

**Emergency Preparedness Planning Council (EPPC) Meeting Minutes**  
**NCTCOG / Transportation Council Room**  
**September 12, 2024**  
**9:30 AM – 11:30 AM**

**Pledge to United States and Texas Flags (9:34 am)**


EPPC Council

**Welcome New Members & Opening Remarks (9:35 am)**

EPPC Council

**Roll Call (9:35 am)**

Attendee Introduction

**Approval of December 2023, March 2024, and June 2024 Meeting Minutes (9:39 am)**  EPPC Members

- **Motion:** Bobbie Mitchell made a motion to approve the December 2023 EPPC meeting minutes, the motion was seconded by Kyle Butler. The motion carried.
- **Motion:** Chuck Mohnkern made a motion to approve the March 2024 EPPC meeting minutes, the motion was seconded by Marcus Ray. The motion carried.
- **Motion:** Chuck Mohnkern made a motion to approve the June 2024 EPPC meeting minutes, the motion was seconded by Anthony Ricciardelli. The motion carried.
  - This motion included approval of:
    - Electronic votes
    - SERI Grant
    - REPAC Nominations
    - EPPC Nominations
    - EPPC Vice Chair Nominations

**Information Items (9:41 am)**

Robert Cook, DFW Airport

- Hazmat Working Group Presentation on Lithium-Ion Battery Response
  - More day-to-day batteries are causing fires.
  - Hazmat team takes primary responsibility for lithium-ion batteries at DFW Airport.
  - When there is a battery incident aboard an aircraft, the FAA will investigate it.
  - There are specially made containers for lithium-ion batteries, and they are hard to get. Hazmat team have to modify.
  - Because of the toxic chemicals, fire fighters must be in full gear including air pack when handling lithium-ion batteries.
  - Over-packed containers are specifically made for lithium-ion batteries.
  - Lithium-ion batteries must be transported in the bed of a truck.
  - More information on lithium-ion batteries is available on the COG website under the Hazmat working group.
  - Crystal Chism wanted to know how to get a lithium-ion battery storage facility in a sub-division residential area. Robert recommended to get with her Fire Marshal.

**Business Items (10:10 am)**


EPPC Members

**Approval of the REPAC Handbook Revisions (10:15 am)** 

- **Motion:** Gay Willis made a motion to approve the REPAC Handbook revisions, the motion was seconded by J.D. Clark. The motion carried.

**Approval of REPAC Nominations (10:17 am)** 

- **Motion:** Bobbie Mitchell made a motion to approve REPAC Nominations, the motion was seconded by Steven Deffibaugh. The motion carried.

**Approval of REPAC Vice-Chair (10:18 am)** 

**Motion:** Ronnie Cade made a motion to approve REPAC Vice-Chair, the motion was seconded by Kyle Butler. The motion carried.

### Approval of EPPC Bylaws (10:28 am)

- Council meetings are scheduled quarterly according to business needs. Emergency meetings may be required, and the council will be given ample notification.
- Meetings in December and June will be held in person to vote on business items. Meetings in March and September will be hybrid however we will not be able to vote on business items unless we have a quorum present at NCTCOG.

Q. Crystal Chism wanted to know if there was a reason why the hybrid meeting dates are set the way they are. She is concerned that her council will be in recess.

A: Justin answered that the meeting dates were set-up based on the grant timeline process and submittal due date. If needed, electronic votes can take place during other months.

Gay Willis stated that the grant process is crucial, that we should consider the proposed meeting dates. Everything must be approved by February, early March including the Executive Board's approval.

- **Motion:** Marcus Ray made a motion to approve the EPPC Bylaws, the motion was seconded by J.D. Clark. The motion carried.

### Approval of the 2025 SHSP Carve-out Projects (10:31 am)

- 2025 NCTCOG EP Planning Project
  - This was approved at our last REPAC meeting.
  - We are asking for \$400K for staffing and fringe. It is a decrease from last year.
  - We received a grant from the Department of Energy to help with funding.
  - We also received the Regional Catastrophic Preparedness Grant.
- **Motion:** Gay Willis made a motion to approve the 2025 NCTCOG EP Planning Project, the motion was seconded by Anthony Ricciardelli. The motion carried.
- 2026 FIFA World Cup After Action Report
  - FIFA After Action will benefit many jurisdictions and disciplines across the region.
  - REPAC unanimously voted and approved \$250K for a Carve-out to bring in a vendor to do an After Action for the region, for the 5 command posts: Dallas, Fort Worth, Arlington, Frisco and DFW.
  - There will be multiple AARs, one is for independent jurisdiction and one as a whole.
- **Motion:** Gay Willis made a motion to approve the 2026 FIFA World Cup After Action Report, the motion was seconded by Crystal Chism. The motion carried.

### Approval of EPPC Proposed Meeting Dates (10:44 am)

- January 2025 – Second meeting with EPPC Project Funding Subcommittee (if needed).
- March 20, 2025 (Hybrid)
- June 12, 2025 (In-person)
- September 18, 2025 (Hybrid)
- November 6, 2025 – EPPC Project Funding Subcommittee (2026 SHSP)
- December 4, 2025 (In-person)
- Meeting time will remain at 9:30 am.
- **Motion:** J.D. Clark made a motion that we approve the 2025 EPPC meeting dates, the motion was seconded by Chuck Monkhern. The motion carried.

### Administrative Business (10:44 am)

Justin Cox, NCTCOG

- **2025 SHSP Project Subcommittee Sign-up**
  - Sign-up sheets were passed around.
  - Prioritize and recommend funding levels for SHSP project submitted by the regional working groups and prioritized by REPAC.
  - Meeting will take place on November 7, 2024, 9am-12pm, NCTCOG, Regional Forum Room
  - We recommend attending the REPAC Project Scoring Meeting on October 30, 2024.
  - Working Groups will present projects at this meeting.
  - All projects will still go to the full body.
- **EPPC Nominations**
  - Justin will open up nominations for EPPC nominations.
  - EPPC term will be until August 2026 for anyone that is approved.
  - Seats will be approved at the December meeting.

## Information Items (10:48 am)

Justin Cox, NCTCOG

- 2025 SHSP GY25 Project Timeline
  - 9/25 - Project Assistance Workshop
  - 10/11 - Projects due in COG Portal
  - 10/16 – Homeland Security Grants 101 training
  - 10/18 - PowerPoints due to COG
  - 10/25 - Project Packet sent out for REPAC scoring
  - 10/30 – REPAC Scoring Meeting
  - 11/7 - EPPC Funding Meeting
  - February we will go to the Executive Board for our final Homeland Security project list.
- SHSP Grants Dashboard
  - EMWG – Family Assistant Trailer – Item received - Have submitted for reimbursement.
  - Interop – Phase II of the Regional Interoperable Communications Plan/Travel. They received an extension until September 2025 for some travel and training.
  - CCP – Fire Burn Pans – Should be completed by the end of the performance period.
  - PubEd – Maintenance on the KnowWhat2Do website. Working on an extension for another year.
  - T&E – Cyber/Fusion/EOC workshop and TTX contract. Should be completed by the end of the performance period.
  - USAR – Trainings - Should be completed by the end of the performance period.
  - Fusion – Collin County Fusion Center Analyst - Should be completed by the end of the performance period.
  - EOD – Xray devices for 3 jurisdictions. - Should be completed by the end of the performance period.
  - SWAT – Communications Headset gears for some SWAT teams in the region. - Should be completed by the end of the performance period.
  - Hazmat – Dry Decon kits - Should be completed by the end of the performance period.
  - PWERT – Rowlett – Interdiction trailers - Should be completed by the end of the performance period.
  - Cyber – No grant funding
- SHSP Grants Dashboard
  - Blue - money has been submitted for reimbursement.
  - Red - money needs to be reimbursed.
  - By the September EPPC meeting, there should be a lot more progression (blue) on the chart of projects completions.
- Non-Profit Security Grant Program (NSGP)
  - Provides security enhancements to non-profits in the region to include gates, bollards, access control, and physical security enhancements
  - Churches, mosques, synagogues, and other non-profits
  - Urban Area fund and Statewide Fund
  - Submitted over 100 projects in our region, most of them will get funding
  - Additional \$30 million will be made available in Spring
  - Expect continuing funding for FY2026

## COG Updates / Announcements (11:04 am)

NCTCOG Staff

- We have been working on the grants for the next fiscal year and are having a lot of workshops/training with our working groups.
- Recent weather impacts – Three of our working groups have been deployed due to severe weather impacts.
- UAS teams' activation – some drone teams were activated through our UAS teams.
- The State of Texas had 3-day workshop for hurricane season, June 25-27, 2024. A meeting was held at NCTCOG on June 26 to discuss our regional sheltering capabilities.
- A regional sheltering framework discussion was held at COG on June 26, 2024.
- The state is preparing for an active hurricane season. We will activate our regional sheltering framework if needed.
- EOC/Cyber Exercise workshop, more information to come.

- One of the final meetings in preparation for the RFP for Metro X is next week. Some working groups have provided some things that they want to test and prepare for large special events. We will compile them next week and establish a larger Metro X multi-day, multi-disciplinary project in 2025. Metro X is not just for our region, we will include some of our federal partners such as: FEMA, FBI, Secret Service, CISA, and airports.
- SERI Grant – Parker Co. received a \$1.75 million award. It ranked # 1 in the state. The grant will be back in 2 years.

#### **Upcoming Events (11:06 am)**

Project Writing Assistance Workshop  
Cyber/EOC/Fusion Table-top Exercise  
Homeland Security Grants 101 Training

September 25, 2024

October 8-10, 2024

October 16, 2024

#### **Member Comments / Public Comments (11:17 am)**

- Three Disaster Recovery Centers open in the region due to previous storms – Sanger, Plano, and Dallas
  - Perry Bynum suggested getting the information out to the public.

#### **Resources**

December 2023 Meeting Minutes

March 2024 Meeting Minutes

REPAC Nominations

REPAC Roster

EPPC Roster

EPPC Population Brackets

EPPC Nominations

Emergency Preparedness: [www.nctcog.org/ep/](http://www.nctcog.org/ep/)

State Training Website: [www.preparingtexas.org](http://www.preparingtexas.org)

#### **Meeting Adjourned (11:19 am)**

#### **Next Meeting**

September 12, 2024

NCTCOG Transportation Council Room

Networking: 9:00 AM

Meeting: 9:30 AM – 11:30 AM