



North Central Texas Council of Governments

SUMMARY

Pollution Prevention Task Force

Wednesday, August 7, 2019

9:30 a.m., Tejas Conference Room

NCTCOG Offices, CPIII

600 Six Flags Drive, Arlington, TX 76011

1. **Welcome and Introductions.**

DISCUSSION

2. **FY17-18 Project Update.** NCTCOG will provide the group an update for each video along with a corresponding screening of the draft videos.

NCTCOG staff gave an update on the status of the Preventing Stormwater Pollution videos to the group. Three videos were chosen to be reviewed at the meeting along with their corresponding scripts to ensure no additional edits were needed. All videos have been laid out with a “scratch track” recording of the script. Once all footage is complete and inserted, a voice-over artist will record the script as the final step of video production. Brian Geck, NCTCOG, explained that within 1 or 2 weeks of filming needed footage for a video, it could feasibly be completed. Feedback from the group was to have more than one person record the audio for the videos, splitting it between male and female voices. A Spanish translation for each video was also requested.

Prior to the start of the meeting, group members were provided with scripts for each video as well as a list of shots still needed for each video. Blank spaces were left in each video as placeholders for the video footage still needed. The first video for review was *Introduction: What We Can Do* video. This video is largely complete with just a few minor shots still needed. Feedback was to consistently use the term “Best Management Practices” throughout the video and to add in “bacteria” when listing stormwater pollutants. The second video to be reviewed was *Fleet Maintenance and Material Handling*. Feedback on the script suggested dropping “Material” from “Material Safety Data Sheets”, changing “drain mat” to “containment device” in several places, and adding the clarifying language of “and under cover” to option B for quiz question 2. The last video to be reviewed was *Streets and Drainage*, which has the greatest need of footage to complete the video. Suggested changes to the script were to clarify water-based paint as the type of paint to be left open to dry before being disposed of in the trash and rearranging of one sentence to add clarity to the statement. At the suggestion of the NCTCOG, the in-video quizzes will be recorded at the end of each video to allow viewers to easily skip them when taking the training online or being given a paper quiz by their training staff.

Due to time constraints, only 3 videos were reviewed at the meeting. The group decided to reconvene in September to review the last 3 videos and provide feedback on their corresponding scripts.

3. **FY19-20 Project Update.** NCTCOG will provide a status update to the group on the project.

The training videos will be put on the TDI training portal, with free access to group members, for online training. The quizzes can be integrated into the online training, allowing for training staff or supervisors to view which employees have taken the trainings and their scores. NCTCOG staff will work with TDI to get each video onto their training platform as quickly as possible upon completion of video production.

4. **Site Tour/Mock Inspection.** The Task Force will discuss potential sites for a Site Tour/Mock Inspection for FY20.

NCTCOG asked the group if they would like to have a Site Tour/Mock Inspection during the next fiscal year. Feedback was neutral but no other trainings were requested or suggested during the meeting. This item will be left open for feedback from additional group members, including a host volunteer, over the coming month before a decision is made. If the group decides to move forward with a Site Tour/Mock Inspection, the months of October and March were suggested due to cooler, more agreeable weather during those months. Please reach out to NCTCOG staff with training suggestions or if you would like to volunteer to host a training event.

OTHER BUSINESS AND ROUNDTABLE DISCUSSION

5. **Roundtable.** Members share what is happening in their communities.

NCTCOG: Will be sending out letters of authorization for FY20 Work Program soon. Work continues with the consultant to finalize the draft *Best Management Practices Analysis and Evaluation Plan* for the regional wet weather characterization program.

Fort Worth: Working on normal permit items and educational workshops for construction and industrial permits.

NTTA: The Training department is looking forward to utilizing the new videos once they are complete.

Mansfield: Updated their SWMP and submitted on the deadline; now waiting to hear a response back from TCEQ. Trying to keep up with the growth happening in their city.

Plano: Have a few months to finish up several permit items and inspections before permit deadline. For the municipal inspections, trying to develop relationships with other departments to make the inspections an easier, smoother process for all.

Addison: Trying to make sure things are in order and meet deadlines for inspections.

Grand Prairie: Also trying to develop relationships across departments within the city to make the inspection process easier. Have started with high-priority facility inspections and conducting trainings.

DART: Previously had a problem with a homeless camp under one of the elevated rail lines. To address the issue, raised the canopy of the trees and cleared out some vegetation to improve visibility. This has mostly resolved the problem. On the week of July 4th were notified that a legal review was needed on the SWMP. Just received it back from inside legal counsel with recommendations so will need to work through those before submitting.



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Prosper: Working on post-construction measures. Cataloging and mapping all detention ponds and stormwater infrastructure items around town, finding that things were previously miss-labeled. The Parks Dept caught a maintenance crew blowing grass clipping down stormdrains which led to an opportunity to conduct a training.

6. **Next Meeting Date.** Wednesday, September 25, 2019 at 9:30 a.m. in the Tejas Conference Room A.
7. **Adjournment.**

If you have questions regarding the meeting or agenda items, contact Crysta Guzman at (817) 695-9107 or cguzman@nctcog.org. Thank you!

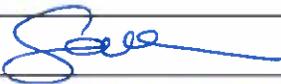
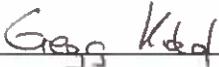
If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Barbara Bradford at (817) 695-9231 or bbradford@nctcog.org at least 72 hours in advance of the meeting. Reasonable accommodations will be made to assist your needs.

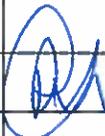
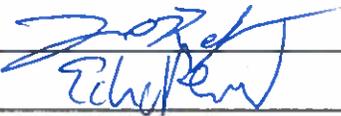
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Stormwater Pollution Prevention Task Force

Wednesday, August 7, 2019
9:30 a.m., Tejas Conference Room

MEMBER SIGN IN SHEET

NAME	SIGNATURE	REPRESENTS
Robert Berndt		Tarrant County
Paula Breysacher		City of Garland
Randy Bright		City of Colleyville
Ross Brookbank		City of Bedford
Ashley Carlisle Megan Lantz		City of Southlake
Mitchell Carpenter		City of Burleson
Esther Chitsinde		DFW Airport
Teressa Cooper		City of Fort Worth
Gayle Copening		City of Richardson
Joseph Daley		City of McKinney
Elijah Dorminy		City of Irving
Jimmy Duvall		City of Azle
Moss Fennell		NTTA
Heather Firn		City of Plano
Brigette Gibson		City of Arlington
Marissa Glass		City of White Settlement
Becca Grassl-Petersen		Tarrant County
Perry Harts		City of Frisco
Tad Heimbürger		DART
James House		City of Prosper
Bennett Howell		City of Benbrook
Jerry Joslin		City of Hurst
Gregg Kidd		City of Cedar Hill
Tisha Lane		City of Richardson
Jodie Ledat		City of University Park
Eric Mason		City of Fort Worth

Teri McBride		City of Richardson
Cindy Mendez		City of Grand Prairie
Heather Merchant		City of Plano
Amitis Meshkani		NTTA
Amecha Morris CALE CHAPMAN	cale chapman	City of Lewisville
Gregory Moss		City of Grapevine
William Nahas		City of Allen
Marissa Paz SHAWN CHEHILS		Town of Addison
Krista Pender		City of Carrollton
Zach Peterson		City of Denton
Muhammad Rafique		DFW Airport
Chandani Rana		City of Grand Prairie
Brent Redd		City of Irving
Howard Redfearn		City of Mansfield
Echo Rexroad		City of Plano
Ryan Rives		City of Bedford
Rebecca Sales		City of Mansfield
Jeff Shiflet		City of Irving
Donny Shubert		Dallas Zoo Management Inc.
Karen Stafford-Brown		Town of Edgecliff Village
Ron Sullivan		City of Forney
Janice Tower		City of Richardson
Mendie White		City of Lewisville
Julie Winchell		City of Cleburne
Duy Vu	Duy Vu	City of Cedar Hill

