation Council (RTC) endorsed the submission of the above projects to the USDOT under the INFRA Discretionary Grant Program on February 27, 2020. RTC endorsed the projects because both the NOFO and submittal deadline occurred between the dates of the regularly scheduled January 2020 meeting and the rescheduled February 2020 meeting. Additionally, the rescheduled February 2020 meeting occurred the same day as the February 2020 Executive Board meeting, and therefore from an administrative standpoint, staff is requesting endorsement of the INFRA Grant applications during this Executive Board meeting. If awarded, staff will work with USDOT on the most efficient method to transfer these funds to the region.

A draft resolution authorizing endorsement of the FY 2020 INFRA Grant application is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

EB:lk
Attachment

RESOLUTION ENDORSING INFRA GRANT APPLICATIONS SUBMITTED TO THE UNITED STATES DEPARTMENT OF TRANSPORTATION

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Fiscal Year (FY) 2020 and FY 2021 Unified Planning Work Program (UPWP) includes project development, technical support for transportation corridors, and surface access to aviation planning; and,

WHEREAS, in January 2020, the United States Department of Transportation (USDOT) announced the solicitation of projects for the FY 2020 Infrastructure for Rebuilding America (INFRA) Discretionary Grant Program; and,

WHEREAS, on February 27, 2020, the Regional Transportation Council (RTC) endorsed the submittal of two applications for a total of \$56.25 million in funding under the INFRA Discretionary Grant Program, subject to confirmation of local government support; and,

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board endorses the submittal of two grant applications to the USDOT under the INFRA Discretionary Grant Program in the amount of \$56.25 million, as detailed in Attachment 1.

Section 2. The Executive Director instructs staff to work with USDOT and partner agencies to determine the most efficient method to bring these funds to the region and implement these projects.

Section 3. NCTCOG is authorized to receive approximately \$56.25 million in INFRA Grant Program funds, if awarded, and subject to Section 2.

Section 4. If awarded, these funds shall be incorporated into the appropriate fiscal year budgets, Transportation Improvement Program, Unified Planning Work Program, and other planning/administrative documents.

Section 5. The Executive Director of designee is authorized to execute agreements necessary to carry out this program, including agreements of receipt of matching funds, in the name of NCTCOG.

Section 6. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 26, 2020.

Curtistene McCowan, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto

INFRA Discretionary Grant Program

Submitted FY 2020 NCTCOG Projects

1

The Regional Transportation Council (RTC) / North Central Texas Council of Governments (NCTCOG) submitted the following projects:

Project	Matching Funds		Proposed INFRA Request	Total Project Cost
	RTC	Other Agency		
North Texas Multimodal Operations, Velocity, Efficiency & Safety (MOVES) Program	\$750,000	\$28 Million	\$26.25 Million	\$55 Million
Hyperloop Certification Center	\$10 Million	\$310 Million ¹	\$30 Million	\$350 Million ²

1. Includes Local, State, Federal, and Private funds proposed through a comprehensive package discussed in the February 2020 RTC Meeting – Item #7.

2. Includes assumptions for cost items (site work, equipment, etc.) in addition to construction.



North Central Texas Council of Governments

Item 7

Exhibit: 2020-03-07-TR

Meeting Date: March 26, 2020

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing a Contract with AECOM Technical Services, Inc. (AECOM) to Conduct a Transit Planning Study in Southern Dallas County

The North Central Texas Council of Governments (NCTCOG) is seeking planning expertise to develop a comprehensive approach to planning and implementing transit services outside of transit authority service areas in Southern Dallas County. This project is funded through the Surface Transportation Block Grant Program funds and utilizing Transportation Development Credits (TDCs) in lieu of local match.

On December 6, 2019, NCTCOG issued a Request for Proposals (RFP) to solicit consultant assistance for the project. Two proposals were received in response to the RFP. The Consultant Selection Committee met on February 4, 2020, to review and evaluate proposals and recommended AECOM to complete this project. Executive Board approval will be requested to enter into a consultant contract with AECOM in an amount not to exceed \$440,000 (\$440,000 FTA funds and 88,000 in TDCs in lieu of local match). AECOM has committed to meet a minimum Disadvantaged Business Enterprise participation goal of 35.4 percent for this project.

A draft resolution authorizing NCTCOG to enter into a consultant contract with AECOM in an amount not to exceed \$440,000 to conduct a Transit Planning Study in Southern Dallas County is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

SS: tmb
Attachment

RESOLUTION AUTHORIZING A CONTRACT WITH AECOM TECHNICAL SERVICES, INC. (AECOM) TO CONDUCT A TRANSIT PLANNING STUDY IN SOUTHERN DALLAS COUNTY

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone, and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, in August 2018, the Regional Transportation Council authorized the programming of Surface Transportation Block Grant Program, Federal Transit Administration, and Regional Toll Revenue funds for planning and implementation programs to conduct a study to support the development of transit services outside of transit authority service areas; and,

WHEREAS, in September 2018, the Executive Board authorized the receipt of Surface Transportation Block Grant Program funds, inclusive of Transportation Development Credits in lieu of local match for planning and implementation programs to conduct a study to support the development of transit services outside of transit authority service areas; and,

WHEREAS, the FY2020 and FY2021 Unified Planning Work Program Subtask 3.04 includes transit planning activities that encourage short- and long-term transit implementation planning; and,

WHEREAS, NCTCOG initiated a Request for Proposals to hire a consultant to conduct a transit planning study for Southern Dallas County; and,

WHEREAS, AECOM Technical Services, Inc. has been recommended by the Consultant Selection Committee to conduct the transit planning study for Southern Dallas County; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and AECOM Technical Services, Inc. to conduct a Transit Planning Study in Southern Dallas County in an amount not to exceed \$440,000 be and is hereby approved.

Section 2. The Executive Director or designee of NCTCOG is authorized to execute a contract with AECOM Technical Services, Inc. in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 26, 2020.

Curtistene McCowan, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto



North Central Texas Council of Governments

Item 8

Exhibit: 2020-03-08-TR

Meeting Date: March 26, 2020

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing a Contract with Cambridge Systematics, Inc. to
Conduct a Transit Planning Study in Tarrant County

The North Central Texas Council of Governments (NCTCOG) is seeking planning expertise to develop a comprehensive approach to planning and implementing transit services outside of transit authority service areas in Tarrant County. This project is funded through the Federal Transit Administration (FTA) funds and utilizing Transportation Development Credits (TDCs) in lieu of local match.

On December 6, 2019, NCTCOG issued a Request for Proposals (RFP) to solicit consultant assistance for the project. Four proposals were received in response to the RFP. The Consultant Selection Committee met on February 6, 2020, to review and evaluate proposals then requested interviews from three consultants, which occurred on February 12, 2020. The Consultant Selection Committee recommended Cambridge Systematics, Inc. to complete this project. Executive Board approval will be requested to enter into a consultant contract with Cambridge Systematics, Inc. in an amount not to exceed \$745,000 (\$745,000 FTA funds and 149,000 in TDCs in lieu of local match). Cambridge Systematics, Inc. has committed to meet a minimum Disadvantaged Business Enterprise participation goal of 29.5 percent for this project.

A draft resolution authorizing NCTCOG to enter into a consultant contract with Cambridge Systematics, Inc. in an amount not to exceed \$745,000 to conduct a Transit Planning Study in Tarrant County is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

SS:tmb
Attachment

RESOLUTION AUTHORIZING A CONTRACT WITH CAMBRIDGE SYSTEMATICS, INC. TO CONDUCT A TRANSIT PLANNING STUDY IN TARRANT COUNTY

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, NCTCOG is a Designated Recipient for the Federal Transit Administration (FTA) Urbanized Area Formula Program for Job Access/Reverse Commute (JA/RC) projects and Enhanced Mobility of Seniors and Individuals with Disabilities Program for the Dallas-Fort Worth-Arlington Urbanized Area, as delegated by the Governor of the State of Texas; and,

WHEREAS, in October 2018, the Executive Board authorized the receipt of FTA Urbanized Area Formula Program for JA/RC projects and Enhanced Mobility of Seniors and Individuals with Disabilities Program for the Dallas-Fort Worth-Arlington Urbanized Area; and,

WHEREAS, the FY2020 and FY2021 Unified Planning Work Program Subtask 3.04 includes transit planning activities that encourage short- and long-term transit implementation planning; and,

WHEREAS, NCTCOG initiated a Request for Proposals to hire a consultant to conduct a transit planning study for Tarrant County; and,

WHEREAS, Cambridge Systematics, Inc. has been recommended by the Consultant Selection Committee to conduct the transit planning study for Tarrant County; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and Cambridge Systematics, Inc. to conduct a Transit Planning Study in Tarrant County in an amount not to exceed \$745,000 be and is hereby approved.

Section 2. The Executive Director or designee of NCTCOG is authorized to execute a contract with Cambridge Systematics, Inc. in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 26, 2020.

Curtistene McCowan, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto



North Central Texas Council of Governments

Item 9

Exhibit: 2020-03-09-TR

Meeting Date: March 26, 2020

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing a Contract with HDR Engineering, Inc. to Conduct a Transit Planning and Passenger Rail Corridor Study in Collin County

The North Central Texas Council of Governments (NCTCOG) is seeking consultant assistance to develop a comprehensive approach for planning and strategic implementation of transit services focusing on member and nonmember cities in Collin County that includes internal and regional connections, increased transportation options and innovation, people movement, feasible funding options, and private sector participation. This study will include investigation of mobility options along the Irving to Frisco Passenger Rail Corridor, with limits from downtown Irving to north Frisco, including additional analysis investigating passenger rail service to Celina for a total of 37 miles. The transit planning portion of this study in Collin County is funded with federal Surface Transportation Block Grant (STBG) funds, utilizing Transportation Development Credits (TDCs) in lieu of local match; the Irving to Frisco Passenger Rail Corridor portion of this study is funded with Regional Toll Revenue (RTR) funds, no local match is required.

On December 6, 2019, NCTCOG issued a Request for Proposals (RFP) to solicit consultant assistance for the project. Three proposals were received in response to the RFP. The Consultant Selection Committee met on January 31, 2020 to review and evaluate proposals and requested interviews from two firms, which occurred on February 14, 2020. The Consultant Selection Committee recommended HDR Engineering, Inc. to complete this project. Executive Board approval will be requested to enter into a consultant contract with HDR Engineering, Inc. in an amount not to exceed \$690,000 (\$590,000 STBG funds, utilizing 118,000 in TDCs in lieu of local match, and \$100,000 RTR funds). HDR Engineering, Inc. has committed to meet a minimum Disadvantaged Business Enterprise participation goal of 32 percent for this project.

A draft resolution authorizing NCTCOG to enter into a consultant contract with HDR Engineering, Inc. in an amount not to exceed \$690,000 to conduct a Transit Planning and Passenger Rail Corridor Study in Collin County is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

KF:cmg
Attachment

RESOLUTION AUTHORIZING A CONTRACT WITH HDR ENGINEERING, INC. TO CONDUCT A TRANSIT PLANNING AND PASSENGER RAIL CORRIDOR STUDY IN COLLIN COUNTY

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone, and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, in 2017, the cities of Allen, Frisco, McKinney, Plano, and Wylie in Collin County passed resolutions supporting the development of a comprehensive public transportation plan for Collin County, requesting funding from the Metropolitan Planning Organization; and,

WHEREAS, in August 2018, the Regional Transportation Council authorized the programming of Federal Transit Administration, Regional Toll Revenue (RTR), and Surface Transportation Block Grant (STBG) Program funds for planning and implementation programs to conduct a study to support the development of transit services outside of transit authority service areas; and,

WHEREAS, in September 2018, the Executive Board authorized the receipt of Surface Transportation Block Grant Program funds, inclusive of Transportation Development Credits in lieu of local match, for planning and implementation programs to conduct a study to support the development of transit services outside of transit authority service areas; and,

WHEREAS, the FY2020 and FY2021 Unified Planning Work Program Subtask 3.04 includes transit planning activities that encourage short- and long-term transit implementation planning; and,

WHEREAS, the FY2020 and FY2021 Unified Planning Work Program Subtask 5.01 includes Regional Passenger Rail Innovative Finance Initiative for passenger rail systems such as the Frisco passenger rail corridor to result in mapping of alignment alternatives, as well as funding and implementation strategies; and,

WHEREAS, Mobility 2045 includes the Irving to Frisco Passenger Rail Corridor (Frisco Line) as a major transit corridor planned for further analysis; and

WHEREAS, NCTCOG initiated a Request for Proposals to hire a consultant to conduct a transit planning and passenger rail corridor study in Collin County; and,

WHEREAS, HDR Engineering, Inc. has been recommended by the Consultant Selection Committee to conduct a transit planning and passenger rail corridor study in Collin County; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and HDR Engineering, Inc. to conduct a Transit Planning and Passenger Rail Corridor Study in Collin County in an amount not to exceed \$690,000 be and is hereby approved.

Section 2. The Executive Director or designee of NCTCOG is authorized to execute a contract with HDR Engineering, Inc. in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 26, 2020.

Curtistene McCowan, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto



North Central Texas Council of Governments

Item 10

Exhibit: 2020-03-10-TR

Meeting Date: March 26, 2020

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing an Agreement with McKinney Avenue Transit Authority for Transit Service between Uptown and Downtown Dallas

McKinney Avenue Transit Authority requested funding from the North Central Texas Council of Governments to support their Improved Service Frequency Plan, which includes the addition of a railcar to increase service and enhance connectivity between Uptown and Downtown Dallas. A community survey commissioned by the Uptown Dallas, Inc. Public Improvement District found that that residents, local businesses, and McKinney Avenue Trolley riders needed more frequent service in the area. As a result, McKinney Avenue Transit Authority, the operator of the McKinney Avenue Trolley, tested ridership using an additional railcar during weekdays in October and November 2019, which resulted in ridership increasing 30 percent. The funding will support operational functions for the first two years of increased service while McKinney Avenue Transit Authority secures additional long-term funding.

The Regional Transportation Council authorized funding for this project on February 27, 2020, utilizing Regional Toll Revenue funds previously authorized for transit projects. Staff is requesting Executive Board approval to enter into an agreement with McKinney Avenue Transit Authority in an amount not to exceed \$650,000 to support the Improved Service Frequency Plan for the McKinney Avenue Trolley and ensure enhanced connectivity between Uptown and Downtown Dallas. There is no local match required.

A draft resolution authorizing an agreement with McKinney Avenue Transit Authority in an amount not to exceed \$650,000 is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

GG:tmb
Attachment

RESOLUTION AUTHORIZING AN AGREEMENT WITH MCKINNEY AVENUE TRANSIT AUTHORITY FOR TRANSIT SERVICE BETWEEN UPTOWN AND DOWNTOWN DALLAS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, Subtask 3.05 of the Fiscal Year (FY) 2020 and FY2021 Unified Planning Work Program supports the sustainability of transit services and solutions that move the region toward more comprehensive, coordinated, accessible, efficient, and effective public transit services; and,

WHEREAS, the RTC programmed Regional Toll Revenue funds for Sustainability for Transit Operations to advance regional coordination efforts within the North Central Texas region; and,

WHEREAS, the McKinney Avenue Transit Authority is a public transportation provider in Dallas County in the North Central Texas region and has identified opportunities to enhance connectivity between Uptown and Downtown Dallas.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. NCTCOG is authorized to execute an agreement with the McKinney Avenue Transit Authority for an amount not to exceed \$650,000 in Regional Toll Revenue funds.

Section 2. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 3. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 26, 2020.

Curtistene McCowan, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto



North Central Texas Council of Governments

Item 11

Exhibit: 2020-03-11-TR

Meeting Date: March 26, 2020

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing a Contract with Intercomp Corporation for Commercial Vehicle Enforcement Portable Weighing Scales and Scale Training

The Fiscal Year (FY) 2020 and FY2021 Unified Planning Work Program Element 5.05 provides for the development of a Commercial Vehicle Enforcement (CVE) Equipment and Training Program as a component of the regional Traffic Incident Management Program. The new program will provide North Central Texas CVE agencies with needed portable weighing scales and equipment training. The program goal is to reduce the number of crashes caused by overloaded and unsafe commercial motor vehicles and to protect regional roadways and bridges from damage by enforcing compliance with state laws regulating commercial vehicle weight.

NCTCOG released a Request for Proposals (RFP) for the Commercial Vehicle Enforcement Equipment and Training program on November 1, 2019. Three vendors submitted proposals in response to the RFP. The Consultant Selection Committee (CSC) met on December 18, 2019 to discuss and evaluate the submitted proposals. Based on the outcome of the evaluation and confirmation of product compliance with Federal Highway Administration Buy America requirements, the CSC recommended Intercomp Corporation to complete the scope of work for this project. Executive Board approval will be requested to enter into a contract with Intercomp Corporation in an amount not to exceed \$250,000 (\$250,000 Congestion Mitigation and Air Quality Improvement Program funds and 50,000 Transportation Development Credits in lieu of local match). Due to the lack of subcontracting opportunities, there is no Disadvantaged Business Enterprise participation goal for this contract.

A draft resolution authorizing a contract with Intercomp Corporation for the purchase of portable weight enforcement scales and equipment training in an amount not to exceed \$250,000 is attached for Executive Board consideration. This is expected to cover the purchase of up to 30 sets of portable scales and training. I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

KK:bw

Attachment

RESOLUTION AUTHORIZING A CONTRACT WITH INTERCOMP CORPORATION FOR COMMERCIAL VEHICLE ENFORCEMENT PORTABLE WEIGHING SCALES AND SCALE TRAINING

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, Element 5.05 of the Fiscal Year (FY) 2020 and FY 2021 Unified Planning Work Program, provides for Traffic Incident Management training as part of the Congestion Management Operations Program; and,

WHEREAS, NCTCOG issued a Request for Proposals (RFP) on November 1, 2019 for a Commercial Vehicle Enforcement Equipment and Training Program, to assist in reducing the number of commercial vehicle related crashes caused by overloaded and unsafe commercial vehicles and to protect regional roadways from damage caused by overweight commercial vehicles; and,

WHEREAS, Intercomp Corporation has been recommended by the Consultant Selection Committee to provide the commercial vehicle enforcement portable weighing scales and equipment training; and,

WHEREAS, NCTCOG has complied with Federal and State regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and Intercomp Corporation to purchase portable weight enforcement scales and associated training, in an amount not to exceed \$250,000 be and is hereby approved.

Section 2. The Executive Director or designee of NCTCOG is authorized to execute a contract with Intercomp Corporation in the name of the North Central Texas Council or Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

J. D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 26, 2020.

Curtistene McCowan, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto



North Central Texas Council of Governments

Item 12

Exhibit: 2020-03-12-TR

Meeting Date: March 26, 2020

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing Personal Services Agreement with Sandra Wesch to Expedite Environmental and Design Review for Surface Transportation Projects

The North Central Texas Council of Governments (NCTCOG) staff wishes to continue to retain the services of Sandra Wesch through a personal services agreement to support environmental clearance and design review for surface transportation projects. Ms. Wesch has over 30 years of experience in the environmental clearance of major transportation projects in both the public and private sectors. The Executive Board previously approved a personal services agreement with Ms. Wesch, which expires March 31, 2020. This engagement has been very successful.

The Scope of Services for Ms. Wesch is to assist in the development of the environmental documentation of the Collin County Outer Loop and the Dallas to Fort Worth High-Speed Transportation Connections Study, as well as other technical assistance as may be required. These are long-term activities that require specialized expertise. Ms. Wesch will be focusing on the alternatives analysis and environmental review for the Dallas to Fort Worth High-Speed Transportation Service. Her scope activities include, but are not limited to, the following: writing sections and providing technical support for the environmental documents, coordinating with local governments and stakeholders, reviewing of reports and designs, developing presentation materials, and providing advice and recommendations with respect to environmental clearance and design issues. Ms. Wesch is expected to provide an average of 25 hours per week of services in support of the Scope of Work over a four-year period.

Staff requests authorization to enter into a personal services agreement for an amount not to exceed \$700,000 over a four-year period. The funding source is existing Regional Toll Revenue funds (\$600,000), and Regional Transportation Council (RTC) Local Funds (\$100,000) programmed by the RTC for environmental and planning support for surface transportation projects. These funds are in an existing funding agreement with the Texas Department of Transportation. The RTC will be requested to approve \$100,000 in RTC Local funds to support this contract at its meeting in April. There is no local match requirement.

A draft resolution authorizing NCTCOG to enter into a personal services agreement with Sandra Wesch in an amount not to exceed \$700,000 is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

KK:al
Attachment

RESOLUTION AUTHORIZING PERSONAL SERVICES AGREEMENT WITH SANDRA WESCH TO EXPEDITE ENVIRONMENTAL AND DESIGN REVIEW FOR SURFACE TRANSPORTATION PROJECTS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the FY2020 and FY2021 Unified Planning Work Program Subtasks 5.01 and 5.02 provide for support to local governments for environmental support and technical assistance for projects including the Collin County Outer Loop and High-Speed Rail between Dallas and Fort Worth; and,

WHEREAS, NCTCOG desires to retain the services of a recently retired employee, Sandra Wesch, through a personal services agreement to support environmental clearance and design review for major surface transportation projects, including the Collin County Outer Loop and Dallas to Fort Worth High-Speed Transportation Connections Study.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A personal services agreement between NCTCOG and Sandra Wesch for environmental clearance and design review support for surface transportation projects in an amount not to exceed \$700,000 be and is hereby approved.

Section 2. These funds shall be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program.

Section 3. The Executive Director or designee is authorized to execute an agreement with Sandra Wesch in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 4. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 26, 2020.

Curtistene McCowan, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto



North Central Texas Council of Governments

Item 13

Exhibit: 2020-03-13-WF

Meeting Date: March 26, 2020

Submitted By: David Setzer
Director of Workforce Development

Item Title: Resolution Authorizing a Denton Workforce Center Lease

The North Central Texas Council of Governments (NCTCOG), in its capacity as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board, currently operates a workforce center located at 1300 Teasley Lane in Denton Texas. The following information pertains to the current lease:

- Owned by Shady Oaks Partnership, Ltd.
- Contains twenty thousand (20,000) square feet of space
- Price per square foot totals \$18.25 (excluding janitorial and utilities)
- Lease Expires on March 31, 2021

The existing facility, as currently configured, does not have the space capacity to accommodate the anticipated twenty-one (21) Texas Workforce Commission Vocational Rehabilitation (VR) staff integrating within the Denton Workforce Center. NCTCOG staff, in conjunction with real-estate consultant Avison Young, have performed a search for suitable accommodations within the Denton area and recommend the following location:

- Location: 5800 Interstate 35, Denton, TX. This is a favorable location at the southeast quadrant of Interstate 35 and Loop 288.
- Landlord: LAD Ventures, LLC
- Lease duration: Ten (10) years
- Occupancy: Anticipated April 1, 2021
- Square footage: Not to exceed 30,000 square feet which accommodates the additional VR staff.
- Price: \$18.31 average price per square foot (net of taxes, insurance, utilities, janitorial, and common area maintenance); year one (1) rent totals \$17.50 per square foot with a one (1) % annual increase. This price per square foot is within market rate as reflected in Exhibit A.
- Parking: Six (6) parking places per one thousand (1,000) square feet (approximately one hundred and sixty (160) parking spaces) which is very favorable. Four (4) parking places per one thousand (1,000) square feet is common with similar commercial leases.

A draft resolution authorizing a ten (10) year lease with LAD Ventures, LLC for the new Denton Workforce Center is attached for Executive Board consideration.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

RESOLUTION AUTHORIZING A DENTON WORKFORCE CENTER LEASE

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG, in its capacity as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board, currently has a lease agreement for 20,000 square feet of office space for the operation of a workforce center located at 1300 Teasley Lane in Denton, Texas, expiring March 31, 2021; and,

WHEREAS, NCTCOG staff recommend a lease agreement with LAD Ventures, LLC, for a new workforce center located at 5800 Interstate 35, to accommodate approximately twenty-one (21) Texas Workforce Commission Vocational Rehabilitation (VR) staff projected to integrate within the Denton facility; and,

WHEREAS, the recommended lease terms for the new location include a period of ten (10) years, an average price per square foot not to exceed \$18.31 (net of taxes, insurance, utilities, janitorial, and common area maintenance), square footage not to exceed thirty thousand (30,000) square feet, and available parking totaling six (6) parking spaces per one thousand (1,000) square feet.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A ten (10) year lease agreement between NCTCOG and LAD Ventures, LLC, for a new Denton workforce center located at 5800 Interstate 35 in Denton, Texas, including square footage not to exceed thirty thousand (30,000) square feet and an average price of \$18.31 per square foot (excluding taxes, insurance, janitorial, utilities, and common area maintenance), be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute a contract with LAD Ventures, LLC, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 26, 2020.

Curtistene McCowan, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto



North Central Texas Council of Governments-Workforce Solutions

Proposal Comparison

Denton County, TX

Exhibit A

Building Name/Address	Proposed SF	Avg. Rental Rate (\$/SF)	Rental Rate Type	Gross Rental Rate (excluding utilities & janitorial) (\$/SF)	Annual Rent	Yr Built	Parking Rates	Comments
Shady Oaks Office Center (Current Location) 1300 & 1332 Teasley Ln Denton	25,500	\$21.00	Gross	\$25.19	\$642,452	2001	4.0/1,000	Extensive renovation in place required. \$40 PSF TI amortized over the term. Space split between two buildings. 5,500 SF in building across parking lot.
The Atrium at FM 1001 Cross Timbers Rd Flower Mound	28,361	\$19.00	Gross	\$21.40	\$606,949	1986	4.5/1,000	2nd generation space; Extensive renovation required. \$14.58/RSF TI Allowance incl. in rate; \$6.25/RSF amortized @ 6.75%
Stonehill Center 5800 Interstate 35 Denton	26,700	\$18.31	NNN (\$3.45)	\$22.44	\$599,029	New Construction	6.0/1,000	30,000 SF Building To Be Built- March 2021, \$50.00 PSF TI Allowance incl. in rate



North Central Texas Council of Governments

Item 14

Exhibit: 2020-03-14-ED

Meeting Date: March 26, 2020

Submitted By: Edith Marvin, P.E.
Director of Environment and Development

Item Title: Resolution Approving Materials Management Call for Projects Funding Recommendations and Authorizing Agreements with Subrecipients

The North Central Texas Council of Governments (NCTCOG) is the designated regional solid waste management planning agency for the 16-county NCTCOG region. Each biennium NCTCOG receives allocated state funds through the Texas Commission on Environmental Quality (TCEQ) to provide solid waste management planning, technical assistance to our member governments, and administer subrecipient grants. TCEQ allocated approximately \$2.3 million to NCTCOG for the current biennium, with 60% allocated to implementation funds and 40% allocated to NCTCOG administrative funds.

NCTCOG's Resource Conservation Council (RCC) recommended, with TCEQ's concurrence, a sub-allocation of the implementation funds of approximately 84% for local government projects and 16% for regional projects administered by NCTCOG. The RCC recently completed a competitive call for projects to allocate \$1,141,698.80 for solid waste grants to local governments. On February 13, 2020, the RCC approved and recommended sixteen (16) local government projects for Executive Board approval. NCTCOG staff will seek final review and approval of project eligibility and compliance with state guidelines by TCEQ prior to entering into agreements with subrecipients. Two regional projects to be administered by NCTCOG in an amount totaling \$220,000 were previously approved by the RCC and the Executive Board.

In order to fully expend the grant funds available to our region by our August 31, 2021 deadline, and to encourage the grant funds to continue to be distributed to our region, staff is also requesting authorization to reallocate any unexpended funds at the direction of the RCC, with the approval of TCEQ. The budgeted funds will remain at \$1,141,698.80, as indicated in Attachment 1.

A draft resolution approving the Materials Management Call for Projects funding recommendations and authorizing agreements with subrecipients, subject to final TCEQ approval, is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Executive Board approval.

RESOLUTION APPROVING MATERIALS MANAGEMENT CALL FOR PROJECTS FUNDING RECOMMENDATIONS AND AUTHORIZING AGREEMENTS WITH SUBRECIPIENTS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the Executive Board has approved the *Planning for Sustainable Materials Management in North Central Texas, 2015 – 2040*; and,

WHEREAS, NCTCOG administers a solid waste pass-through grant program to implement the goals of the *Planning for Sustainable Materials Management in North Central Texas, 2015 – 2040*; and,

WHEREAS, the Resource Conservation Council (RCC), NCTCOG's solid waste advisory committee, recommends allocation of solid waste funds to the NCTCOG Executive Board for the region, per Texas Commission on Environmental Quality (TCEQ) guidelines; and,

WHEREAS, the RCC has conducted a competitive call for projects to allocate approximately \$1,141,698.80 for local implementation grant projects and is recommending funding for sixteen projects for fifteen local government subrecipients; and,

WHEREAS, the call for projects was conducted according to the procedures set forth in the agreement between NCTCOG and the TCEQ and the projects recommended for funding meet TCEQ requirements; and,

WHEREAS, NCTCOG provided opportunity for public review and comment on the project applications as required by the TCEQ and NCTCOG will seek final review and approval of project eligibility and compliance with state guidelines by TCEQ prior to entering into agreements with subrecipients; and,

WHEREAS, the RCC has the ability to act in a technical capacity to recommend the priorities for reallocation of any unexpended funds prior to the August 31, 2021 TCEQ deadline.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board approves the Materials Management Call for Projects funding recommendations and authorizes subrecipient agreements as identified in Attachment 1.

Section 2. The NCTCOG Executive Board authorizes reallocation of any unexpended funds at the recommendation of the RCC and with approval from TCEQ.

Section 3. The Executive Director or designee is authorized to execute agreements necessary to carry out this program, in the name of the North Central Texas Council of Governments.

Section 4. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 26, 2020.

Curtistene McCowan, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto

**Attachment 1
Materials Management Call for Projects Recommended Projects for Funding
March 2020**

Project Rank	Entity/Project Title	Total Funding Amount
1	City of Frisco – Enhancing Source Separated Cardboard Recycling	\$87,533.00
2	City of Plano – Reducing Recycling Contamination – Education Pilot	\$118,593.00
3	Hood County – Recycling Improvement Project	\$58,070.00
4	City of Dallas – Dallas Parks Treecycling Program	\$200,000.00
5	City of Mesquite – Expansion of City of Mesquite Compost Operation	\$148,289.00
6	City of Mansfield – HHW Hauling Trailer	\$15,000.00
7	City of Fort Worth – Special Events Collection Program Expansion	\$39,900.00
8	City of Princeton – Litter Reduction and Education Project	\$18,192.80
9	City of Heath – HHW Collection Program – Public Education and Totes	\$18,052.21
10	City of Rowlett – Solid Waste and Recycling Education Vehicle	\$48,172.00
11	City of Lewisville – Solar Powered Illegal Dumping Cameras	\$22,950.00
12	City of Garland – Recycling and Waste Minimization Technical Study	\$70,000.00
13	City of Southlake – Disaster Debris Management Plan	\$49,528.00
14	City of Fort Worth – Environmental Investigation Unit Cameras	\$79,200.79
15	City of Euless – Multi-City Disaster Debris Management Plan	\$125,000.00
16	City of Burleson – Disaster Debris Management Plan	\$43,218.00
Total		\$1,141,698.80

**Attachment 2
Materials Management Call for Projects Funding Recommendation and Authorizing
Agreements with Subrecipients Presentation**

March 2020



North Central Texas Council of Governments

**Resolution Approving Materials
Management Call for Projects Funding
Recommendation and Authorizing
Agreements with Subrecipients**

NCTCOG Executive Board

March 26, 2020



Edith Marvin, P.E.

Regional Solid Waste Management Plan for North Central Texas

- ▶ **The North Central Texas Council of Governments (NCTCOG) is designated by the Texas Commission on Environmental Quality (TCEQ) as the regional planning agency for municipal solid waste management** in the 16-county North Central Texas Region, as are 24 regional councils in Texas for their regions.
- ▶ **Advising NCTCOG's Executive Board as the solid waste advisory committee is the Resource Conservation Council (RCC).**
- ▶ Within the 16 county region, NCTCOG has **240 member governments who are eligible for municipal solid waste funding** of which include numerous cities, counties, school districts, and special districts.
- ▶ **The total funding available for the FY20 and FY21 biennium is \$2,269,498** (compared to FY18 and FY19 of \$2,198,474).
 - ▶ **The total funding available for the FY20 and FY21 pass-through grant funds is \$1,141,698.80** (compared to FY18 and FY19 of \$659,542 due to 50% allocation to a regional project).
- ▶ As the regional planning agency, NCTCOG utilizes a portion of the allocated funds to carry out a myriad of responsibilities per state regulations and guidance, including regional projects, workshops and trainings, and the pass-through grant program.
- ▶ The FY2020-2021 biennium budget was approved by the RCC on August 8, 2019 and was brought to this Executive Board for approval on September 26, 2019.

Fiscal Years 2020 and 2021 Materials Management Program Budget*

	NCTCOG Regional Coordination Budget (40% of Total)	Pass-Through Grant Funds (50% of Total)	Regional Projects (10% of Total)	Total
FY 2020	\$453,899.60	\$570,849.40	\$110,000	\$1,134,749
FY 2021	\$453,899.60	\$570,849.40	\$110,000	\$1,134,749
Biennium Total	\$907,799.20	\$1,141,698.80	\$220,000	\$2,269,498

Total Funding Available for Call for Projects

*Funding from Texas Commission on Environmental Quality

Materials Management Call for Projects Timeline

Event	Anticipated Timeline
RCC Meeting- Approve Budget and Call for Projects Criteria	August 6, 2019
NCTCOG Executive Board- Approve Budget and Call for Projects Criteria	September 26, 2019
Call for Projects - Grant Application Webinar	September 23, 2019
Call for Projects Opens	October 14, 2019
Call for Projects Closes	January 6, 2020
Call for Projects Scoring Process/Private Sector Review	January 21 & 22, 2020
RCC Meeting- Approve Project Recommendations	February 13, 2020
NCTCOG Executive Board- Approve Project Recommendations	March 26, 2020
Execute Interlocal Agreements	April 2020
Project Implementation	April 2020 - March 2021

Materials Management Call for Projects FY 20-21 Recommended Projects for Funding

Rank	Entity/Project Title	Recommended Funding Amount
1	City of Frisco – Enhancing Source Separated Cardboard Recycling	\$87,533.00
2	City of Plano – Reducing Recycling Contamination – Education Pilot	\$118,593.00
3	Hood County – Recycling Improvement Project	\$58,070.00
4	City of Dallas – Dallas Parks Treecycling Program	\$200,000.00
5	City of Mesquite – Expansion of City of Mesquite Compost Operation	\$148,289.00
6	City of Mansfield – HHW Hauling Trailer	\$15,000.00
7	City of Fort Worth – Special Events Collection Program Expansion	\$39,900.00
8	City of Princeton – Litter Reduction and Education Project	\$18,192.80
9	City of Heath – HHW Collection Program – Public Education and Totes	\$18,052.21
10	City of Rowlett – Solid Waste and Recycling Education Vehicle	\$48,172.00
11	City of Lewisville – Solar Powered Illegal Dumping Cameras	\$22,950.00
12	City of Garland – Recycling and Waste Minimization Technical Study	\$70,000.00
13	City of Southlake – Disaster Debris Management Plan	\$49,528.00
14	City of Fort Worth – Environmental Investigation Unit Cameras	\$79,200.79
15	City of Euless – Multi-City Disaster Debris Management Plan	\$125,000.00
16	City of Burleson – Disaster Debris Management Plan	\$43,218.00
Total		\$1,141,698.80

QUESTIONS & CONTACT

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North Central Texas Council of Governments

Item 15

Exhibit: 2020-03-15-EDO

Meeting Date: March 26, 2020

Submitted By: Mike Eastland.
Executive Director

Item Title: Resolution Increasing Delegated Authority of the Executive Director to Ensure Continuity of NCTCOG Operations

The North Central Texas Council of Governments (NCTCOG) Executive Board, through adoption of its annual fiscal program, delegates signatory authority to the NCTCOG Executive Director for agreements in amounts not to exceed \$100,000. Due to the uncertainty and continually evolving circumstances surrounding the COVID-19 pandemic, staff is recommending increased delegated authority for a limited time period to ensure continuity of operations for the agency. This will facilitate, to the best of its ability, NCTCOG continuing to serve its member governments and the public in this time of crisis.

A draft resolution increasing delegated authority to the NCTCOG Executive Director or designee to ensure continuity of operations is attached for Executive Board consideration. Any agreements executed under this authority, in excess of \$100,000, will be brought back to the Executive Board for endorsement. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

RESOLUTION INCREASING DELEGATED AUTHORITY OF THE EXECUTIVE DIRECTOR TO ENSURE CONTINUITY OF NCTCOG OPERATIONS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the Texas Governor issued a statewide disaster declaration on March 13, 2020, related to the coronavirus (COVID-19) pandemic; and,

WHEREAS, the NCTCOG Executive Board recognizes the current environment in the community creates uncertainty and may postpone or prevent meetings and other discussions necessary to operate the agency under normal business conditions; and,

WHEREAS, NCTCOG staff recommends increasing delegated authority of the Executive Director or designee to execute all agreements necessary to ensure continuity of agency operations and facilitate, to the best of its ability, serving NCTCOG member governments and the public in this time of crisis.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board increases the FY2020 delegated authority of the Executive Director or designee to execute all agreements necessary to ensure continuity of agency operations.

Section 2. The increased delegated authority shall remain in effect until terminated by the NCTCOG Executive Board, or until the Texas Governor's March 13, 2020, COVID-19 disaster declaration is lifted or expires.

Section 3. Any agreements executed hereunder in amounts greater than \$100,000 shall be presented to the Executive Board for endorsement within sixty (60) days following the termination or expiration described in Section 2.

Section 4. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 26, 2020.

Curtistene McCowan, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto



North Central Texas Council of Governments

Item 16

Exhibit: 2020-03-15-ED

Meeting Date: March 26, 2020

Submitted By: Edith Marvin, P.E.
Director of Environment and Development

Item Title: Status Report on NCTCOG Regional SolSmart Designation Application Submittal

SolSmart is a national designation program designed to recognize communities that have taken key steps to address local barriers to solar energy and foster the growth of mature local solar markets. The SolSmart designation team, led by the International City/County Management Association (ICMA), awards communities based on the actions they take to reduce barriers to solar energy development, and receive designations of SolSmart Gold, Silver, and Bronze.

In 2018, North Central Texas Council of Governments (NCTCOG) completed a contract as a SolSmart Advisor and assisted five local governments in North Central Texas with becoming SolSmart designated. The cities of Cedar Hill, SolSmart Gold; Denton, SolSmart Bronze; Kennedale, SolSmart Silver; Lewisville, SolSmart Bronze; and Plano, SolSmart Bronze are all designated as SolSmart communities. In addition, NCTCOG has received grant funds that have allowed NCTCOG the opportunity to develop best practices, a website – www.gosolartexas.org, provide regional trainings and workshops, and other resources to reduce the soft costs associated with increased solar energy system deployment.

Currently, there are 360 SolSmart designated communities in the United States including three regional council organizations. Due to NCTCOG's previous work in this area and the resources that have been developed, NCTCOG staff intends to submit an application to receive SolSmart designation as a regional organization. NCTCOG has evaluated work already completed in comparison to the requirements for designation and expects that work already completed will warrant the Bronze SolSmart designation.

I will provide a brief presentation on this item and will be available to answer any questions.

Attachment 1
Status Report on NCTCOG Regional SolSmart
Designation Application Submittal Presentation

March 2020



Status Report on NCTCOG Regional SolSmart Designation Application Submittal

NCTCOG EXECUTIVE BOARD
MARCH 26, 2020



SolSmart Regional Designation



Due to NCTCOG's previous work as a SolSmart Advisor and the resources that have been developed, NCTCOG would like to apply to the SolSmart designation program to receive a regional designation.

Of the **360** SolSmart designated communities across the county, only **three** are regional council organizations.

3/**360**

- Metropolitan Council, MN
- Norther Virginia Regional Commission, VA
- South Bay Cities Council of Governments, CA



NCTCOG is confident that based on previous work, our region could receive the Bronze SolSmart designation making NCTCOG the fourth SolSmart designated region.



SolSmart Designated Cities in the NCTCOG Region

Gold



Silver



Bronze



In-Process of Designation



For More Information

Edith Marvin

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North Central Texas
Council of Governments





North Central Texas Council of Governments

Item 17

Exhibit: 2020-03-17-EDO

Meeting Date: March 26, 2020

Submitted By: J. D. Clark, President
North Central Texas Council of Governments

Item Title: Announcement of the President's 2020 Executive Board Nominating Committee

Officers and Directors for NCTCOG's 2020-21 Executive Board will be elected at the Annual General Assembly Meeting on Friday, June 12, 2020.

It has been customary for the current President to serve as Chairman of the Nominating Committee, along with several of NCTCOG's past presidents. In order to qualify prospective nominees and prepare a slate to be submitted to the General Assembly, President Clark will appoint the attached Nominating Committee.

ME:sc

ANNOUNCEMENT OF THE PRESIDENT'S 2020 EXECUTIVE BOARD NOMINATING COMMITTEE

J. D. Clark – President 2019 – 2020; County Judge, Wise County, cojudge@co.wise.tx.us

Kevin Strength – President 2018-19; Mayor, City of Waxahachie, kstrength@waxahachie.com

Tom Lombard – President 2017-18; Councilmember, City of North Richland Hills, nrhlombard@att.net

Lissa Smith – President 2016-17; Previous Mayor Pro Tem, City of Plano, Lissasmith4@gmail.com

Kathryn Wilemon, President 2014-15; Councilmember, City of Arlington, kathryn.wilemon@arlingtontx.gov

Steve Terrell, President 2013-14; Mayor, City of Allen, sterrell@cityofallen.org

Bobbie Mitchell; President 2012-13; Commissioner, Denton County; Bobbie.Mitchell@dentoncounty.com

Glen Whitley, Past President 2010-11; County Judge, Tarrant County, gwhitley@tarrantcounty.com

Bobby Waddle, Past President 2009-10; bgwaddle@flash.net

John Murphy, Past President, 2008-9; johnamurphy2@TX.RR.com

Chad Adams, Past President, 2007-8; cadams@victrougroup.com

T. Oscar Trevino, Jr., Past President 2006-7; Mayor, City of North Richland Hills, nrhoscar@sbcglobal.net

Wayne Gent, Past President 2005-6; jwaynegent@live.com

Bob Phelps, Past President 2004-5; bob0701@att.net

Mary Poss, Past President 2000-01; mary@dallastex.com

Mike Cantrell, Past President, 2001-02; mikecantrell@tx.rr.com

Gary A. Slagel, Past President 1994-95; gary.slagel@CapitalSoft.com

Jim Alexander, Past President 1991-92; jralexander1@verizon.net

Bill Lofland, Past President 1990-91; bill_lofland@juno.com

Jerry Gilmore, Past President 1974-75; jerryrun.gilmore29@gmail.com

NCTCOG EXECUTIVE BOARD ATTENDANCE

June 2019 - May 2020

	Name	June	July	August	September	October	November	December	January	February	March	April	May	TOTAL
1	J. D. Clark President	P	NM	A	P	P	NM	P	P	P				6
2	Ray Smith Vice-President	P	NM	P	P	P	NM	P	P	P				7
3	Curtistene McCowan Secretary/Treasurer	P	NM	P	P	P	NM	P	A	P				6
4	Kevin Strength Past President	A	NM	P	A	A	NM	P	P	A				3
5	Kelly Allen-Gray	P	NM	A	P	A	NM	P	P	A				4
12	Gary Caplinger	P	NM	P	P	P	NM	P	P	P				7
6	Bill Heideman	P	NM	P	P	P	NM	P	P	P				7
7	Chris Hill	P	NM	P	P	P	NM	P	P	P				7
8	Clay Jenkins	P	NM	P	P	A	NM	P	P	P				6
9	Lee Kleinman	P	NM	P	P	P	NM	P	P	P				7
10	Bobbie Mitchell	P	NM	P	A	P	NM	P	P	P				6
11	Andrew Piel	P	NM	P	P	A	NM	P	P	A				5
13	Tito Rodriguez	P	NM	P	A	P	NM	P	P	A				5
14	Ken Shetter	P	NM	P	P	P	NM	P	P	P				7
15	Richard Stopfer	P	NM	P	P	A	NM	A	A	P				4
16	David Sweet	A	NM	P	P	P	NM	P	A	P				5
17	Glen Whitley	A	NM	P	A	P	NM	P	P	P				5
18	Yvonne Davis - Ex Officio, Non-Voting Member	P	NM	P	P	P	NM	A	A	P				5
TOTAL PRESENT		15	0	16	14	12	NM	16	14	14				
Attendance Code:		P=Present A=Absence NM=No meeting												



North Central Texas Council of Governments

2019-20 NCTCOG Executive Board Calendar

Regular Meetings start at 12:45 pm unless otherwise posted
Meeting Location: CenterPoint II, 616 Six Flags Drive, Arlington, Texas

April 23, 2020	Executive Board Meeting – NCTCOG Offices
May 28, 2020	Executive Board Meeting – NCTCOG Offices
JUNE 2020	GENERAL ASSEMBLY
June 25, 2020	Executive Board Meeting – NCTCOG Offices
July 23, 2020	Executive Board Meeting & NCTCOG Foundation Meeting – NCTCOG Offices
August 27, 2020	Executive Board Meeting – NCTCOG Offices
September 24, 2020	Executive Board Meeting – NCTCOG Offices
October 22, 2020	Executive Board Meeting – NCTCOG Offices
November 19, 2020	Executive Board Meeting – NCTCOG Offices
December 17, 2020	Executive Board Meeting – NCTCOG Offices