



North Central Texas Council of Governments

SUMMARY

Pollution Prevention Task Force

Wednesday, October 03, 2018

9:30 a.m., 4th Floor Large Meeting Room

NCTCOG Offices, CPIII

600 Six Flags Drive, Arlington, TX 76011

1. **Welcome and Introductions.**

DISCUSSION

2. **Regulatory Update.** NCTCOG will discuss regulatory updates, including updates to the MS4 General Permit for Phase II cities.

Derica Peters, NCTCOG staff, provided an update on the draft MS4 permit, including information from the September 24th public meeting about comments and questions submitted and the tentative schedule for release of the final permit.

Attendee representing Edgecliff Village asked what will happen if the new permit is not adopted on time. NCTCOG staff and other members confirmed that the protocol will to continue operating on the 5th year of the current permit. The reporting requirements for this interim period will be clarified in the new permit.

3. **Site Tour/Mock Inspection.** The group will discuss the Carrollton Site Tour that took place on Thursday, September 20th.

Kathleen Myers, NCTCOG staff, shared a brief summary of the Mock Inspection and extended a special thanks to committee member Krista Pender and the City of Carrollton for hosting.

4. **FY17-18 Project Update.** NCTCOG will update the group on the status of the video updates.

Kathleen Myers, informed the group that Brian Geck, NCTCOG staff, is currently working on putting together the footage and images collected last fall. NCTCOG staff showed the introduction portion of the video, which still has some missing images. NCTCOG staff asked for input on the product so far.

Some group members pointed out a particular scene where the narration requests that people not hose down leaks and spills, but the video shows someone doing that. They would like a red "X" to be placed over that image. Group members also requested that the video show images of Safety Data Sheets instead of Material Safety Data Sheets, as the latter are outdated. General comments focused on the length and tone of the video. NCTCOG staff will review for redundancies that can be eliminated.

5. **FY19-20 Project Reminder.** NCTCOG will remind the group of the new project and solicit any additional feedback.

Kathleen Myers reminded the group of the FY19 project, which will be to turn 1-2 of the videos into online training modules accessible through the Training Development Institute. They will look very similar to the existing modules about Potable Water Discharge and Sanitary Sewer Overflow. NCTCOG staff will send these links and access instructions to the group. The first two videos to be converted will be Streets and Drainage Maintenance and Fleet Maintenance and Material Handling.

6. **NCTCOG Pollution Prevention Resources Review.** NCTCOG will refresh the group on free resources available to communities.

Kathleen Myers reviewed some of the past work products of the Task Force. At the Mock Inspection, NCTCOG became aware that several attendees did not know about these resources. Highlighted resources included: Pollution Prevention Shop Posters, Self Audit Guidebook and Self Audit Inspection Form Templates, Compilation of SOPs, and Train-the-trainer materials for the Preventing Stormwater Pollution videos. One member informed NCTCOG staff the Stormwater Quiz Show Game might be out of order. Kathleen Myers provided instructions for how to find these resources on the NCTCOG website.

OTHER BUSINESS AND ROUNDTABLE DISCUSSION

7. **Roundtable.** Members share what is happening in their communities.

Kathleen Myers had two more updates for the group to kick off the Roundtable discussion.

1) NCTCOG will begin the process of updating the rosters for many task forces that have become out of date. Members should be on the lookout for an email requesting that they confirm their desire to be listed on the Pollution Prevention Task Force official roster. Any member from the existing roster who has not attended in the last FY and does not respond to 3 email requests for confirmation of membership may be dropped from the official roster. The purpose of this is to clean up the lists and ensure that NCTCOG is presenting current information to anyone who may need to use the roster to contact their peers. Anyone who is dropped or has never been on the roster may request to be placed back on it at any time.

2) NCTCOG received a phone call from Stormwater member Matthew Green, City of Flower Mound, about pool water backwashing complaints. He wanted to know what other cities have done in response to these issues. The City of Carrollton requires that new pools be set up to drain to sanitary sewer, but older ones still drain to the lawn or street. The city also leaves a doorhanger on the door of houses that are out of compliance. The City of Grand Prairie sends a letter to the owners of houses that are confirmed to be out of compliance. An important distinction is the difference between backwash and draining a pool for repairs. In the latter case, pool owners need to be educated about the rate at which they can discharge into the sanitary sewer; draining too fast can overwhelm the line and cause backups into houses. Most cities only inspect for these issues on a complaint-driven basis.

Derica Peters, NCTCOG staff, also shared some additional updates. 1) All Stormwater Cost Share participants may pick up one free copy of the updated Illicit Discharge Detection and Elimination field guide. 2) NCTCOG is collecting Green Infrastructure case studies from communities. Jon Bunner suggested looking at TCU's permeable paver parking lot. Members also discussed permeable pavers in their own cities, maintenance requirements, and what vendors to use. 3) The Post Construction Template Ordinance is available.

Tarrant County is finishing cruising for outfalls and is hiring for a Septic Inspector.

Carrollton is doing pollution prevention training with its Parks and Public Works employees. City staff is working on writing the annual report.



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Southlake is working on its annual report.

Cedar Hill has its largest public event, Country Day on the Hill, coming up soon.

Fort Worth is working on updating its Stormwater Management Plan.

Cleburne is experiencing some problems with discharges and illegal dumping in its right of ways. Since the city does not have a MS4 permit, these issues must be addressed under illegal dumping and the Multi-Sector General Permit.

Mansfield is hiring for a new Stormwater Inspector or Coordinator.

Edgecliff Village is holding its annual public hearing soon and is drafting its Stormwater Management Plan. They are working hard to have it finished on time because they were fined for finishing late last time.

Burleson is working in its annual report.

Tamara Cook, NCTCOG staff, asked the group if it would be helpful to create a job openings list serve that any of the members could post to. Members thought that this could be useful. NCTCOG staff will look into what is needed for this.

8. Next Meeting Date. TBD 2019

The next meeting will be in 4-6 months.

9. Adjournment.

If you have questions regarding the meeting or agenda items, contact Kathleen Myers at (817) 695-9107 or kmyers@nctcog.org. Thank you!

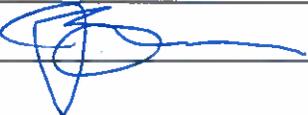
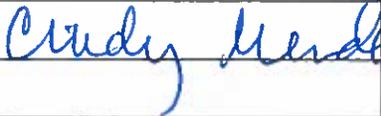
If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Crysta Guzman at (817) 695-9231 or cguzman@nctcog.org at least 72 hours in advance of the meeting. Reasonable accommodations will be made to assist your needs.



Stormwater Pollution Prevention Task Force

Wednesday, October 3, 2018
9:30 a.m., 4th Floor Large Meeting Room

MEMBER SIGN IN SHEET

NAME	SIGNATURE	REPRESENTS
Robert Berndt		Tarrant County
Randy Bright		City of Colleyville
Ross Brookbank		City of Bedford
Mike Brownlee	RETIRED	City of Duncanville
Jon Bunner		City of Duncanville
Esther Chitsinde		DFW Airport
Teressa Cooper		City of Fort Worth
Joseph Daley		City of McKinney
Moss Fennell		NTTA
Brigette Gibson		City of Arlington
Becca Grassl-Petersen		Tarrant County
Perry Harts		City of Frisco
Bennett Howell		City of Benbrook
Jerry Joslin		City of Hurst
Tisha Lane		City of Richardson
Jodie Ledat		City of University Park
Eric Mason		City of Burleson
Cindy Mendez		City of Grand Prairie
Amitis Meshkani		NTTA
Amesha Morris		City of Lewisville
Amber Nelson		City of Irving
Kevin O'Dell		City of Bedford
Marissa Paz		Town of Addison
Krista Pender		City of Carrollton
Muhammad Rafique		DFW Airport
Brent Redd		City of Irving

Howard Redfearn		City of Mansfield
Echo Rexroad		City of Plano
Ryan Rives		City of Bedford
Rebecca Sales		City of Mansfield
Jeff Shiflet		City of Irving
Ron Sullivan		City of Forney
Janice Tower		City of Richardson
Julie Winchell		City of Cleburne
Duy Vu		City of Cedar Hill

KALEN
STAFFORD-BROWN
MITCHELL CARPENTER
TAD HEIMBURGER

 for ~~KAR~~
TOWN OF EDGECLIFF VILLAGE
 CITY OF BURLESON
TAD  DART

